

CONGLETON COMMUNICARE

England & Wales · Charity number 1083575

Details

Status Registered

Legal form Other

Registered 2000-11-21

Register [View on the Charity Commission register](#)

Contact

Address 1 Holmes Chapel Road
Congleton
Cheshire
CW12 4NE

Phone 01260270883

Activities

Objects: THE RELIEF OF PERSONS IN CONGLETON AND THE SURROUNDING AREA WHO ARE IN NEED BY REASON OF THEIR AGE, INFIRMITY OR DISABILITY, BY THE PROVISION OF A TRANSPORT SERVICE IN ORDER TO HELP THEM MAINTAIN AN INDEPENDENT LIFE STYLE

Activities: The provision of transport for residents registered a with medical practice in Congleton to attend medical appointments.

Classification

- **How:** Provides Human Resources, Provides Services
- **What:** The Advancement Of Health Or Saving Of Lives
- **Who:** Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- **Area of benefit:** CONGLETON, CHESHIRE
- Cheshire East
- Cheshire West & Chester

Finances

Period end	Income	Expenditure	Assets	Employees
2025-10-31	£39,475	£37,202	-	-
2024-10-31	£42,141	£38,043	-	-
2023-10-31	£42,056	£35,705	-	-
2022-10-31	£36,110	£34,032	-	-
2021-10-31	£26,185	£19,866	-	-
2020-10-31	£27,565	£19,583	-	-

Trustees

Name	Role	Appointed
W Grant Bremner	Chair	2026-02-11
DIANNE SINCLAIR		2023-06-06
Elizabeth Alvarez		2022-01-18
Gillian Walshaw		2015-01-13
Janet Whitewright		2018-03-01
Mary Turner		2017-09-26
Michael Tingle		2022-03-29
Pauline Armitt		2024-02-12
RAY BOOTH		2011-09-06
RUTH GARNER		2023-01-17

Accounts

REGISTERED CHARITY NUMBER: 1083575

Report of the Trustees and
Receipts and Payments Accounts for the Year Ended 31st October 2025
for
Congleton Communicare

Congleton Communicare
Report of the Trustees
for the Year Ended 31 October 2025

The trustees present their report with the receipts and payments accounts of the charity for the year ended 31 October 2025.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The relief of persons who are registered with a Medical Practice based in Congleton who are in need by reason of their age, infirmity, or disability, by the provision of a transport service for medical reasons and where the use of public transport would not be a realistic option.

Public benefit

The trustees have considered the Charity Commission's guidance on public benefit including the guidance 'public benefit: running a charity (PB2)'

ACHIEVEMENT AND PERFORMANCE

The purpose of the Charity is as stated above and operates in the following way. There is a specific telephone number (01260 270883) and persons requiring our assistance phone this number which will then be answered and acted upon by a Co-ordinator who will then ring around until they have found a driver who is both available at that time and is willing to undertake the journey.

There are currently 8 Co-ordinators who take it in turns on a weekly basis to respond to such requests. The duty is manned Monday to Friday between 10am and 5pm. For this reason, the Co-ordinators receive a small honorarium to reflect the commitment this involves.

The number of drivers is usually between 45 and 50 most of who are of retirement age. Experience has shown that our resources do not enable us to handle more than about 12 jobs a day although every effort is made to ensure that all reasonable requests are made and if drivers are available then the 12 job limit can be and is exceeded.

Journeys are not confined to the Congleton area but cover North Staffordshire, the Greater Manchester area and beyond. Drivers are encouraged to accompany their clients as much as possible and to wait until the client is ready to return home. However if this is likely to involve a wait of more than 2-3 hours then the drivers can go home and return later. Drivers are recompensed for the use of their car and the rate for this is 45p per mile. This year the Committee reviewed the Charity Commission's guidance on making a one-off additional payment to our volunteer drivers. Our Constitution was checked and it was agreed that we would pay an extra 10p per mile that drivers had completed during the second 6 months of the 2024-2025 financial year. This was paid out of the 2024-25 financial year accounts in November 2024. This was due to the increase in fuel costs amid concerns that we could lose drivers. Drivers are also recompensed for light refreshments and any parking charges incurred. They give their time freely.

Drivers are recruited as far as possible by recommendations from an existing driver or Trustee. We do not consider it necessary to insist that potential drivers have a DBS check but before appointment each driver is taken out for a short drive accompanied by a very experienced driving instructor who also checks driver's license, insurance etc. The same person also checks these documents annually at the AGM.

The service we offer is much appreciated by our clients some of whom have been with us for many years. We make no charge for our services but encourage donations. These are given freely and the donor receives an official receipt.

In the year ended 31st October 2025, the number of completed journeys was 2,079 and the total distance covered was 59,876 miles, of which some 21,091 miles (35.2%) were ones for which assistance from the NHS was received. The level of satisfaction expressed by our clients is extremely high. We make no attempt to quantify this, but it will approach 100%.

Congleton Communicare
Report of the Trustees
For the Year ended 31 October 2025

We obtain some financial assistance from the NHS. This is confined to journeys in the Greater Manchester area and beyond. It is currently at a rate of 35p per mile and is carefully scrutinised by the NHS ICB before payment is authorised. Without this support it would not be possible to undertake many of the longer journeys. We also receive donations from private individual donors, churches, and other bodies. These fluctuate markedly from year to year.

Congleton Communicare is appropriately insured via Clear Insurance Management with Ecclesiastical being the provider.

