



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	09	2022		31	08	2023

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

The Pavilion, Spitalfield,	
Marlbank Road, Welland,	
Malvern, Worcestershire	
Postcode	WR13 6NE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jo Cousins	Chair	Until 01/08/2023	
2	Andrew Holding	Treasurer	From 10/11/2022	
3	Andrew Lederer	Secretary	From 10/11/2022	
4	Lois Bolton			
5	Lois Bolton		From 10/11/2022	
6	Louisa Robinson		From 10/11/2022	
7	Matthew Richardson		From 10/11/2022	
8	Michelle Richardson		From 10/11/2022	
9	Alexandra Abbott		Until 28/02/2023	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected by Members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustees, who are also committee members, are appointed or reappointed annually at the Annual General Meeting. There is a child Safeguarding policy in place and Trustee appointment is conditional on a DBS check and OFSTED approval. These checks are carried out and renewed in line with statutory requirements.

Policies and Procedures are reviewed and adopted annually. A new Employee Handbook has been produced.

A New Learning Alliance Constitution was approved by Trustees and adopted at the AGM in November 2021.

A strong and active working relationship with Welland Football Club, who share the Pavilion and the Parish Council, who own it, continues.

We continue to have a working partnership with the local Primary School.

Section C Objectives and activities

Summary of the objects of the

TAR

The objectives of Welland Pre-school are:

charity set out in its governing document

To enhance the development and education of children primarily under statutory school age by encouraging parent/carers to understand and provide for the needs of their child through community groups.

To offer appropriate play facilities and training courses, together with the right of parents/carers to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children regardless of race, culture, religion or means.

Encourage the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas.

Instigate and adhere to and further the aim of the Early Years Alliance.

Rural pre-school catering for children between 2 years and 5 years.

Pre-school opens Monday – Friday, during term time, from 9am – 3pm. Sessions can be variable to meet the needs of the child and family, e.g. all day, morning or afternoon sessions with the option of staying for lunch.

Section D Achievements and Performance demonstrate how the Trustees and staff of Welland Pre-school ensure that the activities undertaken at preschool are of public benefit in providing a safe and secure learning environment for the preschool children of Welland and the surrounding district.

The Trustees of Welland Pre-school have complied with their duty to have due regard to the Charity Commission public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

Welland Pre-school, as a Charity, relies on the ongoing support of its volunteers. Family members of the children who attend the Pre-school and friends and family of staff and Trustees, as well as the local general public all help to ensure our fundraising activities are successful.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Autumn Term 2022

In July 2022 our previous Chair stepped down and an interim Chair was appointed until the AGM in November 2022.

Ross started in September to support the delivery of more sport activities within preschool. He settled well with the team and build a rapport with families.

We delivered our Harvest Festival in September, the first since Covid restrictions had been permanently lifted.

In October and November, we celebrated Halloween and Children in Need with a wide range of activities.

We decided to run another Christmas Pop Up Shop for the children to buy their parents presents which raised some funds for the Charity. All the children and their families really enjoyed taking part.

We were able to run our annual Christmas play, for the first time since Covid which was well attended with a cake sale raising some funds for the charity.

Spring and Summer Term 2023

It was a challenging start to 2023 with the Manager having to step aside for an extended period from mid-January, resulting in Lauren taking on a temporary Manager role to cover. Georgia supported Lauren and the team by taking on temporary Deputy duties.

We ran an Easter event, which included a cake sale, plant stall fun games and a raffle that together raised money for the Charity to support the purchase of new items to enhance the setting.

Section D

Achievements and performance

Unfortunately, Ross left the setting in late June, just before Sports Day. Due to illness, he was not able to say a proper farewell to all the families and staff, but the Preschool wished him well in his next challenge.

In February 2023 Alexandra Abbot left the committee and her role as finance officer. Tracey Strain took the finance position in February 2023.

We ran Sports Day where over the week the children were able to take part in sports day activities.

We ran our annual Graduation party this year which was an enormous success. We had great feedback from families who enjoyed seeing their children singing and dancing as well as being able to see them playing with their friends. It was lovely for the staff to be able to say goodbye to the children and their families.

