



Trustees' Annual Report for the period

From 01/01/2020 **Period start date** **To 31/12/2020** **Period end date**

Charity name: Armenian Ministries

Charity registration number: 1082371

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The trustees shall hold the trust fund and its income upon trust to apply them for the following projects:</p> <ol style="list-style-type: none">1. To relieve poverty and to advance education by support and training to persons in need – in Armenia and elsewhere.2. To advance the Christian religion generally, and by offering training for ministers and publishing Christian literature in Armenia.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ol style="list-style-type: none">1. Poverty relief – humanitarian aid is given to destitute families and individuals, in the form of clothes, shoes, bedding, etc., sent out in containers from the UK. Winter fuel and food are bought locally and distributed to those considered most in need. Financial help is also given to poor families or individuals either on a regular basis or for one-off emergencies e.g. medical.2. Christian education and training. Summer camps are run throughout the summer and weekly clubs are held for children and young people to teach them and enable them to take part in crafts and sports. Bible teaching seminars are held for the general public as well as ladies' meetings. Christian literature is translated, published and distributed free of charge.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The trustees confirm that they have had regard to the guidance issued by the Charity Commission on public benefit.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The charity uses a small proportion of the financial donations it receives to provide direct monetary assistance to help those individuals in Armenia living in extreme need. Primarily, this is to help with medical costs, house rents and utility bills. The majority of the remaining total funds allocated to the provision of help are used to purchase items such as food, personal hygiene supplies, and fuel for heating. The charity does not provide grants to other organisations.
Policy on social investment including program related investment	Para 1.38	Not applicable
Contribution made by volunteers	Para 1.38	All activities relating to sending aid containers from the UK to Armenia are done by volunteers here in the UK. These include checking, sorting, itemising and packing donated goods. During 2020, humanitarian aid goods with an estimated value of £370,000, were donated and sent to Armenia by container.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Poverty relief in the country of Armenia:</p> <ul style="list-style-type: none"> a) The provision of food parcels (bought in Armenia) to destitute families with young children, and elderly people with no income, on a regular as well as a one-off basis. Approximately 80 families per month are currently being helped in this way. b) Following the Nagorno-Karabakh war in autumn 2020, additional food parcels, in the order of 40 per month, have been given to refugee families and families of serving soldiers where there have been casualties or fatalities. c) The provision of medical assistance including paying for a number of minor operations for individuals. This has included assistance to provide cancer treatment. The charity also supplied medicines on a regular and one-off basis. d) Provision of winter fuel, including wood and contribution to electric bills, to some families. In total, around 60 families were helped in this way during the winter period. e) Contributions towards house rent for a number of families and individuals living in desperate conditions. f) Three 40 foot container loads of humanitarian aid have been sent from the UK and distributed in Armenia – including new and second-hand clothes, bedding, shoes, toiletries, toys, mobility equipment and furniture. g) Appreciable support has been given to the Armenian Department of Social Security's appeal for schoolbags for the children. <p>Christian training and work among children and young people in Armenia:</p> <ul style="list-style-type: none"> a) Due to Covid-19 restrictions in Armenia, most of the charity's activities among children had to be temporarily stopped in 2020. In particular the charity was unable to run the normal programme of summer camps. b) Continued free distribution of Armenian Bibles and Armenian Words of Life calendars, provided by Trinitarian Bible Society.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The charity's objectives are to provide relief, medical help and other life preserving necessities to as many people as possible within its sphere of operations and its financial mean, after the provision of reserves (see section on reserves). The trustees are satisfied that the charity has successfully achieved these objectives over the last twelve months.
Performance of fundraising activities against objectives set	Para 1.41	Not applicable as the charity does not carry out fundraising activities.
Investment performance against objectives	Para 1.41	Not applicable
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The latest financial statements of the charity are to the 31 st December 2020. The charity's income during 2020 grew to £248k, an increase of 92% compared to the previous year. The net assets of the charity also reflected the increase in income with a rise to £435k with cash at bank of £159k. This is the second year running that the charity has become financially stronger than in the previous year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The trustees endeavour to ensure that the charity has a cash reserve to cover general running costs and provide financial support, to those it has committed to help, for a number of months. A variety of trigger levels are employed to indicate when the charity's finances are approaching the reserve level.
Amount of reserves held	Para 1.22	£15,000
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	The charity is not in deficit
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None identified