FINANCIAL REVIEW

Reserves Policy

The Charity has no physical assets and is not therefore necessary to allow for any expected replacements. However, the income, which we receive from the NHS, is vital. We have a written 1-year contract with them which is reviewed annually, the current one expires on 31st March 2026. In September 2025, we received notice from Cheshire and Merseyside Integrated Care Board that the ICB is one of the healthcare systems nationally that has an extremely challenging financial position. It has been placed under increased scrutiny and therefore an internal review of all contractual agreements is ongoing. They advise that Providers impacted will be contacted at the earliest opportunity to advise upon the next steps. This was discussed at our September 2025 Committee meeting and we await further instructions. Without the NHS income, we consider there would be sufficient funds to provide our current level of service for more than 12 months but that alternative ways to finance the long journeys would have to be found.

There is currently no reason to believe that the Charity cannot continue as a going concern at least for the foreseeable future. As indicated above this might involve some curtailment of longer journeys.

On 31 October 2025 the charity held reserves of £55,112.40 (£52,839.61 on 31 October 2024)

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is an unincorporated association registered with the Charity Commission; Constitution adopted 12 November 1984 amended 5 September 2000.

Appointment of Trustees

The Trustees are made up of Chairman, Secretary, Treasurer and Co-ordinators. In addition, a number of the more experienced drivers serve. There is no limit as to how long a Trustee may serve but all must stand for re-election at the AGM. We are very conscious that there are no deputies for the positions of the three key officers but in common with many other voluntary bodies we find it difficult to replace such officers.

Congleton Communicare
Report of the Trustees
For the Year ended 31 October 2025

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number

1083575

Principal Address

1 Holmes Chapel Road
Congleton
Cheshire
CW12 4NE

Trustees

Mrs Janet Eaton	Chair
Mrs Gillian Walshaw	Trustee
Mr Ray Booth	Trustee
Mrs Janet Whitewright	Trustee
Mr Michael Tingle	Trustee
Mrs Rita Pennington	Trustee
Mrs Mary Turner	Trustee
Mrs Betty Alvarez	Trustee
Mrs Ruth Garner	Trustee
Mrs Dianne Sinclair	Trustee
Mrs Pauline Armitt	Trustee

Bankers

The Royal Bank of Scotland (Congleton Branch closed – physical business conducted via NatWest Bank)
46 High Street
Congleton
Cheshire
CW12 1BE

Independent Examiner

Hammond McNulty LLP
Bank House
Market Square
Congleton
Cheshire
CW12 1ET

Approved by order of the board of Trustees on 11th February 2026 and signed on its behalf by:

.....
Mrs Janet Eaton – Chair

**Independent Examiners Report to the Trustees of
Congleton Communicare**

Independent examiners report to the Trustees of Congleton Communicare

I report to the charity Trustees on my examination of the accounts of Congleton Communicare (the Trust) for the year ended 31 October 2025.

Responsibilities and basis of report

As the Charity Trustees of the charity, you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examinations of the charity's accounts carried out under section 145 of the Act and in carrying out my examinations I have followed all applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiners statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Amanda Grint
FCCA, FMAAT
Hammond McNulty LLP
Bank House
Market Square
Congleton
Cheshire
CW12 1ET

11th February 2026

Congleton Communicare
Charity No 1083575
Statement of Receipts and Payments
for the year ended 31st October 2024

RECEIPTS

	<u>2024/25</u>	<u>2023/24</u>
	£	£
	Unrestricted	Unrestricted
	Funds	Funds
Clients Donations	31,360.80	34,135.16
Other Donations	444.20	215.95
East Cheshire NHS Trust etc.	7,456.75	7,320.60
Interest	187.59	412.33
AGM	25.00	57.00
TOTAL	<u>39,474.34</u>	<u>42,141.04</u>

PAYMENTS

Travel Expenses	27,018.96	28,990.53
Parking	88.13	61.30
Refreshments	1,068.00	1,026.77
Telephone	577.99	512.32
Postage	6.80	12.80
Printing and Stationery	685.03	204.79
Honoraria	1,475.00	1,275.00
Insurance	325.25	288.85
Independent Examiner fees	324.00	300.00
Other	4,947.39	4,673.99
AGM	685.00	696.58
TOTAL	<u>37,201.55</u>	<u>38,042.93</u>
NET SURPLUS	<u>2,272.79</u>	<u>4,098.11</u>

Charity No 1083575
Statement of Assets and
Liabilities
31st October 2025

	<u>31/10/2025</u>	<u>31/10/2024</u>
	£	£
	Unrestricted	Unrestricted
	Funds	Funds
Balance brought forward	52,839.61	48,741.50
Surplus for the year	<u>2,272.79</u>	<u>4,098.11</u>
TOTAL FUNDS	<u>55,112.40</u>	<u>52,839.61</u>
 <u>ASSETS</u>		
Cash/Cheques in Hand	1,121.06	1,452.07
RBS	17,962.53	13,468.73
Leek United B.S.	35,039.01	35,039.01
NHS delayed receipts	989.80	2,879.80
CURRENT ASSETS	<u>55,112.40</u>	<u>52,839.61</u>

Accounts

REGISTERED CHARITY NUMBER: 1083575

Report of the Trustees and
Receipts and Payments Accounts for the Year Ended 31st October 2024
for
Congleton Communicare

Congleton Communicare
Report of the Trustees
for the Year Ended 31 October 2024

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OBJECTIVES AND ACTIVITIES

Objectives and aims

The relief of persons who are registered with a Medical Practice based in Congleton who are in need by reason of their age, infirmity, or disability, by the provision of a transport service for medical reasons and where the use of public transport would not be a realistic option.

Public benefit

The trustees have considered the Charity Commission's guidance on public benefit including the guidance 'public benefit: running a charity (PB2)'

ACHIEVEMENT AND PERFORMANCE

The purpose of the Charity is as stated above and operates in the following way. There is a specific telephone number (01260 270883) and persons requiring our assistance phone this number which will then be answered and acted upon by a Co-ordinator who will then ring around until they have found a driver who is both available at that time and is willing to undertake the journey.

