



## Trustees' Annual Report for the period

From 01/01/2022      Period start date      To 31/12/2022      Period end date

Charity name: Armenian Ministries

Charity registration number: 1082371

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The trustees shall hold the trust fund and its income upon trust to apply them for the following projects:</p> <ol style="list-style-type: none"><li>1. To relieve poverty and to advance education by support and training to persons in need – in Armenia and elsewhere.</li><li>2. To advance the Christian religion generally, and by offering training for ministers and publishing Christian literature in Armenia.</li></ol>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ol style="list-style-type: none"><li>1. Poverty relief – humanitarian aid is given to destitute families and individuals, in the form of clothes, shoes, bedding, etc., sent out in containers from the UK. Winter fuel and food are bought locally and distributed to those considered most in need. Financial help is also given to poor families or individuals either on a regular basis or for one-off emergencies e.g. medical.</li><li>2. Christian education and training. Summer camps are run throughout the summer and weekly clubs are held for children and young people to teach them and enable them to take part in crafts and sports. Bible teaching seminars are held for the general public as well as ladies' meetings. Christian literature is translated, published and distributed free of charge.</li></ol>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The trustees confirm that they have had regard to the guidance issued by the Charity Commission on public benefit.</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The charity uses a small proportion of the financial donations it receives to provide direct monetary assistance to help those individuals in Armenia living in extreme need. Primarily, this is to help with medical costs, house rents and utility bills. The majority of the remaining total funds allocated to the provision of help are used to purchase items such as food, personal hygiene supplies, and fuel for heating. The charity does not provide grants to other organisations.
Policy on social investment including program related investment	Para 1.38	Not applicable
Contribution made by volunteers	Para 1.38	All activities relating to sending aid containers from the UK to Armenia are done by volunteers in the UK. These include checking, sorting, itemising and packing donated goods. During 2022, two forty foot containers of humanitarian aid, with an estimated value of £253,000, were donated and sent to Armenia from the UK.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Poverty relief in the country of Armenia:</p> <ul style="list-style-type: none"> <li>a) The provision of food parcels (bought in Armenia) to destitute families with young children, and elderly people with no income, on a regular as well as a one-off basis. Approximately 120-150 families per month have been helped in this way during the current year. This includes some refugee families and families of wounded soldiers who were affected by the Nagorno-Karabakh war in autumn 2020.</li> <li>b) The provision of medical assistance including paying for a number of minor operations for individuals. This has included assistance to provide cancer treatment. The charity also supplied medicines on a regular and one-off basis.</li> <li>c) Provision of winter fuel, including wood and contribution to electric bills, to some families. In total, around 50 families were helped in this way during the winter period.</li> <li>d) Contributions towards house rent for a number of families and individuals living in desperate conditions.</li> <li>e) Two 40 foot container loads of humanitarian aid have been sent from the UK and distributed in Armenia – including new and second-hand clothes, bedding, shoes, toiletries, toys, mobility equipment and furniture.</li> <li>f) School bags (with contents) were provided to underprivileged children in two villages in Armenia.</li> </ul> <p>Christian training and work among children and young people in Armenia:</p> <ul style="list-style-type: none"> <li>a) Approximately 400 children attended summer camps provided by the charity in Armenia, held at the charity's camp facility outside of Yerevan. The children attend the camps free of charge, many of them coming from poor or destitute families.</li> <li>b) The charity continued to print and distribute free of charge Christian books and booklets. Armenian 'Words of Life' calendars, provided by Trinitarian Bible Society were also distributed.</li> </ul>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The charity's objectives are to provide relief, medical help and other life preserving necessities to as many people as possible within its sphere of operations and its financial mean, after the provision of reserves (see section on reserves). The trustees are satisfied that the charity has successfully achieved these objectives over the last twelve months.
Performance of fundraising activities against objectives set	Para 1.41	Not applicable as the charity does not carry out fundraising activities.
Investment performance against objectives	Para 1.41	Not applicable
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The latest financial statements of the charity are to the 31 <sup>st</sup> December 2022. The charity's income has grown for the fifth year running, by the end of 2022, was £307k, an increase of 6.6% compared to the previous year. The net assets of the charity at the end of the year also reflected the increase in income with a rise to £596k, with cash at bank of £329k. This is the fourth year running that the charity has become financially stronger than in the previous year. The financial strength of the charity has meant that it has been able to maintain, and in fact increase, the level of support to Armenia even with increasing costs (e.g. transport) and the dramatic weakening of the Pound sterling to the Armenian Dram by 30% at the start of 2022.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The trustees endeavour to ensure that the charity has a cash reserve to cover general running costs and provide financial support, to those it has committed to help, for a number of months. A variety of trigger levels are employed to indicate when the charity's finances are approaching the reserve level. In addition, the charity keeps in reserve an amount of money to act as a deposit to purchase warehouse in the UK to process and store humanitarian aid goods. During the current year, the trustee looked at potential properties but nothing suitable was found.  Given the turbulent world we live in, our reserves provide the ability to react quickly with the provision of our services where it is needed most in ever changing operating conditions. Given that the current unrest in Armenia could trigger an increased aid requirement, the trustees regard it as important to hold modest levels of reserves to preserve our responsiveness.
Amount of reserves held	Para 1.22	£175,000
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	The charity is not in deficit
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None identified

