

## Annual Report

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2021/2022

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# Westwood & Coldhurst Women's Association

## End of Year Report 2021/2022

### Welcome

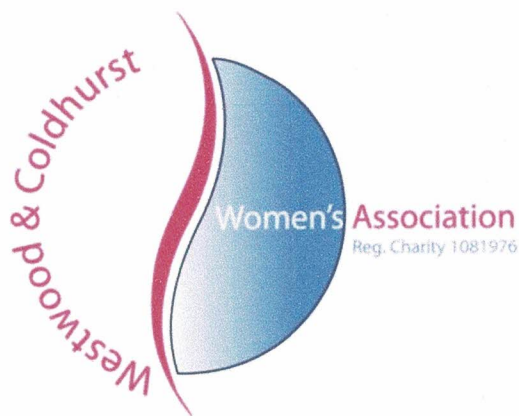
As the COVID-19 pandemic lockdowns, restrictions and uncertainties continued, Westwood and Coldhurst Women's Association has been nonstop at the forefront.

Our staff and volunteers continued to be key workers, serving the needs of hundreds of residents and families across the borough. As such they were offered the vaccination to protect themselves and their families from the virus. A number of grants and funding for COVID-19 emergency support were received to help local families and reach out to those most isolated. The team was drafted in by the local authority, CCG and NHS to assist the running of the vaccine centre as well as supporting local community centre. This again proved, the vital works carried out by our staff and volunteers who put themselves at risk to help others vital and we are indebted to them for having done this during this critical time

Finally on behalf of the Board of Trustees, I would like to thank all our funders particularly BLF and Action Together who supported the charity in this difficult period. I would also like to thank those local people and businesses who gave in kind donations which went towards the emergency care and food packs for those most in need.

Rohema Khan

Chair



The logo for WCWA is a large, solid maroon circle with the letters "WCWA" in white, bold, sans-serif font. To its right is a smaller, solid maroon hexagon pointing to the left.

# WCWA

## Vision

*To empower the lives of women and young girls in the local community and give them the opportunity to discover new talents and skills, enhance their confidence and self-esteem*



# Women

- **Weekly Calls**
- **Welfare checks**
- **Support and advice**
- **Bereavement support**
- **Update on latest COVID-19 Legislation**  
**e.g. business grants, local lockdowns**
- **Doorstep and outreach work**
- **Pamper packs and health kits delivered**  
**e.g. hand sanitisers, masks**

**Hybrid return of activities and sessions**



# Youth Club

- Weekly phonecalls
- Welfare checks
- Support and advice
- Online cooking sessions
- Hybrid return of activities and sessions
- Pamper packs and health kits delivered e.g. hand sanitisers, masks



# Key Working

- **Outreach & Detach work**
- **Leafleting & doorstep campaigns**
- **Vaccine Centre – COVID-19**
- **Supporting partnership organisations** e.g. staff cover; delivering classes; reception duties etc.
- **Holiday Activities & Food Programme** – offering activities and reducing holiday hunger for children and young people
- **Activities & Trips** – family friendly trips for children and parents e.g. BBQ in Wales; Gulliver's World, Warrington; Summit Up!, Oldham



# FUNDERS

## Special thank you to our funders:

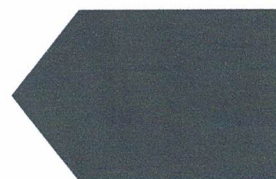
- BLF
- Action Together CIO
- Social Action Fund – BAME Connect
- Lloyd's Bank Foundation (DCMS)
- WEA (ESF)
- Community Foundation  
(Tampon Tax)
- Onward Homes (Oldham)



