



Hertford Community Church Trust

Annual Report and Accounts

Twelve months ending 31 August 2025

Charity Number 1082292

# **Hertford Community Church Trust**

## **Trustees Report**

### **Twelve months ending 31 August 2025**

#### **Trustees and Church Leadership**

Trustees and church leaders serving throughout the year are:

##### **Trustees**

Ian Tyler  
Ross Hartwig  
Jacqui Pattison  
Cathy Sebborn (Treasurer)

##### **Leadership Team**

Jess Hartwig  
Ross Harting (until Feb 25)  
Alison Tyler  
Jacqui Pattison (from Feb 25)

#### **Structure, Governance and Management**

Hertford Community Church Trust is constituted by a trust deed dated 30 January 2000, as amended by supplemental deed dated 2 July 2000 and is a registered charity number 1082292

The powers of appointment or removal of Trustees rests with the Trustees with due reference to the Church Leadership Team. New Trustees are selected from the members of the Church since this means that the Trustee body is whole-heartedly involved in seeing the mission of the Church worked out in practice. On being Appointed, new Trustees spend time with the existing Trustees to ensure they understand the responsibilities and the legal and financial framework in which the Church operates.

Hertford Community Church targets to have at least two Trustees who are not members of the Leadership and two who are. This is to achieve a healthy balance of spiritual and legal governance. Directions relating to the charitable trust are made by the Trustees, in consultation with the Leadership, who are responsible for governing the life and teaching of the Church. Day-to-day decisions on expenditure and activities are decided by

the staff and volunteers in charge of different departments within the Church, with budgets set and monitored by the Trustees.

Hertford Community Church is a member of the Pioneer Network of churches.

## Objectives and Activities

The Trust has the objective to advance the Christian faith in Hertford and across the world, to relieve poverty or hardship and advance education and training. The church is built on the belief that this is in part achieved through works in the community.

The main activities of the church are based in Hertford and these also include two separate operations under separate banners:

- Pines Pre School – a pre-school group held at Pinehurst Community Centre for up to 26 children. This is funded primarily from local government grants. This employs 8 part time staff
- Street Pastors, Hertford and Ware – this is a group of volunteers from local churches that regularly go out late at night in Ware and Hertford, to help keep the streets safe for those that are vulnerable due to an excess of alcohol and/or other drugs

## Financial Review

This financial year we have reinstated full comparisons to the prior year.

	Church Activities	Street Pastors	Pre School	Total
<b>Incoming resources</b>	22	1	81	104
<b>Resources expended</b>	21	2	71	94
<b>Net 2025</b>	1	(1)	10	10
<b>Net 2024</b>	(7)	0	6	(1)

The church showed a surplus of £1k for the year if we include the increase in the amount owed by HMRC from £3k to £7k. This improvement largely reflects cost saving measures taken mainly in 2024. The pre-school's financial performance was the best ever with a surplus of £10k helped by a one-off grant and the

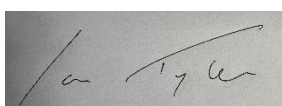
donation from Morgans preschool when it closed. Street Pastors for the first time spent more than it received but the net deficit was only £688 and this still left almost £6k in the bank as reserves.

The Trust has a target to maintain reserves at between one months and two months expenditure to manage unexpected fluctuations in income and meet liabilities as they arise. The reserves at the end of 2025 were equivalent to 3.5 months for the pre-school and considerably longer periods for the church and Street Pastors.

### **Public Benefit**

In planning its activities, the Trustees have given regard to the Charity Commission's Public Benefit guidance (Reg 40 (2)(c)(ii)) and particularly the guidance for charities whose objects are the advancement of religion.

Hertford Community Church provides Public Benefit in numerous ways which include Christian witness, being active in our local communities to all in need regardless of faith and donation of resources to both local and international communities.



„„„„ Trustee

8/6/2026..... Date

# Hertford Community Church Trust

## Statement of Financial Activities

### Twelve Months Ended 31 August 2025

	Notes	Un- restricted funds £'000	Restricted funds £'000	Total 2025 £'000	Total 2024 £'000
<b>Incoming resources</b>					
Incoming resources from generated funds					
. Voluntary income	1	24	-	24	35
Incoming resources from charitable activities	2	6	74	80	70
<b>Total incoming resources</b>		30	74	104	105
<b>Resources expended</b>					
Charitable activities	3	20	74	94	106
<b>Total resources expended</b>		20	74	94	106
<b>Net incoming resources</b>		10	-	10	(1)
Funds at the start of the year		47	-	47	48
<b>Funds at the end of the year</b>		57	-	57	47

