

**HOLLYM VILLAGE HALL  
NORTH LEYS LANE  
HOLLYM  
EAST YORKSHIRE  
HU19 2SB**

**FINANCIAL STATEMENT  
For the year ended  
30 SEPTEMBER 2023**

Report of the Board of Trustees  
For the year ended 30 September 2023

The Trustees present their report with the financial statements of the Charity for the year ended 30 September 2023.

Reference and Administrative Details of the Charity, its Trustees and Advisers

Name of charity: Hollym Village Hall

Charity Registration Number: 1082209

Principal Operating Address: North Leys Lane  
Hollym  
East Yorkshire  
HU19 2SB

Trustees:

Names of Trustees who served during the year and since the year end were as follows:

<b>Name</b>	<b>Officer Positions Held (where applicable)</b>	<b>Period served (if not full year)</b>
Harold Jobling	Chair	Served full year, re-elected 18.01.2023
Joseph Speck	Vice Chair	Served full year, re-elected 18.01.2023
Elizabeth Branton	Secretary	Served full year, re-elected 18.01.2023

Independent Examiner: Mrs Alison Hoey

Address Hill Top Farm  
Church Lane  
Hollym  
East Yorkshire

Bankers: CAF Bank Ltd  
Registered Office:  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent  
ME19 4JQ

**Structure, Governance and Management**

Governing Document:

Hollym Village Hall is a registered charity governed by its Declaration of Trust dated 22 December 1961 and revised and adopted on 17 March 2021.

#### Recruitment and appointment of Trustees:

The Management Committee are responsible for appointing a minimum of 3 Management Trustees from the Management Committee.

The Management Committee appoint Holding (Custodian) Trustees who shall hold the land and property on behalf of the charity. The Holding Trustees are "The Official Custodian for Charities". The Holding Trustees shall not be members of the Management Committee.

The Constitution of Hollym Village Hall has provision to appoint a maximum of seven Elected and a maximum of eight Representative Members and may include Co-opted Members.

#### Trustee Induction and Training

New Trustees undergo induction training, provided by the Chair of Trustees. The induction includes a discussion about the role and responsibilities of Trustees, the activities, aims and objectives of the Charity, the structure of the organisation, Board of Trustees, and general procedures of the organisation. New Trustees are introduced to the other Trustees and Committee Members, and are provided with the Charity Commissions 'Roles and Responsibilities of Trustees', the Constitution, the business plan, the latest statutory financial statements, and Annual Report. Any additional training required by the new Trustees will be identified during induction, and may be requested at any point by new and existing Trustees, where it is considered useful to their role as Trustee.

#### Organisational Structure

The Management Committee manages the Charity, and considers both day to day operations of the Charity and strategic decisions at its meetings. Trustees are aware that any conflicts of interest are declared and minuted. The Management Committee shall hold at least two ordinary meetings in each year. The Trustees shall meet not less than four times per year.

There is also the provision within the Constitution to develop sub-committees as required.

#### Risk Management

The major risks to which the Charity is exposed, as identified by the Trustees, have been reviewed and systems have been established to mitigate those risks.

Procedures are in place to ensure compliance with health and safety for trustees, staff, volunteers, service users and visitors to the Village Hall. All Policies and Procedures are periodically reviewed to ensure that they continue to meet the needs of the Charity.

#### **Objectives and Activities for Public Benefit**

As set out in the Constitution, the Charity's objectives are:

1. Hollym Village Hall (also referred to as the "Trust Property" shall be held in trust for the purposes of a Village Hall for the use of the inhabitants of Hollym and the neighbourhood (hereinafter called the area of benefit) without distinction of sex, sexual orientation, age, disability, nationality, race, political opinions, religious or other opinions, and in particular for the use for the meetings, lectures and classes, and other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.
2. Secure the establishment of the Village Hall, and manage and maintain same (whether alone or in co-operation with any local authority or other person or body) in furtherance of these objectives.
3. Promote such other charitable objectives as may from time to time be determined.

Summary of Main Activities in relation to the purposes for the public benefit:

At Hollym Village Hall we continue to provide facilities for education, recreation, leisure and sporting activities for people in the area of benefit. These include bowling, table tennis, Zumba, Rainbows, Brownies and Guides, discussion groups, Women's Institute meetings, arts and crafts, Parish Council meetings, wedding receptions, wakes, parties, craft fairs, beetle drive, Royal Celebrations, remembrance parties etc. This is by no means an exhaustive list. The village hall is also used by East Riding of Yorkshire Council as an official polling station when necessary.

