

Company registration number: 04043022

Charity registration number: 1083241

Somerset Partnership Arts Education Agency

known as

SPAEDA

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2021

Wortham Jaques Limited
Chartered Accountants & Charity Advisers
130a High Street
Crediton
Devon
EX17 3LQ

Somerset Partnership Arts Education Agency

known as SPAEDA

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Reference and Administrative Details

Trustees	Katherine Creasey Sarah Dawes Cameron Merry Lisa Robertson Caroline Voaden
Secretary	Zoe Truong
Principal Office	Hestercombe Gardens Cheddon Fitzpaine Taunton Somerset TA2 8LQ The charity is incorporated in England and Wales.
Company Registration Number	04043022
Charity Registration Number	1083241
Bankers	NatWest 72 High Street Street Somerset BA16 0EJ
Independent Examiner	Wortham Jaques Limited Chartered Accountants & Charity Advisers 130a High Street Crediton Devon EX17 3LQ

Somerset Partnership Arts Education Agency

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Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2021.

Introduction and Executive Summary

Chair (Sarah Dawes)

2020-21 has been an enormously challenging but re-affirmative year for SPAEDA.

At the beginning of the year the nation was in lockdown, and like all organisations we faced major disruption to our planned programmes.

Our initial COVID response was to replace formal face to face Board meetings with monthly meetings online throughout Spring – Summer 2020. These acted as a chance for part time furloughed staff to inform business plans, and to support the well-being of the team whilst establishing effective methods for home working.

We quickly recognised that the challenge presented required agility, and a creative response to support schools and partners to be able to meet the emerging crisis. Our Evolve, Engage, Inspire project was designed to do just that, and we were fortunate to receive COVID Emergency Funding from Arts Council England to deliver this fresh approach. As described in our report this has built upon our 20 years of experience and enabled us to develop new creative approaches to delivering our core focus.

By March 2021 SPAEDA had become confident in these new delivery vehicles, and more resolute in our role and ability to respond to the long-term challenges of the climate emergency, the wellbeing of young people and the continuing challenges presented by the global pandemic.

I am enormously grateful to the whole staff team and fellow Trustees for their energy and tenacity throughout the past year.

Somerset Partnership Arts Education Agency

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Trustees' Report

Vision

We want to live in a society that values arts and creativity at the heart of a broad and balanced education

Objectives and Activities

The charity's objects as set out in the Memorandum and Articles of Association are to advance education for all people. In particular, by enhancing and enriching education through the arts and by creating opportunities for experience and participation in arts of high quality in partnership with schools, colleges, universities and other centres of learning.

Mission

To raise aspirations and create opportunities for children, young people and families through engagement in high quality cultural and creative activities.

To support the arts and education sectors, providing a web of training, research and development.

To advocate for best practice in arts education, placing it at the heart of children and young people's development, ensuring that every child has access to the benefits that a creative education and a connection with culture brings.

Values

Our work will be guided and informed by our beliefs and commitments to:

HONESTY | We will communicate clearly, taking responsibility for both successes and challenges. We are transparent and accountable to our communities, donors and funders.

OPENNESS | Greater strength is found in joining resources and ideas with others, we aim to work in ways which are resolutely and generously partnership spirited.

QUALITY | We will strive for continuous improvement and celebrate excellence.

CURIOSITY | We pose questions, offer challenge and bring new people, perspectives and ideas together to bring about positive change.

INCLUSIVENESS | We respect people, value diversity and are committed to equality.

Spaeda aims to have: Informed and innovative programmes of delivery, working within effective and resilient partnerships with widespread connectivity and reach.

Spaeda aspires to be: Valued for the impact we make to the lives of children and young people.

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Achievements

SPAEDA has a unique role across Somerset helping children and young people connect to the world around them, encouraging them to take a positive role in their communities and to be curious and adventurous. SPAEDA supports children and young people's development through three areas of work:

Model Project Delivery and Research – We deliver projects that support children and young people's well-being. Sharing what we are learning and demonstrating best practice.

Continued Professional Development (CPD) and Leadership Training – We deliver a responsive and developmental staff development programme to increase the confidence and skills of subject and non-subject teachers at KS1-5.

Advocacy – In everything we do we promote the right of all children to join in a wide range of cultural, artistic and other recreational activities. Article 31 - The United Nations Convention on the Rights of the Child (UNCRC)

Model Project Delivery and Research

Many of our projects and programmes were postponed this year due to the pandemic. Wherever possible these were adapted as postal, remote or outdoor leaning experiences.

The All-Weather Art Club

This club was designed to give young people who are living with a disability confidence, inspiration and enjoyment through art and nature and a chance to try arts activities in a safe and inspiring outdoor environment. Many families that signed up to the All-Weather Art Club this year were looking after children who were shielding, so to keep families safe we postponed the club. Instead, we chose to take the All-Weather Art Club to children's doorsteps in a box, safely delivered to families by post, so children with additional needs and disabilities could still take part in arts activities inspired by nature and would be encouraged to get outside. Thanks to support from individual donors and funders, the Art Club in a Box was safely delivered to 38 children in its first year.