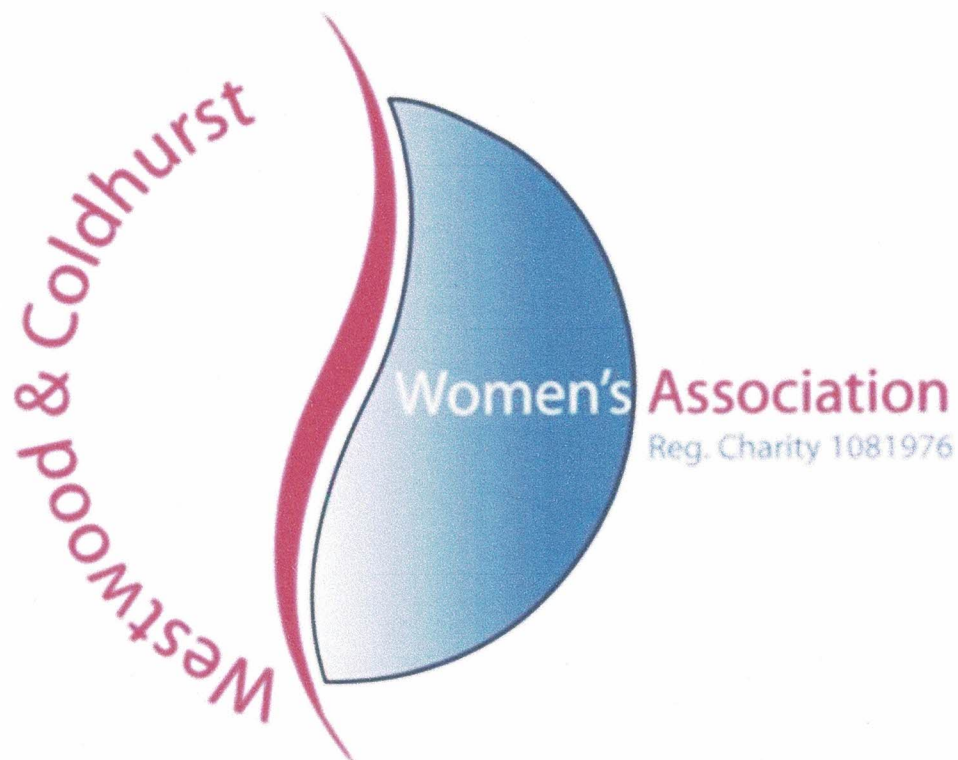


# PARTNERSHIP WORK & COLLABORATION

- 
- Action Together CIO
  - Healthwatch Oldham
  - Oldham Metropolitan Borough Council
    - NHS & CCG
    - Coldhurst Hub
    - BAME Connect







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## **Westwood & Coldhurst Women's Association**

Second Floor, OBA Millennium Cultural Centre, Featherstall  
Road, North, Oldham, OL9 6QB

**Tel: 0161 652 0000 | E: [info@wcwa.co.uk](mailto:info@wcwa.co.uk)**

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**WESTWOOD AND COLDHURST**

**WOMEN'S ASSOCIATION**

**Trustees Annual Report  
and Financial Statements**

**Year Ended 31 March 2022**



# WESTWOOD AND COLDHURST WOMEN'S ASSOCIATION

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## WESTWOOD AND COLDHURST WOMEN'S ASSOCIATION

### MEMBERS OF THE BOARD AND PROFESSIONAL ADVISORS

---

<b>Registered Charity Name</b>	Westwood and Coldhurst Women's Association
<b>Charity Number</b>	1081976
<b>Registered Office</b>	OBA Millenium Centre Featherstall Road Oldham OL9 6QB
<b>Trustees</b>	Rohema Khan Nazum Nehar Nurjahan Chowdhury (appointed on 13/12/2021) Shifa Khatun (appointed on 13/12/2021) Tahira Khan (appointed on 13/12/2021) Minu Begum (resigned 31/03/22)
<b>Chair</b>	Rohema Khan
<b>Accountants</b>	Community Accounting Lancashire C.I.C. Foxfields 9 Norley Close Chadderton Oldham OL1 2RA
<b>Bankers</b>	National Westminster Bank 212 Middleton Road Oldham OL9 6WA



**WESTWOOD AND COLDHURST WOMEN'S ASSOCIATION**  
**REPORT TO THE MEMBERS ON THE UNAUDITED FINANCIAL STATEMENTS OF**  
**WESTWOOD AND COLDHURST WOMEN'S ASSOCIATION**  
**YEAR ENDED 31 MARCH 2022**

---

I report on the accounts for the year ended 31 March 2022 set out on pages 4 to 7.

**Respective Responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider an audit is not required for this year under section 144 of the 2011 Act, and that an independent examination is needed.

It is my responsibility as independent examiner to:

- ~ examine the accounts under section 145 of the 2011 Act
- ~ follow the applicable Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act, and
- ~ to state whether particular matters have come to my attention

**Basis of Independent Examiners Report**

My examination was carried out in accordance with the Directions given by the Charity commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosures in the accounts, and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

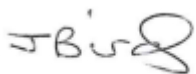
**Independent Examiners Statement**

I have completed my examination for the year ended 31 March 2022.

I can confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- ~ accounting records were not kept in accordance with section 130 of the 2011 Act or
- ~ the accounts do not accord with the accounting records to comply with the accounting requirements of the 2011 Act

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



26<sup>th</sup> January 2023

**Miss Jacqueline Bird F.M.A.A.T.**  
Community Accounting Lancashire C.I.C.  
Foxfields  
9 Norley Close  
Chadderton  
Oldham  
OL1 2RA