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity's funding continues to come mainly through donations from individual supporters or churches. No public fundraising activities or events are conducted, rather reports are made to supporters via the charity's quarterly newsletter and talks to church groups.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not applicable
A description of the principal risks facing the charity	Para 1.46	The charity maintains a Risk Management Policy and a Risk Register which is reviewed annually. In addition, regular health and safety assessments are conducted of the charity's activities and reviewed by the trustees. No significant or notable risks have been identified by the trustees.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust governed by Trust Deed
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Every trustee is appointed by resolution of the trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Working proportionately, the charity does not have a specific policy for the selection and induction of trustees. The absence of a policy does not mean there is not due process. In practice, when a trustee position comes up, trustees have historically been selected from those who have volunteered for the charity in the past or are well known to the trustees. As such, previous incoming trustees have not required detailed induction. The trustees continue to review this process and will implement a policy if the current process becomes insufficient.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Not applicable. The charity has a flat organisational structure of trustees. There are no sub committees or hierarchy. All decisions are made by the trustees.
Relationship with any related parties	Para 1.51	<p>The charity conducts a number of its activities through its partner in Armenia, Shoghik Non-Governmental Organisation. This relationship enables the charity to achieve some of its objectives in Armenia which it would not otherwise be able to do. To ensure accountability to the charity, a number of the charity's trustees maintain regular direct involvement in the day to day activities of Shoghik NGO and one of the charity's trustees is on its trust board. The primary areas in which this relationship is necessary are:</p> <ul style="list-style-type: none"> • Shoghik NGO is the official recipient of containers of aid that are sent from the UK to Armenia, and is accountable to the Armenian authorities for the distribution of the goods. • Children's camps are administered

		and coordinated by Shoghik NGO. <ul style="list-style-type: none"> The local workers in Armenia who carry out the tasks on behalf of the charity, are employees of Shoghik and support to them is channelled through Shoghik.
Other		

Reference and Administrative details

Charity name	Armenian Ministries
Other name the charity uses	
Registered charity number	1082371
Charity's principal address	78 Sherwood Drive Spalding Lincolnshire PE11 1QP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr R Chamberlain	Chairman		Trustee resolution
2	Mr R Lankey			Trustee resolution
3	Dr M Harrison	Treasurer		
4	Dr P Harrison	Secretary		Trustee resolution
5	Mrs S Pambakian			Trustee resolution
6				
7				
8				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Dr M Harrison		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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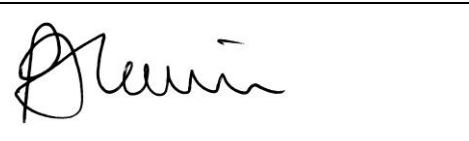
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Perouz Harrison	
Position (eg Secretary, Chair, etc)	Secretary	
Date	17/09/2020	

ARMENIAN MINISTRIES

BALANCE SHEET AS AT 31 DECEMBER 2020

	2020	2019
FIXED ASSETS		
As per schedule	275,309.00	281,320.00
CURRENT ASSETS		
Cash at Bank	159,646.14	36,448.35
	<u>£434,955.14</u>	<u>£317,768.35</u>
REPRESENTED BY:-		
APPEAL FUND		
Balance brought forward	317,768.35	313,512.61
Excess of Receipts over Payments	117,186.79	4,255.74
	<u>£434,955.14</u>	<u>£317,768.35</u>

ARMENIAN MINISTRIES

FIXED ASSETS AS AT 31 DECEMBER 2020

	Opening WDV	Added	Sold	Depreciati	Closing WDV
Yerevan headquarters	200000.00				200000.00
Property - Campsite	50000.00				50000.00
Ford minibus	8800.00			1800.00	7000.00
Toyota Hilux pickup	5320.00			1060.00	4260.00
Mercedes bus	2760.00			560.00	2200.00
Mercedes minibus	1730.00			340.00	1390.00
Kia Car	3600.00	0.00		700.00	2900.00
Bed	1100.00			220.00	880.00
Electric wood cutter	560.00			110.00	450.00
Box Trailer	510.00			100.00	410.00
Wood meeting chair	450.00			90.00	360.00
Laptop computer	415.00			85.00	330.00
Office Equipment	345.00			69.00	276.00
Stackable chairs	265.00			55.00	210.00
Mixed Tables	250.00			50.00	200.00
Computer Equipment	680.00	0.00		136.00	544.00
Washing machine	215.00			45.00	170.00
Cooker	210.00			40.00	170.00
Dishwasher	190.00			40.00	150.00
Warehouse Equipment	185.00			37.00	148.00
Desk	180.00			40.00	140.00
Bouncy castle	170.00			35.00	135.00
Desktop computer	170.00			35.00	135.00
Upright chair	160.00			30.00	130.00
Air conditioning system	150.00			30.00	120.00
Easy chair	150.00			30.00	120.00
Computer printer	140.00			30.00	110.00
Low cupboard	140.00			30.00	110.00
Swimming pool	135.00			25.00	110.00
Sound system	130.00			25.00	105.00
Wheeled trolleys	105.00			20.00	85.00
Mobile heater	105.00			20.00	85.00
Computer screen	100.00			20.00	80.00
Projector	100.00			20.00	80.00
Fridge Freezer	90.00			20.00	70.00
Child chair	90.00			20.00	70.00
Manual wood cutter	85.00			15.00	70.00
Carried forward	279785.00	0.00	0.00	5982.00	273803.00

