

THE COMMUNITY SUPPORT NETWORK, SOUTH LONDON

England & Wales · Charity number 1083649

Details

Other names	COMMUNITY SUPPORT NETWORK, CSN
Status	Registered
Legal form	Charitable company
Company number	04041867
Registered	2000-11-24
Register	View on the Charity Commission register

Contact

Address	Community Support Network South London 336 Brixton Road London SW9 7AA
Phone	0207 274 4490
Email	info@csnsl.org.uk
Website	www.csnsl.org.uk

Activities

Objects: To promote, preserve and protect the health and well-being of vulnerable persons of any age, persons with mental health problems/mental distress, persons with physical and other disabilities, carers of such persons, persons with learning difficulties and persons with autistic spectrum disorders, particularly but not exclusively in South London.

Activities: Community Support Network South London (CSN) provides mental health advocacy services for clients in forensic (ie., those who have committed criminal offences and have mental health problems), in-patient and community settings.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** The Advancement Of Health Or Saving Of Lives, Disability
- **Who:** People With Disabilities

Geography

- **Area of benefit:** SOUTH LONDON
- Croydon
- Lambeth
- Lewisham
- Southwark

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£211,662	£186,218	-	-
2024-03-31	£207,177	£215,021	-	-
2023-03-31	£212,026	£252,380	-	-
2022-03-31	£233,149	£214,485	-	-
2021-03-31	£217,330	£274,443	-	-

Trustees

Name	Role	Appointed
Charlie Reynolds		2024-10-22
Manjula Roy		2017-03-15
Primrose Ante-Bennett		2024-10-22
Scott Dawson		2024-10-22

THE COMMUNITY SUPPORT NETWORK, SOUTH LONDON

England & Wales - Charity number 1083649

Accounts

REGISTERED COMPANY NUMBER: 04041867 (ENGLAND AND WALES)
REGISTERED CHARITY NUMBER: 1083649

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025
FOR
THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

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for the Year Ended 31 March 2025**

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**REPORT OF THE MANAGEMENT COMMITTEE
for the Year Ended 31 March 2025**

The Management Committee presents its report and independently examined financial statements for the year ended 31 March 2025.

Reference and Administrative Information

Charity Name	Community Support Network South London
Charity Registration Number	1083649
Company Registration Number	4041867
Registered Office and Operational address	336 Brixton Road, LONDON SW9 7AA

Management Committee

Dr. S. Roy	Appointed Director on 031005. Vice Chair since 13th March, 2013, resigned 240216, re-appointed 150317; Vice Chair on 160517. Resigned as Vice Chair on 010519. Appointed as Treasurer on 010519, resigned as Treasurer on 230223. Appointed as Co-Chair & Company Secretary on 221024. Resigned from Management Committee and as a member of CSN on 121124.
Mrs. Manjula Roy	Appointed 011209. Treasurer since 030210, resigned 240216 re-appointed 150317. Company Secretary since 160517, resigned as Company Secretary on 010519, re-elected Company Secretary on 160719. Elected as Co Vice-Chair on 220322 and Co-Chair Person on 220422. Resigned as Co-Chair on: 220223. Appointed as Treasurer on 221024.
Mr. Andrew Lennon	Appointed 160113, Elected Co Vice-Chair on 210514, then Membership Secretary 260416.
Mr. John Adapoe	Appointed 060319. Offered to serve as Assistant or Deputy Treasurer, therefore became Treasurer upon Dr. S. Roy's resignation as Treasurer on 230223. Resumed position of Assistant or Deputy Treasurer upon the election of Mrs. Manjula Roy as Treasurer on 221024.
Mr. Abdul Tanko	Appointed 060319. Elected Co-Chair on 010519, resigned as Co-Chair on 061119.
Mrs. Clementina Okorefe	Appointed 110919.
Mr. Rascelles Mundle	Co-opted 091121. Elected as Co Vice-Chair on 220322 and Co-Chair on 220422. Became Chair upon the resignation of Dr. Smarajit Roy as Co-Chair, from the CSN Management Committee and as a member of CSN on 121124.
Mr. Augustine Isichei	Co-opted 141123; elected at the AGM on 240924. Agreed to serve as Company Secretary upon the resignation of Dr. Smarajit Roy from this position on 121124.
Mr. Cubic Postcode	Elected at AGM on 240924; Elected as Co-Vice Chair on 221024 and resigned on 180325.
Mrs. Primrose Ante-Bennett	Elected at AGM on 240924.
Ms. Amelia Fiorillo	Elected at AGM on 240924.
Ms. Amelia Fiorillo	Elected at AGM on 240924.

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**REPORT OF THE MANGEMENT COMMITTEE
for the Year Ended 31 March 2025**

Management Committee (continued)

Mr. Scott Dawson	Elected at AGM on 240924. Elected as Co-Vice Chair on 221024. Became Co-Chair upon the resignation of Mr. Cubic Postcode on 180325.
Mr. Charlie Reynolds	Elected at AGM on 240924.

Senior Management

Ms. Cherry E. Pedler	CEO (Chief Executive Officer)
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Independent Examiners

Hilary Adams Ltd, Chartered Accountants & Tax Consultants,
158 High Street,
Herne Bay,
KENT
CT6 5NP

Bankers

Lloyds Bank, Moorgate Branch, 34 Moorgate, LONDON EC2R 6PL
CCLA, 80 Cheapside, LONDON EC2V 6DZ

The director presents report with the financial statements of the company for the year ended 31 March 2025.

Structure, Governance and Management
Governing Document

The organization is a charitable company limited by guarantee, incorporated on 27 July 2000 and registered as a charity on 24 November 2000. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Public Benefit

The objects of the charity are to promote, preserve and protect the health and well-being of vulnerable persons of any age, persons with mental health problems/mental distress, persons with physical and other disabilities, carers of such persons, persons with learning difficulties and persons with autistic spectrum disorders, particularly but not exclusively in South London. This is a change to the previous objects as agreed by CSN's EGM on 110919 and in keeping with the anticipated change to the work of CSN in becoming part of a Consortium of organisations providing advocacy in Lambeth from April 2020.

Ways of carrying out these objects include: 'by providing a mental health advocacy service for people who are in hospital on mental health wards in South London and those in prison and in the community with mental health problems. More detail of these activities are shown below, in the section with the headings:

Achievements and Performance and In-Patient, Forensic, and Community Advocacy

In the view of the Community Support Network South London Management Committee the objects and work of the charity fully satisfy the requirements of the Public Benefit charitable registration test.

Recruitment and Appointment of Management Committee

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee retire every year but may be re-elected by the full members at the Annual General Meeting.

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**REPORT OF THE MANGEMENT COMMITTEE
for the Year Ended 31 March 2025**

Recruitment and Appointment of Management Committee (continued)

The current Management Committee have been elected from the membership and new members are encouraged to join at every AGM of the charitable company. We have also increased the membership of the Management Committee by means of advertising in the Guardian newspaper on a number of occasions, by advertising in the Lambeth Volunteer Centre, via the Bar Pro-Bono Unit, via Charity Jobs, Reach Volunteering and NCVO.

Due to the nature of CSN as a mental health service user led organization, the majority (at least two thirds, according to the Articles of Association) of Management Committee members identify as having experienced mental distress, making them full individual members of CSN.

Trustee Induction and Training

We have developed an Induction Pack for new Management Committee members. This includes copies of training slides regarding the role and responsibilities of CSN Management Committee members. Many come to CSN with experience of serving on the Management Committee of other organisations, and all are encouraged to attend training within budgetary constraints. (For example, that provided by NCVO which is available at a reduced rate as CSN is a member of NCVO. (There have also been opportunities for Committee members to visit the local psychiatric hospital where advocacy has been provided by CSN since 1996. In addition, quarterly reports on advocacy in forensic, community, in-patient and prison settings are made available to CSN Management Committee members).

Organisational Structure

Community Support Network South London allows for a Management Committee of up to fifteen members. Typically, there are no more than twelve. The full Management Committee meets bi-monthly. The Management Committee is responsible for the strategic direction and policy of the charity. At present the Committee has twelve members from a variety of professional and other backgrounds relevant to the work of the charity.

The CEO sits on the Committee, but has no voting rights. The CEO is currently responsible for taking minutes which are circulated to Management Committee members who point out any amendments at the following meeting which are enacted.

A system of delegation is in place and day to day responsibility for the provision of services rests with the CEO. The CEO is responsible for ensuring that the charity delivers the services specified and that key performance indicators are met. The CEO is also responsible for day to day operational management of CSN, individual supervision of the staff team and also for ensuring that the team continue to develop their skills and working practices in line with good practice.

Related Parties

In so far as it is complementary to the charity's objects, the charity is guided by both local and national policy. At a national level, mental health services are determined by the Mental Health Act 1983, and Code of Practice, as amended 2007. NICE (National Institute for Clinical Excellence) determines the appropriate care and treatment for people with various diagnoses. Locally, the charity is closely involved with the Lambeth Living Well Collaborative. CSN thus has an opportunity to be informed about local delivery plans and other strategic plans and policies and to express views on them.

Some of our current advocates have attained the Qualification in Independent Advocacy (QIA) and in addition, the Independent Mental Health Advocacy (IMHA) Specialist Unit. The remainder of our advocates are, or shortly will be, undertaking training for the QIA including the IMHA specialist unit. In most cases advocates commence this training following the successful completion of their six month probationary periods.

**REPORT OF THE MANGEMENT COMMITTEE
for the Year Ended 31 March 2025**

Objectives and Activities

The company's objects and principal activities are* (*since changes made at EGM on 11/09/19) to:

Promote, preserve and protect the health and well-being of vulnerable persons of any age, persons with mental health problems/mental distress, persons with physical and other disabilities, carers of such persons, persons with learning difficulties and persons with autistic spectrum disorders, particularly but not exclusively in South London.

The company's main objectives and activities for the year continued to focus on the promotion of mental health service user rights. The strategies employed to assist the charity to meet these objectives included the following:

Providing independent, user led, mental health advocacy in in-patient, community and forensic settings, and to enable user involvement in mental health services in Lambeth. Providing such services in accordance with accepted advocacy standards such as the 'Quality Standards for Advocacy Schemes' which are linked to the principles of the Advocacy Charter, 2002. (Action For Advocacy, formerly Advocacy Across London).

Achievements and Performance

In-Patient, Forensic, and Community Advocacy

The main areas of charitable activity during this year have been the provision of mental health advocacy.

95* different clients were seen this year by our Forensic Advocates who supported them to address 1707 (1428 during 2023/24) issues.

562* different clients were seen by our In-Patient & Community Advocacy Service, who supported them to address 3459 (3954 during 2023/24) issues.

*This year we have adopted a system whereby data is entered onto CSN's Access Database which enables us to count how many different people we worked with, whereas previous annual reports have double or even triple or quadruple counted people who used our service during more than one quarter of the year.

Reports have been written on a quarterly basis throughout the year on work done in In-Patient and Forensic settings. Publicity is widely circulated in the relevant venues. Monitoring and Evaluation illustrate that there is a good representation of the different ethnic groups across CSN's services and a high level of user satisfaction amongst those who have completed and returned client feedback forms. Issues in the different advocacy services include: housing, care and treatment, attitude and behaviour of staff, property, environment and facilities, Mental Health Act, and other legal issues.

As a general outcome, we expect that service users will feel more in control of their lives as a result of using our advocacy services. Each quarterly report provides more details of the issues raised, including individual client examples.

The advocacy services provided by CSN continue to enjoy a high profile in Lambeth and are well respected by service users, CEOs, health care and other professionals.

CSN values all feedback about its Advocacy Services and we make appropriate changes to Service provision as a result.

Developments anticipated for 2025-26

From April 2020, CSN became part of a consortium of advocacy providers in Lambeth working towards offering more 'joined up' advocacy services as commissioned. The lead provider for this work is Connect Lambeth, formerly ILCP (Independent Living and Carers' Partnership). The other partners are dasl (Disability Advice Service Lambeth) and POHWER.

CSN has been successful in acquiring the Quality Performance Mark (QPM) for Advocacy and is also working with other advocacy service providers to provide input on developments with DHSC (Dept of Health & Social Care) regarding the proposed new Mental Health Act, in particular, regarding Independent Mental Health Advocacy (IMHA). It is also working on issues to do with Regulation of Advocates and has been working with SLaM to assist them to implement NICE Guidelines for Advocacy by conducting a Gap Analysis.

**REPORT OF THE MANGEMENT COMMITTEE
for the Year Ended 31 March 2025**

Developments anticipated for 2025-26 (continued)

We regret that CSN was part of a Consortium of Advocacy providers, led by dasl, which was unsuccessful during a recent re-tendering of all statutory advocacy services in Lambeth (this includes Independent Mental Capacity Advocacy, RPR (Relevant Paid Person's Representatives), Care Act Advocacy, NHS Complaints Advocacy as well as the Independent Mental Health Advocacy (IMHA) that is provided by CSN). This disappointing result means that CSN staff will be TUPE'd over to the winning bidder (Voiceability) in part or in full, and CSN will continue to provide Forensic Advocacy Services only.

The loss of a substantial amount of CSN's funding (approximately 80%) means that CSN will have to relinquish its office facilities but is confident that the Lambeth ACCORD building management will consent to CSN continuing to use 336 Brixton Road as its registered address.

It is to be hoped that CSN may once again in future be able to provide more services and to obtain sufficient funding to rent office space, although the requirements of competitive tendering which usually limit applications to a maximum of 50% turnover mitigate against this, as this then restricts CSN to obtain funding from charitable trusts, many of which have closed their doors to new applicants as they restructure.

CSN is likely to pursue future fundraising initiatives for the Community Group which is for those with forensic psychiatric histories to meet together for mutual support as well as funding for Non-Statutory Advocacy, in conjunction with Carers' Hub Lambeth as Non-Statutory Advocacy has been virtually eliminated from LBL's re-tendering of the Lambeth Advocacy Services.

Financial Review

In spite of a challenging financial climate, the charity managed to continue to deliver services in keeping with its funding contracts throughout the year. It has done this with the support of both its staff and the volunteer trustees who sit on the Management Committee.

It is noteworthy that CSN has had no inflationary uplift to its funding since April 2008: i.e. over sixteen years. This means that CSN's funding is worth about 59% of what it was worth in 2008-9 now (£1 is now worth 59p compared to the value of £1 in 2008) and this presents significant challenges in the face of increased costs year on year.

The consortium developed to deliver advocacy from April 2020 resulted in the need for a further 10% cost savings on our In-Patient & Community Advocacy work and funding available for the Forensic Advocacy Contract has also been reduced.

In addition, apart from a short period during the Covid pandemic in 2020, CSN has very significantly over delivered its advocacy services in terms of hours of service delivery but been advised that there is no more money to fund advocacy so is now working to ensure that it delivers only what is being funded.

Principal Funding Sources

The main funding source for CSN during 2024-25 has been Lambeth Council. South London and Maudsley NHS Foundation Trust (SLaM) has also provided funding for CSN's Forensic Advocacy Service which has assisted clients at River House Medium Secure Unit for Chaffinch Ward (low secure unit), both at Bethlem Royal Hospital, Ward in the Community, Open Rehab. Unit at Lambeth Hospital and for Lambeth Community forensic clients.

Investment Policy

At present, there are limited funds for long term investment. CSN currently has an account in COIF Charities Deposit Fund with CCLA Investment Management Ltd. Any reserves which CSN has accumulated are deposited therein. This account offers Instant Access which is felt to be necessary to ensure cash flow in unforeseen circumstances, for example when invoices are paid late.

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**REPORT OF THE MANGEMENT COMMITTEE
for the Year Ended 31 March 2025**

Reserves Policy

It is good practice to retain 3-6 months' running costs as a reserve. On this basis, CSN has established that it needs between £61,508 & 107,882 as a reserve. If need be, a reserve of this size would enable CSN to discharge its statutory responsibilities in the event of a sudden withdrawal of funding, including redundancies, advance (6 months') notice on rent and payment of any outstanding contractual obligations. Any surplus on CSN's unrestricted funding will be deployed in support of this contingency fund. Once CSN loses its Lambeth Advocacy Service contract, on 010725, this figure will be recalculated as CSN's funding, staffing and other costs will be significantly reduced; albeit some services, such as Telephone/Internet and HR Support have been contracted for a five-year period so will need to be paid at the current level for the remainder of these contracts.

Explanation of the Financial Effect of Any Significant Events that occurred during and subsequent to the period 2024-25

There was a very significant Event announced right at the end of the year 2024-25, on 310325. Funding for the Lambeth Independent Mental Health Advocacy Service was taken from CSN to be given to Voiceability after a 'mobilisation period' of 11 weeks.

CSN entered into a new contract to provide Independent Mental Health Advocacy at Orri, a private facility for persons with eating disorders in June 2024 for 3 hours a week.

Another financial effect of note was that for the sixteenth consecutive year, CSN had no inflationary uplift to its funding as well as about 10% cut to its funding for Lambeth Advocacy Services.

Due to the fact that the current Lambeth Contract is based on hours of service delivered, there is therefore a risk that funding will be reduced further going forward due to possible future shortfalls on hours delivered. Should funding be reduced based on a shortfall of hours delivered going forward, CSN will need to reduce the working hours of individual advocates and/or make staff redundant commensurate with the level of the shortfall.

However, as the Lambeth Advocacy Service is being transferred to Voiceability on 010725 it is unlikely that there will be a shortfall in hours delivered over the remaining period 010425 – 300625, especially as at some point during the mobilisation period there will need to be data transfer from POHWER's Clear 3 system to Voiceability's Salesforce based system which may impact on both CSN staff's ability to enter data onto the relevant CRM (as first they will need to be trained in the use of the Voiceability system) and also because CSN is dependent on data reports being provided by POHWER on a quarterly basis and by the Data Analyst at Age UK Lambeth on a monthly basis in order to complete the required reports.

