



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	09	2022		31	08	2023

## Section A Reference and administration details

Charity name

Langshott Ladybirds Nursery

Other names charity is known by

Registered charity number (if any)

1082942

Charity's principal address

C/O Langshott Infant School

Smallfield Road

Horley, Surrey

Postcode

RH6 9AU

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Elaine Flanagan	Treasurer		
2				
3	Georgina Mutton	Chairperson		Any parent of child at nursery
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

How the charity is constituted  
(eg. trust, association, company)

Trustee selection methods  
(eg. appointed by, elected by)

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To raise funds to enhance the standard of care and education for children attending Ladybirds Nursery.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The charity has raised funds by holding fares, sales and sponsored events. The amounts raised have paid for new equipment for use within the nursery.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

£40,000 held in reserve in case of closure, needed for redundancy.

**Details of any funds materially in deficit**

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

*You will see that we have larger funds this year end. Our payroll provider was Surrey County Council. They have had many accounting issues this year and despite me emailing them for 7 months, and informing them of their mistakes, they did not start to correct the issues until October 2023. As at our year end 31/08/2023 we owed them £20,741.42, this figure will now be deducted from our 2023/2024 accounts.*

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)**



**Full name(s)**

Elaine Flanagan

**Position (eg Secretary, Chair, etc)**

Treasurer

**Date**

15/10/2023



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Langshott Ladybirds Nursery

1082942

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/09/2022

To

Period end date  
31/08/2023

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fees/Uniform/Lunches	124,160	-	-	124,160	126,357
Donations	50	-	-	50	500
Grants	60	-	-	60	-
Match Funding	50	-	-	50	-
Fundraising	795	-	-	795	680
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>125,115</b>	<b>-</b>	<b>-</b>	<b>125,115</b>	<b>127,537</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>125,115</b>	<b>-</b>	<b>-</b>	<b>125,115</b>	<b>127,537</b>
<b>A3 Payments</b>					
Fundraising Costs/Parties		-	-	-	27
Equipment brought from Fundraising	240	-	-	240	781
Insurance & Registration	2,621	-	-	2,621	2,466
Materials & Equipment & Cash Expenses	3,963	-	-	3,963	15,324
Staff Costs	79,860	-	-	79,860	105,500
Uniforms/Lunches	243	-	-	243	1,891
Training	588	-	-	588	432
Rent/Bank/Telephone/Uncleared Cheques	10,592	-	-	10,592	10,506
	-	-	-	-	-
<b>Sub total</b>	<b>98,107</b>	<b>-</b>	<b>-</b>	<b>98,107</b>	<b>136,926</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>98,107</b>	<b>-</b>	<b>-</b>	<b>98,107</b>	<b>136,926</b>
<b>Net of receipts/(payments)</b>	<b>27,008</b>	<b>-</b>	<b>-</b>	<b>27,008</b>	<b>- 9,389</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>52,384</b>	<b>-</b>	<b>-</b>	<b>52,384</b>	<b>61,773</b>
<b>Cash funds this year end</b>	<b>79,392</b>	<b>-</b>	<b>-</b>	<b>79,392</b>	<b>52,384</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash and Bank Balances	79,392	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>79,392</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature



Print Name

Elaine Flanagan

Date of approval

15.10.23



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
**Langshott Ladybirds Nursery**

On accounts for the year  
ended

**31<sup>st</sup> August 2023**

Charity no  
(if any)

**1082942**

Set out on pages

**1 & 2**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 August 2023**

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

**11 June 2024**

Name:

**LAURA OXLADE FCA**

Relevant professional  
qualification(s) or body  
(if any):

**INSTITUTE OF CHARTERED ACCOUNTANTS  
ENGLAND & WALES (ICAEW)**

Address:

**3 BROOKWOOD PARK**

**HORLEY**

**RH6 9PZ**



Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.