### Additional information (optional)

You may choose to include further statements where relevant about:

		The charity's funding continues to come mainly through donations from individual
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The charity's principal sources of funds (including any fundraising)	Para 1.47	supporters or churches. No public fundraising activities or events are conducted, rather reports are made to supporters via the charity's quarterly newsletter and talks to church groups.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not applicable
A description of the principal risks facing the charity	Para 1.46	The charity maintains a Risk Management Policy and a Risk Register which is reviewed annually. In addition, regular health and safety assessments are conducted of the charity's activities and reviewed by the trustees. No significant or notable risks have been identified by the trustees.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust governed by Trust Deed
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Every trustee is appointed by resolution of the trustees

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Working proportionately, the charity does not have a specific policy for the selection and induction of trustees. The absence of a policy does not mean there is not due process. In practice, when a trustee position comes up, trustees have historically been selected from those who have volunteered for the charity in the past or are well known to the trustees. As such, previous incoming trustees have not required detailed induction. The trustees continue to review this process and will implement a policy if the current process becomes insufficient.
The charity's organisational structure and any wider		Not applicable. The charity has a flat organisational structure of trustees. There are no sub committees or hierarchy. All

network with which the charity works	Para 1.51	decisions are made by the trustees.
Relationship with any related parties	Para 1.51	<p>The charity conducts a number of its activities through its partner in Armenia, Shoghik Non-Governmental Organisation. This relationship enables the charity to achieve some of its objectives in Armenia which it would not otherwise be able to do. To ensure accountability to the charity, a number of the charity's trustees maintain regular direct involvement in the day to day activities of Shoghik NGO and one of the charity's trustees is on its trust board. The primary areas in which this relationship is necessary are:</p> <ul style="list-style-type: none"> <li>• Shoghik NGO is the official recipient of containers of aid that are sent from the UK to Armenia, and is accountable to the Armenian authorities for the distribution of the goods.</li> <li>• Children's camps are administered and coordinated by Shoghik NGO.</li> <li>• The local workers in Armenia who carry out the tasks on behalf of the charity, are employees of Shoghik and support to them is channelled through Shoghik.</li> </ul>
Other		

## Reference and Administrative details

Charity name	Armenian Ministries
Other name the charity uses	
Registered charity number	1082371
Charity's principal address	78 Sherwood Drive Spalding Lincolnshire PE11 1QP

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr R Chamberlain	Chairman		Trustee resolution
2	Mr R Lankey			Trustee resolution
3	Dr M Harrison	Treasurer		
4	Dr P Harrison	Secretary		Trustee resolution
5	Mrs S Pambakian			Trustee resolution
6				