This means that any interruption caused to system access due to data transfer will mean that only partial data may be recorded and accessed if any. In such circumstances it is hard to see that one could clearly demonstrate under delivery of services especially since for the last five years (2020-25) CSN has over-delivered on its Lambeth Independent Mental Health Advocacy Contract requirements.

Principal Risks and Uncertainties facing CSN as identified by its trustees

The key risks and uncertainties facing CSN are regarding its funding. Currently CSN has one core area of business, the provision of independent mental health advocacy, and funding for this is currently from two main statutory and one independent sources (outlined above).

We have encountered the risk of our main service (in Lambeth) being put out for tender and CSN not being successful (due to needing to work in partnership with other providers, CSN did not submit and indeed did not even have sight of the submitted tender documentation but only contributed what was required) in winning the tender to provide the Lambeth Independent Mental Health Advocacy service.

A further area of risk is that CSN has very minimal infrastructure and management/administration: currently only one full-time member of staff. This restricts CSN's ability to 'grow' in size as an organisation as without increased infrastructure, it will not be possible to sustain additional services. In fact, CSN's infrastructure has been further significantly reduced as a result of losing the Lambeth Advocacy Service. 80% of the CEO's working hours are connected to this service so from 010725 CSN's CEO will only be funded to work 7 hours (one day) a week for CSN, and as aforementioned, CSN will no longer be able to rent any kind of office base due to insufficient revenue to enable this.

**REPORT OF THE MANGEMENT COMMITTEE
for the Year Ended 31 March 2025**

Principal Risks and Uncertainties facing CSN as identified by its trustees (continued)

There is also a risk of CSN being unable to fulfil the requirements of its contracts for a period of time in the event of staff sickness, suspension, disciplinary issues or other circumstances where there is a sudden unexpected interruption in advocacy service. The Advocacy Cover Policy implemented in July 2017 addresses this.

From April 2020, for the first time CSN advocates have been required to record the time they spend working with individual service users and CSN will only be paid for the advocacy hours delivered under this new contract with London Borough of Lambeth via Connect Lambeth.

It is possible that this might result in changes to the levels of advocacy staffing needed by CSN and employment contracts for advocacy staff since April 2020 have been drawn up with this in mind.

Should funding be reduced based on a shortfall in the hours delivered this will result in a commensurate reduction in the working hours of individual advocates who are evidencing less than their expected number of hours on the Lambeth Advocacy Service.

In fact CSN has consistently over-delivered on the Lambeth Advocacy Service so has not needed to reduce the hours of any staff deployed to work on this service and we do not anticipate that this will change over the remaining 3 months (010425 – 300625) for which CSN will continue to be responsible for the Lambeth Independent Mental Health Advocacy Service.

Summary of the Plans and Strategies for Managing Said Risks

CSN will continue to develop ways of providing its services more effectively and efficiently and will pursue quality standards for its services where such standards exist (as referred to earlier, regarding the (now attained) QPM). It will continue to develop and build upon good relationships with staff of current funding bodies and look at ways of improving the production of reports* and the keeping of client notes and monitoring information.

In the event of another organisation winning the tender to provide advocacy services which CSN currently provides, as is the case with respect to the Lambeth Advocacy Service, it is likely that CSN staff would be TUPE'd over to the organisation(s) which win the tender(s).

*as part of the Consortium of Advocacy Service providers from April 2020 CSN advocacy staff have been trained into POHWER's Client Record Keeping System and record client data thereon. This System can also be used to generate reports.

The current CSN CEO has produced a 'Succession Plan' document which provides necessary information for CSN to continue in the event that something happened suddenly resulting in the CSN CEO being unable to continue their responsibilities (such as accident or sickness) and this incapacitation was of sufficient longevity that there was a need to deploy someone to substitute for the CSN CEO on either a temporary or permanent basis.

Currently all CSN's advocacy staff provide cover for colleagues where necessary, and the CSN CEO currently also takes on the responsibility for advocacy service provision when and where necessary. The CSN Advocacy Cover Policy is in place to formalise arrangements for Advocacy service cover when staff are absent.

CSN has developed policies and procedures in line with the introduction of GDPR (General Data Protection Regulations) and has implemented a revised Financial Controls Policy, and is implementing CSN's 2024-27 Business Plan formed as a result of an Away Day between CSN staff and Management Committee held on 30th April, 2024.

Description of the Arrangements in Place for Setting the Remuneration of CSN's key management personnel, and any benchmarks utilised in the Process

During 2004 CSN Management Committee initiated the evaluation of all its staff in relation to salaries. This was done by PEACe (Personnel, Employment, Advice and Conciliation Service) which forms part of LVSC (London Voluntary Service Council). This evaluation consisted of a comprehensive re-evaluation of all CSN's staff in relation to their roles and responsibilities, job descriptions, person specifications and detailed day-to-day work with a view to identifying the range of skills and qualifications needed to carry out the necessary tasks of each post holder. As a result of this independent evaluation, CSN has worked to ensure that all staff are paid according to the findings of these evaluations.

**REPORT OF THE MANGEMENT COMMITTEE
for the Year Ended 31 March 2025**

Description of the Arrangements in Place for Setting the Remuneration of CSN's key management personnel, and any benchmarks utilised in the Process (continued)

However, progressive cuts to funding over the last 17 years have resulted in staff being paid less than previously, based on what other organisations are paying advocates. In the face of no inflationary uplift in its funding for 16 years and a further 10% cut in CSN's funding for its main advocacy contract, it has become unsustainable to continue to pay staff significantly over the market rate for advocacy work as CSN has been doing (as a result of PEACe evaluation of advocacy roles).

Plans for Future Periods

The charity plans continuing the activities outlined above in the forthcoming years subject to the continuation of satisfactory funding arrangements.

Responsibilities of the Management Committee

Company law requires the Management Committee to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the management committee should follow best practice and:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue on that basis.

The Management Committee is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Acts 1985 & 2006, and with the Charities Act 2006. The Management Committee is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Members of the Management Committee

Members of the Management Committee, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report are set out in page 3.

In accordance with company law, as the company's directors, we certify that:

- As the directors of the company, we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant independent examination information and to establish that the charity's independent examiners are aware of that information.

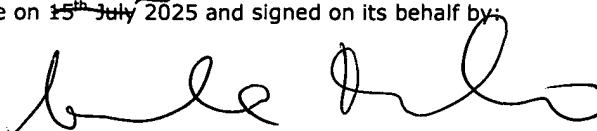
Independent Examiners of Accounts

Hilary Adams Ltd were appointed as the charitable company's Independent Examiners during the year and have expressed their willingness to continue in that capacity.

The report has been prepared in accordance with FRS 102.

Approved by the Management Committee on ^{20th May} 15th July 2025 and signed on its behalf by:

ANIELA FIORILLO
Mr. Roscelles Mundle, Director.



**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**STATEMENT OF FINANCIAL ACTIVITIES
(including Income and Expenditure Account)
for the Year Ended 31 March 2025**

	Notes	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Total Funds 2024 £
Incoming resources:					
Voluntary income:	3				
Donations & grants		-	209,777	209,777	206,979
Other funding		-	-	-	198
Activities for generating funds:					
Investment income		1,885	-	1,885	1,764
Fee income		-	-	-	-
Incoming resources from charitable activities:					
Other income		-	-	-	-
Total incoming resources		1,885	209,777	211,662	208,941
Resources expended					
Costs of generating funds:					
Costs of generating voluntary income		-	-	-	-
Charitable activities		-	186,218	186,218	215,021
Total resources expended	4	-	186,218	186,218	215,021
STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES					
Net incoming resources before other recognised gains					
(net income for the year)		1,885	23,559	25,444	(6,080)
Other recognised gains					
Gain on revaluation of investments		-	-	-	-
Net movement in funds		1,885	23,559	25,444	(6,080)
Transfers between funds		-	-	-	-
Total funds brought forward		26,576	41,276	67,852	73,932
Total funds carried forward	12	28,461	64,835	93,296	67,852

Movements in funds are disclosed in Note 12 to the financial statements.

The notes form part of these financial statements

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON (REGISTERED NUMBER: 04041867)**

**STATEMENT OF FINANCIAL POSITION
31 March 2025**

				31.3.25	31.3.24
	Notes	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
FIXED ASSETS					
Tangible assets	9	-	171	171	555
CURRENT ASSETS					
Debtors	10	-	4,529	4,529	4,375
Cash at bank and in hand		<u>28,461</u>	<u>65,184</u>	<u>93,645</u>	<u>69,160</u>
		28,461	69,713	98,174	73,535
CREDITORS					
Amounts falling due within one year	11	-	(5,049)	(5,049)	(6,238)
NET CURRENT ASSETS		<u>28,461</u>	<u>64,664</u>	<u>93,125</u>	<u>67,297</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>28,461</u>	<u>64,835</u>	<u>93,296</u>	<u>67,852</u>
NET ASSETS		<u>28,461</u>	<u>64,835</u>	<u>93,296</u>	<u>67,852</u>
FUNDS	12				
Unrestricted funds				28,461	26,576
Restricted funds				64,835	41,276
TOTAL FUNDS				<u>93,296</u>	<u>67,852</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions of Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006.

The financial statements were approved by the Board of Trustees on 20th May 2025 and were signed by:

ANIELA FIORILLO
Mr. Roscelles Mundle - Director

Mr. Augustine Isichei - Director

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS
for the Year Ended 31 March 2025**

1. STATUTORY INFORMATION

The Community Support Network South London is a private company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

These financial statements have been prepared in accordance with the provisions of Section 1A "Small Entities" of Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Turnover

Turnover represents funds received on contracts.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc.	33% on cost and 20% on cost
--------------------------	-----------------------------

Fund accounting

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectivities of the charity.
- Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Grants are recognised when receivable;
- Investment income is included when receivable.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes VAT and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise the costs associated with both the costs of attracting the income and those of providing the facilities to generate the income.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2025**

3. INCOMING RESOURCES FROM ACTIVITIES TO FURTHER CHARITY'S OBJECTS

	Unrestricted	Restricted	2025	2024
	£	£	£	£
Health authority				
Advocacy(core)	-	167,057	167,057	167,057
Non-Statutory Advocacy	-	2,798	2,798	-
Forensic	-	39,922	39,922	39,922
Other	-	-	-	198
	-	209,777	209,777	207,177

4. TOTAL RESOURCES EXPENDED

	Basis of allocation	Advocacy (core)	Non-Statutory Advocacy	Forensic	2025	2024
		£		£	£	£
Costs directly allocated to activities						
Staff costs and expenses	Direct	116,095	2,229	29,574	147,898	173,179
Travel	Direct	13	-	189	202	221
Activity costs	Usage	1,050	-	-	1,050	94
Support costs allocated to activities						
Establishment costs	Floor area	14,911	-	3,728	18,639	17,890
Administrative costs	Staff	8,958	-	2,868	11,826	13,092
Fees and finance charges	Usage	5,589	-	630	6,219	8,421
Depreciation	Usage	373	-	11	384	2,124
Total resources expended		146,989	2,229	37,000	186,218	215,021

5. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging:

	31.3.25	31.3.24
	£	£
Depreciation - owned assets	384	2,124
Independent Examiners' remuneration	1,524	1,452
Directors emoluments and other benefits etc	-	-

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2025**

6. EMPLOYEES AND DIRECTORS

	31.3.25	31.3.24
	£	£
Wages and salaries	131,696	156,519
Social security costs	7,027	8,124
Other pension costs	6,585	7,814
	<u>145,308</u>	<u>172,457</u>

The average monthly number of employees during the year was as follows:

	31.3.25	31.3.24
Administration	1	1
Direct	5	6
	<u>6</u>	<u>7</u>

No employees received salaries in excess of £60,000 in the year.

7. TRUSTEE REMUNERATION AND RELATED PARTY TRANSACTIONS

No members of the management committee received any remuneration during the year (2024 Nil).
No expenses were reimbursed during the year (2024 Nil).

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year (2024 Nil).

8. TAXATION

As a charity, Community Support Network is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

9. TANGIBLE FIXED ASSETS

	Plant and machinery etc £
COST	
At 1 April 2024 and 31 March 2025	<u>27,388</u>
DEPRECIATION	
At 1 April 2024	26,833
Charge for year	<u>384</u>
At 31 March 2025	<u>27,217</u>
NET BOOK VALUE	
At 31 March 2025	<u>171</u>
At 31 March 2024	<u>555</u>

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**NOTES TO THE FINANCIAL STATEMENTS – continued
for the Year Ended 31 March 2025**

10.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR			
		31.3.25	31.3.24	
		£	£	
	Other debtors	<u>4,529</u>	<u>4,375</u>	
11.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR			
		31.3.25	31.3.24	
		£	£	
	Taxation and social security	1,971	3,336	
	Other creditors	<u>3,078</u>	<u>2,902</u>	
		<u>5,049</u>	<u>6,238</u>	
12.	MOVEMENT IN FUNDS			
		At 1.4.24	Net movement in funds	Transfers between funds
		£	£	£
	Unrestricted funds			At 31.3.25
	Core	<u>26,576</u>	<u>1,885</u>	<u>-</u>
		26,576	1,885	-
	Restricted funds			
	Advocacy(core)	24,650	20,068	3,584
	Non-Statutory Advocacy	-	569	-
	SLaM Forensic Advocacy	12,871	2,922	-
	Designated fund	3,200	-	(3,200)
	Depreciation reserve	<u>555</u>	-	<u>(384)</u>
		<u>41,276</u>	<u>23,559</u>	<u>-</u>
	TOTAL FUNDS	<u>67,852</u>	<u>25,444</u>	<u>-</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
Core	<u>1,885</u>	-	<u>1,885</u>
	1,885	-	1,885
Restricted funds			
Advocacy(core)	167,057	(146,989)	20,068
Non-Statutory Advocacy	2,798	(2,229)	569
SLaM Forensic Advocacy	39,922	(37,000)	2,922
	<u>209,777</u>	<u>(186,218)</u>	<u>23,559</u>
TOTAL FUNDS	<u>211,662</u>	<u>(186,218)</u>	<u>25,444</u>

This page does not form part of the statutory financial statements

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**NOTES TO THE FINANCIAL STATEMENTS
for the Year Ended 31 March 2025**

12. MOVEMENT IN FUNDS (continued)

Lambeth Advocacy

This is provided for inpatients of Lambeth, St. Thomas & Kings College Hospitals who are detained under the Mental Health Act and (Independent Mental Health Advocacy) IMHA qualifying. We also support Lambeth residents who reside in the community on CTOs. In addition, we provide non-statutory advocacy for informal patients on Lambeth Hospital wards and Lambeth residents with mental health problems who are not detained on CTOs. (IMHA is a specific type of Independent Mental Health Advocacy defined in the Mental Health Act).

Non-Statutory Advocacy

Funding is to provide Independent Mental Health Advocacy at Orri, a private facility for persons with eating disorders.

SLaM Forensic Advocacy

Is Independent Mental Health Advocacy (IMHA) available for all inpatients in all SLaM Forensic inpatient settings and Lambeth residents under the care of the Lambeth Community Forensic Mental Health Team.

Designated fund

In previous years, a Designated fund of £3,200 was held to provide for potential costs from redundancy and maternity leave. The Trustees concluded this year that this is no longer necessary.

**CHARTERED ACCOUNTANTS' INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES
ON THE UNAUDITED FINANCIAL STATEMENTS OF
COMMUNITY SUPPORT NETWORK LONDON**

We report on the accounts of the company for the year ended 31 March 2025, which are set out on pages 9 to 15.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. Having satisfied ourselves that the charity is not subject to audit under company law and is eligible for independent examination, it is our responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to our attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

(1) which gives us reasonable cause to believe that in any material respect the requirements:

- to keep accounting records; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or

(2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Hilary Adams

Hilary Adams Ltd
Chartered Accountants
158 High Street
Herne Bay
Kent
CT6 5NP

Date: 22 | 05 | 2025

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**DETAILED INCOME AND EXPENDITURE ACCOUNT
for the Year Ended 31 March 2025**

	2025		2024	
	£	£	£	£
TURNOVER				
Health authority funding contract		209,777		206,979
Other funding		<u>-</u>		<u>198</u>
		209,777		207,177
STAFF COSTS AND EXPENSES				
Wages and salaries	131,696		156,519	
Employers NI	7,027		8,124	
Employers pensions	6,585		7,814	
Supervision	1,050		1,150	
Training	<u>2,589</u>		<u>722</u>	
		(148,947)		(174,329)
GROSS SURPLUS		60,830		32,848
Administrative Expenses				
Travel expenses	202		221	
Rent	17,502		16,668	
Rates	165		169	
Software & maintenance	3,601		3,979	
Insurance	973		1,053	
Post and stationery	1,083		928	
Communications	5,091		5,210	
Accountancy fees	1,524		1,452	
Legal fees	2,794		2,230	
Professional fees	1,809		5,051	
Bank charges	92		84	
Depreciation of plant and machinery	55		55	
Depreciation of fixtures and fittings	48		48	
Depreciation of computer equipment	281		2,021	
Sundry expenses	<u>2,051</u>		<u>1,523</u>	
		(37,271)		(40,692)
OPERATING SURPLUS/(DEFICIT)		23,559		(7,844)

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This page does not form part of the statutory financial statements

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**DETAILED INCOME AND EXPENDITURE ACCOUNT
for the Year Ended 31 March 2025**

Other interest receivable and similar income

Bank interest receivable	<u>1,885</u>	<u>1,764</u>
	<u>1,885</u>	<u>1,764</u>
SURPLUS/(DEFICIT) FOR THE FINANCIAL YEAR	<u>25,444</u>	<u>(6,080)</u>

This page does not form part of the statutory financial statements

THE COMMUNITY SUPPORT NETWORK, SOUTH LONDON

England & Wales - Charity number 1083649

Accounts

REGISTERED COMPANY NUMBER: 04041867 (ENGLAND AND WALES)
REGISTERED CHARITY NUMBER: 1083649

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024
FOR
THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON

**CONTENTS OF THE FINANCIAL STATEMENTS
for the Year Ended 31 March 2024**

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**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**REPORT OF THE MANAGEMENT COMMITTEE
for the Year Ended 31 March 2024**

The Management Committee presents its report and independently examined financial statements for the year ended 31 March 2024.

