



Hertford Community Church Trust

Annual Report and Accounts

Twelve months ending 31 August 2021

Charity Number 1082292

Hertford Community Church Trust

Trustees Report

Twelve months ending 31 August 2021

Trustees and Church Leadership

Trustees and church leaders serving throughout the year and since year end are:

Trustees

Ian Tyler
Ross Hartwig
Jacqui Pattison
Cathy Sebborn (Treasurer)

Leadership Team

Jess Hartwig
Ian Tyler
Ross Hartwig
Alison Tyler

Structure, Governance and Management

Hertford Community Church Trust is constituted by a trust deed dated 30 January 2000, as amended by supplemental deed dated 2 July 2000 and is a registered charity number 1082292

The powers of appointment or removal of Trustees rests with the Trustees with due reference to the Church Leadership Team. New Trustees are selected from the members of the Church since this means that the Trustee body is whole-heartedly involved in seeing the mission of the Church worked out in practice. On being Appointed, new Trustees spend time with the existing Trustees to ensure they understand the responsibilities and the legal and financial framework in which the Church operates.

Hertford Community Church targets to have at least two Trustees who are not members of the Leadership and two who are. This is in order to achieve a healthy balance of spiritual and legal governance. Directions relating to the charitable trust are made by the Trustees, in consultation with the Leadership, who are responsible for governing the life and teaching of the Church. Day

to day decisions on expenditure and activities are decided by the staff and volunteers in charge of-different departments within the Church, with budgets set and monitored by the Trustees.

Hertford Community Church is a member of the Pioneer Network of churches.

Objectives and Activities

The Trust has the objective to advance the Christian faith in Hertford and across the world, to relieve poverty or hardship and advance education and training. The church is built on the belief that this is achieved through works in the community.

The main activities of the church are based in Hertford and these also include two separate operations under separate banners:

- Pines Pre School – a pre-school group held at Pinehurst Community Centre for up to 26 children. This is funded primarily from local government grants. This employs 8 part time staff and benefits from 5 volunteers
- Street Pastors, Hertford and Ware – this is a group of volunteers from local churches that regularly go out late at night in Ware and Hertford, to help keep the streets safe for those that are vulnerable due to an excess of alcohol and/or other drugs

Achievements and Performance

In the core church giving and donations increased modestly enabling a small increase in both donations and expenses. The Trustees took the decision to continue to pay rent for halls even though we weren't using them some of the year, in order to support them through these difficult times.

The pre-school did amazingly well to come through the financial year with a small surplus as it was a tough year due to the ongoing Covid pandemic and the age demographic which made keeping full occupancy throughout the year impossible.

SPH&W activities have also been significantly impacted by COVID as the local night-time economy has been severely affected and also in order to protect the health of some of the older and more vulnerable volunteers. However, the financial impact of this is quite modest as SPH&W is an entirely volunteer run activity.

Financial Review

This financial year we have reinstated full comparisons to the prior year.

	Church Activities	Street Pastors	Pre School	Total
Incoming resources	35	1	56	92
Resources expended	28	2	55	85
Net 2021	7	(1)	1	7
Net 2020	9	0	1	10

The income and expenditure were both up for the church but the net surplus for the year decreased from £9k to £7k. The numbers for the pre-school were practically identical for the third year in a row, but this was after c. £8,500 of Covid related support from the Council and furlough payments. As expected, the activity of SPH&W is relatively modest in financial terms and whilst there was a small deficit for the year this largely reflects the difficulty in raising contributions from supporting churches due to Covid.

The Trust has a target to maintain reserves at between one months and two months expenditure in order to manage unexpected fluctuations in income and meet liabilities as they arise. The reserves at the end of 2021 were equivalent to over 9 months expenditure, which is the highest cover ever and reflects the further surplus for the year.

Public Benefit

In planning its activities, the Trustees have given regard to the Charity Commission's Public Benefit guidance (Reg 40 (2)(c)(ii)) and particularly the guidance for charities whose objects are the advancement of religion.

Hertford Community Church provides Public Benefit in numerous ways which include Christian witness, being active in our local communities to all in need regardless of faith and donation of resources to both local and international communities.