There are currently 6 Co-ordinators (recently 2 more have been recruited and are in training) who take it in turns on a weekly basis to respond to such requests. Each Co-ordinator will be on duty Monday to Friday between 10am and 5pm for that week. For this reason they receive a small honorarium to reflect the commitment this involves.

The number of drivers is usually between 40 and 45 most of who are of retirement age. Experience has shown that our resources do not enable us to handle more than about 12 jobs a day although every effort is made to ensure that all reasonable requests are made and if drivers are available then the 12 job limit can be and is exceeded.

Journeys are not confined to the Congleton area but cover North Staffordshire, the Greater Manchester area and beyond. Drivers are encouraged to accompany their clients as much as possible and to wait until the client is ready to return home. However if this is likely to involve a wait of more than 2-3 hours then the drivers can go home and return later. Drivers are recompensed for the use of their car and the rate for this is 45p per mile. This year the Committee reviewed the Charity Commission's guidance on making a one-off additional payment to our volunteer drivers. Our Constitution was checked and it was agreed that we would pay an extra 10p per mile that drivers had completed during the second 6 months of the 2023-2024 financial year. This was paid out of the 2023-24 financial year accounts in November 2024. This was due to the increase in fuel costs amid concerns that we could lose even more drivers than we already had since the Covid19 epidemic. Drivers are also recompensed for light refreshments and any parking charges incurred. They give their time freely.

Drivers are recruited as far as possible by recommendations from an existing driver or Trustee. We do not consider it necessary to insist that potential drivers have a DBS check but before appointment each driver is taken out for a short drive accompanied by a very experienced driving instructor who also checks driver's license, insurance etc. The same person also checks these documents annually at the AGM.

The service we offer is much appreciated by our clients some of whom have been with us for many years. We make no charge for our services but encourage donations. These are given freely and the donor receives an official receipt.

In the year ended 31st October 2024, the number of completed journeys was 2,468 and the total distance covered was 64,423 miles, of which some 20,916 miles (32.5%) were ones for which assistance from the NHS was received. The level of satisfaction expressed by our clients is extremely high. We make no attempt to quantify this but it will approach 100%.

For the Year ended 31 October 2024

We obtain some financial assistance from the NHS. This is confined to journeys in the Greater Manchester area and beyond. It is currently at a rate of 35p per mile and is carefully scrutinised by the NHS Trust before payment is authorised. Without this support it would not be possible to undertake many of the longer journeys. We also receive donations from private individual donors, churches, and other bodies. These fluctuate markedly from year to year.

Congleton Communicare is appropriately insured via Clear Insurance Management with a Charity Assured Choice provided by Aviva.

FINANCIAL REVIEW

Reserves Policy

The Charity has no physical assets and is not therefore necessary to allow for any expected replacements. However, the income, which we receive from the NHS, is vital. We have a written 1 year contract with them which is reviewed annually, the current one expires on 31st March 2025. We have no reason to believe that this financial support might be withdrawn at short notice or an unexpected delay in our payment occur; however, we consider it essential that sufficient monies are readily accessible to enable us to continue to offer our present level of service whilst alternative financial arrangements can be made. We consider that this would take in excess of 12 months.

There is currently no reason to believe that the Charity cannot continue as a going concern at least for the foreseeable future. As indicated above this might involve some curtailment of longer journeys.

On 31 October 2024 the charity held reserves of £52,839.61 (£48,741.50 on 31 October 2023)

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

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Appointment of Trustees

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Bankers

The Royal Bank of Scotland (Congleton Branch closed – physical business conducted via NatWest Bank)
46 High Street
Congleton
Cheshire
CW12 1BE

Independent Examiner

Hammond McNulty LLP
Bank House
Market Square
Congleton
Cheshire
CW12 1ET

Approved by order of the board of Trustees on 10th February 2025 and signed on its behalf by:

.....
Mrs Janet Eaton – Chair

Independent examiners report to the Trustees of Congleton Communicare

I report to the charity Trustees on my examination of the accounts of Congleton Communicare (the Trust) for the year ended 31 October 2024.

Responsibilities and basis of report

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Amanda Grint
FCCA, FMAAT
Hammond McNulty LLP
Bank House
Market Square
Congleton
Cheshire
CW12 1ET

10th February 2025

Congleton Communicare
Charity No 1083575
Statement of Receipts and Payments
for the year ended 31st October 2024

RECEIPTS

	<u>2023/24</u>	<u>2022/23</u>
	£	£
	Unrestricted	Unrestricted
	Funds	Funds
Clients Donations	34,135	32,411.
	.16	35
	215	611.
Other Donations	.95	54
	7,320	8,734.
East Cheshire NHS Trust etc.	.60	25
	412	246.
Interest	.33	33
	57	53.
AGM	.00	00
	<u>42,141.</u>	<u>42,056.4</u>
TOTAL	04	7

PAYMENTS

	28,990	27,661.
Travel Expenses	.53	27
	61	96.
Parking	.30	44
	1,026	959.
Refreshments	.77	57
	512	672.
Telephone	.32	41
	12	12.
Postage	.80	94
Printing and	204	247.
Stationery	.79	20
	1,275	1,275.
Honoraria	.00	00
	288	252.
Insurance	.85	02
	300	240.
Independent Examiner fees	.00	00
	4,673	3,880.
Other	.99	74
	696	408.
AGM	.58	25
	<u>38,042.</u>	<u>35,705.8</u>
TOTAL	93	4
	<u>4,098.</u>	<u>6,350.6</u>
NET SURPLUS	11	3

Congleton Communicare

Charity No 1083575
Statement of Assets and
Liabilities

31st October 2024

	<u>31/10/2024</u>	<u>31/10/2023</u>
	£	£
	Unrestricted	Unrestricted
	Funds	Funds
Balance brought forward	48,741.50	42,390.87
Surplus for the year	4,098.11	6,350.63
TOTAL FUNDS	52,839.61	48,741.50

ASSETS

Cash/Cheques in Hand	1,452.07	665.86
RBS	13,468.73	32,596.19
Leek United B.S.	35,039.01	15,479.45
NHS delayed receipts	2,879.80	-
CURRENT ASSETS	52,839.61	48,741.50

Accounts

REGISTERED CHARITY NUMBER: 1083575

Report of the Trustees and
Receipts and Payments Accounts for the Year Ended 31st October 2023
for
Congleton Communicare

Congleton Communicare
Report of the Trustees
for the Year Ended 31 October 2023

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The service we offer is much appreciated by our clients some of whom have been with us for many years. We make no charge for our services but encourage donations. These are given freely and the donor receives an official receipt.