Reference and Administrative Information

Charity Name	Community Support Network South London
Charity Registration Number	1083649
Company Registration Number	4041867
Registered Office and Operational address	336 Brixton Road, LONDON SW9 7AA

Management Committee

Dr. S. Roy	Appointed Director on 03/10/05. Vice Chair since 13/03/13, resigned 24/02/16, re-appointed 15/03/17; Vice Chair on 16/05/17. Resigned as Vice Chair on 01/05/19. Appointed as Treasurer on 01/05/19, resigned as Treasurer 23/02/23.
Mrs. Manjula Roy	Appointed 01/12/09. Treasurer since 03/02/10, resigned 24/02/16 re-appointed 15/03/17. Company Secretary since 16/05/17, resigned as Company Secretary on 01/05/19, re-elected Company Secretary on 16/07/19. Elected as Co Vice-Chair on 22/03/22 and Co-Chair Person 22/04/22. Resigned as Co-Chair 22/02/23.
Mr. Andrew Lennon	Appointed 16/01/13, Elected Co Vice-Chair on 21/05/14, then Membership Secretary 26/04/16.
Mr. John Adapoe	Appointed 06/03/19. Offered to serve as Assistant or Deputy Treasurer, therefore became Treasurer upon Dr. S. Roy's resignation as Treasurer on 23/02/23.
Mr. Abdul Tanko	Appointed 06/03/19. Elected Co-Chair on 01/05/19, resigned as Co-Chair on 06/11/19.
Ms. Helen Judge	Appointed September 2001, Chair until 11/02/08, Vice Chair until September 2009, Resigned from Committee September 2011 and re-appointed to Committee on 11/09/19. Resigned from Committee 20/06/23
Mrs. Clementina Okorefe	Appointed 11/09/19.
Mr. Rascelles Mundle	Co-opted 09/11/21. Elected as Co Vice-Chair on 22/03/22, and Co-Chair Person 22/04/22. Became Chairperson upon resignation for Mrs. Manjula Roy as Co-Chair 22/02/23.
Mr. Augustine Isichei	Co-opted 14/11/23.
Senior Management	
Ms. Cherry E. Pedler	Manager

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**REPORT OF THE MANGEMENT COMMITTEE
for the Year Ended 31 March 2024**

Independent Examiners

Hilary Adams Ltd, Chartered Accountants & Tax Consultants,
158 High Street,
Herne Bay,
KENT
CT6 5NP

Bankers

Lloyds Bank, Moorgate Branch, 34 Moorgate, LONDON EC2R 6PL
CCLA, 80 Cheapside, LONDON EC2V 6DZ

The director presents report with the financial statements of the company for the year ended 31 March 2024.

Structure, Governance and Management

Governing Document

The organization is a charitable company limited by guarantee, incorporated on 27 July 2000 and registered as a charity on 24 November 2000. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Public Benefit

The objects of the charity are to promote, preserve and protect the health and well-being of vulnerable persons of any age, persons with mental health problems/mental distress, persons with physical and other disabilities, carers of such persons, persons with learning difficulties and persons with autistic spectrum disorders, particularly but not exclusively in South London. This is a change to the previous objects as agreed by CSN's EGM on 11/09/19 and in keeping with the anticipated change to the work of CSN in becoming part of a Consortium of organisations providing advocacy in Lambeth from April 2020.

Ways of carrying out these objects include: 'by providing a mental health advocacy service for people who are in hospital on mental health wards in South London and those in prison and in the community with mental health problems. More detail of these activities are shown below, in the section with the headings:

Achievements and Performance and In-Patient, Forensic, and Community Advocacy

In the view of the Community Support Network South London Management Committee the objects and work of the charity fully satisfy the requirements of the Public Benefit charitable registration test.

Recruitment and Appointment of Management Committee

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee retire every year but may be re-elected by the full members at the Annual General Meeting.

The current Management Committee have been elected from the membership and new members are encouraged to join at every AGM of the charitable company. We have also increased the membership of the Management Committee by means of advertising in the Guardian newspaper on a number of occasions, by advertising in the Lambeth Volunteer Centre and via the Bar Pro-Bono Unit.

Due to the nature of CSN as a mental health service user led organization, the majority (at least two thirds, according to the Articles of Association) of Management Committee members identify as having experienced mental distress, making them full individual members of CSN.

**REPORT OF THE MANGEMENT COMMITTEE
for the Year Ended 31 March 2024**

Trustee Induction and Training

We have developed an Induction Pack for new Management Committee members. This includes copies of training slides regarding the role and responsibilities of CSN Management Committee members. Many come to CSN with experience of serving on the Management Committee of other organisations, and all are encouraged to attend training within budgetary constraints. (For example, there have also been opportunities for Committee members to visit the local psychiatric hospital where advocacy has been provided by CSN since 1996. In addition, quarterly reports on advocacy in forensic, community, in-patient and prison settings are made available to CSN Management Committee members).

Organisational Structure

Community Support Network South London allows for a Management Committee of up to fifteen members. Typically, there are no more than eleven. The full Management Committee meets bi-monthly. The Management Committee is responsible for the strategic direction and policy of the charity. At present the Committee has ten members from a variety of professional and other backgrounds relevant to the work of the charity.

The Manager sits on the Committee, but has no voting rights. The Manager is currently responsible for taking minutes which are circulated to Management Committee members who point out any amendments at the following meeting which are enacted.

A system of delegation is in place and day to day responsibility for the provision of services rests with the Manager. The Manager is responsible for ensuring that the charity delivers the services specified and that key performance indicators are met. The Manager is also responsible for day to day operational management of CSN, individual supervision of the staff team and also for ensuring that the team continue to develop their skills and working practices in line with good practice.

Related Parties

In so far as it is complementary to the charity's objects, the charity is guided by both local and national policy. At a national level, mental health services are determined by the Mental Health Act 1983, and Code of Practice, as amended 2007. NICE (National Institute for Clinical Excellence) determines the appropriate care and treatment for people with various diagnoses. Locally, the charity is closely involved with the Lambeth Living Well Collaborative. CSN thus has an opportunity to be informed about local delivery plans and other strategic plans and policies and to express views on them.

Some of our current advocates have attained the Qualification in Independent Advocacy (QIA) and in addition, the Independent Mental Health Advocacy (IMHA) Specialist Unit. The remainder of our advocates are, or shortly will be, undertaking training for the QIA including the IMHA specialist unit. In most cases advocates commence this training following the successful completion of their six month probationary periods.

Objectives and Activities

The company's objects and principal activities are* (*since changes made at EGM on 11/09/19) to:

Promote, preserve and protect the health and well-being of vulnerable persons of any age, persons with mental health problems/mental distress, persons with physical and other disabilities, carers of such persons, persons with learning difficulties and persons with autistic spectrum disorders, particularly but not exclusively in South London.

The company's main objectives and activities for the year continued to focus on the promotion of mental health service user rights. The strategies employed to assist the charity to meet these objectives included the following:

Providing independent, user led, mental health advocacy in in-patient, community and forensic settings, and to enable user involvement in mental health services in Lambeth. Providing such services in accordance with accepted advocacy standards such as the 'Quality Standards for Advocacy Schemes' which are linked to the principles of the Advocacy Charter, 2002. (Action For Advocacy, formerly Advocacy Across London).

**REPORT OF THE MANGEMENT COMMITTEE
for the Year Ended 31 March 2024**

Achievements and Performance

In-Patient, Forensic, and Community Advocacy

The main areas of charitable activity during this year have been the provision of mental health advocacy.

186 clients were seen this year by our Forensic Advocates who supported them to address 1428 issues.

755 clients were seen by our In-Patient & Community Advocacy Service, who supported them to address 3954 issues.

Reports have been written on a quarterly basis throughout the year on work done in In-Patient and Forensic settings. Publicity is widely circulated in the relevant venues. Monitoring and Evaluation illustrate that there is a good representation of the different ethnic groups across CSN's services and a high level of user satisfaction amongst those who have completed and returned client feedback forms. Issues in the different advocacy services include: housing, care and treatment, attitude and behaviour of staff, property, environment and facilities, Mental Health Act, and other legal issues.

As a general outcome, we expect that service users will feel more in control of their lives as a result of using our advocacy services. Each quarterly report provides more details of the issues raised, including individual client examples.

The advocacy services provided by CSN continue to enjoy a high profile in Lambeth and are well respected by service users, managers, health care and other professionals.

CSN values all feedback about its Advocacy Services and we make appropriate changes to Service provision as a result.

Developments anticipated for 2024-25

From April 2020, CSN became part of a consortium of advocacy providers in Lambeth working towards offering more 'joined up' advocacy services as commissioned. The lead provider for this work is Connect Lambeth, formerly ILCP (Independent Living and Carers' Partnership). The other partners are dasl (Disability Advice Service Lambeth) and PohWER.

CSN has been successful in acquiring the Quality Performance Mark (QPM) for Advocacy (it is currently in the process of being re-assessed for the renewal of this award) and is also working with other advocacy service providers to provide input on developments with DHSC (Dept of Health & Social Care) regarding the proposed new Mental Health Act, in particular, regarding Independent Mental Health Advocacy (IMHA). It is also working on issues to do with Regulation of Advocates and has been working with SLaM to assist them to implement NICE Guidelines for Advocacy by conducting a Gap Analysis.

Financial Review

In spite of a challenging financial climate, the charity managed to continue to deliver services in keeping with its funding contracts throughout the year. It has done this with the support of both its staff and the volunteer trustees who sit on the Management Committee. It is noteworthy that CSN has had no inflationary uplift to its funding since April 2008: i.e. over fifteen years. This means that CSN's funding is worth less than 58% of what it was worth in 2008-9 now (£1 is now worth 58.8p compared to the value of £1 in 2008) and this presents significant challenges in the face of increased costs year on year. The consortium developed to deliver advocacy from April 2020 has also resulted in the need for a further 10% cost savings on our In-Patient & Community Advocacy work and funding available for the Forensic Advocacy Contract has also been reduced. In addition, apart from a short period during the Covid pandemic in 2020, CSN has very significantly over delivered its advocacy services in terms of hours of service delivery but been advised that there is no more money to fund advocacy so is now working to ensure that it delivers only what is being funded.

Principal Funding Sources

The main funding source for CSN during 2023-24 has been Lambeth Council. South London and Maudsley NHS Foundation Trust (SLaM) has also provided funding for CSN's Forensic Advocacy Service which has assisted clients at River House Medium Secure Unit at Bethlem Royal Hospital, for Ward in the Community (low secure unit) at Lambeth Hospital and for community forensic clients.

**REPORT OF THE MANGEMENT COMMITTEE
for the Year Ended 31 March 2024**

Investment Policy

At present, there are limited funds for long term investment. CSN currently has an account in COIF Charities Deposit Fund with CCLA Investment Management Ltd. Any reserves which CSN has accumulated are deposited therein. This account offers Instant Access which is felt to be necessary to ensure cash flow in unforeseen circumstances, for example when invoices are paid late.

Reserves Policy

It is good practice to retain 3-6 months' running costs as a reserve. On this basis, CSN has established that it needs between £61,355 & £107,729 as a reserve. If need be, a reserve of this size would enable CSN to discharge its statutory responsibilities in the event of a sudden withdrawal of funding, including redundancies, advance (6 months') notice on rent and payment of any outstanding contractual obligations. Any surplus on CSN's unrestricted funding will be deployed in support of this contingency fund.

Explanation of the Financial Effect of Any Significant Events that occurred during and subsequent to the period 2023-24

There were no significant Events during the year 2023-24. Funding for the Lambeth Advocacy Service was reduced, as forementioned due to cost saving requirements of London Borough of Lambeth, no new contracts were entered into. The only financial effect of note was that for the fifteenth consecutive year, CSN had no inflationary uplift to its funding as well as about 10% cut to its funding for Lambeth Advocacy Services meaning that once again it produced a deficit budget. Due to the fact that the current Lambeth Contract is based on hours of service delivered, there is therefore a significant risk that funding will be reduced further going forward due to possible future shortfalls on hours delivered. Should funding be reduced based on shortfall of hours delivered going forward, CSN will need to reduce the working hours of individual advocates and/or make staff redundant commensurate with the level of the shortfall.

Principal Risks and Uncertainties facing CSN as identified by its trustees

The key risks and uncertainties facing CSN are regarding its funding. Currently CSN has one core area of business, the provision of independent mental health advocacy, and funding for this is currently from three main statutory sources (outlined above). There is a risk that these services will be put out for tender and CSN will not be successful in winning the tenders to provide any one or all of these services.

A further area of risk is that CSN has very minimal infrastructure and management/administration: currently only one full-time member of staff. This restricts CSN's ability to 'grow' in size as an organisation as without increased infrastructure, it will not be possible to sustain additional services.

There is also a risk of CSN being unable to fulfil the requirements of its contracts for a period of time in the event of staff sickness, suspension, disciplinary issues or other circumstances where there is a sudden unexpected interruption in advocacy service. The Advocacy Cover Policy implemented in July 2017 addresses this.

From April 2020, for the first time CSN advocates have been required to record the time they spend working with individual service users and CSN will only be paid for the advocacy hours delivered under this new contract with London Borough of Lambeth via Connect Lambeth. It is possible that this might result in changes to the levels of advocacy staffing needed by CSN and employment contracts for advocacy staff since April 2020 have been drawn up with this in mind. Should funding be reduced based on shortfall in hours delivered this will result in commensurate reduction in hours of individual advocates who are evidencing less than their expected number of hours on the Lambeth Advocacy Service.

**REPORT OF THE MANGEMENT COMMITTEE
for the Year Ended 31 March 2024**

Summary of the Plans and Strategies for Managing Said Risks

CSN will continue to develop ways of providing its services more effectively and efficiently and will pursue quality standards for its services where such standards exist (as referred to earlier, regarding the (now attained) QPM). It will continue to develop and build upon good relationships with staff of current funding bodies and look at ways of improving the production of reports* and the keeping of client notes and monitoring information. In the event of another organisation winning the tender to provide advocacy services which CSN currently provides, it is likely that CSN staff would be TUPE'd over to the organisation(s) which win the tender(s).

*as part of the Consortium of Advocacy Service providers from April 2020 CSN advocacy staff have been trained into POHWER's Client Record Keeping System and record client data thereon. This System can also be used to generate reports.

The current CSN Manager has produced a 'Succession Plan' document which provides necessary information for CSN to continue in the event that something happened suddenly resulting in the CSN Manager being unable to continue her/his responsibilities (such as accident or sickness) and this incapacitation was of sufficient longevity that there was a need to deploy someone to substitute for the CSN Manager on either a temporary or permanent basis.

Currently all CSN's advocacy staff provide cover for colleagues where necessary, and the CSN Manager currently also takes on the responsibility for advocacy service provision where necessary. The CSN Advocacy Cover Policy is in place to formalise arrangements for Advocacy service cover when staff are absent.

CSN has developed policies and procedures in line with the introduction of GDPR (General Data Protection Regulations) and has implemented a revised Financial Controls Policy, and is implementing CSN's 2021-23 Business Plan formed as a result of Away Days between CSN staff and Management Committee held on 18th May & 19th October, 2021 via MS Teams video conferencing platform. A Business Planning Away Day is imminent: on 300424 to prepare the draft of CSN's Business Plan for 2024-27.

Description of the Arrangements in Place for Setting the Remuneration of CSN's key management personnel, and any benchmarks utilised in the Process

During 2004 CSN Management Committee initiated the evaluation of all its staff in relation to salaries. This was done by PEACE (Personnel, Employment, Advice and Conciliation Service) which forms part of LVSC (London Voluntary Service Council). This evaluation consisted of a comprehensive re-evaluation of all CSN's staff in relation to their roles and responsibilities, job descriptions, person specifications and detailed day-to-day work with a view to identifying the range of skills and qualifications needed to carry out the necessary tasks of each post holder. As a result of this independent evaluation, CSN has worked to ensure that all staff are paid according to the findings of these evaluations.

However, progressive cuts to funding over the last 16 years have resulted in staff being paid less than previously, based on what other organisations are paying advocates. In the face of no inflationary uplift in its funding for 15 years and a further 10% cut in CSN's funding for its main advocacy contract, it has become unsustainable to continue to pay staff significantly over the market rate for advocacy work as CSN has been doing (as a result of PEACE evaluation of advocacy roles).

Plans for Future Periods

The charity plans continuing the activities outlined above in the forthcoming years subject to the continuation of satisfactory funding arrangements.

Responsibilities of the Management Committee

Company law requires the Management Committee to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the management committee should follow best practice and:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue on that basis.

**REPORT OF THE MANGEMENT COMMITTEE
for the Year Ended 31 March 2024**

Responsibilities of the Management Committee (continued)

The Management Committee is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Acts 1985 & 2006, and with the Charities Act 2006. The Management Committee is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Members of the Management Committee

Members of the Management Committee, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report are set out in page 1.

In accordance with company law, as the company's directors, we certify that:

- As the directors of the company, we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant independent examination information and to establish that the charity's independent examiners are aware of that information.

Independent Examiners of Accounts

Hilary Adams Ltd were appointed as the charitable company's Independent Examiners during the year and have expressed their willingness to continue in that capacity.

The report has been prepared in accordance with FRS 102.

Approved by the Management Committee on 25th June 2024 and signed on its behalf by:

Mr. Rascelles Mundle, Director.

