

Charity number: 1082253



PRACTICAL HELP FOR THOSE IN NEED

# ANNUAL REPORT

## 2022-2023

# Lydbrook Community Association

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## Lydbrook Community Association

### Legal and administrative information

**Charity number**

1082253

**Business address**

Care of: Oversby  
Accountants Unit 1C,  
Crucible Close Coleford  
Gloucestershire  
GL16 8RE  
01594 860143

**Trustees**

Richard Stirling  
Steve Greenway  
Emma Morris  
Cherry-Ann Dowling (Hon Secretary)  
Mark Baker  
David Thompson  
Kevin Oversby (Advisory for Youth)  
Ali Mc Guckin

**Accountants**

Oversby & Company  
Unit 1C Mushet Business Centre  
Crucible Close  
Coleford  
Gloucestershire  
GL16 8RE

## **Lydbrook Community Association**

### **Report of the trustees for the year ended 31 August 2023**

The trustees present their report and the financial statements for the year ended 31 August 2023. The trustees who served during the year and up to the date of this report are set out on page 1.

#### **Statement of trustees' responsibilities**

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other

On behalf of the board

**Secretary**

## **Lydbrook Community Association**

### **Chairmans Report Lydbrook Community Association.**

I report on the accounts of Lydbrook Community Association for the year ended 31 August 2023 set out on pages 2 to 13.

#### **Respective responsibilities of trustees and independent examiner**

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under part 16 of the Charities Act 2006 and that an independent examination is needed. It is my responsibility to examine the accounts under section 145 of the Charities Act 2011 (th 2011 Act') to follow the procedures laid down in the General Directions given by the Charities Commission under section 145(5) (b) of the 2011 Act; and to state whether matters have come to my attention.

#### **Basis of independent examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep proper accounting records in accordance with section 41 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

#### **Independent examiner**

Oversby & Company  
Unit 1C  
Crucible Close  
Coleford  
Gloucestershire  
GL16 8RE

Daniel Oversby ACPA

## Lydbrook Community Association

### Chairmans Report

#### Report from the Chairman

The demand for our services has continued to increase and we have been able to maintain our support to Forest Community. Demand for Transport is ongoing as alternative transport options are reducing and requests for medical appointments are increasing. Edna Husbands never ending energy and enthusiasm enables her to organise and deliver an outstanding service with the support of our committed team of drivers. Our Wellbeing and Benefits Advisor Caroline Young delivers a gold star service.

English Bicknor Lunch Club is running very well under the leadership of Joan Maxfield and her loyal team of volunteers. I am very grateful to Margaret Shockey and Lynne Greig for their continued work behind the scenes. Lydcare although a very small charity continues to make a significant contribution across the Forest Community providing much needed support and benefit to those in need, delivering good value for money to FODDC.

Finally, I must acknowledge the support and wisdom of our Trustees, in particular Steve Greenway our Treasurer who manages our impeccable accounts. Lydcare is in very capable hands, and this will ensure our long-term future.

#### Community Transport

Demand for our community transport service continues to increase, this year we have carried 28% more passengers and mileage has increased by 17% .

#### TOTAL JOURNEYS

	SEPT\DEC	JAN\MAR	APR\JUN	JUL\AUG	TOTAL
22/23	645	562	683	581	2471
21/22	536	442	564	375	1917
20/21	522	356	410	266	1554
19/20	N/A				
18/19	498	339	372	405	1614
17/18	406	446	532	343	1727

#### TOTAL MILES

22/23	20502	16187	20640	18115	75444
21/22	18212	14261	18823	12056	63352
20/21	14057	10593	10293	9853	4796
19/20	N/A				
18/19	12798	9634	11055	7695	41182
17/18	8480	8226	10252	9696	36654

#### WELLBEING and BENEFITS ADVICE

We were successful in renewing our Service Level Agreement for another three-year term year and will expire in April 2026. It was very disappointing that the FODC did not increase the funding of £10,000 per annum despite the previous SLA delivering a return of over £1.3m to recipients. Sadly, this does not go anywhere near covering the increased costs of delivering this service so as result we are having

## **Lydbrook Community Association**

### **Chairmans Report**

to provide additional financial support to make up the shortfall. It is well understood that securing these financial entitlements impacts positively on the recipients and their families, improving wellbeing, reduces reliance on medical services and has a positive effect on the local economy.