Corporate trustees – names of the directors at the date the report was approved

<b>Director name</b>		
Not applicable		



Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Dr M Harrison		

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not applicable
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### Other optional information

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### Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Perouz Harrison	
Position (eg Secretary, Chair, etc)	Secretary	
Date	10/10/2023	

ARMENIAN MINISTRIES ARMENIAN MINISTRIES

APPEAL FUND FOR THE YEAR ENDED 31 DECEMBER 2022

Brought Forward	262,804.11	156,959.67
<b>Administration</b>		
Accountant	300.00	300.00
Office	739.07	468.24
	<hr/>	<hr/>
	1,039.07	768.24
<b>Premises</b>		
Light and Heat	0.00	221.00
<b>Other Costs</b>		
Bank Charges	1,012.79	656.96
Insurance	475.79	455.88
	<hr/>	<hr/>
	1,488.58	1,112.84
<b>Depreciation</b>	4,229.88	5,171.48
	<hr/>	<hr/>
	269,561.64	164,233.23
	<hr/>	<hr/>
<b>Excess of Receipts over Payments</b>	<hr/>	<hr/>
	37628.61	123822.89
	<hr/>	<hr/>

# ARMENIAN MINISTRIES

## APPEAL FUND FOR THE YEAR ENDED 31 DECEMBER 2022

	2022	2021
<b>RECEIPTS</b>		
Gift and Donations	301,894.97	287,711.05
Printing Books	4,419.00	0.00
Recycling	224.94	323.01
Bank Interest	651.34	22.06
	<u>307,190.25</u>	<u>288,056.12</u>
<b>PAYMENTS</b>		
<b>Support</b>		
Aid	5,536.43	6,623.62
Armenia	172,000.00	105,500.00
Bibles	28,750.00	0.00
Missionary Service Fees	<u>23,496.67</u>	<u>14,920.00</u>
	229,783.10	127,043.62
<b>Travel to Armenia</b>		
Fuel and Motor Expenses	1,547.40	1,020.24
Hotels	419.98	70.07
Tickets	<u>6,745.63</u>	<u>6,179.36</u>
	8,713.01	7,269.67
<b>Container Expenses</b>		
Administration	159.97	359.89
Rent and Storage	8,404.00	7,514.84
Shipping	9,400.00	8,650.00
Houskeeping	28.99	22.90
Transport	2,259.33	2,122.38
Utilities	<u>1,103.68</u>	<u>1,071.90</u>
	21,355.97	19,741.91
<b>Maintenance</b>	181.28	203.07
<b>PR</b>		
Newsletter	1,100.00	1,000.00
Phone,internet,etc	385.40	409.36
Postage	<u>1,285.35</u>	<u>1,292.04</u>
	2,770.75	2,701.40
Carried Forward	262,804.11	156,959.67

**ARMENIAN MINISTRIES**  
**FIXED ASSETS AS AT 31 DECEMBER 2022**

Brought forward	269585.00	644.88	0.00	4004.88	266225.00
Settee	55.00			10.00	45.00
Medium table	50.00			10.00	40.00
Filing cabinet	50.00			10.00	40.00
Blue meeting chair	50.00			10.00	40.00
Office chair	50.00			10.00	40.00
Ladder	45.00			10.00	35.00
Large table	45.00			10.00	35.00
Small table	45.00			10.00	35.00
Low table	45.00			10.00	35.00
Car Trailer	50.00			0.00	50.00
Food processor	45.00			10.00	35.00
Tall cupboard	45.00			10.00	35.00
Fan	35.00			5.00	30.00
Petrol strimmer	30.00			5.00	25.00
Stool (small)	30.00			5.00	25.00
Water cooler	30.00			5.00	25.00
Chain saw	30.00			5.00	25.00
Bedside cupboard	30.00			5.00	25.00
Projector	230.00			30.00	200.00
Sideboard	25.00			5.00	20.00
Tablet	20.00			5.00	15.00
Wheelbarrow	20.00			5.00	15.00
Set of speakers	15.00			5.00	10.00
Air compressor	10.00			5.00	5.00
Piano	10.00			0.00	10.00
Video Recorder	5.00			0.00	5.00
TV	5.00			0.00	5.00
Book binder	10.00			5.00	5.00
Corner chair set	10.00			5.00	5.00
Wardrobe	10.00			5.00	5.00
Lectern	10.00			5.00	5.00
Food weighing scales	5.00			0.00	5.00
Battery charger	5.00			0.00	5.00
Laser printer	55.00			10.00	45.00
	270790.00	644.88	0.00	4229.88	267205.00