## Hertford Community Church Trust

### Balance Sheet

At 31 August 2025

	Notes	2025 £'000	2025 £'000
<b>Current assets</b>			
Debtors	5	7	
Cash at bank and in hand	6	<u>50</u>	
		67	
<b>Creditors:</b> amounts falling due within one year			
	7	<u>-</u>	
<b>Net current assets</b>			<u>57</u>
<b>Total assets less current liabilities</b>			
			<u>57</u>
<b>Represented by:</b>			
<b>Funds and reserves</b>			
Unrestricted funds			<u>57</u>

Approved on: 8 June 2026

Hertford Community Church Trust

Cashflow

Twelve Months Ended 31 August 2024

<b>A    Adjustment of net incoming resources before transfers to net cash inflow/(outflow) from operating activities</b>			
	2025 £'000	2024 £'000	
Net incoming resources before transfers	10	(1)	
(Increase)/Decrease in Debtors	(4)	4	
Increase in Creditors	-		
<b>Net cash inflow/(outflow) from operating activities</b>	<b>6</b>	<b>3</b>	
<b>B    Analysis of changes in net debt</b>			
	At 1 Sept 2024 £'000	Cash flows £'000	At 31 Aug 2025 £'000
Cash at bank and in hand	44	6	50
<b>Total</b>	<b>44</b>	<b>6</b>	<b>50</b>

## **Principal Accounting Policies**

### **Basis of accounting**

The financial statements have been prepared under the historical cost convention. Applicable United Kingdom Accounting Standards and the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2005), have been followed in the preparation of these financial statements.

### **Incoming resources**

All income is credited to the statement of financial activities on a receivable basis except Gift Aid which is accrued.

Donations are credited to the statement of financial activities in the year in which they are received as receipt is the earliest point at which entitlement is considered certain.

Restricted grants and awards are included once the amount is reasonably certain to be received. The income is matched to the period of expenditure for grants extending beyond the financial year.

### **Resources expended and the basis of apportioning costs**

Expenditure is charged to the statement of financial activities on an accruals basis.

Governance costs are negligible and no separate cost has been identified.

### **Fund accounting**

The Restricted Funds are monies raised for, and their use restricted to, a specific purpose, or donations subject to donor-imposed condition.

The General Fund represents unrestricted and undesignated monies used to fund working capital and which the organisation may use in furtherance of the charity's objectives.



## 1 Voluntary income

	Unrestricted funds £'000	Restricted funds £'000	<b>Total 2025 £'000</b>	<b>Total 2024 £'000</b>
Donations	23		<b>23</b>	<b>31</b>
Grants	0		<b>0</b>	<b>0</b>
Other income	1		<b>1</b>	<b>1</b>
Gift Aid	0	-	<b>0</b>	<b>3</b>
	<b>24</b>	<b>-</b>	<b>24</b>	<b>35</b>

## 2 Incoming resources from charitable activities

	Unrestricted funds £'000	Restricted funds £'000	<b>Total 2025 £'000</b>	Total 2024 £'000
Government grants	-	74	<b>74</b>	62
Fees	6		<b>6</b>	8
	<b>6</b>	<b>74</b>	<b>80</b>	<b>72</b>

## 3 Cost of charitable activities

	Unrestricted funds £'000	Restricted funds £'000	<b>Total 2025 £'000</b>	<b>Total 2024 £'000</b>
Staff costs	7	61	<b>68</b>	<b>64</b>
Contributions to outside activities	5	0	<b>5</b>	<b>10</b>
Accommodation	5	3	<b>8</b>	<b>7</b>
Project costs	2	2	<b>4</b>	<b>19</b>
Administration and general	1	8	<b>9</b>	<b>6</b>
	<b>20</b>	<b>74</b>	<b>94</b>	<b>106</b>

## 4 Staff costs

	<b>2025 £'000</b>	<b>2024 £'000</b>
Total staff costs	<b>68</b>	<b>64</b>

It has not been possible to quantify the monetary value of the services of approximately 25 volunteers who give their time freely, providing a wide range of support and activities to children, youth, OAPs, local residents and staff.

The average number of actual employees was as follows:

	2025	2024
Part time - FTE equivalent of 2.8 (3 in 2024)	11	11
Full time	0	0
	11	11

## 5 Debtors

	2025 £'000	2024 £'000
Gift Aid Due	7	3
	7	3

## 6 Cash at bank and in hand

	2025 £'000	2024 £'000
Current accounts	50	44
	50	44

## 7 Creditors: amounts falling due within one year

	2025 £'000	2024 £'000
Other creditors	-	-
	-	-