Main objectives for the following year are:

In developing the main objectives for the following year the Trustees have given regard to the Charity Commission guidance on public benefit.

Our main objectives for the following year are to continue to provide a welcoming community building for the use of the inhabitants of the area of benefit, and to continue to support the growth and wellbeing of the local community. This may include continued refurbishment of the Hall, to include providing heating for the Annex, and possibly updating the kitchen.

#### Achievements and Performance

The main focus of 2022-23 was to ensure the Village Hall could continue to operate in a safe, healthy, modern and economical way as the original hall was over 60 years old and was becoming dilapidated and was failing in certain areas. The Trustees, with the committee, decided to write a schedule of works, obtain three quotations for everything, and apply for grant funding to enable us to achieve this aim. Works required were a new heating system, air conditioning, full electrical re-wire, suspended ceiling with zone lighting, re-cladding of the rear of the hall, new ladies, gents and disabled toilets, new store room with roller shutter door, and additional emergency exit, signage and broadband/router. All of this was achieved within a five month period using local trades people and volunteers.

Grants obtained were:

Platinum Jubilee Fund	£10,703.82
Orsted East Coast Development Fund	£22,100.00
Hollym Parish Council	£10,000.00
Withernsea Lions	<u>£500.00</u>

**Total Grants****£43,303.82**

The works were project managed by the Chair and Vice Chair and the representative from Hollym Parish Council to enable activities to continue without disruption to the hall users as far as possible, thus ensuring continuity for the regular user groups and community, and to ensure continued income was received.

**Review of Activities 2022-23**

In addition to the regular activities, a play evening was held, a Halloween party, a children's Christmas party, Easter Egg hunt and Treasure Trail and an evening of magic with Hull Magic Circle. Small grants of £50 have been made available by East Riding Village Halls Network under their "Halls for All" scheme, in order to help achieve small activities, eg. coffee or craft mornings, which are free to attend, with a view to bringing the community together. All our events have been very well attended.

**Financial Review**

Hollym Village Hall has no employees.

**Reserves Policy**

It is the aim of the Board of Trustees to retain at least six months' core running costs in the unrestricted general fund to ensure a sufficient buffer to enable effective financial decision making and ensure there are reserves available for unexpected expenditure, e.g. to be able to provide funds to provide a new boiler, should the current boiler break. A regular annual income stream is raised by running a 100 Club, with the necessary gambling licence being obtained from East Riding of Yorkshire Council and returns being made to them on a monthly basis. The Bank Account achieves c.a. £100 interest per month. Chair operates a comprehensive cash flow forecast document, and monies are held as restricted funds, where necessary (e.g. annual insurance, electricity).

**Plans for the future**

The Trustees and Management Committee are looking to a brighter and more expansive 2023-24. Following the major refurbishment works to the Village Hall during 2023 we are hopeful of increasing user groups booking the hall on a regular basis, particularly during daytime hours, resulting in securing ongoing income. Additional income should be achieved from room hire to community groups and individuals for parties, wakes, wedding receptions etc now we have a very attractive building.

**Statement of disclosure of information to Independent Examiner**

The Charity has an income between £25,000 and £1M and therefore falls under the Independent Examiner regime. We, the Trustees of the Charity who held office at the date of approval of these financial statements, each confirm so far as we are aware, that:

- There is no relevant information of which the Charity's Independent Examiner is unaware; and

- We have taken all the steps that we ought to have taken as Trustees in order to make ourselves aware of any relevant information and to establish that the Charity's Independent Examiner is aware of that information.

### **Statement of Trustee's responsibilities**

The Charity Trustees are responsible for preparing a Trustees' Annual Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity law requires the charity Trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period.

The charity accounts have been prepared on the accruals basis. In preparing the financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

E M Branton  
Trustee – Hollym Village Hall  
Date: 23 July 2024

25.14

35.62

3579.60

219.85

35.09

20.53

40.00

1436.00

8039.71

100.00

11925.00

5.00

42.00

10.62

35.09

2000.00

2.52

5.00

3579.60

8914.00

5202.76

70.00

## **Independent examiner's report to the trustees of Hollym Village Hall (1082209)**

I report to the trustees on my examination of the accounts of the Hollym Village Hall for the year ended 30 September 2023.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Alison Hoey

Relevant professional qualification or membership of professional bodies: FCCA

Address: Hill Farm, Church Lane, Hollym HU19 2SH

Date: 18 December 2023