



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	09	2023		31	08	2024

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

The Pavilion, Spitalfield,	
Marlbank Road, Welland,	
Malvern, Worcestershire	
Postcode	WR13 6NE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jo Cousins	Chair	From 29/11/2023	
2	Andrew Holding	Treasurer	From 10/11/2022	
3	Andrew Lederer	Secretary	From 10/11/2022	
4	Lois Bolton		From 10/11/2022	
5	Matthew Richardson		From 10/11/2022	
6	Holly Hall		From 29/11/2023	
7	Andrea Calvesbert		From 20/03/2024	
8	Chloe Morgan		From 20/03/2024	
9	Heather Lemond		Until 07/02/2024	
10	Tanis Hand		Until 07/02/2024	
11	Jess Chippendale - Hague		Until 07/02/2024	
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
------	-----------------------------------

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected by Members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustees, who are also committee members, are appointed or reappointed annually at the Annual General Meeting. There is a child Safeguarding policy in place and Trustee appointment is conditional on a DBS check and OFSTED approval. These checks are carried out and renewed in line with statutory requirements.

Policies and Procedures are reviewed and adopted annually. A new Employee Handbook has been produced.

A New Learning Alliance Constitution was approved by Trustees and adopted at the AGM in November 2021.

A strong and active working relationship with Welland Football Club, who share the Pavilion and the Parish Council, who own it, continues.

We continue to have a working partnership with the local Primary School.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objectives of Welland Pre-school are:

To enhance the development and education of children primarily under statutory school age by encouraging

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

<p>parent/carers to understand and provide for the needs of their child through community groups.</p> <p>To offer appropriate play facilities and training courses, together with the right of parents/carers to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children regardless of race, culture, religion or means.</p> <p>Encourage the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas.</p> <p>Instigate and adhere to and further the aim of the Early Years Alliance.</p>	
<p>Rural pre-school catering for children between 2 years and 5 years.</p> <p>Pre-school opens Monday – Friday, during term time, from 9am – 3pm. Sessions can be variable to meet the needs of the child and family, e.g. all day, morning or afternoon sessions with the option of staying for lunch.</p> <p>Section D Achievements and Performance demonstrate how the Trustees and staff of Welland Pre-school ensure that the activities undertaken at preschool are of public benefit in providing a safe and secure learning environment for the preschool children of Welland and the surrounding district.</p> <p>The Trustees of Welland Pre-school have complied with their duty to have due regard to the Charity Commission public benefit guidance when exercising any powers or duties to which the guidance is relevant.</p>	

Additional details of objectives and activities (Optional information)

Welland Pre-school, as a Charity, relies on the ongoing support of its volunteers. Family members of the children who attend the Pre-school and friends and family of staff and Trustees, as well as the local general public all help to ensure our fundraising activities are successful.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

Trustees' Report AGM 2024

Staff

In October 2023 the committee progressed recruitment for the Manager and Deputy Manager positions. Lauren Hayward became Manager in late October 2024 and Jade became Deputy Manager in November 2023. Both Lauren and Jade are well established in their roles as Manager and Deputy and continue to run a fantastic pre-school for all the children who attend.

In February 2024, the Preschool committee welcomed a new Chair, Joanne Cousins. Initially this was to be on an interim basis but Jo has agreed to consider the position more formally, a role she has familiarity with in the past.

This year, Sarah has organised our really popular forest school sessions every week at the Primary School. In March, we were really pleased to offer Bronwen a permanent contract, having successfully completed her apprenticeship. Georgia has been on maternity leave since May half term, and we have been extremely lucky that the other members have covered her hours. Tracey also provides excellent support from home for all things financial. In April, the committee agreed to increase the manager and deputy's wage in line with the increase in minimum wage. We are currently looking to employ an apprentice so that we can provide increased opportunities for those considering entering the Early Years profession, while increasing our team.

More recently, we've updated our branding and uniforms with a new colour palette featuring two shades of jade. We feel this change better reflects our preschool ethos and values, while giving us a fresh, modern look as we move forward into the future. This change has been well received by both our Pre-school team and our families. The committee also agreed to renew the subscription to Noodle Now our online training platform.

Staff Training this year has been the following:

Group training on Emergency drug

Individually these are some of the courses completed
 DSL safeguarding Training
 Fire Safety
 Autism in the Early years
 Health and Safety
 Autism and ADHD in Girls
 Children's Mental Health
 Food allergy Awareness
 Child Development
 Physical Development
 Characteristics of effective learning

Fundraising

We have held many fundraisers this year not only in house but we have also tried to get our name out in the wider community. We were able to run our annual Christmas play, which was well attended with a cake sale raising some funds for the charity. In addition, our Christmas card sales raised further funds for the charity.