STATEMENT OF FINANCIAL ACTIVITIES
(including Income and Expenditure Account)
for the Year Ended 31 March 2024

	Notes	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Incoming resources:					
Voluntary income:					
Donations & grants	3	-	206,979	206,979	210,971
Other funding		198	-	198	-
Activities for generating funds:					
Investment income		1,764	-	1,764	632
Fee income		-	-	-	423
Incoming resources from charitable activities:					
Other income		-	-	-	-
Total incoming resources		<u>1,962</u>	<u>206,979</u>	<u>208,941</u>	<u>212,026</u>
Resources expended					
Costs of generating funds:					
Costs of generating voluntary income		-	-	-	-
Charitable activities		-	215,021	215,021	252,380
Total resources expended	4	<u>-</u>	<u>215,021</u>	<u>215,021</u>	<u>252,380</u>

**STATEMENT OF TOTAL RECOGNISED
GAINS AND LOSSES**

Net incoming resources before other recognised gains					
(net income for the year)		1,962	(8,042)	(6,080)	(40,354)
Other recognised gains					
Gain on revaluation of investments		-	-	-	-
Net movement in funds		<u>1,962</u>	<u>(8,042)</u>	<u>(6,080)</u>	<u>(40,354)</u>
Transfers between funds		-	-	-	-
Total funds brought forward		24,614	49,318	73,932	114,286
Total funds carried forward	12	<u>26,576</u>	<u>41,276</u>	<u>67,852</u>	<u>73,932</u>

Movements in funds are disclosed in Note 12 to the financial statements.

The notes form part of these financial statements

STATEMENT OF FINANCIAL POSITION
31 March 2024

			31.3.24	31.3.23
	Notes	Unrestricted funds £	Restricted funds £	Total funds £
FIXED ASSETS				
Tangible assets	9	-	555	555
CURRENT ASSETS				
Debtors	10	-	4,375	4,375
Cash at bank and in hand		<u>26,576</u>	<u>42,584</u>	<u>69,160</u>
		26,576	46,959	73,535
CREDITORS				
Amounts falling due within one year	11	-	(6,238)	(6,238)
NET CURRENT ASSETS		<u>26,576</u>	<u>40,721</u>	<u>67,297</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>26,576</u>	<u>41,276</u>	<u>67,852</u>
NET ASSETS		<u>26,576</u>	<u>41,276</u>	<u>67,852</u>
FUNDS	12			
Unrestricted funds			26,576	24,614
Restricted funds			<u>41,276</u>	<u>49,318</u>
TOTAL FUNDS			<u>67,852</u>	<u>73,932</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions of Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006.

The financial statements were approved by the Board of Trustees on and were signed by:

.....
Mr. Rascelles Mundle – Director

.....
Mr. Augustine Isichei – Director

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS
for the Year Ended 31 March 2024**

1. STATUTORY INFORMATION

The Community Support Network South London is a private company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

These financial statements have been prepared in accordance with the provisions of Section 1A "Small Entities" of Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Turnover

Turnover represents funds received on contracts.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc.	33% on cost and 20% on cost
--------------------------	-----------------------------

Fund accounting

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectivities of the charity.
- Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy, The following specific policies are applied to particular categories of income:

- Grants are recognised when receivable;
- Investment income is included when receivable.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes VAT and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise the costs associated with both the costs of attracting the income and those of providing the facilities to generate the income.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2024

3. INCOMING RESOURCES FROM ACTIVITIES TO FURTHER CHARITY'S OBJECTS

	Unrestricted	Restricted	2024	2023
	£	£	£	£
Health authority				
Advocacy(core)	-	167,057	167,057	167,057
Forensic	-	39,922	39,922	43,914
Other	198	-	198	-
	198	206,979	207,177	210,971

4. TOTAL RESOURCES EXPENDED

	Basis of allocation	Advocacy (core)	Forensic	2024	2023
		£	£	£	£
Costs directly allocated to activities					
Staff costs and expenses	Direct	140,618	32,561	173,179	195,535
Travel	Direct	28	193	221	314
Activity costs	Usage	94	-	94	1,200
Support costs allocated to activities					
Establishment costs	Floor area	14,482	3,408	17,890	17,259
Administrative costs	Staff Time	10,977	2,115	13,092	17,281
Fees and finance charges	Usage	7,975	446	8,421	18,183
Depreciation	Usage	1,733	391	2,124	2,608
Total resources expended		175,907	39,114	215,021	252,380

5. NET INCOMING / (OUTGOING) RESOURCES

Net resources are stated after charging:

	31.3.24 £	31.3.23 £
Depreciation - owned assets	2,124	2,608
Independent Examiners' remuneration	<u>1,452</u>	<u>1,452</u>
Directors emoluments and other benefits etc	<u>-</u>	<u>-</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2024

6. EMPLOYEES AND DIRECTORS

	31.3.24	31.3.23
	£	£
Wages and salaries	156,519	172,928
Social security costs	8,124	12,223
Other pension costs	7,814	9,074
	<u>172,457</u>	<u>194,225</u>

The average monthly number of employees during the year was as follows:

	31.3.24	31.3.23
Administration	1	1
Direct	<u>6</u>	<u>6</u>
	<u>7</u>	<u>7</u>

No employees received salaries in excess of £60,000 in the year.

7. TRUSTEE REMUNERATION AND RELATED PARTY TRANSACTIONS

No members of the management committee received any remuneration during the year (2023 Nil).
No expenses were reimbursed during the year (2023 Nil).

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year (2023 Nil).

8. TAXATION

As a charity, Community Support Network is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

9. TANGIBLE FIXED ASSETS

	Plant and machinery etc £
COST	
At 1 April 2023	27,265
Additions	275
Disposals	<u>(152)</u>
At 31 March 2024	<u>27,388</u>
DEPRECIATION	
At 1 April 2023	24,860
Charge for year	2,125
Disposals	<u>(152)</u>
At 31 March 2024	<u>26,833</u>
NET BOOK VALUE	
At 31 March 2024	<u>555</u>
At 31 March 2023	<u>2,405</u>

NOTES TO THE FINANCIAL STATEMENTS – continued
for the Year Ended 31 March 2024

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.24	31.3.23
	£	£
Other debtors	<u>4,375</u>	<u>4,167</u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.24	31.3.23
	£	£
Taxation and social security	3,336	4,768
Other creditors	<u>2,902</u>	<u>4,578</u>
	<u>6,238</u>	<u>9,346</u>

12. MOVEMENT IN FUNDS

	At 1.4.23 £	Net movement in funds £	Transfers between funds £	At 31.3.24 £
Unrestricted funds				
Core	<u>24,614</u>	<u>1,962</u>	-	<u>26,576</u>
	24,614	1,962	-	26,576
Restricted funds				
SLaM Forensic Advocacy	12,063	808	-	12,871
Advocacy(core)	31,650	(8,850)	1,850	24,650
Designated fund	3,200	-	-	3,200
Depreciation reserve	<u>2,405</u>	-	<u>(1,850)</u>	<u>555</u>
	<u>49,318</u>	<u>(8,042)</u>	-	<u>41,276</u>
TOTAL FUNDS	<u>73,932</u>	<u>(6,080)</u>	-	<u>67,852</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Core	<u>1,962</u>	-	<u>1,962</u>
	1,962	-	1,962
Restricted funds			
Advocacy(core)	167,057	(175,907)	(8,850)
SLaM Forensic Advocacy	39,922	(39,114)	808
	<u>206,979</u>	<u>(215,021)</u>	<u>(8,042)</u>
TOTAL FUNDS	<u>208,941</u>	<u>(215,021)</u>	<u>(6,080)</u>

**CHARTERED ACCOUNTANTS' INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES
ON THE UNAUDITED FINANCIAL STATEMENTS OF
COMMUNITY SUPPORT NETWORK LONDON**

We report on the accounts of the company for the year ended 31 March 2024, which are set out on pages 8 to 13.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. Having satisfied ourselves that the charity is not subject to audit under company law and is eligible for independent examination, it is our responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to our attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

(1) which gives us reasonable cause to believe that in any material respect the requirements:

- to keep accounting records; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or

(2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Hilary Adams Ltd
Chartered Accountants
158 High Street
Herne Bay
Kent
CT6 5NP

Date:

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**DETAILED INCOME AND EXPENDITURE ACCOUNT
for the Year Ended 31 March 2024**

	2024		2023	
	£	£	£	£
TURNOVER				
Health authority funding contract		206,979		210,971
Fee income		-		423
Other funding		<u>198</u>		<u>-</u>
		207,177		211,394
STAFF COSTS AND EXPENSES				
Wages and salaries	156,519		172,928	
Employers NI	8,124		12,223	
Employers pensions	7,814		9,074	
Supervision	1,150		1,200	
Training	<u>722</u>		<u>1,310</u>	
		(174,329)		(196,735)
GROSS SURPLUS		32,848		14,659
Administrative Expenses				
Travel expenses	221		314	
Rent	16,668		16,104	
Rates	169		358	
Software & maintenance	3,979		5,288	
Insurance	1,053		797	
Post and stationery	928		1,944	
Advertising and marketing costs	-		975	
Communications	5,210		5,269	
Accountancy fees	1,452		1,452	
Legal fees	2,230		2,265	
Professional fees	5,051		15,834	
Bank charges	84		84	
Depreciation of plant and machinery	55		-	
Depreciation of fixtures and fittings	48		48	
Depreciation of computer equipment	2,021		2,560	
Sundry expenses	<u>1,523</u>		<u>2,353</u>	
		(40,692)		(55,645)
OPERATING SURPLUS/ (DEFICIT)		(7,844)		(40,986)
				..CONTINUED

This page does not form part of the statutory financial statements

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**DETAILED INCOME AND EXPENDITURE ACCOUNT
for the Year Ended 31 March 2024**

Other interest receivable and similar income

Bank interest receivable

1,764

632

1,764

632

SURPLUS / (DEFICIT) FOR THE FINANCIAL YEAR

(6,080)

(40,354)

THE COMMUNITY SUPPORT NETWORK, SOUTH LONDON

England & Wales - Charity number 1083649

Accounts

REGISTERED COMPANY NUMBER: 04041867 (ENGLAND AND WALES)
REGISTERED CHARITY NUMBER: 1083649

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023
FOR
THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON

**CONTENTS OF THE FINANCIAL STATEMENTS
for the Year Ended 31 March 2023**

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**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**REPORT OF THE MANAGEMENT COMMITTEE
for the Year Ended 31 March 2023**

The Management Committee presents its report and independently examined financial statements for the year ended 31 March 2023.

Reference and Administrative Information

Charity Name	Community Support Network South London
Charity Registration Number	1083649
Company Registration Number	4041867
Registered Office and Operational address	336 Brixton Road, LONDON SW9 7AA

Management Committee

Dr. S. Roy	Appointed Director on 03/10/05. Vice Chair since 13/03/13, resigned 24/02/16, re-appointed 15/03/17; Vice Chair on 16/05/17. Resigned as Vice Chair on 01/05/19. Appointed as Treasurer on 01/05/19, resigned as Treasurer 23/02/23.
Mrs. Manjula Roy	Appointed 01/12/09. Treasurer since 03/02/10, resigned 24/02/16 re-appointed 15/03/17. Company Secretary since 16/05/17, resigned as Company Secretary on 01/05/19, re-elected Company Secretary on 16/07/19. Elected as Co Vice-Chair on 22/03/22 and Co-Chair Person 22/04/22. Resigned as Co-Chair 22/02/23.
Mr. Andrew Lennon	Appointed 16/01/13, Elected Co Vice-Chair on 21/05/14, then Membership Secretary 26/04/16.
Mr. John Adapoe	Appointed 06/03/19. Offered to serve as Assistant or Deputy Treasurer, therefore became Treasurer upon Dr. S. Roy's resignation as Treasurer on 23/02/23.
Mr. John Martin Jeremy Dawes	Appointed 06/03/19. Elected Co-Chair on 01/05/19, Elected Chair on 06/11/19. Resigned 22/04/22.
Mr. Abdul Tanko	Appointed 06/03/19. Elected Co-Chair on 01/05/19, resigned as Co-Chair on 06/11/19.
Mr. Leslie Elliot	Appointed 11/09/19. Informed that he had deceased on 31/10/22.
Ms. Helen Judge	Appointed September 2001, Chair until 11/02/08, Vice Chair until September 2009, Resigned from Committee September 2011 and re-appointed to Committee on 11/09/19.
Mrs. Clementina Okorefe	Appointed 11/09/19.
Mr. Rascelles Mundle	Co-opted 09/11/21. Elected as Co Vice-Chair on 22/03/22, and Co-Chair Person 22/04/22. Became Chairperson upon resignation for Mrs. Manjula Roy as Co-Chair 22/02/23.

Senior Management

Ms. Cherry E. Pedler	Manager
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**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**REPORT OF THE MANGEMENT COMMITTEE
for the Year Ended 31 March 2023**

Independent Examiners

Hilary Adams Ltd, Chartered Accountants & Tax Consultants,
158 High Street,
Herne Bay,
KENT
CT6 5NP

Bankers

Lloyds Bank, Moorgate Branch, 34 Moorgate, LONDON EC2R 6PL
CCLA, 80 Cheapside, LONDON EC2V 6DZ

The director presents report with the financial statements of the company for the year ended 31 March 2023.

**Structure, Governance and Management
Governing Document**

The organization is a charitable company limited by guarantee, incorporated on 27 July 2000 and registered as a charity on 24 November 2000. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Public Benefit

The objects of the charity are to promote, preserve and protect the health and well-being of vulnerable persons of any age, persons with mental health problems/mental distress, persons with physical and other disabilities, carers of such persons, persons with learning difficulties and persons with autistic spectrum disorders, particularly but not exclusively in South London. This is a change to the previous objects as agreed by CSN's EGM on 11/09/19 and in keeping with the anticipated change to the work of CSN in becoming part of a Consortium of organisations providing advocacy in Lambeth from April 2020.

Ways of carrying out these objects include: 'by providing a mental health advocacy service for people who are in hospital on mental health wards in South London and those in prison and in the community with mental health problems. More detail of these activities are shown below, in the section with the headings:

Achievements and Performance and In-Patient, Forensic, and Community Advocacy

In the view of the Community Support Network South London Management Committee the objects and work of the charity fully satisfy the requirements of the Public Benefit charitable registration test.

Recruitment and Appointment of Management Committee

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee retire every year but may be re-elected by the full members at the Annual General Meeting.

The current Management Committee have been elected from the membership and new members are encouraged to join at every AGM of the charitable company. We have also increased the membership of the Management Committee by means of advertising in the Guardian newspaper on a number of occasions, by advertising in the Lambeth Volunteer Centre and via the Bar Pro-Bono Unit.

Due to the nature of CSN as a mental health service user led organization, the majority (at least two thirds, according to the Articles of Association) of Management Committee members identify as having experienced mental distress, making them full individual members of CSN.

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**REPORT OF THE MANGEMENT COMMITTEE
for the Year Ended 31 March 2023**

Trustee Induction and Training

We have developed an Induction Pack for new Management Committee members. This includes copies of training slides regarding the role and responsibilities of CSN Management Committee members. Many come to CSN with experience of serving on the Management Committee of other organisations, and all are encouraged to attend training within budgetary constraints. (For example, there have also been opportunities for Committee members to visit the local psychiatric hospital where advocacy has been provided by CSN since 1996. In addition, quarterly reports on advocacy in forensic, community, in-patient and prison settings are made available to CSN Management Committee members).

Organisational Structure

Community Support Network South London allows for a Management Committee of up to fifteen members. Typically, there are no more than eleven. The full Management Committee meets bi-monthly. The Management Committee is responsible for the strategic direction and policy of the charity. At present the Committee has ten members from a variety of professional and other backgrounds relevant to the work of the charity.

The Manager sits on the Committee, but has no voting rights. The Manager is currently responsible for taking minutes which are circulated to Management Committee members who point out any amendments at the following meeting which are enacted.

A system of delegation is in place and day to day responsibility for the provision of services rests with the Manager. The Manager is responsible for ensuring that the charity delivers the services specified and that key performance indicators are met. The Manager is also responsible for day to day operational management of CSN, individual supervision of the staff team and also for ensuring that the team continue to develop their skills and working practices in line with good practice.

Related Parties

In so far as it is complementary to the charity's objects, the charity is guided by both local and national policy. At a national level, mental health services are determined by the Mental Health Act 1983, and Code of Practice, as amended 2007. NICE (National Institute for Clinical Excellence) determines the appropriate care and treatment for people with various diagnoses. Locally, the charity is closely involved with the Lambeth Living Well Collaborative. CSN thus has an opportunity to be informed about local delivery plans and other strategic plans and policies and to express views on them.

Some of our current advocates have attained the Qualification in Independent Advocacy (QIA) and in addition, the Independent Mental Health Advocacy (IMHA) Specialist Unit. The remainder of our advocates are, or shortly will be, undertaking training for the QIA including the IMHA specialist unit. In most cases advocates commence this training following the successful completion of their six month probationary periods.

Objectives and Activities

The company's objects and principal activities are* (*since changes made at EGM on 11/09/19) to:

Promote, preserve and protect the health and well-being of vulnerable persons of any age, persons with mental health problems/mental distress, persons with physical and other disabilities, carers of such persons, persons with learning difficulties and persons with autistic spectrum disorders, particularly but not exclusively in South London.

The company's main objectives and activities for the year continued to focus on the promotion of mental health service user rights. The strategies employed to assist the charity to meet these objectives included the following:

Providing independent, user led, mental health advocacy in in-patient, community and forensic settings, and to enable user involvement in mental health services in Lambeth. Providing such services in accordance with accepted advocacy standards such as the 'Quality Standards for Advocacy Schemes' which are linked to the principles of the Advocacy Charter, 2002. (Action For Advocacy, formerly Advocacy Across London).

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**REPORT OF THE MANGEMENT COMMITTEE
for the Year Ended 31 March 2023**

Achievements and Performance

In-Patient, Forensic, and Community Advocacy

The main areas of charitable activity during this year have been the provision of mental health advocacy.

209 clients were seen this year by our Forensic Advocates who supported them to address 1392 issues.