In the year ended 31st October 2023, the number of completed journeys was 2,226 and the total distance covered was 61,470 miles, of which some 24,955 miles (40%) were ones for which assistance from the NHS was received. The level of satisfaction expressed by our clients is extremely high. We make no attempt to quantify this but it will approach 100%.

CONGLETON COMMUNICARE
Report of the Trustees
For the Year ended 31 October 2023

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Congleton Communicare is appropriately insured via BHIB Insurance Brokers with a Charity Assured Choice provided by Aviva.

FINANCIAL REVIEW

Reserves Policy

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Appointment of Trustees

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CONGLETON COMMUNICARE
Report of the Trustees
For the Year ended 31 October 2023

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number

1083575

Principal Address

18 Atkins Close
Congleton
Cheshire
CW12 4WJ

Trustees

Mrs Janet Eaton	Chair
Mrs Sandra White	Trustee
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Mr Ray Booth	Trustee
Mrs Janet Whitewright	Trustee
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Independent Examiner

Hammond McNulty LLP
Bank House
Market Square
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Cheshire
CW12 1ET

Approved by order of the board of Trustees on 12th February 2024 and signed on its behalf by:



.....
Mrs Janet Eaton – Chair

**Independent Examiners Report to the Trustees of
Congleton Communicare**

Independent examiners report to the Trustees of Congleton Communicare

I report to the charity Trustees on my examination of the accounts of Congleton Communicare (the Trust) for the year ended 31 October 2023.

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Hammond McNulty LLP
Bank House
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Congleton
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12th February 2024

Congleton Communicare
Charity No 1083575
Statement of Receipts and Payments
for the year ended 31st October 2023

RECEIPTS

	<u>2022/23</u>	<u>2021/22</u>
	£	£
	Unrestricted	Unrestricted
	Funds	Funds
Clients Donations	32,411.35	27,685.60
Other Donations	611.54	950.18
East Cheshire NHS Trust etc.	8,734.25	7,390.95
Interest	246.33	20.76
AGM	53.00	62.00
TOTAL	<u>42,056.47</u>	<u>36,109.49</u>

PAYMENTS

Travel Expenses	27,661.27	24,940.93
Parking	96.44	112.70
Refreshments	959.57	620.68
Telephone	672.41	473.42
Postage	12.94	14.55
Printing and Stationery	247.20	441.66
Honoraria	1,275.00	1,075.00
Insurance	252.02	230.29
Independent Examiner fees	240.00	240.00
Other	3,880.74	5,367.73
AGM	408.25	515.00
TOTAL	<u>35,705.84</u>	<u>34,031.96</u>
NET SURPLUS	<u>6,350.63</u>	<u>2,077.53</u>

Congleton Communicare
Charity No 1083575
Statement of Assets and Liabilities
31st October 2023

	<u>31/10/2023</u>	<u>31/10/2022</u>
	£	£
	Unrestricted	Unrestricted
	Funds	Funds
Balance brought forward	42,390.87	40,313.34
Surplus for the year	<u>6,350.63</u>	<u>2,077.53</u>
TOTAL FUNDS	<u>48,741.50</u>	<u>42,390.87</u>

ASSETS

Cash/Cheques in Hand	665.86	474.95
RBS	32596.19	26,436.47
Leek United B.S.	<u>15479.45</u>	<u>15,479.45</u>
CURRENT ASSETS	<u>48,741.50</u>	<u>42,390.87</u>

Accounts

REGISTERED CHARITY NUMBER: 1083575

Report of the Trustees and
Receipts and Payments Accounts for the Year Ended 31st October 2022
for
Congleton Communicare

Congleton Communicare
Report of the Trustees
for the Year Ended 31 October 2022

The trustees present their report with the receipts and payments accounts of the charity for the year ended 31 October 2022.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The relief of persons who are registered with a Medical Practice based in Congleton who are in need by reason of their age, infirmity or disability, by the provision of a transport service for medical reasons and where the use of public transport would not be a realistic option.

Public benefit

The trustees have considered the Charity Commission's guidance on public benefit including the guidance 'public benefit: running a charity (PB2)'

ACHIEVEMENT AND PERFORMANCE

The purpose of the Charity is as stated above and operates in the following way. There is a specific telephone number (01260 270883) and persons requiring our assistance phone this number and give details of their appointment to the Co-ordinator. The Co-ordinator then allocates the job to an appropriate driver who is available and able to help the client on the necessary date and time. Volunteer drivers are asked to provide their availability to the Co-ordinator a week in advance.

There are currently 5 Co-ordinators who take it in turns on a weekly basis to respond to such requests. Each Co-ordinator will be on duty Monday to Friday between 10am and 5pm for that week. For this reason they receive a small honorarium to reflect the commitment this involves.

The number of drivers is usually between 35 and 40 most of who are of retirement age. Experience has shown that our resources do not enable us to handle more than about 12 jobs a day although every effort is made to ensure that all reasonable requests are made and if drivers are available then the 12 job limit can be and is exceeded.

