

**Green and Away**

**Accounts and Trustees Report**

**For the Year Ended 31st December 2021**

**Green and Away**  
**Report of the Trustees**

The Trustees of the charity, present their report with the accounts of the charity for the year ended 31st December 2021.

**REFERENCE AND ADMINISTRATIVE DETAILS**

Registered CIO Number : CE022800

Registered Charity Number : 1083827

**Registered Office**

c/o The Fold  
Bransford  
Worcester  
Worcestershire  
WR6 5JB

**Trustees**

E Andrews	(Engineer)
R Butler	(Cook)
B P Crucifix	(Chef)
J P Davenport	(Council Officer)
R Hardie	(Researcher/Community Organiser)
A Hunnebeck-Wells	(Company Director)
P S I Lang	(Environmental Consultant)
D Linderque	(Company Director)
A Pearce	(Field Studies Centre Technician)
L V Henderson	(Artist)

**Independent Examiner**

P D Hughes FCCA  
PDH Associates Ltd  
Willow Lodge  
Crossgates Road  
Llandrindod Wells  
Powys  
LD1 5SL

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a Charitable Incorporated Organisation, limited by guarantee, as defined by the Companies Act 2006.

**Risk management**

The trustees have a duty to identify and review the risks to which the the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Approved by order of the Executive Committee on 26/10/2022, and signed on its behalf by :

.....Peter Lang..... (Chairperson)

P S I Lang



## **Green and Away Trustees' Annual Report 2021 (January 2021 - December 2021)**

### **Aim and Method of Working**

The aim of Green & Away (G&A) is to raise environmental awareness by building and running a temporary venue which is low impact and environmentally sustainable. The facilities are used by groups working for environmental, social change and others.

People attending conferences gain firsthand experience of living in a sustainable way. G&A provides the facilities needed for an event and administrative support to the users. G&A provides 3 vegetarian meals per day (with some vegetables grown on site), lighting is powered by solar panels, and showers are heated by locally grown wood. Whenever possible, all materials used in the camp are produced locally. A variety of educational workshops are offered by the volunteers and include building with sustainable materials, eating sustainably, and low impact lifestyles.

By using a volunteer workforce G&A offers low cost facilities to other charities and organisations that may not otherwise be able to afford to hold conferences, thereby helping them to increase their effectiveness.

### **Organisational Structure**

G&A is run by a core group of trustees (volunteers) who make all the running decisions. Members of the core group are invited from a wider circle of associates, with proven skills, who have helped run events over previous years. The Trustees are drawn from the core group and are those who have the time and experience to take on the extra responsibilities. They are aided by a team of interns appointed each year.

### **Annual Cycle**

In normal years, during the winter the Trustees arrange a winter social weekend usually in February, to keep the volunteers engaged. This can be a weekend away or a weekend on site dependent on the activities planned. The first practical event is a working weekend, usually in May, to carry out maintenance work and prepare for the forthcoming season. Then, in early summer the season's workforce assembles at the campsite about a fortnight before the first conference to construct the conference centre. Every Wednesday throughout the season there is an education afternoon where the volunteers learn and teach a variety of educational workshops. The camp is dismantled at the end of the season. This was the organisation's twelfth season at Bransford in Worcestershire.

Unfortunately, due to the Covid-19 pandemic, G&A has been unable to run a full season since 2019.

### **Season Review**

The first event of the year was a trustee meeting held in January to discuss the upcoming season and impact of Covid-19. Overall there was a general feeling that, with the changing nature of Covid-19, it was

too early to decide whether a season would run. Another meeting date was set for early March and the recruitment process for the new cohort of interns was put on hold until then.

During the meeting in early March, due to the ongoing and uncertain nature of Covid-19, the trustees made the decision not to run events for the 2021 season. The option of providing eco-camping was explored but ultimately would leave the charity in an uncertain financial position and so was not carried forwards. We agreed to reduce our spending to cover only essential items necessary to keep the organisation in hibernation and already committed equipment spends. These decisions meant that we would still have adequate reserves to resume events when we were able.

In order to keep our volunteer population informed, inspired and in touch we hosted two gatherings. An online spring quiz and a summer holiday event in the field in August. The quiz was well attended and the summer event attended by 17 people, both volunteers and trustees. It was a mixture of leisure activities, including canoeing and a murder mystery party and some essential maintenance tasks, including the preparation of the new location of the showers to allow for the installation of the new boiler for use during events. Feedback about the holiday was very positive and it was a good way to maintain a relationship with volunteers.

In the autumn, the trustees held a meeting to discuss the potential of running in 2022. With the situation being far from certain, it was deemed highly likely that Covid-19 would still have an impact on the decision and a meeting was set for March to assess.

