

# EAST KENT EDUCATION BUSINESS PARTNERSHIP LTD

England & Wales · Charity number 1083379

## Details

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Other names	THANET EDUCATION BUSINESS PARTNERSHIP LTD, EAST KENT EDUCATION BUSINESS PARTNERSHIP, Education Business Partnership Kent
Status	Registered
Legal form	Charitable company
Company number	<a href="#">03233149</a>
Registered	2000-11-13
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address c/o The Royal Harbour Academy  
Stirling Way  
Ramsgate  
Kent  
CT12 6FA

Phone 01227768074

Email [andrewwatson@girlings.com](mailto:andrewwatson@girlings.com)

Website [www.ebpkent.co.uk](http://www.ebpkent.co.uk)

## Activities

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**Objects:** TO ADVANCE THE EDUCATION AND TRAINING OF YOUNG PEOPLE AND ADULTS IN KENT WITH PARTICULAR REGARD TO THE DEVELOPMENT OF COMMERCIAL AND BUSINESS SKILLS AND METHODS AND OTHER RELATED MATTERS.

**Activities:** Our work is designed to help young people realise their full potential and achieve career goals. The Charity continues to evolve to meet industry and educative needs, ensuring there are elements that will meet the individual requirements of each young person. Our aim is to serve young people, Employers and education centres to fuse productive partnerships for effective individual progression.

## Classification

- **How:** Provides Human Resources, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** Education/training, Economic/community Development/employment
- **Who:** Children/young People, Other Defined Groups

## Geography

- **Area of benefit:** KENT
- Kent

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£369,000	£365,000	-	-
2023-12-31	£352,142	£347,754	-	-
2022-12-31	£328,000	£325,000	-	-
2021-12-31	£263,000	£262,000	-	-
2020-12-31	£257,000	£255,000	-	-

## Trustees

Name	Role	Appointed
ANDREW WATSON		2015-11-23
Andrew Keith Hugh Olsson		2020-04-02
LAURENCE BACKLER		2015-11-23

**EAST KENT EDUCATION BUSINESS PARTNERSHIP LTD**

England & Wales - Charity number 1083379

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# Accounts

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**East Kent Education Business Partnership Limited trading as EBP Kent**  
**Registered number: 03233149. Charity number:1083379**

East Kent Education Business Partnership Limited trading as:

EBP Kent

(A company limited by guarantee)

Unaudited

Trustees' report and financial statements for the  
year ended 31 December 2024

Contents	Page
Reference and administrative details of the charity, its trustees and advisers	3
Trustees' report and responsibilities statement	4-7
Independent examiner's report	8-9
Statement of financial activities	10
Balance sheet	11
Notes to the financial statements	12-18

**East Kent Education Business Partnership Limited trading as EBP Kent**

**Registered number: 03233149. Charity number:1083379**

Reference and administrative details of the charitable company, its trustees and advisers for the year ended 31 December 2024.

Trustees

L Backler (appointed November 2015) – Chair

A Watson (appointed November 2015)

A Olsson (appointed April 2020)

Company registered number

03233149

Charity registered number

1083379

Registered office

Royal Harbour Academy

Marlowe Way Ramsgate

Kent

CT12 6NB

Company secretary

A Watson

Chief executive officer

A McNulty

Bankers

National Westminster Bank Plc

13 Cecil Square,

Margate

Kent

CT9 1XY

**Trustees' report**  
**for the year ended 31 December 2024**

The Trustees present their annual report together with the financial statements of East Kent Education Business Partnership Limited, trading as EBP Kent, for the year from 1 January 2024 to 31 December 2024.

Since the charitable company qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

**Objectives and Activities**

**a. Policies and objectives**

The Company was constituted as a company limited by guarantee in March 1992, and a registered Charity in August 1996 and is therefore governed by a memorandum and articles of association.

The Company's objective and its principal activity is to advance the education and training of young people and adults in Kent with particular regard to the development of commercial and business skills empowering them to be better prepared for the workplace and to become active economic citizens.

The Company is organised with the directors meeting regularly to manage its affairs.

**Achievements and performance**

**b. Review of activities**

Once again, our charity tried to broaden the breadth and reach of its services offered, enabling schools to accelerate outcomes towards the right progression for each student, recognising the vast range of skills acquisition in every workforce. This is against a backdrop of ever tightening school budgets and the need for extensive time to be spent on securing charitable grants. The Board directs the CEO to undertake and regularly review all aspects of the Charity's work and to deliver a regular Risk Analysis. As with each year, time is spent across the four departments to refresh and reinvigorate the offer, keeping content immediately relevant to both schools and employers.

There are four key areas of programmes,

Work Experience, Careers Guidance, Events, Projects (Secondary – With a focus on SEND and PRU)

Work Experience continues to be a flagship opportunity to support young people as they progress towards the world of work. Whilst the administration can be smartened, although at a cost, there is no quick fix to the detailed process of securing an independent experience for each student member of an entire year group. The Virtual Work Experience platform too, offers a hybrid approach when needed for both SEN students and those wanting access to areas traditionally unavailable. The offer is not automated, it is tailored to the wishes and requests of individual students and the wishes of individual employers.

**East Kent Education Business Partnership Limited trading as EBP Kent**

**Registered number: 03233149. Charity number:1083379**

**Trustees' report (continued)**

**for the year ended 31 December 2024**

**Review of activities (continued)**

The professionally qualified guidance team provide one-to-one guidance for young people across Kent from Key Stage 3 to Key Stage 5. The focus is impartiality, on individual student areas of interest exploring local, regional, national options. The service aims to disseminate all types of progression opportunities, Sixth Form, FE, Apprenticeships or Employment with Training. Most students have a complete range of aspirations across all sectors; when additional support and motivation are needed by a young person the Team are highly skilled to meet those needs. All staff are Level 6 or 7 qualified and undergo annual CPD.

Collaboration is a fundamental part of all that is Education Business Partnership work. Collaboration with Employers, with whole Teams of School Staff, with FE / HE, with other Charities and third sector partners. All collaborative partners have given exceptional service to the young people of Kent over the year. The range and depth of engagement can be the culmination of months of progressive development in partnership drawing on the knowledge and skills of all parties for maximum benefit to the young people and the school the provision is developed for.

Overall, the Charity has continued to evaluate, and quality assure all services across Kent, making sure Careers Leaders have the support for their vision, that Employers have opportunities to articulate and provide up to date insight to their sector, and that students are well supported and informed about the progression of their choice. These opportunities enable Employers to have an active role in developing the talent pipeline for the future. We share the knowledge that skills growth begins long before the age of training and acquiring professional vocational skills. We share the vision that creativity, innovation and quality assurance are our key pillars of strength whilst being ever mindful of socio-economic background and all that is local

**b. Going concern**

After making appropriate enquiries, the trustees have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

**c. Reserves policy**

The Trustee's policy was to hold unrestricted funds of £50,000. We are aiming to increase current reserves over the next 2-3 years.

**Trustees' report (continued)**  
**for the year ended 31 December 2024**

**Structure, governance and management .**

**a. Constitution**

The charitable company is registered as a charitable company limited by guarantee and was constituted under a Charity Commission Scheme on 2 August 1996 and became a registered charity on 13 November 2000, number 1083379.

**b. Method of appointment or election of Trustees**

The management of the charitable company is the responsibility of the Trustees who are elected and co-opted under the terms of the Charity Commission Scheme.

**c. Organisational structure and decision making**

The company's Steering Group that includes the Trustees, meet regularly to manage its affairs. The charitable company has contracted Mrs. A McNulty as Director of the charity together with an operational team for the day to day running of the charitable company. The operational team comprised of three full time staff and seven part time staff covering administration and specific projects.

The directors and trustees during the year were:

	Occupation
Laurence Backler	Business Development – Metro Bank
Andrew Watson	Company Lawyer
Andrew Olsson	Safeguarding Lead

All directors are non-executive and receive no remuneration, and no expenses were reimbursed. Each of the directors has guaranteed £1 in the event that the Company is wound up.

**Plans for future periods**

**a. Future developments**

The charitable company will continue to grow, working with schools across the county to develop programmes suitable for young people, supported by employers, aiding successful progression. The Charity aims to broker high quality engagement and experiences for all students. Whilst some programmes might reach smaller numbers the aim would be for all young people to have appropriate activities over the course of the academic year, in many cases four or five times during the year – Work Experience, Professional Guidance, Sector specialist project, Careers Exhibition, interactive workshops to name but a few of the possible engagements. The ongoing development and management of the Virtual Careers Platform will form a key component for the delivery of the charity's service for young people in Kent.

Innovation and change remains core to the work of EBP Kent, each year a minimum of three new kinds of work are developed to increase the range and form of employer engagement with schools.

These include:

- Bespoke work for three National Employers
- Economic Development support for Districts within Kent
- Detailed work with the Association of Education Business Professionals and the National context.

**Trustees' report (continued)**  
**for the year ended 31 December 2024**

**Trustees' responsibilities statement**

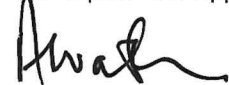
The Trustees (who are also the directors of East Kent Education Business Partnership for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on 22 May 2025 and signed on their behalf by:



**A Watson**  
Company Secretary

**East Kent Education Business Partnership Limited trading as EBP Kent**

**Registered number: 03233149. Charity number:1083379**

**Independent examiner's report  
for the year ended 31 December 2024**

**Independent examiner's report to the Trustees of East Kent Education Business Partnership Limited trading as EBP Kent**

I report on the financial statements of the charitable company for the year ended 31 December 2024 which are set out on pages 10 to 18.

This report is made solely to the charitable company's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the charitable company's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charitable company and the charitable company's Trustees as a body, for my work or for this report.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

This has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on the after 1 January 2015.

**Respective responsibilities of Trustees and examiner**

The Trustees, who are also the directors of the company for the purposes of company law, are responsible for the preparation of the financial statements. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed. The charitable company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Secretaries and Administrators.

Having satisfied myself that the charitable company is not subject to audit under charity or company law and is eligible for independent examination, it is my responsibility to:

- examine the financial statements under section 145 of the Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charitable company and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's report (continued)**  
**for the year ended 31 December 2024**

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare financial statements which accord with the accounting records, Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland (FRS 102) and in other respects comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities.
- have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Signed:

Dated: 20 May 2025

Mr R Warner  
B.A.Hons, ACIS..



