



Business & Employment Support & Training

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**REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021
FOR
SOUTH CEFN CAEAU FAMILY CENTRE
(Ty Enfys)**

SOUTH CEFN CAEAU FAMILY CENTRE
 REGISTERED CHARITY NUMBER: 1082561
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FOR THE YEAR ENDED 31 JULY 2021

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SOUTH CEFN CAEAU FAMILY CENTRE
 REGISTERED CHARITY NUMBER: 1082561
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 JULY 2021

The trustees present their report with the financial statements of the charity for the year ended 31 July 2016. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) Accounting and Reporting by Charities.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number
1082561

Registered Office
2 Ynys Las
Cefn Caeau
Llwynhendy
Llanelli
SA14 9BT

Trustees

Reverend John Treharne
Lynne Beer
Helen Lewis
Christopher Beer
Ella Simmonds
Nicola Thomas
Jason Hart
Cheryl Huish

Chairperson
Secretary until 5th May 2021
Treasurer
Secretary from 5th May 2021

Resigned on 9th November 2020
Resigned at AGM on 5th May 2021

Bankers

Unity Trust Bank
Nine Brindleyplace
Birmingham
B1 2HB

Independent Examiners

Business & Employment Support & Training
17 Milton Meadows
Milton, Nr Tenby
Pembrokeshire
SA70 8PL

SOUTH CEFN CAEAU FAMILY CENTRE
 REGISTERED CHARITY NUMBER: 1082561
REPORT OF THE TRUSTEES - continued
FOR THE YEAR ENDED 31 JULY 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Ty Enfys Family Centre is a charity governed by a constitution as adopted 25th May 2000 as amended 17th May 2011. It is registered as a charity with the Charity Commission.

The aims and objects of the charity are “to develop at a local level the skills and nurturing capacity of families, parents and carers so that the well-being and life chances of their children are enhanced.”

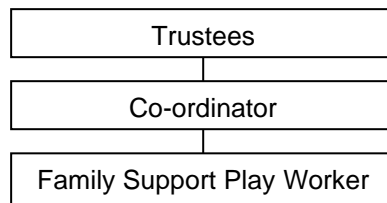
Appointment of Trustees

Trustees are appointed as set out in the constitution. Professionals and service users within the community, who have a personal interest in the charity, are invited to join the management committee. Nomination forms are completed and applicants are voted onto the committee as appropriate. Committee members can also be co-opted when appropriate.

Trustee Induction and Training

As part of induction all trustees are DBS checked and shown the relevant documentation regarding the running of the family centre.

Organisation Structure



Trustees are consulted on all aspects of accounting, policies and procedures and involved in the decision-making regarding the day-to-day running of the centre. The Co-ordinator is responsible for keeping order of files, office work and over-seeing all other day-to-day activities at the centre.

Related Parties

There were no related party transactions.

Risk Management

Ty Enfys Family Centre conducts risk assessments before undertaking any activities or events and ensures that appropriate DBS checks are undertaken for those working with children or vulnerable adults. Trustees are checked if they will have contact with families.

Financial risks have been reviewed and procedures put in place accordingly. A reserves policy has been established in line with the identified risks.

SOUTH CEFN CAEAU FAMILY CENTRE
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REPORT OF THE TRUSTEES - continued
FOR THE YEAR ENDED 31 JULY 2021

OBJECTIVES AND ACTIVITIES

The object of the charity is about prevention and early intervention.

The constitution states the two objects as "I. The preservation and protection of health and the relief of distress within family relationships by the provision of a resource and advice centre and by the education of the public in good parenting skills. II. The provision of facilities for recreation and other leisure time activities for and in the interests of social welfare with a view to improving conditions of life"

The charity works in partnership with parents and carers. It empowers them in order to better cope with family life and therefore gives their children a better start in life.

The Aims of the Family Centre is to ensure children:-

- Have a flying start in life
- Have a range of education and learning opportunities
- Enjoy the best possible health, free from abuse
- Have access to play, leisure and cultural activities
- Are listened to and respected and have their identity recognised
- Have a safe home and community
- Are not disadvantaged by poverty

The objectives for the next year are:

Children and young people will have reduced feelings of sadness and anxiety and Improved feelings of wellbeing.

150 in Yr1, 200 in Yr2, 300 by end of project.

