



EARLYBIRDS PRE-SCHOOL TRUSTEES REPORT 2019-2020

Earlybirds Pre-School have had a very successful (albeit difficult year) due to the coronavirus pandemic.

The year was interrupted in March 2020 due to the pandemic when all schools and early years' settings were told to close.

We remained open to provide care for children who have a parents that are essential workers. We reopened to a wider group of children in June with numbers limited to 8 in line with the government guidance surrounding 'bubbles'.

Attendance numbers have been good, however we have 16 children leaving in September 2020 to start Year R, meaning our numbers for the next academic year will be lower than usual.

Management Committee

The Committee members have provided support and challenge to the setting throughout the year to ensure of high quality provision and that statutory procedures are being followed. We have a strong team of committee members who have committed to specific roles within the committee, which will develop some 'expertise' amongst them.

All our trustees are extremely supportive and play a very important role in the organisation of the pre-school.

A very big thank you, to everyone who has been involved on the committee and to all of the parents, who have taken such a fundamental role, in the organising and running of fundraising events. Without this much needed support the pre-school would not be as well resourced as it currently is.

Ofsted

Earlybirds was inspected in September 2019, just 3 days after opening for the Autumn term, with our new leader Nicola Proctor working alongside Lucy Chambers. We were inspected using the new framework and received a good grade.

We had some fantastic feedback and were pleased with the result. We have some actions to address and areas to work towards and have put these actions into place immediately, including ensuring we work together with other settings when children attend more than one setting, and making sure transition paperwork is passed to us to use as a baseline when children come to us from other settings. This allows us to work more consistently and improves the children's transition and settling in.

A setting development plan has been written which addresses the key actions from the last OFSTED report and from data gathered from the children's assessment data showing their strengths and areas of weakness. We are currently focusing on improving our partnerships with parents and support for families at home, and the children's language and communication development.

Staffing

In September 2019 we recruited our new Pre-School Leader, Mrs Nicola Proctor, who joins us with 20 years of early years' experience and has worked as a pre-school manager in her previous role.

Mrs Moro left us at Christmas to start a new role in a forest school pre-school. Miss Anne Slade was appointed the position of deputy leader and we now have 3 full time members of staff working within the pre-school which is more consistent for the children attending.

We have a volunteer who has been working with us for 2 days per week whilst she is completing her early years training. She is very flexible and has provided cover for us due to staff sickness or training and during the coronavirus pandemic when we had vulnerable staff working from home. Having a team of consistent staff ensures continuity for our small setting.

Accounts

Our numbers have been high and we have had a good income this year from both funded and paying families. Our staffing costs have been high, but we have been paying the added cost of the previous pre-school leader this year.

Our numbers are looking lower for the next academic year, due to losing a high number of children to school in September. The coronavirus pandemic has had a negative impact on families requiring spaces for the children. We are focusing on marketing and advertising for the next term, including investigating the viability and requirement for wrap around care.

To ensure staff do not lose hours and to protect the pre-schools financial position we are keen to offer breakfast clubs and after school care. This will hopefully attract more families as it means we can

provide flexible care to cover parents' working hours. Staff will work on a rota to cover both sessions, without having to increase their hours and the staff costs.

Our administrator has developed a budget spreadsheet, showing expenditure over the year, which is broken down into different outgoings so we can better track our spending. We have used the previous years' data to budget for this year.

Our treasurer keeps us informed regularly (through the committee meeting) of our financial position, and we are able to discuss expenditure and any cost cutting measures as necessary. We have an account with contingency funds. In the event that the preschool would have to close, the fund would meet the costs that would be incurred and limit the liability of the committee members.

Outside Activities

Unfortunately, due to the coronavirus pandemic we were unable to plan any outside trips or visits for the children this year. We are also unable to have a leaving performance for the children who were leaving to start year R in September.