**Statement of financial activities incorporating income and expenditure  
account for the year ended 31 December 2024**

	Note	Restricted funds 2024 £	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Income from:					
Charitable activities:	<b>2</b>		369,016	369,016	351,956
Investments:	<b>3</b>		394	394	186
Total income:			369,410	369,410	352,142
Expenditure on:					
Charitable activities:	<b>4</b>		365,312	365,312	347,754
Total expenditure:			365,312	365,312	347,754
Net movement in funds:			4,098	4,098	4,388
Total funds brought forward:			13,678	13,678	9,290
Total funds carried forward:	<b>15</b>	0.00	17,776	17,776	13,678

All activities relate to continuing operations

**East Kent Education Business Partnership Limited trading as EBP Kent**  
**Registered number: 03233149. Charity number:1083379**

Balance sheet


as at 31 December 2024

	Note	£	2024 £	£	2023 £
Fixed Assets	<b>5&amp;7</b>		554		1,269
Current assets					
Debtors	<b>8</b>	35,275		27,350	
Cash at bank and in hand		47,874		45,096	
		<u>83,149</u>		<u>72,466</u>	
Creditors: amounts falling due within one year	<b>9</b>	(46,384)		(48,452)	
Net current assets			36,765		23,994
Long Term Liabilities: amounts falling due After one year.	<b>13</b>		6,793		11,585
Net assets			<u>30,526</u>		<u>13,678</u>
Charity Funds					
Restricted funds	<b>10</b>		0.00		0.00
Unrestricted funds	<b>10</b>		17,776		13,678
Prior Year Adjustment	<b>15</b>		<u>12,750</u>		
Total surplus/deficit			<u>30,526</u>		<u>13,678</u>

The Trustees consider that the charitable company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and the members do not require the charitable company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved by the Trustee on 22 May 2025 and signed on their behalf, by:

 CHARLIAN

The notes on pages 12 to 18 form part of these financial statements.

**Notes to the financial statements**  
**for the year ended 31 December 2024**

**1. Accounting policies**

**1.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)- (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006

East Kent Education Business Partnership Limited trading as EBP Kent meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**1.2 Reconciliation with previous Generally Accepted Accounting Practice**

In preparing these accounts, the Trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

No restatements were required.

**1.3 Company status**

The charitable company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the charitable company being wound up, the liability in respect of the guarantee is limited to £1 per member of the charitable company.

**1.4 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charitable company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charitable company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

**1.5 Income**

All income is recognised once the charitable company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

**1.6 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Charitable activities are costs incurred on the charitable company's operations, including support costs and costs relating to the governance of the charitable company apportioned to charitable activities.

**Notes to the financial statements  
for the year ended 31 December 2024**

**1. Accounting policies (continued)**

**1.7 Going concern**

The unrestricted funds stand at £30,526 at Balance Sheet date. The accounts have been prepared on a going concern basis.

The Trustee considers that the future financial resources available to the company are adequate to meet its operational needs for the foreseeable future.

**1.8 Tangible fixed assets and depreciation**

All expenditure on computer equipment in excess of £500 will be capitalised.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Computer equipment	33% straight line
Other F,F & E	15% straight line

**1.9 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charitable company; this is normally upon notification of the interest paid or payable by the Bank.

**1.10 Operating leases**

Rentals under operating leases are charged to the Statement of financial activities incorporating income and expenditure account on a straight line basis over the lease term.

**1.11 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**1.12 Cash at Bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**1.13 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the charitable company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

Notes to the financial statements  
for the year ended 31 December 2024

1. Accounting policies (continued)

1.14 Financial instruments

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.15 Pensions

The charitable company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charitable company to the fund in respect of the year.

2. Income from charitable activities

	Restricted Funds 2024 £	Unrestricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Business of Enterprise				
Community Strand				2,200
Employability and Enterprise				16,035
Employment Preparation		255,525	255,525	226,604
Virtual Platform				5,000
Employability/Misc Income		113,491	113,491	102,117
		<hr/>	<hr/>	<hr/>
		369,016	369,016	351,956

In 2024, of the total income from charitable activities, £369,016 was to unrestricted funds and £0 was to restricted funds.

3. Investment income

	Restricted funds 2024 £	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Investment income		394	394	186
	<hr/>	<hr/>	<hr/>	<hr/>

In 2024, of the total investment income, all was to unrestricted funds.

**Notes to the financial statements  
for the year ended 31 December 2024**

**4. Analysis of expenditure on charitable activities**

	Restricted funds 2024 £	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Employability and Enterprise				15,620
Employment preparation		365,312	365,312	222,147
Business of Enterprise				5,206
Community Strand/Virtual Platform Workshops/Misc/Primary				104,781
		365,312	365,312	347,754

In 2024, of the total expenditure, £365,312 (2023 £347,754) was expenditure from unrestricted funds and £0 (2023 £0 from restricted funds)

**5 Net incoming resources/ (resources expended)**

This is stated after charging:

	2024	2023
Depreciation of tangible fixed assets	1,211	2,537
- Owned by the charity		

During the period, the Trustees did not receive any remuneration (2023- £NIL).  
During the period, the Trustee did not receive any benefits in kind (2023- £NIL).  
During the period, the Trustee did not receive any reimbursement of expenses (2023 -£NIL).

**Notes to the financial statements  
for the year ended 31 December 2024**

**6. Staff costs**

Staff costs were as follows:

	2024 £	2023 £
Wages and salaries	241,129	243,942
Social security costs	15,785	20,209
Pension	6,935	5,546
	<u>263,849</u>	<u>269,697</u>

The average number of persons employed by the charitable company during the year was as follows:

	2024 No.	2023 No.
Direct charitable work	<u>10</u>	<u>10</u>

No employee received remuneration amounting to more than £35,000 in either year.

**7. Tangible fixed assets**

	Office Equipment £
<b>Cost</b>	
At 1 January 2024	<u>7,908</u>
Additions in Year	496
At 31 December 2024	<u>8,404</u>
<b>Depreciation</b>	
At 1 January 2024	6,639
Charge for year	1,211
<b>At 31 December 2024</b>	<u>7,850</u>
<b>Net book value</b>	
At 1 January 2024	<u>1,269</u>
At 31 December 2024	<u>554</u>

**Notes to the financial statements**  
**for the year ended 31 December 2024**

**8. Debtors**

	2024 £	2023 £
Trade debtors	15,239	25,580
Unclaimed Employers NI Relief	17,750	
Other debtors	2,286	1,770
	<u>35,275</u>	<u>27,350</u>

**9. Creditors: Amounts falling due within one year**

	2024 £	2023 £
Trade creditors		
Other taxation and social security	8,828	4,788
Portion of Business Bounce Back Loan	5,093	4,965
Sundry	996	1,996
Pension contributions payable	8,584	7,866
Accruals and deferred income	22,883	28,837
	<u>46,384</u>	<u>48,452</u>

**10. Statement of funds**

	Brought Forward £ 2023	Income £ 2024	Expenditure £ 2024	Carried Forward £ 2024
Investment Income		394		
General funds	13,678	369,016	365,312	
Restricted funds				
Total of funds	<u>13,678</u>	<u>369,410</u>	<u>365,312</u>	<u>17,776</u>

**Notes to the financial statements**  
**for the year ended 31 December 2024**

**11. Pension commitments**

The charitable company operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the charitable company in an independently administered fund. The pension cost charge represents contributions payable by the charitable company to the fund and amounted to £6,935 (2023- £5,546). Contributions totaling £8,584 (2023- £7,866) were payable to the fund at the balance sheet date and are included in creditors.

**12. Operating lease commitments**

At 31 December 2024 the total of the Charity's future minimum lease payments under non-cancellable operating leases was:

	2024 £	2023 £
Amounts payable:		
Within 1 Year	3,003	1,887
Between 1 and 5 Years	19,019	0
	<u>22,022</u>	<u>1,887</u>

**13. Bounce Back Loan**

The balance of the loan remaining as at 31 December 2024 is £11,886 repayable over the remaining 28 months of the original loan term.(31 December 2023 £16,550)

**14. Related party transactions**

There were no transactions with related parties during the year (2023 Nil).

**15. Prior Year Adjustments**

As at 18 May 2025 HMRC confirmed a Credit on account in the sum of £19,000.00 relating to unclaimed Employers NI Relief. Tax Year 2024/2025 £5,000.00, Tax Year 2023/2024 £5,000.00, Tax Year 2022/2023 £5,000.00 and Tax Year 2021/2022 £4,000.00. Allocated £1,250.00 to F/Y 2025, £5,000.00 to F/Y 2024, £5,000.00 to F/Y 2023, £,4,750 to F/Y 2022 and £3,000.00 to F/Y 2021.

**EAST KENT EDUCATION BUSINESS PARTNERSHIP LTD**

England & Wales - Charity number 1083379

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# Accounts

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East Kent Education Business Partnership Limited trading as:

EBP Kent

(A company limited by guarantee)

Unaudited

Trustees' report and financial statements for the

year ended 31 December 2023

Contents	Page
Reference and administrative details of the charity, its trustees and advisers	3
Trustees' report and responsibilities statement	4-7
Independent examiner's report	8-9
Statement of financial activities	10
Balance sheet	11
Notes to the financial statements	12-18

**East Kent Education Business Partnership Limited trading as EBP Kent**

**Registered number: 03233149. Charity number:1083379**

Reference and administrative details of the charitable company, its trustees and advisers for the year ended 31 December 2023.

Trustees

L Backler (appointed 11 April 2016)

Company registered number

03233149

Charity registered number

1083379

Registered office

Royal Harbour Academy  
Marlowe Way Ramsgate  
Kent  
CT12 6NB

Company secretary

A Watson

Chief executive officer

A McNulty

Bankers

National Westminster Bank Plc  
13 Cecil Square,  
Margate  
Kent  
CT9 1XY

**Trustees' report**  
**for the year ended 31 December 2023**

The Trustees present their annual report together with the financial statements of East Kent Education Business Partnership Limited, trading as EBP Kent, for the year from 1 January 2023 to 31 December 2023.

Since the charitable company qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

**Objectives and Activities**

**a. Policies and objectives**

The Company was constituted as a company limited by guarantee in March 1992, and a registered Charity in August 1996 and is therefore governed by a memorandum and articles of association.

The Company's objective and its principal activity is to advance the education and training of young people and adults in Kent with particular regard to the development of commercial and business skills empowering them to be better prepared for the workplace and to become active economic citizens.

The Company is organised with the directors meeting regularly to manage its affairs.

**Achievements and performance**

**b. Review of activities**

This year saw a continued increase in requests for services. Through a wide range of volunteer-based activities EBP Kent provides a vital link between education and the world of work. Bringing communities together, we're helping businesses to give back maximising their professional time. In turn enabling schools to accelerate outcomes towards the right progression for each individual young person recognising the vast range of skills acquisition in every workforce.

Each of the four key areas increased output,

Work Experience

Careers Guidance

Events

Projects (Primary and Secondary)

Work Experience continues to be in great demand, especially a return to a traditional experience of work for key stage four and five students. There has been 'Whole Trust Commission' so that all schools are assured of quality service. There is also high demand for extended opportunities for some students who need a more phased approach to work experience. The decision has been made to grow the Virtual Work Experience platform to be able to offer a hybrid approach when needed for both SEN students and those wanting access to areas traditionally unavailable.

Work Experience has continued to undergo some systemic improvements this year to further increase efficiency.

**Trustees' report (continued)**  
**for the year ended 31 December 2023**

Review of activities (continued)

Careers Guidance service has seen an increase in contracts as schools have made individual impartial guidance a priority for all Key Stage 4 students and have increased the amount of work for Key Stage 3 young people. The professionally qualified guidance team provide one-to-one guidance for young people across Kent from Key Stage 3 to Key Stage 5. The focus is impartiality, connectivity to other departments (Work Experience, Careers Fairs, Employability Events). Each school has a unique profile knowing best how to support their students.