623 clients were seen by our In-Patient & Community Advocacy Service, who supported them to address 4216 issues.

Reports have been written on a quarterly basis throughout the year on work done in In-Patient and Forensic settings. Publicity is widely circulated in the relevant venues. Monitoring and Evaluation illustrate that there is a good representation of the different ethnic groups across CSN's services and a high level of user satisfaction amongst those who have completed and returned client feedback forms. Issues in the different advocacy services include: housing, care and treatment, attitude and behaviour of staff, property, environment and facilities, Mental Health Act, and other legal issues.

As a general outcome, we expect that service users will feel more in control of their lives as a result of using our advocacy services. Each quarterly report provides more details of the issues raised, including individual client examples.

The advocacy services provided by CSN continue to enjoy a high profile in Lambeth and are well respected by service users, managers, health care and other professionals.

CSN values all feedback about its Advocacy Services and we make appropriate changes to Service provision as a result.

Developments anticipated for 2023-24

From April 2020, CSN became part of a consortium of advocacy providers in Lambeth working towards offering more 'joined up' advocacy services as commissioned. The lead provider for this work is Connect Lambeth, formerly ILCP (Independent Living and Carers' Partnership). The other partners are dasl (Disability Advice Service Lambeth) and PohWER.

CSN has been successful in acquiring the Quality Performance Mark (QPM) for Advocacy and is also working with other advocacy service providers to provide input on developments with DHSC (Dept of Health & Social Care) regarding the proposed new Mental Health Act, in particular, regarding Independent Mental Health Advocacy (IMHA).

CSN is due to renew its QPM in December 2023/ January 2024 and closer to this time work will commence in ensuring CSN's policies and procedures meet the required standards and that the QPM workbook is completed.

Financial Review

In spite of a challenging financial climate, the charity managed to continue to deliver services in keeping with its funding contracts throughout the year. It has done this with the support of both its staff and the volunteer trustees who sit on the Management Committee. It is noteworthy that CSN has had no inflationary uplift to its funding since April 2008: i.e. over fifteen years. This means that CSN's funding is worth less than 60% of what it was worth in 2008-9 now (£1 is now worth 58.579p compared to its value of £1 in 2008) and this presents significant challenges in the face of increased costs year on year. The consortium developed to deliver advocacy from April 2020 has also resulted in the need for a further 10% cost savings on our In-Patient & Community Advocacy work and funding available for the Forensic Advocacy Contract has also been reduced.

Principal Funding Sources

The main funding source for CSN during 2022-23 has been Lambeth Council. South London and Maudsley NHS Foundation Trust (SLaM) has also provided funding for CSN's Forensic Advocacy Service which has assisted clients at River House Medium Secure Unit at Bethlem Royal Hospital, for Ward in the Community (low secure unit) at Lambeth Hospital and for community forensic clients.

REPORT OF THE MANGEMENT COMMITTEE
for the Year Ended 31 March 2023

Investment Policy

At present, there are limited funds for long term investment. CSN currently has an account in COIF Charities Deposit Fund with CCLA Investment Management Ltd. Any reserves which CSN has accumulated are deposited therein. This account offers Instant Access which is felt to be necessary to ensure cash flow in unforeseen circumstances, for example when invoices are paid late.

Reserves Policy

It is good practice to retain 3-6 months' running costs as a reserve. On this basis, CSN has established that it needs between £61,355 & £107,729 as a reserve. If need be, a reserve of this size would enable CSN to discharge its statutory responsibilities in the event of a sudden withdrawal of funding, including redundancies, advance (6 months') notice on rent and payment of any outstanding contractual obligations. Any surplus on CSN's unrestricted funding will be deployed in support of this contingency fund.

Explanation of the Financial Effect of Any Significant Events that occurred during and subsequent to the period 2022-23

There were no significant Events during the year 2022-23. Funding for the Lambeth Advocacy Service was reduced, as forementioned due to cost saving requirements of London Borough of Lambeth, no new contracts were entered into. The only financial effect of note was that for the fifteenth consecutive year, CSN had no inflationary uplift to its funding as well as about 10% cut to its funding for Lambeth Advocacy Services meaning that once again it produced a deficit budget. Due to the fact that the current Lambeth Contract is based on hours of service delivered, there is therefore a significant risk that funding will be reduced further going forward due to shortfalls on hours delivered. Should funding be reduced based on shortfall of hours delivered going forward, CSN will need to reduce the working hours of individual advocates and/or make staff redundant commensurate with the level of the shortfall.

Principal Risks and Uncertainties facing CSN as identified by its trustees

The key risks and uncertainties facing CSN are regarding its funding. Currently CSN has one core area of business, the provision of independent mental health advocacy, and funding for this is currently from three main statutory sources (outlined above). There is a risk that these services will be put out for tender and CSN will not be successful in winning the tenders to provide any one or all of these services.

A further area of risk is that CSN has very minimal infrastructure and management/administration: currently only one full-time member of staff. This restricts CSN's ability to 'grow' in size as an organisation as without increased infrastructure, it will not be possible to sustain additional services.

There is also a risk of CSN being unable to fulfil the requirements of its contracts for a period of time in the event of staff sickness, suspension, disciplinary issues or other circumstances where there is a sudden unexpected interruption in advocacy service. The Advocacy Cover Policy implemented in July 2017 addresses this.

From April 2020, for the first time CSN advocates have been required to record the time they spend working with individual service users and CSN will only be paid for the advocacy hours delivered under this new contract with London Borough of Lambeth via Connect Lambeth. It is possible that this might result in changes to the levels of advocacy staffing needed by CSN and employment contracts for advocacy staff since April 2020 have been drawn up with this in mind. Should funding be reduced based on shortfall in hours delivered this will result in commensurate reduction in hours of individual advocates who are evidencing less than their expected number of hours on the Lambeth Advocacy Service.

**REPORT OF THE MANGEMENT COMMITTEE
for the Year Ended 31 March 2023**

Summary of the Plans and Strategies for Managing Said Risks

CSN will continue to develop ways of providing its services more effectively and efficiently and will pursue quality standards for its services where such standards exist (as referred to earlier, regarding the (now attained) QPM). It will continue to develop and build upon good relationships with staff of current funding bodies and look at ways of improving the production of reports* and the keeping of client notes and monitoring information. In the event of another organisation winning the tender to provide advocacy services which CSN currently provides, it is likely that CSN staff would be TUPE'd over to the organisation(s) which win the tender(s).

*as part of the Consortium of Advocacy Service providers from April 2020 CSN advocacy staff have been trained into POHWER's Client Record Keeping System and record client data thereon. This System can also be used to generate reports.

The current CSN Manager has produced a 'Succession Plan' document which provides necessary information for CSN to continue in the event that something happened suddenly resulting in the CSN Manager being unable to continue her/his responsibilities (such as accident or sickness) and this incapacitation was of sufficient longevity that there was a need to deploy someone to substitute for the CSN Manager on either a temporary or permanent basis.

Currently all CSN's advocacy staff provide cover for colleagues where necessary, and the CSN Manager currently also takes on the responsibility for advocacy service provision where necessary. The CSN Advocacy Cover Policy is in place to formalise arrangements for Advocacy service cover when staff are absent.

CSN has developed policies and procedures in line with the introduction of GDPR (General Data Protection Regulations) and has implemented a revised Financial Controls Policy, and is implementing CSN's 2021-23 Business Plan formed as a result of Away Days between CSN staff and Management Committee held on 18th May & 19th October, 2021 via MS Teams video conferencing platform.

Description of the Arrangements in Place for Setting the Remuneration of CSN's key management personnel, and any benchmarks utilised in the Process

During 2004 CSN Management Committee initiated the evaluation of all its staff in relation to salaries. This was done by PEACe (Personnel, Employment, Advice and Conciliation Service) which forms part of LVSC (London Voluntary Service Council). This evaluation consisted of a comprehensive re-evaluation of all CSN's staff in relation to their roles and responsibilities, job descriptions, person specifications and detailed day-to-day work with a view to identifying the range of skills and qualifications needed to carry out the necessary tasks of each post holder. As a result of this independent evaluation, CSN has worked to ensure that all staff are paid according to the findings of these evaluations.

However, progressive cuts to funding over the last 15 years have resulted in staff being paid less than previously, based on what other organisations are paying advocates. In the face of no inflationary uplift in its funding for 15 years and a further 10% cut in CSN's funding for its main advocacy contract, it has become unsustainable to continue to pay staff significantly over the market rate for advocacy work as CSN has been doing (as a result of PEACe evaluation of advocacy roles).

Plans for Future Periods

The charity plans continuing the activities outlined above in the forthcoming years subject to the continuation of satisfactory funding arrangements.

Responsibilities of the Management Committee

Company law requires the Management Committee to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the management committee should follow best practice and:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue on that basis.

**REPORT OF THE MANGEMENT COMMITTEE
for the Year Ended 31 March 2023**

Responsibilities of the Management Committee (continued)

The Management Committee is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Acts 1985 & 2006, and with the Charities Act 2006. The Management Committee is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Members of the Management Committee

Members of the Management Committee, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report are set out in page 1.

In accordance with company law, as the company's directors, we certify that:

- As the directors of the company, we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant independent examination information and to establish that the charity's independent examiners are aware of that information.

Independent Examiners of Accounts

Hilary Adams Ltd were appointed as the charitable company's Independent Examiners during the year and have expressed their willingness to continue in that capacity.

The report has been prepared in accordance with FRS 102.

Approved by the Management Committee on 18th July 2023 and signed on its behalf by:

Dr. Smarajit Roy, Treasurer and Director.

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**STATEMENT OF FINANCIAL ACTIVITIES
(including Income and Expenditure Account)
for the Year Ended 31 March 2023**

	Notes	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
Incoming resources:					
Voluntary income:					
Donations & grants	3	-	210,971	210,971	213,149
Other funding		-	-	-	20,000
Activities for generating funds:					
Investment income		632	-	632	16
Fee income		423	-	423	-
Incoming resources from charitable activities:					
Other income		-	-	-	-
Total incoming resources		1,055	210,971	212,026	233,165
Resources expended					
Costs of generating funds:					
Costs of generating voluntary income		-	-	-	-
Charitable activities		-	252,380	252,380	214,485
Total resources expended	4	-	252,380	252,380	214,485

**STATEMENT OF TOTAL RECOGNISED
GAINS AND LOSSES**

Net incoming resources before other recognised gains (net income for the year)		1,055	(41,409)	(40,354)	18,680
Other recognised gains					
Gain on revaluation of investments		-	-	-	-
Net movement in funds		1,055	(41,409)	(40,354)	18,680
Transfers between funds		-	-	-	-
Total funds brought forward		23,559	90,727	114,286	95,606
Total funds carried forward	12	24,614	49,318	73,932	114,286

Movements in funds are disclosed in Note 12 to the financial statements.

The notes form part of these financial statements

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON (REGISTERED NUMBER: 04041867)**

**STATEMENT OF FINANCIAL POSITION
31 March 2023**

				31.3.23	31.3.22
	Notes	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
FIXED ASSETS					
Tangible assets	9	-	2,405	2,405	4,326
CURRENT ASSETS					
Debtors	10	-	4,167	4,167	4,026
Cash at bank and in hand		<u>24,614</u>	<u>52,092</u>	<u>76,706</u>	<u>109,359</u>
		24,614	56,259	80,873	113,385
CREDITORS					
Amounts falling due within one year	11	-	(9,346)	(9,346)	(3,425)
NET CURRENT ASSETS		<u>24,614</u>	<u>46,913</u>	<u>71,527</u>	<u>109,960</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>24,614</u>	<u>49,318</u>	<u>73,932</u>	<u>114,286</u>
NET ASSETS		<u>24,614</u>	<u>49,318</u>	<u>73,932</u>	<u>114,286</u>
FUNDS	12				
Unrestricted funds				24,614	23,559
Restricted funds				<u>49,318</u>	<u>90,727</u>
TOTAL FUNDS				<u>73,932</u>	<u>114,286</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions of Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006.

The financial statements were approved by the Board of Trustees on and were signed by:

.....
Mrs Manjula Roy – Director

.....
Dr. Smarajit Roy – Director

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS
for the Year Ended 31 March 2023**

1. STATUTORY INFORMATION

The Community Support Network South London is a private company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

These financial statements have been prepared in accordance with the provisions of Section 1A "Small Entities" of Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Turnover

Turnover represents funds received on contracts.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc.	33% on cost and 20% on cost
--------------------------	-----------------------------

Fund accounting

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Grants are recognised when receivable;
- Investment income is included when receivable.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes VAT and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise the costs associated with both the costs of attracting the income and those of providing the facilities to generate the income.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2023

3. INCOMING RESOURCES FROM ACTIVITIES TO FURTHER CHARITY'S OBJECTS

	Unrestricted	Restricted	2023	2022
	£	£	£	£
Health authority				
Advocacy(core)	-	167,057	167,057	167,057
Garfield Weston Foundation	-	-	-	20,000
Forensic	-	43,914	43,914	46,092
	-	210,971	210,971	233,149

4. TOTAL RESOURCES EXPENDED

	Basis of allocation	Advocacy (core)	Forensic	2023	2022
		£	£	£	£
Costs directly allocated to activities					
Staff costs and expenses	Direct	163,240	32,295	195,535	177,759
Travel	Direct	12	302	314	803
Activity costs	Usage	1,200	-	1,200	1,150
Support costs allocated to activities					
Establishment costs	Floor area	13,998	3,261	17,259	17,980
Administrative costs	Staff Time	13,987	3,294	17,281	12,021
Fees and finance charges	Usage	18,183	-	18,183	2,252
Depreciation	Usage	2,217	391	2,608	2,520
Total resources expended		212,837	39,543	252,380	214,485

5. NET INCOMING/ (OUTGOING) RESOURCES

Net resources are stated after charging:

	31.3.23	31.3.22
	£	£
Depreciation - owned assets	2,608	2,520
Independent Examiners' remuneration	1,452	1,386
Directors emoluments and other benefits etc	-	-

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2023**

6. EMPLOYEES AND DIRECTORS

	31.3.23	31.3.22
	£	£
Wages and salaries	172,928	157,652
Social security costs	12,223	11,331
Other pension costs	<u>9,074</u>	<u>8,566</u>
	<u>194,225</u>	<u>177,549</u>

The average monthly number of employees during the year was as follows:

	31.3.23	31.3.22
Administration	1	1
Direct	<u>6</u>	<u>5</u>
	<u>7</u>	<u>6</u>

One employee received a salary of £82,558 in the year.

7. TRUSTEE REMUNERATION AND RELATED PARTY TRANSACTIONS

No members of the management committee received any remuneration during the year (2022 Nil).
No expenses were reimbursed during the year (2022 Nil).

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year (2022 Nil).

8. TAXATION

As a charity, Community Support Network is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

9. TANGIBLE FIXED ASSETS

	Plant and machinery etc £
COST	
At 1 April 2022	26,578
Additions	<u>687</u>
At 31 March 2023	<u>27,265</u>
DEPRECIATION	
At 1 April 2022	22,252
Charge for year	<u>2,608</u>
At 31 March 2023	<u>24,860</u>
NET BOOK VALUE	
At 31 March 2023	<u>2,405</u>
At 31 March 2022	<u>4,326</u>

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**NOTES TO THE FINANCIAL STATEMENTS – continued
for the Year Ended 31 March 2023**

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.23	31.3.22
	£	£
Other debtors	<u>4,167</u>	<u>4,026</u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.23	31.3.22
	£	£
Taxation and social security	4,768	1,066
Other creditors	<u>4,578</u>	<u>2,359</u>
	<u>9,346</u>	<u>3,425</u>

12. MOVEMENT IN FUNDS

	At 1.4.22	Net movement in funds	Transfers between funds	At 31.3.23
	£	£	£	£
Unrestricted funds				
Core	<u>23,559</u>	<u>1,055</u>	-	<u>24,614</u>
	23,559	1,055	-	24,614
Restricted funds				
SLaM Forensic Advocacy	7,692	4,371	-	12,063
Advocacy(core)	75,509	(45,780)	1,921	31,650
Designated fund	3,200	-	-	3,200
Depreciation reserve	<u>4,326</u>	-	<u>(1,921)</u>	<u>2,405</u>
	90,727	(41,409)	-	49,318
	<u>114,286</u>	<u>(40,354)</u>	-	<u>73,932</u>
TOTAL FUNDS	<u>114,286</u>	<u>(40,354)</u>	-	<u>73,932</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
Core	<u>1,055</u>	-	<u>1,055</u>
	1,055	-	1,055
Restricted funds			
Advocacy(core)	167,057	(212,837)	(45,780)
SLaM Forensic Advocacy	43,914	(39,543)	4,371
	210,971	(252,380)	(41,409)
	<u>212,026</u>	<u>(252,380)</u>	<u>(40,354)</u>
TOTAL FUNDS	<u>212,026</u>	<u>(252,380)</u>	<u>(40,354)</u>

**CHARTERED ACCOUNTANTS' INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES
ON THE UNAUDITED FINANCIAL STATEMENTS OF
COMMUNITY SUPPORT NETWORK LONDON**

We report on the accounts of the company for the year ended 31 March 2023, which are set out on pages 8 to 13.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. Having satisfied ourselves that the charity is not subject to audit under company law and is eligible for independent examination, it is our responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to our attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

(1) which gives us reasonable cause to believe that in any material respect the requirements:

- to keep accounting records; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or

(2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Hilary Adams Ltd
Chartered Accountants
158 High Street
Herne Bay
Kent
CT6 5NP

Date:

THE COMMUNITY SUPPORT NETWORK, SOUTH LONDON

England & Wales - Charity number 1083649

Accounts

REGISTERED COMPANY NUMBER: 04041867 (ENGLAND AND WALES)
REGISTERED CHARITY NUMBER: 1083649

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022
FOR
THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON

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for the Year Ended 31 March 2022**

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**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**REPORT OF THE MANAGEMENT COMMITTEE
for the Year Ended 31 March 2022**

The Management Committee presents its report and independently examined financial statements for the year ended 31 March 2022.

