

**OFFICE
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Charity Registration No. 1082380

Company Registration No. 03710559 (England and Wales)

HARINGEY MENCAP LIMITED
(A COMPANY LIMITED BY GUARANTEE)
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 5 APRIL 2021

HARINGEY MENCAP LIMITED
(A COMPANY LIMITED BY GUARANTEE)
LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr David Smith Ms Lauren Bushby Mr Mark Heath Mr Richard Taylor	(Appointed 6 April 2020)
Charity number	1082380	
Company number	03710559	
Registered office	The Bell Brewery 676 High Road Tottenham London N17 0EA	
Independent examiner	Caton Fry & Co Ltd Essex House 7-8 The Shrubberies George Lane South Woodford London E18 1BD	

HARINGEY MENCAP LIMITED
(A COMPANY LIMITED BY GUARANTEE)
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HARINGEY MENCAP LIMITED
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)
FOR THE YEAR ENDED 5 APRIL 2021

The Trustees present their report and financial statements for the year ended 5 April 2021.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

Our vision is to create a community where people with learning disabilities are able to realise their full potential and are valued for who they are and the contributions they make. We strive to achieve this vision by engaging in as wide a range of activities as possible involving as many clients as are able to participate in them. In addition, we aim to train facilitators and coaches who can help fulfil our vision, if appropriate, outside our organisation.

Haringey Mencap is a well established voluntary sector organisation that has been in existence since 1954. During this period, it has successfully provided a range of services for disabled children and adults resident in Haringey and the surrounding area.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

2020/21 was a challenging year for Haringey Mencap which necessitated changes in the design and delivery of our services due to the pandemic.

Despite these pressures the loyalty and dedication of our staff and volunteers, our sustainable business model and, by no means least, the enthusiasm of our clients, all contributed to a successful year.

During the year we were able to maintain regular multi-sports and activity sessions due to grants from National Lottery, Royal Mencap Society, Sport England, London Community foundation and Leeds Building Society. Delivery was adapted to the individual needs and shielding requirements of our clients. We undertook face to face delivery within our building, home deliveries of activity packs, welfare home visits, welfare telephone calls and online delivery after we were all introduced to the world of Zoom.

As in previous years we had special arts and crafts projects for the clients to celebrate Valentine's Day, Chinese New Year, Sports, Spring, Easter, Eid, Diwali and Christmas.

Reserve Policy

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure, i.e. between £55,000 and £110,000. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. At the year end 'free reserves', i.e. those reserves excluding the designated reserve stood at £103,630 which is considered reasonable.

HARINGEY MENCAP LIMITED
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)
FOR THE YEAR ENDED 5 APRIL 2021

Financial Review

Total incoming resources for the year amounted to £257,320 (2020: £228,753) and net surplus for the year amounted to £36,526 (2020: deficit £9,167). Total funds carried forward at 5 April 2021 amounted to £243,360 (2020 £207,104), while cash at bank and in hand stood at £233,416 (2020: £193,572). Restricted funds carried forward amounted to £nil (2020: £nil).

The year to 5th April 2021 demonstrated the sustainability of our financial model. Clearly the more income we receive the more clients we can help and the more services we can provide. What continues to be of prime importance is that we 'cut our cloth' so that even with limited finances we can enrich the lives of at least some of those with learning disabilities in the local community.

As ever, thanks to continued cost control from the Chief Executive and staff, our expenditure was kept within budget and we continued to benefit from funds secured in previous years

Our accountants (Caton, Fry & Co Ltd) have been of great assistance during what has been a very difficult year to navigate financially and we should like to record our appreciation of their expertise and help.

The Trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Future Plans

The future of all local services will probably continue to be uncertain for many years. We are aware of the continuing restructuring that Haringey Borough Council are making to a number of services for the community and we will continue to offer to the Council and potential clients a high-quality service providing value for money.

