

Annual Report 2020/2021

Westwood & Coldhurst Women's Association

End of Year Report 2020/2021

Welcome

It has been an incredibly challenging year as from the onset of this financial year saw us going into a nation-wide lockdown due to COVID-19. Despite having our spaces equipped and ready to deliver exciting new classes and courses, we had to make quick adaptations on supporting our beneficiaries. Unlike many other organisations who were furloughed, the WCWA team was out at the forefront and working directly with the community in the early days when little was known about the virus.

Like many up and down the country staff predominantly worked remotely and brought in when necessary.

Weekly phonecalls were carried out to ensure good mental health and wellbeing of the women and girls, as the lockdowns were particularly tough, particularly with the uncertainty. It was also an opportunity to ask for updates on the latest legislations which staff were able to pass on the information to them. Sadly, one of the first people in Greater Manchester who passed from COVID-19 was the husband of one of our service users. We were able to support her by providing the family with essential items (food and toiletries for a week) as they were isolating and could not shop, and also refer them to a bereavement service which helped families pay for funeral costs.

As keyworkers, our staff and volunteers provided essential services and support to, not only the local community, but across the borough and we are very proud of them all for having taken the risks for doing so.

Our thoughts and prayers go to all those who have been affected and lost loved ones to COVID-19 and I hope this report gives you an insight into the works carried out by WCWA and the number of local people we've managed to help and support throughout this difficult time.

Rohema Khan

Chair




The logo for WCWA is a large magenta circle containing the text "WCWA" in white, bold, sans-serif capital letters.

WCWA

A large, light beige circle containing the "Vision" text and its description.

Vision

To empower the lives of women and young girls in the local community and give them the opportunity to discover new talents and skills, enhance their confidence and self-esteem

A magenta arrow pointing to the left, located on the right side of the page.

Women

- **Weekly Calls**
- **Welfare checks**
- **Support and advice**
- **Bereavement support**
- **Update on latest COVID-19 Legislation**
e.g. business grants, local lockdowns
- **Doorstep and outreach work**
- **Pamper packs and health kits delivered**
e.g. hand sanitisers, masks

Quote

“The weekly phonecalls are the only thing I look forward to all week.”

Youth Club

- **Weekly phonecalls**
- **Welfare checks**
- **Support and advice**
- **Online cooking sessions**
- **Alton Towers Trip (once lockdown restrictions were lifted)**
- **Pamper packs and health kits delivered e.g. hand sanitisers, masks**

Key Working

Spring 2020: Staff volunteered with Action Together and Oldham Food Bank delivering food and essential items across Borough to isolating families who tested positive/ came into contact with someone who was

Summer 2020: Community engagement and outreach work with Public Health England – encouragement of COVID-19 Testing in local community as cases high

Autumn 2020:

- Commissioned to carry out COVID-19 awareness
- Community engagement and outreach work PHE & NHS
- Supporting NHS with Track & Trace

Winter & Spring 2020/2021:

- referrals and support
- vaccine clinic – partnership with Oldham Council, CCG, AT CIO, Royal Army. The biggest turnout in England in a day with 700+ people
- Emergency Food Packs – delivered directly to homeless, vulnerable people and families in need across Borough