Reference and Administrative Information

Charity Name	Community Support Network South London
Charity Registration Number	1083649
Company Registration Number	4041867
Registered Office and Operational address	336 Brixton Road, LONDON SW9 7AA

Management Committee

Dr. S. Roy	Appointed Director on 03/10/05. Vice Chair since 13/03/13, resigned 24/02/16, re-appointed 15/03/17; Vice Chair on 16/05/17. Resigned as Vice Chair on 01/05/19. Appointed as Treasurer on 01/05/19.
Mrs. Manjula Roy	Appointed 01/12/09. Treasurer since 03/02/10, resigned 24/02/16 re-appointed 15/03/17. Company Secretary since 16/05/17, resigned as Company Secretary on 01/05/19, re-elected Company Secretary on 16/07/19. Elected as Co Vice-Chair on 22/03/22.
Mr. Andrew Lennon	Appointed 16/01/13, Elected Co Vice-Chair on 21/05/14, then Membership Secretary 26/04/16.
Mr. John Adapoe	Appointed 06/03/19.
Mr. John Martin Jeremy Dawes	Appointed 06/03/19. Elected Co-Chair on 01/05/19, Elected Chair on 06/11/19. Resigned 22/04/22.
Mr. Abdul Tanko	Appointed 06/03/19. Elected Co-Chair on 01/05/19, resigned as Co-Chair on 06/11/19.
Mr. Leslie Elliot	Appointed 11/09/19.
Ms. Helen Judge	Appointed September 2001, Chair until 11/02/08, Vice Chair until September 2009, Resigned from Committee September 2011 and re-appointed to Committee on 11/09/19.
Mrs. Clementina Okorefe	Appointed 11/09/19.
Mr. Rascelles Mundle	Co-opted 09/11/21. Elected as Co Vice-Chair on 22/03/22.

Senior Management

Ms. Cherry E. Pedler	Manager
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Independent Examiners

Hilary Adams Ltd, Chartered Accountants & Tax Consultants,
158 High Street,
Herne Bay,
KENT
CT6 5NP

Bankers

Lloyds Bank, Moorgate Branch, 34 Moorgate, LONDON EC2R 6PL
CCLA, 80 Cheapside, LONDON EC2V 6DZ

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**REPORT OF THE MANGEMENT COMMITTEE
for the Year Ended 31 March 2022**

The director presents report with the financial statements of the company for the year ended 31 March 2022.
**Structure, Governance and Management
Governing Document**

The organisation is a charitable company limited by guarantee, incorporated on 27 July 2000 and registered as a charity on 24 November 2000. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Public Benefit

The objects of the charity are to promote, preserve and protect the health and well-being of vulnerable persons of any age, persons with mental health problems/mental distress, persons with physical and other disabilities, carers of such persons, persons with learning difficulties and persons with autistic spectrum disorders, particularly but not exclusively in South London. This is a change to the previous objects as agreed by CSN's EGM on 11/09/19 and in keeping with the anticipated change to the work of CSN in becoming part of a Consortium of organisations providing advocacy in Lambeth from April 2020.

Ways of carrying out these objects include: 'by providing a mental health advocacy service for people who are in hospital on mental health wards in South London and those in prison and in the community with mental health problems. More detail of these activities are shown below, in the section with the headings:

Achievements and Performance and In-Patient, Forensic, and Community Advocacy

In the view of the Community Support Network South London Management Committee the objects and work of the charity fully satisfy the requirements of the Public Benefit charitable registration test.

Recruitment and Appointment of Management Committee

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee retire every year but may be re-elected by the full members at the Annual General Meeting.

The current Management Committee have been elected from the membership and new members are encouraged to join at every AGM of the charitable company. We have also increased the membership of the Management Committee by means of advertising in the Guardian newspaper on a number of occasions, by advertising in the Lambeth Volunteer Centre and via the Bar Pro-Bono Unit.

Due to the nature of CSN as a mental health service user led organization, the majority (at least two thirds, according to the Articles of Association) of Management Committee members identify as having experienced mental distress, making them full individual members of CSN.

Trustee Induction and Training

We have developed an Induction Pack for new Management Committee members. This includes copies of training slides regarding the role and responsibilities of CSN Management Committee members. Many come to CSN with experience of serving on the Management Committee of other organisations, and all are encouraged to attend training within budgetary constraints. (For example, there have also been opportunities for Committee members to visit the local psychiatric hospital where advocacy has been provided by CSN since 1996. In addition, quarterly reports on advocacy in forensic, community, in-patient and prison settings are made available to CSN Management Committee members).

Organisational Structure

Community Support Network South London allows for a Management Committee of up to fifteen members. Typically, there are no more than eleven. The full Management Committee meets bi-monthly. The Management Committee is responsible for the strategic direction and policy of the charity. At present the Committee has ten members from a variety of professional and other backgrounds relevant to the work of the charity.

The Manager sits on the Committee, but has no voting rights. The Manager is currently responsible for taking minutes which are circulated to Management Committee members who point out any amendments at the following meeting which are enacted.

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**REPORT OF THE MANGEMENT COMMITTEE
for the Year Ended 31 March 2022**

Organisational Structure (continued)

A scheme of delegation is in place and day to day responsibility for the provision of services rest with the Manager. The Manager is responsible for ensuring that the charity delivers the services specified and that key performance indicators are met. The Manager is also responsible for day to day operational management of CSN, individual supervision of the staff team and also for ensuring that the team continue to develop their skills and working practices in line with good practice.

Related Parties

In so far as it is complementary to the charity's objects, the charity is guided by both local and national policy. At a national level, mental health services are determined by the Mental Health Act 1983, and Code of Practice, as amended 2007. NICE (National Institute for Clinical Excellence) determines the appropriate care and treatment for people with various diagnoses. Locally, the charity is closely involved with the Lambeth Living Well Collaborative. CSN thus has an opportunity to be informed about local delivery plans and other strategic plans and policies and to express views on them.

Some of our current advocates have attained the Independent Mental Health Advocacy (IMHA) Specialist Unit and a couple have also attained the Independent Advocacy Qualification (IAQ). (The IMHA is a mandatory qualification for the performance of the duties of an independent Mental Health Advocate as CSN is contracted to provide).

Objectives and Activities

The company's objects and principal activities are* (*since changes made at EGM on 11/09/19) to:

Promote, preserve and protect the health and well-being of vulnerable persons of any age, persons with mental health problems/mental distress, persons with physical and other disabilities, carers of such persons, persons with learning difficulties and persons with autistic spectrum disorders, particularly but not exclusively in South London.

The company's main objectives and activities for the year continued to focus on the promotion of mental health service user rights. The strategies employed to assist the charity to meet these objectives included the following:

Providing independent, user led, mental health advocacy in in-patient, community and forensic settings, and to enable user involvement in mental health services in Lambeth. Providing such services in accordance with accepted advocacy standards such as the 'Quality Standards for Advocacy Schemes' which are linked to the principles of the Advocacy Charter, 2002. (Action For Advocacy, formerly Advocacy Across London).

Achievements and Performance

In-Patient, Forensic, and Community Advocacy

The main areas of charitable activity during this year have been the provision of mental health advocacy.

26 (30 during April 2020 – March 2021) new clients were seen this year by our Forensic Advocates, a further 222 (61 during April 2020 – March 2021) ongoing' clients seen over the year dealing with 1659 (1891 April 2020 – March 2021) issues.

350 (253 April 2020 – March 2021) new clients were seen by our In-Patient & Community Advocacy Service, a further 289 (115 April 2020 – March 2021) additional 'ongoing' clients with a total* of 2839 (1752 April 2020 – March 2021) issues seen over the year (total new and ongoing).

Reports have been written on a quarterly basis throughout the year on work done in In-Patient and Forensic settings. Publicity is widely circulated in the relevant venues. Monitoring and Evaluation illustrate that there is a good representation of the different ethnic groups across CSN's services and a high level of user satisfaction amongst those who have completed and returned client feedback forms. Issues in the different advocacy services include: housing, care and treatment, attitude and behaviour of staff, property, environment and facilities, Mental Health Act, and other legal issues.

As a general outcome, we expect that service users will feel more in control of their lives as a result of using our advocacy services. Each quarterly report provides more details of the issues raised, including individual client examples. The advocacy services provided by CSN continue to enjoy a high profile in Lambeth and are well respected by service users, managers, health care and other professionals. The quarterly reports are widely distributed to service providers and commissioners and feedback on mental health service provision made by advocacy service users heeded.

CSN values all feedback about its Advocacy Services and we make appropriate changes to Service provision as a result.

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**REPORT OF THE MANAGEMENT COMMITTEE
for the Year Ended 31 March 2022**

Developments anticipated for 2022-23

From April 2020, CSN became part of a consortium of advocacy providers in Lambeth working towards offering more 'joined up' advocacy services as commissioned. The lead provider for this work is Connect Lambeth, formerly ILCP (Independent Living and Carers' Partnership). The other partners are dasl (Disability Advice Service Lambeth) and POHWER.

CSN has been successful in acquiring the Quality Performance Mark (QPM) for Advocacy and is also working with other advocacy service providers to provide input on developments with DHSC (Dept of Health & Social Care) regarding the proposed new Mental Health Act, in particular, regarding Independent Mental Health Advocacy (IMHA).

Financial Review

In spite of a challenging financial climate, the charity managed to continue to deliver services in keeping with its funding contracts throughout the year. It has done this with the support of both its staff and the volunteer trustees who sit on the Management Committee. It is noteworthy that CSN has had no inflationary uplift to its funding since April 2008: i.e. over eleven years. This means that CSN's funding is worth less than 70% of what it was worth in 2008-9 now and this presents significant challenges in the face of increased costs year on year. The consortium developed to deliver advocacy from April 2020 has also resulted in the need for a further 10% cost savings on our In-Patient & Community Advocacy work and funding available for the Forensic Advocacy Contract has also been reduced.

Principal Funding Sources

The main funding source for CSN during 2021-22 has been Lambeth CCG (Clinical Commissioning Group) and Lambeth Council, joint commissioning. South London and Maudsley NHS Foundation Trust (SLaM) has also provided funding for CSN's Forensic Advocacy Service which has assisted clients at River House Medium Secure Unit at Bethlem Royal Hospital, for Ward in the Community (low secure unit) at Lambeth Hospital and for community forensic clients.

Investment Policy

At present, there are limited funds for long term investment, and interest rates are very low, with talk of them becoming negative in the not too distant future. It may therefore be prudent for CSN to move its funds into its bank current account to avoid losses. CSN currently has an account in COIF Charities Deposit Fund with CCLA Investment Management Ltd. Any reserves which CSN has accumulated are deposited therein. This account offers Instant Access which is felt to be necessary to ensure cash flow in unforeseen circumstances, for example when invoices are paid late.

Reserves Policy

CSN has established that it needs somewhere in the region of £30000 as a reserve. If need be, a reserve of this size would enable CSN to discharge its statutory responsibilities in the event of a sudden withdrawal of funding, including redundancies, advance (6 months') notice on rent. Any surplus on CSN's unrestricted funding will be deployed in support of this contingency fund.

Explanation of the Financial Effect of Any Significant Events that occurred during and subsequent to the period 2021-22

There were no significant Events during the year 2021-22. Funding for the Lambeth Advocacy Service was reduced, as forementioned due to cost saving requirements of London Borough of Lambeth, no new contracts were entered into. The only financial effect of note was that for the fourteenth consecutive year, CSN had no inflationary uplift to its funding as well as about 10% cut to its funding for Lambeth Advocacy Services meaning that once again it produced a deficit budget. Due to the fact that the current Lambeth Contract is based on hours of service delivered, and due to the fact that overall there was a significant under-delivery of advocacy hours delivered against those expected, there is therefore a significant risk that funding will be reduced further going forward (during 2021/22 there was no reduction in funding due to shortfalls on hours delivered as it was recognised that the Covid-19 pandemic, resulting in the fact that staff are not going onto the wards in person has significantly reduced take up of the advocacy service which is therefore below normal levels). Should funding be reduced based on shortfall of hours delivered going forward, CSN will need to reduce the working hours of individual advocates and/or make staff redundant.

**REPORT OF THE MANAGEMENT COMMITTEE
for the Year Ended 31 March 2022**

Principal Risks and Uncertainties facing CSN as identified by its trustees

The key risks and uncertainties facing CSN are regarding its funding. Currently CSN has one core area of business, the provision of independent mental health advocacy, and funding for this is currently from three main statutory sources (outlined above). There is a risk that these services will be put out for tender and CSN will not be successful in winning the tenders to provide any one or all of these services.

A further area of risk is that CSN has very minimal infrastructure and management/administration: currently only one full-time member of staff. This restricts CSN's ability to 'grow' in size as an organisation as without increased infrastructure, it will not be possible to sustain additional services, as CSN is likely to include in its business plan for 2021-23.

There is also a risk of CSN being unable to fulfil the requirements of its contracts for a period of time in the event of staff sickness, suspension, disciplinary issues or other circumstances where there is a sudden unexpected interruption in advocacy service. The Advocacy Cover Policy implemented in July 2017 addresses this.

From April 2020, for the first time CSN advocates are going to have to record the time they spend working with individual service users and CSN will only be paid for the advocacy hours delivered under this new contract with London Borough of Lambeth via Connect Lambeth. It is possible that this might result in changes to the levels of advocacy staffing needed by CSN and employment contracts for advocacy staff for the period commencing April 2020 have been drawn up with this in mind. Should funding be reduced based on shortfall in hours delivered this will result in commensurate reduction in hours of individual advocates who are evidencing less than their expected number of hours on the Lambeth Advocacy Service.

Summary of the Plans and Strategies for Managing Said Risks

CSN will continue to develop ways of providing its services more effectively and efficiently and will pursue quality standards for its services where such standards exist (as referred to earlier, regarding the (now attained) QPM). It will continue to develop and build upon good relationships with staff of current funding bodies and look at ways of improving the production of reports* and the keeping of client notes and monitoring information. In the event of another organisation winning the tender to provide advocacy services which CSN currently provides, it is likely that CSN staff would be TUPE'd over to the organisation(s) which win the tender(s).

*as part of the Consortium of Advocacy Service providers from April 2020 CSN advocacy staff have been trained into POHWER's Client Record Keeping System and will record client data thereon. This System can also be used to generate reports.

The current CSN Manager has produced a 'Succession Plan' document which provides necessary information for CSN to continue in the event that something happened suddenly resulting in the CSN Manager being unable to continue her/his responsibilities (such as accident or sickness) and this incapacitation was of sufficient longevity that there was a need to deploy someone to substitute for the CSN Manager on either a temporary or permanent basis.

Currently all CSN's advocacy staff provide cover for colleagues where necessary, and the CSN Manager currently also takes on the responsibility for advocacy service provision where necessary. The CSN Advocacy Cover Policy is in place to formalise arrangements for Advocacy service cover when staff are absent.

CSN has developed policies and procedures in line with the introduction of GDPR (General Data Protection Regulations) and has implemented a revised Financial Controls Policy, and is implementing CSN's 2018-20 Business Plan. Away Days held on 18th May & 19th October, 2021 formed the basis for CSN's Business Plan 2021-23.

Description of the Arrangements in Place for Setting the Remuneration of CSN's key management personnel, and any benchmarks utilised in the Process

During 2004 CSN Management Committee initiated the evaluation of all its staff in relation to salaries. This was done by PEACe (Personnel, Employment, Advice and Conciliation Service) which forms part of LVSC (London Voluntary Service Council). This evaluation consisted of a comprehensive re-evaluation of all CSN's staff in relation to their roles and responsibilities, job descriptions, person specifications and detailed day-to-day work with a view to identifying the range of skills and qualifications needed to carry out the necessary tasks of each post holder. As a result of this independent evaluation, CSN has worked to ensure that all staff are paid according to the findings of these evaluations.

**REPORT OF THE MANAGEMENT COMMITTEE
for the Year Ended 31 March 2022**

Description of the Arrangements in Place for Setting the Remuneration of CSN's key management personnel, and any benchmarks utilised in the Process (continued)

However, recent cuts to funding have resulted in staff being paid less than previously, based on what other organisations are paying advocates. In the face of no inflationary uplift in its funding for 13 years and a further 10% cut in CSN's funding for its main advocacy contract, it has become unsustainable to continue to pay staff significantly over the market rate for advocacy work as CSN has been doing (as a result of PEACe evaluation of advocacy roles). New staff have recently been appointed at the reduced rate and the salaries of existing staff are under review.

Plans for Future Periods

The charity plans continuing the activities outlined above in the forthcoming years subject to the continuation of satisfactory funding arrangements.

Responsibilities of the Management Committee

Company law requires the Management Committee to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the management committee should follow best practice and:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue on that basis.

The Management Committee is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Acts 1985 & 2006, and with the Charities Act 2006. The Management Committee is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Members of the Management Committee

Members of the Management Committee, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report are set out in page 1.

In accordance with company law, as the company's directors, we certify that:

- As the directors of the company, we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant independent examination information and to establish that the charity's independent examiners are aware of that information.

Independent Examiners of Accounts

Hilary Adams Ltd were appointed as the charitable company's Independent Examiners during the year and have expressed their willingness to continue in that capacity.

The report has been prepared in accordance with FRS 102.

Approved by the Management Committee on 19th July 2022 and signed on its behalf by:

Dr. Smarajit Roy, Treasurer and Director.