..... Trustee

..... Date

Hertford Community Church Trust

Statement of Financial Activities

Twelve Months Ended 31 August 2021

	Notes	Un- restricted funds £'000	Restricted funds £'000	Total 2021 £'000	Total 2020 £'000
Incoming resources					
Incoming resources from generated funds					
. Voluntary income	1	45	-	45	34
Incoming resources from charitable activities	2	-	47	47	54
Total incoming resources		45	47	92	88
Resources expended					
Charitable activities	3	38	47	85	78
Total resources expended		38	47	85	78
Net incoming resources		7	-	7	10
Funds at the start of the year		57	-	57	47
Funds at the end of the year		64	-	64	57

Hertford Community Church Trust

Balance Sheet

At 31 August 2021

	Notes	2021 £'000	2021 £'000
Current assets			
Debtors	5	1	
Cash at bank and in hand	6	<u>63</u>	
		64	
Creditors: amounts falling due within one year	7	<u>-</u>	
Net current assets			<u>64</u>
Total assets less current liabilities			<u>64</u>
Represented by:			
Funds and reserves			
Unrestricted funds			<u>64</u>

Approved on: 06 January 2022

Hertford Community Church Trust

Cashflow

Twelve Months Ended 31 August 2021

A Adjustment of net incoming resources before transfers to net cash inflow/(outflow) from operating activities

	2021 £'000	2020 £'000
Net incoming resources before transfers	7	10
(Increase)/Decrease in Debtors	1	5
Increase in Creditors	-	
Net cash inflow/(outflow) from operating activities	8	15

B Analysis of changes in net debt

	At 1 Sept 2020 £'000	Cash flows £'000	At 31 Aug 2021 £'000
Cash at bank and in hand	55	8	63
Total	55	8	63

Principal Accounting Policies

Basis of accounting

The financial statements have been prepared under the historical cost convention. Applicable United Kingdom Accounting Standards and the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2005), have been followed in the preparation of these financial statements.

Incoming resources

All income is credited to the statement of financial activities on a receivable basis.

Donations are credited to the statement of financial activities in the year in which they are received as receipt is the earliest point at which entitlement is considered certain.

Restricted grants and awards are included once the amount is reasonably certain to be received. The income is matched to the period of expenditure for grants extending beyond the financial year.

Resources expended and the basis of apportioning costs

Expenditure is charged to the statement of financial activities on an accruals basis.

Governance costs are negligible and no separate cost has been identified.

Fund accounting

The Restricted Funds are monies raised for, and their use restricted to, a specific purpose, or donations subject to donor imposed condition.

The General Fund represents unrestricted and undesignated monies used to fund working capital and which the organisation may use in furtherance of the charity's objectives.

1 Voluntary income

	Unrestricted funds £'000	Restricted funds £'000	Total 2021 £'000	Total 2020 £'000
Donations	30		30	27
Grants	0		0	0
Other income	9		9	1
Gift Aid	6	-	6	6
	45	-	45	34

2 Incoming resources from charitable activities

	Unrestricted funds £'000	Restricted funds £'000	Total 2021 £'000	Total 2020 £'000
Government grants	-	41	41	52
Fees	-	6	6	2
	-	47	47	54

3 Cost of charitable activities

	Unrestricted funds £'000	Restricted funds £'000	Total 2021 £'000	Total 2020 £'000
Staff costs	3	46	49	49
Contributions to outside activities	13	0	13	12
Accommodation	4	1	5	5
Project costs	12	0	12	7
Administration and general	6	0	6	5
	38	47	85	78

4 Staff costs

	2021 £'000	2020 £'000
Total staff costs	49	49

It has not been possible to quantify the monetary value of the services of approximately 25 volunteers who give their time freely, providing a wide range of support and activities to children, youth, OAPs, local residents and staff.

The average number of actual employees was as follows:

	2021	2020
Part time - FTE equivalent of 2.5	8	8
Full time	0	0
	8	8

5 Debtors

	2021 £'000	2020 £'000
Gift Aid Due	1	2
	1	2

6 Cash at bank and in hand

	2021 £'000	2020 £'000
		55
Current accounts	63	55
	63	55

7 Creditors: amounts falling due within one year

	2021 £'000	2020 £'000
Other creditors	-	-
	-	-