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ELLESMERE CHILDREN'S CENTRE

A company limited by guarantee

Report and Financial Statements

For the year ended 31st March 2020

Ellesmere Childrens Centre

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Ellesmere Childrens Centre

Company Information **for the year ended 31 March 2020**

Status

The organisation is a charitable company limited by guarantee, incorporated on 17 March 1999 and registered as a charity on 17 August 2000. The company was established under a memorandum of association which established the objects of the charitable company and is governed by its articles of association.

Directors and Trustees

Every effort is made to ensure that we have a representative committee who are able to support the smooth running of our organisation. Members are recruited through relevant organisations, users of the service and those who work within the local community.

Ellesmere presently has a wealth of knowledge and experienced committee members.

Trustees

Vivian Osborne
David Campbell
Yvonne Burrell
Emma Rowlands

Secretary

Registered Office

4 Maxwell Street
Sheffield
S4 7JN

Independent Examiners

Enterprise Chartered Certified Accountants
8 Castlegate
Tickhill
Doncaster
DN11 9QU

Bankers

Lloyds TSB
1 High Street
Sheffield
S1 2GA

Ellesmere Childrens Centre

Report of the Trustees **for the year ended 31st March 2020**

The trustees are pleased to present their report together with the financial statements of the charity for the year ended 31 March 2020.

Legal and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the memorandum of association and the Statement of Recommended Practice - Accounting and Reporting by Charities.

Object of the Charity

The trustees have referred to the guidance on public benefit published by the Charity Commission and have considered how planned activities contribute to the aims and objectives set.

The company's objectives and principal activities for the public benefit are to:

- * Advance the education and provide safe and stimulating care of young children, in particular those living in the electoral ward of Burngreave in the City of Sheffield.
- * To also advance the education of those responsible for their day to day care without distinction of gender, race, disability, sexuality, political or religious beliefs.
- * To provide a caring, learning environment that is responsive to the needs of children and their parents/ carers and in pursuance of the above objects, to establish, maintain and manage a locally controlled community nursery.
- * To make particular efforts to ensure that the needs of children from BME communities are served and to develop childcare policies and practices that are non-discriminatory.

There have been no changes in objectives since the last annual report.

Principal Funding Sources

The charity has invested a substantial amount of our reserves in buying the building with a number of serious structural damages and repairs. We have however been able to produce a purpose built therapeutic centre known as Emosi. During this financial year the committee have had difficulties with the completion of the capital renovation and delays that have been created by the construction company. With this said the management have been able to attract new partners interested in the work of child -led /play therapy. Sadly at this point due to Covid in February 2020 this has created a significant halt to the work and our projected income at this point. The marketing has not been as embedded as we would have liked in attracting new clientele. Nevertheless we are optimistic along with other providers that we can cater for our children and families particularly with the increasing needs related to good social and emotional well-being. We believe that new income sources of finance will come on stream through individual funders and government resourced funding in a time of acute need.

Investment Policy

Under the memorandum and articles of association, the charity has the power to make any investments which the trustees see fit. Aside from retaining a prudent amount in our reserves, most of the charity's funds are spent in the short term. There are a few funds for long term investment however, we wish to ensure that we have an account that brings the charity a prudent return.

Ellesmere Childrens Centre

Report of the Trustees - Continued **for the year ended 31st March 2020**

Review of Activities and Financial Information

The centre has a good reputation in regards to understanding the needs of individual cultures and seeking to provide individual care. We work hard to continue good intervention work with a number of services. We successfully hosted the International Women's Day event attracting new service providers. Our Capital extension provides space for new development but at the start of Covid we are unable to get families to come out at present to take up the new services. We would also like to increase our partnerships with health care professionals to support work on issues of anti-racism, unconscious bias and privileging supported through training and development. By making improvements in the healthcare system and the development of a reflective workforce in terms of maternity support that effectively monitors the care received by Mother's in areas of deprivation by reviewing and monitoring impact assessments. We continue to strive for outstanding developments as reflective, visionary, practitioners and continue to work towards our 'outstanding' practice as endorsed by Ofsted.