For another year we have been fortunate to have been led by Angie De Spong as Chief Executive. In addition, the help given by our loyal team of staff has again been exceptional and enabled us to continue to enhance the quality of our service. Each year we continue to be helped by full-time staff, part-time staff and volunteers, and whoever they are, they share a common commitment to help the lives of those with learning disability. As last year, and every year, Haringey Mencap is a genuine team effort, the product of which is the health, happiness and well being of our clients which is there for all to see. Every year that statement is true and on behalf the Trustees and our clients we continue to give the staff and volunteers our grateful thanks.

Structure, governance and management

Governing document

The organisation is a charitable company limited by guarantee, as defined by the Companies Act 2006, which was incorporated on 11th January 2007 and registered as a charity in 2008. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed by its Articles of Association. In the event of a winding up members are required to contribute an amount not exceeding £1.

Recruitment and appointment of new trustees

Under the requirements of the company's Memorandum and Articles of association the trustee are elected at the Annual General Meeting. Business and Management skills are well represented within the trustee body. The mix of trustee skills, if lost due to retirements, are maintained by requirement and resigning trustees choosing to maintain active contact with the charity providing valuable skills and experience.

Organisational Structure

As with many charities Haringey Mencap is governed by its elected officers and a Board of Trustees/Executive Committee that includes Service users. The Chief Executive has a small team of Managers and Assistants who carry out the day to day operations of the company. During 2020/2021 there were 2 meetings of the trustees and the Annual General Meeting will take place on 28 July 2021.

HARINGEY MENCAP LIMITED
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)
FOR THE YEAR ENDED 5 APRIL 2021

Directors

The Trustees, who are also the directors for the purpose of company law, and who served during the year were:

Mr Clive Myers	(Deceased 6 April 2020)
Mr Colin Francis	(Resigned 1 June 2020)
Mr David Smith	
Ms Lauren Bushby	
Mr Mark Heath	
Mr Richard Taylor	(Appointed 6 April 2020)

REFERENCE AND ADMINISTRATIVE DETAILS

Chief Executive

Angie De Spong

Hon Treasurer

Lucy Rea

Executive Committee

Marie Lee
Anne Rea
Gary Witham
Gareth Jones
Gerry Willmott MBE
Lanre Babalola
Joseph Bruce
Lindsay Oliver

PUBLIC BENEFIT STATEMENT

The objectives and activities, and achievements and performance sections of this report clearly set out that the activities which the charity undertakes are for the public benefit.

The Trustees confirm that they have complied with the duty in section 4 of the charities Act 2011 to have due regard to public benefit guidance published by the Commission in determining the activities undertaken by the Charity.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The trustees' report was approved by the Board of Trustees.

Mr Richard Taylor

Chair of Trustees

Dated: 28 July 2021



HARINGEY MENCAP LIMITED
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF TRUSTEES' RESPONSIBILITIES
FOR THE YEAR ENDED 5 APRIL 2021

The Trustees, who are also the directors of Haringey Mencap Limited for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**HARINGEY MENCAP LIMITED
(A COMPANY LIMITED BY GUARANTEE)
INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF HARINGEY MENCAP LIMITED**

I report on the financial statements of the charity for the year ended 5 April 2021, which are set out on pages 6 to 18.

Respective responsibilities of Trustees and examiner

The charity's Trustees, who are also the directors of Haringey Mencap Limited for the purposes of company law, are responsible for the preparation of the financial statements. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination being a qualified member of Chartered Accountants.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (i) examine the financial statements under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

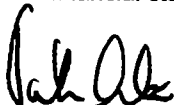
Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - (ii) to prepare financial statements which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;have not been met or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



Jonathan Caton FCA FCCA
Institute of Chartered Accountants in England & Wales
Caton Fry & Co Ltd

Chartered Accountants
Essex House
7-8 The Shrubberies
George Lane
South Woodford
London
E18 1BD

Dated: 28 July 2021

HARINGEY MENCAP LIMITED
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 5 APRIL 2021