Commissioning Artists

Furniture maker and artist, Karen Hansen was commissioned to create a storytelling seat and benches for Eastover Primary School inspired by traditional fairy tales. Pupils enjoyed creating the designs as part of their school art week. Under Karen's guidance, they learnt wood carving and painting expertly decorating the benches to create a new outdoor classroom.

"It's just great - all based on pictures that the kids did...It's here for future generations and for those that have been involved in it from year 3 or 4 it's there for the rest of their time in school...it's the enthusiasm of the kids that is just a real pleasure to watch" Cllr. Heywood – Mayor of Bridgwater 2019

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Quantocks Landscape Partnership Scheme

We were successful in our bid to SCC and the AONB but had to quickly respond to the pressures of home and hybrid learning. In response we built an online platform in place of a physical handbook to engage partner schools. We commissioned four artist educators to develop teaching resources for this platform and highlight the value of the Quantock site as a learning resource. We established our partnership with Hestercombe by commissioning their creative director as project curator. Engagement with new cultural, heritage and environment partners such as Forestry England, Contains Art, South West Heritage Trust and the Museum of Somerset began. A virtual programme included our first online teachers briefing and working party. We delivered a programme of virtual professional development events with GLADE, Global Learning and Development Education to contextualise and resource project partners.

Continued Professional Development and Leadership Training

Our face-to-face professional development events were postponed or moved online, and our 20th Birthday party was held on zoom.

Switchbook

An innovative collaboration, bringing together art educators from across Somerset, working side-by-side on a continuous sketchbook journey. This, our third sketchbook project, launched just prior to the pandemic and with face-to-face events postponed, was able to continue as a postal project.

Spaeda - Evolve Engage Inspire

The Emergency Response grant from Arts Council England has made an enormous difference. We have been able to continue operating and to bring in new skills and expertise; reinvigorating the organisation. This grant has protected us against losses and, working with a focus group of service users - our Creative Pioneers, it has allowed us to develop new adaptable services and responses to the recovery agenda.

The emergency aspect of the grant enabled us to retain our core staff; continue to support our apprentice and develop new approaches to remote working. This small team learnt digital skills and drove the development of new online platform and resources.

Celebrations for our 20th Anniversary were curtailed but because of this grant we have invested in six associate artists; collaborated with a web developer and created 20 online resources to support a creative education. We employed two further associates with specialist expertise in project management, organisational development and fundraising. Bringing additional expertise has increased our capacity to explore new areas such as careers and enterprise and to re-focus our Artsmark incentive scheme.

Collaboration continues with artist associates, building on their strengths, to respond to the evolving needs of service users. New work included developing a consultancy package; exploring a residential training model; sketchbook and design and technology training for school leaders and cultural engagement resources for heritage and environment.

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Training and consultancy

We trialled our consultancy support with a middle school for the first time, developing leadership for art and design across a team. We began to roll out our bespoke skills programme, providing in house training for whole staff teams in textiles, printmaking, wood working, drawing and painting. We commissioned our lead trainer to create an online version of some of our most popular training the Role of the Primary Art Coordinator and developed an online shop to sell training packages.

“Thank you so much for last week's meeting; for sharing all of your brilliant ideas and expertise. I can't believe how much ground we covered during the time. I left the meeting positively buzzing, with so much that I wanted to begin sorting straight away... The planning structure for progression in the key strands you have provided is going to be so helpful moving forwards - I feel as though we have a much more secure framework now to hang our planning onto” Non-Specialist, Middle School Art Lead.

Advocacy

Increasing access to music and arts education

We continue to raise awareness of the music education hub and wider arts and cultural education provision for children and young people by providing communications support and networking events. Termly meetings with creative leaders from PRUs and SEND settings across Somerset enable us to consult and engage to continually refine our offer to meet the needs of the most disadvantaged in the county.

Challenge Fund Legacy began discussions with RIO June 2020, matched by SFS grant Rio Challenge Fund retained will support 3 developmental strands Artsmark SPARK, Careers and Enterprise and Curriculum Support.

Providing Incentives for Artsmark

We have increased the number of schools registering for Artsmark, Arts Council England's creative quality standard for schools and education settings. Developing the SPARK incentive scheme, we engaged our Associates to produce 10 skills resource films, promoted free to Artsmark schools

Raising Aspiration through Creative Careers and Enterprise

Spaeda were asked by The South Somerset 14-19 Partnership and Somerset Education Business Partnership to support the development of two online broadcasts as part of their annual TalentED Academy – these were the Creative Industries and the Digital Industries.

As part of this event, we made use of some existing video resources we held, as well as made new content for the broadcasts. These Creative Careers films are short conversations held with professionals working in various roles within the creative and digital sector – talking about their job role, their experience and ways to get into the industry.