Engagement of employers has been key to all aspects of the output this year and many have given exceptional service to the young people of Kent. The offer of Work Experience Placements, of highly interactive Exhibition Stands, of interviewing skills or sector specialist workshops all have been significant contributions to a mosaic of support across all age groups and across all areas of Kent.

Overall, the Charity has continued to serve a wide number of Kent schools across a range of activities supporting the development of employability skills, supporting informed progression of choice, and supporting engagement with employers. By educating young people on our region's growth sectors, we have been helping to develop the talent pipeline for the future. This year, we've been particularly successful at connecting young people with professionals and organisations both traditional and in Kent's growth sectors. We share the knowledge that skills growth begins long before the age of training and acquiring professional vocational skills.

**b. Going concern**

After making appropriate enquiries, the trustees have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

**c. Reserves policy**

The Trustee's policy was to hold unrestricted funds of £50,000. We are aiming to increase current reserves over the next 2-3 years.

**Trustees' report (continued)**  
**for the year ended 31 December 2023**

**Structure, governance and management .**

**a.Constitution**

The charitable company is registered as a charitable company limited by guarantee and was constituted under a Charity Commission Scheme on 2 August 1996 and became a registered charity on 13 November 2000, number 1083379.

**b. Method of appointment or election of Trustees**

The management of the charitable company is the responsibility of the Trustees who are elected and co-opted under the terms of the Charity Commission Scheme.

**c. Organisational structure and decision making**

The company's Steering Group that includes the Trustees, meet regularly to manage its affairs. The charitable company has contracted Mrs. A McNulty as Director of the charity together with an operational team for the day to day running of the charitable company. The operational team comprised of three full time staff and seven part time staff covering administration and specific projects.

The directors and trustees during the year were:

	Occupation
Laurence Backler	Business Development – Metro Bank
Andrew Watson	Company Lawyer
John Wingfield	Company Managing Director
Andrew Olsson	Safeguarding Lead

All directors are non-executive and receive no remuneration, and no expenses were reimbursed. Each of the directors has guaranteed £1 in the event that the Company is wound up.

**Plans for future periods**

**a. Future developments**

The charitable company will continue to grow, working with schools across the county to develop programmes suitable for young people, supported by employers, aiding successful progression The Charity aims to broker high quality engagement and experiences for all students. Whilst some programmes might reach smaller numbers the aim would be for all young people to have appropriate activities over the course of the academic year, in many cases four or five times during the year – Work Experience, Professional Guidance, Sector specialist project, Careers Exhibition, interactive workshops to name but a few of the possible engagements. The ongoing development and management of the Virtual Careers Platform will form a key component for the delivery of the charity's service for young people in Kent.

Innovation and change remains core to the work of EBP Kent, each year a minimum of three new kinds of work are developed to increase the range and form of employer engagement with schools.

These include:

- Bespoke work for three National Employers
- Economic Development support for Districts within Kent
- Detailed work with the Association of Education Business Professionals and the National context.

**Trustees' report (continued)**  
**for the year ended 31 December 2023**

**Trustees' responsibilities statement**

The Trustees (who are also the directors of East Kent Education Business Partnership for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustee on 5 September 2024 and signed on their behalf by:



**A Watson**  
Company Secretary

**East Kent Education Business Partnership Limited trading as EBP Kent**

**Registered number: 03233149. Charity number:1083379**

**Independent examiner's report  
for the year ended 31 December 2023**

**Independent examiner's report to the Trustees of East Kent Education Business Partnership Limited trading as EBP Kent**

I report on the financial statements of the charitable company for the year ended 31 December 2023 which are set out on pages 10 to 18.

This report is made solely to the charitable company's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the charitable company's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charitable company and the charitable company's Trustees as a body, for my work or for this report.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

This has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on the after 1 January 2015.

**Respective responsibilities of Trustees and examiner**

The Trustees, who are also the directors of the company for the purposes of company law, are responsible for the preparation of the financial statements. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed. The charitable company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Chartered Secretaries and Administrators.

Having satisfied myself that the charitable company is not subject to audit under charity or company law and is eligible for independent examination, it is my responsibility to:

- examine the financial statements under section 145 of the Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charitable company and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's report (continued)  
for the year ended **31 December 2023**

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare financial statements which accord with the accounting records, Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland (FRS 102) and in other respects comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities.
- have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Signed:

Dated: 2 September 2024



Mr R Warner  
B.A.Hons, ACIS..

**Statement of financial activities incorporating income and expenditure  
account for the year ended 31 December 2023**

	Note	Restricted funds 2023 £	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Income from:					
Charitable activities:	2		351,956	351,956	328,162
Investments:	3		186	186	42
Total income:			352,142	352,142	328,204
Expenditure on:					
Charitable activities:	4		347,754	347,754	325,127
Total expenditure:			347,754	347,754	325,127
Net movement in funds:			4,388	4,388	3,077
Total funds brought forward:			9,290	9,290	6,213
Total funds carried forward:		0.00	13,678	13,678	9,290

All activities relate to continuing operations

**East Kent Education Business Partnership Limited trading as EBP Kent**  
**Registered number: 03233149. Charity number:1083379**

Balance sheet

as at 31 December 2023

	Note	£	2023 £	£	2022 £
Fixed Assets	5&7		1,269		3,806
Current assets					
Debtors	8	27,350		25,335	
Cash at bank and in hand		45,096		16,804	
		<u>72,446</u>		<u>42,139</u>	
Creditors: amounts falling due within one year	9	(48,452)		(22,114)	
Net current assets			23,994		20,025
Long Term Liabilities: amounts falling due After one year.	13		11,585		14,541
Net assets			<u>13,678</u>		<u>9,290</u>
Charity Funds					
Restricted funds	10		0.00		0.00
Unrestricted funds	10		13,678		9,290
Total surplus/deficit			<u>13,678</u>		<u>9,290</u>

The Trustees consider that the charitable company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and the members do not require the charitable company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved by the Trustee on 5 September 2024 and signed on their behalf, by: LAWRENCE BACKLER



The notes on pages 12 to 18 form part of these financial statements.

**Notes to the financial statements**  
**for the year ended 31 December 2023**

**1. Accounting policies**

**1.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)- (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006

East Kent Education Business Partnership Limited trading as EBP Kent meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**1.2 Reconciliation with previous Generally Accepted Accounting Practice**

In preparing these accounts, the Trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

No restatements were required.

**1.3 Company status**

The charitable company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the charitable company being wound up, the liability in respect of the guarantee is limited to £1 per member of the charitable company.

**1.4 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charitable company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charitable company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

**1.5 Income**

All income is recognised once the charitable company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

**1.6 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Charitable activities are costs incurred on the charitable company's operations, including support costs and costs relating to the governance of the charitable company apportioned to charitable activities.

**Notes to the financial statements  
for the year ended 31 December 2023**

**1. Accounting policies (continued)**

**1.7 Going concern**

The unrestricted funds stand at £13,678 at Balance Sheet. The accounts have been prepared on a going concern basis.

The Trustee considers that the future financial resources available to the company are adequate to meet its operational needs for the foreseeable future.

**1.8 Tangible fixed assets and depreciation**

All expenditure on computer equipment in excess of £500 will be capitalised.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Computer equipment	33% straight line
Other F,F & E	15% straight line

**1.9 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charitable company; this is normally upon notification of the interest paid or payable by the Bank.

**1.10 Operating leases**

Rentals under operating leases are charged to the Statement of financial activities incorporating income and expenditure account on a straight line basis over the lease term.

**1.11 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**1.12 Cash at Bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**1.13 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the charitable company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

Notes to the financial statements  
for the year ended 31 December 2023

1. Accounting policies (continued)

1.14 Financial instruments

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.15 Pensions

The charitable company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charitable company to the fund in respect of the year.

2. Income from charitable activities

	Restricted Funds 2023 £	Unrestricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
Business of Enterprise				8,670
Community Strand		2,200	2,200	
Employability and Enterprise		16,035	16,035	7,240
Employment Preparation		226,604	258,480	258,480
Virtual Platform		5,000	5,000	
Workshops/Misc Income		102,117	102,117	53,772
		351,956	351,956	328,162

In 2023, of the total income from charitable activities, £351,956 was to unrestricted funds and £0 was to restricted funds.

3. Investment income

	Restricted funds 2023 £	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Investment income		186	186	42

In 2023, of the total investment income, all was to unrestricted funds.

**Notes to the financial statements  
for the year ended 31 December 2023**

4. Analysis of expenditure on charitable activities

	Restricted funds 2023 £	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Employability and Enterprise		15,620	15,620	7,240
Employment preparation		222,147	222,147	258,480
Business of Enterprise				8,670
Community Strand/Virtual Platform		5,206	5,206	
Workshops/Misc/Primary		104,781	104,781	50,737
		<u>347,754</u>	<u>347,754</u>	<u>325,127</u>

In 2023, of the total expenditure, £347,754 (2022 £325,127) was expenditure from unrestricted funds and £0 (2022 £0 from restricted funds)

5 **Net incoming resources/ (resources expended)**

This is stated after charging:

	2023	2022
Depreciation of tangible fixed assets	<u>2,537</u>	<u>2,562</u>
- Owned by the charity		

During the period, the Trustees did not receive any remuneration (2022- £NIL).  
During the period, the Trustee did not receive any benefits in kind (2022- £NIL).  
During the period, the Trustee did not receive any reimbursement of expenses (2022 -£NIL).

**Notes to the financial statements  
for the year ended 31 December 2023**

**6. Staff costs**

Staff costs were as follows:

	2023 £	2022 £
Wages and salaries	243,942	225,962
Social security costs	20,209	19,448
Pension	5,546	6,755
	<hr/>	<hr/>
	269,697	252,165
	<hr/>	<hr/>

The average number of persons employed by the charitable company during the year was as follows:

	2023 No.	2022 No.
Direct charitable work		
	<hr/>	<hr/>
	10	10
	<hr/>	<hr/>

No employee received remuneration amounting to more than £35,000 in either year.