Current financial year

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Total 2020 £
<u>Income from:</u>					
Donations and legacies	3	35,003	-	35,003	7,261
Charitable activities	4	207,431	13,023	220,454	217,488
Other trading activities	5	-	-	-	2,053
Investments		1,863	-	1,863	1,951
Total income		244,297	13,023	257,320	228,753
<u>Expenditure on:</u>					
<u>Charitable activities</u>					
Day services	6	198,253	13,023	211,276	231,498
Sports and leisure services	6	9,518	-	9,518	6,422
Total charitable expenditure		207,771	13,023	220,794	237,920
Net income/(expenditure) for the year/ Net movement in funds		36,526	-	36,526	(9,167)
Fund balances at 6 April 2020		207,104	-	207,104	216,271
Fund balances at 5 April 2021		243,630	-	243,630	207,104

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

HARINGEY MENCAP LIMITED
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 5 APRIL 2021

Prior financial year

		Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
	Notes			
<u>Income from:</u>				
Donations and legacies	3	7,261	-	7,261
Charitable activities	4	211,708	5,780	217,488
Other trading activities	5	2,053	-	2,053
Investments		1,951	-	1,951
Total income		222,973	5,780	228,753
<u>Expenditure on:</u>				
<u>Charitable activities</u>				
Day services	6	225,718	5,780	231,498
Sports and leisure services	6	6,422	-	6,422
Total charitable expenditure		232,140	5,780	237,920
Net income/(expenditure) for the year/ Net movement in funds		(9,167)	-	(9,167)
Fund balances at 6 April 2019		216,271	-	216,271
Fund balances at 5 April 2020		207,104	-	207,104

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

HARINGEY MENCAP LIMITED
(A COMPANY LIMITED BY GUARANTEE)
BALANCE SHEET

AS AT 5 APRIL 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	11		3,029		622
Current assets					
Debtors	12	20,362		23,888	
Cash at bank and in hand		233,416		193,572	
		253,778		217,460	
Creditors: amounts falling due within one year	13	(13,177)		(10,978)	
Net current assets			240,601		206,482
Total assets less current liabilities			243,630		207,104
Income funds					
<u>Unrestricted funds</u>					
General unrestricted funds		103,630		67,104	
Designated funds: Property purchase reserve fund		140,000		140,000	
			243,630		207,104
			243,630		207,104

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 5 April 2021. The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The accounts were approved by the Trustees on 28 July 2021

Mr Richard Taylor
Chair of Trustees



Company Registration No. 03710559

HARINGEY MENCAP LIMITED
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 5 APRIL 2021

1 Accounting policies

Charity information

Haringey Mencap Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is The Bell Brewery, 676 High Road, Tottenham, London, N17 0EA.

1.1 Accounting convention

The accounts have been prepared in accordance with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

As with organisations Covid-19 has had an impact on the services the charity has been delivering. The Trustees have reviewed the cashflow for the 12 months after the accounts will be approved and consider that there are sufficient funds in place. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Designated funds are those which the Trustees have decided should be earmarked for a specific purpose.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

HARINGEY MENCAP LIMITED
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 5 APRIL 2021

1 Accounting policies

(Continued)

Where a grant is awarded which relates to services which will be provided partly or fully in subsequent financial periods, the grant income is apportioned on a pro-rata basis, with income relating to the subsequent financial year is being deferred and carried forward to be recognised as income in the subsequent financial year, subject to meeting the grant term requirements.

Government Grants are recognised when received or when there is reasonable assurance that the grant conditions will be met and the grants will be received.

1.5 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% on reducing balance
Computers	33% on reducing balance
Motor vehicles	33% on reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.6 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.8 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

HARINGEY MENCAP LIMITED
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 5 APRIL 2021

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.10 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due. Contributions are allocated to unrestricted funds of the charitable activity on which the majority of staff time is spent.

1.11 Leases

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

HARINGEY MENCAP LIMITED
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 5 APRIL 2021

3 Donations and legacies

	Unrestricted funds	Total
	2021	2020
	£	£
Donations and gifts	35,003	7,261
	<u> </u>	<u> </u>

Included in Donations and gifts is funding of £32,279 (2020 : £NIL) in relation to funding received under the Coronavirus Job Retention Scheme.

