



# Annual Accounts

*for the year to the 31st March 2024*

*Registered Charity Number: 1083175*

## **Trustees**

Lionel Shields (*Chairman*)  
Elise Goldstone (*Treasurer*)  
Rosemary Martin (*Secretary*)  
Miriam Crundwell (*Membership Secretary*)  
Jan Dixon (*Groups*)  
Chris Jarman (*Events Team*)  
David Perry (*Tonbridge u3a Journal*)  
Margaret Pavlidis (*Travel Team*)  
David Bell (*IT*)  
David Johnson (*Publicity*)  
Melanie Battell (*Additional Member*)

## **Bankers**

Lloyds TSB,  
58 Mount Pleasant Road, Tunbridge Wells TN1 1RP

## **Independent Examiner**

Mr D Murray



## Trustee's Report

Tonbridge u3a is a non-profit making charity registered by the Charity Commission as a private association run solely for the benefit of its members. It is affiliated to the Third Age Trust, a central organisation that gives assistance and advice, facilitates insurance and develops the interests of u3as throughout the country. Tonbridge u3a is autonomous, regulated by a self perpetuating board of trustees. At the end of the year the membership totalled 1232.

Tonbridge u3a is financed by membership fees that have been calculated to cover general and administrative costs and provide a small surplus to meet the requirements of the Charity Commissioners. Gift Aid is collected from HMRC on behalf of its taxpaying members. The accounts are examined by an Independent Examiner and are reported annually to the Commission.

Tonbridge u3a's organisation provides a Public Benefit by informing and servicing its members in several different ways. In normal years, a lecturer is hired for one meeting in each month in a hall of sufficient size to accommodate all wishing to attend, this years meeting have been held on Zoom and at The Angel Centre. There are approximately 100 interest groups and in normal years, organising over 70 events each month. Generally groups meet monthly, usually in a home, to share interests, to develop skills, and to be entertained, but this year these meetings have, sometimes, had to be cancelled due to the pandemic. Each group is self-funding, and makes charges as appropriate to cover direct costs. A journal is distributed monthly to all members, either by post, hand delivery, or by e-mail, giving full details of all events. Additional events, together with a Theatre Group, organised centrally are open to all u3a members in a normal year.

The Management Committee of up to twelve trustees meets every month. Each trustee reports on one area of responsibility. Minutes are kept. As last year, Trustees are unpaid apart from the reasonable expenses incurred in the course of their Committee



work, and reimbursement for food, drink etc purchased for centrally – organised events. There are no transactions with Related parties (last year: None).

### **Risks**

Tonbridge u3a has public liability insurance, but members are advised to accept responsibility for their own insurance. The insurers may extend third party liability cover to guests, but they reserve the right not to do so. The Trustees consider the charity to be Going Concern and that there is sufficient working capital to cover all risks that the Charity may encounter.

Our reserves at the end of the year were £45,689 which equates to 27 months of expenditure (last year: 29 months). This is higher than our policy of 3-6 months.

### **Bank Accounts**

Two Lloyds Bank Accounts are used: a Current Account and a Standing Order Account.

A Travel Team plans and administers monthly coach outings and occasional continental holidays. This year, a holiday was organised to Norfolk and there were some 'day out' outings. The Travel Team use a separate account at Lloyds Bank, which is examined separately and subsequently incorporated in the overall u3a accounts.



# Independent Examiner's Report to the Trustees of Tonbridge u3a

## Respective Responsibilities of the Trustees and examiner

The charity's trustees are responsible for the preparation of the accounts for the year ended 31<sup>st</sup> March 2024 as set out in pages 4 and 5. The charity's trustees consider that an audit is not required under Section 144 of the Charities Act 2011 (the 'Charities Act') and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act
- Follow the procedures laid down in the general Directions given by the Charity Commission under Section 145(5)(b) of the Charities Act, and to
- State whether particular matters have come to my attention.

## Basis of Independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission under Section 145(5)(b) of the Act. The examination includes a review of the accounting records kept by the u3a and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

## Independent examiner's statement

In connection with my examination, no matter has come to my attention.

1. Which gives me reasonable cause to believe that in any material respect the requirements:
  - To keep accounting records in accordance with section 130 of the Act, and
  - To prepare accounts which accord with the accounting records and comply with the requirements of the Act and Regulations have not been met, or
2. To which, in my opinion, attention should be drawn, in order to enable a proper understanding of the accounts be reached.

Signed:



Date:

10/5/24.

Name:

David Murray.