**7. Tangible fixed assets**

	Office Equipment £
<b>Cost</b>	
At 1 January 2023	<hr/> 7,908
Additions in Year	
At 31 December 2023	<hr/> 7,908
<b>Depreciation</b>	
At 1 January 2023	4,102
Charge for year	2,537
<b>At 31 December 2023</b>	<hr/> 6,639
<b>Net book value</b>	
At 1 January 2023	<hr/> 3,806
At 31 December 2023	<hr/> 1,269

Notes to the financial statements  
for the year ended 31 December 2023

8. Debtors

	2023 £	2022 £
Trade debtors	25,580	23,547
Other debtors	1,770	1,788
	<hr/>	<hr/>
	27,350	25,335
	<hr/>	<hr/>

Notes to the financial statements  
for the year ended 31 December 2023

9. Creditors: Amounts falling due within one year

	2023 £	2022 £
Trade creditors		200
Other taxation and social security	4,788	5,271
Portion of Business Bounce Back Loan	4,965	6,666
Sundry	1,996	
Pension contributions payable	7,866	7,872
Accruals and deferred income	28,837	2,105
	<hr/>	<hr/>
	48,452	22,114
	<hr/>	<hr/>

**East Kent Education Business Partnership Limited trading as EBP Kent**

Registered number: 03233149. Charity number:1083379

## 10. Statement of funds

	Brought Forward £	Income £	Expenditure £	Carried Forward £
Investment Income		186	186	
General funds	9,290	351,956	347,568	13,678
<hr/>				
Restricted funds				
<hr/>				
Total of funds	9,290	352,142	347,754	13,678

## 11. Pension commitments

"The charitable company operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the charitable company in an independently administered fund. The pension cost charge represents contributions payable by the charitable company to the fund and amounted to £5,546 (2022- £6,755). Contributions totaling £7,865 (2022- £7,872) were payable to the fund at the balance sheet date and are included in creditors.

## 12. Operating lease commitments

At 31 December 2023 the total of the Charity's future minimum lease payments under non-cancellable operating leases was:

	2023 £	2022 £
Amounts payable:		
Within 1 Year	1,887	2,962
Between 1 and 5 Years	0	0
	<hr/>	<hr/>
	1,887	2,962

## 13 Bounce Back Loan

The balance of the loan remaining as at 31 December 2023 is £16,550 repayable over the remaining 40 months of the original loan term.(31 December 2022 £21,207)

## 14. Related party transactions

There were no transactions with related parties during the year (2022: Nil).

**EAST KENT EDUCATION BUSINESS PARTNERSHIP LTD**

England & Wales - Charity number 1083379

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# Accounts

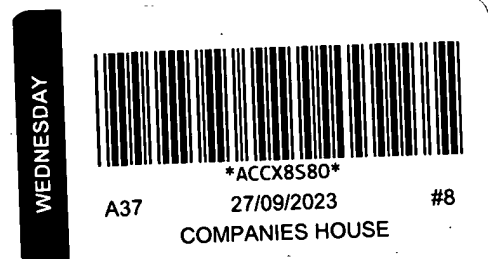
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**East Kent Education Business Partnership Limited trading as EBP Kent**  
**Registered number: 03233149. Charity number:1083379**

East Kent Education Business Partnership Limited trading as EBP  
Kent  
(A company limited by guarantee)

Unaudited

Trustees' report and financial statements for the  
year ended 31 December 2022



**East Kent Education Business Partnership Limited trading as EBP Kent**  
**Registered number: 03233149. Charity number:1083379**

<b>Contents</b>	<b>Page</b>
Reference and administrative details of the charity, its trustees, and advisers	3
Trustees' report and responsibilities statement	4-7
Independent examiner's report	8-9
Statement of financial activities	10
Balance sheet	11
Notes to the financial statements	12-18

**East Kent Education Business Partnership Limited trading as EBP Kent**

**Registered number: 03233149. Charity number:1083379**

Reference and administrative details of the charitable company, its trustees and advisers for the year ended 31 December 2022.

Trustees

L Backler (appointed 11 April 2016)

Company registered number.

03233149

Charity registered number

1083379

Registered office

Royal Harbour Academy  
Marlowe Way Ramsgate  
Kent  
CT12 6NB

Company secretary

A Watson

Chief executive officer

A McNulty

Bankers

National Westminster Bank Plc  
13 Cecil Square,  
Margate  
Kent  
CT9 1XY

**East Kent Education Business Partnership Limited trading as EBP Kent**  
**Registered number: 03233149. Charity number:1083379**

**Trustees' report**  
**for the year ended 31 December 2022**

The Trustees present their annual report together with the financial statements of East Kent Education Business Partnership Limited, trading as EBP Kent, for the year from 1 January 2022 to 31 December 2022.

Since the charitable company qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

**Objectives and Activities**

**a. Policies and objectives**

The Company was constituted as a company limited by guarantee in March 1992, and a registered Charity in August 1996 and is therefore governed by a memorandum and articles of association.

The Company's objective and its principal activity is to advance the education and training of young people and adults in Kent with particular regard to the development of commercial and business skills empowering them to be better prepared for the workplace and active economic citizens.

The Company is organised with the directors meeting regularly to manage its affairs.

**b. Activities for achieving objectives.**

This initial post pandemic year saw a significant increase in demand for the services of the East Kent Education Business Partnership Limited. Each of the four key areas of activity increased output.:

- Work Experience
- Careers Guidance
- Events
- Projects (Primary and Secondary)

**Achievements and performance**

**Review of activities**

The focus of the activities during the year has been to develop quality collaborative projects between business and education so as to enhance the understanding of employers' expectations of young employees and to empower young people to make informed decisions about their progression. East Kent Education Business Partnership Limited, (trading as EBP Kent), aims to provide relevance and freshness to the curriculum and to improve businesses understanding of current developments in education. Work Experience continues to be in great demand, especially a return to a traditional experience of work for key stage four and five students. There is also high demand for extended opportunities for some students who need a more phased approach to work experience. Our strategic aim is to expand the highly successful Virtual Work Experience platform to offer a hybrid approach, as needed, for both SEN students and those wanting access to traditionally unavailable areas.

This has proved worthwhile for the preparation and support of SEN students, for students pre their external placement and for students needing to access sectors where pre-16 opportunities are not possible.

**Trustees' report (continued)**  
**for the year ended 31 December 2022**

**b. Review of activities (continued)**

Work Experience has undergone some systemic improvements this year to improve efficiency.

The Careers Guidance Service has been in high demand. Schools have made individual impartial guidance a priority for all Key Stage 4 students and have increased the amount of work for Key Stage 3 young people. The professionally qualified guidance team provides one-to-one guidance for young people across Kent from Key Stage 3 to Key Stage 5.

Events have seen an increase. The number of large-scale, in school, Careers Exhibition Fairs has doubled – with a focus on STEM employers, but also increasing the number and variety of companies for young people to engage with. A wide range of Employability Events have been delivered this year. There has been an increase in the delivery of tailored programmes for SEN schools ensuring the unique needs of their students are met.

Our digital capabilities have been significantly enhanced through high quality systematic change to ensure the smart management of data in compliance with regulatory frameworks.

In summary the Charity continues to deliver a high-quality, cost-efficient service to a wide number of Kent schools, encompassing a wide range of activities in support of the development of employability skills, supporting informed progression of choice, with a particular focus on the more vulnerable young people who face inherently greater barriers and challenges for successful progression. The Charity continues to strive to provide an effective partnership between the business and education sectors.

**c. Going concern**

After making appropriate enquiries, the trustees have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing these financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

**d. Reserves policy**

The Trustee's policy was to hold unrestricted funds of £50,000. We are aiming to increase current reserves over the next 2-3 years.

**East Kent Education Business Partnership Limited trading as EBP Kent**  
**Registered number: 03233149. Charity number:1083379**

**Trustees' report (continued)**  
**for the year ended 31 December 2022**

**Structure, governance, and management.**

**a. Constitution**

The charitable company is registered as a charitable company limited by guarantee and was constituted under a Charity Commission Scheme on 2 August 1996 and became a registered charity on 13 November 2000, number 1083379.

**b. Method of appointment or election of Trustees**

The management of the charitable company is the responsibility of the Trustees who are elected and co-opted under the terms of the Charity Commission Scheme.

**c. Organisational structure and decision making**

The company's Steering Group that includes the Trustees, meets regularly to manage its affairs. The charitable company has contracted Mrs. A McNulty as Director of the charity together with an operational team for the day to day running of the charitable company. The operational team is comprised of three full-time staff and seven part-time staff covering administration and specific projects.

The directors and trustees during the year were:

	Occupation
Laurence Backler	Business Development – Metro Bank
Andrew Watson	Company Lawyer
John Wingfield	Company Managing Director
Andrew Olsson	Safeguarding Lead

All directors are non-executive and receive no remuneration, and no expenses were reimbursed. Each of the directors has guaranteed £1 if the Company is wound up.

**Plans for future periods.**

**a. Future developments**

The charitable company will continue to grow, working with schools across the county to develop programmes suitable for young people, supported by employers, aiding successful progression. The Charity aims to broker high quality engagement and experiences for all students. Whilst some programmes might reach smaller numbers the aim would be for all young people to have appropriate activities over the course of the academic year, in many cases four or five times during the year – Work Experience, Professional Guidance, Sector specialist project, Careers Exhibition, interactive workshops to name but a few of the possible engagements. The ongoing development and management of the Virtual Careers Platform will form a key component for the delivery of the charity's service for young people in Kent.

Innovation and change remain core to the work of EBP Kent, each year a minimum of three new kinds of work are developed to increase the range and form of employer engagement with schools.

These include:

- Bespoke work for three National Employers
- Economic Development support for Districts within Kent
- Detailed work with the Association of Education Business Professionals and the National context.

**East Kent Education Business Partnership Limited trading as EBP Kent**  
**Registered number: 03233149. Charity number:1083379**

**Trustees' report (continued)**  
**for the year ended 31 December 2022**

**Trustees' responsibilities statement**

The Trustees (who are also the directors of East Kent Education Business Partnership for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charities SORP.
- make judgments and accounting estimates that are reasonable and prudent.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustee on 19 September 2023 and signed on their behalf by:



**A Watson**  
Company Secretary

**East Kent Education Business Partnership Limited trading as EBP Kent**

**Registered number: 03233149. Charity number:1083379**

**Independent examiner's report  
for the year ended 31 December 2022**

**Independent examiner's report to the Trustees of East Kent Education Business Partnership Limited trading as EBP Kent**

I report on the financial statements of the charitable company for the year ended 31 December 2019 which are set out on pages 10 to 18.

This report is made solely for the charitable company's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the charitable company's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charitable company and the charitable company's Trustees as a body, for my work or for this report.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

This has been done for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on the after 1 January 2015.

**Respective responsibilities of Trustees and examiner**

The Trustees, who are also the directors of the company for the purposes of company law, are responsible for the preparation of the financial statements. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed. The charitable company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants England and Wales.

Having satisfied myself that the charitable company is not subject to audit under charity or company law and is eligible for independent examination, it is my responsibility to:

- examine the financial statements under section 145 of the Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was conducted in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charitable company and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**East Kent Education Business Partnership Limited trading as EBP Kent**  
**Registered number: 03233149. Charity number:1083379**

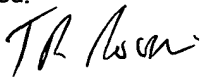
**Independent examiner's report (continued)**  
**for the year ended 31 December 2022**

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare financial statements which accord with the accounting records, Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland (FRS 102) and in other respects comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities.
- have not been met; or
- (2) to which attention should be drawn to enable a proper understanding of the financial statements to be reached.

Signed:



Dated: \_\_\_\_\_

30th August 2023

Mr T Rosser  
LLB, Barrister at Law, (non-regulated), ACA, CIOT.