# ARMENIAN MINISTRIES

## FIXED ASSETS AS AT 31 DECEMBER 2022

	Opening WDV	Added	Sold	Depreciated	Closing WDV
Yerevan headquarters	200000.00				200000.00
Property - Campsite	50000.00				50000.00
Ford minibus	5600.00			1100.00	4500.00
Toyota Hilux pickup	3400.00			680.00	2720.00
Mercedes bus	1760.00			350.00	1410.00
Mercedes minibus	1110.00			220.00	890.00
Kia Car	2320.00			460.00	1860.00
Bed	700.00			140.00	560.00
Electric wood cutter	360.00			70.00	290.00
Laptop tablets	0.00	271.92		51.92	220.00
Box Trailer	330.00			60.00	270.00
Wood meeting chair	290.00			60.00	230.00
Laptop computer	265.00			55.00	210.00
Office Equipment	420.00			80.00	340.00
Stackable chairs	170.00			35.00	135.00
Mixed Tables	160.00			30.00	130.00
Computer Equipment	760.00	372.96		232.96	900.00
Washing machine	135.00			25.00	110.00
Cooker	135.00			25.00	110.00
Dishwasher	120.00			20.00	100.00
Warehouse Equipment	120.00			20.00	100.00
Desk	110.00			20.00	90.00
Bouncy castle	110.00			20.00	90.00
Desktop computer	110.00			20.00	90.00
Upright chair	105.00			20.00	85.00
Air conditioning system	100.00			20.00	80.00
Easy chair	100.00			20.00	80.00
Computer printer	90.00			20.00	70.00
Low cupboard	90.00			20.00	70.00
Swimming pool	90.00			20.00	70.00
Sound system	90.00			20.00	70.00
Wheeled trolleys	70.00			15.00	55.00
Mobile heater	70.00			15.00	55.00
Computer screen	65.00			15.00	50.00
Projector	65.00			15.00	50.00
Fridge Freezer	55.00			10.00	45.00
Child chair	55.00			10.00	45.00
Manual wood cutter	55.00			10.00	45.00
Carried forward	269585.00	644.88	0.00	4004.88	266225.00

# ARMENIAN MINISTRIES

## BALANCE SHEET AS AT 31 DECEMBER 2022

	2022	2021
<b>FIXED ASSETS</b>		
As per schedule	267,205.00	270,790.00
<b>CURRENT ASSETS</b>		
Cash at Bank	329,201.64	287,988.03
	<u>£596,406.64</u>	<u>£558,778.03</u>
<b>REPRESENTED BY:-</b>		
<b>APPEAL FUND</b>		
Balance brought forward	558,778.03	434,955.14
Excess of Receipts over Payments	37,628.61	123,822.89
	<u>£596,406.64</u>	<u>£558,778.03</u>





# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

ARMENIAN MINISTRIES

On accounts for the year  
ended

31 DECEMBER 2022

Charity no  
(if any)

1082371

Set out on pages

1 to 5

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

12.7.2023

Name:

SEAN LAWRENCE HAYES

Relevant professional  
qualification(s) or body  
(if any):

A.C.C.A.