Through making new content for the Academy event, we were able to extend our reach of delivery partners and capture some interesting and informative footage now hosted on our website. The new films were made in conversation with a stop motion puppet maker and Somerset Museum Operations Manager, and the existing films used included various roles at Aardman Studios, a Graphic Designer and Events Technical Support. GIAG funding is now designated in consultation with SCC and a Sedgemoor school to develop a Primary Careers Fair.

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Supporting Schools Artsmark Journeys

We are reviewing and evaluating this area of our service, providing curriculum and school development support and maintaining a consultancy and advisory role. A new website, designed to help school communities to increase children and young people's access to high quality arts provision, is attracting a new audience and improving our responsiveness and visibility across all service areas.

Business Planning 21-24

Our strategic organisational development aims for the next business planning period are to

- Develop and strengthen our partnerships
- Raise the profile of the organisation
- Develop robust operational systems
- Grow the board of trustees
- Establish a long-term funding and income generation plan

Impact and Value

Model Project Delivery and Research

Artists Residencies and Commissions

440 children took part in our model projects this year. 400 children were involved in making designs for a new outdoor teaching space. 180 children helped turn these designs into reality and gained experience of wood carving and over 400 children and their families will enjoy using this space year on year as schools open up.

"The children of Eastover have thoroughly enjoyed their arts week, decorating and carving our brand-new story chair and benches with our resident artist Karen Hansen. We can't wait to use them to inspire creative story telling in future years" Michaela Hoppins, Arts Coordinator and Year 3 Teacher Eastover Primary School

The commission was made possible through Eastover's fundraising efforts which were matched £ for £ through Spaeda's Creative Education Challenge and Arts Council England's Catalyst Evolve programme. Our Creative Education Challenge celebrates the outcomes of school communities fundraising for arts and culture. We have created an area of the website to encourage more school communities to commission artists and to share fundraising experiences and resources as we move into a post pandemic recovery period.

Supporting those with Additional Needs

We are committed to taking positive action to improve access for children and young people in challenging circumstances. Our postal art boxes designed and made by artist, Lucia Harley, were enjoyed by 38 families supporting children with additional needs. While delivery remains on hold, we will continue to develop the All-Weather Art Club and have created an area of the website dedicated to sponsoring the programme.

"We would definitely use these again. It has relighted a love for craft for my son and helped with his anxiety. We all learnt a lot and really made us think about art in nature. Thank you so much" Parent, Art Box Trial

From this target group we have piloted 1:1 online tuition to support the needs of one young person over an academic year through funding from their Educational Health Care Plan. In total 18 creative sessions have been delivered to them this year.

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Nature and Well-being

Through our work with project partners, we became acutely aware of the inequalities some Somerset children and young people face in accessing the natural world. Even in rural areas, not all children and young people have gardens or spaces where they feel free to explore and play. To help counter this inequality, we took the opportunity to create video-based teaching resources. These modelled creative approaches to outdoor learning and made our work visible in spite of lockdown. As lockdowns progressed these were promoted as resource for families encouraging them to connect with nature.

While activities with children and young people could not take place an additional programme of staff development was introduced. This enabled settings to meet and learn from each other; resources were shared across partner schools, and a culture of using project sketchbooks as creative journals was introduced. Education staff confirmed that opportunities for engaging creatively with nature were needed more than ever and found solace and hope in developing a collaborative and positive programme for their school communities.

This year we have begun to work more closely with cultural partners the Quantock Hills area of Outstanding Natural Beauty, Forestry England, GLADE and Hestercombe. Outcomes for these partners include being introduced to new school settings and developing new partnership approaches

Continued Professional Development and Leadership Training

This year we delivered 24 professional development events. 79 arts, cultural and education leaders attended our face-to-face and remote sessions, with many attending more than 1 event across the year.

We provided bespoke consultancy and training packages for two primary schools and a middle school, supporting curriculum planning and creative skills for whole school teams to improve the quality and breadth of their art and design provision.

"Thank you so much for last week's meeting; for sharing all of your brilliant ideas and expertise. I can't believe how much ground we covered during the time. I left the meeting positively buzzing, with so much that I wanted to begin sorting straight away!"

39 education and cultural leaders attended our briefing and training events delivered with the Quantock Landscape Partnership Scheme, Hestercombe and GLADE (Global Learning and Development Education) These after school development sessions gave schools and staff teams a way of staying connected and highlighted the relevance and value of the project in reconnecting after lockdown and in supporting staff and pupil wellbeing.

20 arts leaders made collaborative sketchbooks together in 2020. While we adapted our sketchbook skills programme as a virtual offer, we retained the majority of the participants and those that stayed with the programme found the group and the creative space supportive and uplifting through such an isolating time. Developing skills, learning from peers and re-invigorating their practice; here three participants talk about their sketchbooks at this time:

"I created this piece just as the first lockdown began - it was good to immerse myself in some much-needed distraction."