**East Kent Education Business Partnership Limited trading as EBP Kent**  
**Registered number: 03233149. Charity number:1083379**

**Statement of financial activities incorporating income and expenditure account for the year ended 31 December 2022**

	Note	Restricted funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Income from:					
Charitable activities:	2		328,162	328,162	178,936
Covid JRS Grant					84,932
Investments:	3		42	42	4
<b>Total income:</b>			<b>328,204</b>	<b>328,204</b>	<b>263,872</b>
Expenditure on:					
Charitable activities:	4		325,127	325,127	268,207
<b>Total expenditure:</b>			<b>325,127</b>	<b>325,127</b>	<b>268,207</b>
<b>Net movement in funds:</b>			<b>3,077</b>	<b>3,077</b>	<b>(4,335)</b>
<b>Total funds brought forward:</b>			<b>6,213</b>	<b>6,213</b>	<b>10,548</b>
<b>Total funds carried forward:</b>		<b>0.00</b>	<b>9,290</b>	<b>9,290</b>	<b>6,213</b>

All activities relate to continuing operations.

**East Kent Education Business Partnership Limited trading as EBP Kent**  
**Registered number: 03233149. Charity number:1083379**

Balance sheet

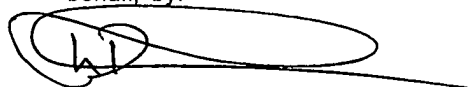
as at 31 December 2022

	Note	£	2022 £	£	2021 £
Fixed Assets	5&7		3,806		769
Current assets					
Debtors	8	25,335		27,123	
Cash at bank and in hand		16,804		42,165	
		<u>42,139</u>		<u>69,288</u>	
Creditors: amounts falling due within one Year	9	(22,114)		(20,510)	
Net current assets			20,025		48,778
Long Term Liabilities: amounts falling due After one year.	13		14,541		43,334
Net assets			<u>9,290</u>		<u>6,213</u>
Charity Funds.					
Restricted funds	10		-		-
Unrestricted funds	10		9,290		6,213
Total surplus/deficit			<u>9,290</u>		<u>6,213</u>

The Trustees consider that the charitable company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and the members do not require the charitable company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved by the Trustee on 19 September 2023 and signed on their behalf, by:



LAURENCE BACKLER CHAIRMAN

The notes on pages 12 to 18 form part of these financial statements.

**Notes to the financial statements**  
**for the year ended 31 December 2022**

**1. Accounting policies**

**1.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)- (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006

East Kent Education Business Partnership Limited trading as EBP Kent meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**1.2 Reconciliation with previous Generally Accepted Accounting Practice**

In preparing these accounts, the Trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

No restatements were required.

**1.3 Company status**

The charitable company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the charitable company being wound up, the liability in respect of the guarantee is limited to £1 per member of the charitable company.

**1.4 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charitable company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charitable company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

**1.5 Income**

All income is recognised once the charitable company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

**1.6 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Charitable activities are costs incurred on the charitable company's operations, including support costs and costs relating to the governance of the charitable company apportioned to charitable activities.

**Notes to the financial statements  
for the year ended 31 December 2022**

**1. Accounting policies (continued)**

**1.7 Going concern.**

The unrestricted funds stand at £9,290 on the Balance Sheet. The accounts have been prepared on a going concern basis.

The Trustee considers that the future financial resources available to the company are adequate to meet its operational needs for the foreseeable future.

**1.8 Tangible fixed assets and depreciation**

All expenditure on computer equipment in excess of £500 will be capitalised.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Computer equipment	33% straight line
Other F, F & E	15% straight line

**1.9 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charitable company; this is normally upon notification of the interest paid or payable by the Bank.

**1.10 Operating leases**

Rentals under operating leases are charged to the Statement of financial activities incorporating income and expenditure account on a straight-line basis over the lease term.

**1.11 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**1.12 Cash at Bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**1.13 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance sheet date because of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the charitable company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

Notes to the financial statements  
for the year ended 31 December 2022

1. Accounting policies (continued)

1.14 Financial instruments

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value except for bank loans which are subsequently measured at amortised cost using the effective interest method.

1.15 Pensions

The charitable company operates a defined contribution pension scheme, and the pension charge represents the amounts payable by the charitable company to the fund in respect of the year.

2. Income from charitable activities

	Restricted Funds 2022 £	Unrestricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Business of Enterprise		8,670	8,670	4,290
Schools Lap Top Provision				
Employability and Enterprise		7,240	7,240	1,575
Employment Preparation		258,480	258,480	90,326
Virtual Platform				15,000
Workshops/Misc Income		53,772	53,772	67,745
		<u>328,162</u>	<u>328,162</u>	<u>178,936</u>

In 2022, of the total income from charitable activities, £328,162 was to unrestricted funds and £0 was to restricted funds.

3. Investment income

	Restricted funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Investment income		42	42	4
		<u>42</u>	<u>42</u>	<u>4</u>

In 2022, of the total investment income, all was to unrestricted funds.

**Notes to the financial statements**  
**for the year ended 31 December 2022**

4. Analysis of expenditure on charitable activities

	Restricted funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £	Total Fund 2021 £
Employability and Enterprise		7,240	7,240	1,563
Employment preparation		258,480	258,480	90,326
Business of Enterprise		8,670	8,670	4,290
Schools Lap Top Provision				5,500
Primary		50,737	50,737	81,596
		<u>325,127</u>	<u>325,127</u>	<u>183,275</u>

In 2022, of the total expenditure, £325,127 (2021 £177,775) was expenditure from unrestricted funds and £0 (2021 £5,500 from restricted funds. In addition, £0 (2021 £84,932 was COVID JRS funds expended on furloughed staff.

5 Net incoming resources/ (resources expended)

This is stated after charging:

	2022	2021
Depreciation of tangible fixed assets	<u>2,562</u>	<u>770</u>
- Owned by the charity		

During the period, the Trustees did not receive any remuneration (2021- £NIL).  
 During the period, the Trustee did not receive any benefits in kind (2021- £NIL).  
 During the period, the Trustee did not receive any reimbursement of expenses (2021 -£NIL).

**East Kent Education Business Partnership Limited trading as EBP Kent**  
**Registered number: 03233149. Charity number:1083379**

**Notes to the financial statements**  
**for the year ended 31 December 2022**

**6. Staff costs**

Staff costs were as follows:

	2022 £	2021 £
Wages and salaries	225,962	181,812
Social security costs	19,448	14,021
Pension	6,755	5,275
	<u>252,165</u>	<u>201,108</u>

The average number of persons employed by the charitable company during the year was as follows:

	2021 No.	2021 No.
Direct charitable work	<u>10</u>	<u>10</u>

No employee received remuneration amounting to more than £35,000 in either year.

**7. Tangible fixed assets**

	Office Equipment £
<b>Cost</b>	
On 1 January 2022	<u>2,309</u>
Additions in Year	5,599
On 31 December 2022	<u>7,908</u>
<b>Depreciation</b>	
On 1 January 2022	1,540
Charge for year	2,562
On 31 December 2022	<u>4,102</u>
<b>Net book value</b>	
On 1 January 2022	<u>769</u>
On 31 December 2022	<u>3,806</u>

**East Kent Education Business Partnership Limited trading as EBP Kent**  
**Registered number: 03233149. Charity number:1083379**

**8. Debtors**

	2022 £	2021 £
Trade debtors	23,547	11,633
Other debtors	1,788	15,490
	<u>25,335</u>	<u>27,123</u>

Notes to the financial statements  
for the year ended 31 December 2022

**9. Creditors: Amounts falling due within one year**

	2022 £	2021 £
Trade creditors	200	0
Other taxation and social security	5,271	4,397
Portion of Business Bounce Back Loan	6,666	6,666
Bank Credit Card	0	816
Pension contributions payable	7,872	6,526
Accruals and deferred income	2,105	2,105
	<u>22,114</u>	<u>20,510</u>

**East Kent Education Business Partnership Limited trading as EBP Kent**

**Registered number: 03233149. Charity number:1083379**

10. Statement of funds

	Brought Forward £	Income £	Expenditure £	Carried Forward £
Covid JRS Grant		42	42	
Investment Income				
General funds	6,213	328,162	325,085	9,290
Restricted funds				
Total of funds	6,213	328,204	325,127	9,290

11. Pension commitments

"The charitable company operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the charitable company in an independently administered fund. The pension cost charge represents contributions payable by the charitable company to the fund and amounted to £6,755 (2021- £5,275). Contributions totaling £7,872 (2021- £6,526) were payable to the fund at the balance sheet date and are included in creditors.

12. Operating lease commitments

On 31 December 2021, the total of the Charity's future minimum lease payments under non-cancellable operating leases was:

	2022 £	2021 £
Amounts payable:		
Within 1 Year	2,962	3,232
Between 1 and 5 Years	0	2,962
	2,962	6,194

13. Bounce Back Loan

During the year, the Trustees authorized a lump sum repayment of £25,000 towards the original loan of £50,000. The balance of the loan remaining as at 21 December 2022 is £21,207 repayable over the remaining 52 months of the original loan term.

14. Related party transactions

There were no transactions with related parties during the year (2021: Nil).

**EAST KENT EDUCATION BUSINESS PARTNERSHIP LTD**

England & Wales - Charity number 1083379

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# Accounts

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East Kent Education Business Partnership Limited trading as EBP Kent  
Registered number: 03233149. Charity number:1083379

East Kent Education Business Partnership Limited trading as EBP  
Kent  
(A company limited by guarantee)

Unaudited

Trustees' report and financial statements for the  
year ended 31 December 2021

Contents	Page
Reference and administrative details of the charity, its trustees, and advisers	3
Trustees' report and responsibilities statement	4-7
Independent examiner's report	8-9
Statement of financial activities	10
Balance sheet	11
Notes to the financial statements	12-18

**East Kent Education Business Partnership Limited trading as EBP Kent**  
**Registered number: 03233149. Charity number:1083379**

Reference and administrative details of the charitable company, its trustees and advisers for the year ended 31 December 2021.

Trustees

L Backler (appointed 11 April 2016)

Company registered number

03233149

Charity registered number

1083379

Registered office

Royal Harbour Academy  
Marlowe Way Ramsgate  
Kent  
CT12 6NB

Company secretary

A Watson

Chief executive officer

A McNulty

Bankers

National Westminster Bank Pic  
13 Cecil Square,  
Margate  
Kent  
CT9 1XY

**Trustees' report**  
**for the year ended 31 December 2021**

The Trustees present their annual report together with the financial statements of East Kent Education Business Partnership Limited, trading as EBP Kent, for the year from 1 January 2021 to 31 December 2021.

Since the charitable company qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

**Objectives and Activities**

**a. Policies and objectives**

The Company was constituted as a company limited by guarantee in March 1992, and a registered charity in August 1996 and is therefore governed by a memorandum and articles of association.

The Company's objective and its principal activity is to advance the education and training of young people and adults in Kent with particular regard to the development of commercial and business skills empowering them to be better prepared for the workplace and active economic citizens.

The Company is organized with the directors meeting regularly to manage its affairs.

