



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From** 1<sup>st</sup> September 2019  
**August 2020**

**Period start date To 31<sup>st</sup>**  
**Period end date**

**Charity name:** Rauceby Pre School

**Charity registration number:** 1082796

## **Objectives and Activities**

|  | SORP reference     |   |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document  | Para 1.17          | To enhance the development of children under statutory school age by the encouragement of parents to understand and provide for the needs of children through community groups. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | The service offers valuable support to children and families in the local community by providing quality care for pre-school aged children.                                     |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit   | Para 1.18          | The trustees have regarded the Charity Commission's guidance on public benefit.   |

## **Additional information (optional)**

You may choose to include further statements where relevant about:

|  | SORP reference |  |
|--|----------------|--|
| Policy on grant making   | Para 1.38      |  |
| Policy on social investment including program related investment | Para 1.38      |  |
| Contribution made by volunteers                                  | Para 1.38      |  |

|       |  |  |
|-------|--|--|
|       |  |  |
| Other |  |  |

## Achievements and Performance

|   | SORP reference |  |
|---|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | <p>Rauceby Pre School has worked hard to develop, maintain and support the fantastic work that is provided by all members of staff in order to deliver an inspiring learning and play environment for all the children who attend.</p> <p>We have attracted new children to the setting, thus ensuring funds from Early Years Funding and fee paying children.</p> <p>We have successfully engaged in fundraising events to raise money for improvements to the setting. These events are not required to fund the day to day running of the business.</p> |

### Additional information (optional)

You may choose to include further statements where relevant about:

|  |           |  |
|--|-----------|--|
| Achievements against objectives set                          | Para 1.41 |  |
| Performance of fundraising activities against objectives set | Para 1.41 |  |
| Investment performance against objectives                    | Para 1.41 |  |
| Other  |           |  |
|  |           |  |
|  |           |  |



## Financial Review

|  |           |   |  |
|--|-----------|---|--|
| Review of the charity's financial position at the end of the period              | Para 1.21 | The Pre School saw an increase in fee paying children and a decrease in funded children during the year. Staff costs are kept in line with the number of children attending the pre school.   |  |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | Reserves are currently maintained to cover potential redundancy pay-outs and to ensure the Pre School has funds available to replace any equipment as necessary. Funds are also held to facilitate a site move which is an ongoing project. These funds will be released upon completion. |  |
| Amount of reserves held  | Para 1.22 | £27,358   |  |
| Reasons for holding zero reserves  | Para 1.22 | N/A   |  |
| Details of fund materially in deficit  | Para 1.24 | N/A   |  |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | The charity is a going concern.   |  |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |   |
|---|-----------|---|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 | The Pre School attracts Early Years Funding for both 2 year olds and over 3s. Fundraising is carried out only to fund purchases of expensive new equipment and improvements to the setting.   |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | There is a long term plan for the Pre School to move premises to Rauceby School in order to increase capacity, offer additional hours of care and to improve to a 'Gold Standard' facility. Formal applications for new building erections and OFSTED approval are being drawn up and grants are to be applied for. |
| A description of the principal risks facing the charity                         | Para 1.46 |   |
| Other   |           |   |

## Structure, Governance and Management

|   |           |   |
|---|-----------|---|
| Description of charity's trusts:  |           | Constitution  |
| Type of governing document<br>(trust deed, royal charter)   | Para 1.25 | Association   |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)  | Para 1.25 | Elected by previous Trustees and approved by committee members. |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 |   |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |   |
|---|-----------|---|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 | All new Trustees are given necessary training and full handovers by predecessors. Trustees, except in exceptional circumstances, may not step down unless all matters relating to the Pre School have been handed over. |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 |   |
| Relationship with any related parties   | Para 1.51 |   |
| Other   |           |   |

### Reference and Administrative details

|                             |                    |
|-----------------------------|--------------------|
| Charity name                | Rauceby Pre School |
| Other name the charity uses |                    |
| Registered charity number   | 1082796            |

|                             |  |
|-----------------------------|--|
| Charity's principal address | The Village Hall<br>Main Street<br>South Rauceby<br>Lincolnshire<br>NG34 8QQ |
|                             |  |

## Names of the charity trustees who manage the charity

|    | Trustee name    | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-----------------|-----------------|-----------------------------------|---|
| 1  | Jonathan Heaton | Chair           |                                   |   |
| 2  | Lisa McTiernan  | Treasurer       |                                   |   |
| 3  |                 |                 |                                   |   |
| 4  |                 |                 |                                   |   |
| 5  |                 |                 |                                   |   |
| 6  |                 |                 |                                   |   |
| 7  |                 |                 |                                   |   |
| 8  |                 |                 |                                   |   |
| 9  |                 |                 |                                   |   |
| 10 |                 |                 |                                   |   |
| 11 |                 |                 |                                   |   |
| 12 |                 |                 |                                   |   |
| 13 |                 |                 |                                   |   |
| 14 |                 |                 |                                   |   |
| 15 |                 |                 |                                   |   |
| 16 |                 |                 |                                   |   |
| 17 |                 |                 |                                   |   |
| 18 |                 |                 |                                   |   |
| 19 |                 |                 |                                   |   |
| 20 |                 |                 |                                   |   |

## Corporate trustees - names of the directors at the date the report was approved

| Director name |  |  |
|---------------|--|--|
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |

## Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year |  |
|--------------|-----------------------------------|--|
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |

|  |  |  |
|--|--|--|
|  |  |  |
|  |  |  |
|  |  |  |

## Funds held as custodian trustees on behalf of others

|   |  |
|---|--|
| Description of the assets held in this capacity   |  |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects |  |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         |  |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

#### Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

|  |
|--|
|  |
|--|

## Other optional information

|  |
|--|
|  |
|--|

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

|  |  |
|--|--|
|  |  |
|--|--|

Full name(s)

|                |  |
|----------------|--|
| Lisa McTiernan |  |
|----------------|--|

Position (eg  
Secretary, Chair, etc)

|           |  |
|-----------|--|
| Treasurer |  |
|-----------|--|

Date

|            |
|------------|
| 1 Dec 2020 |
|------------|

Sleaford

NG34 7BJ

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

## Section B Statement of assets and liabilities at the end of the period

| Categories           | Details  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|----------------------|--|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b> | Bank Current Account                                   | 17,748                             | -                                |                                 |
|                      | Bank Reserve Account                                   | 27,358                             | -                                |                                 |
|                      | Cash Account   | 413                                | -                                |                                 |
|                      | <b>Total cash funds</b>                                | <b>45,519</b>                      | <b>-</b>                         | <b>-</b>                        |
|                      | (agree balances with receipts and payments account(s)) | OK                                 | OK                               | OK                              |

|                                 | Details | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---------------------------------|---------|------------------------------------|----------------------------------|---------------------------------|
| <b>B2 Other monetary assets</b> |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |

|                             | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
| <b>B3 Investment assets</b> |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |

|   | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---------|-----------------------------|-----------------|--------------------------|
| <b>B4 Assets retained for the charity's own use</b> |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |

|                       | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------|---------------------------------|-----------------------|---------------------|
| <b>B5 Liabilities</b> |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|-----------|------------|------------------|
|           |            |                  |
|           |            |                  |