"This was my first time working with lino prints. I love the pattern that's been left from carving out the sky in the lino. This was a very special piece for me as it was one of the first times I got to see my mum after lockdown to work on our art together."

"I think these 3 drawings completely sum up how we felt out and about, the strangeness of it all and the chaos!"

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Advocacy and Information Sharing

Increasing access to music and arts education

SPAEDA supports the music education hub, Sound Foundation Somerset, by creating and sharing regular bulletins and social media communications with schools and wider stakeholders to promote the work of music partners across Somerset and celebrate the hub's successes.

Developing Creative Approaches for children with additional needs

Our Creative Leaders Network invites SENCOs and those working within SEND settings in Somerset to share and develop creative approaches to support their learners. We transitioned online in November 2020 and attendance at these meetings has grown during the pandemic with 20 attendances across two events. This year we ran online meetings exploring music access and progression, Artsmark, and helped settings engage with arts and cultural opportunities.

Promoting the Artsmark Award

Artsmark is the only creative quality standard for schools and education settings, accredited by Arts Council England. Artsmark's flexible framework is designed to help education settings embed arts, culture and creativity across the whole curriculum, celebrating a commitment to cultural education.

We redesigned our incentive scheme this year and attracted 8 new schools in addition to the 13 already on the scheme. Managed by Spaeda, with funding from Sound Foundation Somerset and Real Ideas Organisation, Artsmark SPARK! is an opportunity for Somerset schools to access funding, CPD and support, for developing arts & cultural learning in their setting. The scheme aims to provide a boost to teaching, learning and creativity in schools and incentivises schools to register for Artsmark and begin their Artsmark Journey.

Supporting Schools Artsmark Journeys and the Sound Foundation Somerset Challenge Fund

Working with the music hub we are proposing a programme of activity to maximise the legacy of Artsmark SPARK!

New Online Teaching Resources

Thanks to support from Sound Foundation Somerset, Somerset County Council and the Real Ideas Organisation, we have published new online training resources to promote creative approaches and skills for specialist and non-specialist education staff. With our funders support these are fully subsidised for registered Artsmark schools in Somerset.

Raising Aspiration through Creative Careers and Enterprise

Careers and Enterprise programmes benefited from high engagement levels through being delivered virtually. The Creative Industries TalentEd Academy was viewed by 2,241 live in January and Digital Industries TalentEd Academy was viewed by 2,034 live in February. Both resources remain online and continue to be used by children and young people. In addition, through this new partnership working we were able to support the virtual Careers Fair in 2020 and host a Creative Industries booth for the event. This event attracted 2,936 users, with total booth visits for the event reaching 25,296.

Artsmark Ambassadors

We ended the year with our partner Eastover Primary celebrating their Artsmark GOLD award, with ice cream vans on the playground and 500 happy faces.

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Ambition and Long-Term Strategy

Spaeda is currently reviewing and updating its Business Plan for 2021 – 2024, though our three main Strategic Aims remain current and relevant to our ongoing work:

1 - MODEL PROJECTS

Deliver projects that support children and young people's well-being. Share what we are learning, demonstrate best practice, taking the time to evaluate what we do and looking outwards, learning from other sectors and other practitioners in and beyond Somerset

2 - PROFESSIONAL DEVELOPMENT, TRAINING AND CONSULTANCY

Deliver a responsive and developmental training and CPD offer to increase the confidence and skills of subject and non-subject teachers at KS1-5.

3 - ADVOCACY

Advocate for the role of arts and culture and creativity in education, responding to national policy at a local level and join with partners across the sector as appropriate to increase impact.

In addition, we have an internal ambition to establish a long-term funding and income generation plan to enable delivery of the Business Plan.

The impact of Covid on our delivery and our response to the recovery programme

At the same time as moving swiftly to remote working, we took a multi-faceted approach in our response to the pandemic, adapting all our service areas and developing 2 new online platforms with 20 new online teaching resources.

We introduced a Music Online area of the Music Education Hub platform, highlighting the evolving offers from partners as they transitioned to virtual models

We introduced a family area to our own website to raise aspirations of parents and young people, positioning arts and culture as accessible and inclusive; raising awareness of the creative industries as a career option and encouraging parents to support schools in their pursuit of higher quality arts provision.

Through our work with project partners, we became aware of the inequalities children and young people face in accessing the natural world. Even in rural areas, not all children and young people have gardens or spaces where they feel free to explore and play.

To help counter this inequality, we commissioned new teaching resources promoting connections between nature and wellbeing, giving children and young people access to special places through the eyes of artists; helping them learn, engage and enjoy making creative responses in and about the world outside. Uptake of these online resources has been slow. We know this is a challenge across the cultural sector and wish to address this going forward.

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Resources

SPAEDA income comes from two sources: grants for specific projects or project participant fees. SPAEDA does not engage the services of professional fundraisers but in 2020/2021 continued to explore fundraising models and the potential for these to support co-commissioning with schools. This included carrying out fundraising activities with members of the public to support its ambitions and those of the partners it works with. As we seek to explore fundraising opportunities, we will ensure we follow the Fundraising Code of Practice.

