

# NEPAL LEPROSY TRUST

England & Wales · Charity number 1081952

## Details

---

**Status** Registered

**Legal form** Charitable company

**Company number** [04046961](#)

**Registered** 2000-08-09

**Register** [View on the Charity Commission register](#)

## Contact

---

**Address** 10a The Vineyard  
Richmond  
Surrey  
TW10 6AQ

**Phone** 02089401200

**Email** [info@nlt.org.uk](mailto:info@nlt.org.uk)

**Website** [www.nlt.org.uk](http://www.nlt.org.uk)

## Activities

---

**Objects:** A) TO RELIEVE PEOPLE AFFECTED BY LEPROSY B) TO RELIEVE POVERTY SICKNESS AND DISTRESS IN PARTICULAR IN NEPAL AND THE HIMALAYAN REGION OR ELSEWHERE IN THE WORLD AT THE TRUSTEES' DISCRETION.

**Activities:** Nepal Leprosy Trust works with people affected by leprosy and other disabled and marginalised people. It supports them without discrimination, to empower, rehabilitate and restore dignity and thus demonstrate their potential as active members in their community. At its Lalgadh Leprosy Hospital & Services Centre, the trust has established a model for the elimination of leprosy stigma in Nepal.

## Classification

---

- **How:** Makes Grants To Organisations, Provides Human Resources, Provides Services
- **What:** The Advancement Of Health Or Saving Of Lives, Disability, The Prevention Or Relief Of Poverty, Overseas Aid/famine Relief
- **Who:** Children/young People, People With Disabilities, Other Charities Or Voluntary Bodies

## Geography

- **Area of benefit:** NEPAL AND HIMALAYAN REGION.
- Richmond Upon Thames

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£398,237	£396,638	-	-
2023-12-31	£389,804	£340,362	-	-
2022-12-31	£354,684	£337,526	-	-
2021-12-31	£371,043	£336,413	-	-
2020-12-31	£317,596	£346,278	-	-

## Trustees

Name	Role	Appointed
Dr ELISABETH JORDAN		
IAN PETER PATRICK BEECH		
Keith Bretherton		2025-08-14
Mathew Ridley Wetherall		2013-09-30
Prabhat Shah		2023-01-14
SUSAN WELLS		
Victoria Shah		2023-01-13

**NEPAL LEPROSY TRUST**

England & Wales - Charity number 1081952

---

# Accounts

---

**NEPAL LEPROSY TRUST**

**COMPANY LIMITED BY GUARANTEE**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**31st December, 2024**

**CHARITY NUMBER 1081952**

**COMPANY NUMBER 4046961**

**NEPAL LEPROSY TRUST****LEGAL AND ADMINISTRATIVE INFORMATION****Trustees**

I. Beech  
E. Jordan  
S. Wells  
M. Wetherall  
P. Shah  
V. Shah

**Company Secretary**

J. Lowther (unpaid)

**General Manager**

M. Houghton

**Office**

The Principal Office of the Charity is at 10A The Vineyard, Richmond, Surrey, TW10 6AQ. This is also the Registered Office.

**Independent Examiner**

John Helm ACA, Tandem Accounting Limited, 17 Heathville Road, London N19 3AL.

**Principal Bankers**

Barclays Bank PLC, 8 George Street, Richmond, Surrey TW9 1JU.

**Solicitors**

Anthony Collins Solicitors LLP, 134 Edmund Street, Birmingham B3 2ES.

## **NEPAL LEPROSY TRUST**

### **TRUSTEES' ANNUAL REPORT**

The Trustees, who are also the Directors of the Charity for purposes of the Companies Act, submit their report and the unaudited financial statements for the year ended 31st December, 2024.

#### **Structure, Governance and Management**

##### **Status and Governing Document**

Nepal Leprosy Trust is a charitable company limited by guarantee number 4046961 and a registered charity number 1081952. The Charity is governed by a Memorandum and Articles of Association dated 18th July, 2000. It is exempt from the requirement to use the word “limited” in its name. The company is registered in England and Wales. Its incorporation date was 3rd August 2000.