This project would not be possible without the commitment and experience of Caroline Young who has the skills and knowledge to access and navigate the social support system which is very inaccessible by those most in need of support.

### **ENGLISH BICKNOR LUNCH CLUB**

The Lunch Club is now well established and running successfully by Joan Maxfield and her team of volunteers. The club meet fortnightly on Tuesdays in English Bicknor village Hall.

The team provides a three-course cooked meal for 30-35 elderly folk from the local community. They are able to get together in a warm and friendly atmosphere and enjoy the company of fellow diners and in some cases, it is the only time they get to socialise. It also enables the team to keep an eye on those that live alone and has significant benefits on wellbeing. There are a range of post lunch activities.

The Trustees are very appreciative of the commitment and dedication from Joan and her team.

### **Donations.**

We are grateful for the support from Mitcheldean Parish Council £250; Westbury on Severn PC £200; West Dean PC £500; Lydbrook PC £250; Royal Spring collection box £115; Private donations £265.

### **ROGER CAREW-HUNT BEQUEST**

The Trustees continue to look at ways that these funds can be best used to benefit the local community. Overby & Co, Coleford act as the Fund accountants and the accounts and management details are available by appointment with their office.

The Trustees would like to extend their thanks and appreciation to all the volunteers who contribute to enable Lydcare to provide its services to a high standard. A special thank you to Edna Husbands, Caroline Young and Joan Maxfield for their ongoing support and commitment in leading our core activities.

We are indebted for the support from Daniel Oversby, Oversby & Co for his ongoing support both in preparing the Accounts and providing payroll services for Caroline Young.

The Trustees are committed to maintain the delivery of our core activities which Lydcare has established; Community Transport, Wellbeing & Benefits Advice and Lunch clubs and will continue to support and work with other agencies in supporting the local community.

## **Lydbrook Community Association**

### **Chairmans Report**

#### **PARTNERSHIP WORKING**

Lydcare works in conjunction with the following organizations enabling us to keep abreast of resources, information and changes in policies that may affect our operation.

Alzheimer's Society Gloucester  
The Forest Health Forum  
Forest Voluntary Health Forum  
Older Person's Delivery Group  
Age Concern Forest of Dean  
Forest of Dean District Council-Community Engagement Team  
Gloucester County Council  
Community Transport Gloucestershire

#### **TRUSTEES**

Richard Stirling, Chairman  
Ali McGuckin  
Emma Morris  
Cherry-Ann Dowling - Hon Secretary  
Mark Baker  
David Thomson  
Steve Greenway - Treasurer  
Kevin Oversby (Advisory for youth)

Benefits and Wellbeing Advisor- Caroline Young  
Transport Co-Ordinator - Edna Husbands  
Telephone Administration - Margaret Shockey  
GCC Driver Returns Administration – Lynne Greig

Tel; 01594 860143      Website   [www.lydcare.org](http://www.lydcare.org)



