

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 December 2020
for
Green & Away

PDH Associates Limited
Willow Lodge
Crossgates Road
Llandrindod Wells
Powys
LD1 5SL

	Page
Report of the Trustees	1
Independent Examiner's Report	2
Statement of Financial Activities	3
Balance Sheet	4
Notes to the Financial Statements	5 to 7
Detailed Statement of Financial Activities	8

Green & Away

Report of the Trustees
for the Year Ended 31 December 2020

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2020. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

03772866 (England and Wales)

Registered Charity number

1083827

Charitable Incorporated Organisation

The Charity was converted to a Charitable Incorporated Organisation on 3rd October 2020.

Registered office

c/o The Fold
Bransford
Worcester
WR6 5JB

Trustees

Lola Henderson	Artist / Maker
Amy Peace	Field Studies Centre Technician
Eve Andrews	Engineer
Rosa Butler	Cook
Ben Crucefix	Chef
Joy Davenport	Council Officer
Helena Dixon	Company Director
Rona Hardie	Researcher /Community Organiser
Rachel Hembery	Consultant (Resigned 20 th September 2020)
Amelie Hunnebeck-Wells	Student
Peter Lang	Environmental Consultant
Daniel Lindeque	Engineer

Company Secretary

Amy Peace Field Studies Centre Technician (Appointed 1st June 2020)

Independent examiner

PDH Associates Limited
Willow Lodge
Crossgates Road
Llandrindod Wells
Powys
LD1 5SL

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Approved by order of the board of trustees on 2nd September 2021 and signed on its behalf by:

Peter Lang
.....



Green and Away Trustees' Annual Report 2020 (January 2020 - December 2020)

Aim and Method of Working.

The aim of Green & Away (G&A) is to raise environmental awareness by building and running a temporary venue which is low impact and environmentally sustainable. The facilities are used by groups working for environmental, social change and others.

People attending conferences gain firsthand experience of living in a sustainable way. G&A provide the facilities needed for an event and administrative support to the users. G&A provides 3 vegetarian meals per day (with some vegetables are grown on site), lighting is powered by solar panels, and showers are heated by locally grown wood. Whenever possible, all materials used in the camp are produced locally. A variety of educational workshops are offered by the volunteers and include building with sustainable materials, eating sustainably, and low impact lifestyles.

By using a volunteer workforce G&A offers low cost facilities to other charities and organisations that may not otherwise be able to afford to hold conferences, thereby helping them to increase their effectiveness.

Organisational Structure.

G&A is run by a core group of trustees (volunteers) who make all the running decisions. Members of the core group are invited from a wider circle of associates, with proven skills, who have helped run events over previous years. The Trustees are drawn from the core group and are those who have the time and experience to take on the extra responsibilities. They are aided by a team of interns appointed each year.

Annual Cycle.

During the winter the Trustees arrange a winter social weekend usually in February, to keep the volunteers engaged. This can be a weekend away or a weekend on site dependent on the activities planned. The first practical event is a working weekend, usually in May, to carry out maintenance work and prepare for the forthcoming season. Then, in early summer the season's workforce assembles at the campsite about a fortnight before the first conference to construct the conference centre. Every Wednesday throughout the season there is an education afternoon where the volunteers learn and teach a variety of educational workshops. The camp is dismantled at the end of the season. This was the organisation's eleventh season at Bransford in Worcestershire.

Season review.

The first event of the year was the Winter Gathering in February, an opportunity for volunteers to gather socially. This year's event was held in Malvern and attended by 18 people and we also carried out some maintenance on site. The Spring trustee meeting was held in early March with plans discussed and made for the forthcoming season. This was set against the backdrop increasing cases of COVID-19 globally. Every element of the meeting was therefore discussed with this in mind. A decision was made not to host the working weekend in May as it was deemed unnecessary.

The recruitment process for the new cohort of interns had started during the winter and interviewees were lined up for early April. The trustees carried out several online meetings to discuss the forthcoming season and to mitigate against COVID-19, however due to the unprecedented situation the decision made not to run for the 2020 season. The interviewees were offered a chance to interview for the 2021.

Covid 19 meant we were not able to continue our education in our normal way and also meant we received no income from the organisations which attend our events. We were able to access a grant aimed at organisations affected by Covid 19 and we agreed to reduce our spending to cover only essential items necessary to keep the organisation in hibernation and already committed equipment spends. These decisions meant that we still have adequate reserves to resume events when we are able.

In order to keep our volunteer population informed, inspired and in touch we hosted a programme of online events including discussions, film viewings and a plant identification workshops. We also launched a Green & Away book club, focusing on books with an environmental or social theme including Feral by George Monbiot and Girl, Woman, Other by Bernadette Evaristo. These activities help to build a strong community of supporters despite the unusual circumstance. The virtual season ended with a celebration and quiz.

In August, essential recovery work was carried out on the storage polytunnels on site, having been damaged by a storm in February 2020. The work was carried out by trustees.

During the year the trustees agreed to apply to change our legal structure. We had been a registered charity and a company limited by guarantee for many years. We agreed to take advantage of the new structure of Charity Incorporated Organisation (CIO) so we would only need to file accounts with one body - the Charity Commission. The application was formally approved and Green & Away moved to being a CIO in the Autumn of 2020.

Prepared by Amy Peace

Independent Examiner's Report to the Trustees of
Green & Away

I report on the accounts of the company for the year ended 31 December 2020, which are set out on pages three to seven.

Responsibilities and basis of report

As the charity's trustees (and also the directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. that accounting records were not kept as required by section 386 of the Companies Act 2006; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; or
4. that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.