Journeys are not confined to the Congleton area but cover North Staffordshire, the Greater Manchester area and beyond. Drivers are encouraged to accompany their clients as much as possible and to wait until the client is ready to return home. However if this is likely to involve a wait of more than 2-3 hours then the drivers can go home and return later. Drivers are recompensed for the use of their car and the rate for this is 45p per mile. This year the Committee reviewed the Charity Commission's guidance on making a one off additional payment to our volunteer drivers. Our Constitution was checked and it was agreed that we would pay an extra 10p per mile that drivers had completed during the first 6 months of the financial year. This was due to the increase in fuel costs amid concerns that we could lose even more drivers than we already had since the Covid19 epidemic. Drivers are also recompensed for light refreshments and any parking charges incurred. They give their time freely.

Drivers are recruited as far as possible by recommendations from an existing driver or Trustee. We do not consider it necessary to insist that potential drivers have a DBS check but before appointment each driver is taken out for a short drive accompanied by a very experienced driving instructor who also checks driver's license, insurance etc. The same person also checks these documents annually at the AGM.

The service we offer is much appreciated by our clients some of whom have been with us for many years. We make no charge for our services but encourage donations. These are given freely and the donor receives an official receipt.

In the year ended 31st October 2022, the number of completed journeys was 1890 and the total distance covered was 54,137 miles, of which some 20,700 miles (38%) were ones for which assistance from the NHS was received. The level of satisfaction expressed by our clients is extremely high. We make no attempt to quantify this but it will approach 100%.

CONGLETON COMMUNICARE
Report of the Trustees
For the Year ended 31 October 2022

We obtain some financial assistance from the NHS. This is confined to journeys in the Greater Manchester area and beyond. It is currently at a rate of 35p per mile and is carefully scrutinised by the NHS Trust before payment is authorised. Without this support it would not be possible to undertake many of the longer journeys. We also receive donations from private individual donors, churches and other bodies. These fluctuate markedly from year to year.

Congleton Communicare is appropriately insured via BHIB Insurance Brokers with a Charity Assured Choice provided by Malvern.

FINANCIAL REVIEW

Reserves Policy

The Charity has no physical assets and is not therefore necessary to allow for any expected replacements. However the income, which we receive from the NHS, is vital. We have a written 1 year contract with them which is reviewed annually, the current one expires on 31st March 2023. We have no reason to believe that this financial support might be withdrawn at short notice or an unexpected delay in our payment occur; however we consider it essential that sufficient monies are readily accessible to enable us to continue to offer our present level of service whilst alternative financial arrangements can be made. We consider that this would take in excess of 12 months.

There is currently no reason to believe that the Charity cannot continue as a going concern at least for the foreseeable future. As indicated above this might involve some curtailment of longer journeys.

On 31 October 2022 the charity held reserves of £42,390.87 (£40,313.34 on 31 October 2021)

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is an unincorporated association registered with the Charity Commission; Constitution adopted 12 November 1984 amended 5 September 2000.

Appointment of Trustees

The Trustees are made up of Chairman, Secretary, Treasurer and Co-ordinators. In addition, a number of the more experienced drivers serve. There is no limit as to how long a Trustee may serve but all have to stand for re-election at the AGM. We are very conscious that there are no deputies for the positions of the three key officers but in common with many other voluntary bodies we find it difficult to replace such officers.

CONGLETON COMMUNICARE
Report of the Trustees
For the Year ended 31 October 2022

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number

1083575

Principal Address

18 Atkins Close
Congleton
Cheshire
CW12 4WJ

Trustees

Mrs Janet Eaton	Chair
Mrs Sandra White	Trustee
Mrs Gillian Walshaw	Trustee
Mr Ray Booth	Trustee
Mrs Janet Whitewright	Trustee
Mr Peter Bayley	Trustee
Mr Michael Tingle	Trustee
Mrs Rita Pennington	Trustee
Mrs Mary Turner	Trustee

Bankers

The Royal Bank of Scotland (Congleton Branch closed – physical business conducted via NatWest Bank)
46 High Street
Congleton
Cheshire
CW12 1BE

Independent Examiner

Hammond McNulty LLP
Bank House
Market Square
Congleton
Cheshire
CW12 1ET

Approved by order of the board of Trustees on 13th February 2023 and signed on its behalf by:

.....
Mrs Janet Eaton – Chair

**Independent Examiners Report to the Trustees of
Congleton Communicare**

Independent examiners report to the Trustees of Congleton Communicare

I report to the charity Trustees on my examination of the accounts of Congleton Communicare (the Trust) for the year ended 31 October 2021.

Responsibilities and basis of report

As the Charity Trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examinations of the Trusts accounts carried out under section 145 of the Act and in carrying out my examinations I have followed all applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiners statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Colin Higginson
FCCA, FMAAT
Hammond McNulty LLP
Bank House
Market Square
Congleton Communicare Cheshire
CW12 1ET

13th February 2022

Congleton Communicare
Charity No 1083575
Statement of Receipts and Payments
for the year ended 31st October 2022

RECEIPTS

	<u>2020/22</u>	<u>2020/21</u>
	£	£
	Unrestricted	Unrestricted
	Funds	Funds
Clients Donations	27,685.60	18,134.60
Other Donations	950.18	1,752.88
East Cheshire NHS Trust etc.	7,390.95	5,907.43
Interest	20.76	390.10
AGM	62.00	-
TOTAL	<u>36,109.49</u>	<u>26,185.01</u>

PAYMENTS

Travel Expenses	24,940.93	17,288.65
Parking	112.70	53.90
Refreshments	620.68	340.09
Telephone	473.42	451.04
Postage	14.55	7.68
Printing and Stationery	441.66	300.86
Honoraria	1,075.00	775.00
Insurance	230.29	237.64
Idependent Examiner fees	240.00	240.00
Other	5,367.73	171.99
AGM	515.00	-
TOTAL	<u>34,031.96</u>	<u>19,866.85</u>
NET SURPLUS	<u>2,077.53</u>	<u>6,318.16</u>

