

Poppleton School's Out Club

Charity number 1081953

Trustees annual report & financial statements for the year ended

31st August 2024

outsourc

Charity accounts preparation &
independent examination service

Poppleton School's Out Club

Charity number 1081953

Contents

Index	Page
Report of the trustees	1
Independent examiner's report	4
Receipts & payments accounts	5
Statement of assets and liabilities	6
Notes to the accounts	7

Trustees' Annual Report

From: 01/09/2023

To: 31/08/2024

Charity's full name Poppleton School's Out Club

Registered Charity number 1081953

Objectives and activities

Summary of the purposes of the charity set out in its governing document

The 3 objectives as written in the constitution are as follows:

1. To provide the necessary facilities for the daily care, recreation and education of children during out of school hours and school holidays.
2. To advance the education and training of the persons in the provision of such care, education and recreation facilities.
3. To promote the provision of childcare facilities in the catchment area of Poppleton Ousebank Primary School.

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts

Popsoc provides out of school hours childcare in the form of breakfast club, an afterschool club and holiday clubs. The committee rents premises from Poppleton Ousebank Primary School and is fully integrated into the school working days. Popsoc has a very good working relationship with the school and they help to promote the club in return. Popsoc are fully committed to staff development and during the year staff have attended and completed a number of professional development courses.

The trustees consider that they have complied with their duties to have due regard to the public benefit guidance published by the Charity Commission.

Achievements and performance

Summary of the main achievements of the charity during the year

This year has seen PopSoc growing from strength to strength, with a strong team they have worked hard this year to show an increase in want of holiday clubs, breakfast and afterschool clubs, more than we have seen in previous years.

The relationship with the school is strong and we are constantly trying to work closely with the Head teacher to ensure we are able to provide a safe and stimulating environment for all our team members and children.

Waiting lists have been reduced due to school leavers and PopSoc is now only holding a minimum number of waiting list places as a result.

In Popsoc - the children have a number of structured activities available to choose from, or they are able to do homework or have downtime and we consistently ask for their input and that of the parents into looking at additional things we can introduce to the club.

Breakfast club remains incredibly popular with Monday and Wednesday being busy and the rest of the week quieter.

Holiday clubs remain incredibly popular and are often fully subscribed. Summer club took a last minute hiatus in 2024 due to works on the school site to remedy some safety issues which had to be booked in and communicated to Popsoc at short notice. This last minute forced cancellation of Summer Holiday Club was managed extremely well by Staff and Committee members to minimise impact with alternate childcare been signposted. It is a testament to the friendly nature of the Popsoc team that whilst this had a financial impact – it did not generate any negative sentiment from parents and carers and has not affected uptake in subsequent months of any of the Clubs offered. The impact of summer cancellation and lack of communication from the school has been discussed with the Hope Trust and agreement reached on better ways of working in this area.

Staff are continually and actively encouraged to continue their professional development and attend courses to improve their skills and portfolio. Staff wellbeing is continuing to be incorporated within termly supervisions for the team, including when staff have an annual appraisal where their development needs are identified and addressed.

Review of the charity's financial position at the end of the period

A very small surplus of £87 has been made this year. This will ensure reserves are maintained.

Amount of Reserves held - £36,160

Statement explaining the policy for holding reserves stating why they are held

Based on an estimate of the amount required for employees redundancy pay entitlements and rental payable, a minimum figure of £20,000 is required to be held in the Popsoc Bank Account at all times. This figure is based upon the redundancy entitlements of all Popsoc employees as of 1st January 2025 and the full annual rental amounts for hiring facilities to run the breakfast, out of school and holiday clubs for 1 full year.

The reserves policy for the club will be reviewed on an annual basis to take into account revised staff details and increased rental fees.