In early July, the Manager resigned. This was shortly followed by an impromptu Ofsted visit of the setting. Ofsted spent two days assessing the standards and quality of care and published their report giving an overall assessment of 'Good', which the team and committee are enormously proud of. Lauren and colleagues were highlighted as delivering an excellent quality of Early Years provision.

In late July, our Chair stepped down due to personal priorities. The committee progressed with identifying next steps for a replacement of both Manager and Chair over the Summer.

Through an interview process, Lauren was offered the Manager role and accepted in October 2023 and the then Deputy role was subsequently filled by Jade in November. Both are settling into their new roles well.

Section E

Financial review

Brief statement of the charity's policy on reserves

The financial statement has been prepared on a Receipts and Payments basis as in previous years and as such take no account of Income or Expenditure which may be due but not received or paid as at 31st August 2023. It is important to be aware that the Receipt and Payments Accounts for the period 1st September 2022 to 31st August 2023 is simply a summary of those amounts actually received and paid in the period and takes no account of the income which might be due but not received by 31st August 2023.

All funds are unrestricted. We do however aim to hold a reserve in order to meet unforeseen expenditure and a 3 month contingency amount to enable the Preschool to maintain continuity of service to the community. It is the aim of the Trustees to maintain a £30,000.00 joint balance per annum from our two bank accounts in order to achieve this objective.

Details of any funds materially in deficit

There are no funds in deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of income comes from Government funding. Funds are further enhanced by community fundraising which is made possible by Trustee, Staff and Community volunteers. Our numerous fundraising events are listed in Section D – Achievements and Performance.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

A R Holding

Full name(s)

Andrew Holding

Position (eg Secretary, Chair, etc)

Treasurer

Date

29/11/2023



WELLAND AND DISTRICT PRE-SCHOOL GROUP			1083591	CC16a
Receipts and payments accounts				
For the period from	1st September 2022	To	31st August 2023	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Childcare	104,801	-	-	104,801	92,273
Fundraising	1,099	-	-	1,099	1,583
Interest	549	-	-	549	14
Petty Cash	0	-	-	-	11
Donations	1,350	-	-	1,350	86
Misc income	70	-	-	70	293
	0	-	-	-	-
	0	-	-	-	-
Sub total (Gross income for AR)	107,868	-	-	107,868	94,260
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	107,868	-	-	107,868	94,260
A3 Payments					
Staff Costs	97,753	-	-	97,753	79,740
Fundraising	269	-	-	269	560
IT/General Equipment	1,926	-	-	1,926	9,065
Pavilion Costs (Rent and services)	7,965	-	-	7,965	4,112
Professional/Insurance	11,026	-	-	11,026	1,989
Petty Cash	200	-	-	200	150
Stationery/Post/Print/Adverts	548	-	-	548	681
Childcare Costs	1,875	-	-	1,875	2,477
Consumables	1,290	-	-	1,290	1,492
Sub total	122,854	-	-	122,854	100,266
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	122,854	-	-	122,854	100,266
Net of receipts/(payments)	-14,985	-	-	14,985	6,006
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	83,349	-	-	83,349	89,355
Cash funds this year end	68,363	-	-	68,363	83,348.59

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Accounts	68,363	-	-
		-	-	-
		-	-	-
	Total cash funds	68,363	-	-
	(agree balances with receipts and payments account(s))			
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Not Applicable	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Not Applicable		-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Office furniture and equipment	Unrestricted	-	-
	Children's Area furniture and equipment	Unrestricted	-	-
	Outdoor Play Area Equipment	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Not Applicable		-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Welland and District Pre-school Group

**On accounts for the year
ended**

August 2023

**Charity no
(if any)**

1083591

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

01/02/2024

Name:

CAROLINE RILEY

**Relevant professional
qualification(s) or body
(if any):**

Address:

14 GLEAVE ROAD, WEAVERHAM,
NORTHWICH, CHESHIRE
CW8 3NU

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.