Congleton Communicare
Charity No 1083575
Statement of Assets and Liabilities
31st October 2022

	<u>31/10/2022</u>	<u>31/10/2021</u>
	£	£
	Unrestricted Funds	Unrestricted Funds
Balance brought forward	40,313.34	33,995.18
Surplus for the year	2,077.53	6,318.16
TOTAL FUNDS	<u>42,390.87</u>	<u>40,313.34</u>
 <u>ASSETS</u>		
Cash/Cheques in Hand	474.95	314.10
RBS	26,436.47	24,522.20
Leek United B.S.	15,479.45	15,477.04
CURRENT ASSETS	<u>42,390.87</u>	<u>40,313.34</u>

Accounts

REGISTERED CHARITY NUMBER: 1083575

Report of the Trustees and
Receipts and Payments Accounts for the Year Ended 31st October 2021
for
Congleton Communicare

Congleton CommuniCare
Report of the Trustees
for the Year Ended 31 October 2021

The trustees present their report with the receipts and payments accounts of the charity for the year ended 31 October 2021.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The relief of persons who are registered with a Medical Practice based in Congleton who are in need by reason of their age, infirmity or disability, by the provision of a transport service for medical reasons and where the use of public transport would not be a realistic option.

Public benefit

The trustees have considered the Charity Commission's guidance on public benefit including the guidance 'public benefit: running a charity (PB2)'

ACHIEVEMENT AND PERFORMANCE

The purpose of the Charity is as stated above and operates in the following way. There is a specific telephone number (01260 270883) and persons requiring our assistance phone this number which will then be answered and acted upon by a Co-ordinator who will then ring around until they have found a driver who is both available at that time and is willing to undertake the journey.

There are currently 5 Co-ordinators who take it in turns on a weekly basis to respond to such requests. Each Co-ordinator will be on duty Monday to Friday between 10am and 5pm for that week. For this reason they receive a small honorarium to reflect the commitment this involves.

The number of drivers is usually between 45 and 50 most of who are of retirement age. However due to Covid 19 a few drivers decided to retire or delay returning to us, we currently have approx. 30 drivers. Experience has shown that our resources do not enable us to handle more than about 12 jobs a day although every effort is made to ensure that all reasonable requests are made and if drivers are available then the 12 job limit can be and is exceeded.

Journeys are not confined to the Congleton area but cover North Staffordshire, the Greater Manchester area and beyond. Drivers are encouraged to accompany their clients as much as possible and to wait until the client is ready to return home. However, if this is likely to involve a wait of more than 2-3 hours then the drivers can go home and return later. Drivers are recompensed for the use of their car and the rate for this is 45p per mile. They are also recompensed for light refreshments and any parking charges incurred. They give their time freely.

Drivers are recruited as far as possible by recommendations from an existing driver or Trustee. We do not consider it necessary to insist that potential drivers have a DBS check but before appointment each driver is taken out for a short drive accompanied by a very experienced driving instructor who also checks driver's license, insurance etc. The same person also checks these documents annually at the AGM.

The service we offer is much appreciated by our clients some of whom have been with us for many years. We make no charge for our services but encourage donations. These are given freely and the donor receives an official receipt.

In the year ended 31st October 2021, the number of completed journeys was 1,331 and the total distance covered was 38,419 miles, of which some 16,877 miles (44%) were ones for which assistance from the NHS was received. Due to the Coronavirus (Covid 19) pandemic the amount of client requests for drivers and drivers volunteering their services has declined significantly. The level of satisfaction expressed by our clients is extremely high. We make no attempt to quantify this but it will approach 100%.

CONGLETON COMMUNICARE
Report of the Trustees
For the Year ended 31 October 2021

We obtain some financial assistance from the NHS. This is confined to journeys in the Greater Manchester area and beyond. It is currently at a rate of 35p per mile and is carefully scrutinised by the NHS Trust before payment is authorised. Due to the Coronavirus (Covid 19) pandemic the NHS decided that they would pay their suppliers with a mutually agreed block payment from April to November 2021 and for Congleton Communicare this was £812.13 a month paid in advance so for this financial year, one block payment was received in November 2020. Therefore, from December 2020 to date we reverted to claiming by the amount of miles we completed. Without this support it would not be possible to undertake many of the longer journeys. We also receive donations from private individual donors, churches, and other bodies. These fluctuate markedly from year to year.

Congleton Communicare is appropriately insured via BHIB Insurance Brokers with a Charity Assured Choice provided by Malvern.

FINANCIAL REVIEW

Reserves Policy

The Charity has no physical assets and is not therefore necessary to allow for any expected replacements. However, the income, which we receive from the NHS, is vital. This year they introduced a requirement for all their providers to have a written contract with them. It commenced on 1st April 2020 with a 1-year contract term and a 3-month notice period for termination. It was reviewed and renewed in April 2021. We have no reason to believe that this financial support might be withdrawn at short notice or an unexpected delay in our payment occur; however, we consider it essential that sufficient monies are readily accessible to enable us to continue to offer our present level of service whilst alternative financial arrangements can be made. We consider that this would take in excess of 12 months.

There is currently no reason to believe that the Charity cannot continue as a going concern at least for the foreseeable future. As indicated above this might involve some curtailment of longer journeys.

On 31 October 2021 the charity held reserves of £40,313 (£33,995 on 31 October 2020).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is an unincorporated association registered with the Charity Commission; Constitution adopted 12 November 1984 amended 5 September 2000.