Overview of income and expenditure

Income

On the face of the SOFA total income totalled £79,610 (2020: £86,862). £1,624 of this income related to the Government Coronavirus Retention Scheme (explained in further detail in this report), and £34,437 was received from the Arts Council Emergency Fund to support the charity through COVID-19 restrictions, meaning that £43,549 of this income relates to the activities of the charity.

Income received from charitable activities totalled £43,380 this year (2020: £61,923).

Government Coronavirus Job Retention Scheme

While the charity's activities were restricted it had relied upon the Government Coronavirus Job Retention Scheme (also known as the furlough scheme) meaning that it has received grants of up to 80% or £2,500 a month for employees' wages. Grant money received from the Government was £1,624 (Face of the SOFA under donations and legacies). The income from the retention scheme is accounted for gross under charitable activity income as a separate line and is not netted against expenditure. It is not included as restricted funds as the funds are not received with restriction as to the charitable purposes for which they can be spent. The charity's staff can be paid to perform any role for the charity. The SORP is clear that of itself a condition cannot create a restriction as to charitable purpose (SORP module 5 paragraphs 5.6 and 5.7). As the scheme is designed to compensate for staff costs, the amounts received are recognised in the SOFA over the same period as the costs to which they relate.

Expenditure

Expenditure totalled £76,804 this year (2020: £76,365). The majority of the expenditure was funded by the grants received to run the projects and the ACE Emergency Grant. The charity was fortunate in that it did not have to fund any expenditure from reserves this year.

Summary

The net result at the year-end was a £2,806 surplus compared to a £10,497 surplus last year.

The bank accounts totalled £32,952 and the charity had minimal debtors and creditors at the year end, which leaves 2021 in strong financial position to bring forward into 2021.

After transfers and funds brought forward at 1st April 2020, reserves are stable, maintaining a carry forward at end year of £31,473 (2020: £28,667) of which £26,342 are unrestricted funds.

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Reserves Policy

It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level that equates to at least three months unrestricted expenditure. This provides sufficient funds to cover management, administration and support costs.

Structure, Governance and Management

Somerset Partnership Arts Education Agency was incorporated as a company limited by guarantee and registered as a charity on 28th July 2000. The company was established under a Memorandum of Association which established the objects and powers of the Charitable Company and is governed by its Articles of Association.

SPAEDA is directed by a Board of Directors, who are known as Trustees for the purposes of charity law. The Trustees are professional people drawn from the arts and education sectors and appointed at the Charity's annual general meeting or board meetings. Their time is given voluntarily.

The Board takes responsibility for all policy decisions. Trustees meet with staff quarterly to review management accounts, consider key risks facing the organisation and monitor progress in the delivery of our strategic objectives and key projects. The minutes of Board meetings constitute the formal record of proceedings and decisions are taken and approved by the Trustees. The day-to-day operations of the charity are delegated to the Artistic Director, Alice Crane, who works in close association with the members of the Board of Trustees, drawing upon their expertise as appropriate.

Trustees are appointed with consideration of their expertise and skills. New trustees are inducted into the organisation upon appointment. This includes agreeing to a Trustees Code of Conduct alongside an introduction to staff and projects, financial information and strategic and business plans.

SPAEDA complies with all relevant equality-based legislation including: The Equality Act 2010.

SPAEDA is committed to promoting equality of opportunity in all aspects of its work and will actively challenge discrimination in all its forms as an employer and a service provider. In promoting equality of opportunity, we will oppose all forms of discrimination, whether on the grounds of ethnicity, gender, sexuality, age, disability, religious or political beliefs or any other condition or requirement which may place a person or group at a disadvantage. We believe that everyone should expect to be treated fairly with respect and dignity, irrespective of who they are, whether they have one or more of the 'protected characteristics' shown above, and whatever their background.

In shaping our objectives for the year and planning our activities, the trustees have complied with their duty in section 17(5) of the 2011 Charities Act to have due regard to the Charity Commission's guidance on public benefit, including the guidance on public benefit and fee charging.

Reference and administrative details.

Reference and administrative information about the charity and its advisers is set out on page one of the Annual Accounts.

A reduced core team supported by freelance project coordinators has given us flexibility and brought new skills and expertise. This slim structure was augmented by investing in an apprenticeship to develop capacity and skills for our marketing and communications.

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Trustees' Report

The trustees met for Board meetings in August, October, January and March 2020 /2021. An AGM was held in January 2021 followed by a series of 2-hour online sessions over the next three weeks for our Away Day. In this period one member left the board, and a recruitment plan is being put in place to attract new Trustees.