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**STATEMENT OF FINANCIAL ACTIVITIES
(including Income and Expenditure Account)
for the Year Ended 31 March 2022**

	Notes	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Incoming resources:					
Voluntary income:					
Donations & grants	3	-	213,149	213,149	217,171
Other funding		-	20,000	20,000	-
Activities for generating funds:					
Investment income		16	-	16	159
Incoming resources from charitable activities:					
Other income		-	-	-	-
Total incoming resources		<u>16</u>	<u>233,149</u>	<u>233,165</u>	<u>217,330</u>
Resources expended					
Costs of generating funds:					
Costs of generating voluntary income		-	-	-	-
Charitable activities		-	214,485	214,485	274,443
Total resources expended	4	<u>-</u>	<u>214,485</u>	<u>214,485</u>	<u>274,443</u>
STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES					
Net incoming resources before other recognised gains					
(net income for the year)		16	18,664	18,680	(57,113)
Other recognised gains					
Gain on revaluation of investments		-	-	-	-
Net movement in funds		<u>16</u>	<u>18,664</u>	<u>18,680</u>	<u>(57,113)</u>
Transfers between funds		-	-	-	-
Total funds brought forward		23,543	72,063	95,606	152,719
Total funds carried forward	12	<u>23,559</u>	<u>90,727</u>	<u>114,286</u>	<u>95,606</u>

Movements in funds are disclosed in Note 12 to the financial statements.

The notes form part of these financial statements

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON (REGISTERED NUMBER: 04041867)**

**STATEMENT OF FINANCIAL POSITION
31 March 2022**

			31.3.22	31.3.21
	Notes	Unrestricted funds £	Restricted funds £	Total funds £
FIXED ASSETS				
Tangible assets	9	-	4,326	4,326
CURRENT ASSETS				
Debtors	10	-	4,026	4,026
Cash at bank and in hand		<u>23,559</u>	<u>85,800</u>	<u>109,359</u>
		23,559	89,826	113,385
CREDITORS				
Amounts falling due within one year	11	-	(3,425)	(3,425)
NET CURRENT ASSETS		<u>23,559</u>	<u>86,401</u>	<u>109,960</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>23,559</u>	<u>90,727</u>	<u>114,286</u>
NET ASSETS		<u>23,559</u>	<u>90,727</u>	<u>95,606</u>
FUNDS	12			
Unrestricted funds			23,559	23,543
Restricted funds			<u>90,727</u>	<u>72,063</u>
TOTAL FUNDS			<u>114,286</u>	<u>95,606</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions of Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006.

The financial statements were approved by the Board of Trustees on and were signed by:

.....
Mrs Manjula Roy – Director

.....
Dr. Smarajit Roy – Director

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS
for the Year Ended 31 March 2022**

1. STATUTORY INFORMATION

The Community Support Network South London is a private company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

These financial statements have been prepared in accordance with the provisions of Section 1A "Small Entities" of Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Turnover

Turnover represents funds received on contracts.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc.	33% on cost and 20% on cost
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Fund accounting

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Grants are recognised when receivable;
- Investment income is included when receivable.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes VAT and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise the costs associated with both the costs of attracting the income and those of providing the facilities to generate the income.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

NOTES TO THE FINANCIAL STATEMENTS
for the Year Ended 31 March 2022

3. INCOMING RESOURCES FROM ACTIVITIES TO FURTHER CHARITY'S OBJECTS

	Unrestricted	Restricted	2022	2021
	£	£	£	£
Health authority				
Advocacy(core)	-	167,057	167,057	167,057
Garfield Weston Foundation	-	20,000	20,000	-
Forensic	-	46,092	46,092	43,639
Other				
Other grants	-	-	-	6,475
	-	233,149	233,149	217,171

4. TOTAL RESOURCES EXPENDED

	Basis of allocation	Advocacy (core)	Forensic	2022	2021
		£	£	£	£
Costs directly allocated to activities					
Staff costs and expenses	Direct	146,618	31,141	177,759	237,292
Travel	Direct	58	745	803	374
Activity costs	Usage	1,150	-	1,150	4,455
Support costs allocated to activities					
Establishment costs	Floor area	14,057	3,923	17,980	16,366
Administrative costs	Staff Time	9,821	2,200	12,021	12,994
Fees and finance charges	Usage	2,252	-	2,252	2,196
Depreciation	Usage	2,129	391	2,520	766
Total resources expended		176,085	38,400	214,485	274,443

5. NET INCOMING / (OUTGOING) RESOURCES

Net resources are stated after charging:

	31.3.22	31.3.21
	£	£
Depreciation - owned assets	2,520	766
Independent Examiners' remuneration	1,386	1,386
Directors emoluments and other benefits etc	-	-

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2022

6. EMPLOYEES AND DIRECTORS

	31.3.22	31.3.21
	£	£
Wages and salaries	157,652	198,940
Social security costs	11,331	16,243
Other pension costs	8,566	10,593
	<u>177,549</u>	<u>225,776</u>

The average monthly number of employees during the year was as follows:

	31.3.22	31.3.21
Administration	1	1
Direct	<u>5</u>	<u>5</u>
	<u>6</u>	<u>6</u>

No employees received more than £60,000 in the year.

7. TRUSTEE REMUNERATION AND RELATED PARTY TRANSACTIONS

No members of the management committee received any remuneration during the year (2021 Nil).
No expenses were reimbursed during the year (2021 Nil).

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year (2021 Nil).

8. TAXATION

As a charity, Community Support Network is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

9. TANGIBLE FIXED ASSETS

	Plant and machinery etc £
COST	
At 1 April 2021	40,444
Additions	5,387
Disposals	<u>(19,253)</u>
At 31 March 2022	<u>26,578</u>
DEPRECIATION	
At 1 April 2021	38,984
Charge for year	2,521
Disposals	<u>(19,253)</u>
At 31 March 2022	<u>22,252</u>
NET BOOK VALUE	
At 31 March 2022	<u>4,326</u>
At 31 March 2021	<u>1,460</u>

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**NOTES TO THE FINANCIAL STATEMENTS – continued
for the Year Ended 31 March 2022**

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.22	31.3.21
	£	£
Other debtors	<u>4,026</u>	<u>3,890</u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.22	31.3.21
	£	£
Taxation and social security	1,066	6,756
Other creditors	<u>2,359</u>	<u>3,119</u>
	<u>3,425</u>	<u>9,875</u>

12. MOVEMENT IN FUNDS

	At 1.4.21	Net movement in funds	Transfers between funds	At 31.3.22
	£	£	£	£
Unrestricted funds				
Core	<u>23,543</u>	<u>16</u>	<u>-</u>	<u>23,559</u>
	23,543	16	-	23,559
Restricted funds				
SLaM Forensic Advocacy	-	7,692	-	7,692
Advocacy(core)	67,403	10,972	(2,866)	75,509
Designated fund	3,200	-	-	3,200
Depreciation reserve	<u>1,460</u>	<u>-</u>	<u>2,866</u>	<u>4,326</u>
	72,063	18,664	-	90,727
	<u>95,606</u>	<u>18,680</u>	<u>-</u>	<u>114,286</u>
TOTAL FUNDS	<u>95,606</u>	<u>18,680</u>	<u>-</u>	<u>114,286</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
Core	<u>16</u>	<u>-</u>	<u>16</u>
	16	-	16
Restricted funds			
Advocacy(core)	187,057	(176,085)	10,972
SLaM Forensic Advocacy	46,092	(38,400)	7,692
	233,149	(214,485)	18,664
TOTAL FUNDS	<u>233,165</u>	<u>(214,485)</u>	<u>18,680</u>

**CHARTERED ACCOUNTANTS' INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES
ON THE UNAUDITED FINANCIAL STATEMENTS OF
COMMUNITY SUPPORT NETWORK LONDON**

We report on the accounts of the company for the year ended 31 March 2022, which are set out on pages 7 to 12.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. Having satisfied ourselves that the charity is not subject to audit under company law and is eligible for independent examination, it is our responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to our attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

(1) which gives us reasonable cause to believe that in any material respect the requirements:

- to keep accounting records; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or

(2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Hilary Adams Ltd
Chartered Accountants
158 High Street
Herne Bay
Kent
CT6 5NP

Date:

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**DETAILED INCOME AND EXPENDITURE ACCOUNT
for the Year Ended 31 March 2022**

	2022		2021	
	£	£	£	£
TURNOVER				
Health authority funding contract		213,149		210,696
Other grants		-		6,475
Other funding		<u>20,000</u>		<u>-</u>
		233,149		217,171
STAFF COSTS AND EXPENSES				
Wages and salaries	157,652		198,940	
Employers NI	11,331		16,243	
Employers pensions	8,566		10,593	
Supervision	1,150		4,455	
Training	<u>210</u>		<u>11,516</u>	
		<u>(178,909)</u>		<u>(241,747)</u>
GROSS SURPLUS / (DEFICIT)		54,240		(24,576)
Administrative Expenses				
Travel expenses	803		374	
Rent	15,560		15,034	
Rates	900		-	
Software & maintenance	3,793		5,001	
Insurance	1,520		1,333	
Post and stationery	688		776	
Advertising and marketing costs	975		370	
Communications	4,400		4,850	
Accountancy fees	1,386		1,386	
Legal fees	2,166		2,127	
Bank charges	86		70	
Depreciation of fixtures and fittings	82		106	
Depreciation of computer equipment	2,438		660	
Sundry expenses	<u>779</u>		<u>609</u>	
		<u>(35,576)</u>		<u>(32,696)</u>
OPERATING SURPLUS / (DEFICIT)		<u>18,664</u>		<u>(57,272)</u>

...CONTINUED

This page does not form part of the statutory financial statements

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**DETAILED INCOME AND EXPENDITURE ACCOUNT
for the Year Ended 31 March 2022**

Other interest receivable and similar income		
Bank interest receivable	<u>16</u>	<u>159</u>
	<u>16</u>	<u>159</u>
SURPLUS / (DEFICIT) FOR THE FINANCIAL YEAR	<u>18,680</u>	<u>(57,113)</u>

This page does not form part of the statutory financial statements

THE COMMUNITY SUPPORT NETWORK, SOUTH LONDON

England & Wales - Charity number 1083649

Accounts

REGISTERED COMPANY NUMBER: 04041867 (ENGLAND AND WALES)
REGISTERED CHARITY NUMBER: 1083649

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021
FOR
THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

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for the Year Ended 31 March 2021**

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**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**REPORT OF THE MANAGEMENT COMMITTEE
for the Year Ended 31 March 2021**

The Management Committee presents its report and independently examined financial statements for the year ended 31 March 2021.

Reference and Administrative Information

Charity Name:	Community Support Network South London
Charity Registration Number	1083649
Company Registration Number	4041867
Registered Office and Operational address:	336 Brixton Road, LONDON SW9 7AA

Management Committee

Dr. S. Roy	Appointed Director on 03/10/05. Vice Chair since 13/03/13, resigned 24/02/16, re-appointed 15/03/17; Vice Chair on 16/05/17. Resigned as Vice Chair on 01/05/19. Appointed as Treasurer on 01/05/19.
Mrs. Manjula Roy	Appointed 01/12/09. Treasurer since 03/02/10, resigned 24/02/16 re-appointed 15/03/17. Company Secretary since 16/05/17, resigned as Company Secretary on 01/05/19, re-elected Company Secretary on 16/07/19.
Mr. Andrew Lennon	Appointed 16/01/13, Elected Co Vice-Chair on 21/05/14, then Membership Secretary 26/04/16.
Mr. John Adapoe	Appointed 06/03/19.
Mr. John Martin Jeremy Dawes	Appointed 06/03/19. Elected Co-Chair on 01/05/19, Elected Chair on 06/11/19
Mr. Abdul Tanko	Appointed 06/03/19. Elected Co-Chair on 01/05/19, resigned as Co-Chair on 06/11/19.
Mr. Leslie Elliot	Appointed 11/09/19
Ms. Helen Judge	Appointed September 2001, Chair until 11/02/08, Vice Chair until September 2009, Resigned from Committee September 2011 and re-appointed to Committee on 11/09/19
Mrs. Clementina Okorefe	Appointed 11/09/19.

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

REPORT OF THE MANAGEMENT COMMITTEE for the Year Ended 31 March 2021

Senior Management

Ms. Cherry E. Pedler **Manager**

Independent Examiners

**Hilary Adams Ltd, Chartered Accountants & Tax Consultants,
158 High Street,
Herne Bay,
KENT
CT6 5NP**

Bankers

**Lloyds Bank,
Moorgate Branch,
34 Moorgate,
LONDON
EC2R 6PL**

**CCLA,
80 Cheapside,
LONDON
EC2V 6DZ**

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**REPORT OF THE MANGEMENT COMMITTEE
for the Year Ended 31 March 2021**

The director presents report with the financial statements of the company for the year ended 31 March 2021.
**Structure, Governance and Management
Governing Document**

The organisation is a charitable company limited by guarantee, incorporated on 27 July 2000 and registered as a charity on 24 November 2000. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Public Benefit

The objects of the charity are to promote, preserve and protect the health and well-being of vulnerable persons of any age, persons with mental health problems/mental distress, persons with physical and other disabilities, carers of such persons, persons with learning difficulties and persons with autistic spectrum disorders, particularly but not exclusively in South London. This is a change to the previous objects as agreed by CSN's EGM on 11/09/19 and in keeping with the anticipated change to the work of CSN in becoming part of a Consortium of organisations providing advocacy in Lambeth from April 2020.

Ways of carrying out these objects include: 'by providing a mental health advocacy service for people who are in hospital on mental health wards in South London and those in prison and in the community with mental health problems. More detail of these activities are shown below, in the section with the headings:

Achievements and Performance and In-Patient, Forensic, and Community Advocacy

In the view of the Community Support Network South London Management Committee the objects and work of the charity fully satisfy the requirements of the Public Benefit charitable registration test.

Recruitment and Appointment of Management Committee

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee retire every year but may be re-elected by the full members at the Annual General Meeting.

The current Management Committee have been elected from the membership and new members are encouraged to join at every AGM of the charitable company. We have also increased the membership of the Management Committee by means of advertising in the Guardian newspaper on a number of occasions, by advertising in the Lambeth Volunteer Centre and via the Bar Pro-Bono Unit.

Due to the nature of CSN as a mental health service user led organization, the majority (at least two thirds, according to the Articles of Association) of Management Committee members identify as having experienced mental distress, making them full individual members of CSN.

Trustee Induction and Training

We have developed an Induction Pack for new Management Committee members. This includes copies of training slides regarding the role and responsibilities of CSN Management Committee members. Many come to CSN with experience of serving on the Management Committee of other organisations, and all are encouraged to attend training within budgetary constraints. (For example, there have also been opportunities for Committee members to visit the local psychiatric hospital where advocacy has been provided by CSN since 1996. In addition, quarterly reports on advocacy in forensic, community, in-patient and prison settings are made available to CSN Management Committee members).

Organisational Structure

Community Support Network South London allows for a Management Committee of up to fifteen members. Typically, there are no more than eleven. The full Management Committee meets bi-monthly. The Management Committee is responsible for the strategic direction and policy of the charity. At present the Committee has ten members from a variety of professional and other backgrounds relevant to the work of the charity.

The Manager sits on the Committee, but has no voting rights. The Manager is currently responsible for taking minutes which are circulated to Management Committee members who point out any amendments at the following meeting which are enacted.

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**REPORT OF THE MANGEMENT COMMITTEE
for the Year Ended 31 March 2021**

Organisational Structure (continued)

A scheme of delegation is in place and day to day responsibility for the provision of services rest with the Manager. The Manager is responsible for ensuring that the charity delivers the services specified and that key performance indicators are met. The Manager is also responsible for day to day operational management of CSN, individual supervision of the staff team and also for ensuring that the team continue to develop their skills and working practices in line with good practice.

Related Parties

In so far as it is complementary to the charity's objects, the charity is guided by both local and national policy. At a national level, mental health services are determined by the Mental Health Act 1983, and Code of Practice, as amended 2007. NICE (National Institute for Clinical Excellence) determines the appropriate care and treatment for people with various diagnoses. Locally, the charity is closely involved with the Lambeth Living Well Collaborative. CSN thus has an opportunity to be informed about local delivery plans and other strategic plans and policies and to express views on them.

Some of our current advocates have attained the Independent Mental Health Advocacy (IMHA) Specialist Unit and a couple have also attained the Independent Advocacy Qualification (IAQ). (The IMHA is a mandatory qualification for the performance of the duties of an independent Mental Health Advocate as CSN is contracted to provide).

Objectives and Activities

The company's objects and principal activities are* (*since changes made at EGM on 11/09/19) to:

Promote, preserve and protect the health and well-being of vulnerable persons of any age, persons with mental health problems/mental distress, persons with physical and other disabilities, carers of such persons, persons with learning difficulties and persons with autistic spectrum disorders, particularly but not exclusively in South London.

The company's main objectives and activities for the year continued to focus on the promotion of mental health service user rights. The strategies employed to assist the charity to meet these objectives included the following:

Providing independent, user led, mental health advocacy in in-patient, community and forensic settings, and to enable user involvement in mental health services in Lambeth. Providing such services in accordance with accepted advocacy standards such as the 'Quality Standards for Advocacy Schemes' which are linked to the principles of the Advocacy Charter, 2002. (Action For Advocacy, formerly Advocacy Across London).

Achievements and Performance

In-Patient, Forensic, and Community Advocacy

The main areas of charitable activity during this year have been the provision of mental health advocacy.

30 (74 during January 2019 – March 2020) new clients were seen this year by our Forensic Advocates, a further 61 (95 during January 2019 – March 2020) ongoing' clients seen over the year dealing with 1891 (2677 January 2019 – March 2020) issues.

253 (281 January 2019 – March 2020) new clients were seen by our In-Patient & Community Advocacy Service, a further 115 (145 January – March 2019) additional 'ongoing' clients with a total* of 1752 (4027 January 2019 – March 2020) issues seen over the year (total new and ongoing).

Reports have been written on a quarterly basis throughout the year on work done in In-Patient and Forensic settings. Publicity is widely circulated in the relevant venues. Monitoring and Evaluation illustrate that there is a good representation of the different ethnic groups across CSN's services and a high level of user satisfaction amongst those who have completed and returned client feedback forms. Issues in the different advocacy services include: housing, care and treatment, attitude and behaviour of staff, property, environment and facilities, Mental Health Act, and other legal issues.

