

KNOWSLEY CARERS CENTRE

ANNUAL REPORT & FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021

**Company Registration No. 04033165
Charity Registration No. 1082311**

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KNOWSLEY CARERS CENTRE

TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2021

The trustees are pleased to present their annual report for the year ended 31st March 2021.

The financial statements comply with the Charities Act 2011, Companies Act 2006, Accounting and Reporting by Charities; Statement of Recommended Practice (Sorp 2015) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1st January 2015).

OBJECTIVES AND ACTIVITIES

The main objectives of Knowsley Carers Centre are:

- To alleviate conditions of life amongst people who are caring or have cared for an elderly, sick, disabled or infirm person living at home and to promote their welfare.
- To relieve, alleviate and to advance, promote and assist in the relief of all kind of mental and physical infirmity, sickness, disablement including mental illness attributed to caring, amongst carers and those persons to whom they are caring.
- To advance education concerning caring amongst the carers and the public.

The Trustees have regular meetings to agree strategy and endorse decisions regarding the day-to-day activities of the centre.

Knowsley Carers Centre normally provides the following services but due to the COVID pandemic and lockdown some of these services had to be suspended:

- Information and Advice
- Training
- Newsletter
- Carers' Social Groups (Coffee groups)
- Holistic Therapies
- Social Events (Day trips)
- Practical and emotional support
- Signposting/referral to specialist services and agencies
- Carers' forums/meetings
- Drop In (Kirkby, Halewood and Huyton)
- Emergency Card
- Advocacy
- Carers ID card
- Benefits Advice
- Counselling Service

Public Benefit Statement:

In considering the objectives and activities, the Trustees have considered Charity Commission guidance on Public Benefit to ensure that the organisation is meeting its Public Benefit requirements.

ACHIEVEMENTS AND PERFORMANCE

This year has been a difficult year due to the COVID pandemic and lockdown we have had to suspend some of the services we provide to the carers we support and from the end of March 2020 the staff worked from home providing telephone services and online services to the carers across Knowsley.

KNOWSLEY CARERS CENTRE

TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2021

The organisation had to adapt to the circumstances and change the way we worked.

During the last twelve months we had had to provide a lot of emotional support to the carers.

Knowsley Carers Centre will continue to build on its success and once again express their gratitude to Knowsley Metropolitan Borough Council (KMBC) for the continuing support. It is through this support from our valued partners that Knowsley Carers Centre can continue to provide an independent service for carers throughout Knowsley.

The Trustee Board (management committee) consists of carers and community members who have first-hand experience of the many difficulties, stresses and frustrations that carers experience in their caring role and the impact it has on their daily lives.

The main aims of the Carers Centre are to improve the lives of carers and to ensure they are properly valued and supported. Knowsley Carers Centre is a network member of the Carers Trust and appreciates the help and guidance provided by them.

We continue receiving funding from KMBC in the form of a 'lead organisation to deliver carers services' contract and the work of the Carers Centre has been continued to be enhanced. This contract involves sub-contracting services to the Alzheimer's Society Knowsley and the two Caring Companions Clubs.

The Carers Centre has seen a steady increase in the number of new referrals supported by the service during this difficult year. We have managed through publicity, networking and word of mouth to find and support more hidden carers and provide a much-needed service to them especially during the COVID pandemic and lockdown.

The staff have provided a great deal of support to carers during this difficult year including information, advocacy, emotional support, advice and other services including counselling, online activities and benefits advice.

We have also continued to deliver a successful programme of carer awareness training to staff from other organisations to raise their awareness of the issues faced by carers though this was carried out on online platforms.

The carer's identification card has proved very beneficial to carers during this difficult year.

Also, we have been working on a carer's passport with the hospitals via online platforms.

We continue to offer a dedicated service for carers looking after someone with a mental health issue.

The benefits advice service has again provided a much-needed service to carers across the borough.

We have worked closely with KMBC on the carer's assessment process for carers of an adult and under the contract we carry out Carers Assessment Triages prior to a carer having a carer's assessment.

The Carers Centre will continue to deliver a high-quality service to carers in Knowsley and is proud of the support it receives from the community and the continued help from its volunteers.

During this year we have also worked with partners to help develop and launch a carer's strategy for Knowsley covering 2020 -25.

The organisation looks forward to the challenges and further achievements of the coming year and hopes to welcome present and future carers to the Carers Centre.

KNOWSLEY CARERS CENTRE

TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2021

FINANCIAL REVIEW

Total income for the year was £501,986 (2020: £507,456) of which £9,954 (2020: £5,728) related to funding for projects upon which restrictions are placed.