## Lydbrook Community Association

	Notes	Lydcare funds £	Bickno r funds £	Legac y fund s £	2023 Total £	2022 Total £
<b>Incoming resources</b>						
Incoming resources from generating funds: Voluntary income	2	14,491	6,932	-	21,423	14,732
Activities for generating funds	3	-	-	-	-	3,819
Other incoming resources		-	8	4,675	4,683	1,637
<b>Total incoming resources</b>		<u>14,491</u>	<u>6,940</u>	<u>4,675</u>	<u>26,106</u>	<u>20,188</u>
<b>Resources expended</b>						
Benefits Advisor & Befriending	4	10,389	-	-	10,389	10,000
Establishment costs		787	550	900	2,237	1,321
Motor and travelling expenses		2,961	-	-	2,961	1,685
Auditors' remuneration		400	-	-	400	400
Legal and professional fees		-	-	374	374	1,031
Other office expenses		3,068	-	-	3,068	3,147
Meals		-	6,165	-	6,165	2,696
Sundry Costs		63	59	60	182	318
<b>Total resources expended</b>		<u>17,668</u>	<u>6,774</u>	<u>1,334</u>	<u>25,776</u>	<u>20,598</u>
<b>Net incoming/(outgoing) resources before transfers</b>		(3,177)	166	3,341	330	(410)
<b>Transfers between funds</b>		<u>3,000</u>	<u>-</u>	<u>(3,000)</u>	<u>-</u>	<u>-</u>
Total funds brought forward		<u>12,265</u>	<u>4,675</u>	<u>-</u>	<u>16,940</u>	<u>17,352</u>
<b>Total funds carried forward</b>		<u>12,088</u>	<u>4,841</u>	<u>341</u>	<u>17,270</u>	<u>16,942</u>

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

# Lydbrook Community Association

**as at 31 August 2023**

	Notes	£	2023 £	£	2022 £
<b>Fixed assets</b>					
Tangible assets	5		1,980		1,980
<b>Current assets</b>					
Debtors	6	704		706	
Cash at bank and in hand		13,473		14,254	
		14,177		14,962	
<b>Creditors: amounts falling due within one year</b>	7	1,111		-	
<b>Net current assets</b>			17,270		16,294
<b>Net assets</b>			17,270		16,942
<b>Funds</b>	8				
Restricted income funds:					
Restricted income funds			7,841		4,674
Pension reserve			341		-
Total restricted income funds			8,182		4,674
Unrestricted income funds			9,088		12,265
<b>Total funds</b>			17,270		16,939

The financial statements were approved by the trustees on and signed on its behalf by

**Richard  
Stirling  
Trustee**

The notes on pages 10 to 13 form an integral part of these financial statements.

# Lydbrook Community Association

## Notes to financial statements for the year ended 31 August 2023

### 1. **Accounting policies**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

#### 1.1. **Basis of accounting**

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005) and are compatible with the Charities (Accounts and Reports) Regulations 2008 (SI 629) (the Regulations) as they apply to smaller charities.

#### 1.2. **Cashflow**

The charity has taken advantage of the exemption in FRS1 from the requirement to produce a cashflow statement because it is a small charity.

#### 1.3. **Incoming resources**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

Gifts donated for resale are included as incoming resources within activities for generating funds when they are sold.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

#### 1.4. **Resources expended**

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### 1.5. **Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

**Lydbrook Community Association**

**Notes to financial statements**

**for the year ended 31 August 2023**

Plant and machinery -

# Lydbrook Community Association

## Notes to financial statements for the year ended 31 August 2023

### 2. Voluntary income

	Unrestricted funds £	2023 Total £	2022 Total £
Donations	1,155	1,155	1,622
Gloucestershire CC	3,336	3,336	3,075
FODDC	10,000	10,000	10,035
	<u>14,491</u>	<u>14,491</u>	<u>14,732</u>

### 3. Activities for generating funds

	Restricted funds £	2023 Total £	2022 Total £
Lunch Clubs	6,307	6,307	3,053
Raffles	612	612	762
Bank Interest	13	13	4
	<u>6,932</u>	<u>6,932</u>	<u>3,819</u>

### 4. Employees

Employment costs	2023 £	2022 £
Wages and salaries	<u>10,389</u>	<u>10,000</u>

No employee received emoluments of more than £60,000 (2022 : None).

#### Number of employees

The term wages refers to the Advisor Caroline Young.

