



## **Kings Church Centre Norwich**

(A charitable company limited by guarantee)

Registered Company No: 3986517

Registered Charity No: 1083049

## **Consolidated Financial Statements**

For the year ended 31st October 2020

**KINGS CHURCH CENTRE NORWICH**

**FOR THE YEAR ENDED 31 OCTOBER 2020**

**CONTENTS**

	<b><u>Page</u></b>
Charity Information	1
Report of the Trustees	2 to 15
Report of the Auditors	16
Consolidated Statement of Financial Activities	17
Consolidated & Charity Balance Sheets	18
Consolidated Statement of Cashflow	19
Notes to the Consolidated Financial Statements	20 to 34

**KINGS CHURCH CENTRE NORWICH**

**FOR THE YEAR ENDED 31 OCTOBER 2020**

**CHARITY INFORMATION**

<b>REGISTERED COMPANY NO.</b>	3986517
<b>REGISTERED CHARITY NO.</b>	1083049
<b>REGISTERED OFFICE</b>	The King's Centre King Street Norwich NR1 1PH
<b>TRUSTEES/DIRECTORS</b>	T Foster S Jones (appointed 18/11/2020) K Magee I Nelson J Pereira D Pull K Vinson
<b>SECRETARY</b>	K Vinson
<b>OTHER KEY MANAGEMENT AND PERSONNEL:</b>	
<b>LEADERSHIP OF CHURCH &amp; COMPANY MEMBERS</b>	T Skipper - Elder G Hope - Elder M Tutt - Elder A Hopley - Elder S Jones - Elder S Oldfield - Elder (resigned 03/12/2020) P Hatton - Elder S Hope - Elder
<b>CHIEF EXECUTIVE OFFICER</b>	T Skipper
<b>CENTRE MANAGER</b>	A Hopley
<b>AUDITORS</b>	MA Partners Audit LLP 7 The Close Norwich NR1 4DJ

## **KINGS CHURCH CENTRE NORWICH**

### **FOR THE YEAR ENDED 31 OCTOBER 2020**

#### **REPORT OF THE TRUSTEES**

The Trustees, who are also directors of the Charity, are pleased to present their annual report together with the consolidated financial statements of the Charity, also known as King's Community Church, and its subsidiary for the year ended 31st October 2020. The Trustees confirm that the annual report and consolidated financial statements of the Charity comply with current statutory requirements, the requirements of the Charity's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) as amended by a subsequent update.

Since the Charity qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

#### **Structure, governance and management**

##### ***Governing Document***

The Charity is a charitable company limited by guarantee and has no share capital. The liability of each member is limited to £10. At the year end there were 8 members (2019: 8). It is governed by a Memorandum and Articles of Association which were last amended on 13th October 2000. The legal and administrative information set out on page 1 forms part of this report.

##### ***Trading Subsidiary***

The Charity has a wholly owned subsidiary, King's Church Centre Facilities Norwich Ltd, the activities of which include King's Conferencing and King's Coffee. All of the profits generated by the subsidiary and not required for day to day operations are Gift Aided to the Charity.

##### ***Recruitment and appointment of Trustees***

The Trustees, who are also Directors of the Charity for Companies Act purposes, meet regularly and are elected by the existing Board of Trustees and appointed by majority vote. The Board of Trustees seeks to ensure that the skills of the Trustees are appropriately matched to meet the needs of the Charity. Under the requirements of the Articles of Association, one third of the Trustees retire by rotation each year and if appropriate offer themselves for re-election. A full list of trustees can be found on page 1.

##### ***Trustee induction and training***

All existing Trustees are familiar with the practical work of the Charity and with their responsibilities as Trustees and Directors. New Trustees would be appointed from the pool of people who are already familiar with the practical work of the Charity. New Trustees are also given training and reference material with regard to their responsibilities as Trustees and Directors.

##### ***Organisational structure***

The Board of Trustees is supported by separate teams for the various divisions of the Charity all of which are accountable to the Board of Trustees. The teams meet regularly and deal with the day to day management and running of the Charity. The Elders have responsibility for the spiritual direction of the Charity.

##### ***Risk Management***

The Trustees have examined the major business and operational risks which the Charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps have been taken to lessen these risks. The procedures are periodically reviewed to ensure they continue to meet the needs of the Charity.

##### ***Objectives and activities***

The principal activity of the Charity is the advancement of the Christian faith through worship and work within the local community. These objectives are carried out via the Charity and its trading subsidiary.

## KINGS CHURCH CENTRE NORWICH

### FOR THE YEAR ENDED 31 OCTOBER 2020

### REPORT OF THE TRUSTEES (CONTINUED)

#### **Community Projects**

Part of the core vision for King's Community Church – stemming from our Christian faith – is to 'empower the poor' and to 'foster the fringe'. In essence, our community activities are always aimed at providing for those in practical or emotional poverty and looking to build community and friendships for those who are isolated and lonely.

#### ***King's Care & our COVID-19 response***

King's Care is a drop-in service for homeless and vulnerable people in Norwich providing a two-course hot meal, laundry facilities and showers. We run each afternoon with a team of 7 - 10 volunteers who offer friendship and support to anyone attending.

The project has run at the King's Centre since 2002. It helps those attending to achieve their potential by meeting some of their practical needs and building them into a network of strong positive friendships around the project and the church.

Up until March 2020, we have continued to provide excellent hospitality to an average of 70 guests each Sunday afternoon. Many of these guests are experiencing homelessness or challenges with permanent housing due to debt, addiction, family breakdown and mental health problems.

Following the outbreak of COVID-19 and the national lockdown, King's had to close our afternoon drop in service. We met with local hostels and Norwich City Council to decide how King's could best support those in the hostel system and those housed in emergency accommodation throughout the lockdown.



King's provided complete meal packs for any hostel resident who was required to self-isolate due to COVID or underlying health reasons and therefore didn't have access to cooking facilities. Over the lockdown period, King's provided 1,525 individual meals to hostel residents.

*'The provision we have in place has been fantastic and has helped my vulnerable guys to self-isolate which they would not have done without these in place.'* - Hostel manager

*'I just wanted to let you know that the customer who received a food pack today was absolutely over the moon and sends his utmost thanks you all. He was thrilled with the food choices made for him and said it was just wonderful to receive a much needed, thoughtful donation, which has taken away a huge chunk of the worry for him about getting food. I would like to say a huge thank you from our organisation too – it's so heart-warming to see the difference these wonderful acts of kindness make to our most vulnerable people.'* - Hostel manager

In addition to food provision into hostels, King's also offered a laundry service to those in emergency accommodation who had no access to laundry facilities. Three times a week laundry was collected from residents, laundered by volunteers, and delivered back. This service ran for 2 months of the lockdown.

## **KINGS CHURCH CENTRE NORWICH**

### **FOR THE YEAR ENDED 31 OCTOBER 2020**

#### **REPORT OF THE TRUSTEES (CONTINUED)**

### ***Baby & Toddlers & Covid-19 response***

On a Wednesday and Thursday morning during term time King's offers a toddler group for parents in the surrounding area. We currently have a waiting list for spaces on both days and have 20 - 25 parents attend each morning with one or more children.

Children come in at all different stages of development - some of them are ready to interact and join in with the various activities and some are not, however by the time they leave they will all sit down at circle time for stories and songs. Some are so confident they will leave their parents at circle time and take part with others.



A mum once told us '*You're the most multicultural toddler group I've seen in Norwich*'. Several of our regular families have come to Norwich from India, as their husbands are here for work. Wanting to meet people and find activities for themselves and their children, they especially value the friendship found at Toddlers.

In March 2020, the toddlers groups needed to close due to the national lockdown. The team recognised the need to continue to connect with the parents and children so launched 'Baby and Toddlers at Home' an online platform for sharing information and activities for home. This was supplemented by twice-weekly Zoom meetings for parents, toddlers & team, which included song time, craft and story time.

Once lockdown ceased, King's Toddlers was given a £500 grant from Norfolk County Council to enable the group to reconfigure and provide a COVID safe environment for the families. The group re-started with this new set up in October '20.

### ***Community Group***

The Thursday Community group was set up for those who regularly attend King's Care and would appreciate a friendly, fun and safe place to come and relax. This is particularly valued by those who are isolated and lonely due to mental health or old age. Around 10 - 12 people gather each Thursday afternoon.

A small team of volunteers run the group where people can share a hot drink, play games and relax. The group have also had trips out together including a boat trip to the Broads and Christmas lunch together. The group has supported a small local charity that regenerates church grounds & gardens and has gardened together in St Peter Parmentergate, which is across the road from The King's Centre.

Due to the vulnerable nature of many of the attendees, the group stopped at the beginning of lockdown and re-started in October when suitable safety measures were put in place. Contact during lockdown was maintained via telephone calls and one to one visits.

## **KINGS CHURCH CENTRE NORWICH**

**FOR THE YEAR ENDED 31 OCTOBER 2020**

### **REPORT OF THE TRUSTEES (CONTINUED)**

#### ***King's Money Advice ("KMA")***



KMA is our free personal debt advice service in partnership with Community Money Advice ([communitymoneyadvice.com](http://communitymoneyadvice.com)) and was 8 years old in June 2020.

We offer appointments at accessible venues to those most in need of our support: The King's Centre in the City Centre, the King's Venue in the Mile Cross estate, and The Baseline Centre in the Earlham estate. Clients have come to us via Baseline, Hebron House, the internet and a number this year have come through the recommendation of people we have already helped.

Due to the retirement at the end of 2020 of the manager of KMA and a gradual reduction in the team of volunteers, it was decided KMA would be closed from the autumn 2020.

It is the hope of the team that alternative support for those with financial difficulties will be offered in the future through King's - especially in the light of the financial crisis triggered by COVID-19.

#### ***King's Lounge***

King's Lounge has been running for over 13 years and aims to provide the elderly with a meal in a relaxed, friendly environment and the opportunity to meet and make new friends.

We serve a lovely 2 course lunch & drinks to around 50 older people each Monday at the King's Centre. The majority of guests at the lounge are not members of the church and live alone.

In January 2020 it was decided that King's Lounge would be paused while decisions were made about the future of the project and team - many of whom are elderly so needing new team to come on board.



COVID-19 then arrived and since lockdown the group has not restarted. Many of those who attended on a Monday continue to use King's Coffee Shop as a place to meet friends and have a meal



## **KINGS CHURCH CENTRE NORWICH**

### **FOR THE YEAR ENDED 31 OCTOBER 2020**

#### **REPORT OF THE TRUSTEES (CONTINUED)**

##### ***Syrian Refugee Families***

Since 2017, King's has supported the work of Norfolk County Council as it welcomes Syrian families to Norwich as part of the government Syrian Vulnerable Persons Resettlement Scheme.

In January 2020, we welcomed the last cohort of this programme to Norwich consisting of 8 families including 16 adults and 14 children.



King's provided food boxes, towels, hygiene packs for all the families and toys for the children on arrival and hosted the welcome days run by the council.

The Syrian Vulnerable Persons Resettlement Scheme has now concluded with the local government continuing to offer support for families from many different countries as they resettle in Norwich.

##### ***The King's Venue***



King's Community Church has been leasing the council premises which accommodate The King's Venue since 2011 with a passion and vision to build relationships and offer support to local residents in the Mile Cross area. Low self-esteem and lack of confidence are challenges we aim to address as well as improving well-being, addressing isolation and loneliness, and empowering individuals through running a variety of groups and activities throughout the week to positively impact the community, run by volunteers many of whom are local. The activities

are free of charge, with donations received if offered, so that finances do not prevent people attending. The 5-year grant from The Big Lottery, together with some match funding from King's has helped run these activities as well as allowing investment in equipment and resources to ensure sustainability.

This year we have continued to run the existing groups and adapted in different ways when Covid-19 arrived. In the first 6 months of this year, before Covid-19, we connected with 258 adults and children who attended the groups and 287 people if you include team and often team are learning, developing and being empowered through their volunteering so it is important to acknowledge this.

Since Covid-19 we have been in contact with 166 adults and children including team.

A development that has had a big impact on the running of the Venue is the employment of an Administrative Assistant, offering assistance to groups and the general running of the Venue as well as increasing our social media presence. The impact has been so significant project funds have been ring fenced to enable employment until at least the end of the Lottery funding.

Throughout this year we have been encouraged by the way our reputation has grown in the area. A number of agencies have wanted to meet up because of our good standing in the community or because of the good things they have heard of what we are doing, ranging from a Council Community Focus Officer to the CEO of YMCA.



## **KINGS CHURCH CENTRE NORWICH**

### **FOR THE YEAR ENDED 31 OCTOBER 2020**

#### **REPORT OF THE TRUSTEES (CONTINUED)**

##### ***Cuppa & Catch Up***

A Monday morning drop in coffee morning where once a month a volunteer from Voluntary Norfolk offers a drop in of 'Help with Computers'.

Strong relationships of support have been established in this group. One lady from the community said she didn't know how she would have got through losing her husband to cancer without the support of the group.



When Covid-19 arrived we transitioned meeting together onto Zoom. This was particularly valued by those who live alone. In the initial weeks, much time was spent helping folk, often the older generation, get to grips with technology. They were then able to connect with family and other friends using the skills they had gained. We have lots of fun during these Zoom sessions, sharing experiences from the past, encouraging new hobbies and supporting each other.

During lockdown we added an extra time to connect into the week, 'Elevenes', on a Thursday as a week can feel like a long time during lockdown. When restrictions were eased we were able to offer bookable sessions in person at the Venue. The Venue had been adapted to be Covid-compliant and we prioritised taking bookings from those who did not find it easy to engage via Zoom. We moved the Zoom to a Tuesday so we were still connecting with those who did not want to come to the Venue. We had a number of weeks of this before restrictions meant we had to return solely to Zoom. During the second lockdown, we worked with the Site, extended the Cuppa Zoom idea and provided an opportunity each week day for people to connect. We called these sessions 'Lockdown Link Ups' and they provided an opportunity for different people to host the sessions.

##### ***Mile Cross Runners***

This weekly opportunity for women to gather and run together, at their own pace, has enabled women to not only improve their fitness but to build friendships expressed in the regular communication they have through the week. Covid-19 prevented the group meeting however they continue to support each other through regular messaging.

##### ***Mighty Oaks Parenting Support Group***

Mighty Oaks continued to support parents in the challenges of parenting. Following lockdown the group had to stop meeting. The reconfigured Venue was not able to accommodate the numbers of the group when we were allowed to start meeting again in person however the Norman Centre offered use of one of their rooms for free in support. Unfortunately we were unable to co-ordinate the logistics of meeting before a change of restrictions meant this group was unable to meet again.

## **KINGS CHURCH CENTRE NORWICH**

### **FOR THE YEAR ENDED 31 OCTOBER 2020**

#### **REPORT OF THE TRUSTEES (CONTINUED)**

##### ***Footsteps Friday***

This pre-school group, in the first 6 months, continued to gather parents, carers and their pre-schoolers for some fun, craft, stories and sharing of parenting tips. 123 adults and children attended during these 6 months with a 5-week period which saw a new parent/carers and child every week.

After Covid-19 arrived, we transitioned Footsteps Friday to a half hour Zoom session with a general catch up, story and song time. There has been low attendance of this however these sessions also had 3 new parents attend who were relatively new parents and really valued having some connection with other parents.



To support and maintain contact with our regular attendees we delivered fun activity bags during the summer.

Planning is also underway for launching in January a Footsteps Toy Library. Bags of toys, activities and a book have been put together to lend out each month to families giving them a variety of toys to play with as well as an opportunity for the Footsteps team to connect with them when they collect and return them.



##### ***FISH (Food & Fun in School Holidays)***

This initiative started last year working alongside Norwich Foodbank. Families, who would normally receive Free School Meals, were invited to attend a session with activities and a sit-down meal to enjoy as a family. There was a really successful Christmas party and families took home hampers with food donated by the Mile Cross Site church family.

When Covid-19 arrived, the FISH team were unable to organise sessions for the families to attend however, they delivered bags in May half term and then each week of the summer holidays with food, treats and activities to 20 families (68 adults and children). Doorstep conversations were really valuable and the FISH team had opportunities to offer additional help such as rubbish removal.

At the end of the summer, FISH joined with the charity ENYP who had recently launched their Pop up cinema project. Our FISH families were invited to an afternoon of smoothies, popcorn and movie. Some of the families told us it was the first time they had been out as a family that summer. It was a privilege that they trusted us to keep them safe.



October half term saw another delivery of food and activities.

##### ***King's Green Team***

A gardening team is being recruited to work on the beds just outside the Venue. We have had agreement from the council and our hope is to improve the wellbeing of the team as well as the appearance of the area.

##### ***The Big Lunch, Mile Cross Festival, Trick or Treat Pit Stop***

Due to Covid-19 all of these events, which are usually really well attended by the community, were unable to happen.

## **KINGS CHURCH CENTRE NORWICH**

### **FOR THE YEAR ENDED 31 OCTOBER 2020**

### **REPORT OF THE TRUSTEES (CONTINUED)**

#### **Conferencing & Coffee Shop**

On 23rd March 2020 both Conferencing and the Coffee Shop had to cease trading due to a national lockdown aimed at controlling the spread of Covid-19. Subsequently our activity focused on what we could do to maintain connections with our valued customers and clients whilst serving our local community.

During lockdown 1 the stock from both enterprises was used by the King's Community Projects Team to provide meal packs for self-isolated rough sleepers who had been housed by Norwich City Council in local hotels.

#### ***King's Coffee***



After four months of enforced closure, our COVID-19 Secure Coffee Shop reopened on 3rd August 2020 in line with the Government 'Eat Out To Help Out' scheme. Increased outdoor seating and excellent weather, alongside a new menu and Ice Cream Sundaes heralded the return of our regular customers and holidaymakers.

We celebrated the eased restrictions with a Bank Holiday Extravaganza and turned the main auditorium into a Coffee Shop extension in order to safely seat all the customers. Business steadily grew until we went into lockdown 2 on the 5th November 2020.

We were unable to continue our volunteer programme after lockdown 1, but our caring Coffee Shop Team Leader started regular Zoom meetings to keep staff and volunteers connected and many volunteers have come into the Coffee Shop when restrictions have allowed.

#### ***The King's Conference Centre***



The King's Centre is a quality conference venue in the centre of Norwich, which after a successful start to the year was forced to close. The building was fully risk assessed and controls established to ensure a COVID-19 Secure site in preparation for permitted future use.

In September 2020, we were pleased to open our doors for essential Key Worker Training, exams, educational activities, business meetings and community groups. Despite reduced numbers due to social distancing clients felt safe and important activities were enabled. We continue to keep in touch with and update the many organisations from Norwich, Norfolk and beyond, who would like to hold future events at The King's Centre.

#### ***King's Kitchen Launched - August 2020***



During lockdown 1, King's catering was able to assist with community projects.

Out of this work a Frozen Food line was developed. These meals proved very popular with our Coffee Shop customers and perfect for takeaway and delivery. When the customers were unable to come to us, we went and continue to go to them.



## **KINGS CHURCH CENTRE NORWICH**

### **FOR THE YEAR ENDED 31 OCTOBER 2020**

#### **REPORT OF THE TRUSTEES (CONTINUED)**

### **Children & Young People**

Our children and youth activities are run by volunteers, all of whom are DBS checked and supervised by leaders of the Charity.

#### ***King's Kids***

We provide kids work on Sundays for all children between 0-11 across all three sites, with approximately 90 children who we see regularly.



Due to Covid-19 reconfiguration our kids work took a dramatic turn in March of last year. We have switched to online meetings for an hour after the church broadcast. The kids meet in site specific groups, but we have now mixed all the ages together. We post out to all the kids a booklet for each term to help with their engagement. Some kids find it very difficult to do kids work over zoom so this also led to the decision to get booklets out to all kids in case we didn't see them on a zoom call.

We have also started an all-age meeting once a month on the church broadcast. This is to help families engage all together on a Sunday. We lead a story and activity that kids would be able to engage with at home.

At city centre we have still been meeting with school years 4-6 every other week over zoom. This is to help build relationships with them, to hear how their weeks are going and to pray together.

Normally each year we would take 8-11's to a weekend away, but this was cancelled this year. So, instead we did our own epic evening over zoom. We played games, did a leaders' challenge which resulted in a gunging and sang songs together.

Although this last year has been difficult, we have seen some really exciting things happening. It seems that zoom for some children has become a platform for them to really grow. We have seen a regular bunch of kids attend the meetings and it has given us the opportunity to be even more international with how we reach out to them and build friendships with them.

#### ***Radiate Youth***

'Radiate' is our youth work for 11-18 year old.

We run a dedicated youth programme at each of our Sunday locations, helping the young people to access the adult teaching programmes and focusing more on issues relevant to them.

We run a youth group every Friday night, combining a range of social activities with opportunities for the young people to explore how faith relates to their lives. A team of trained, volunteer youth leaders ensure the welfare and mentoring of young people.

Since March, like much of church life, we have moved onto zoom - enabling some of the young people to continue to connect with youth leaders and each other. We would usually take a good number of youth to the Newday Festival, but due to COVID-19 this was cancelled as an in-person event but there was an opportunity to gather online for some worship, teaching and fun. As we head into the New Year, we are exploring new ways we can connect with, encourage and serve the young people at King's.

## **KINGS CHURCH CENTRE NORWICH**

### **FOR THE YEAR ENDED 31 OCTOBER 2020**

#### **REPORT OF THE TRUSTEES (continued)**

##### **Financial review**

###### ***Overall***

The Charity has again been blessed by a good level of income which it has invested in both the fixed assets of the Charity, to ensure the longer term achievement of its objectives, as well as maintaining a high level of expenditure on Charitable activity during the year. Details of the primary sources of income can be seen in note 3 to the accounts.

Despite income falling dramatically as a result of the restricted activities of the Coffee Shop and Conferencing functions due to Covid-19, the Charity increased its grants and donations expenditure and through good stewardship and a reconfiguration of activities during the year, the Charity still had net income of £13,642. The Trustees' projections indicate the Charity should have sufficient funds to continue for the foreseeable future.

###### ***Fixed Assets***

A total of £4,165 (2019 : £13,984) has been expended in the year on the acquisition of functional fixed assets.

###### ***Reserves Policy***

The Trustees, having considered the potential risks facing the Charity and assessed the future plans, would wish to retain free reserves sufficient to meet at least three months expenditure, meeting all contractual obligations. Consideration is also given to holding sufficient reserves to cover authorised but not contracted for capital expenditure and cyclical maintenance. The Trustees consider that at this level of reserves together with insurance cover they would be able to continue current activities of the Charity.

At the year end it is calculated that the free reserves necessary to cover the above are £175,426 and at the year end free reserves were £195,715. The Trustees are satisfied with the level of reserves.

###### ***Investment policy and objectives***

In addition to retaining a prudent level of reserves as described above, each year most of the Charity's funds are to be spent in the short term and there are few funds available for long term investment. Funds not required for immediate use are placed on interest bearing short term deposit. In addition, £1 has been invested in the Charity's trading subsidiary company, Kings Church Centre Facilities Norwich Ltd. The Trustees aim to obtain a fair return from their investment in its subsidiary whilst benefiting from the protection afforded to the Charity's assets by trading through a separate limited company.

###### ***Acknowledgements***

The Charity relies on the generous hearts of individuals and the provision of the Lord to fund its activities. The Trustees are grateful to all those who have contributed time and finances throughout the year to enable the Charity's objects to be achieved. It is not practical to place a financial value on this, however the Charity would not be able to operate effectively without such continued support. In addition, the Trustees would like to particularly thank the following third parties who have provided grants or Donations:

Big Lottery - Reaching Communities  
Norfolk Community Foundation - Anglian Water Positive Difference Fund  
Virgin Money  
Tesco  
Norwich Food Bank  
Norfolk County Council

###### ***Public Benefit***

The Trustees confirm they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charitable company's aims and objectives and in planning future activities.

## **KINGS CHURCH CENTRE NORWICH**

### **FOR THE YEAR ENDED 31 OCTOBER 2020**

#### **REPORT OF THE TRUSTEES (continued)**

##### ***Related Parties***

The Charity's wholly owned subsidiary, Kings Church Centre Facilities Norwich Ltd, has a licence from the Charity to operate its activities from the Charity's premises and the subsidiary Gift Aids its profits to the Charity. The Charity also charges the subsidiary to cover staff and other costs.

##### **Pay Policy for Senior Staff**

The Trustees, consider themselves, who are also the directors of the Charity, the Elders of the Church and the Centre Manager to comprise the key management personnel of the Charity in charge of directing and controlling, running and operating the Charity on a day to day basis. All Trustees and 3 of the Elders give of their time freely and none of the Trustees received remuneration in this or the previous year for their role as a Trustee.

The pay of other key management is reviewed annually and normally increased in accordance with average earnings. In view of the nature of the Charity, the Trustees benchmark the pay levels in other Churches of a similar size. Consideration is also given to relative levels of responsibility.

##### **Plans for future periods**

The Charity plans to continue its ongoing work reaching into the community as well as seeing the Church grow and expand. The Charity is always looking at new initiatives to increase its involvement with the local community and beyond. The management have also ensured an ongoing plan of maintenance of the King's Centre.

As a result of the Covid-19 global pandemic, church activities have been modified to respond to government guidance and the needs of the community and church members. The Coffee Shop and Conferencing facilities have not been in operation since 20 March 2020 lockdown. The Trustees are continuing to review the activities of Kings Church Centre Facilities Norwich Limited and are looking to modify activities where necessary to meet the change in market conditions.

##### **Trustees Responsibilities**

The Trustees (who are also directors of Kings Church Centre Norwich for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The Charities Act 2011 requires the Trustees to prepare an annual report and financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing the financial statements, the Trustees should follow best practice and :-

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- follow applicable accounting standards and the Charities SORP, disclosing and explaining any material departures in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the Charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the Charity at any time, and to enable them to ensure that the financial statements comply with charity law and Companies Act 2006 and this report is prepared in accordance with the small company exemptions provided by section 415A of the Companies Act 2006. The Trustees are also responsible for safeguarding the Charity's assets, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



**KINGS CHURCH CENTRE NORWICH**

**FOR THE YEAR ENDED 31 OCTOBER 2020**

**REPORT OF THE TRUSTEES (continued)**

**Auditors**

MA Partners Audit LLP has indicated its willingness to continue in office as auditors.

**Statement of disclosure to auditors**

We, the Trustees of the Charity who held office at the date of approval of these Financial Statements, confirm that as far as we are aware at the date of approving this report, there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the group's auditor is unaware, and the Trustees, having made enquiries of fellow Trustees and the group's auditor that they ought to have individually taken, have each taken all steps that they are obliged to take as a Trustee in order to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

**Small Company Exemptions**

This Report is prepared in accordance with the small company exemptions provided by section 415A of the Companies Act 2006 and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable to the UK and Republic of Ireland (FRS102) (effective 1 January 2015).

Approved by the Board of Trustees on 23 June 2021 and signed on its behalf by:

.....*D. A. Pull*.....  
D Pull - Trustee  
23 June 2021



## **KINGS CHURCH CENTRE NORWICH**

### **INDEPENDENT AUDITORS' REPORT**

#### **TO THE MEMBERS OF KINGS CHURCH CENTRE NORWICH**

#### **Opinion**

We have audited the financial statements of Kings Church Centre Norwich for the year ended 31 October 2020 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and the parent charitable company's affairs as at 31 October 2020 and of the group's incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

#### **Other information**

The Trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Auditors' Report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### **Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters in relation to which Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' Report and from the requirement to prepare a Group Strategic Report.

#### **Responsibilities of Trustees**

As explained more fully in the Trustees' Responsibilities Statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

#### **Auditors' responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Auditors' Report.

#### **Use of our report**

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an Auditors' Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.



**Frank Shippam BSc FCA DChA (Senior Statutory Auditor)**

for and on behalf of

**MA Partners Audit LLP**

Chartered Accountants & Statutory Auditors

7 The Close, Norwich, Norfolk, NR1 4DJ

Date: 8 July 2021

**KINGS CHURCH CENTRE NORWICH****CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES (including summary income and expenditure account)****FOR THE YEAR ENDED 31 OCTOBER 2020**

	<b><u>Notes</u></b>	<b><u>Unrestricted</u></b> <b><u>Funds</u></b> <b><u>2020</u></b> <b><u>£</u></b>	<b><u>Restricted</u></b> <b><u>Funds</u></b> <b><u>2020</u></b> <b><u>£</u></b>	<b><u>Total</u></b> <b><u>Funds</u></b> <b><u>2020</u></b> <b><u>£</u></b>	<b><u>Total</u></b> <b><u>Funds</u></b> <b><u>2019</u></b> <b><u>£</u></b>
<b><u>INCOME</u></b>					
Donations and Gifts	3.1	560,249	145,992	706,241	579,339
Income from Charitable Activities	3.2	149,989	-	149,989	361,813
Investment Income	3.3	18,797	-	18,797	20,663
Other Income	3.4	17,723	-	17,723	17,890
<b><u>Total Income</u></b>		<b><u>746,758</u></b>	<b><u>145,992</u></b>	<b><u>892,750</u></b>	<b><u>979,705</u></b>
<b><u>EXPENDITURE</u></b>					
<b>Cost of Raising Funds</b>					
Fundraising trading: costs of goods sold and other costs	4.1	41,404	-	41,404	101,936
<b>Expenditure on Charitable Activities</b>					
Costs	4.2	650,851	53,453	704,304	820,695
Grants and Donations	4.3	42,962	90,438	133,400	128,492
<b><u>Total Expenditure</u></b>		<b><u>735,217</u></b>	<b><u>143,891</u></b>	<b><u>879,108</u></b>	<b><u>1,051,123</u></b>
<b><u>NET INCOME/(EXPENDITURE)</u></b>		<b>11,541</b>	<b>2,101</b>	<b>13,642</b>	<b>(71,418)</b>
Transfers between funds		2,793	(2,793)	-	-
<b>NET MOVEMENTS IN FUNDS</b>		<b>14,334</b>	<b>(692)</b>	<b>13,642</b>	<b>(71,418)</b>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total Funds at 01 November 2019</b>		<b>1,000,686</b>	<b>353,370</b>	<b>1,354,056</b>	<b>1,425,474</b>
<b>Total Funds at 31 October 2020</b>		<b><u>1,015,020</u></b>	<b><u>352,678</u></b>	<b><u>1,367,698</u></b>	<b><u>1,354,056</u></b>

All of the above results are derived from continuing activities. All gains and losses recognised in the year are included above.

The notes on pages 20 to 34 form part of these Financial Statements.

**KINGS CHURCH CENTRE NORWICH****CONSOLIDATED & CHARITY BALANCE SHEETS**

Registered Company No:3986517

**AS AT 31 OCTOBER 2020**

	<b>Note</b>	<b>Group 2020 £</b>	<b>Group 2019 £</b>	<b>Charity 2020 £</b>	<b>Charity 2019 £</b>
<b><u>FIXED ASSETS</u></b>					
Tangible assets	7	1,064,967	1,100,798	1,064,967	1,100,798
Investments	8	-	-	1	1
		<u>1,064,967</u>	<u>1,100,798</u>	<u>1,064,968</u>	<u>1,100,799</u>
<b><u>CURRENT ASSETS</u></b>					
Stocks	9	6,100	13,999	4,700	11,599
Debtors due after more than one year	10	-	-	-	-
Debtors due within one year	10	77,688	127,124	245,553	199,160
Cash at Bank and in Hand		344,453	213,204	173,799	129,763
		<u>428,241</u>	<u>354,327</u>	<u>424,052</u>	<u>340,522</u>
<b><u>CREDITORS</u></b>					
Amounts falling due within one year	11	(55,238)	(72,857)	(51,050)	(59,053)
		<u>373,003</u>	<u>281,470</u>	<u>373,002</u>	<u>281,469</u>
<b><u>NET CURRENT ASSETS</u></b>					
<b><u>Total assets less current liabilities</u></b>		<u>1,437,970</u>	<u>1,382,268</u>	<u>1,437,970</u>	<u>1,382,268</u>
<b><u>CREDITORS</u></b>					
Amounts falling due after more than one year	12	(70,272)	(28,212)	(70,272)	(28,212)
<b><u>NET ASSETS</u></b>		<u>1,367,698</u>	<u>1,354,056</u>	<u>1,367,698</u>	<u>1,354,056</u>
<b>Represented by</b>					
<b><u>FUNDS</u></b>					
<b>Unrestricted funds</b>					
General	13 & 14	990,933	970,417	990,933	970,417
Designated	13 & 14	24,087	30,269	24,087	30,269
<b>Restricted funds</b>	13 & 14	352,678	353,370	352,678	353,370
		<u>1,367,698</u>	<u>1,354,056</u>	<u>1,367,698</u>	<u>1,354,056</u>

The Trustees have prepared group Financial Statements in accordance with section 398 of the Companies Act 2006 and section 138 of the Charities Act 2011. These Financial Statements are prepared in accordance with the special provisions of Part 15 of the Companies Act relating to small companies and constitute the annual Financial Statements required by the Companies Act 2006 and are for circulation to members of the Company.

The notes on pages 20 to 34 form part of these Financial Statements.

The Financial Statements on pages 17 to 34 were approved by the Trustees on 23 June 2021 and signed on their behalf by:

  
 .....  
 I Nelson - Trustee

**KINGS CHURCH CENTRE NORWICH****CONSOLIDATED STATEMENT OF CASH FLOWS****FOR THE YEAR ENDED 31 OCTOBER 2020**

	<b><u>Notes below</u></b>	<b><u>Total Funds 2020 £</u></b>	<b><u>Total Funds 2019 £</u></b>
<b>Cash flows from operating activities:</b>			
Net cash provided by/ (used in) operating activities	a)	<u>73,656</u>	<u>(45,536)</u>
<b>Cash flows from investing activities:</b>			
Interest received		397	1,286
Rents received		18,400	19,377
Proceeds from sale of fixed assets		-	884
Purchase of fixed assets		<u>(4,165)</u>	<u>(13,984)</u>
Net cash provided by/ (used in) investing activities		<u>14,632</u>	<u>7,563</u>
<b>Cash flows from financing activities:</b>			
Repayments of borrowing		(7,039)	(8,308)
Cash inflow from new borrowing		50,000	-
Net cash provided by/ (used in) financing activities		<u>42,961</u>	<u>(8,308)</u>
<b>Change in cash and cash equivalents in the year</b>		<b>131,249</b>	<b>(46,281)</b>
<b>Cash and cash equivalents at the start of the year</b>	b)	213,204	259,485
<b>Cash and cash equivalents at the end of the year</b>	b)	<u><b>344,453</b></u>	<u><b>213,204</b></u>
<b><u>a) Reconciliation of net income/(expenditure) to net cash provided by/ (used in) operating activities</u></b>			
<b>Net income/(expenditure) for the year</b>			
(as per the statement of financial activities on page 17)		13,642	(71,418)
<b>Adjustments for:</b>			
Depreciation charges		38,591	38,849
Interest received		(397)	(1,286)
Rents received		(18,400)	(19,377)
Loss/(profit) on sale of fixed assets		1,405	(884)
(Increase)/decrease in stocks		7,899	474
(Increase)/decrease in debtors		49,436	11,394
Increase/(decrease) in creditors		<u>(18,520)</u>	<u>(3,288)</u>
Net cash provided by/ (used in) operating activities		<u><b>73,656</b></u>	<u><b>(45,536)</b></u>
<b><u>b) Analysis of cash and cash equivalents</u></b>			
Cash in hand		3,050	1,693
Notice deposits (less than 3 months)		<u>341,403</u>	<u>211,511</u>
<b>Total cash and cash equivalents</b>		<u><b>344,453</b></u>	<u><b>213,204</b></u>

The notes on pages 20 to 34 form part of these Financial Statements.

## **KINGS CHURCH CENTRE NORWICH**

### **NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**

#### **FOR THE YEAR ENDED 31 OCTOBER 2020**

##### **1 Accounting Policies**

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the Financial Statements are as follows:

##### **1.01 Basis of Accounting**

The Consolidated Financial Statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their Financial Statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Kings Church Centre Norwich meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy. The financial statements are presented in Sterling (£).

##### **1.02 Company Status**

The Charity is a company limited by guarantee. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the company, there are 8 members.

##### **1.03 Group Financial Statements**

The Financial Statements consolidate the results of the Charity and its wholly owned subsidiary, Kings Church Centre Facilities Norwich Ltd, on a line by line basis. A separate Statement of Financial Activities for the Charity itself is not presented because the Charity has taken advantage of the exemptions afforded by section 408 of the Companies Act 2006 and paragraph 397 of the SORP.

##### **1.04 Going Concern**

In response to the Covid-19 global pandemic, the Trustees are reviewing the activities of the Charity and its subsidiary and are looking to modify activities where necessary to meet the change in market conditions.

Projections prepared for the period to 31 October 2021 are based on the following main assumptions:

Ensuring we are following God's plan for the Charity.

God continuing to provide income from members' giving. Giving has increased since lockdown.

Staff returning from furlough part time from August to Oct 2020 and full time from November.

Expenditure on fixed assets and unessential maintenance being deferred.

Continuing to bless others by directing resources appropriately.

King's Coffee not returning to historic sales levels until January 2021.

King's Conferencing not returning to historic sales levels until August 2021.

Restructuring King's Conferencing to facilitate partnerships with other Christian based organisations.

Restructuring of some staff roles and activities.

Use of government bounce back loan if necessary.

Close financial control on a daily and monthly basis.

The Trustees are confident that the Charity and its subsidiary will continue in operation for the foreseeable future, being a period of at least 12 months from the date of signing of these financial statements. The financial statements have been prepared on a going concern basis.

## **KINGS CHURCH CENTRE NORWICH**

### **NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**

#### **FOR THE YEAR ENDED 31 OCTOBER 2020**

##### **Accounting Policies (continued...)**

##### **1.05 Income Recognition**

All income is shown within the Statement of Financial Activities as gross except where the trading income is liable to output VAT where it is shown net. Voluntary income and donations are included upon receipt. With the exception of grants (see below) all other income, including operating lease income, is recognised in the period in which it is due. Donated goods and services are included where the benefit to the charity can be reasonably quantified. They are valued by the Trustees at the market value they would have been willing to pay for the goods or services.

##### **1.06 Grants**

Both revenue and capital grants are credited to the appropriate fund upon receipt or earlier if any performance conditions attached to the grant have been met or are fully within the control of the Charity or its subsidiary and there is sufficient certainty that receipt of the income is considered probable.

##### **1.07 Donated Goods**

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.

##### **1.08 Legacies**

Legacies are credited to the appropriate fund at the earlier of:

- the date on which the Charity is aware that probate has been granted;
- the estate has been finalised and notification has been made by the executor(s) to the Charity that a distribution will be made; or
- when a distribution is received from the estate.

##### **1.09 Expenditure**

Expenditure is recognised in the period in which it is incurred and allocated to the particular cost centre to which it relates. The Charity and its subsidiary are group registered for Value Added Tax and accordingly expenditure is shown net of VAT. Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

##### **1.10 Fixed Assets and Depreciation**

All individual or group of similar fixed assets costing more than £500 are capitalised at cost and depreciated on a straight line basis over their estimated useful working lives.

###### ***Freehold Property, The King's Centre, King Street, Norwich***

This is stated at cost together with refurbishment and development costs to date. Depreciation is charged on buildings at 2% p.a. and land is not depreciated as it is not expected to deteriorate.

###### ***Other fixed assets***

Depreciation is provided at the following rates on a straight line basis:-

Furniture, furnishings and fittings	20%
Computer equipment	33%
Hired out Equipment	20%

##### **1.11 Investment in subsidiary**

Investment in subsidiary is shown at the lower of cost and net realisable value.

##### **1.12 Stock**

Stocks are valued at the lower of cost and net realisable value. Cost is determined on a first in first out basis. Net realisable value represents estimated selling price less costs to sell. Provision is made for slow-moving, obsolete or damaged stock where net realisable value is less than cost.

## **KINGS CHURCH CENTRE NORWICH**

### **NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**

#### **FOR THE YEAR ENDED 31 OCTOBER 2020**

##### **Accounting Policies (continued...)**

##### **1.13 Debtors**

Trade and other debtors are recognised at the settlement amount due after any discounts offered. Prepayments are valued at the amount prepaid after taking account of any discounts due.

##### **1.14 Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

##### **1.15 Creditors and Provisions**

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are recognised at their settlement amount after allowing for any discounts due.

##### **1.16 Financial instruments**

The Charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at the carrying value plus accrued interest less repayments. The finance charge to expenditure is at a constant rate calculated using the effective interest method.

##### **1.17 Taxation**

Kings Church Centre Norwich is a registered charity and not subject to Income or Corporation Tax. Irrecoverable input tax is accounted for as incurred.

##### **1.18 Pensions**

The Charity operates a defined contribution pension scheme under which contributions by employees and by the Charity are held in trust funds separated from the Charity's finances.

The pension cost charge represents the contributions payable by the Charity under the rules of the scheme. There was an accrued amount at the end of the year of £Nil (2019 - £Nil).

##### **1.19 Leases**

Rental income from operating leases is recognised on a straight-line basis over the period of the lease.

##### **1.20 Unrestricted funds**

Unrestricted funds are available to spend on activities that further any of the purposes of the Charity.

##### **1.21 Designated funds**

Designated funds are unrestricted funds of the Charity which the Trustees have decided at their discretion to set aside to use for a specific purposes.

##### **1.22 Restricted funds**

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the Charity's work. Expenditure which meets these criteria is charged to the fund together with the appropriate management and support costs.

##### **1.23 Donated Services**

Members of the Church and others volunteer their time and resources to assist the Charity in achieving its objectives. Due to the large range and scale of voluntary activity undertaken it is not considered practical or helpful to the users of the accounts to include an estimated value of such voluntary service in these accounts.



## **KINGS CHURCH CENTRE NORWICH**

### **NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**

#### **FOR THE YEAR ENDED 31 OCTOBER 2020**

##### **Accounting Policies (continued...)**

## **2 Funds**

### **2.01 General Fund (unrestricted)**

The Charity maintains a General Fund which constitutes the day-to-day operation of the Charity which is unrestricted. From time to time the Trustees may decide to transfer money from the General Fund to one or more of the charity's other funds in order to meet expenditure requirements. The other funds of the charity are:-

### **2.02 King's Centre Fund, (restricted)**

This Fund was established in 1997 to finance the purchase and redevelopment of the "Lads Club" in Norwich, as a multi-purpose Church facility and Community Centre. The redevelopment was completed in 2003.

### **2.03 Specific Gifts Fund, (restricted)**

The Specific Gift Fund was set up in year ending 31 October 2005 to control and account for gifts made by members and the church to be used for specific charitable purposes.

### **2.04 Cyclical Maintenance Fund, (designated)**

This Fund was established in 2016 to set aside funds on a regular basis in order to meet the cost of larger property and equipment maintenance which occurs over a 10 year period. When sufficient resources are available, the trustees allocate at least £3,000 per month to the fund and charge costs relating to cyclical maintenance to it as incurred. The trustees intend to build the fund to and maintain it at a level of £148,000.

### **2.05 Giving Gifts Fund, (designated)**

This fund was established in 2016 to set aside 10% of regular giving from church members together with the occasional specific gift with a view to donating the fund to various organisations and individuals external to the Charity, which never-the-less promote the same aims and objectives of the Charity.

### **2.06 Site Specific Fund, (designated)**

This fund was established in 2016 to allocate funds to the control of each site leader for outreach purposes.

### **2.07 Gift Days Fund, (restricted)**

This fund was established in 2016 to ring fence gifts received from church members in response to various areas of need identified by the Elders of the Charity. The funds are used to finance the specific needs for which they are given.

### **2.08 Specific Community Funds, including the Big Lottery Fund (restricted)**

The Specific Community Funds were set up in year ending 31 October 2015 to control and account for community based activities for which funds have generously been donated by third parties, members and the church. The Big Lottery Fund provided a grant to support King's Venue with effect from 1 April 2017.

**KINGS CHURCH CENTRE NORWICH****NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS****FOR THE YEAR ENDED 31 OCTOBER 2020**

<b>3 Income</b>	<b><u>Group</u></b>	<b><u>Group</u></b>	<b><u>Group</u></b>	<b><u>Group</u></b>
	<b><u>Unrestricted</u></b>	<b><u>Restricted</u></b>	<b><u>Total</u></b>	<b><u>Total</u></b>
	<b><u>Funds</u></b>	<b><u>Funds</u></b>	<b><u>Funds</u></b>	<b><u>Funds</u></b>
<b>3.1 Donations and Gifts</b>	<b><u>2020</u></b>	<b><u>2020</u></b>	<b><u>2020</u></b>	<b><u>2019</u></b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Regular Offerings	388,487	-	388,487	359,249
Tax Refunds including Interest	76,002	16,030	92,032	87,075
Special Offerings	751	90,462	91,213	63,419
Special Community project funding	-	924	924	1,017
Grants	78,838	38,576	117,414	34,580
Legacies	-	-	-	-
Donated Goods	2,010	-	2,010	-
Sundry Income	14,161	-	14,161	33,999
	<u>560,249</u>	<u>145,992</u>	<u>706,241</u>	<u>579,339</u>
<b>3.2 Income from charitable activities</b>				
Hire of premises & Coffee Shop	148,289	-	148,289	357,538
WordPlus	12	-	12	179
King's Books	1,688	-	1,688	4,096
	<u>149,989</u>	<u>-</u>	<u>149,989</u>	<u>361,813</u>
<b>3.3 Investment Income</b>				
Building Lease	18,400	-	18,400	19,377
Interest Received	397	-	397	1,286
	<u>18,797</u>	<u>-</u>	<u>18,797</u>	<u>20,663</u>
<b>3.4 Other Income</b>				
Asset Sales	-	-	-	-
Salary Support Income	17,723	-	17,723	17,890
	<u>17,723</u>	<u>-</u>	<u>17,723</u>	<u>17,890</u>
<b>Total Income</b>	<b><u>746,758</u></b>	<b><u>145,992</u></b>	<b><u>892,750</u></b>	<b><u>979,705</u></b>

Of the £979,705 income in 2019, £864,906 related to unrestricted funds and £114,799 restricted funds.

**KINGS CHURCH CENTRE NORWICH****NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS****FOR THE YEAR ENDED 31 OCTOBER 2020**

	<u>Group</u> <u>Unrestricted</u> <u>Funds</u> <u>2020</u> £	<u>Group</u> <u>Restricted</u> <u>Funds</u> <u>2020</u> £	<u>Group</u> <u>Total</u> <u>Funds</u> <u>2020</u> £	<u>Group</u> <u>Total</u> <u>Funds</u> <u>2019</u> £
<b>4 Expenditure</b>				
<b>4.1 Expenditure on Generating Funds</b>				
Hire of premises & Coffee Shop costs	33,272	-	33,272	98,868
WordPlus direct costs	6,915	-	6,915	24
King's Books	1,217	-	1,217	3,044
	<u>41,404</u>	<u>-</u>	<u>41,404</u>	<u>101,936</u>
<b>4.2 Expenditure on Charitable Activities</b>				
Salaries and Ministry	491,840	30,405	522,245	552,437
Travel, Conferences and Accommodation	10,025	-	10,025	29,792
Books and Tapes	2,183	-	2,183	6,343
Refreshment Bar	11,181	-	11,181	25,021
Subscriptions	5,614	-	5,614	4,271
Hospitality	53	-	53	1,363
Sundries	4,980	-	4,980	9,977
Printing, Postage and Stationery	4,714	-	4,714	8,542
Electronic Communications	223	-	223	261
IT	8,366	-	8,366	7,634
Advertising	-	-	-	1,983
Equipment Hire	3,521	-	3,521	7,209
Telephone	5,062	-	5,062	4,943
Building Running Costs and Utilities	35,007	-	35,007	44,570
Insurance	5,418	-	5,418	6,407
Rent	2,004	-	2,004	5,238
Depreciation	15,543	23,048	38,591	38,849
Profit on sale of assets	1,405	-	1,405	(884)
Mortgage & Loan Interest	881	-	881	1,579
Bank Charges	1,918	-	1,918	2,056
Non-refundable VAT	7,051	-	7,051	8,035
Repairs and Maintenance	27,489	-	27,489	48,243
Governance Costs (see note 6)	6,373	-	6,373	6,826
	<u>650,851</u>	<u>53,453</u>	<u>704,304</u>	<u>820,695</u>
<b>4.3 Grants and Donations Given</b>				
Gifts and Donations	42,962	46,622	89,584	83,289
Special Community Projects	-	43,816	43,816	45,203
	<u>42,962</u>	<u>90,438</u>	<u>133,400</u>	<u>128,492</u>
<b>Total Expenditure</b>	<u><b>735,217</b></u>	<u><b>143,891</b></u>	<u><b>879,108</b></u>	<u><b>1,051,123</b></u>

Of the £1,051,123 expenditure in 2019, £901,272 related to unrestricted funds and £149,850 restricted funds.

**KINGS CHURCH CENTRE NORWICH****NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS****FOR THE YEAR ENDED 31 OCTOBER 2020****5 Gifts and Donations made - Group & Charity**

Gifts and donations are made to support and bless individuals and organisations that undertake work that is in line with the main objects of the Charity. An analysis is shown below.

	<b>2020</b>		<b>2019</b>	
	<b>Gifts and Donations to : Organisations</b>	<b>Individuals</b>	<b>Gifts and Donations to : Organisations</b>	<b>Individuals</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Care for the homeless of Norwich	59	-	6,091	-
Local church planting and support	9,400	-	2,308	-
International church planting & support	16,360	-	20,425	-
Christian youth support projects	1,106	-	1,000	-
National New Frontiers projects	-	-	-	-
Regional New Frontiers projects	17,405	-	23,909	-
Missionary work abroad	-	2,400	-	2,400
Famine relief	12,348	-	10,000	-
International Christian projects	-	-	-	-
Christian literature & evangelism	1,675	28,832	3,823	17,849
	<u>58,353</u>	<u>31,232</u>	<u>67,556</u>	<u>20,249</u>
<b>Total Donations in year</b>		<u><b>89,585</b></u>		<u><b>87,805</b></u>

The total donations made to charities in the year was £46,363 and £57,892 in the previous year.

**6 Governance Costs**

	<b>Group Unrestricted General Fund</b>	<b>Group Restricted Funds</b>	<b>Group Total 2020</b>	<b>Group Total 2019</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Audit Fees	5,361	-	5,361	5,516
Professional Fees	1,012	-	1,012	1,310
	<u>6,373</u>	<u>-</u>	<u>6,373</u>	<u>6,826</u>

The Trustees consider the above to be the only costs identifiable as pure governance costs. All of the governance costs are allocated to the unrestricted general fund.

**KINGS CHURCH CENTRE NORWICH****NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS****FOR THE YEAR ENDED 31 OCTOBER 2020****7 Tangible Fixed Assets - Group & Charity**

	<b><u>Freehold Land &amp; Buildings</u></b>	<b><u>Fixtures Equipment</u></b>	<b><u>Total</u></b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>COST</b>			
At 1 November 2019	1,522,393	366,339	1,888,732
Additions	-	4,165	4,165
Disposals	-	(2,440)	(2,440)
At 31 October 2020	1,522,393	368,064	1,890,457
<b>DEPRECIATION</b>			
At 1 November 2019	460,198	327,736	787,934
Charge for Year	23,048	15,543	38,591
Eliminated on disposals	-	(1,035)	(1,035)
At 31 October 2020	483,246	342,244	825,490
<b>NET BOOK VALUE</b>			
At 31 October 2020	1,039,147	25,820	1,064,967
At 31 October 2019	1,062,195	38,603	1,100,798

Included within land and buildings both this and last year is land at a value of £370,000 which is not depreciated.

**8 Investments**

The Charity holds one ordinary share of £1 (2019 £1) in its wholly owned subsidiary company, Kings Church Centre Facilities Norwich Ltd, which is incorporated in the United Kingdom. The activities and results of this company are summarised in note 25.

<b>9 <u>Stocks</u></b>	<b><u>Group 2020</u></b>	<b><u>Group 2019</u></b>	<b><u>Charity 2020</u></b>	<b><u>Charity 2019</u></b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Finished Goods for resale	6,100	13,999	4,700	11,599

**10 Debtors and Prepayments**

	<b><u>Group 2020</u></b>	<b><u>Group 2019</u></b>	<b><u>Charity 2020</u></b>	<b><u>Charity 2019</u></b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Loan due after more than 1 year	-	-	-	-
Trade Debtors	18,220	37,375	-	-
Other Debtors	9,611	2,216	9,611	2,216
Due from Subsidiary	-	-	186,085	109,411
Income Tax Recoverable	49,857	87,075	49,857	87,075
Prepayments	-	458	-	458
	77,688	127,124	245,553	199,160

**KINGS CHURCH CENTRE NORWICH****NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS****FOR THE YEAR ENDED 31 OCTOBER 2020****11 Creditors - Amounts falling due within one year**

	<b><u>Group</u></b> <b><u>2020</u></b>	<b><u>Group</u></b> <b><u>2019</u></b>	<b><u>Charity</u></b> <b><u>2020</u></b>	<b><u>Charity</u></b> <b><u>2019</u></b>
	£	£	£	£
Bank Loan	705	-	705	-
Member's loans	7,235	7,038	7,235	7,038
Trade Creditors	7,784	18,486	5,421	6,541
Deferred Income	15,670	7,706	15,670	7,706
Accruals	17,804	27,467	15,979	25,608
Due to Subsidiary	-	-	-	-
Taxation and Social Security Costs	6,040	12,160	6,040	12,160
Other Creditors	-	-	-	-
	<u>55,238</u>	<u>72,857</u>	<u>51,050</u>	<u>59,053</u>
Deferred income b/f	7,706	7,007	7,706	7,007
Released in the year	(7,706)	(7,007)	(7,706)	(7,007)
Added in the year	15,670	7,706	15,670	7,706
Deferred income c/f	<u>15,670</u>	<u>7,706</u>	<u>15,670</u>	<u>7,706</u>

**12 Creditors - Amounts falling due after more than one year**

	<b><u>Group</u></b> <b><u>2020</u></b>	<b><u>Group</u></b> <b><u>2019</u></b>	<b><u>Charity</u></b> <b><u>2020</u></b>	<b><u>Charity</u></b> <b><u>2019</u></b>
	£	£	£	£
Bank Loan	49,295	-	49,295	-
Members Loans	20,977	28,212	20,977	28,212
	<u>70,272</u>	<u>28,212</u>	<u>70,272</u>	<u>28,212</u>
Bank and other loans are repayable as follows:				
Due within one year	7,940	7,038	7,940	7,038
Due between two and five years	35,927	22,314	35,927	22,314
Due after five years	34,345	5,898	34,345	5,898
	<u>78,212</u>	<u>35,250</u>	<u>78,212</u>	<u>35,250</u>

**KINGS CHURCH CENTRE NORWICH****NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS****FOR THE YEAR ENDED 31 OCTOBER 2020****13 Reconciliation of Movements in Funds - Group**

	As At 1 Nov 2019 £	Income £	Expenditure £	Transfers To/(From) £	As At 31 Oct 2020 £
<b>Undesignated General Fund</b>	970,417	746,608	(681,979)	(44,113)	990,933
<b>Designated Funds:</b>					
Cyclical Maintenance Fund	2,064	-	(10,371)	12,000	3,693
Giving Fund	19,904	150	(42,867)	34,906	12,093
Site Specific Fund	8,301	-	-	-	8,301
<b>Total Designated Funds</b>	30,269	150	(53,238)	46,906	24,087
<b>Restricted Funds:</b>					
King's Centre Fund	292,797	-	(23,048)	-	269,749
King's Care Fund	-	6,829	(20,133)	13,304	-
King's Money Advice Fund	-	-	(10,712)	10,712	-
Gift Days Fund	57,092	95,263	(42,965)	(29,787)	79,603
Big Lottery Fund - The Venue	3,406	33,941	(40,325)	2,978	-
Specific Gift Fund	75	9,959	(6,708)	-	3,326
<b>Total Restricted Funds</b>	353,370	145,992	(143,891)	(2,793)	352,678
<b>Total Funds</b>	1,354,056	892,750	(879,108)	-	1,367,698

**14 Reconciliation of Movements in Funds - Charity**

	As At 1 Nov 2019 £	Income £	Expenditure £	Transfers To/(From) £	As At 31 Oct 2020 £
<b>Undesignated General Fund</b>	970,417	746,608	(681,979)	(44,113)	990,933
<b>Designated Funds:</b>					
Cyclical Maintenance Fund	2,064	-	(10,371)	12,000	3,693
Giving Fund	19,904	150	(42,867)	34,906	12,093
Site Specific Fund	8,301	-	-	-	8,301
<b>Total Designated Funds</b>	30,269	150	(53,238)	46,906	24,087
<b>Restricted Funds:</b>					
King's Centre Fund	292,797	-	(23,048)	-	269,749
King's Care Fund	-	6,829	(20,133)	13,304	-
King's Money Advice Fund	-	-	(10,712)	10,712	-
Gift Days Fund	57,092	95,263	(42,965)	(29,787)	79,603
Big Lottery Fund - The Venue	3,406	33,941	(40,325)	2,978	-
Specific Gift Fund	75	9,959	(6,708)	-	3,326
<b>Total Restricted Funds</b>	353,370	145,992	(143,891)	(2,793)	352,678
<b>Total Funds</b>	1,354,056	892,750	(879,108)	-	1,367,698



**KINGS CHURCH CENTRE NORWICH****NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS****FOR THE YEAR ENDED 31 OCTOBER 2020****13 Reconciliation of Movements in Funds - Group**

	As At 1 Nov 2018 £	Income £	Expenditure £	Transfers To/(From) £	As At 31 Oct 2019 £
<b>Undesignated General Fund</b>	923,617	865,133	(856,794)	38,461	970,417
<b>Designated Funds:</b>					
Cyclical Maintenance Fund	86,577	-	(13,206)	(71,307)	2,064
Giving Fund	16,591	-	(28,617)	31,930	19,904
Site Specific Fund	4,369	-	(2,656)	6,588	8,301
<b>Total Designated Funds</b>	107,537	-	(44,479)	(32,789)	30,269
<b>Restricted Funds:</b>					
King's Centre Fund	315,845	-	(23,048)	-	292,797
King's Care Fund	919	5,231	(17,387)	11,237	-
King's Money Advice Fund	4,417	-	(13,213)	8,796	-
Gift Days Fund	49,968	69,509	(36,945)	(25,440)	57,092
Big Lottery Fund - The Venue	16,556	30,873	(44,023)	-	3,406
Specific Gift Fund	6,615	8,959	(15,234)	(265)	75
<b>Total Restricted Funds</b>	394,320	114,572	(149,850)	(5,672)	353,370
<b>Total Funds</b>	1,425,474	979,705	(1,051,123)	-	1,354,056

**14 Reconciliation of Movements in Funds - Charity**

	As At 1 Nov 2018 £	Income £	Expenditure £	Transfers To/(From) £	As At 31 Oct 2019 £
<b>Undesignated General Fund</b>	923,617	865,133	(856,794)	38,461	970,417
<b>Designated Funds:</b>					
Cyclical Maintenance Fund	86,577	-	(13,206)	(71,307)	2,064
Giving Fund	16,591	-	(28,617)	31,930	19,904
Site Specific Fund	4,369	-	(2,656)	6,588	8,301
<b>Total Designated Funds</b>	107,537	-	(44,479)	(32,789)	30,269
<b>Restricted Funds:</b>					
King's Centre Fund	315,845	-	(23,048)	-	292,797
King's Care Fund	919	5,231	(17,387)	11,237	-
King's Money Advice Fund	4,417	-	(13,213)	8,796	-
Gift Days Fund	49,968	69,509	(36,945)	(25,440)	57,092
Big Lottery Fund - The Venue	16,556	30,873	(44,023)	-	3,406
Specific Gift Fund	6,615	8,959	(15,234)	(265)	75
<b>Total Restricted Funds</b>	394,320	114,572	(149,850)	(5,672)	353,370
<b>Total Funds</b>	1,425,474	979,705	(1,051,123)	-	1,354,056

**KINGS CHURCH CENTRE NORWICH****NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS****FOR THE YEAR ENDED 31 OCTOBER 2020****15 Analysis of net assets between the Funds - Group**

	<b>Tangible Fixed Assets £</b>	<b>Net Current Assets £</b>	<b>Long Term Liabilities £</b>	<b>Total 2020 £</b>
<b>Undesignated General Fund</b>	795,218	265,987	(70,272)	990,933
<b>Designated Funds:</b>				
Cyclical Maintenance Fund	-	3,693	-	3,693
Giving Fund	-	12,093	-	12,093
Site Specific Fund	-	8,301	-	8,301
<b>Total Designated Funds</b>	-	24,087	-	24,087
<b>Restricted funds</b>				
King's Centre Fund	269,749	-	-	269,749
King's Care Fund	-	-	-	-
King's Money Advice Fund	-	-	-	-
Gift Days Fund	-	79,603	-	79,603
Big Lottery Fund - The Venue	-	-	-	-
Specific Gift Fund	-	3,326	-	3,326
<b>Total Restricted Funds</b>	269,749	82,929	-	352,678
<b>Total Funds</b>	1,064,967	373,003	(70,272)	1,367,698

There are sufficient resources held in an appropriate form to enable the above funds to be applied in accordance with the restrictions applicable to them.

**16 Analysis of net assets between the Funds - Charity**

	<b>Tangible Fixed Assets £</b>	<b>Net Current Assets £</b>	<b>Long Term Liabilities £</b>	<b>Total 2020 £</b>
<b>Undesignated General Fund</b>	795,219	265,986	(70,272)	990,933
<b>Designated Funds:</b>				
Cyclical Maintenance Fund	-	3,693	-	3,693
Giving Fund	-	12,093	-	12,093
Site Specific Fund	-	8,301	-	8,301
<b>Total Designated Funds</b>	-	24,087	-	24,087
<b>Restricted funds</b>				
King's Centre Fund	269,749	-	-	269,749
King's Care Fund	-	-	-	-
King's Money Advice Fund	-	-	-	-
Gift Days Fund	-	79,603	-	79,603
Big Lottery Fund - The Venue	-	-	-	-
Specific Gift Fund	-	3,326	-	3,326
<b>Total Restricted Funds</b>	269,749	82,929	-	352,678
<b>Total Funds</b>	1,064,968	373,002	(70,272)	1,367,698

**KINGS CHURCH CENTRE NORWICH****NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS****FOR THE YEAR ENDED 31 OCTOBER 2020****15 Analysis of net assets between the Funds - Group**

	<b>Tangible Fixed Assets £</b>	<b>Net Current Assets £</b>	<b>Long Term Liabilities £</b>	<b>Total 2019 £</b>
<b>Undesignated General Fund</b>	808,001	190,628	(28,212)	970,417
<b>Designated Funds:</b>				
Cyclical Maintenance Fund	-	2,064	-	2,064
Giving Fund	-	19,904	-	19,904
Site Specific Fund	-	8,301	-	8,301
<b>Total Designated Funds</b>	-	30,269	-	30,269
<b>Restricted funds</b>				
King's Centre Fund	292,797	-	-	292,797
King's Care Fund	-	-	-	-
King's Money Advice Fund	-	-	-	-
Gift Days Fund	-	57,092	-	57,092
Big Lottery Fund - The Venue	-	3,406	-	3,406
Specific Gift Fund	-	75	-	75
<b>Total Restricted Funds</b>	292,797	60,573	-	353,370
<b>Total Funds</b>	1,100,798	281,470	(28,212)	1,354,056

There are sufficient resources held in an appropriate form to enable the above funds to be applied in accordance with the restrictions applicable to them.

**16 Analysis of net assets between the Funds - Charity**

	<b>Tangible Fixed Assets £</b>	<b>Net Current Assets £</b>	<b>Long Term Liabilities £</b>	<b>Total 2019 £</b>
<b>Undesignated General Fund</b>	808,002	190,627	(28,212)	970,417
<b>Designated Funds:</b>				
Cyclical Maintenance Fund	-	2,064	-	2,064
Giving Fund	-	19,904	-	19,904
Site Specific Fund	-	8,301	-	8,301
<b>Total Designated Funds</b>	-	30,269	-	30,269
<b>Restricted funds</b>				
King's Centre Fund	292,797	-	-	292,797
King's Care Fund	-	-	-	-
King's Money Advice Fund	-	-	-	-
Gift Days Fund	-	57,092	-	57,092
Big Lottery Fund - The Venue	-	3,406	-	3,406
Specific Gift Fund	-	75	-	75
<b>Total Restricted Funds</b>	292,797	60,573	-	353,370
<b>Total Funds</b>	1,100,799	281,469	(28,212)	1,354,056

## **KINGS CHURCH CENTRE NORWICH**

### **NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**

#### **FOR THE YEAR ENDED 31 OCTOBER 2020**

##### **17 Staff Costs - Group**

These relate to the costs of the Church Elders together with full and part-time staff involved in conferencing, coffee shop and day to day Church activities.

	<b><u>Group</u></b> <b><u>2020</u></b> <b><u>£</u></b>	<b><u>Group</u></b> <b><u>2019</u></b> <b><u>£</u></b>	<b><u>Charity</u></b> <b><u>2020</u></b> <b><u>£</u></b>	<b><u>Charity</u></b> <b><u>2019</u></b> <b><u>£</u></b>
Wages and Salaries	466,854	493,170	310,872	316,133
Social Security Costs	31,388	34,551	31,388	34,551
Pension Contributions	24,002	24,717	24,002	24,717
	<u>522,245</u>	<u>552,437</u>	<u>366,263</u>	<u>375,400</u>

	<b><u>Group</u></b> <b><u>2020</u></b> <b><u>No.</u></b>	<b><u>Group</u></b> <b><u>2019</u></b> <b><u>No.</u></b>	<b><u>Charity</u></b> <b><u>2020</u></b> <b><u>No.</u></b>	<b><u>Charity</u></b> <b><u>2019</u></b> <b><u>No.</u></b>
Average weekly number of employees	17	16	10	9

No employee earned more than £60,000 pa. Remuneration & expenses were not paid to or waived by the Trustees during this or the preceding year in their capacity as Trustee. The total remuneration, including pension and employers national insurance, paid in respect of key management was £200,696 (2019: £183,872).

##### **18 Financial Commitments- Group & Charity**

At 31 October 2020 the Group & the Charity had annual commitments under non cancellable operating leases as follows:

	<b><u>2020</u></b> <b><u>£</u></b>	<b><u>2019</u></b> <b><u>£</u></b>
<b>Land and buildings:</b>		
Not later than one year	-	-
Later than one year and not later than five years	-	-
Later than five years	-	-
	<u>-</u>	<u>-</u>

##### **19 Capital Commitments - Group & Charity**

	<b><u>2020</u></b> <b><u>£</u></b>	<b><u>2019</u></b> <b><u>£</u></b>
Capital expenditure that has been contracted for but has not been provided for in the financial statements	<u>5,361</u>	<u>-</u>
Capital expenditure that has been authorised but not contracted for or provided for in the financial statements	<u>-</u>	<u>-</u>

##### **20 Post Balance Sheet Event - Group & Charity**

As a result of the Covid-19 global pandemic, the activities of the Charity have changed to reflect government guidance, God's direction and the needs of the community and church members. The Coffee Shop and Conferencing facilities have been in limited operation since 20 March 2020 lockdown. The Trustees are continuing to review the activities of its subsidiary and are looking to the Directors to modify activities where necessary to meet the change in market conditions.

Aview of the cash reserves and future cashflow of the Charity indicate the Charity will continue successful operation for the foreseeable future.

## **KINGS CHURCH CENTRE NORWICH**

### **NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**

#### **FOR THE YEAR ENDED 31 OCTOBER 2020**

##### **21 Related Party Transactions - Group & Charity**

The Charity owns 100% of the share capital of its subsidiary undertaking, Kings Church Centre Facilities Ltd and has taken advantage of the exemption available under Section 33 of FRS 102 not to disclose the transactions between wholly owned members of a group.

Last year, Alison Hopley, served as a Trustee from 01/11/18 to 30/01/19 and was employed by the charity. She received remuneration of £9,468 during this period.

During the year, Ailsa Magee, the wife of a Trustee, was employed by the charity and received remuneration of £18,869 (2019: £18,869).

Stuart Jones, who became a Trustee of the Charity after the year end is also a trustee of Relational Mission a charity to which donations were made in the year amounting to £17,405 (2019:£23,909).

Mrs L Jones was an employee of the Charity until June 2020 and is the wife of Stuart Jones, who became a Trustee of the Charity after the year end. She was paid £5,808 during the year (2019:£17,335).

Donations made to the Charity by Trustees, Elders and their close family members in the year totalled £104,382 (2019: £89,677).

##### **22 Contingent Liabilities - Group & Charity**

There were no contingent liabilities as at 31 October 2020 other than the remote possibility of repaying grants if the terms are not complied with.

##### **23 Control - Charity**

No one member has control of the Charity.

##### **24 Pension**

The Charity operates a defined contribution pension scheme under which contributions by employees and by the Charity are held in trust funds separated from the Charity's finances. The pension cost charge of £24,002 (2019: £24,717) represents the contributions payable by the Charity under the rules of the scheme. There was an accrued amount at the end of the year of £Nil (2019: £Nil).

##### **25 Subsidiary Company**

The Charity owns 100% of the share capital of its subsidiary undertaking, Kings Church Centre Facilities Ltd ("KCCFN") the result of which are detailed below.

	<b><u>KCCFN</u></b> <b><u>2020</u></b> <b>£</b>	<b><u>KCCFN</u></b> <b><u>2019</u></b> <b>£</b>
Turnover	153,297	380,280
Cost of Sales	(141,368)	(304,049)
Gross Profit	11,929	76,231
Other Income	10,451	304
Administrative expenses	(22,097)	(76,411)
Net Profit	283	124
Gift Aid to Kings Church Centre Norwich	(283)	(124)
Retained profit / (loss)	-	-
The aggregate of the assets, liabilities and funds was:		
Assets	190,274	123,216
Liabilities	(190,273)	(123,215)
	<u>1</u>	<u>1</u>

##### **26 Charity's Net Income/(Expenditure)**

The Charity had net income for the year of £13,359 (2019: net expenditure for the year of £65,731).