Thank you to our partners, funders and supporters

We are enormously grateful to our funders and partners Somerset County Council; Sound Foundation Somerset, The Quantock Hills Area of Outstanding Natural Beauty and The Quantocks Landscape Partnership Fund; Studio republic, GLADE, Hestercombe, The Real Ideas Organisation; Arts Council England and the National Lottery; to the schools that have informed our work; to all those that have donated this financial year, in particular to our donors the Wambrook Spinning Club and Wick Farm and to the artists who continue to bring high quality arts participation to our training and projects for the benefit of children and young people in and beyond Somerset.

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Statement of Trustees' Responsibilities

The trustees (who are also the directors of Somerset Partnership Arts Education Agency for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The annual report was approved by the trustees of the charity on 22 November 2021 and signed on its behalf by:

.....
Sarah Dawes
Trustee

Somerset Partnership Arts Education Agency

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Independent Examiner's Report to the trustees of Somerset Partnership Arts Education Agency

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2021 which are set out on pages 16 to 31.

Respective responsibilities of trustees and examiner

As the charity's trustees of Somerset Partnership Arts Education Agency (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of Somerset Partnership Arts Education Agency are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Somerset Partnership Arts Education Agency as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Charlotte Gibbs BFP ACA

Wortham Jaques Limited - Chartered Accountants and Business Advisors

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17 December 2021

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**Statement of Financial Activities for the Year Ended 31 March 2021
(Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)**

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £
Income and Endowments from:				
Donations and legacies	3	1,790	34,437	36,227
Charitable activities	4	10,148	33,232	43,380
Investment income	5	2	-	2
Other income		1	-	1
Total income		<u>11,941</u>	<u>67,669</u>	<u>79,610</u>
Expenditure on:				
Charitable activities	6	<u>(15,601)</u>	<u>(61,203)</u>	<u>(76,804)</u>
Total expenditure		<u>(15,601)</u>	<u>(61,203)</u>	<u>(76,804)</u>
Net (expenditure)/income		(3,660)	6,466	2,806
Transfers between funds		<u>4,335</u>	<u>(4,335)</u>	-
Net movement in funds		675	2,131	2,806
Reconciliation of funds				
Total funds brought forward		<u>25,667</u>	<u>3,000</u>	<u>28,667</u>
Total funds carried forward	18	<u><u>26,342</u></u>	<u><u>5,131</u></u>	<u><u>31,473</u></u>

The notes on pages 19 to 31 form an integral part of these financial statements.

Somerset Partnership Arts Education Agency

known as SPAEDA

Statement of Financial Activities for the Year Ended 31 March 2021 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2020 £
Income and Endowments from:				
Donations and legacies	3	1,957	22,978	24,935
Charitable activities	4	33,448	28,475	61,923
Investment income	5	4	-	4
Total income		<u>35,409</u>	<u>51,453</u>	<u>86,862</u>
Expenditure on:				
Charitable activities	6	<u>(38,981)</u>	<u>(37,384)</u>	<u>(76,365)</u>
Total expenditure		<u>(38,981)</u>	<u>(37,384)</u>	<u>(76,365)</u>
Net (expenditure)/income		(3,572)	14,069	10,497
Transfers between funds		<u>15,063</u>	<u>(15,063)</u>	<u>-</u>
Net movement in funds		11,491	(994)	10,497
Reconciliation of funds				
Total funds brought forward		<u>14,176</u>	<u>3,994</u>	<u>18,170</u>
Total funds carried forward	18	<u><u>25,667</u></u>	<u><u>3,000</u></u>	<u><u>28,667</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2021 and 2020 are shown in note 18.

The notes on pages 19 to 31 form an integral part of these financial statements.

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(Registration number: 04043022)
Balance Sheet as at 31 March 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	13	912	665
Current assets			
Debtors	14	5,132	4,145
Cash at bank and in hand	15	32,952	29,553
		38,084	33,698
Creditors: Amounts falling due within one year	16	(7,523)	(5,696)
Net current assets		30,561	28,002
Net assets		31,473	28,667
Funds of the charity:			
Restricted income funds			
Restricted funds		5,131	3,000
Unrestricted income funds			
Unrestricted funds		26,342	25,667
Total funds	18	31,473	28,667

For the financial year ending 31 March 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 16 to 31 were approved by the trustees, and authorised for issue on 22 November 2021 and signed on their behalf by:

.....
Sarah Dawes
Trustee

The notes on pages 19 to 31 form an integral part of these financial statements.