ARMENIAN MINISTRIES

FIXED ASSETS AS AT 31 DECEMBER 2020

Brought forward	279785.00	0.00	0.00	5982.00	273803.00
Settee	85.00			15.00	70.00
Medium table	80.00			15.00	65.00
Filing cabinet	80.00			15.00	65.00
Blue meeting chair	80.00			15.00	65.00
Office chair	75.00			15.00	60.00
Ladder	70.00			15.00	55.00
Large table	70.00			15.00	55.00
Small table	70.00			15.00	55.00
Low table	70.00			15.00	55.00
Car Trailer	72.00			12.00	60.00
Food processor	65.00			10.00	55.00
Tall cupboard	65.00			10.00	55.00
Fan	55.00			10.00	45.00
Petrol strimmer	50.00			10.00	40.00
Stool (small)	50.00			10.00	40.00
Water cooler	50.00			10.00	40.00
Chain saw	50.00			10.00	40.00
Bedside cupboard	45.00			10.00	35.00
Projector	36.00	328.99		74.99	290.00
Sideboard	35.00			5.00	30.00
Tablet	30.00			5.00	25.00
Wheelbarrow	30.00			5.00	25.00
Set of speakers	25.00			5.00	20.00
Air compressor	20.00			5.00	15.00
Piano	14.00			4.00	10.00
Video Recorder	8.00			2.00	6.00
TV	5.00			0.00	5.00
Book binder	10.00			0.00	10.00
Corner chair set	10.00			0.00	10.00
Wardrobe	10.00			0.00	10.00
Lectern	10.00			0.00	10.00
Food weighing scales	5.00	0.00	0.00	0.00	5.00
Battery charger	15.00			5.00	10.00
Laser printer	90.00	0.00	0.00	20.00	70.00
	281320.00	328.99	0.00	6339.99	275309.00

ARMENIAN MINISTRIES

APPEAL FUND FOR THE YEAR ENDED 31 DECEMBER 2020

	2020	2019
RECEIPTS		
Gift and donations	248,006.98	129,012.51
Recycling	128.48	397.92
Bank interest	39.53	42.64
	<u>248,174.99</u>	<u>129,453.07</u>
PAYMENTS		
Support		
Aid	5,928.65	569.94
Armenia	79,100.00	87,500.00
Missionary Service Fees	<u>16,560.00</u>	<u>10,520.00</u>
	101,588.65	98,589.94
Travel to Armenia		
Fuel and Motor Expenses	979.65	2,004.36
Hotels	42.99	476.93
Tickets	<u>1,439.91</u>	<u>4,751.41</u>
	2,462.55	7,232.70
Container Expenses		
Administration	112.88	44.89
Rent	1,882.44	2,509.96
Shipping	11,850.00	3,900.00
Houskeeping	185.62	0.00
Transport	466.00	353.78
Utilities	<u>1,034.18</u>	<u>939.69</u>
	15,531.12	7,758.32
Maintenance	178.94	0.00
PR		
Newsletter	1,045.00	950.00
Phone, internet, etc	439.48	346.98
Postage	1,321.54	691.69
Hospitality	<u>0.00</u>	<u>42.00</u>
	<u>2,806.02</u>	<u>2,030.67</u>
Carried Forward	122,567.28	115,611.63

ARMENIAN MINISTRIES

APPEAL FUND FOR THE YEAR ENDED 31 DECEMBER 2020

Brought Forward	122,567.28	115,611.63
Administration		
Accountant	300.00	288.00
Office	306.87	253.40
		541.40
Premises		
Light and Heat	421.77	229.53
Other Costs		
Bank Charges	651.46	532.86
Insurance	400.83	414.91
	1,052.29	947.77
Depreciation	6,339.99	7,867.00
	<u>130,988.20</u>	<u>125,197.33</u>
Excess of Receipts over Payments	<u>117186.79</u>	<u>4255.74</u>