**b. Activities for achieving objectives**

Principal activities include:

- Work Related Learning Key Stages 1,2,3,4,5
- Work Experience Key Stages 4,5
- Extended Placements, Internships
- Mentoring
- Primary curriculum enhancement programmes Key Stage 1,2
- Enterprise Projects Key Stage 1,2,3,4,5
- Specialist Projects -All ages
- Science, Technology, Engineering, Maths (STEM)
- Working with vulnerable young people improving life chances
- Professional Information advice and guidance service for young people one to one
- Supporting schools to meet the Gatsby Benchmarks in line with Government priorities
- Development and management of a virtual careers platform

**Achievements and performance**

**Review of activities**

The focus of the activities during the year has been to develop quality collaborative projects between business and education to enhance the understanding of employers' expectations of young employees and to empower young people to make informed decisions about their progression. East Kent Education Business Partnership, trading as EBP Kent, aims to provide a relevance and freshness to the curriculum and improve businesses understanding of current developments in education.

The global pandemic had an impact on the year, as a delivery organization we were unable to do large group activities, schools were shut for much of the calendar year and remote working proved very challenging in our field of work.

**Trustees' report (continued)  
for the year ended 31 December 2021**

**a. Review of activities (continued)**

We were unable to deliver events for young people and employers, also work experience became impossible as businesses and services across the country went into lock down. This meant a loss of all service income for these two areas of EBPK delivery, which was a significant loss.

However, in order to be able to continue to deliver a key objective for the schools and young people we developed a virtual careers platform which by the conclusion of the academic year, July 2021, had managed to deliver an online and virtual participative programme to 24,000 young people. 120 Kent companies and employers joined the platform each with a dedicated package of full documents, clips and information targeting young people thinking of careers in the various sectors they represented. By the end of the academic year, we were able, in addition, to include some face-to-face delivery in schools.

The uncertainty of the pandemic as the new academic year began meant the company faced some challenges with financial planning. This was met by applications for core funding to a variety of sources, including charities and trusts, in order to keep a core service available including the most critical Careers Guidance. Despite the challenging circumstances this service was delivered throughout the academic year, by phone and by virtual meetings. Every effort was made to make sure as many young people as possible were able to access the advice and support provided by the service. In the Autumn of 2021 it was unclear as to whether the pandemic was going to be over or whether Schools were going to continue to be closed to outsiders with a consequent block on visitors coming into school to deliver additional activities for students. This meant too, that many employers were not back working in their premises and, or had strict guidelines about not going back into public areas. Again Work Experience in particular suffered as so much of the preparation work is completed during the Autumn / Winter months.

There were projects during the year supporting young people in very difficult circumstances with schools reporting that many students were struggling with mental health issues after lock down. This meant a surge in bookings for activities, Guidance and Work Experience. The Virtual Careers Fair provided information and guidance, about careers pathways, apprenticeships opportunities, sector activities and CV pointers. Work began to try to expand the scope of the Virtual Platform when it became clear that it remained a useful resource in school after the pandemic. A key component of the virtual platform is that companies have developed a variety of sector specific Virtual Work Experience challenges. These challenges helped young people gain CV significant experiences despite the post-covid landscape. The year tested the Charities adaptability, its resilience and ability to continue engagement with many different employers ready to begin face to face activities when possible. Employers, Schools and Donors were hugely supportive of the Charity given extremely difficult circumstances.

**Going concern**

After making appropriate enquiries, the trustees have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

**b. Reserves policy**

The Trustee's policy was to hold unrestricted funds of £50,000. We are aiming to increase current reserves over the next 2-3 years.

Trustees' report (continued)  
for the year ended 31 December 2021

**Structure, governance, and management a.**

**Constitution**

The charitable company is registered as a charitable company limited by guarantee and was constituted under a Charity Commission Scheme on 2 August 1996 and became a registered charity on 13 November 2000, number 1083379.

**b. Method of appointment or election of Trustees**

The management of the charitable company is the responsibility of the Trustees who are elected and co-opted under the terms of the Charity Commission Scheme.

**c. Organizational structure and decision making**

The company's Steering Group that includes the Trustees, meet regularly to manage its affairs. The charitable company has contracted Mrs. A McNulty as Director of the charity together with an operational team for the day to day running of the charitable company. The operational team comprised of 3 full time staff and six part time staff covering administration and specific projects.

The directors and trustees during the year were:

	Occupation
Laurence Backler	Business Development – Metro Bank
Andrew Watson	Company Lawyer
John Wingfield	Company Managing Director
Andrew Olsson	Education Specialist

All directors are non-executive and receive no remuneration, and no expenses were reimbursed. Each of the directors has guaranteed £1 in the event that the Company is wound up.

**Plans for future periods**

**a. Future developments**

The charitable company will continue to grow, collaborating with schools across the county to develop programmes suitable for young people, supported by employers, aiding successful progression. The Charity aims to broker high quality engagement and experiences for all students. Whilst some programmes might reach smaller numbers the aim would be for all young people to have appropriate activities over the course of the academic year, in many cases four or five times during the year – Work Experience, Professional Guidance, Sector specialist project, Careers Exhibition, interactive workshops to name but a few of the possible engagements. The ongoing development and management of the Virtual Careers Platform will form a key component for the delivery of the charity's service for young people in Kent.

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These include:

- Bespoke work for three National Employers
- Economic Development support for Districts within Kent
- Detailed work with the Association of Education Business Professionals and the National context.

**Trustees' report (continued)**  
**for the year ended 31 December 2021**

**Trustees' responsibilities statement**

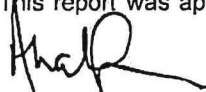
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- select suitable accounting policies and then apply them consistently;
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- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustee on 20 June 2022 and signed on their behalf by:



**A Watson**  
Company Secretary

**East Kent Education Business Partnership Limited trading as EBP Kent**  
**Registered number: 03233149. Charity number:1083379**

**Independent examiner's report  
for the year ended 31 December 2021**

**Independent examiner's report to the Trustees of East Kent Education Business Partnership Limited  
trading as EBP Kent**

I report on the financial statements of the charitable company for the year ended 31 December 2019 which are set out on pages 10 to 18.

This report is made solely to the charitable company's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the charitable company's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charitable company and the charitable company's Trustees as a body, for my work or for this report.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

This has been done for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on the after 1 January 2015.

**Respective responsibilities of Trustees and examiner**

The Trustees, who are also the directors of the company for the purposes of company law, are responsible for the preparation of the financial statements. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed. The charitable company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants England and Wales.

Having satisfied myself that the charitable company is not subject to audit under charity or company law and is eligible for independent examination, it is my responsibility to:

- examine the financial statements under section 145 of the Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was conducted in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charitable company and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's report (continued)  
for the year ended 31 December 2021**

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare financial statements which accord with the accounting records, Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland (FRS 102) and in other respects comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities.
- have not been met; or
- (2) to which attention should be drawn to enable a proper understanding of the financial statements to be reached.

Signed:



Dated:

20th June 2022

Mr T Rosser  
LLB, ACA.

**East Kent Education Business Partnership Limited trading as EBP Kent**

**Registered number: 03233149. Charity number:1083379**

Statement of financial activities incorporating income and expenditure account for the year ended 31 December 2021

	Note	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Income from:					
Charitable activities:	2		178,936	178,936	177,851
Covid JRS Grant			84,932	84,932	84,815
Investments:	3		4	4	7
Total income:			263,872	263,872	262,673
Expenditure on:					
Charitable activities:	4	5,500	262,707	268,207	255,396
Total expenditure:			262,707	268,207	255,396
Net movement in funds:		(5,500)	1,165	(4,335)	7,277
Total funds brought forward:		5,500	5,048	10,548	3,271
Total funds carried forward:		0.00	6,213	6,213	10,548

All activities relate to continuing operations

**East Kent Education Business Partnership Limited trading as EBP Kent**  
**Registered number: 03233149. Charity number:1083379**

The notes on pages 12 to 18 form part of these financial statements.  
 Registered number: 03233149

Balance sheet  
 as at 31 December 2021

	Note	£	2021 £	£	2020 £
Fixed Assets	5&7		769		1,539
Current assets					
Debtors	8	27,123		15,062	
Cash at bank and in hand		42,165		7,632	
		<u>69,288</u>		<u>22,694</u>	
Creditors: amounts falling due within one year	9	(20,510)		(13,685)	
Net current assets			48,778		9,009
Long Term Liabilities: amounts falling due After one year.	13		43,334		
Net assets			<u>6,213</u>		<u>10,548</u>
Charity Funds					
Restricted funds	10		0.00		5,500
Unrestricted funds	10		6,213		5,048
Total surplus/deficit			<u>6,213</u>		<u>10,548</u>

The Trustees consider that the charitable company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and the members do not require the charitable company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved by the Trustee on

22<sup>nd</sup> June 2022

and signed on their behalf, by:

LAURENCE BACKER



CHAIRMAN

The notes on pages 12 to 18 form part of these financial statements.

Notes to the financial statements  
for the year ended 31 December 2021

**1. Accounting policies**

**1.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)- (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006

East Kent Education Business Partnership Limited trading as EBP Kent meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognized at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**1.2 Reconciliation with previous Generally Accepted Accounting Practice**

In preparing these accounts, the Trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

No restatements were required.

**1.3 Company status**

The charitable company is a company limited by guarantee. The member of the company is the Trustees named on page 1. In the event of the charitable company being wound up, the liability in respect of the guarantee is limited to £1 per member of the charitable company.

**1.4 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charitable company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charitable company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

**1.5 Income**

All income is recognized once the charitable company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

**1.6 Expenditure**

Expenditure is recognized once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Charitable activities are costs incurred on the charitable company's operations, including support costs and costs relating to the governance of the charitable company apportioned to charitable activities.

**Notes to the financial statements  
for the year ended 31 December 2021**

**1. Accounting policies (continued)**

**1.7 Going concern**

Notwithstanding the limited restricted funds at the balance sheet date of £125 the accounts have been prepared on a going concern basis.

The Trustee considers that the future financial resources available to the company are adequate to meet its operational needs for the foreseeable future.

**1.8 Tangible fixed assets and depreciation**

All expenditure on computer equipment more than £500 will be capitalized.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Computer equipment	33% straight line
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**1.9 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charitable company; this is normally upon notification of the interest paid or payable by the Bank.

**1.10 Operating leases**

Rentals under operating leases are charged to the Statement of financial activities incorporating income and expenditure account on a straight-line basis over the lease term.

**1.11 Debtors**

Trade and other debtors are recognized at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**1.12 Cash at Bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**1.13 Liabilities and provisions**

Liabilities are recognized when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognized at the amount that the charitable company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognized within interest payable and similar charges.

Notes to the financial statements  
for the year ended 31 December 2021

1. Accounting policies (continued)

1.14 Financial instruments

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognized at transaction value and subsequently measured at their settlement value except for bank loans which are subsequently measured at amortized cost using the effective interest method.

1.15 Pensions

The charitable company operates a defined contribution pension scheme, and the pension charge represents the amounts payable by the charitable company to the fund in respect of the year.