Somerset Partnership Arts Education Agency

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Notes to the Financial Statements for the Year Ended 31 March 2021

1 Charity status

The charity is limited by guarantee, incorporated in England and Wales, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

Hestercombe Gardens
Cheddon Fitzpaine
Taunton
Somerset
TA2 8LQ

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

Somerset Partnership Arts Education Agency meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Somerset Partnership Arts Education Agency

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Notes to the Financial Statements for the Year Ended 31 March 2021

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

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Notes to the Financial Statements for the Year Ended 31 March 2021

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £30.00 or more are initially recorded at cost.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Computer equipment	25% reducing balance
Office equipment	15% reducing balance

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Somerset Partnership Arts Education Agency

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Notes to the Financial Statements for the Year Ended 31 March 2021

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

Financial instruments

Classification

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

Recognition and measurement

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

Somerset Partnership Arts Education Agency

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Notes to the Financial Statements for the Year Ended 31 March 2021

3 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total funds £
Donations and legacies;			
Donations from individuals	166	-	166
Grants, including capital grants;			
Government grants	1,624	34,437	36,061
Total for 2021	1,790	34,437	36,227
Total for 2020	1,957	22,978	24,935

4 Income from charitable activities

	Unrestricted funds Designated £	Unrestricted funds General £	Restricted funds £	Total funds £
Activities for Children and Young People	-	8,773	2,333	11,106
Consultancy for Arts and Culture	-	220	30,899	31,119
Training and CPD	-	1,155	-	1,155
Total for 2021	-	10,148	33,232	43,380
Total for 2020	23,228	10,220	28,475	61,923

5 Investment income

	Unrestricted funds General £	Total funds £
Interest receivable and similar income;		
Interest receivable on bank deposits	2	2
Total for 2021	2	2
Total for 2020	4	4

Somerset Partnership Arts Education Agency

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Notes to the Financial Statements for the Year Ended 31 March 2021

6 Expenditure on charitable activities

	Note	Unrestricted funds		Restricted funds	Total 2021	Total 2020
		Designated	General	funds	£	£
		£	£	£		
Activities for Children and Young People		3,000	2,813	2,202	8,015	26,255
Consultancy for Arts and Culture		-	714	6,904	7,618	9,357
Training and CPD		-	1,008	12,920	13,928	4,102
Staff costs		-	2,801	27,918	30,719	27,076
Allocated support costs	7	-	2,949	11,259	14,208	6,671
Governance costs	7	-	2,316	-	2,316	2,904
		<u>3,000</u>	<u>12,601</u>	<u>61,203</u>	<u>76,804</u>	<u>76,365</u>
			Activity undertaken directly	Activity support costs	2021	2020
			£	£	£	£
Activities for Children and Young People			8,014	8,512	16,526	36,215
Consultancy for Arts and Culture			25,278	9,899	35,177	31,083
Training and CPD			13,927	8,857	22,784	6,163
Governance			<u>2,316</u>	<u>-</u>	<u>2,316</u>	<u>2,904</u>
			<u>49,535</u>	<u>27,268</u>	<u>76,803</u>	<u>76,365</u>

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Notes to the Financial Statements for the Year Ended 31 March 2021

7 Analysis of governance and support costs

Support costs allocated to charitable activities

		Finance costs £	Information technology £	Staff costs £	Administration costs £	Premises costs including depreciation £	Other support costs £	Total 2021 £	Total 2020 £
	Basis of allocation								
Activities for Children and Young People	A	47	818	4,353	567	2,606	123	8,514	2,061
Consultancy for Arts and Culture	A	62	1,090	4,353	755	3,472	163	9,895	2,548
Training and CPD	A	47	818	4,354	911	2,606	123	8,859	2,061
		<u>156</u>	<u>2,726</u>	<u>13,060</u>	<u>2,233</u>	<u>8,684</u>	<u>409</u>	<u>27,268</u>	<u>6,670</u>

Basis of allocation

Reference	Method of allocation
A	Estimated proportion of resources used

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Notes to the Financial Statements for the Year Ended 31 March 2021

Governance costs

	Unrestricted funds General £	Total funds £
Independent examiner fees		
Examination of the financial statements	2,316	2,316
Total for 2021	2,316	2,316
Total for 2020	2,904	2,904

8 Net incoming/outgoing resources

Net incoming resources for the year include:

	2021 £	2020 £
Other non-audit services	2,316	2,604
Depreciation of fixed assets	139	178

9 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

10 Staff costs

The aggregate payroll costs were as follows:

	2021 £	2020 £
Staff costs during the year were:		
Wages and salaries	30,188	26,756
Pension costs	531	320
	30,719	27,076

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Notes to the Financial Statements for the Year Ended 31 March 2021

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

	2021	2020
	No	No
Average number of persons employed	<u>2</u>	<u>2</u>

No employee received emoluments of more than £60,000 during the year.

11 Independent examiner's remuneration

	2021	2020
	£	£
Examination of the financial statements	<u>2,316</u>	<u>2,904</u>

Somerset Partnership Arts Education Agency

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Notes to the Financial Statements for the Year Ended 31 March 2021

12 Taxation

The charity is a registered charity and is therefore exempt from taxation.