Total expenditure for the year was £497,423 (2020: £504,931), leaving a surplus for the year of £4,563 (2020: surplus £2,525).

At 31st March 2021 the charitable company's reserves stood at £261,826 (2020: £257,263) of which £15,145 (2020: £17,206) represented restricted funds.

Risk Management

Knowsley Carers Centre holds a tendered contract with Knowsley Metropolitan Borough Council (KMBC), to deliver carers services in Knowsley. The contract period is 3rd July 2017 to 2nd July 2022, with an option to extend for a further period of 24 months. This contract forms the main funding for the charity and the services we deliver to carers. Full consideration is given by the Trustees of Knowsley Carers Centre to the implications and risks associated with entering into contracts for service delivery. The Trustees maintain oversight of the charity's performance against the operational delivery requirements of the contract. We have identified any potential loss or reduction in the contract funding from KMBC as a serious risk to the organisation and the carers we support. Strategies are being put in place to mitigate against any serious financial and operational risks associated with potential loss of, or reduction in, contract income from KMBC. The Trustees have identified the main risks to the organisation are the following.

- dependency on limited income sources
- potential termination, or significant reduction, of grant funding or loss of contracts
- turbulent economic or political environment
- potential lack of ability to continue to deliver services to carers

The Trustees are putting strategies in place to manage the above risks to the charity.

The trustees have given full consideration to and review at board meetings the risks and implications of entering into the contract and are satisfied that its terms are in the charity's best interests, including in relation to:

- its finances
- achieving full cost-recovery
- remaining solvent for at least five years
- sub-contracting arrangements
- independence from KMBC (as the funder)
- fitting with the mission statement and objectives of the charity
- meeting the needs of current and future beneficiaries
- its reputation

The Trustees receive regular reports from the manager (contract lead) at board meetings, who informs the trustees of the charity's performance against the delivery outputs and outcomes of the contract.

Minutes of the meetings held with KMBC, statistical reports and outputs and financial reports regarding the contract are circulated to the board members and discussed at board meetings.

The Trustees will continue to review and evaluate the risks to the organisation.

The main risks to which the charity is exposed as identified by the Trustees have been considered and systems are being established to mitigate those risks.

KNOWSLEY CARERS CENTRE

TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2021

Reserves Policy

It is the policy of the charitable company to maintain unrestricted funds, which are free reserves at a level to cover redundancy provision and three months' running costs should no further funding be received.

At the end of the financial year, unrestricted funds totalled £246,681 of which £10,347 is represented by tangible assets, leaving surplus free unrestricted reserves of £236,334 (2020: surplus £215,388). The charitable company requires £65,186 for redundancy provision and £121,352 for three months running costs, (total £186,538).

PLANS FOR FUTURE

The aims of Knowsley Carers Centre for the future are to maintain its current services and to increase the number of carers it supports and registers. We will actively target the hard to reach and marginalised carers who live in isolation. We also aim to attract additional funding to increase its services where there are identified gaps in provision. We will also continue to help deliver some of the actions in the Carers Strategy for Knowsley covering 2020-25.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Knowsley Carers Centre is a charitable company limited by guarantee (registered in England and Wales, No. 04033165) incorporated on 13th July 2000 and registered as a charity (number 1082311) on 6th September 2000.

The charity is constituted as a company limited by guarantee, and is therefore governed by its Memorandum and Articles of Association dated 13th July 2000. The charity was registered with the Charity Commission on 6th September 2000. It is managed by an Executive Committee of Trustees.

The Board of Trustees are also its directors. Trustees are elected by Annual General Meetings of the members in accordance with the Articles of Association (as amended 7th December 2004).

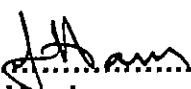
REFERENCE AND ADMINISTRATIVE DETAILS


Name	Knowsley Carers Centre
Company Number	04033165
Charity Number	1082311
Registered Office	143 Bewley Drive Liverpool Merseyside L32 9PE

KNOWSLEY CARERS CENTRE
TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2021

Trustees	S A Ellam	(Appointed 1 st July 2021)
	J Harris (Chair)	
	M Langshaw	(Appointed 1 st July 2021)
	S McDermott	
	M Meadows	(Appointed 1 st July 2021)
	P Meadows	
	J O'Brien	
	M O'Hanlon (Vice Chair)	
	D Phoenix	(Appointed 1 st July 2021)
	C Wilkinson	(Resigned 6 th January 2021)
Company Secretary	P Rowan	
Independent Examiner	Graham Wright BA (Hons) FCA DChA LCVS 151 Dale Street Liverpool L2 2AH	
Bankers	NatWest, Aintree Black Bull Longmoor Lane Aintree L9 0EG	