Children will have the tools with which they can manage their emotions, have access to help and support and opportunities to have fun. Children will feel less anxiety and depressed

Children and Vulnerable young people will feel less isolated

15 in Yr1, 30 in Yr2, 50 in Yr3

Children will have a place they can feel safe and activities that interest them. They can meet others and form friendships and develop increased confidence, self-esteem, and self-efficacy.

Children and Young people will have improved life skills.

50 in Yr 1

Children will build skills to ensure they keep themselves safe and make healthy choices. They will learn skills to help themselves in a crisis and to avoid dangerous situations

Increase positive relationships

100 people in Yr1, 150 people in Yr2, 150 people in Yr3

Increase Community Engagement

100 adults by Yr1, 150 adults by Yr2, 260 adults by Yr3

ACHIEVEMENT AND PERFORMANCE

A total of 624 people have accessed our services:

219 people have made use of Face-To-Face Ty Enfyys Family Centre services

153 children:

0-4 years - 51

5 –9 years - 51

SOUTH CEFN CAEAU FAMILY CENTRE
 REGISTERED CHARITY NUMBER: 1082561
REPORT OF THE TRUSTEES - continued
FOR THE YEAR ENDED 31 JULY 2021

10–15 years – 51
 16 – 18 years – 0
 19+ years – 0

104 families

A total of 405 people were reached through our social media platform over the lockdown period, but we did not meet face-to-face at any point.

134 Adults
 0-4 years - 128
 5 –9 years - 101
 10–15 years – 30
 16 – 18 years – 12
 19+ years – 1

134 families

We have worked with 26 agencies:

Carmarthenshire county council – housing/garden fence maintenance, use of Gwilli Field
 Tempo – time credits information
 Llanelli rural council – support
 WCVA – training and networking
 CAVS/CVON – children and young peoples network - child centred organisations - Funding
 CETMA – Developing a website, Food donations
 PCSO's – talk about a charity who they have been contacted by who wish to do some landscaping work for/with us. Plus, discussion on Youth work
 Llanelli Men's Sheds – garden work.
 BCT Invest Local Officers regarding Llwynhendy funding pot – Information workshops – The Way Forward info event
 Our Llwynhendy - ICC, Mentre Cwm Gwendreath – Community work and support funding
 St Pauls Family Centre – New support group
 Burry Port Family Centre – New support group
 Morfa Family Centre New support group
 Tumble Family Centre - New support group
 Trimsaran Family Centre – New support group
 CBSA – project information share
 Llwynhendy and Pemberton Forum – Food bank and help to deliver our care packages
 Threshold – family in need
 Dr Mz Youth services – Advice and support.
 Connect Carmarthenshire -n Information session
 Plant Dewi – Policies and training
 Communities for work – Sharing project information
 Citizens Advice Service – Information session – Sharan Condon
 Cynnydd School Youth Engagement Officer – To provided a contact facility for her to meet and support a young person.
 University of Wales Trinity St David – Possible student placement for next academic year
 Dolen Teifi – Community Transport. – Minibus drivers training – July 21 – Sharan Condon, Kathryn Davies, Hazel Evans.

SOUTH CEFN CAEAU FAMILY CENTRE
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REPORT OF THE TRUSTEES - continued
FOR THE YEAR ENDED 31 JULY 2021

Time table:

August 2020

Finishing the re-decorating of the Centre, making it ready for families.
 Online activities and support.
 Made and delivered 50 Well-being Packs to local teenagers and vulnerable people

September 20

Monday 28th – Family fun club 2:15pm – 5 pm.
 Mondays: Admin- home working
 Tuesdays – 10am until 2pm: Hourly slots x 3 for family play
 3pm – 5pm: Youth engagement
 Wednesdays - 10am – 12pm: ASD support group
 3:15pm – 4:45pm: Art club
 Thursdays – Activities on our Facebook page.
 29th – Closed for COVID-19 safety

October 20

Made and delivered 52 Halloween Hampers to local children.
 Ran a scavenger hunt
 Ran an online pumpkin carving competition
 Activities posted on the Facebook page 'Craft Cook and Play' group
 Weekly videos on cookery, science and crafting ideas.