# WESTWOOD AND COLDHURST WOMEN'S ASSOCIATION

## RECEIPTS AND PAYMENTS ACCOUNT

YEAR ENDED 31 MARCH 2022

		Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
	Notes				
<b>RECEIPTS</b>					
Big Lottery	2	-	60,674	60,674	154,474
Grants	2	58,930	10,177	69,107	80,200
Donations		2,503	-	2,503	-
Sales & Events		-	-	-	-
Activities		-	-	-	-
Other Income	3	48,304	-	48,304	-
<b>TOTAL RECEIPTS</b>		<b>109,737</b>	<b>70,851</b>	<b>180,588</b>	<b>234,674</b>
<b>PAYMENTS</b>					
Activities, Classes & Events		41,204	22,357	63,561	20,938
Fees & Subscriptions		-	-	-	72
Insurance		-	440	440	-
Marketing & Publicity		-	-	-	-
Payroll & HR		500	-	500	760
Accountancy Fees		-	730	730	830
Stationery, Postage & Printing		-	9	9	177
Rent & Room Hire		-	15,244	15,244	42,917
Resources		-	-	-	14,337
Salaries		53,879	19,691	73,570	113,498
Telephone & Internet		1,021	847	1,868	2,261
Training		-	-	-	10,812
Equipment		-	-	-	2,500
Vehicle Costs		-	1,144	1,144	20,293
Volunteer Expenses		328	172	500	190
Bank Charges		171	-	171	-
<b>TOTAL PAYMENTS</b>		<b>97,103</b>	<b>60,634</b>	<b>157,737</b>	<b>229,585</b>
<b>Net of receipts/(payments)</b>		<b>12,634</b>	<b>10,217</b>	<b>22,851</b>	<b>5,089</b>
<b>Cash funds at 31 March 2021</b>		30,398	(12,051)	18,347	13,258
Transfer Between Funds		(1,654)	1,654	-	-
<b>Cash funds at 31 March 2022</b>	4	<b><u>41,378</u></b>	<b><u>(180)</u></b>	<b><u>41,198</u></b>	<b><u>18,347</u></b>



**WESTWOOD AND COLDHURST WOMEN'S ASSOCIATION**

**STATEMENT OF ASSETS AND LIABILITIES**

**FOR THE YEAR ENDED 31 MARCH 2022**

	<b>Total Funds as at 31 March 2022 £</b>	<b>Total Funds as at 31 March 2021 £</b>
<b>CASH FUNDS</b>		
Current Account	41,198	16,965
Cash	-	1,382
	<u><b>41,198</b></u>	<u><b>18,347</b></u>
 <b>ASSETS RETAINED FOR THE CHARITY'S OWN USE</b>		
Vehicle (Minibus)	14,960	18,700
	<u><b>14,960</b></u>	<u><b>18,700</b></u>
 <b>LIABILITIES</b>		
Accounts Fee	(730)	(730)
	<u><b>(730)</b></u>	<u><b>(730)</b></u>
 <b>NET ASSETS/(LIABILITIES)</b>	<u><b>55,428</b></u>	<u><b>36,317</b></u>

The financial statements were approved by the Board of Trustees on the 24<sup>th</sup> of January 2023 and signed on their behalf:



Rohema Khan  
**Chair/Trustee**

# WESTWOOD AND COLDHURST WOMEN'S ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 March 2022

### 1. Receipts and Payments Accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

### 2. Grants Received

	Unrestricted Funds	Restricted Funds	2022 Total Funds	2021 Total Funds
	£	£	£	£
Big Lottery Fund	-	60,674	60,674	154,474
Lloyds Foundation	-	-	-	62,680
Workers Education Association	-	5,177	5,177	7,000
Action Together	-	5,000	5,000	2,200
Onward Homes	-	-	-	2,720
OBA Project Support (Covid-19)	-	-	-	5,600
OMBC Holiday Activities & Food Programme:				
Easter 2021	9,234	-	9,234	-
Summer 2021	28,800	-	28,800	-
Winter 2021	20,896	-	20,896	-
	<u>58,930</u>	<u>70,851</u>	<u>129,781</u>	<u>234,674</u>

### 3. Other Income

	Unrestricted Funds	Restricted Funds	2022 Total Funds	2021 Total Funds
	£	£	£	£
Crafts Studio Hire	6,800	-	6,800	-
Room Hire & Tutor Sessions	9,500	-	9,500	-
Cancellation of Classes	135	-	135	-
OBA Millennium Cultural Centre Staff Cover:				
Vaccination Programme Support	15,309	-	15,309	-
Project Support Classes	4,040	-	4,040	-
Reception	7,000	-	7,000	-
Kitchen	5,520	-	5,520	-
	<u>48,304</u>	<u>-</u>	<u>48,304</u>	<u>-</u>