# Lydbrook Community Association

## Notes to financial statements for the year ended 31 August 2023

### 5. Tangible fixed assets

	Plant and machinery £	Total £
<b>Cost</b>		
At 1 September 2022 and At 31 August 2023	10,394	10,394
<b>Depreciation</b>		
At 1 September 2022 and		
<b>Net book values</b>		
At 31 August 2023	1,980	1,980
At 31 August 2022	1,980	1,980

### 6. Debtors

	2023 £	2022 £
Prepayments and accrued income	706	706

### 7. Creditors: amounts falling due within one year

	2023 £	2022 £
Monies Held on Account with the Payroll Company @ Year End	(1,111)	-

### 8. Analysis of net assets between funds

	Unrestricted £	Restricted Total funds £	Endowment funds £	funds funds £
Fund balances at 31 August 2023 as represented by:				
Investment assets	12,088	4,841	341	17,270
	12,088	4,841	341	17,270

# Lydbrook Community Association

## Notes to financial statements for the year ended 31 August 2023

### 9. Unrestricted funds

	At 1st September 2022 £	Incoming resources £	Outgoing resources £	Transfers £	At 31st August 2023 £
Lydcare Running Funds	<u>12,265</u>	<u>14,491</u>	<u>(17,688)</u>	<u>3,000</u>	<u>12,068</u>

### 10. Restricted funds

	At 1st September 2022 £	Incoming resources £	Outgoing resources £	At 31st August 2023 £
English Bicknor Restricted Funds	<u>4,675</u>	<u>6,940</u>	<u>(6,774)</u>	<u>4,841</u>

**Lydbrook Community Association**

**The following pages do not form part of the statutory accounts.**



# Lydbrook Community Association

## Detailed statement of financial activities

For the year ended 31 August 2023

	2023		2022	
	£	£	£	£
<b>Incoming resources</b>				
<b>Incoming resources from generating funds:</b>				
<i>Voluntary income</i>				
Donations		1,155		1,622
Gloucestershire CC		3,336		3,075
FODDC		10,000		10,035
		<u>14,491</u>		<u>14,732</u>
<i>Activities for generating funds</i>				
Lunch Clubs		6,307		3,053
Raffles		612		762
Bank Interest		13		4
		<u>6,932</u>		<u>3,819</u>
<b>Total incoming resources from generating funds</b>		<u>21,423</u>		<u>18,551</u>
<b>Other incoming resources</b>				
Other income		8		1,637
Flat Rental Income		4,675		-
		<u>4,683</u>		<u>1,637</u>
<b>Total incoming resources</b>		<u>26,106</u>		<u>20,188</u>
<b>Resources expended</b>				
<b>Costs of generating funds:</b>				
<i>Activity 1</i>	10,389		10,000	
Well Beining Advisor				
Hall Hire	575		495	
Activity 1 - Establishment - Repairs & maintenance	900		-	
Insurance	762		826	
Mileage	1,025		963	
Outings & Transport	1,936		722	
Independant Accountant	400		400	
Professional - Other	374		1,031	
Administration Costs	1,561		1,833	
Telephone	1,200		1,055	
Computer/Website	307		260	
Meals	6,165		2,696	
Sundry Costs	182		318	
	<u>25,776</u>		<u>20,599</u>	

**Lydbrook Community Association**

**Detailed statement of financial activities**

**For the year ended 31 August 2023**

<b>Total cost of generating voluntary income</b>	<u>25,776</u>	<u>20,599</u>
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**Lydbrook Community Association**

**Detailed statement of financial activities**

**For the year ended 31 August 2023**

<b>Fundraising trading:</b>		
<b>cost of goods sold and other costs</b>		
<b>Total costs of generating funds</b>	<b><u>25,776</u></b>	<b><u>20,599</u></b>

**Lydbrook Community Association**

**Detailed statement of financial activities**

**For the year ended 31 August 2023**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Charitable activities</b>		
<i>Activities undertaken directly</i>	_____	_____
		-
<b>Net incoming/(outgoing) resources for the year</b>	<u>330</u>	<u>(411)</u>