HARINGEY MENCAP LIMITED
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 5 APRIL 2021

4 Charitable activities

	Day services	Sports & leisure services	Total 2021	Total 2020
	£	£	£	£
Performance related grants	193,503	-	193,503	203,817
Other income	26,951	-	26,951	13,671
	<u>220,454</u>	<u>-</u>	<u>220,454</u>	<u>217,488</u>
Analysis by fund				
Unrestricted funds	207,431	-	207,431	
Restricted funds	13,023	-	13,023	
	<u>220,454</u>	<u>-</u>	<u>220,454</u>	
For the year ended 5 April 2020				
Unrestricted funds	211,708	-		211,708
Restricted funds	-	5,780		5,780
	<u>211,708</u>	<u>5,780</u>		<u>217,488</u>
Performance related grants				
London Borough of Haringey	170,975	-	170,975	198,037
Sport England	-	-	-	2,340
The London Community Foundation	2,554	-	2,554	2,440
Lottery	13,023	-	13,023	-
Mencap	3,082	-	3,082	-
Leeds Building Society	840	-	840	-
Tesco	500	-	500	1,000
Lets Get Digital	2,529	-	2,529	-
	<u>193,503</u>	<u>-</u>	<u>193,503</u>	<u>203,817</u>

HARINGEY MENCAP LIMITED
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 5 APRIL 2021

(Continued)

5 Other trading activities

	Unrestricted 2021	2020
	£	£
Sessional fees	-	2,053

6 Charitable activities

	Day services 2021 £	Sports and leisure services 2021 £	Total 2021 £	Total 2020 £
Staff costs	106,392	-	106,392	120,947
Travelling & transport	10,086	-	10,086	11,236
Client activity costs	8,020	-	8,020	1,869
Sessional fees	-	-	-	200
Insurance	1,975	-	1,975	1,835
Telephone	840	-	840	831
Fixtures & fittings	254	19	273	85
Motor vehicles	60	5	65	96
Computer equipment	952	72	1,024	84
	128,579	96	128,675	137,183
Share of support costs (see note 7)	70,411	9,422	79,833	91,486
Share of governance costs (see note 7)	12,286	-	12,286	9,251
	211,276	9,518	220,794	237,920
Analysis by fund				
Unrestricted funds	198,253	9,518	207,771	232,140
Restricted funds	13,023	-	13,023	5,780
	211,276	9,518	220,794	237,920
For the year ended 5 April 2020				
Unrestricted funds	225,718	6,422		232,140
Restricted funds	5,780	-		5,780
	231,498	6,422		237,920

HARINGEY MENCAP LIMITED
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 5 APRIL 2021

7 Support costs

	Support costs	Governance costs	2021	2020	Basis of allocation
	£	£	£	£	
Rent, rates & water	16,253	-	16,253	15,000	Use of resources
Insurance	915	-	915	885	Use of resources
Light & heat	2,172	-	2,172	9,273	Use of resources
Telephone	228	-	228	208	Use of resources
Postage & stationery	4,057	-	4,057	407	Use of resources
Management & admin	54,238	-	54,238	62,123	Use of resources
Clinical waste & cleaning	888	-	888	1,822	Use of resources
Repair & maintenance	862	-	862	294	Use of resources
Sundry costs	220	-	220	1,474	Use of resources
Legal and professional	-	4,672	4,672	1,865	Governance
Independent examiner's fees	-	1,974	1,974	1,914	Governance
Accountancy fees	-	5,640	5,640	5,472	Governance
	<u>79,833</u>	<u>12,286</u>	<u>92,119</u>	<u>100,737</u>	
Analysed between					
Charitable activities	<u>79,833</u>	<u>12,286</u>	<u>92,119</u>	<u>100,737</u>	

Allocation of support and governance costs

In accordance with SORP (FRS 102) support costs and governance costs have been allocated to the charitable activities to which they relate.