November 20

Crisis support – both online or face-to-face when needed in an emergency.
 Wednesdays - ASD group Zoom sessions
 Activities posted on the Facebook page 'Craft Cook and Play' group
 Weekly videos on cookery, science and crafting ideas

December 20

Activities posted on the Facebook page 'Craft Cook and Play' group
 Weekly videos on cookery, science and crafting ideas
 Online information sharing

January 2021

Planning of new projects (received new National Community Lottery funding)
 Activities posted on the Facebook page and the 'Craft Cook and Play' group

February 2021

Online activities:
 Mondays – TikTok Ty Enfys
 Tuesdays – am...Cookery demo with Hazel
 12 – 1pm Come share with us video call support
 3 – 5pm Science experiments with Hazel
 Wednesdays – 10am – 12pm Bilingual Story Time with Hazel/Faye
 1pm – 3pm Faye's Baby Play
 3pm – 5pm Arts and Crafts with Hazel
 Thursdays – PM's ASD support Zoom call with Sharan

SOUTH CEFN CAEAU FAMILY CENTRE
 REGISTERED CHARITY NUMBER: 1082561
REPORT OF THE TRUSTEES - continued
FOR THE YEAR ENDED 31 JULY 2021

March 2021 –

Online activities:

- Mondays – TikTok Ty Enfys
- Tuesdays – am...Cookery demo with Hazel
12 – 1pm Come share with us video call support
3 – 5pm Science experiments with Hazel
- Wednesdays – 10am – 12pm Bilingual Story Time with Hazel/Faye
1pm – 3pm Faye's Baby Play
3pm – 5pm Arts and Crafts with Hazel
- Thursdays – PM's ASD support Zoom call with Sharan

April 2021 –

Online activities:

Easter themed activities for Easter period - Creative writing competition, Easter Egg hunt, Easter hamper raffle.

- Mondays – TikTok Ty Enfys
- Tuesdays – am...Cookery demo with Hazel
12 – 1pm Come share with us video call support
3 – 5pm Science experiments with Hazel
- Wednesdays – 10am – 12pm Bilingual Story Time with Hazel/Faye
1pm – 3pm Faye's Baby Play
3pm – 5pm Arts and Crafts with Hazel
- Thursdays – PM's ASD support Zoom call with Sharan

Induction, training and planning with new Youth and Community Worker.

May 2021–

Big de-clutter and garden preparation in readiness for outside activities

June 2021–

Half term: -

- Tuesday – 10am -12pm and 1pm – 2:30pm Baby and Toddler Messy Play in the Park. Free Ice-creams
- Wednesday 10am – 12pm Creative play in the park (LEGO and DUPLO) Free Pizzas 2:15 – 3:15 Big Water Fight
- Thursday – Volunteering in Centre garden.
- Mondays – 3:15pm – 4:45pm: NEW Youth Club
- Tuesdays – 10am – 12pm: Baby and Toddler Tuff Tray session
1pm – 2:30pm: Baby and Toddler free play exploration
3:15 – 4:45pm: Active play in the park family session
- Wednesdays – 10am – 12pm: Coffee and Chat/drop-in
1pm – 2:30 Health and Well-being – From 23rd 1pm – 2:30 Crafty Corner arts and craft activities
3:15pm – 4:45pm: Juniors (8-11yr olds) club
- Thursdays - 10am – 12pm: Coffee and Chat/drop-in

July 2021–

- Mondays – 3:15pm – 4:45pm: NEW Youth Club
- Tuesdays – 10am – 12pm: Baby and Toddler Tuff Tray session
1pm – 2:30pm: Baby and Toddler free play exploration
3:15 – 4:45pm: Active play in the park family session
- Wednesdays – 10am – 12pm: Coffee and Chat/drop-in
1pm – 2:30 Crafty Corner arts and craft activities
3:15pm – 4:45pm: Juniors (8-11yr olds) club

SOUTH CEFN CAEAU FAMILY CENTRE
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REPORT OF THE TRUSTEES - continued
FOR THE YEAR ENDED 31 JULY 2021

Thursdays - 10am – 12pm: Coffee and Chat/drop-in

From July 19th – Summer Holiday activities:

Mondays – 3:15pm – 4:45pm Youth Summer Club

Tuesdays – 10am – 2:30pm

Pic-Nic and Water fight wk. 1

Trip to Porthcawl wk. 2

Wednesdays – 10am – 12pm Family sessions

Baby soft play in the garden wk. 1

STEM challenges wk.2

1pm – 2:30pm

Family craft workshop with Shelley wk. 1 and 2

Junior Summer Club

Escape room wk.1

Pizza making with Simons Pizzeria wk. 2

Staff training

Designated Safeguarding Person – Children in Wales / Plant yng Nghymru – July 21 - Sharan Condon

Safeguarding training – NSPCC – May 21 - Kathryn Davey, Sharan Condon,

Basic Film making For Online Use - CIN workshop – Sept 20 - Hazel Evans

Safeguarding in a crisis – WCVA – Nov 2020 – Sharan Condon

Monitoring and Evaluation in a Digital World – CIN workshop – Feb 21 – Sharan Condon

Making Sure your data is robust – WCVA – Feb 20 - Sharan Condon

Bilingualism at Work – WCVA – March 21 – Sharan Condon, Faye James-Turvey

Bilingualism at Work – National Lottery – March 21 – Sharan Condon,

Virtual Governance – WCVA – April 21 - Sharan Condon

Safeguarding - NSPCC – May – John Treharne, Lynne Beer, Helen Lewis, Nicola Thomas, Lynne Beer

FINANCIAL REVIEW

Reserves Policy

Ty Enfys Family Centre has reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission. The greatest area of risk to the effectiveness of the charity is loss of grant income. The trustees feel that, given their responsibilities to both the paid workers and the families who benefit from the services, a reserve of 6 – 9 months running costs (currently equivalent to £27,141 – 40,711) should be held. The current level of £3,867 is currently significantly below this level. This is because reserves were previously used to continue services when funding bids were unsuccessful and have not recovered since. The trustees are taking steps to increase the level of reserves during the coming year by working with the local volunteering group and through increased fundraising activities. This level of reserves has been determined taking into account the fact that income is received from a wide range of sources, the extent of protective measures (such as insurance), commitments it has to staff, and other obligations under agreements with third parties.

Risk management has been reviewed in terms of child protection policies, risk assessments of events and trips, the undertaking of DBS checks and health and safety issues. The trustees feel that they have taken all reasonable steps to protect beneficiaries, staff, volunteers and the organisation itself.

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SOUTH CEFN CAEAU FAMILY CENTRE
 REGISTERED CHARITY NUMBER: 1082561
REPORT OF THE INDEPENDENT EXAMINER
FOR THE YEAR ENDED 31 JULY 2021

Independent examiner's report to the trustees of Ty Enfys Family Centre

I report on the accounts of the charity for the year ended 31 July 2021, which are set out on pages 10 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145 (5) (b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

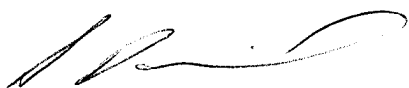
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: Mrs. Shirley David

Address: Business & Employment Support & Training
 17 Milton Meadows, Milton, Nr Tenby, Pembrokeshire, SA70 8PL

Date: 12th October 2021

SOUTH CEFN CAEAU FAMILY CENTRE
REGISTERED CHARITY NUMBER: 1082561
RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31 JULY 2021

	Notes	Unrestricted Funds	Restricted Funds	Aug 2020 - Jul 2021	Aug 2019 - Jul 2020 (PY)
Receipts					
Donations and Legacies		75	2,095	2,170	549
Gifts and Donations Income		106	0	106	634
Grants		0	76,971	76,971	21,877
Total Donations and Legacies		181	79,066	79,247	23,060
Trading Activities					
Fund raising events		0	0	0	381
Trips/activity fees		264	6,586	6,850	6,215
Total Trading Activities		264	6,586	6,850	6,596
Total Receipts	2	446	85,652	86,097	29,656
Payments					
Raising Funds		0	2	2	2
Charitable activities					
Activities		0	8,330	8,330	2,595
Equipment		0	833	833	3,055
Maintenance		0	30	30	36
Marketing/publicity/outreach		0	794	794	66
Miscellaneous		0	237	237	69
Office/General Administrative Expenses		0	233	233	0
Petty cash		0	0	0	0
Professional and legal fee's		0	168	168	162
Salaries and Wages	5	0	35,817	35,817	25,204
Staff/volunteer training		0	328	328	82
Stationery, postage		0	145	145	286
Support Costs - Governance costs	3	36	2,465	2,501	2,441
Support Costs - Health and Safety	3	0	2,709	2,709	283
Support Costs - HR	3	0	336	336	246
Support Costs - IT	3	0	80	80	195
Telephone and Internet		0	630	630	759
Travel Expenses		0	46	46	62
Utilities (Gas/Electric)		0	1,039	1,039	762
Volunteer expenses		0	24	24	0
Total Charitable activities		36	54,245	54,279	36,303
Total Payments	2	36	54,245	54,281	36,304
Net Receipts		409	31,407	31,816	(6,649)
B/F Previous Year End		3458	7,518	10,976	17,625
C/F Current Year End		3867	38,925	42,792	10,976