13 Tangible fixed assets

	Furniture and equipment £	Computer equipment £	Total £
Cost			
At 1 April 2020	1,891	8,953	10,844
Additions	385	-	385
At 31 March 2021	2,276	8,953	11,229
Depreciation			
At 1 April 2020	1,615	8,564	10,179
Charge for the year	138	-	138
At 31 March 2021	1,753	8,564	10,317
Net book value			
At 31 March 2021	523	389	912
At 31 March 2020	276	389	665

14 Debtors

	2021 £	2020 £
Trade debtors	717	3,273
Prepayments	341	241
Accrued income	3,444	-
Other debtors	630	631
	5,132	4,145

15 Cash and cash equivalents

	2021 £	2020 £
Cash on hand	-	208
Cash at bank	32,952	29,345
	32,952	29,553

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Notes to the Financial Statements for the Year Ended 31 March 2021

16 Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	2,993	2,696
Other taxation and social security	1,851	1
Other creditors	363	327
Accruals	2,316	2,672
	<u>7,523</u>	<u>5,696</u>
		2020 £
Deferred income at 1 April 2020		1,961
Amounts released from previous periods		<u>(1,961)</u>
Deferred income at year end		<u>-</u>

17 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £531 (2020 - £320).

Somerset Partnership Arts Education Agency

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Notes to the Financial Statements for the Year Ended 31 March 2021

18 Funds

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2021 £
Unrestricted funds					
<i>General</i>					
Unrestricted funds	3,664	11,941	(12,601)	4,335	7,339
<i>Designated</i>					
Catalyst Evolve	22,003	-	(3,000)	-	19,003
Total unrestricted funds	<u>25,667</u>	<u>11,941</u>	<u>(15,601)</u>	<u>4,335</u>	<u>26,342</u>
Restricted funds					
Give it a go - pilot	3,000	-	-	-	3,000
Somerset Sound Foundation	-	30,899	(24,564)	(4,335)	2,000
All Weather Art Club	-	2,333	(2,202)	-	131
Evolve Engage Inspire	-	34,437	(34,437)	-	-
	<u>3,000</u>	<u>67,669</u>	<u>(61,203)</u>	<u>(4,335)</u>	<u>5,131</u>
Total funds	<u>28,667</u>	<u>79,610</u>	<u>(76,804)</u>	<u>-</u>	<u>31,473</u>
	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2020 £
Unrestricted funds					
<i>General</i>					
Unrestricted income fund	14,176	12,181	(22,693)	-	3,664
<i>Designated</i>					
Catalyst Evolve	-	23,228	(16,288)	15,063	22,003
Total unrestricted funds	<u>14,176</u>	<u>35,409</u>	<u>(38,981)</u>	<u>15,063</u>	<u>25,667</u>
Restricted					
Give it a Go - Pilot	3,000	-	-	-	3,000
Sound Foundation Somerset	-	28,475	(28,475)	-	-
Catalyst Evolve	994	22,978	(8,909)	(15,063)	-
Total restricted funds	<u>3,994</u>	<u>51,453</u>	<u>(37,384)</u>	<u>(15,063)</u>	<u>3,000</u>
Total funds	<u>18,170</u>	<u>86,862</u>	<u>(76,365)</u>	<u>-</u>	<u>28,667</u>

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Notes to the Financial Statements for the Year Ended 31 March 2021

The specific purposes for which the funds are to be applied are as follows:

Give it a go funds were designed to increase access to the arts and meet the needs of disadvantaged young people, giving them opportunities to try new creative experiences. The programme has now ended and this year, the fund is carried over pending consultation with funders and beneficiaries.

Sound Foundation Somerset Arts Council funded programme. We are a partner with Somerset's Music Education Hub, Sound Foundation Somerset. Through our communications and audience development activity we help raise the visibility of the hub and disseminate good practice and resources with Somerset Schools and music leaders. This year we have expanded our training and advocacy role to promote creative education and career progression for children and young people.

All Weather Art Club - description o/s

Evolve, engage, inspire - description o/s

Catalyst Evolve match funding from Arts Council England has helped us to develop organisational resilience while simultaneously training and resourcing school communities. The programme has provided models for individual giving, sponsorship, grant funding and philanthropy to fund and grow creative programmes. Thanks to the fundraising efforts of local communities, our staff, volunteers and supporters, 13 school communities, 9 creative practitioners and 4 cultural organisations have benefitted from this partnership model to date.

The transfer of funds totalling £4,335 from Sound Foundation Somerset restricted fund to unrestricted funds represents the project's agreed contribution to overhead costs and management charge.

19 Analysis of net assets between funds

	Unrestricted		Restricted	Total funds
	General	Designated		
	£	£	£	£
2019				
Tangible fixed assets	912	-	-	912
Current assets	13,950	19,003	5,131	38,084
Current liabilities	(7,523)	-	-	(7,523)
Total net assets	7,339	19,003	5,131	31,473
	Unrestricted			Total funds at
	General	Designated	Restricted	31 March 2020
	£	£	£	£
2018				
Tangible fixed assets	665	-	-	665
Current assets	27,034	3,664	3,000	33,698
Current liabilities	(5,696)	-	-	(5,696)
Total net assets	22,003	3,664	3,000	28,667