



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From 01/09/2021 To 31/08/2022**

**Charity name: Moorside Pre-School**

**Charity registration number: 1082417**

### **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To enhance the development and education of children primarily under statutory school age
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Providing education at a pre-school for 3 to 4 year old children on a sessional basis.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

### **Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Ran 380 supervised pre-school sessions for children aged 3 to 4 years, reaching approximately 40 children, providing these children with the benefits of early years education which include academic and social development and preparation for school.</p> <p>Provision of pre-school sessions and after school club also enables parents to return to the workplace.</p>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We finished the period with assets of £75,876.55, a net deficit of £20,764.64. This includes £8,692.80 of budgeted building work.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity's policy is to retain at least 3 months' operating costs in reserve to cover costs or expenses that are unplanned or unexpected
Amount of reserves held	Para 1.22	£28,436.62
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Parents or guardians of children who attend the pre-school are invited to become trustees and sit on the Committee. They are appointed by existing members for one year at the AGM.

## Reference and Administrative details

Charity name	Moorside Pre-School
Other name the charity uses	
Registered charity number	1082417
Charity's principal address	Moorside Primary School Bowerham Rd Lancaster LA1 4HT

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Roger Shone	Chair		Trustees
2	Christina Worswick	Treasurer		Trustees
3	Alice Baillie-Bennett			Trustees
4	Erin Skillicorn	Secretary	Until 31/8/22	Trustees
5	Gemma Wright	Secretary	Until 31/8/22	Trustees
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Alice Baillie-Bennett	CHRISTINA WARSWICK
Position (eg Secretary, Chair, etc)		BUSINESS MANAGER
Date	22/6/2023	TREASURER



# Moorside Pre-School

Summary accounts for 1 September 2021 - 31 August 2022

Receipts	2021-22	2020-21
Fees (Parents)	£ 22,117.93	£ 15,353.45
Fees (LCC)	£ 96,530.97	£ 67,457.74
Fundraising	£ 42.00	£ 5.00
Grants		
Donations		
Bank interest	£ 11.61	£ 2.82
Uniform		
Other		
<b>TOTAL</b>	<b>£ 118,702.51</b>	<b>£ 82,819.01</b>

Receipts for 2021 - 2022	£ 118,702.51
Payments for 2021 - 2022	£ 139,467.15
<b>Net surplus for 2019 - 2020</b>	<b>-£ 20,764.64</b>

Receipts for 2020 - 2021	£ 82,819.01
Payments for 2020- 2021	£ 102,024.15
<b>Net surplus for 2018-2019</b>	<b>-£ 19,205.14</b>

Payments	2021-22	2020-21
Milk, food & drink		£ 172.91
Premises	£ 16,044.00	£ 16,044.00
Wages	£ 100,579.35	£ 78,110.96
Insurance	£ 792.63	£ 788.37
Consumables	£ 4,217.86	£ 1,820.25
Equipment	£ 4,391.14	£ 2,314.53
Health & Safety	£ 213.03	£ 251.80
Fundraising		£ -
Course Fees	£ 668.40	£ 227.00
Admin	£ 3,288.40	£ 1,467.39
Building work	£ 8,692.80	£ -
Uniform	£ 9.46	£ 124.89
Other	£ 570.08	£ 702.05
<b>TOTAL</b>	<b>£ 139,467.15</b>	<b>£ 102,024.15</b>

Assets	2021-22	2020-21
<b>Monetary assets</b>		
HSBC Account	£ 75,869.36	£ 129,194.65
Cash	£ 7.19	£ 7.19
Uncleared cheques	£ -	£ 32,560.65
<b>TOTAL</b>	<b>£ 75,876.55</b>	<b>£ 96,641.19</b>

Account Name: Moorside Pre-School

Bank: HSBC

Branch: Market Street, Lancaster

Sort Code: 40-27-02

Account Number: 2149 96301 &

Account Number: 11634879

## **MOORSIDE PRE-SCHOOL**

**YEAR ENDED 31 AUGUST 2022**

### **INDEPENDENT EXAMINER'S REPORT**

Report to the trustees/members of Moorside Pre-School (Charity No. 1082417) on the accounts for the year ended 31 August 2022.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 310 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: .....*J Wood*.....

James Wood, Accountant

Date: ...5 April 2023

J Wood: Accountant  
15 Church Terrace  
KENDAL  
LA9 4PR