P D Hughes
Chartered Certified Accountant
PDH Associates Limited
Willow Lodge
Crossgates Road
Llandrindod Wells
Powys
LD1 5SL

Date: 9th August 2021

Statement of Financial Activities
for the Year Ended 31 December 2020

		31.12.20 Unrestricted funds £	31.12.19 Total funds £
INCOMING RESOURCES	Notes		
Grants received		5,000	-
Activities for generating funds	2	2,219	39,602
Investment income	3	<u>167</u>	<u>162</u>
Total incoming resources		7,386	39,764
RESOURCES EXPENDED			
Costs of generating funds			
Fundraising trading: cost of goods sold and other costs		1,101	17,259
Charitable activities			
Governance costs		575	1,159
Other resources expended		<u>16,231</u>	<u>19,028</u>
Total resources expended		<u>17,907</u>	<u>37,446</u>
NET INCOMING/(OUTGOING) RESOURCES		(10,521)	2,318
RECONCILIATION OF FUNDS			
Total funds brought forward		<u>53,160</u>	<u>50,842</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>42,639</u></u>	<u><u>53,160</u></u>

		31.12.20 Unrestricted funds £	31.12.19 Total funds £
	Notes		
FIXED ASSETS			
Tangible assets	6	22,767	16,883
CURRENT ASSETS			
Stocks		765	1,143
Cash at bank and in hand		<u>19,708</u>	<u>35,722</u>
		20,473	36,865
CREDITORS			
Amounts falling due within one year	7	(601)	(588)
NET CURRENT ASSETS		<u>19,872</u>	<u>36,277</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		42,639	53,160
NET ASSETS		<u>42,639</u>	<u>53,160</u>
FUNDS	8		
Unrestricted funds		<u>42,639</u>	<u>53,160</u>
TOTAL FUNDS		<u>42,639</u>	<u>53,160</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Trustees on 2nd September 2021 and were signed on its behalf by:

Peter Lang
.....
P S I Lang -Trustee

1. ACCOUNTING POLICIES**Accounting convention**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. ACTIVITIES FOR GENERATING FUNDS

	31.12.20	31.12.19
	£	£
Fees receivable	<u>2,219</u>	<u>39,602</u>

3. INVESTMENT INCOME

	31.12.20	31.12.19
	£	£
Deposit account interest	<u>167</u>	<u>162</u>

4. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	31.12.20	31.12.19
	£	£
Depreciation - owned assets	<u>7,589</u>	<u>5,628</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2020 nor for the year ended 31 December 2019.

Trustees' expenses

	31.12.20 £	31.12.19 £
Trustees' expenses	<u>-</u>	<u>1,329</u>

There were no trustees' expenses paid for the year ended 31 December 2020.

6. TANGIBLE FIXED ASSETS

	Plant and machinery etc £
COST	
At 1 January 2020	74,932
Additions	<u>13,473</u>
At 31 December 2020	<u>88,405</u>
DEPRECIATION	
At 1 January 2020	58,049
Charge for year	<u>7,589</u>
At 31 December 2020	<u>65,638</u>
NET BOOK VALUE	
At 31 December 2020	<u>22,767</u>
At 31 December 2019	<u>16,883</u>

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.20 £	31.12.19 £
Other creditors	<u>601</u>	<u>588</u>

8. MOVEMENT IN FUNDS

	At 1.1.20 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	53,160	(10,521)	42,639
TOTAL FUNDS	<u>53,160</u>	<u>(10,521)</u>	<u>42,639</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	7,386	(17,907)	(10,521)
TOTAL FUNDS	<u>7,386</u>	<u>(17,907)</u>	<u>(10,521)</u>

8. MOVEMENT IN FUNDS - continued**Comparatives for movement in funds**

	At 1.1.19 £	Net movement in funds £	At 31.12.19 £
Unrestricted Funds			
General fund	50,842	2,318	53,160
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>50,842</u>	<u>2,318</u>	<u>53,160</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	39,764	(37,446)	2,318
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>39,764</u>	<u>(37,446)</u>	<u>2,318</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.19 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	50,842	(8,203)	42,639
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>50,842</u>	<u>(8,203)</u>	<u>42,639</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	47,150	(55,353)	(8,203)
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>47,150</u>	<u>(55,353)</u>	<u>(8,203)</u>

Detailed Statement of Financial Activities
for the Year Ended 31 December 2020

	31.12.20 £	31.12.19 £
INCOMING RESOURCES		
Grants received		
Grants	5,000	-
Activities for generating funds		
Fees receivable	2,219	39,602
Investment income		
Deposit account interest	<u>167</u>	<u>162</u>
Total incoming resources	7,386	39,764
RESOURCES EXPENDED		
Fundraising trading: cost of goods sold and other costs		
Food purchases	1,101	12,822
Bar purchases	-	4,437
	<u>1,101</u>	<u>17,259</u>
Other resources expended		
Rent	3,475	2,799
Repairs & maintenance	1,692	3,479
Consumables	260	1,259
Adverts, printing & stationery	137	120
Travelling expenses	830	698
Sundries	114	178
Accommodation costs	840	-
Insurance	-	1,000
Light & heat	-	661
Telephone	597	280
Online hosting fees	215	600
Computer & software costs	482	612
Training	-	385
Depreciation charge	<u>7,589</u>	<u>5,628</u>
	16,231	17,699
Support costs		
Management		
Trustees' travelling expenses	-	1,329
Governance costs		
Accountancy	575	575
Administration costs	<u>-</u>	<u>584</u>
	<u>575</u>	<u>1,159</u>
Total resources expended	17,907	37,446
Net (expenditure)/income	<u>(10,521)</u>	<u>2,318</u>