As a general outcome, we expect that service users will feel more in control of their lives as a result of using our advocacy services. Each quarterly report provides more details of the issues raised, including individual client examples.

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**REPORT OF THE MANAGEMENT COMMITTEE
for the Year Ended 31 March 2021**

In-Patient, Forensic and Community Advocacy (continued)

The advocacy services provided by CSN continue to enjoy a high profile in Lambeth and are well respected by service users, managers, health care and other professionals. The quarterly reports are widely distributed to service providers and commissioners and feedback on mental health service provision contained therein heeded.

CSN values all feedback about its Advocacy Services and we make appropriate changes to Service provision as a result.

Developments anticipated for 2021-22

From April 2020, CSN has become part of a consortium of advocacy providers in Lambeth which will work towards offering more 'joined up' advocacy services as commissioned. The lead provider for this work is Connect Lambeth, formerly ILCP (Independent Living and Carers' Partnership). The other partners are dasl (Disability Advice Service Lambeth) and POHWER.

CSN has been successful in acquiring the Quality Performance Mark (QPM) for Advocacy and is also working with other advocacy service providers to formulate a response to the MHA White Paper.

Financial Review

In spite of a challenging financial climate, the charity managed to continue to deliver services in keeping with its funding contracts throughout the year. It has done this with the support of both its staff and the volunteer trustees who sit on the Management Committee. It is noteworthy that CSN has had no inflationary uplift to its funding since April 2008: i.e. over thirteen years. This means that CSN's funding is worth less than 70% of what it was worth in 2008-9 now and this presents significant challenges in the face of increased costs year on year. The consortium developed to deliver advocacy from April 2020 has also resulted in the need for a further 10% cost savings on our In-Patient & Community Advocacy work and funding available for the Forensic Advocacy Contract has also been reduced.

Principal Funding Sources

The main funding source for CSN during 2020-21 has been Lambeth CCG (Clinical Commissioning Group) and Lambeth Council, joint commissioning. South London and Maudsley NHS Foundation Trust (SLaM) has also provided funding for CSN's Forensic Advocacy Service which has assisted clients at River House Medium Secure Unit at Bethlem Royal Hospital, for Ward in the Community (low secure unit) at Lambeth Hospital and for community forensic clients.

Investment Policy

At present, there are limited funds for long term investment, and interest rates are very low, with talk of them becoming negative in the not too distant future. It may therefore be prudent for CSN to move its funds into its bank current account to avoid losses. CSN currently has an account in COIF Charities Deposit Fund with CCLA Investment Management Ltd. Any reserves which CSN has accumulated are deposited therein. This account offers Instant Access which is felt to be necessary to ensure cash flow in unforeseen circumstances, for example when invoices are paid late.

Reserves Policy

CSN has established that it needs somewhere in the region of £30000 as a reserve. If need be, a reserve of this size would enable CSN to discharge its statutory responsibilities in the event of a sudden withdrawal of funding, including redundancies, advance (6 months') notice on rent. Any surplus on CSN's unrestricted funding will be deployed in support of this contingency fund.

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**REPORT OF THE MANAGEMENT COMMITTEE
for the Year Ended 31 March 2021**

Explanation of the Financial Effect of Any Significant Events that occurred during and subsequent to the period 2020-21

There were no significant Events during the year 2020-21. Funding for the Lambeth Advocacy Service was reduced, as forementioned due to cost saving requirements of London Borough of Lambeth, no new contracts were entered into. The only financial effect of note was that for the thirteenth consecutive year, CSN had no inflationary uplift to its funding as well as about 10% cut to its funding for Lambeth Advocacy Services meaning that once again it produced a deficit budget. Due to the fact that the new Lambeth Contract is based on hours of service delivered, and due to the fact that overall there was a significant under-delivery of advocacy hours delivered against those expected, there is therefore a significant risk that funding will be reduced further going forward (during 2020-21 there was no reduction in funding due to shortfalls on hours delivered as it was recognised that the Covid-19 pandemic, resulting in the fact that staff are not going onto the wards in person has significantly reduced take up of the advocacy service which is therefore below normal levels). Should funding be reduced based on shortfall of hours delivered going forward, CSN will need to reduce the working hours of individual advocates and/or make staff redundant.

Principal Risks and Uncertainties facing CSN as identified by its trustees

The key risks and uncertainties facing CSN are regarding its funding. Currently CSN has one core area of business, the provision of independent mental health advocacy, and funding for this is currently from three main statutory sources (outlined above). There is a risk that these services will be put out for tender and CSN will not be successful in winning the tenders to provide any one or all of these services.

A further area of risk is that CSN has very minimal infrastructure and management/administration: currently only one full-time member of staff. This restricts CSN's ability to 'grow' in size as an organisation as without increased infrastructure, it will not be possible to sustain additional services, as CSN is likely to include in its business plan for 2021-23.

There is also a risk of CSN being unable to fulfil the requirements of its contracts for a period of time in the event of staff sickness, suspension, disciplinary issues or other circumstances where there is a sudden unexpected interruption in advocacy service. The Advocacy Cover Policy implemented in July 2017 addresses this.

From April 2020, for the first time CSN advocates are going to have to record the time they spend working with individual service users and CSN will only be paid for the advocacy hours delivered under this new contract with London Borough of Lambeth via Connect Lambeth. It is possible that this might result in changes to the levels of advocacy staffing needed by CSN and employment contracts for advocacy staff for the period commencing April 2020 have been drawn up with this in mind. Should funding be reduced based on shortfall in hours delivered this will result in commensurate reduction in hours of individual advocates who are evidencing less than their expected number of hours on the Lambeth Advocacy Service.

Summary of the Plans and Strategies for Managing Said Risks

CSN will continue to develop ways of providing its services more effectively and efficiently and will pursue quality standards for its services where such standards exist (as referred to earlier, regarding the application for the QPM). It will continue to develop and build upon good relationships with staff of current funding bodies and look at ways of improving the production of reports* and the keeping of client notes and monitoring information. In the event of another organisation winning the tender to provide advocacy services which CSN currently provides, it is likely that CSN staff would be TUPE'd over to the organisation(s) which win the tender(s).

*as part of the Consortium of Advocacy Service providers from April 2020 CSN advocacy staff will be trained into POHWER's Client Record Keeping System and will record client data thereon. This System can also be used to generate reports.

The current CSN Manager has produced a 'Succession Plan' document which provides necessary information for CSN to continue in the event that something happened suddenly resulting in the CSN Manager being unable to continue her/his responsibilities (such as accident or sickness) and this incapacitation was of sufficient longevity that there was a need to deploy someone to substitute for the CSN Manager on either a temporary or permanent basis.

Currently all CSN's advocacy staff provide cover for colleagues where necessary, and the CSN Manager currently also takes on the responsibility for advocacy service provision where necessary. The CSN Advocacy Cover Policy is in place to formalise arrangements for Advocacy service cover when staff are absent.

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**REPORT OF THE MANAGEMENT COMMITTEE
for the Year Ended 31 March 2021**

Summary of the Plans and Strategies for Managing Said Risks (continued)

CSN has developed policies and procedures in line with the introduction of GDPR (General Data Protection Regulations) and has implemented a revised Financial Controls Policy, and is implementing CSN's 2018-20 Business Plan. An Away Day is planned for 18th May to form the basis for the draft of CSN's Business Plan 2021-23.

Description of the Arrangements in Place for Setting the Remuneration of CSN's key management personnel, and any benchmarks utilised in the Process

During 2004 CSN Management Committee initiated the evaluation of all its staff in relation to salaries. This was done by PEACe (Personnel, Employment, Advice and Conciliation Service) which forms part of LVSC (London Voluntary Service Council). This evaluation consisted of a comprehensive re-evaluation of all CSN's staff in relation to their roles and responsibilities, job descriptions, person specifications and detailed day-to-day work with a view to identifying the range of skills and qualifications needed to carry out the necessary tasks of each post holder. As a result of this independent evaluation, CSN has worked to ensure that all staff are paid according to the findings of these evaluations.

However, recent cuts to funding have resulted in staff being paid less than previously, based on what other organisations are paying advocates. In the face of no inflationary uplift in its funding for 12 years and a further 10% cut in CSN's funding for its main advocacy contract, it has become unsustainable to continue to pay staff significantly over the market rate for advocacy work as CSN has been doing (as a result of PEACe evaluation of advocacy roles). New staff have recently been appointed at the reduced rate and the salaries of existing staff are under review.

Plans for Future Periods

The charity plans continuing the activities outlined above in the forthcoming years subject to the continuation of satisfactory funding arrangements.

Responsibilities of the Management Committee

Company law requires the Management Committee to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the management committee should follow best practice and:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue on that basis.

The Management Committee is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Acts 1985 & 2006, and with the Charities Act 2006. The Management Committee is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Members of the Management Committee

Members of the Management Committee, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report are set out in page 1.

In accordance with company law, as the company's directors, we certify that:

- As the directors of the company, we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**REPORT OF THE MANAGEMENT COMMITTEE
for the Year Ended 31 March 2021**

Independent Examiners of Accounts

Hilary Adams Ltd were appointed as the charitable company's Independent Examiners during the year and have expressed their willingness to continue in that capacity.

The report has been prepared in accordance with FRS 102.

Approved by the Management Committee on 27th July 2021 and signed on its behalf by:

Dr. Smarajit Roy, Treasurer and Director.

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**STATEMENT OF FINANCIAL ACTIVITIES
(including Income and Expenditure Account)
for the Year Ended 31 March 2021**

	Notes	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Incoming resources:					
Voluntary income:					
Donations & grants	3	-	217,171	217,171	240,278
Activities for generating funds:					
Investment income		159	-	159	751
Incoming resources from charitable activities:					
Other income		-	-	-	-
Total incoming resources		<u>159</u>	<u>217,171</u>	<u>217,330</u>	<u>241,029</u>
Resources expended					
Costs of generating funds:					
Costs of generating voluntary income		-	-	-	-
Charitable activities		-	274,443	274,443	255,351
Total resources expended	4	<u>-</u>	<u>274,443</u>	<u>274,443</u>	<u>255,351</u>
STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES					
Net incoming resources before other recognised gains					
(net income for the year)		159	(57,272)	(57,113)	(14,322)
Other recognised gains					
Gain on revaluation of investments		-	-	-	-
Net movement in funds		<u>159</u>	<u>(57,272)</u>	<u>(57,113)</u>	<u>(14,322)</u>
Transfers between funds		-	-	-	-
Total funds brought forward		23,384	129,335	152,719	167,041
Total funds carried forward	12	<u>23,543</u>	<u>72,063</u>	<u>95,606</u>	<u>152,719</u>

Movements in funds are disclosed in Note 12 to the financial statements.

The notes form part of these financial statements

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON (REGISTERED NUMBER: 04041867)**

**STATEMENT OF FINANCIAL POSITION
31 March 2021**

				31.3.21	31.3.20
	Notes	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
FIXED ASSETS					
Tangible assets	9	-	1,460	1,460	310
CURRENT ASSETS					
Debtors	10	-	3,890	3,890	3,758
Cash at bank and in hand		<u>23,543</u>	<u>76,588</u>	<u>100,131</u>	<u>154,117</u>
		23,543	80,478	104,021	157,875
CREDITORS					
Amounts falling due within one year	11	-	(9,875)	(9,875)	(5,466)
NET CURRENT ASSETS		<u>23,543</u>	<u>70,603</u>	<u>94,146</u>	<u>152,409</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>23,543</u>	<u>72,063</u>	<u>95,606</u>	<u>152,719</u>
NET ASSETS		<u>23,543</u>	<u>72,063</u>	<u>95,606</u>	<u>152,719</u>
FUNDS	12				
Unrestricted funds				23,543	23,384
Restricted funds				<u>72,063</u>	<u>129,335</u>
TOTAL FUNDS				<u>95,606</u>	<u>152,719</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions of Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006.

The financial statements were approved by the Board of Trustees on and were signed by:

.....
Mrs Manjula Roy – Director

.....
Mr Jeremy Dawes – Director

The notes form part of these financial statements

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**NOTES TO THE FINANCIAL STATEMENTS
for the Year Ended 31 March 2021**

1. STATUTORY INFORMATION

The Community Support Network South London is a private company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

These financial statements have been prepared in accordance with the provisions of Section 1A "Small Entities" of Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Turnover

Turnover represents funds received on contracts.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc.	33% on cost and 20% on cost
--------------------------	-----------------------------

Fund accounting

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectivities of the charity.
- Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy, The following specific policies are applied to particular categories of income:

- Grants are recognised when receivable;
- Investment income is included when receivable.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes VAT and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise the costs associated with both the costs of attracting the income and those of providing the facilities to generate the income.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

NOTES TO THE FINANCIAL STATEMENTS
for the Year Ended 31 March 2021

3. INCOMING RESOURCES FROM ACTIVITIES TO FURTHER CHARITY'S OBJECTS

	Unrestricted	Restricted	2021	2020
	£	£	£	£
Health authority				
Advocacy(core)	-	167,057	167,057	181,688
Prison Budget				
Forensic	-	43,639	43,639	58,488
Other				
Donations	-	-	-	102
Other grants		6,475	6,475	-
	-	217,171	217,171	240,278

4. TOTAL RESOURCES EXPENDED

	Basis of allocation	Advocacy (core)	Forensic	2021	2020
		£	£	£	£
Costs directly allocated to activities					
Staff costs and expenses	Direct	185,717	51,575	237,292	220,317
Travel	Direct	176	198	374	1,473
Activity costs	Usage	4,455	-	4,455	1,120
Support costs allocated to activities					
Establishment costs	Floor area	12,795	3,571	16,366	15,580
Administrative costs	Staff Time	10,620	2,374	12,994	14,369
Fees and finance charges	Usage	2,196	-	2,196	2,138
Depreciation	Usage	766	-	766	354
Total resources expended		216,725	57,718	274,443	255,351

5. NET INCOMING / (OUTGOING) RESOURCES

Net resources are stated after charging:

	31.3.21 £	31.3.20 £
Depreciation - owned assets	766	354
Independent Examiners' remuneration	1,386	1,386
Directors emoluments and other benefits etc	-	-

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2021**

6. EMPLOYEES AND DIRECTORS

	31.3.21	31.3.20
	£	£
Wages and salaries	198,940	189,281
Social security costs	16,243	16,109
Other pension costs	<u>10,593</u>	<u>8,750</u>
	<u>225,776</u>	<u>214,140</u>

The average monthly number of employees during the year was as follows:

	31.3.21	31.3.20
Administration	1	1
Direct	<u>5</u>	<u>5</u>
	<u>6</u>	<u>6</u>

One employee received a salary of £83,656 in the year.

7. TRUSTEE REMUNERATION AND RELATED PARTY TRANSACTIONS

No members of the management committee received any remuneration during the year (2020 Nil).
No expenses were reimbursed during the year (2020 Nil).

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year (2020 Nil).

8. TAXATION

As a charity, Community Support Network is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

9. TANGIBLE FIXED ASSETS

	Plant and machinery etc £
COST	
At 1 April 2020	38,527
Additions	<u>1,917</u>
At 31 March 2021	<u>40,444</u>
DEPRECIATION	
At 1 April 2020	38,217
Charge for year	<u>767</u>
At 31 March 2021	<u>38,984</u>
NET BOOK VALUE	
At 31 March 2021	<u>1,460</u>
At 31 March 2020	<u>310</u>

**THE COMMUNITY SUPPORT NETWORK
SOUTH LONDON**

**NOTES TO THE FINANCIAL STATEMENTS – continued
for the Year Ended 31 March 2021**

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.21	31.3.20
	£	£
Other debtors	<u>3,890</u>	<u>3,758</u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.21	31.3.20
	£	£
Taxation and social security	6,756	4,080
Other creditors	<u>3,119</u>	<u>1,386</u>
	<u>9,875</u>	<u>5,466</u>

12. MOVEMENT IN FUNDS

	At 1.4.20	Net movement in funds	Transfers between funds	At 31.3.21
	£	£	£	£
Unrestricted funds				
Core	<u>23,384</u>	<u>159</u>	-	<u>23,543</u>
	23,384	159	-	23,543
Restricted funds				
SLaM Forensic Advocacy	-	(13,612)	13,612	-
Advocacy(core)	125,825	(43,660)	(14,762)	67,403
Designated fund	3,200	-	-	3,200
Depreciation reserve	<u>310</u>	-	<u>1,150</u>	<u>1,460</u>
	129,335	(57,272)	-	72,063
	<u>152,719</u>	<u>(57,113)</u>	-	<u>95,606</u>
TOTAL FUNDS	<u>152,719</u>	<u>(57,113)</u>	-	<u>95,606</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
Core	<u>159</u>	-	<u>159</u>
	159	-	159
Restricted funds			
Advocacy(core)	173,065	(216,725)	(43,660)
SLaM Forensic Advocacy	44,106	(57,718)	(13,612)
	217,171	(274,443)	(57,272)
	<u>217,330</u>	<u>(274,443)</u>	<u>(57,113)</u>
TOTAL FUNDS	<u>217,330</u>	<u>(274,443)</u>	<u>(57,113)</u>

**CHARTERED ACCOUNTANTS' INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES
ON THE UNAUDITED FINANCIAL STATEMENTS OF
COMMUNITY SUPPORT NETWORK LONDON**

We report on the accounts of the company for the year ended 31 March 2021, which are set out on pages 8 to 13.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. Having satisfied ourselves that the charity is not subject to audit under company law and is eligible for independent examination, it is our responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to our attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

(1) which gives us reasonable cause to believe that in any material respect the requirements:

- to keep accounting records; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or

(2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Hilary Adams Ltd
Chartered Accountants
158 High Street
Herne Bay
Kent
CT6 5NP

Date: