

REGISTERED COMPANY NUMBER: 03949712 (England and Wales)
SCOTTISH REGISTERED CHARITY NUMBER: SC041327
ENGLAND AND WALES REGISTERED CHARITY NUMBER: 1083036

Report of the Trustees and Financial Statements for the Year Ended 31
December 2020 for



Sarwar Foundation
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for the Year Ended 31 December 2020

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**Sarwar Foundation
Report of the Trustees
for the year ended 31 December 2020**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2020. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

03949712

Scottish Registered Charity number

SC041327

England and Wales Registered Charity number

1083036

Registered office

47 Theydon Street
London
E17 8EN

Trading Address

320 Victoria Road
Glasgow
G42 7RP

Trustees

M Hassan
M Khalid
A Majid
M A Rajak
A Sarwar
P Sarwar
S King

Secretary

M Hassan

Independent examiner

DA Accountants
Spiersbridge Business Park
1 Spiersbridge Way
Glasgow
G46 8NG

Bankers

Habib Bank Zurich Plc
Showroom 5, The Point
173-175 Cheetham Hill Road
Manchester
M8 8LG

Bank of Scotland
464 Victoria Rd
Glasgow
G42 8PB

STRUCTURE, GOVERNANCE AND MANAGEMENT**Governing document**

The charity is controlled by its governing document, a memorandum and articles of association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Public benefit Statement

The trustees confirm they have referred a statement on public benefit to the Charity Commission. In their opinion, the Sarwar Foundation fully satisfies the Charity Commission's test of public benefit. The charity provides people in the UK with an opportunity to express their compassion or generosity towards those in need in Pakistan and elsewhere. The charity drives change for a positive future by providing free healthcare, supplying clean drinking water, educating children and empowering women.

**Sarwar Foundation
Report of Trustees
for the year ended 31 December 2020**

The Trustees present their report and accounts for the year ended 31 December 2020.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

We the trustees present the report on the activities of the financial period January 1, 2020 to December 31, 2020.

Objectives and aims

The Sarwar Foundation works to save lives, transform the lives of those in need, and create fulfilling lives.

We save lives by providing access to quality healthcare and clean drinking water; we transform lives by educating children and helping those in need; and we create fulfilling lives by empowering women with new skills.

We run projects in Pakistan and the UK.

Significant activities

The global Covid-19 pandemic transformed our work in 2020.

We responded swiftly to the health emergency, launching a crisis relief fund and food programme to support families in Pakistan.

We also launched Viral Kindness Scotland to care for people in Scotland, and our Christmas toybank appeal was the largest we have ever run.

The year started with the award of certificates to women who completed their courses at our HunarGah skill training centres, and ended with the news that Perveen Sarwar had been awarded a Pride of Pakistan Award and our trustee Abdul Majid had been awarded an MBE in the New Year Honours.

Sarwar Foundation projects, UK:

- Charity shop in Glasgow
- Christmas toybank appeal
- Viral Kindness Scotland

The Sarwar Foundation organises charity events and fundraising activities in the UK, although our events programme in 2020 was cancelled by the Covid-19 crisis.

Our charity shop in Glasgow was also affected by lockdown restrictions in Scotland, but continued to accept items when possible.

Goods donated are sold in the shop and any unsellable clothes are sent to a recycling company in exchange for donations

All funds raised from the charity shop go towards our ongoing projects.

**Sarwar Foundation
Report of Trustees
for the year ended 31 December 2020**

Christmas toybank campaign

We once again organised a nationwide toybank campaign to provide Christmas presents for Scottish families struggling during the festive season.

In 2020, this was the largest toybank we have ever run.

The campaign was arranged by the Sarwar Foundation in conjunction with charities Children 1st and Scottish Women's Aid.

It delivered presents to around 2,000 children identified by the two charities who may not otherwise have received a present, including children living in refuges.

The campaign was also supported this year by the PFA Scotland.

Viral Kindness Scotland

As the Covid emergency spread, we helped to launch the Viral Kindness Scotland campaign.

This was a community project involving around 500 convenience stores to help with shopping deliveries and to tackle loneliness.

The service acted as a free hub for local groups across Scotland, and was used to make connections between people and organisations.

The Viral Kindness Scotland project included:

- Glasgow-based contact centre go-centric, which set up a 24-hour freephone national helpline, website and digital channels, providing its own call-handlers for the project.
- 500 convenience stores across Scotland – 300 from the Day-Today retail chain and 200 from the USave group – which secured essential goods for those in need and connecting people locally.
- Thousands of Viral Kindness Scotland postcards which were distributed to stores by the Sarwar Foundation for consumers and shopkeepers to identify vulnerable people in their local communities.

The campaign was launched in March as lockdown restrictions were introduced in March, with more than 5,000 contacts made in the first few weeks and an additional 120 local businesses registering to help.

The Sarwar Foundation in Pakistan

Projects are overseen in Pakistan by our partner Sarwar Foundation, Charity number 0048228.

Sarwar Foundation projects, Pakistan:

- Sarwar Foundation Hospital Rajana
- Sarwar Foundation Rai Ali Nawaz Hospital Chichawatni
- Medicine and eye camps
- Hepatitis treatment
- Breast cancer awareness
- Sarwar Foundation School, Pir Mahal
- Clean Water filtration plants
- HunarGah centres – skill development for women
- Grand Mosque
- Covid relief campaign

**Sarwar Foundation
Report of Trustees
for the year ended 31 December 2020**

Covid-19

Throughout this global emergency, the Sarwar Foundation continued to provide support to those most in need throughout the pandemic.

As Covid-19 spread across the world, we launched an emergency food programme in Pakistan as millions of families are unable to feed their children.

The Sarwar Foundation and our organisation partners within the Punjab Development Network (PND) worked together to provide support to communities across Pakistan with essential food packs, sanitisation, PPE and medical supplies.

We divided up the different regional areas, and were each given specific areas to work in to ensure that we could together support as many people as possible, and to make sure nobody went hungry or was without essential medical supplies during the lockdown and pandemic.

We received hundreds of donations and we had truckloads of food donated, which allowed us to provide essential food packs of items.

We also received donations of essential PPE that we were then able to quickly pass on to our doctors in our hospitals in Rajana, Toba Tek Singh, and in Chichawatni, Sahiwal.

We reached out to our four district prisons around Punjab and provided them with essential sanitary items including bathing and laundry soaps, sanitizers, and face masks for 46,000 inmates.

We continued to work with our schools to ensure our teachers were able to continue teaching our students online.

Throughout the pandemic, the Sarwar Foundation donated 70,000 food packs, and helped support around 2 million people in Pakistan.

In October, Perveen Sarwar was awarded a Pride of Pakistan Award for her leadership and her work with the foundation.

**Sarwar Foundation
Report of Trustees
for the year ended 31 December 2020**

Hospitals

On the 4th January 2020, the Sarwar Foundation's Rai Ali Nawaz Hospital in Chichawatni celebrated its 11th anniversary.

Hospital patients and staff came together to mark over a decade of health service delivery to the local community which has now supported over 1million patients.

During the year, 2,936 babies were born in the Sarwar Foundation's hospitals.

Many were born prematurely and wouldn't have survived if it wasn't for the life-saving work of specialist doctors and nurses and state-of-the-art medical equipment.

The Sarwar Foundation runs two hospitals, which offer a 24-hour emergency service and are equipped with operating theatres, labour rooms, general and private wards, a nursery and a 24-hour ambulance service.

In Rajana, the hospital treated 53,381 patients in its outpatient department, while over 8,000 patients were admitted for treatment in hospital rooms and wards, and 1,801 patients were operated on in relation to gynaecology and general diseases.

At the Sarwar Foundation Hospital Rai Ali Nawaz Chichawatni, 94,927 patients were treated in outpatient departments for medical check-ups, 5,844 patients were admitted for treatment in the hospital room and wards, and 1,641 patients were operated on in relation to gynaecology and general diseases.

Health camps

The Sarwar Foundation continued to take action against sight loss by running weekly eye health camps with the help of respected local ophthalmologists, to check the quality of sight and overall optical health of Pakistan's most disadvantaged people.

The eye camps provide eye examinations, prescribe and distribute glasses, detect and treat a multitude of eye conditions and preform eye surgeries, all free of cost.

In order to provide a wider range of medical service to vulnerable Pakistani people, the Sarwar Foundation ran regular medical camps in hard-to-reach rural areas.

Hepatitis Treatment

The Foundation provided free Hepatitis screenings to hundreds of people in Punjab, with teams touring the country.

The free camps were established in under-developed communities to teach people about the condition and to provide them with an opportunity to get themselves treated.

Everyone diagnosed as living with Hepatitis at a free screening is supplied with free medication to allow them to treat the condition.

**Sarwar Foundation
Report of Trustees
for the year ended 31 December 2020**

Education

The Sarwar Foundation School offers the highest quality of education to the people of Pir Mahal, a small town in Punjab. It operates under a subsidised fee scheme where approximately 10% of students are on scholarship with zero fees. In 2020, there were 775 pupils with 39 teachers and staff.

In 2020, the school delivered a 100% success rate in intermediate results. Everyone at the charity is proud of all the pupils and the teachers who helped to educate the next generation.

Clean water

In 2020 the Foundation continued to provide and run water filtration plants to provide clean drinking water for communities in Pakistan.

Our clean water initiative has so far installed nearly 200 water filtration plants in communities across Pakistan, giving thousands of people instant access to free, clean and safe drinking water.

We believe that everyone should have the basic human right of access to safe, clean drinking water and, to date, over 2.2 million people have benefitted from the Foundation's clean water initiative.

Women empowerment

The Sarwar Foundation continued to run more than 150 HunarGah skills training centres for women across the Punjab.

These centres have now trained more than 20,000 women who are now able to earn their own livelihood.

The centres offer dress design and sewing classes, beautician courses, computer training, jewellery and handicraft courses.

Many also have facilities for educating young children.

In January 2020, Perveen Sarwar distributed certificates to women who had completed their courses at HunarGah skill training centres in Chicawatni.

In February, the Sarwar Foundation hosted an exhibition stand at the 7th Pakistan-China Business Forum Industrial Expo showcasing the flagship HunarGah project.

Public benefit statement

The trustees confirm they have referred a statement on public benefit to the Charity Commission. In their opinion, the Sarwar Foundation fully satisfies the Charity Commission's test of public benefit.

The charity provides people in the UK with an opportunity to express their compassion or generosity towards those in need in Pakistan and elsewhere.

The charity drives change for a positive future by providing free healthcare, supplying clean drinking water, educating children and empowering women.

Approved by order of the board of trustees on 22 September 2021 and signed on by its order.

M A Rajak



Independent Examiner's Report to the Trustees of Sarwar Foundation

I report on the accounts for the year ended 31 December 2020 set out on pages seven to fourteen.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ACCA.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's qualified statement

No other matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Dinesh Hallan, FCCA
DA Accountants
Chartered Certified Accountants
Spiersbridge Business Park
1 Spiersbridge Way
Glasgow
G46 8NG
22 September 2021



Sarwar Foundation
Statement of Financial Activities
for the year ended 31 December 2020

	2020	2019
	£	£
INCOMING RESOURCES		
Incoming resources from generated funds		
Voluntary income	772,369	495,307
Activities for generating funds	55,075	83,713
Total incoming resources	827,444	579,020
 RESOURCES EXPENDED		
Costs of generating funds		
Costs of generating voluntary income	56,085	34,925
Charitable activities		
International projects	478,977	279,440
Governance costs	35,870	61,984
Other resources expended	38,771	36,801
Total resources expended	609,703	413,150
 NET INCOMING/(OUTGOING)	217,741	165,870
 RECONCILIATION OF FUNDS		
Total funds brought forward	271,191	105,321
TOTAL FUNDS CARRIED FORWARD	488,932	271,191

Sarwar Foundation
Balance Sheet
as at 31 December 2020

		2020	2019
		£	£
Fixed assets			
Tangible assets	2	4,770	-
Current assets			
Debtors	3	4,750	4,750
Cash at bank		480,968	265,058
Cash in hand		74	2,119
		<u>485,792</u>	<u>271,927</u>
Creditors: amounts falling due within one year	4	(1,630)	(736)
Net current assets		<u>484,162</u>	<u>271,191</u>
Net assets		<u>488,932</u>	<u>271,191</u>
Funds			
Unrestricted funds		488,932	271,191
Total funds		<u>488,932</u>	<u>271,191</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2020 .

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 December 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

Sarwar Foundation
Balance Sheet
as at 31 December 2020

The financial statements were approved by the board of trustees on 22 September 2021 and were signed on its behalf by:

M A Rajak

A handwritten signature in black ink that reads "m. Rajak". The signature is written in a cursive style with a capital 'R' and a capital 'K'.

Sarwar Foundation
Notes to the Accounts
for the year ended 31 December 2020

1 Accounting policies

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

2 ACTIVITIES FOR GENERATING FUNDS

	2020	2019
	£	£
Charity shop income	<u>52,168</u>	<u>79,088</u>

3 COSTS OF GENERATING VOLUNTARY INCOME

	2020	2019
	£	£
Fundraising costs	50,696	28,337
Motor vehicle costs	5,389	6,588
	<u>56,085</u>	<u>34,925</u>

4 NET INCOMING/(OUTGOING) RESOURCES

	2020	2019
	£	£
Rent	19,000	19,000
	<u>19,000</u>	<u>19,000</u>

Sarwar Foundation
Notes to the Accounts
for the year ended 31 December 2020

5 TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2019 or for the year ended 31 December 2018.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2019 or for the year ended 31 December 2018.