Appointment of Trustees

The Trustees are made up of Chairman, Secretary, Treasurer and Co-ordinators. In addition, a number of the more experienced drivers serve. There is no limit as to how long a Trustee may serve but all have to stand for re-election at the AGM. We are very conscious that there are no deputies for the positions of the three key officers but in common with many other voluntary bodies we find it difficult to replace such officers.

CONGLETON COMMUNICARE
Report of the Trustees
For the Year ended 31 October 2021

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number

1083575

Principal Address

18 Atkins Close
Congleton
Cheshire
CW12 4WJ

Trustees

Mrs Janet Eaton	Chair
Mrs Sandra White	Trustee
Mrs Gillian Walshaw	Trustee
Mr Ray Booth	Trustee
Mr Hamish Howarth	Trustee
Mrs Janet Whitewright	Trustee
Mrs Rita Pennington	Trustee
Mrs Mary Turner	Trustee
Mrs Betty Alvarez	Trustee

Bankers

The Royal Bank of Scotland (Congleton Branch closed – physical business conducted via NatWest Bank)
46 High Street
Congleton
Cheshire
CW12 1BE

Independent Examiner

Hammond McNulty LLP
Bank House
Market Square
Congleton
Cheshire
CW12 1ET

Approved by order of the board of Trustees on 21st February 2022 and signed on its behalf by:

.....
Mrs Janet Eaton – Chair

**Independent Examiners Report to the Trustees of
Congleton Communicare**

Independent examiners report to the Trustees of Congleton Communicare

I report to the charity Trustees on my examination of the accounts of Congleton Communicare (the Trust) for the year ended 31 October 2021.

Responsibilities and basis of report

As the Charity Trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examinations of the Trusts accounts carried out under section 145 of the Act and in carrying out my examinations I have followed all applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiners statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Colin Higginson
FCCA, FMAAT
Hammond McNulty LLP
Bank House
Market Square
Congleton Communicare Cheshire
CW12 1ET

21st February 2022

Congleton Communicare
Charity No 1083575
Statement of Receipts and Payments
for the year ended 31st October 2021

RECEIPTS

	<u>2020/21</u>	<u>2019/20</u>
	£	£
	Unrestricted Funds	Unrestricted Funds
Clients Donations	18,134.60	16,690.83
Other Donations	1,752.88	8.93
East Cheshire NHS Trust etc.	5,907.43	10,786.86
Interest	390.10	6.59
AGM	-	72.00
TOTAL	<u>26,185.01</u>	<u>27,565.21</u>

PAYMENTS

Travel Expenses	17,288.65	16,878.86
Parking	53.90	74.20
Refreshments	340.09	462.78
Telephone	451.04	573.61
Postage	7.68	7.80
Printing and Stationery	300.86	34.84
Honoraria	775.00	525.00
Insurance	237.64	237.64
Idependent Examiner fees	240.00	60.00
Other	171.99	200.95
AGM	-	528.20
TOTAL	<u>19,866.85</u>	<u>19,583.88</u>
NET SURPLUS	<u>6,318.16</u>	<u>7,981.33</u>

Congleton Communicare
Charity No 1083575
Statement of Assets and Liabilities
31st October 2021

	<u>31/10/2021</u>	<u>31/10/2020</u>
	£	£
	Unrestricted	Unrestricted
	Funds	Funds
Balance brought forward	33,995.18	26,013.85
Surplus for the year	6,318.16	7,981.33
TOTAL FUNDS	<u><u>40,313.34</u></u>	<u><u>33,995.18</u></u>
 <u>ASSETS</u>		
Cash/Cheques in Hand	314.10	145.85
RBS	24,522.20	18,752.08
Leek United B.S.	15,477.04	15,097.25
CURRENT ASSETS	<u><u>40,313.34</u></u>	<u><u>33,995.18</u></u>

Accounts

REGISTERED CHARITY NUMBER: 1083575

Report of the Trustees and
Receipts and Payments Accounts for the Year Ended 31st October 2020
for
Congleton Communicare

Congleton Communicare
Report of the Trustees
for the Year Ended 31 October 2019

The trustees present their report with the receipts and payments accounts of the charity for the year ended 31 October 2020.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The relief of persons who are registered with a Medical Practice based in Congleton who are in need by reason of their age, infirmity or disability, by the provision of a transport service for medical reasons and where the use of public transport would not be a realistic option.

ACHIEVEMENT AND PERFORMANCE

The purpose of the Charity is as stated above and operates in the following way. There is a specific telephone number (01260 270883) and persons requiring our assistance phone this number which will then be answered and acted upon by a Co-ordinator who will then ring around until they have found a driver who is both available at that time and is willing to undertake the journey.

There are currently 5 Co-ordinators who take it in turns on a weekly basis to respond to such requests. Each Co-ordinator will be on duty Monday to Friday between 10am and 5pm for that week. For this reason they receive a small honorarium to reflect the commitment this involves.

The number of drivers varies between 45 and 50 most of who are of retirement age. Experience has shown that our resources do not enable us to handle more than about 12 jobs a day although every effort is made to ensure that all reasonable requests are made and if drivers are available then the 12 job limit can be and is exceeded.

Journeys are not confined to the Congleton area but cover North Staffordshire, the Greater Manchester area and beyond. Drivers are encouraged to accompany their clients as much as possible and to wait until the client is ready to return home. However if this is likely to involve a wait of more than 2-3 hours then the drivers can go home and return later. Drivers are recompensed for the use of their car and the rate for this is 45p per mile. They are also recompensed for light refreshments and any parking charges incurred. They give their time freely.

Drivers are recruited as far as possible by recommendations from an existing driver or Trustee. We do not consider it necessary to insist that potential drivers have a DBS check but before appointment each driver is taken out for a short drive accompanied by a very experienced driving instructor who also checks driver's license, insurance etc. The same person also checks these documents annually at the AGM.