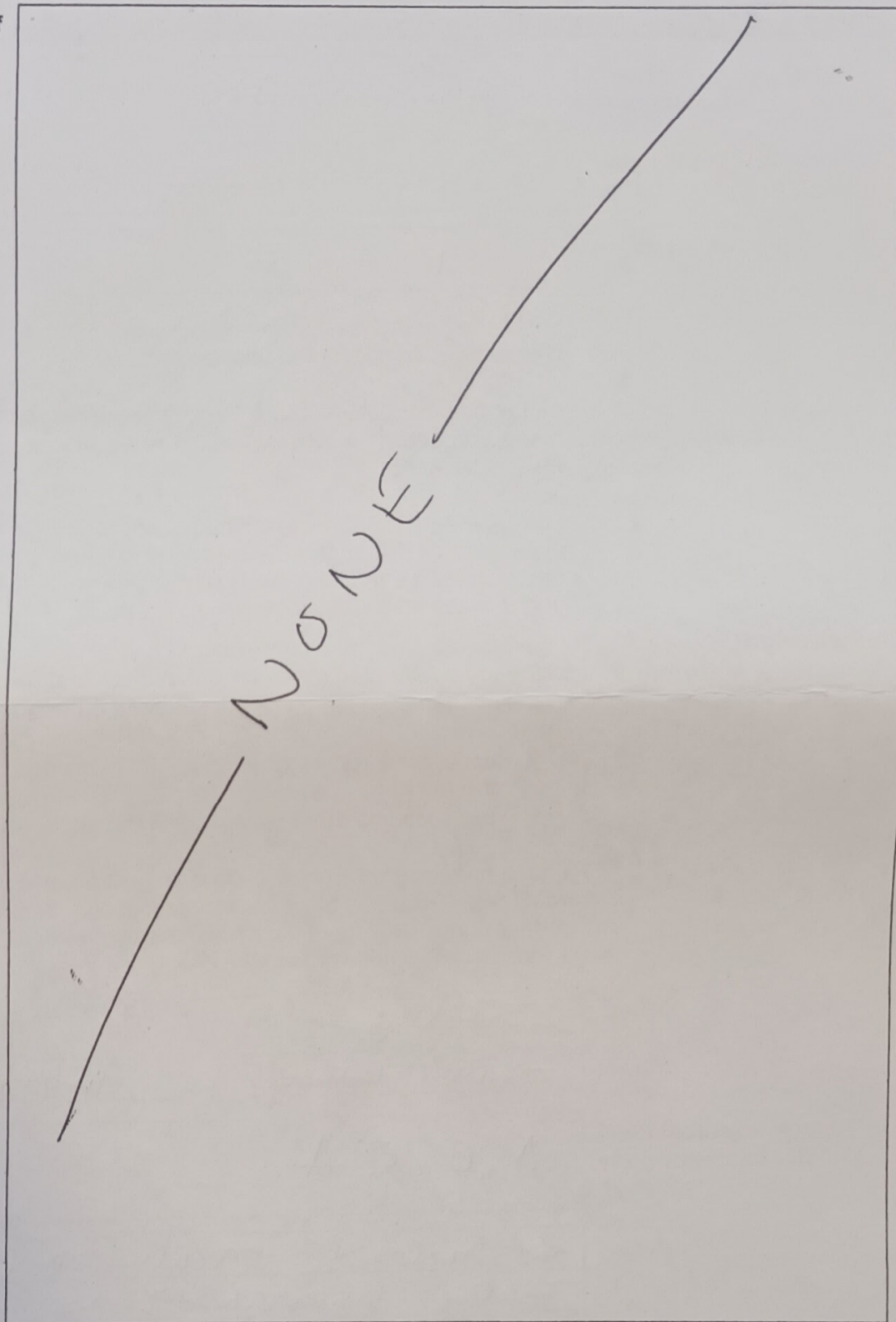
Address:

THE ALMONDS 89 WOOD ROAD  
BURNHAM, HANTS. RG26 2FE  
CAMBS



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



NONE