SOUTH CEFN CAEAU FAMILY CENTRE
REGISTERED CHARITY NUMBER: 1082561
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31 JULY 2021

	Notes	Jul 31, 2021	Jul 31, 2020
Cash at bank and in hand			
Cash float		150	150
Current Barclays		0	0
Savings Tracker Barclays		0	0
Unity Trust		42,642	10,826
Wages Barclays		0	0
Total Cash at bank and in hand		42,792	10,976
Net current assets	6	42,792	10,976
Total Creditors: amounts falling due within one year	7	0	0
Net current assets (liabilities)		42,792	10,976
Total assets less current liabilities		42,792	10,976
Total net assets (liabilities)		42,792	10,976
Fund Breakdown			
Unrestricted Funds (reserve)	2	3,867	3,458
Restricted Funds	2	38,925	7,518
Total Capital and Reserves	2	42,792	10,976

SOUTH CEFN CAEAU FAMILY CENTRE
REGISTERED CHARITY NUMBER: 1082561
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 JULY 2021

1. Accounting Policies

The accounts have been prepared under the receipts and payments convention and in accordance with:

- Accounting and Reporting by Charities: Statement of Recommended Practice
- Applicable accounting standards and
- The Charities Act 1993.

The principal accounting policies adopted in the preparation of the accounts are as follows:

Restricted funds are to be used for specified purposes as specified by the donor. Expenditure that meets these criteria is identified to the fund. Unrestricted funds are donations and other income received or generated for the objects of the charity without further specified purpose and is available as general funds

2. Fund Movements

Restricted funds are received for a specific purpose within the objects of the charity and must be accounted for separately. All income has therefore been shown as restricted where the donor has stated that the income can only be used for a specified purpose or where it has been raised through an appeal for a specified purpose. Fund movements were as follows:

Fund	B/F	Income	Expenditure	Transfers	C/F
Archbishop of Wales	918	0	918	0	0
Awards for All	3,540	10,000	6,341	0	7,199
BBC Children in Need	753	12,500	6,220	0	7,033
BBC Children in Need (Covid)	(506)	3,726	3,220	0	0
Big Lottery	0	50,745	26,052	0	24,693
Carmarthenshire Association of Voluntary Services	838	2,095	2,933	0	0
Community Foundation Wales	1,012	0	1,012	0	0
Our Llwynhendy Fund	964	6,586	7,550	0	0
Total Restricted Funds	7,518	85,652	54,245	0	38,925
Unrestricted Funds	3,458	445	36	0	3,867

3. Governance costs

There was no trustee remuneration.

Governance costs were as follows:

Data Protection	£ 35
Insurance	£ 928
Independent Examination	£ 386
Consultancy	£1,080
Legal fees	£ 72
Total	<u>£2,501</u>

SOUTH CEFN CAEAU FAMILY CENTRE
 REGISTERED CHARITY NUMBER: 1082561
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 JULY 2021

4. Pension Schemes

The charity has set up a pension with NEST and is complying with the requirements of Auto Enrolment.

5. Salaries and Wages

Expenditure has been broken down according to the activity headings as recommended by the Accounting and Reporting by Charities Statement of Recommended Practice.

Total staff costs comprised:

Net Salaries/wages	32,408
Employee NI	1,170
Employee Tax	1,089
Pension	1,150
Total Costs	35,817

The average number of employees in the year, calculated on a full-time equivalent basis, was 1.4.

The number of higher paid (including benefits) employees was:

£50,000 - £59,999	Nil
£60,000 to £69,999	Nil

6. Debtors

There were no debtors at the year-end.

7 Creditors

There were no creditors at the year-end.