The Pedal and Push was a huge success, as was sports day. Along with the halloween hamper raffle much needed funds were raised for our pre-school. We had a stall at the summer village bash and hope to do this again next year. We were extremely lucky that the village donated the profits from their recent quiz night to us. Also we had £500 donated from Tom Wells. We have also been donated £200 from Welland Charity. Fundraising continues to be a priority for us and we look forward to more opportunities next year.

The money raised, has been used to buy some new equipment for the outdoor area. Including a slide, shop and road signs. Our next project is the quiet room which we want to change into a sensory room – so watch this space.

We also need to thank Andy for the regular donations that Workday provide to us.

Advertising

As well as our Facebook page we now have an Instagram page and have increased our social media posts and they are regularly being viewed and shared by many. This year, we have also had a write up in All about Malvern and our local Parish Link magazine. We are actively involved in our local community and regularly visit Welland House Care home, the church, the library and the orchard. As well as our weekly visits to the primary school.

The Pavilion

The kitchen has been refurbished this year and during half term we paid to have the office, childrens toilets and small room painted. We had a few problems with the alarm which have now been sorted.

Admin

In February, we agreed to increase our fees to align with Government funding. Also, this year we added into our contract a £50 deposit for new starters. Our 2 year old spaces were proving so popular we also agreed this year to increase the number we accept. So we currently accept up to 10 2 year olds and up to 14 3-4 year olds. We are also looking into offering uniform to children and are

Section D

Achievements and performance

currently obtaining quotes.

Section E

Financial review

Brief statement of the charity's policy on reserves

The financial statement has been prepared on a Receipts and Payments basis as in previous years and as such take no account of Income or Expenditure which may be due but not received or paid as at 31st August 2023. It is important to be aware that the Receipt and Payments Accounts for the period 1st September 2022 to 31st August 2023 is simply a summary of those amounts actually received and paid in the period and takes no account of the income which might be due but not received by 31st August 2023.

All funds are unrestricted. We do however aim to hold a reserve in order to meet unforeseen expenditure and a 3 month contingency amount to enable the Preschool to maintain continuity of service to the community. It is the aim of the Trustees to maintain a £30,000.00 joint balance per annum from our two bank accounts in order to achieve this objective.

Details of any funds materially in deficit

There are no funds in deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of income comes from Government funding. Funds are further enhanced by community fundraising which is made possible by Trustee, Staff and Community volunteers. Our numerous fundraising events are listed in Section D – Achievements and Performance.

Section F

Other optional information

--

Section G	Declaration
------------------	--------------------

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	A R Holding	
--------------	-------------	--

Full name(s)	Andrew Holding	
--------------	----------------	--

Position (eg Secretary, Chair, etc)	Treasurer	
-------------------------------------	-----------	--

Date	12/11/2024
------	------------



WILLAM AND SIMONET THE SCHOOL GROUP		1000000	
Receipts and payments accounts			
For the period from	2023	To	2024
CC16a			

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Childcare	86,078	-	-	86,078	104,801
Fundraising	525	-	-	525	1,099
Interest	1,231	-	-	1,231	549
Petty Cash	-	-	-	-	-
Donations	1,645	-	-	1,645	1,350
Misc income	281	-	-	281	70
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	89,760	-	-	89,760	107,868
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	89,760	-	-	89,760	107,868
A3 Payments					
Staff Costs	79,386	-	-	79,386	97,753
Fundraising	-	-	-	-	269
IT/General Equipment	1,275	-	-	1,275	1,926
Pavilion Costs (Rent and services)	5,617	-	-	5,617	7,965
Professional/Insurance	2,169	-	-	2,169	11,026
Petty Cash	-	-	-	-	200
Stationery/Post/Print/Adverts	418	-	-	418	548
Childcare Costs	1,304	-	-	1,304	1,875
Consumables	1,817	-	-	1,817	1,290
Sub total	91,986	-	-	91,986	122,854
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	91,986	-	-	91,986	122,854
Net of receipts/(payments)	- 2,226	-	-	- 2,226	- 14,985
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	68,363	-	-	68,363	83,349
Cash funds this year end	66,137	-	-	66,137	68,363

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Accounts	66,137	-	-
		-	-	-
		-	-	-
	Total cash funds	66,137	-	-
	(agree balances with receipts and payments account(s))			
B2 Other monetary assets	Not Applicable	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Not Applicable		-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Office furniture and equipment	Unrestricted	-	-
	Children's Area furniture and equipment	Unrestricted	-	-
	Outdoor Play Area Equipment	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Not Applicable		-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
			02/05/25	



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Welland and District Pre-school Group

On accounts for the year
ended

August 2024

Charity no
(if any)

1083591

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2024.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

A.S. Abbott

Date:

1/6/25

Name:

ALEXANDRA ABBOTT

Relevant professional
qualification(s) or body
(if any):

AAT PROFESSIONAL DIPLOMA IN ACCOUNTING - LEVEL 4

Address:

161 UPPER WELLAND ROAD

MALVERN

WR14 4LB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.