6 STAFF COSTS	2020	2019
	£	£
Wages and salaries	49,870	45,689
	<u>49,870</u>	<u>45,689</u>

The average monthly number of employees during the year was as follows:

	2020	2019
Staff	<u>2</u>	<u>2</u>

No employees received emoluments in excess of £60,000.

2 Tangible fixed assets

	Motor vehicles
	£
Cost	
Additions	5,300
Disposals	-
At 31 December 2020	<u>5,300</u>
Depreciation	
At 31 December 2020	<u>530</u>
Net book value	
At 31 December 2020	<u>4,770</u>

3 Debtors	2020	2019
	£	£
Other debtors	<u>4,750</u>	<u>4,750</u>

4 Creditors: amounts falling due within one year	2020	2019
	£	£
Other taxes and social security costs	680	736
Accruals	950	-
	<u>1,630</u>	<u>736</u>

Sarwar Foundation
Notes to the Accounts
for the year ended 31 December 2020

9 MOVEMENT IN FUNDS	2019	Movement	2020
	£	£	£
Unrestricted funds			
Charity Main Account	206,075	208,874	414,949
Zakat fund	23,112	662	23,774
Charity Shop	35,177	(5,648)	29,529
Current Account	694	12,022	12,716
Cash account	2,119	(445)	1,674
	<u>267,177</u>	<u>215,465</u>	<u>482,642</u>
 TOTAL FUNDS	 <u>267,177</u>	 <u>215,465</u>	 <u>482,642</u>

Net movement in funds, included in the above are as follows:

	Incoming	Resources	Movement
	resources	expended	
	£	£	£
Unrestricted funds			
Charity Main Account	978,041	(769,168)	208,874
Zakat fund	670	(8)	662
Charity Shop	77,752	(83,400)	(5,648)
Current Account	113,215	(101,193)	12,022
Cash account	59,714	(60,159)	(445)
	<u>1,229,392</u>	<u>(1,013,928)</u>	<u>215,465</u>
	 <u>1,229,392</u>	 <u>(1,013,928)</u>	 <u>215,465</u>

Sarwar Foundation
Detailed Statement of Financial activities
for the year ended 31 December 2020

	2020	2019
	£	£
INCOMING RESOURCES		
Voluntary income		
Donations	724,238	470,044
Gift Aid	23,966	25,263
Covid Business Grant	11,500	-
Covid Job Retention Scheme Grant	12,665	-
	<u>772,369</u>	<u>495,307</u>
Activities for generating funds		
Recycling	2,907	4,625
Charity shop income	52,168	79,088
	<u>55,075</u>	<u>83,713</u>
Total incoming resources	<u>827,444</u>	<u>579,020</u>
RESOURCES EXPENDED		
Activities for generating funds		
Fundraising costs	50,696	28,337
Motor vehicle costs	5,389	6,588
	<u>56,085</u>	<u>34,925</u>
International projects	478,977	279,440
U.K Projects & Donations to other charitable causes	(14,000)	16,295
	<u>464,977</u>	<u>295,735</u>
Support costs		
Management		
Wages	49,870	45,689
	<u>49,870</u>	<u>45,689</u>
Premises costs:		
Rent	19,000	19,000
Rates and water	-	1,007
Insurance	292	292
Light and heat	1,132	1,705
Cleaning	201	1,430
Telephone	1,644	1,273
Repairs and maintenance	971	1,621
	<u>23,240</u>	<u>26,328</u>
General admin		
Bank charges	2,881	3,026
Depreciation	530	-
	<u>3,411</u>	<u>3,026</u>
Information technology		
Postage, printing and stationery	677	3,425

Sarwar Foundation
Detailed Statement of Financial activities
for the year ended 31 December 2020

	2020	2019
	£	£
Subscriptions	-	400
Computer & IT costs	158	2,537
	<u>835</u>	<u>6,362</u>
Legal and professional costs:		
Accountancy fees	950	972
Advertising and PR	10,282	60
Other legal and professional	53	53
	<u>11,285</u>	<u>1,085</u>
Total resources expended	<u>609,703</u>	<u>413,150</u>