Signed on behalf of the Board of Trustees


.....
J Harris
Director and Chair


.....
Date

KNOWSLEY CARERS CENTRE

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees (who are also directors of Knowsley Carers Centre for the purpose of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial period that give a true and fair view of the state of affairs of the charitable company and of its income and expenditure for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue as a going concern;
- state whether applicable accounting standards have been followed, subject to any material departure disclosed and explained in the financial statements.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Charities Act 2011, Companies Act 2006, Accounting and Reporting by Charities; Statement of Recommended Practice (Sorp 2015) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1st January 2015).

By Order of the Board,



.....

P Rowan
Company Secretary

143 Bewley Drive
Kirkby, Liverpool
L32 9PE

Date: 24/11/21

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF KNOWSLEY CARERS CENTRE

Respective responsibilities of trustees and examiner

I report on the accounts of the charitable company for the year ended 31st March 2021, which are set out on pages 9 to 19.

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: **Mr. Graham Wright**

Relevant professional qualification or body: **FCA DChA**

Address: **c/o LCVS 151, Dale Street, Liverpool, L2 2AH**

Dated:~~29~~... ~~November~~... 2021...

KNOWSLEY CARERS CENTRE
STATEMENT OF FINANCIAL ACTIVITIES (Including Income & Expenditure)
FOR THE YEAR ENDED 31ST MARCH 2021

	Notes	Unrestricted Funds	Restricted Funds	Total	Total
		2021	2021	2021	2020
		£	£	£	£
Income and endowments from:					
Donations and legacies	3a	2,935	-	2,935	8,341
Charitable activities	3b	489,076	9,954	499,030	499,014
Investments	3c	21	-	21	101
		-----	-----	-----	-----
Total income		492,032	9,954	501,986	507,456
		-----	-----	-----	-----
Expenditure on:					
Charitable Activities	4	485,408	12,015	497,423	504,931
		-----	-----	-----	-----
Total resources expended		485,408	12,015	497,423	504,931
		-----	-----	-----	-----
Net Income/(expenditure), net movement in funds		6,624	(2,061)	4,563	2,525
Total funds brought forward	9, 10	240,057	17,206	257,263	254,738
		-----	-----	-----	-----
Total funds carried forward	8-10	246,681	15,145	261,826	257,263
		=====	=====	=====	=====

The notes on pages 11 to 19 form part of these accounts. The statement of financial activities includes all gains and losses recognised in the year.

All incoming resources and resources expended derive from continuing activities of the charitable company.

KNOWSLEY CARERS CENTRE
BALANCE SHEET AS AT 31ST MARCH 2021

Company Number: 04033165

	Notes	31 st March 2021	31 st March 2020
		£	£
Fixed assets			
Tangible fixed assets	5	10,347	24,669
Current assets			
Debtors	6	7,316	12,110
Cash at bank and in hand		256,776	237,049
		-----	-----
		264,092	249,159
Current liabilities			
Creditors: amounts falling due within one year	7	(12,613)	(16,565)
		-----	-----
Net current assets		251,479	232,594
		-----	-----
Total assets less current liabilities		261,826	257,263
		=====	=====
Funds:			
Unrestricted funds	8, 9	246,681	240,057
Restricted funds	8, 10	15,145	17,206
		-----	-----
		261,826	257,263
		=====	=====

These financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).


These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

For the period covered by these accounts the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The trustees, who are the directors of the company, acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

Approved by the Board on: 24/11/21.....



J Harris
Director

24/11/21

KNOWSLEY CARERS CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021

1. Limited Liability

The charity is a company limited by guarantee. Each member's liability is limited to £1.

2. Accounting Policies

Basis of accounting

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (SORP 2015) (effective 1st January 2015), Charities Act 2011 and the Companies Act 2006.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The Charity has taken advantage of the provisions in the SORP for Charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

Going concern

At the time of approving the accounts, the Trustees have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. The Trustees are confident that the levels of liquidity and free reserves will not affect the charity's operations. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

Fund accounting

Unrestricted funds are the charity's free reserves available for the trustees to apply in accordance with the charitable company's charitable objectives.

Designated funds are funds set aside by the Trustees out of unrestricted funds for specific future purposes.

Restricted funds are subject to specific restrictive conditions imposed by the donor. All restricted funds are accounted for as restricted income and expenditure for the purposes is charged to the fund.