# WESTWOOD AND COLDHURST WOMEN'S ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 March 2022

### 4. Fund Analysis

Fund Name	Balance as at 1 April 2021 £	Receipts £	Payments £	Transfer Between Funds £	Balance as at 31 March 2022 £
<b>Unrestricted Funds</b>	<b>30,398</b>	<b>109,737</b>	<b>(97,103)</b>	<b>(1,654)</b>	<b>41,378</b>
<b>Restricted Funds</b>					
Big Lottery**	(14,598)	60,674	(46,076)	-	-
Lloyds Foundation	808	-	(808)	-	-
Workers Education Association***	(6,323)	5,177	(180)	1,146	(180)
Community Foundation	3,036	-	(3,544)	508	-
Action Together	5,026	5,000	(10,026)	-	-
	<u>(12,051)</u>	<u>70,851</u>	<u>(60,634)</u>	<u>1,654</u>	<u>(180)</u>
<b>Total Funds</b>	<b><u>18,347</u></b>	<b><u>180,588</u></b>	<b><u>(157,737)</u></b>	<b><u>-</u></b>	<b><u>41,198</u></b>

\*\* The Big Lottery Fund (BLF) was awarded over a 3 year period.  
Opening balance is shown as a negative figure due to the timing of payments made to the charity where there is a continued spend on projects.  
The accounts are prepared on a 'Receipts and Payments' basis, with payments made by BLF shown in the financial statements (accounts) as at the date they 'actually' occur.  
*(Payments are made throughout the year, with a payment being made in April after the 31<sup>st</sup> of March year end date, and where expenditure is ongoing for the project, hence the timing differences being reflected in the opening and closing balances for this funding).*

\*\*\* Workers Education Association show as a negative brought forward balance from the previous year. This is because the funder requires the charity to have sufficient free reserves to fund the expenditure for the project themselves, and are then re-imbursed for the costs retrospectively, as such there is a timing difference.

**WESTWOOD AND COLDHURST**

**WOMEN'S ASSOCIATION**

**Trustees Annual Report  
and Financial Statements**

**Year Ended 31 March 2022**



# WESTWOOD AND COLDHURST WOMEN'S ASSOCIATION

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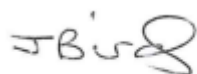
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# WESTWOOD AND COLDHURST WOMEN'S ASSOCIATION

## RECEIPTS AND PAYMENTS ACCOUNT

YEAR ENDED 31 MARCH 2022

		Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
	<i>Notes</i>				
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Donations		2,503	-	2,503	-
Sales & Events		-	-	-	-
Activities		-	-	-	-
Other Income	3	48,304	-	48,304	-
<b>TOTAL RECEIPTS</b>		<b>109,737</b>	<b>70,851</b>	<b>180,588</b>	<b>234,674</b>
<b>PAYMENTS</b>					
Activities, Classes & Events		41,204	22,357	63,561	20,938
Fees & Subscriptions		-	-	-	72
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Marketing & Publicity		-	-	-	-
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**WESTWOOD AND COLDHURST WOMEN'S ASSOCIATION**

**STATEMENT OF ASSETS AND LIABILITIES**

**FOR THE YEAR ENDED 31 MARCH 2022**

	<b>Total Funds as at 31 March 2022 £</b>	<b>Total Funds as at 31 March 2021 £</b>
<b>CASH FUNDS</b>		
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Cash	-	1,382
	<u><b>41,198</b></u>	<u><b>18,347</b></u>
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 <b>LIABILITIES</b>		
Accounts Fee	(730)	(730)
	<u><b>(730)</b></u>	<u><b>(730)</b></u>
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The financial statements were approved by the Board of Trustees on the 24<sup>th</sup> of January 2023 and signed on their behalf:



Rohema Khan  
**Chair/Trustee**

# WESTWOOD AND COLDHURST WOMEN'S ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 March 2022

### 1. Receipts and Payments Accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

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Project Support Classes	4,040	-	4,040	-
Reception	7,000	-	7,000	-
Kitchen	5,520	-	5,520	-
	<u>48,304</u>	<u>-</u>	<u>48,304</u>	<u>-</u>



# WESTWOOD AND COLDHURST WOMEN'S ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 March 2022

### 4. Fund Analysis

Fund Name	Balance as at 1 April 2021 £	Receipts £	Payments £	Transfer Between Funds £	Balance as at 31 March 2022 £
<b>Unrestricted Funds</b>	<b>30,398</b>	<b>109,737</b>	<b>(97,103)</b>	<b>(1,654)</b>	<b>41,378</b>
<b>Restricted Funds</b>					
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Lloyds Foundation	808	-	(808)	-	-
Workers Education Association***	(6,323)	5,177	(180)	1,146	(180)
Community Foundation	3,036	-	(3,544)	508	-
Action Together	5,026	5,000	(10,026)	-	-
	<u>(12,051)</u>	<u>70,851</u>	<u>(60,634)</u>	<u>1,654</u>	<u>(180)</u>
<b>Total Funds</b>	<b><u>18,347</u></b>	<b><u>180,588</u></b>	<b><u>(157,737)</u></b>	<b><u>-</u></b>	<b><u>41,198</u></b>

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