Reasons for holding zero reserves

N/A

Funds materially in deficit

None

Explanation of any uncertainties about the charity continuing as a going concern

None

Structure, governance and management**Description of the charity's trusts**

Type of governing document (e.g. trust deed, royal charter) Constitution

How the charity is constituted (e.g. Association unincorporated association, CIO)

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees AGM

Reference and administration details

Club full name Poppleton School's Out Club

Other names the charity is known by Popsoc

Club principal address The Studio
Main Street
Upper Poppleton
York
Postcode YO26 6JT

Names of the trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Jack Lindsey	Chair	From 1/8/24	
John Mitchell	Vice Chair		
Nathan McCain	Treasurer		
Damian Warne	Secretary		
Sam Jackson			
Laura Collier			
Laura Crawford			

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year
Nil	

Names and addresses of advisers (OPTIONAL)

Type of adviser	Name	Address
-----------------	------	---------

Independent

Examiner	Karen Wood ACMA	Outsource Accountancy Services & IE's 2 Galligap Lane Osbalwick, York YO10 3NR
-----------------	-----------------	---

Bankers**Declaration**

The trustees declare that they have approved the Trustees Annual Report and Accounts

Signed on behalf of the charity's trustees

Signature



Full Name	Jack Lindsay
Position	Chair
Date	21/02/25

Independent examiner's report to the trustees of Poppleton's School's Out Club

I report on the accounts of: **Poppleton School's Out Club**
for the year ended: **31st August 2024** which are set out on pages 5 to 7.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2 the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Karen Wood (ACMA)
Outsource independent examination
service
2 Galligap Lane
Osbalwick
York YO10 3NR

24/02/2025

Date:

Poppleton School's Out Club
Charity number 1081953

Receipts & payments accounts for the year ended:			31st August 2024	
	Unrestricted funds	Restricted funds	2024 Total funds	2023 Total funds
	£	£	£	£
Receipts				
Fees	142,503	-	142,503	144,446
Fundraising & donations	250	-	250	997
Bank interest	654	-	654	59
Apprentice funding	500	-	500	500
Sundry income	659	-	659	-
Total receipts	144,566	-	144,566	146,002
Payments				
Salaries	122,564	-	122,564	110,238
Staff training & other costs	1,864	-	1,864	2,924
Activities & play materials	6,233	-	6,233	7,332
Milk & refreshments	6,023	-	6,023	6,405
Rent	2,415	-	2,415	3,221
IT equipment & software	-	-	-	84
Accountancy, HR & payroll costs	971	-	971	922
Insurance	840	-	840	821
Independent examiner's fees	350	-	350	350
Licences, DBS & subscriptions	688	-	688	873
Administration & running costs	928	-	928	420
Bank charges	120	-	120	115
Website, telephone & internet	1,039	-	1,039	1,132
Memory bench	444	-	444	-
Total payments	144,479	-	144,479	134,837
Net of receipts/(payments)	87	-	87	11,165
Transfers between funds	-	-	-	-
Balance brought forward	36,160	-	36,160	24,995
Balance carried forward	36,247	-	36,247	36,160

Poppleton School's Out Club
Charity number 1081953

Statement of assets and liabilities at:		31st August 2024		
	Unrestricted funds	Restricted funds	2020 Total funds	2019 Total funds
	£	£	£	£
Assets				
Cash at bank and in hand				
Current bank account	15,807	-	15,807	15,497
Savings bank account	18,814	-	18,814	19,078
Mastercard	1,626		1,626	1,585
	36,247	-	36,247	36,160
	Unrestricted funds	Restricted funds	2024 Total funds	2023 Total funds
	£	£	£	£
Outstanding fees	1,997	-	1,997	8,392
	1,997	-	1,997	8,392
	Unrestricted funds	Restricted funds	2024 Total funds	2023 Total funds
	£	£	£	£
Liabilities				
Independent examination fee	350	-	350	350
	350	-	350	350

Poppleton School's Out Club
Charity number 1081953

Notes to the accounts for the year ended:

31st August 2024

The trustees have taken advantage of section 144 (2) of the Charities Act 2011 and prepared the accounts on a receipts and payments basis.

Approval of accounts for the year ended:

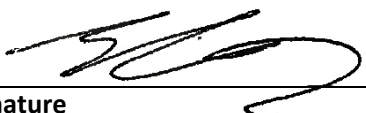
31st August 2024

The report and accounts were approved at a meeting of the trustees held on:

27/01/2025

Date

Signed for and on behalf of the trustees:



Signature

Jack Lindsay

Name

Chair

Position (e.g. Chair etc)

21/02/2025

Date



Signature



Name



Position (e.g. Chair etc)



Date