Income recognition

All income is recognised once the charity has entitlement to the income, there is sufficient certainty of receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Donations and legacies comprise of donations and general grants which are recognised in the accounts when received, with the exception of known legacies which are accounted for when their receipt is certain.

Income from charitable activities is recognised on an accrual's basis except for grants receivable, which are recognised on the date on which their unconditional payment is confirmed by the donor.

Income from investment relates to bank interest received and is recognised when the amount is certain.

KNOWSLEY CARERS CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021

Expenditure recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charitable company to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accrual's basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the Statement of Financial Activities. Support and governance costs are applied to unrestricted funds unless specifically included in the restrictions, as specified by the donor.

Expenditure on charitable activities relate to the operation of the charity comprising of direct charitable expenditure to meet the objectives of the charitable company. Support and governance costs relate to the management and operation of the organisation and also compliance with constitutional and statutory requirements in producing the annual report. These are dealt with in the Statement of Financial Activities when payment has been approved by the charitable company.

Fixed Assets

Capital expenditure is stated in the balance sheet at cost less accumulated depreciation. Depreciation is provided to write off the cost of each asset over its expected useful life as below:

Lease Premium	Over the term of the lease
Fixtures Fittings & Equipment	25% per annum reducing balance basis

Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts.

Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

KNOWSLEY CARERS CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

Taxation

Income and gains are exempt from taxation as they are received and applied for charitable purposes only. The charitable company benefits from various exemptions from taxation afforded by tax legislation and are not liable to corporation tax on income or gains falling within those exemptions.

Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an on-going basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3. Income and endowments from:

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
a. Donations and legacies				
Donations	2,935	-	2,935	8,341
	=====	=====	=====	=====

Income from donations and legacies for 2020 related wholly to unrestricted funds

KNOWSLEY CARERS CENTRE**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021**

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
b. Charitable Activities				
Contract income	475,000	-	475,000	475,000
Carer Training and activities	-	-	-	18,286
Carers Trust Awards	-	9,954	9,954	5,728
HMRC Job Retention Scheme	2,076	-	2,076	-
Knowsley Metropolitan Borough Council - Young Carers Support	12,000	-	12,000	-
Total	489,076	9,954	499,030	499,014

Income from charitable activities in 2020 comprised £493,286 unrestricted funds and £5,728 related to restricted funds

c. Investments:	£	£	£	£
Bank interest received	21	-	21	101

Income from investments for 2020 related wholly to unrestricted funds

4. Expenditure on charitable activities

	Direct Charitable Expenditure £	Support & Governance Costs £	Total 2021 £	Total 2020 £
To relieve, alleviate and to advance, promote and assist in the relief of carers	450,095	47,328	497,423	504,931

KNOWSLEY CARERS CENTRE**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021**

a. Analysed as follows:

	2021	2020
	£	£
<i>Direct charitable expenditure:</i>		
Staff salary costs	292,922	284,853
Pension	16,255	15,827
Volunteer expenses	10	201
Rent and services	14,084	15,541
Newsletter	400	2,250
Staff away day	-	820
Home working expenses	-	207
Carers expenses	125,679	137,553
Refreshments	41	436
Equipment hire	350	584
Equipment	354	656
DBS fees	-	126
	450,095	459,054

	2021	2020
	£	£
<i>Support & governance costs:</i>		
Office costs	20,828	12,432
Insurance	4,215	4,029
Training expenses	613	558
Subscriptions	2,705	2,808
Information and publicity	-	4,398
Travel expenses	955	3,053
Bank charges	269	237
Sundry expenses	1,296	683
Consultancy	420	420
Loss on disposal of tangible fixed assets	-	108
Payroll fees	570	589
Accountancy	1,000	1,000
Depreciation	14,457	15,562
	47,328	45,877

Total expenditure on charitable activities	497,423	504,931
	=====	=====

£12,015 (2020: £4,852) of the above expenditure relates to restricted funding.

KNOWSLEY CARERS CENTRE**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021**

b. Analysis of staff costs	2021	2020
	£	£
Staff costs	277,591	268,106
Social security costs	15,331	16,747
Pension	16,255	15,827
	-----	-----
	309,177	300,680
	=====	=====

c. Particulars of employees:

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	2021	2020
	12	12
	===	===

No employee received emoluments of more than £60,000 during the year (2020: Nil)

The Trustees are not remunerated for their services and are not included in the above number of employees.