2. Income from charitable activities

	Restricted Funds 2021 £	Unrestricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Business of Enterprise		4,290	4,290	
Schools Lap Top Provision				5,500
Employability and Enterprise		1,575	1,575	3,102
Employment Preparation		90,326	90,326	97,992
Virtual Platform		15,000	15,000	
Workshops/Misc. Income		67,745	67,745	71,257
		<u>178,936</u>	<u>178,936</u>	<u>177,851</u>

In 2021, of the total income from charitable activities, £178,936 was to unrestricted funds and £0 was to restricted funds. In addition, total funds at £84,932 was received as part of the COVID Job Retention Scheme.

3. Investment income

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Investment income		4	4	7
	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>

In 2021, of the total investment income, all was to unrestricted funds.

**Notes to the financial statements  
for the year ended 31 December 2021**

4. Analysis of expenditure on charitable activities

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Employability and Enterprise		1,563	1,563	3,102
Employment preparation		90,326	90,326	98,563
Business of Enterprise		4,290	4,290	
Schools Lap Top Provision Primary	5,500		5,500	
		81,596	81,596	68,916
	<u>5,500</u>	<u>177,775</u>	<u>183,275</u>	<u>170,581</u>

In 2021, of the total expenditure, £177,775 was expenditure from unrestricted funds and £5,500 from restricted funds. In addition, £84,932 was COVID JRS funds expended on furloughed staff.

5 **Net incoming resources/(resources expended)**

This is stated after charging:

	2021	2020
Depreciation of tangible fixed assets	<u>770</u>	<u>770</u>
- Owned by the charity		

During the period, the Trustees did not receive any remuneration (2020- £NIL).  
During the period, the Trustee did not receive any benefits in kind (2020- £NIL).  
During the period, the Trustee did not receive any reimbursement of expenses (2020 -£NIL).

Notes to the financial statements  
for the year ended 31 December 2021

6. Staff costs

Staff costs were as follows:

	2021 £	2020 £
Wages and salaries	181,812	166,522
Social security costs	14,021	12,416
Pension	5,275	4,982
	<u>201,108</u>	<u>183,920</u>

The average number of persons employed by the charitable company during the year was as follows:

	2021 No.	2020 No.
Direct charitable work	<u>10</u>	<u>9</u>

No employee received remuneration amounting to more than £35,000 in either year.

7. Tangible fixed assets

	Office Equipment £
<b>Cost</b>	
At 1 January 2021 and 31 December 2021	<u>2,309</u>
<b>Depreciation</b>	
At 1 January 2021	770
Charge for year	770
<b>At 31 December 2021</b>	<u>1,540</u>
<b>Net book value</b>	
At 31 December 2021	<u>7,69</u>
At 31 December 2020	<u>1,539</u>

8. Debtors

	2021 £	2020 £
Trade debtors	11,633	14,579
Other debtors	15,490	483
	<u>27,123</u>	<u>15,062</u>

Notes to the financial statements  
for the year ended 31 December 2021

9. Creditors: Amounts falling due within one year

	2021 £	2020 £
Trade creditors	0	702
Other taxation and social security	4,397	3,403
Portion of Business Bounce Back Loan	6,666	
Bank Credit Card	816	
Pension contributions payable	6,526	3,731
Accruals and deferred income	2,105	5,849
	<u>20,510</u>	<u>13,685</u>

**East Kent Education Business Partnership Limited trading as EBP Kent**

Registered number: 03233149. Charity number:1083379

10. Statement of funds

	Brought Forward £	Income £	Expenditure £	Carried Forward £
Covid JRS Grant		84,932	84,932	
Investment Income		4	4	
General funds	5,048	178,936	177,771	6,213
	5,500		5,500	
Restricted funds				
Total of funds	10,548	263,872	268,207	6,213

11. Pension commitments

"The charitable company operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the charitable company in an independently administered fund. The pension cost charge represents contributions payable by the charitable company to the fund and amounted to £5,275 (2020- £4,983). Contributions totaling £6,526 (2020- £3,731) were payable to the fund at the balance sheet date and are included in creditors.

12. Operating lease commitments

On 31 December 2021, the total of the Charity's future minimum lease payments under non-cancellable operating leases was:

	2021 £	2020 £
Amounts payable:		
Within 1 Year	3,232	3,232
Between 1 and 5 Years	2,962	6,194
	6,194	9,426

13. Bounce Back Loan

During the year the Trustees authorised a loan of £50,000 provided by Nat West under the standard terms of the regulated Bounce Back Loan Scheme. First repayment due on 10 May 2022 at £887.37 followed by 59 further monthly payments. Post Balance Sheet note – on 19 April 2022, the Trustees authorized a lump sum repayment of £25,000.

14. Related party transactions

There were no transactions with related parties during the year (2020: Nil).

**EAST KENT EDUCATION BUSINESS PARTNERSHIP LTD**

England & Wales - Charity number 1083379

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# Accounts

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**East Kent Education Business Partnership Limited trading as  
EBP Kent**

East Kent Education Business Partnership Limited trading  
as EBP Kent  
(A company limited by guarantee)

Unaudited

Trustees' report and financial statements

for the year ended 31 December 2020

**East Kent Education Business Partnership Limited trading as  
EBP Kent**

Contents	Page
Reference and administrative details of the charity, its trustees and advisers	3
Trustees' report and responsibilities statement	4-7
Independent examiner's report	8-9
Statement of financial activities	10
Balance sheet	11
Notes to the financial statements	12-18

**East Kent Education Business Partnership Limited trading as  
EBP Kent**

Reference and administrative details of the charitable company, its trustees and advisers for the year ended 31 December 2020.

Trustees

L Backler (appointed 11 April 2016)

Company registered number

03233149

Charity registered number

1083379

Registered office

Royal Harbour Academy  
Marlowe Way  
Ramsgate Kent  
CT12 6NB

Company secretary

A Watson

Chief executive officer

A McNulty

Bankers

National Westminster Bank Pic  
47 High Street  
Broadstairs Kent  
CT10 1JN

## **East Kent Education Business Partnership Limited trading as EBP Kent**

### **Trustees' report for the year ended 31 December 2020**

The Trustees present their annual report together with the financial statements of East Kent Education Business Partnership Limited, trading as EBP Kent, for the year from 1 January 2020 to 31 December 2020.

Since the charitable company qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

### **Objectives and Activities**

#### **a. Policies and objectives**

The Company was constituted as a company limited by guarantee in March 1992, and a registered Charity in August 1996 and is therefore governed by a memorandum and articles of association.

The Company's objective and its principal activity is to advance the education and training of young people and adults in Kent with particular regard to the development of commercial and business skills empowering them to be better prepared for the workplace and active economic citizens.

The Company is organised with the directors meeting regularly to manage its affairs.

#### **b. Activities for achieving objectives**

Principal activities include:

- Work Related Learning Key Stages 1,2,3,4,5
- Work Experience Key Stages 4,5
- Extended Placements, Internships
- Mentoring
- Primary curriculum enhancement programmes Key Stage 1,2
- Enterprise Projects Key Stage 1,2,3,4,5
- Specialist Projects -All ages
- Science, Technology, Engineering, Maths (STEM)
- Working with vulnerable young people improving life chances
- Professional Information advice and guidance service for young people one to one
- Supporting schools to meet the Gatsby Benchmarks in line with Government priorities

### **Achievements and**

### **performance**

#### **Review of activities**

The focus of the activities during the year has been to development quality collaborative projects between business and education to enhance the understanding of employers' expectations of young employees and to empower young people to make informed decisions about their progression. East Kent Education Business Partnership, trading as EBP Kent, aims to provide a relevance and freshness to the curriculum and improve businesses understanding of

**East Kent Education Business Partnership Limited trading as  
EBP Kent**

current developments in education. The pandemic was a significant factor throughout the year, with resulting operational and financial impact.

**Trustees' report (continued)  
for the year ended 31 December 2020**

**a. Review of activities (continued)**

Last year, due to the pandemic, our usual Work Experience and our Events programme were paused. We were unable to deliver events for young people and employers, also work experience became impossible as businesses and services across the country went into lock down. This also meant a loss of all service income for these two areas of EBPK delivery, a significant loss. At the conclusion of the academic year, July 2020, we had managed to deliver a virtual 'Business of Enterprise' (Key stage 3 & 4) competition with exceptional virtual support from some key employers. Hundreds of young people participated from their lock down setting and managed to submit some impressive team entries. During the same period a creative competition was launched for young people of all ages and stages encouraging self-expression during this difficult time. The immediate sudden loss of all usual income (Work Experience and Events), was very challenging. This was met by application to emergency covid funding sources, to charities and trusts to try to keep a core service available including the most critical Careers Guidance. With many young people in very difficult circumstances it became important to focus on future plans and individual hopes and aspirations, working with young people one to one every day of the pandemic. This service was delivered throughout the academic year, by phone by virtual meetings, with many connections involving carers or parents.

In the Autumn of 2020 it became clear the pandemic was gathering strength and after temporary return everything returned to a lock down status again. This again stopped all income for services but even more critical came the need to continue connecting with as many young people as possible.

As well as projects focusing on the most disaffected students, EBP Kent created several new initiatives that navigated the restrictions caused by the pandemic, both via a virtual and face-to-face format. The Virtual Careers Fair provided information and guidance, about careers pathways, apprenticeships opportunities, sector activities and CV pointers. We also created a separate area on the platform, a virtual theatre, where students could access a library of inspirational talks related to interview techniques, CV skills and careers or talks that were linked to specific sectors. The platform was developed internally and piloted in December 2020 to become a significant resource. Plans also began for a Work Experience Platform and programme for over 1,000 Kent students in Key Stage 4 and sixth form, to try to have some sort of service for young people during this time.

During this difficult time some staff were furloughed. This Government provision enabled the Charity to survive the pandemic and remain a going concern.

**Financial review**

**a. Going concern**

After making appropriate enquiries, the trustees have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

**b. Reserves policy**

The Trustee's policy was to hold unrestricted funds of £50,000. We are aiming to increase current reserves over the next 2-3 years.

**Trustees' report (continued)  
for the year ended 31 December 2020**

**Structure, governance and**

**management a. Constitution**

The charitable company is registered as a charitable company limited by guarantee and was constituted under a Charity Commission Scheme on 2 August 1996 and became a registered charity on 13 November 2000, number 1083379.

**b. Method of appointment or election of Trustees**

The management of the charitable company is the responsibility of the Trustees who are elected and co-opted under the terms of the Charity Commission Scheme.

**c. Organisational structure and decision making**

The company's Steering Group that includes the Trustees, meet regularly to manage its affairs. The charitable company has contracted Mrs A McNulty as Director of the charity together with an operational team for the day to day running of the charitable company. The operational team comprised of 3 full time staff and six part time staff covering administration and specific projects.

The directors and trustees during the year were:

	Occupation
Laurence Backler	Business Development - Metro Bank
Andrew Watson	Company Lawyer
John Wingfield	Company Managing Director
Andrew Olsson	Education Specialist

All directors are non-executive and receive no remuneration, and no expenses were reimbursed. Each of the directors has guaranteed £1 in the event that the Company is wound up.