We did have a Christmas party for the children, with Tony Spaghetti performing his magic show, which the children all thoroughly enjoyed. The children all took part in a Christmas Nativity play, which was attended by parents and wider family members and was a great success. We were extremely proud of all the children.

Fundraising

Our Christmas Fair was a great success. FONs have asked us for a wish list and agreed to purchase us an Easy Listener CD player with 6 headphones and story CDs to support the children's listening, literacy and ICT development.

Unfortunately, we had to cancel our main fundraising event this year due to the coronavirus pandemic. We were not able or allowed, due to 'lockdown' rules, to hold our annual Easter Egg Hunt at Bere Woods.

The committee agreed to transfer £2000 from our fundraising account into our main account so that the leader could invest the money into making improvements to the pre-school based on the needs of the children. We used some money to improve our reading area and some to make improvements to the outside area including buying a new water tray and sand pit, and storage so the children can access resources more independently. There is still money left in the fundraising account which is a great position to be in.



CHARITY COMMISSION
FOR ENGLAND AND WALES

EARLYBIRDS PRE-SCHOOL (NEWTOWN)

1083648

Receipts and payments accounts

For the period from	8/21/2019	To	8/20/2020
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Deposit	2,000	-	-	2,000
Funding	49,729	-	-	49,729
Parent Payments	12,970	-	-	12,970
Donation	100	-	-	100
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	64,799	-	-	64,799
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	64,799	-	-	64,799
A3 Payments				
Advertising	162	-	-	162
Expenses	2,904	-	-	2,904
HMRC	3,206	-	-	3,206
Maintenance	102	-	-	102
Memberships	864	-	-	864
Mobile	32	-	-	32
Pension	3,188	-	-	3,188
Rent	1,897	-	-	1,897
Resources	872	-	-	872
Supply	292	-	-	292
Utilities	3,691	-	-	3,691
Wages	45,242	-	-	45,242
Website	-	-	-	-
Sub total	62,450	-	-	62,450
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	62,450	-	-	62,450
Net of receipts/(payments)	2,348	-	-	2,348
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	30,297	-	-	30,297
Cash funds this year end	32,645	-	-	32,645

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Bank Accounts	32,652	-
		-	-
		-	-
	Total cash funds	32,652	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-

	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-

	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

CC16a



Last year
to the nearest £

41,287
20,995
-
-
-
-
-
62,283

-
-

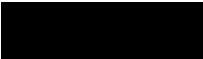
62,283

646
3,393
-
3,393
764
81
1,743
2,372
795
1,490
8,368
45,978
960
69,982

-

69,982

-	7,699
-	
-	
-	7,699



**Endowment
funds**

to nearest £

-
-
-
-

OK

**Endowment
funds**

to nearest £

-
-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-
-
-
-
-

**When due
(optional)**

**Date of
approval**



Section A

Independent Examiner's Report

Report to the trustees/
members of

Earlybirds Preschool (Newtown Soberton)

On accounts for the year
ended

20/06/2020

Charity no
(if any)

1083648

Set out on pages

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011
("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination (other than that
disclosed below *) which gives me cause to believe that in, any material
respect:

- the accounting records were not kept in accordance with section 130
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements
concerning the form and content of accounts set out in the Charities
(Accounts and Reports) Regulations 2008 other than any requirement
that the accounts give a 'true and fair' view which is not a matter
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

02/05/2022

Name:

Joanne Hinton

Relevant professional
qualification(s) or body
(if any):

AAT Level 3

Address:

18 Little Kimble Walk

Hedge End

Southampton SO30 0JQ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose

I have reviewed the accounts and my knowledge of the accounts of the charity for the year ended 31st March 2017 is as follows:

The accounts are prepared and presented in accordance with the provisions of the Charities Act 2006 and the Charities (Accounts and Reports) Regulations 2008.

I have reviewed the accounts and my knowledge of the charity's accounts for the year ended 31st March 2017 is as follows:

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