No out-of-pocket expenses were reimbursed to trustees in the year (2020: £nil)

5. Tangible fixed assets

	Lease Premium	Fixtures, Fittings & Equipment	Total
Cost	£	£	£
As at 1 st April 2020	132,099	66,154	198,253
Additions during the year	-	135	135
	-----	-----	-----
Balance as at 31st March 2021	132,099	66,289	198,388
	=====	=====	=====
Accumulated Depreciation			
As at 1 st April 2020	121,089	52,495	173,584
Charge for the year	11,010	3,447	14,457
	-----	-----	-----
Balance as at 31st March 2021	132,099	55,942	188,041
	=====	=====	=====
Net Book Value at 31st March 2021	-	10,347	10,347
	=====	=====	=====
Net Book Value at 31st March 2020	11,010	13,659	24,669
	=====	=====	=====

There were no material capital commitments at the year end. All fixed assets were used in the direct charitable activities of the organisation.

KNOWSLEY CARERS CENTRE**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021****6. Debtors**

	2021	2020
	£	£
Debtors	2,000	2,839
Prepayments	5,316	9,271
	7,316	12,110
	=====	=====

7. Creditors: amounts falling due within one year

	2021	2020
	£	£
Creditors	60	555
Accruals	2,056	4,321
Other creditors	10,497	11,689
	12,613	16,565
	=====	=====

8. Analysis of net assets between funds

	Tangible Fixed Assets	Net Current Assets	Total
	£	£	£
Unrestricted Funds			
General Fund	4,304	190,111	194,415
KMBC - Carers Mental Health Services - Contract	15	-	15
Knowsley Metropolitan Borough Council - Contract	15	-	15
Knowsley Metropolitan Borough Council - Carers Service	6,013	46,223	52,236
	10,347	236,334	246,681
	=====	=====	=====
Restricted Funds			
Carers Trust Awards	-	67	67
Knowsley Metropolitan Borough Council Wellbeing Grant	-	15,078	15,078
	-	15,145	15,145
	10,347	251,479	261,826
	=====	=====	=====

KNOWSLEY CARERS CENTRE**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021****9. Unrestricted funds**

	<u>Movements in the year</u>			
	Resources at beginning of year	Income	Expenditure	Resources at end of year
	£	£	£	£
General Fund	199,802	17,032	(22,419)	194,415
KMBC - Carers Mental Health Services - Contract	20	-	(5)	15
Knowsley Metropolitan Borough Council - Contract	20	-	(5)	15
Knowsley Metropolitan Borough Council - Carers Service	40,215	475,000	(462,979)	52,236
	-----	-----	-----	-----
	240,057	492,032	(485,408)	246,681
	=====	=====	=====	=====

Description of Funds

General Fund - To finance the charitable company's general activities as outlined in the Trustees' Report.

KMBC Carers Mental Health Services - Contract - To provide carers' activities, support and events.

Knowsley Metropolitan Borough Council - Contract - To provide carers' activities, support and events.

Knowsley Metropolitan Borough Council - Carers Service - To provide carers' activities, support and events.

10. Restricted funds

	<u>Movements in the year</u>			
	Resources at beginning of year	Income	Expenditure	Resources at end of year
	£	£	£	£
Carers Trust Awards	876	9,954	(10,763)	67
Knowsley Metropolitan Borough Council Wellbeing Grant	15,078	-	(-)	15,078
Small Grants	1,252	-	(1,252)	-
	-----	-----	-----	-----
	17,206	9,954	(12,015)	15,145
	=====	=====	=====	=====

Description of Funds

These are monies given to the charitable company to be spent at the discretion of the Charity's Board of Trustees for specific charitable purposes:

The restricted funds were provided for the following purposes:

Carers Trust Awards – Small grants for individual carers

KNOWSLEY CARERS CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021

Knowsley Metropolitan Borough Council Wellbeing Grant – To provide wellbeing activities for carers.

Small Grants – Various small grants for carers

11. Operating Lease Commitments

The only financial commitments under non-cancellable operating leases will result in the payment of a peppercorn, being the annual sum due under a 12 year lease with Knowsley Metropolitan Borough Council dated 2009.

12. Related Party Transactions

There were no material related party transactions during the year which require disclosure (2020: none).

13. Contingent Liabilities

The charitable company did not have any contingent liabilities at 31st March 2021 or 31st March 2020.

14. Guarantees

The charitable company is a company limited by guarantee. At 31st March 2021 in the event of winding-up each member will contribute, if necessary, the sum of £1.

	2021	2020
Number of members	6	7
Total guarantees	£6	£7