Prepared by Amy Peace

**Independent examiner's report to the trustees of  
Green and Away Charitable Incorporated Organisation ( "the CIO")**

I report to the charity trustees on my examination of the accounts of the CIO  
for the year ended 31st December 2021

**Responsibilities and basis of report**

As the charity's trustees of the CIO, you are responsible for the preparation  
of the accounts in accordance with the requirements of  
the Charities Act 2011 ("the Act").

I report in respect of my examination of the CIO's accounts carried out under  
section 145 of the Charities Act 2011 (the 2011 Act")

In carrying out my examination I have followed all applicable Directions given by the  
Charities Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in  
connection with the examination giving me cause to believe that in any material respect :

1. accounting records were not kept in respect of the CIO as required by section 130 of the  
Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form  
and content of the accounts set out in the (Accounts and Reports) Regulations 2008  
other than any requirement that the accounts give a "true and fair view" which is  
not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination  
to which attention should be drawn in this report in order to enable proper understanding of the  
accounts to be reached.

P D Hughes  
Chartered Certified Accountant  
PDH Associates Limited  
Willow Lodge  
Crossgates Road  
Llandrindod Wells  
Powys  
LD1 5SL

Date : 29th September 2022

**Green And Away**  
**Notes to the Accounts**

**1 Accounting Policies**

**a) Basis of Accounting**

The accounts have been prepared under the Historical Cost Convention

**b) Fund accounting**

Unrestricted funds are general funds that are available for use at the discretion of the trustees for specific purposes.

Restricted funds are grants which the grant provider has specified are to be solely used for particular areas of the charity's work, or specific projects being undertaken by the charity.

**c) Incoming Resources**

Income is recognised when there is entitlement, certainty of receipt and the amount can be recognised with sufficient reliability.

**d) Expenditure**

Expenditure is recognised when the liability is incurred.

**e) Tangible fixed assets and depreciation.**

Other tangible fixed assets comprising of equipment and fixtures are stated at net book value and are depreciated over estimated useful life on a reducing balance basis, at an annual rate of 25%.

**2 Comparative figures**

The comparative figures represent the year ended 31st December 2020

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**Green And Away**  
**Income & Expenditure Account**  
**For the Year Ended 31st December 2021**

	Unrestricted Funds £.	Year Ended 31st Dec 2021  Total £.	Year Ended 31st Dec. 2020  Total £.
<b>Incoming Resources</b>			
Grants Received	-	-	5,000
Fees receivable	1,239	1,239	2,219
Deposit account interest received	155	155	167
<b>Total Income for the Year</b>	<b>1,394</b>	<b>1,394</b>	<b>7,386</b>
<b>Expenditure :</b>			
Food and Bar purchases	789	789	1,101
Rent	-	-	3,475
Repairs & maintenance	699	699	1,692
Consumables	30	30	260
Adverts, printing & stationery	-	-	137
Travelling expenses	-	-	830
Sundries	76	76	114
Telephone	468	468	597
Online hosting fees	208	208	215
Computer & software costs	268	268	482
Accommodation costs	-	-	840
Accountancy	575	575	575
Book-keeping	150	150	-
Depreciation of Fixed assets	5895	5,895	7,589
<b>Total Expenditure for the Year</b>	<b>9,158</b>	<b>9,158</b>	<b>17,907</b>
<b>Net (Deficit)/Surplus for the Year</b>	<b>(7,764)</b>	<b>(7,764)</b>	<b>(10,521)</b>
<b>Funds : as at 1st January 2021</b>	<b>42,639</b>	<b>42,639</b>	<b>53,160</b>
<b>Funds : as at 31st December 2021</b>	<b>34,875</b>	<b>34,875</b>	<b>42,639</b>

**Green and Away  
Balance Sheet  
As at 31st December 2021**

		<b>31st December 2021</b>	<b>2020</b>
	<b>£.</b>	<b>£.</b>	<b>£.</b>
<b>Fixed Assets</b>			
Equipment	22,767		
Additions	814		
	<u>23,581</u>		
Less: Depreciation	<u>(5,895)</u>	17,686	22,767
		<u>17,686</u>	<u>22,767</u>
<b>Current Assets</b>			
Stocks	857		765
Bank Current & Deposit Accounts	17,680		19,120
Cash in Hand	<u>728</u>	19,265	588
		<u>36,951</u>	<u>43,240</u>
<b>Current Liabilities</b>			
Creditors & Accruals		(2,076)	(601)
		<u><b>34,875</b></u>	<u><b>42,639</b></u>
<b>Funds</b>			
Unrestricted General Fund		34,875	42,639
		<u><b>34,875</b></u>	<u><b>42,639</b></u>

Approved by the Trustees on 02/10/2022 ..... and signed by :

Peter Lang ..... (Chairperson)

**Accountants Report :**

The accounts for the year ended 31st December 2021, have been prepared from the accounting records of Green & Away, and in accordance with the requirements of the Charities Act 2011.

Signed :

P D Hughes FCCA  
Chartered Certified Accountant

Date : 29th September