**Plans for future**

**periods**

**a. Future**

**developments**

The charitable company will continue to grow, working with schools across the county to develop programmes suitable for young people, supported by employers, aiding successful progression. The Charity aims to broker high quality engagement and experiences for all students. Whilst some programmes might reach smaller numbers the aim would be for all young people to have appropriate activities over the course of the academic year, in many cases four or five times during the year - Work Experience, Professional Guidance, Sector specialist project, Careers Exhibition, interactive workshops to name but a few of the possible engagements.

Innovation and change remains core to the work of EBP Kent, each year a minimum of three new kinds of work are developed to increase the range and form of employer engagement with schools.

**East Kent Education Business Partnership Limited trading as  
EBP Kent**

These include:

- Bespoke work for three National Employers
- Economic Development support for Districts within Kent
- Detailed work with the Association of Education Business Professionals and the National context.

**Trustees' report (continued)  
for the year ended 31 December 2020**

**Trustees' responsibilities statement**

The Trustees (who are also the directors of East Kent Education Business Partnership for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustee must not approve the financial statements unless he is satisfied that they give a true and fair view

of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies

Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustee on 15 September 2021 and signed on their behalf by:

**A Watson**  
Company secretary

## **East Kent Education Business Partnership Limited trading as EBP Kent**

### **Independent examiner's report for the year ended 31 December 2020**

#### **Independent examiner's report to the Trustees of East Kent Education Business Partnership Limited trading as EBP Kent**

I report on the financial statements of the charitable company for the year ended 31 December 2019 which are set out on pages 10 to 18.

This report is made solely to the charitable company's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the charitable company's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charitable company and the charitable company's Trustees as a body, for my work or for this report.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

This has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on the after 1 January 2015.

#### **Respective responsibilities of Trustees and examiner**

The Trustees, who are also the directors of the company for the purposes of company law, are responsible for the preparation of the financial statements. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed. The charitable company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants England and Wales.

Having satisfied myself that the charitable company is not subject to audit under charity or company law and is eligible for independent examination, it is my responsibility to:

- examine the financial statements under section 145 of the Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act;  
and
- state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charitable company and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.



**Independent examiner's report (continued)  
for the year ended 31 December 2020**

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare financial statements which accord with the accounting records, Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland (FRS 102) and in other respects comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities.
- have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Signed:

Dated:

Mr T Rosser  
LLB, ACA.

**East Kent Education Business Partnership Limited trading as  
EBP Kent**

Statement of financial activities incorporating income and expenditure  
account for the year ended 31 December 2020

	Note	Restricted funds 2020 £	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Income from:					
Charitable activities:	2	5,500	172,351	177,851	229,838
Covid JRS Grant			84,815	84,815	
Investments:	3		7	7	14
Total income:		5,500	257,173	262,673	229,852
Expenditure on:					
Charitable activities:	4		255,396	255,396	226,706
Total expenditure:			255,396	255,396	226,706
Net movement in funds:		5,500	1,777	7,277	3,146
Total funds brought forward:			3,271	3,271	125
Total funds carried forward:		5,500	5,048	10,548	3,271

All activities relate to continuing operations

**East Kent Education Business Partnership Limited trading as  
EBP Kent**

The notes on pages 12 to 18 form part of these financial statements.

Registered number: 03233149

Balance sheet  
as at 31 December 2020

	Note	£	2020 £	£	2019 £
Fixed Assets	5&7		1,539		
Current assets					
Debtors	8			23,707	
Cash at bank and in hand		7,632		1,786	
		<u>22,694</u>		<u>25,493</u>	
Creditors: amounts falling due within year	9	(13,685)		(22,222)	
Net current assets			<u>9,009</u>		<u>3,271</u>
Net assets			<u>10,548</u>		<u>3,271</u>
Charity Funds					
Restricted funds	10		5,500		0
Unrestricted funds	10		5,048		3,271
			<u>10,548</u>		<u>3,271</u>
Total surplus/deficit			<u>10,548</u>		<u>3,271</u>

The Trustees consider that the charitable company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and the member does not require the charitable company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved by the Trustee on \_\_\_\_\_ and signed on their behalf, by:

The notes on pages 12 to 18 form part of these financial statements.

**Notes to the financial statements  
for the year ended 31 December 2020**

**1. Accounting policies**

**1.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)- (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006

East Kent Education Business Partnership Limited trading as EBP Kent meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**1.2 Reconciliation with previous Generally Accepted Accounting Practice**

In preparing these accounts, the Trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

No restatements were required.

**1.3 Company status**

The charitable company is a company limited by guarantee. The member of the company is the Trustees named on page 1. In the event of the charitable company being wound up, the liability in respect of the guarantee is limited to £1 per member of the charitable company.

**1.4 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charitable company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charitable company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

**1.5 Income**

All income is recognised once the charitable company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

**1.6 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of

**East Kent Education Business Partnership Limited trading as  
EBP Kent**

economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Charitable activities are costs incurred on the charitable company's operations, including support costs and costs relating to the governance of the charitable company apportioned to charitable activities.

**Notes to the financial  
statements  
for the year ended 31 December 2020**

**1. Accounting policies (continued)**

**1.7 Going concern**

Notwithstanding the limited restricted funds at the balance sheet date of £125 the accounts have been prepared on a going concern basis.

The Trustee considers that the future financial resources available to the company are adequate to meet its operational needs for the foreseeable future.

**1.8 Tangible fixed assets and depreciation**

All expenditure on computer equipment in excess of £500 will be capitalised.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Computer equipment	33% straight line
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**1.9 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charitable company; this is normally upon notification of the interest paid or payable by the Bank.

**1.10 Operating leases**

Rentals under operating leases are charged to the Statement of financial activities incorporating income and expenditure account on a straight line basis over the lease term.

**1.11 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**1.12 Cash at Bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**1.13 Liabilities and provisions**

**East Kent Education Business Partnership Limited trading as  
EBP Kent**

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the charitable company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

**Notes to the financial statements  
for the year ended 31 December 2020**

**1. Accounting policies (continued)**

**1.14 Financial instruments**

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**1.15 Pensions**

The charitable company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charitable company to the fund in respect of the year.

**2. Income from charitable activities**

	<b>Restrict</b> <b>ed</b> <b>funds</b> <b>2020</b> <b>£</b>	<b>Unrestrict</b> <b>ed</b> <b>funds</b> <b>2020</b> <b>£</b>	<b>Tota</b> <b>l</b> <b>funds</b> <b>2020</b> <b>£</b>	<b>Total</b> <b>funds</b> <b>2019</b> <b>£</b>
Business of Enterprise				9,800
Schools Lap Top Provision	5,500		5,500	
Employability and Enterprise		3,102	3,102	18,55
Employment preparation		97,992	97,992.	173,78
Workshops/Misc Income		71,257	71,257	27,694
	<u>5,500</u>	<u>172,35</u>	<u>177,85</u>	<u>229,83</u>
		<u>1</u>	<u>1</u>	<u>8</u>

In 2020, of the total income from charitable activities, £177,851 was to unrestricted funds and £0 was to restricted funds. In addition total funds at £84,815 was received as part of the COVID Job Retention Scheme.

**3. Investment income**

	<b>Restrict</b> <b>ed</b> <b>funds</b> <b>2020</b> <b>£</b>	<b>Unrestrict</b> <b>ed</b> <b>funds</b> <b>2020</b> <b>£</b>	<b>Tota</b> <b>l</b> <b>funds</b> <b>2020</b> <b>£</b>	<b>Total</b> <b>funds</b> <b>2019</b> <b>£</b>
Investment income		7	7	14
		<u>7</u>	<u>7</u>	<u>14</u>

In 2020, of the total investment income, all was to unrestricted funds.

**Notes to the financial statements  
for the year ended 31 December 2020**

4. Analysis of expenditure on charitable activities

	Restrictive funds 2020 £	Unrestrictive funds 2020 £	Total fund 2020 £	Total fund 2019 £
Business of Enterprise				9,068
Employability and Enterprise		3,102	3,102	18,13
Employment preparation		98,563	98,563	172,29
Primary		68,916	68,916	27,20
				6
		170,58	170,581	226,70
		1		6

In 2020, of the total expenditure, £170,581 was expenditure from unrestricted funds and £0 from restricted funds. In addition £84,815 was COVID JRS funds expended on furloughed staff.

**5 Net incoming resources/(resources expended)**

This is stated after charging:

	2020	2019
Depreciation of tangible fixed assets	770	0
- Owned by the charity		

During the period, the Trustees did not receive any remuneration (2019- £NIL). During the period, the Trustee did not receive any benefits in kind (2019- £NIL).

During the period, the Trustee did not receive any reimbursement of expenses (2019 -£NIL).

**Notes to the financial statements  
for the year ended 31 December 2020**

**6. Staff costs**

Staff costs were as follows:

	2020 £	2019 £
Wages and salaries	166,522	166,093
Social security costs	12,416	10,753
Pension	4,982	4,530
	<u>183,920</u>	<u>181,376</u>

The average number of persons employed by the charitable company during the year was as follows:

	2020 No.	2019 No.
Direct charitable work	<u>9</u>	<u>9</u>

No employee received remuneration amounting to more than £35,000 in either year.

**7. Tangible fixed assets**

	Office Equipment £
<b>Cost</b> At 1 January 2020 and 31 December 2020	<u>2,309</u>
<b>Depreciation</b> At 31 December 2020	770
<b>Net book value</b> At 31 December 2020	<u>1,539</u>
At 31 December 2019	<u>0</u>

## 8. Debtors

	2020 £	2019 £
Trade debtors	14,579	15,171
Other debtors	483	8,536
	<hr/>	<hr/>
	15,062	23,707
	<hr/> <hr/>	<hr/> <hr/>

Notes to the financial statements  
for the year ended 31 December 2019

## 9. Creditors: Amounts falling due within one year

	2020 £	2019 £
Trade creditors	702	2,494
Other taxation and social security	3,403	10,684
Pension contributions payable	3,731	5,294
Accruals and deferred income	5,849	3,750
	<hr/>	<hr/>
	13,685	22,222
	<hr/> <hr/>	<hr/> <hr/>

## 10. Statement of funds

	Brought Forward £	Income £	Expenditure £	Carried Forward £
Covid JRS Grant		84,815	84,815	
Investment Income		7		
General funds	3,271	172,351	170,581	5,048
		5,500		5,500
Restricted funds				
Total of funds	3,271	262,673	255,396	10,548

## 11. Pension commitments

"The charitable company operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the charitable company in an independently administered fund. The pension cost charge represents contributions payable by the charitable company to the fund and amounted to £4,983 (2019- £4,530). Contributions totaling £3,731 (2019- £5,294) were payable to the fund at the balance sheet date and are included in creditors.

## 12. Operating lease commitments

At 31 December 2020 the total of the Charity's future minimum lease payments under non-cancellable operating leases was:

	2020 £	2019 £
Amounts payable:		
Within 1 year	0	0

## 13. Related party transactions

There were no transactions with related parties during the year (2019: Nil).