Future Developments

In our 23rd year we should be reporting the success and the up and running of Emosi. Emosi will develop emotional literacy which supports children in making connections between how they feel and what they do with their feelings. We would like to expand our current project to continue to work with a particular focus on Mother's in Burngreave and also expanded across the city. An expansion of the existing model will enable early intervention and will enable families to navigate complex services and access the support and information they require. Experts delivering by experience and parent/carer forums will be essential to this development. We hope to employ two FTE development workers that will trial out an early help development model in different capacities.

Diver-city renovation has also been completed and is also attracting new co-partners. Several new enquiries and the local MP and Lord Major have been out to support the development of both expansions. We have a new proposed out-door play area nearby in the local park that will open up new play spaces for children and attract new families. We hope to support children on the autistic spectrum and those with language delay supported through our training through 'Thrive' and our links with outstanding settings across different cities.

Reserves Policy

The Management Committee has examined the charity's requirements for reserves, in the light of the main risks to the organisation. The reserves are needed to meet the working capital requirements of the charity. The committee are confident that at the current level they would be able to continue the current activities of the charity. The strategy is to re-build our reserves. However, the committee is aware of the changing regimes and is realistic in being economically aware that it may prove difficult to achieve this. The Committee need to explore new external funding opportunities as they become available.

Risk Management

Exposure to financial markets affects most organisations both internally and externally, particularly with the change in national government coupled with the local authority's commitment to third sector organisations. Ellesmere Children's Centre has tried to develop systems to identify and prioritise key financial risks. The implementation of risk management strategy is in accordance with the Centre's policy. The Ellesmere Management Committee remains optimistic that more strategic planning towards future services and new ventures will help to identify any future shortfalls. The review and implementation of our systems ensure that we remain a responsible company. Though difficult in politically difficult times agendas that focus on children's services are becoming limited.

Trustees' responsibilities in relation to the Financial Statements

Law applicable to charities in England and Wales requires trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the year end. In preparing those financial statements, the trustees are required to:

- * Select suitable accounting policies and then apply them consistently;
- * Make judgments and estimates that are reasonable and prudent;
- * State whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- * Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

Ellesmere Childrens Centre

Report of the Trustees - continued **for the year ended 31st March 2020**

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Financial Review

At a time of economic uncertainty where there have been considerable cuts in the levels and availability of funding to the charitable and voluntary sectors, the trustees are proud to report a retained surplus in the year.

The retained surpluses are being designated into funds to support the growth and longevity of the centre in the coming years. The trustees wish to extend their thanks to all staff, volunteers, funders and supporters for their assistance in helping us achieve our goals.

Approved by the trustees on 18/2/ 2021 and signed on its behalf by:



David Campbell
Trustee

Independent Examiners Report to the Trustees of
Ellesmere Childrens Centre
for the year ended 31st March 2020

We report on the accounts of Ellesmere Childrens Centre for the year ended 31 March 2020 which are set out on pages 6 to 12.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 145(1) of the Charities Act 2011) and that an independent examination is needed.

It is our responsibility to:

- * examine the accounts (under section 145 of the Charities Act 2011);
- * to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act 2011); and
- * to state whether particular matters have come to our attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respects the requirements to keep accounting records in accordance with section 386 of the Companies Act 2006; and to prepare accounts which accord with accounting records, comply with the accounting requirements of section 386 of the Companies Act 2006 and with the method and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Jon Lister FCCA

Enterprise Chartered Certified Accountants

8 Castlegate

Tickhill

Doncaster

South Yorkshire

DN11 9QU

Dated:

19-2-2021

Ellesmere Childrens Centre

Statement of Financial Activities (including Income & Expenditure Account)
for the year ended 31st March 2020

		Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £	Total Funds 2019 £
	Notes				
INCOMING RESOURCES					
Incoming resources from the operating activities of the					
Charity:					
In furtherance of the objectives	2	1,000	-	1,000	-
Investment income	3	152,351	-	152,351	178,603
Capital Grants	4	-	-	-	1,375
Other income		-	69,619	69,619	348,200
		-	-	-	-
TOTAL INCOMING RESOURCES		153,351	69,619	222,970	528,178
RESOURCES EXPENDED					
Charitable expenditure:					
Activities in furtherance of the charity's objects					
Management and administration	5	153,857	-	153,857	201,190
	5	21,980	-	21,980	28,741
TOTAL RESOURCES EXPENDED		175,837	-	175,837	229,931
NET (OUTGOING) / INCOMING RESOURCES		(22,486)	69,619	47,133	298,247
Total funds brought forward					
		303,512	348,200	651,712	353,465
TOTAL FUNDS CARRIED FORWARD		281,026	417,819	698,845	651,712

All of the results relate to continuing activities.

Ellesmere Childrens Centre**Balance Sheet as at 31 March 2020****Registered Company Number: 03733859**

		2020		2019	
	Note	£	£	£	£
FIXED ASSETS					
Tangible assets	9		581,963		684,640
CURRENT ASSETS					
Debtors	10	4,914		-	
Cash at bank and in hand		117,502		130,976	
		<u>122,416</u>		<u>130,976</u>	
CURRENT LIABILITIES					
Creditors due within one year	11	5,534		163,904	
NET CURRENT ASSETS					
			<u>116,882</u>		<u>(32,928)</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
			<u>698,845</u>		<u>651,712</u>
FUNDS					
Unrestricted funds	12		281,026		303,512
Restricted funds	13		417,819		348,200
TOTAL FUNDS					
			<u>698,845</u>		<u>651,712</u>

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

The company is entitled to exemption from the audit requirement contained within section 477 of the Companies Act 2006, for the year ended 31 March 2020. No member of the company has deposited a notice pursuant to section 476, requiring an audit of these accounts.

These financial statements were approved by the trustees on 18/2/2021.

The directors have acknowledged their responsibilities for preparing account which give a true and fair view of the Company and of the profit/loss (which ever is applicable for the year then ended in accordance with the requirements of the Companies Act 2006 and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the Company.

The directors have acknowledged their responsibilities for ensuring that the Company keeps accounting records which comply with the Companies Act 2006.

David Campbell - Director

Date: 18/2/2021

Ellesmere Childrens Centre

Notes to the Financial Statements **for the year ended 31st March 2020**

1 ACCOUNTING POLICIES

Basis of accounting

The principal accounting policies which are adopted consistently in the preparation of the financial statements are set out below.

a) Basis of accounting

The financial statements have been prepared in accordance with the Companies Act 2006, the Charities Act 2011 and the statement of Recommended Practice: Accounting and Reporting by Charities (FRS102) issued in January 2015.

b) Incoming resources

All income resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

Investment income is included when receivable.

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

C) Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive for any VAT which can be recovered.

Allocation of expenditure

Certain expenditure is directly attributable to specific activities and has been included in those cost categories. Certain other costs, which are attributable to more than one activity, are apportioned across categories on the basis of an estimate of the proportion of time spent by staff on those activities.

d) Tangible fixed assets and depreciation

Tangible fixed assets are included in the balance sheet at cost or at market value at the date of the gift.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the full cost or valuation less estimated residual value of each asset over its estimated useful life. The principal rates in use are:

Fixtures and fittings	25% Reducing balance
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Ellesmere Childrens Centre

Notes to the Financial Statements - continued for the year ended 31st March 2020

F) Fund accounting

The funds held by the charity are either:

- * Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
- * Designated funds - these are funds set aside by the trustees out of restricted general funds for specific future purposes or projects.
- * Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