Support costs are allocated to the charitable activities in the following ratio: Day services 93%, Sports & leisure services 7% (2020: Day services 93%, Sports & leisure services: 7%).

Governance costs incurred are allocated to charitable activities in accordance with the Charities SORP and have been fully allocated to Day Services.

8 Net movement in funds

	2021	2020
	£	£
Net movement in funds is stated after charging/(crediting)		
Depreciation of owned tangible fixed assets	1,361	264
Operating lease charges	<u>6,611</u>	<u>6,611</u>

9 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

Trustees' expenses

There were no trustees' expenses paid for the year ended 5 April 2021 nor for the year ended 5 April 2020.

HARINGEY MENCAP LIMITED
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 5 APRIL 2021

10 Employees

The average monthly number employees during the year was: 9 (2019: 13)

	2021 Number	2020 Number
Day Services	-	11
Sports & Leisure Services	-	3
Working across all services due to pandemic	9	-
Total	9	14

	2021 £	2020 £
Employment costs		
Wages and salaries	104,862	118,092
Social security costs	522	1,715
Other pension costs	1,008	1,140
	106,392	120,947

There were no employees whose annual remuneration was £60,000 or more.

11 Tangible fixed assets

	Fixtures and fittings £	Computers £	Motor vehicles £	Total £
Cost				
At 6 April 2020	20,764	4,170	7,290	32,224
Additions	836	2,933	-	3,769
At 5 April 2021	21,600	7,103	7,290	35,993
Depreciation and impairment				
At 6 April 2020	20,508	4,000	7,095	31,603
Depreciation charged in the year	273	1,024	64	1,361
At 5 April 2021	20,781	5,024	7,159	32,964
Carrying amount				
At 5 April 2021	819	2,079	131	3,029
At 5 April 2020	257	170	195	622

HARINGEY MENCAP LIMITED
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12 Debtors

	2021	2020
	£	£
Amounts falling due within one year:		
Trade debtors	11,663	15,500
Other debtors	3,750	3,750
Prepayments and accrued income	4,949	4,638
	<u>20,362</u>	<u>23,888</u>

13 Creditors: amounts falling due within one year

	Notes	2021	2020
		£	£
Other taxation and social security		1,461	-
Deferred income	14	3,417	900
Other creditors		64	291
Accruals		8,235	9,787
		<u>13,177</u>	<u>10,978</u>

14 Deferred income

Deferred income brought forward at 5 April 2020 related to a small donation of £900 received for an event that was originally due to take place in this financial year. However due to the pandemic this event was postponed and so £900 has been deferred to the following year along with a £2,517 Bridge Renewal Grant.

15 Restricted funds

The income funds of the charity include restricted funds comprising the following grants received in the year. For more details of the activities of the grants please refer to the Trustees Report.

	Balance at 6 April 2020	Movement in funds		Balance at 5 April 2021
	£	Incoming resources	Resources expended	£
		£	£	
Lottery	-	13,023	(13,023)	-
	<u>-</u>	<u>13,023</u>	<u>(13,023)</u>	<u>-</u>
	<u>-</u>	<u>13,023</u>	<u>(13,023)</u>	<u>-</u>

HARINGEY MENCAP LIMITED
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16 Designated funds

The trustees believe that it will become necessary for the charity to purchase its own premises and have set up a designated fund, the property purchase reserve fund, to hold sufficient funds to acquire a suitable property as it becomes available. The balance of the fund at the year end is £140,000 held primarily as cash deposits in business savings accounts.

17 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2021 £	2020 £
Within one year	32,111	6,611
Between two and five years	166,221	19,832
	<u>198,332</u>	<u>26,443</u>

18 Related party transactions

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2021 £	2020 £
Total key management personnel remuneration	<u>43,216</u>	<u>54,865</u>

Transactions with related parties

During the year amounts totalling £Nil (2020: £80) was paid to Mark De Spong, son of the charity's Chief Executive, Angie De Spong, in respect of services provided to the charity included within sessional fees in the financial statements.