The service we offer is much appreciated by our clients some of whom have been with us for many years. We make no charge for our services but encourage donations. These are given freely and the donor receives an official receipt.

In the year ended 31st October 2020, the number of completed journeys was 1,310 and the total distance covered was 37,508 miles, of which some 16,313 (43%) were ones for which assistance from the NHS was received. Due to the Coronavirus (Covid 19) pandemic the amount of client requests for drivers and drivers volunteering their services has declined significantly. The level of satisfaction expressed by our clients is extremely high. We make no attempt to quantify this but it will approach 100%.

We obtain some financial assistance from the NHS. This is confined to journeys in the Greater Manchester area and beyond. It is currently at a rate of 35p per mile and is carefully scrutinised by the NHS Trust before payment is authorised. Due to the Coronavirus (Covid 19) pandemic the NHS decided that they would pay their suppliers with a mutually agreed block payment from April to October 2020 and for Congleton Communicare this was £812.13 a month paid in advance. The amount is based on the 2018-19 twelve-month average mileage claims plus 20%. Without this support it would not be possible to undertake many of the longer journeys. We also receive donations from private individual donors, churches and other bodies. These fluctuate markedly from year to year.

Congleton Communicare is appropriately insured via BHIB Insurance Brokers with a Charity Assured Choice provided by Malvern.

FINANCIAL REVIEW

Reserves Policy

The Charity has no physical assets and is not therefore necessary to allow for any expected replacements. However the income, which we receive from the NHS, is vital. This year they introduced a requirement for all their providers to have a written contract with them. It commenced on 1st April 2020 with a 1-year contract term and a 3-month notice period for termination. We have no reason to believe that this financial support might be withdrawn at short notice or an unexpected delay in our payment occur; however we consider it essential that sufficient monies are readily accessible to enable us to continue to offer our present level of service whilst alternative financial arrangements can be made. We consider that this would take in excess of 12 months.

There is currently no reason to believe that the Charity cannot continue as a going concern at least for the foreseeable future. As indicated above this might involve some curtailment of longer journeys.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Constitution adopted 12 November 1984 amended 5 September 2000.

Appointment of Trustees

The Trustees are made up of Chairman, Secretary, Treasurer and Co-ordinators. In addition a number of the more experienced drivers serve. There is no limit as to how long a Trustee may serve but all have to stand for re-election at the AGM. We are very conscious that there are no deputies for the positions of the three key officers but in common with many other voluntary bodies we find it difficult to replace such officers.

CONGLETON COMMUNICARE
Report of the Trustees
For the Year ended 31 October 2020

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number

1083575

Principal Address

18 Atkins Close
Congleton
Cheshire
CW12 4WJ

Trustees

Mrs Janet Eaton	Chair
Mrs Sandra White	Trustee
Mrs Gillian Walshaw	Trustee
Mr Ray Booth	Trustee
Mr Hamish Howarth	Trustee
Mrs Janet Whitewright	Trustee
Mr Tim Lightfoot	Trustee
Mrs Beverley Holt	Trustee
Mrs Rita Pennington	Trustee
Mrs Mary Turner	Trustee

Bankers

The Royal Bank of Scotland (Congleton Branch closed – physical business conducted via NatWest Bank)
46 High Street
Congleton
Cheshire
CW12 1BE

Independent Examiner

Hammond McNulty LLP
Bank House
Market Square
Congleton
Cheshire
CW12 1ET

Approved by order of the board of Trustees on 16th February 2020 and signed on its behalf by:

.....
Mrs Janet Eaton – Chair

Independent Examiners Report to the Trustees of
Congleton Communicare

Independent examiners report to the Trustees of Congleton Communicare

I report to the charity Trustees on my examination of the accounts of Congleton Communicare (the Trust) for the year ended 31 October 2020.

Responsibilities and basis of report

As the Charity Trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examinations of the Trusts accounts carried out under section 145 of the Act and in carrying out my examinations I have followed all applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiners statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Colin Higginson
FCCA, FMAAT
Hammond McNulty LLP
Bank House
Market Square
Congleton Communicare Cheshire
CW12 1ET

16th February 2021

Congleton Communicare
Charity No 1083575
Statement of Receipts and
Payments
for the year ended 31st October
2020

RECEIPTS

	<u>2019/20</u>	<u>2018/19</u>
	£	£
Clients Donations	16,690.83	28,435.45
Other Donations	8.93	109.20
East Cheshire NHS Trust etc.	10,786.86	9,453.85
Interest	6.59	102.36
AGM	72.00	62.00
TOTAL	<u>27,565.21</u>	<u>38,162.86</u>

PAYMENTS

Travel Expenses	16,878.86	30,015.26
Parking	74.20	217.70
Refreshments	462.78	731.70
Telephone	573.61	499.29
Postage	7.80	14.28
Printing and Stationery	34.84	492.30
Honoraria	525.00	1,200.00
Insurance	237.64	237.64
Other	260.95	194.91
AGM	528.20	303.50
TOTAL	<u>19,583.88</u>	<u>33,906.03</u>
NET SURPLUS	<u>7,981.33</u>	<u>4,256.83</u>

Congleton Communicare
Charity No 1083575
Statement of Assets and
Liabilities
31st October 2020

	<u>31/10/2020</u>	<u>31/10/2019</u>
	£	£
Balance brought forward	26,013.85	21,757.02
Surplus for the year	<u>7,981.33</u>	<u>4,256.83</u>
	<u>33,995.18</u>	<u>26,013.85</u>

ASSETS

Cash/Cheques in Hand	145.85	243.52
RBS	18,752.08	10,673.08
Leek United B.S.	<u>15,097.25</u>	<u>15,097.25</u>
	<u>33,995.18</u>	<u>26,013.85</u>