# Tonbridge U3A

Statement of Activities on the Accounts for the current year to 31st March 2024

	2023/4 Receipts £	Advance Receipts £	2023/4 Payments £	Adv or o/s Payments £	2023/4 Balance £	2022/3 Balance £
<b>General Funds</b>						
Subscriptions	17,947				17,947	18,183
Gift Aid from HMRC	2,539				2,539	2,502
Interest & Donations						
Affiliation Fee			4,872		-4,872	-4,904
Third Age Trust Newsletters etc.			3,179	76	-3,179	-2,928
Meetings			2,867	933	-2,867	-2,160
Newsletter printing			4,607	-225	-4,607	-3,646
Newsletter postage			1,299	-79	-1,299	-1,671
Committee Expenses			515		-515	-661
Study Days (net)			119		-119	
Website & other IT			569		-569	-205
Organisers' lunches			1,260		-1,260	-629
Bank charges			9		-9	
Beacon			1,230		-1,230	-1,216
2024/5 events						
<b>SUB-TOTAL</b>	<b>20,486</b>		<b>20,526</b>	<b>705</b>	<b>-39</b>	<b>2,665</b>
<b>Social activities</b>						
<b>Central events</b>						
2023/4						345
Barn Dance	368		806		-438	
Quiz Night	395		146		249	
Christmas - Alice			69		-69	
2024/5						
	763		1,020		-257	345
<b>Theatre group</b>						
2023/4						-76
Aspects of Love	250		250			
Operation Mincemeat	590		590			
Sound of Music	2,880		2,834		46	
The Great Gatsby	1,232		1,232			
Moulin Rouge	1,350		1,350			
Hamnet	990		990			
Witness for the Prosecution	700		700			
Madam Butterfly	810		845		-35	
Drop the Dead Donkey (12/6/24)				455		
	8,802		8,791	455	11	-76
<b>Travel Team</b>						
2023/4						415
West Park	1,185		985		200	
Cambridge	1,405		1,111		293	
Wallonia	2,951		2,844		107	
Saville Gardens	2,826		2,597		229	
Greenwich	2,006		2,041		-35	
Nymans	872		720		152	
The Rodings	2,943		2,996		-53	
Winchester	1,008		825		183	
Betteshanger	2,342		2,194		148	
St Albans	1,458		1,211		247	
Sundry exp			91		-91	
Wimbledon Tennis (04/11/24)		2,816		1,188		
Stratford Saye (05/09/24)				150		
	18,995	2,816	17,615	1,338	1,380	415
<b>Other groups</b>						
Industrial Heritage	1,234		450		784	
Pickleball	1,103		1,250		-147	
Mahjong	56		56			
	2,393		1,756		637	
<b>SUB-TOTAL</b>	<b>30,953</b>	<b>2,816</b>	<b>29,182</b>	<b>1,793</b>	<b>1,770</b>	<b>684</b>
<b>OVERALL TOTAL</b>	<b>51,439</b>	<b>2,816</b>	<b>49,708</b>	<b>2,498</b>	<b>1,731</b>	<b>3,349</b>



Balance Sheet to 31st March 2024

		31st March 2023
<b>Current Assets</b>		
Bank Accounts		
Lloyds	36,264	26,936
Standing Orders A/c	5,121	76
Travel Team	5,470	933
Cash in Hand	-	225
Industrial Heritage	64	79
<b>Assets</b>	<b>46,919</b>	<b>27,641</b>
Plus: Debtors (see below)	1,761	1,570
Less: Creditors (see below)	2,991	126
	<b>45,689</b>	<b>29,085</b>
<b>Represented by:</b>		
General Funds, brought forward	44,657	41,308
Movement in year	1,032	3,349
<b>General Funds, carried forward</b>	<b>45,689</b>	<b>44,657</b>
<b>Debtors</b>		
<i>Payments in advance</i>		
Hall Hire (Apr - Nov 24)	933	
Travel Team:		100
Stratford Saye	150	
<i>Theatre Group:</i>		
The Great Gatsby		
Operation Mincemeat		880
Drop the dead donkey	455	590
Third Age Matters	76	
Pickleball	147	
	1,761	1,570
<b>Creditors</b>		
<i>Receipts in advance</i>		
Travel Team:		106
Wimbledon	1,628	
Industrial & Engineering History	784	
<b>Sub-total</b>	<b>2,412</b>	<b>106</b>
<i>Outstanding payments</i>		
Travel Team		
Unpresented cheques	275	20
Newsletter postage	79	
Journal Printing	225	
<b>Total Creditors</b>	<b>2,991</b>	<b>106</b>
		1,188

Signed on behalf of the Tonbridge U3A

Lionel Shields (Chairman) .....

Date: .....

Elise Goldstone (Hon Treasurer) .....

Date: 12/05/24