2 Donations, legacies and similar incoming resources

	2020 £	2019 £
Room Hire	1,000	-
	<u>1,000</u>	<u>-</u>

3 Activities in furtherance of the charity's activities

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
In furtherance of the objectives				
Grants received:				
Sheffield CC (2/3/4 FEL)	101,439	-	101,439	111,590
Sheffield College Childcare	-	-	-	930
Family Learning	19,354	-	19,354	12,088
Child care fees	26,424	-	26,424	46,989
Sundry income	5,134	-	5,134	7,006
	<u>152,351</u>	<u>-</u>	<u>152,351</u>	<u>178,603</u>

4 Investment income

	2020 £	2019 £
Bank interest	-	1,375

Ellesmere Childrens Centre

Notes to the Financial Statements - continued for the year ended 31st March 2020

5 Allocation of resources expended

	Charitable activities	Management & admin	Total 2020	Total 2019
	£	£	£	£
Staff Costs	126,054	18,008	144,062	187,696
Property costs	13,595	1,942	15,537	15,229
Administrative expenses	12,615	1,802	14,417	22,263
Other	1,593	228	1,821	4,743
	153,857	21,980	175,837	229,931

6 Staff numbers and costs

	2020	2019
	£	£
Staff costs:		
Wages and Social security costs	136,962	181,577

The average number of full-time equivalent employees (including casual and part time staff) during the year was as follows:

2020	2019
Number	Number
12	12

There were no employees with emoluments above £50,000.

None of the trustees received any remuneration or reimbursement of expenses during the year

7 Net income resources

This is stated after charging:

	2020	2019
Depreciation	368	490
Independent examination	900	900
	1,268	1,390

8 Taxation

The charity is exempt from corporation tax on its charitable activities.

Ellesmere Childrens Centre

Notes to the Financial Statements - continued for the year ended 31st March 2020

9 TANGIBLE FIXED ASSETS

	Land & Buildings £	Equipment, fixtures & fittings £	Total £
COST			
At 1st April 2019	683,168	27,049	710,217
Additions	-	-	-
Revaluation Adjustment	(102,309)	-	(102,309)
At 31st March 2020	580,859	27,049	607,908
DEPRECIATION			
At 1st April 2019	-	25,577	25,577
Charge for year	-	368	368
At 31st March 2020	-	25,945	25,945
NET BOOK VALUE			
At 31st March 2020	580,859	1,104	581,963
At 31st March 2019	683,168	1,472	684,640

10 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Childcare fees	4,914	-
Prepayments	-	-
Other debtors	-	-
	4,914	-

11 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Trade creditors	3,283	161,160
Other tax and social security	956	1,844
Accruals and deferred income	1,295	900
	5,534	163,904

Ellesmere Childrens Centre

Notes to the Financial Statements - continued for the year ended 31st March 2020

12 Unrestricted funds

	Balance at 1st April 2019	Incoming resources	Resources expended	Transfers	Balance at 31st March 2020
General fund	216,012	153,351	175,837	-	193,526
<u>Designated funds</u>					
Redundancy & exit costs	87,500	-	-	-	87,500
Building repairs fund	-	-	-	-	-
New project fund	-	-	-	-	-
	87,500	-	-	-	87,500
Total unrestricted funds	303,512	153,351	175,837	-	281,026

A formal policy on reserves was adopted by the trustees at their meeting held 21st April 2004 and is reviewed annually by the management committee and the board of trustees.

13 Restricted Funds

	Balance at 1st April 2019	Incoming resources	Resources expended	Transfers	Balance at 31st March 2020
	348,200	69,619	-	-	417,819

14 Analysis of net assets among funds

	Unrestricted Funds £	2020 £	2019 £
Fund balances at 31st March 2019 are represented by:			
Tangible fixed assets	581,963	581,963	684,640
Net current assets	116,882	116,882	(32,928)
	698,845	698,845	651,712