FUNDERS

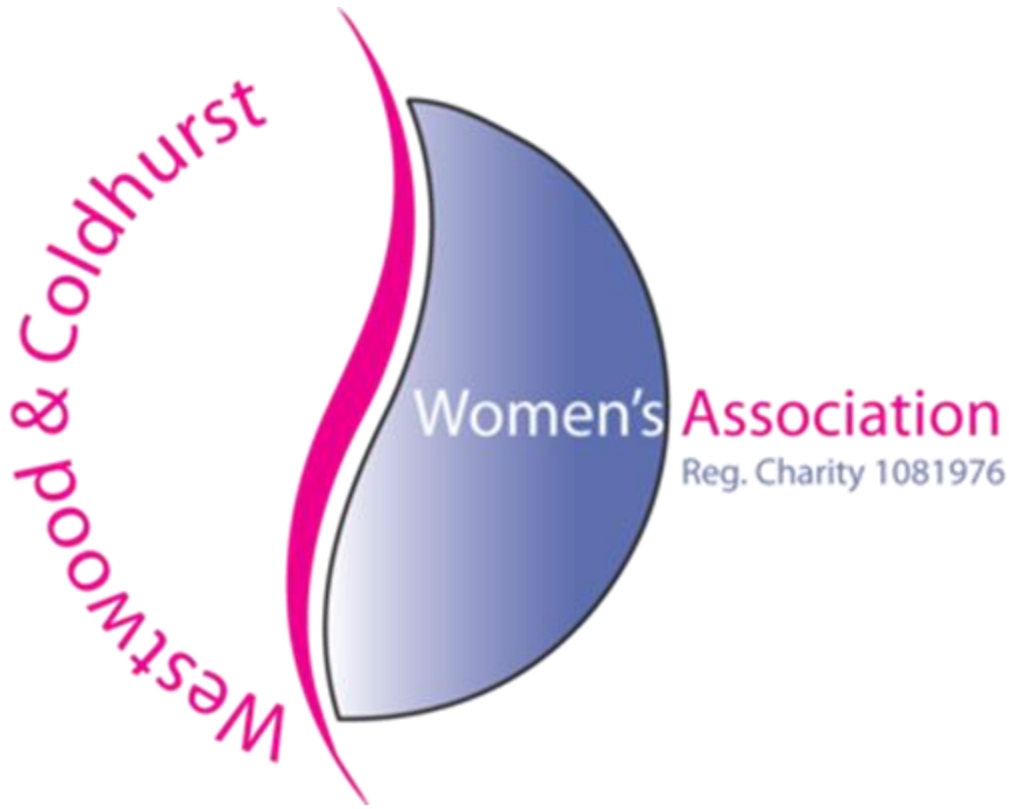
Special thank you to our funders:

- BLF
- Action Together CIO
- Social Action Fund – BAME Connect
- Lloyd's Bank Foundation (DCMS)
- WEA (ESF)
- Community Foundation
(Tampon Tax)
- Onward Homes (Oldham)

PARTNERSHIP WORK & COLLABORATION

- Action Together CIO
- Healthwatch Oldham
- Oldham Metropolitan Borough Council
 - NHS & CCG
 - Coldhurst Hub
 - BAME Connect





Westwood & Coldhurst Women's Association
Second Floor, OBA Millennium Cultural Centre,
Featherstall Road, North, Oldham, OL9 6QB

Tel: 0161 652 0000 | E: info@wcwa.co.uk

WESTWOOD AND COLDHURST

WOMEN'S ASSOCIATION

**Trustees Annual Report
and Financial Statements**

Year Ended 31 March 2021

WESTWOOD AND COLDHURST WOMEN'S ASSOCIATION

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WESTWOOD AND COLDHURST WOMEN'S ASSOCIATION

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISORS

Registered Charity Name Westwood and Coldhurst Women's Association

Charity Number 1081976

Registered Office OBA Millenium Centre
Featherstall Road
Oldham
OL9 6QB

Trustees Rohema Khan
Minu Begum
Nazum Nehar

Secretary Minu Begum

Accountants Community Accounting Lancashire C.I.C.
Foxfields
9 Norley Close
Chadderton
Oldham
OL1 2RA

Bankers National Westminster Bank
212 Middleton Road
Oldham
OL9 6WA

WESTWOOD AND COLDHURST WOMEN'S ASSOCIATION
REPORT TO THE MEMBERS ON THE UNAUDITED FINANCIAL STATEMENTS OF
WESTWOOD AND COLDHURST WOMEN'S ASSOCIATION

YEAR ENDED 31 MARCH 2021

I report on the accounts for the year ended 31 March 2021 set out on pages 4 to 6.

Respective Responsibilities of Trustees and Examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider an audit is not required for this year under section 144 of the 2011 Act, and that an independent examination is needed.

It is my responsibility as independent examiner to:

- ~ examine the accounts under section 145 of the 2011 Act
- ~ follow the applicable Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act, and
- ~ to state whether particular matters have come to my attention

Basis of Independent Examiners Report

My examination was carried out in accordance with the Directions given by the Charity commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosures in the accounts, and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

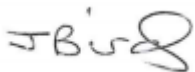
Independent Examiners Statement

I have completed my examination for the year ended 31 March 2021.

I can confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- ~ accounting records were not kept in accordance with section 130 of the 2011 Act or
- ~ the accounts do not accord with the accounting records to comply with the accounting requirements of the 2011 Act

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



14th December 2021

Miss Jacqueline Bird F.M.A.A.T.
Community Accounting Lancashire C.I.C.
Foxfields
9 Norley Close
Chadderton
Oldham
OL1 2RA

WESTWOOD AND COLDHURST WOMEN'S ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNT

YEAR ENDED 31 MARCH 2021

		Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
	Notes				
RECEIPTS					
Big Lottery	2	-	154,474	154,474	116,614
Grants	2	10,520	69,680	80,200	42,907
Donations		-	-	-	124
Sales & Events		-	-	-	81
Activities		-	-	-	1,056
Donations		-	-	-	-
TOTAL RECEIPTS		10,520	224,154	234,674	160,782
PAYMENTS					
Fees & Subscriptions		-	72	72	632
Insurance		-	-	-	524
Marketing & Publicity		-	-	-	2,626
Payroll & HR		-	760	760	455
Accountancy Fees		-	830	830	1,442
Consultancy		-	-	-	-
Stationery, Postage & Printing		-	177	177	399
Refreshments		-	-	-	372
Rent & Room Hire		-	42,917	42,917	32,620
Resources		462	13,875	14,337	4,571
Salaries		-	113,498	113,498	105,629
IT Software & Licences		-	-	-	1,868
Telephone & Internet		-	2,261	2,261	2,134
Training		-	10,812	10,812	11,438
Equipment		-	2,500	2,500	26,829
Vehicle Costs		-	20,293	20,293	-
Travel Costs		-	-	-	1,302
Volunteer Expenses		-	190	190	785
Activities, Classes & Events		-	20,938	20,938	7,695
Events		-	-	-	-
TOTAL PAYMENTS		462	229,123	229,585	201,321
Net of receipts/(payments)		10,058	(4,969)	5,089	(40,539)
Cash funds at 31 March 2020		20,340	(7,082)	13,258	53,797
Transfer Between Funds		-	-	-	-
Cash funds at 31 March 2021	2	<u>30,398</u>	<u>(12,051)</u>	<u>18,347</u>	<u>13,258</u>


WESTWOOD AND COLDHURST WOMEN'S ASSOCIATION

STATEMENT OF ASSETS AND LIABILITIES

FOR THE YEAR ENDED 31 MARCH 2021

	Total Funds as at 31 March 2021 £	Total Funds as at 31 March 2020 £
CASH FUNDS		
Current Account	16,965	13,262
Cash	<u>1,382</u>	<u>(4)</u>
	<u>18,347</u>	<u>13,258</u>
 ASSETS RETAINED FOR THE CHARITY'S OWN USE		
Vehicle (Minibus)	<u>18,700</u>	<u>-</u>
	<u>18,700</u>	<u>-</u>
 LIABILITIES		
Accounts Fee	<u>730</u>	<u>830</u>
	<u>730</u>	<u>830</u>

The financial statements were approved by the Board of Trustees on the 13th of December 2021 and signed on their behalf:

Signed.....
Name.....ROHEEMA KHAN
Trustee

WESTWOOD AND COLDHURST WOMEN'S ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 March 2021

1. Receipts and Payments Accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

2. Fund Analysis

Fund Name	Balance as at 1 April 2020 £	Receipts £	Payments £	Transfer Between Funds £	Balance as at 31 March 2021 £
Unrestricted Funds	20,340	10,520	(462)	-	30,398
Restricted Funds					
Big Lottery***	(22,973)	154,474	(146,099)	-	(14,598)
Lloyds Foundation	-	62,680	(61,872)	-	808
Workers Education Association**	-	7,000	(13,323)	-	(6,323)
Community Foundation	9,865	-	(6,829)	-	3,036
Action Together	6,026	-	(1,000)	-	5,026
	<u>(7,082)</u>	<u>224,154</u>	<u>(229,123)</u>	<u>-</u>	<u>(12,051)</u>
Total Funds	<u>13,258</u>	<u>234,674</u>	<u>(229,585)</u>	<u>-</u>	<u>18,347</u>

** Workers Education Association had an overspend of £6,323 in this financial period. This has been re-imbursed to the charity and paid back in the next financial year. As such this will show in the fund analysis in the year ending 31st March 2022 accounts.

*** Big Lottery Fund (BLF) awarded over a 3 year period. Opening and closing balances shown as negative figures due to the timing of payments made to the charity where there is a continued spend on projects. The accounts are prepared on a 'Receipts and Payments' basis, with scheduled payments made by BLF shown in the financial statements (accounts) as at the date 'actually' received at the bank. *(Payments are made throughout the year, with a payment being made in April after the 31st of March year ended date, and where expenditure is on going for the project, hence the timing differences being reflected in the opening and closing balances for this funding).*

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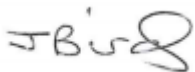
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Trustee

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