##### **Charity and Company Law**

The accounts comply with the Charities Act 2011 and the Companies Act 2006. The Trustees have adopted the provisions of the Charities SORP (FRS 102) in preparing the annual report and accounts.

##### **Governance and Internal Control**

The day-to-day business of the Charity is monitored by The Company Secretary, James Lowther, and the General Manager of Nepal Leprosy Trust in the UK Office who is familiar with the projects in Nepal and is in regular contact with colleagues in Nepal. The Board of Trustees holds meetings quarterly; in between meetings, they are kept informed and consulted on important events and matters arising. The Charity works closely with Nepal Leprosy Trust (Nepal) which is a Nepal-based leprosy organisation with its own Nepali Executive Board. The Charity provides grants for Nepal Leprosy Trust (Nepal). A UK office staff member or a Trustee usually meets with the Nepal Executive Board and/or CEO whenever they travel to Nepal, and this is attempted at least once a year.

The UK staff comprises unpaid volunteers with the exception of two part-time staff and a freelance bookkeeper.

New Trustees are appointed by the existing Trustees. Unanimity is sought concerning such appointments and this has always been achieved. New Trustees are given written and verbal information on the Charity and their legal and practical responsibilities.

##### **Trustees' Responsibilities in relation to the Unaudited Financial Statements**

The Trustees are responsible for preparing the Trustees' Report and the unaudited financial statements in accordance with applicable law and United Kingdom Accounting Standards. The law applicable to charities in England and Wales requires the Trustees to prepare unaudited financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period.

## **NEPAL LEPROSY TRUST**

### **TRUSTEES' ANNUAL REPORT (continued)**

In preparing these unaudited financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the unaudited financial statements; and
- prepare the unaudited financial statements on the going concern basis, unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the Charity and enable them to ensure that the unaudited financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence to take reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees are responsible for the maintenance and integrity of the Charity and financial information included in the Charity's website.

#### **Trustee Induction and Training**

New Trustees are made aware of the seriousness of their responsibilities and obligations under charity and company law. They are encouraged to understand these obligations by reading relevant Charity Commission publications.

#### **Organisation**

The Board of Trustees, which can have up to 12 members, administers the Charity. The Board meets quarterly. The General Manager is appointed by the Trustees to manage the day to day operations of the Charity. To facilitate effective operations, the General Manager has delegated authority, with terms of delegation agreed by the Trustees. The General Manager maintains regular phone and email contact with the Trustees and keeps them abreast of important issues, and updates them with information on matters arising in the life of the Charity.

#### **Related Parties and cooperation with other organisations**

The Trustees are unpaid and receive no benefit from their work with the Charity. There is no relationship between any trustee and employees or suppliers.

The Charity has good working relationships with organisations with a similar vision, in particular American Leprosy Missions, Nepal Leprosy Trust Ireland, The Leprosy Mission and International Nepal Fellowship.

## NEPAL LEPROSY TRUST

### TRUSTEES' ANNUAL REPORT (continued)

#### **Pay policy for senior staff**

The Trustees consider that the board of directors, who are the Trust's trustees and the General Manager comprise the key management personnel of the Charity in charge of directing, controlling, running and operating the Trust on a day to day basis. All directors give of their time freely and no director received remuneration in the year. Details of directors' expenses and related party transactions are disclosed in a note to the accounts.

The pay of the employed staff is reviewed annually and normally increased in accordance with inflation and performance. Salaries reflect the pay levels in other organisations of a similar size run on a voluntary basis.

#### **Objectives and Activities for the public benefit**

##### **Objects**

The principal object of the Charity is the provision of relief and aid for those affected by leprosy in Nepal. Assistance is also provided for the poor of Nepal.

##### **Objectives**

The main objectives for the year were to:

1. Secure adequate funding to continue and develop the activities in Nepal.
2. Develop the capacity of the Nepali staff and Executive Board members.
3. Continue to support the work in Nepal in the fair trade workshop and social care activities in Kathmandu, in the hospital setting at Lalgadh, and especially in the key area of activities in the community setting.
4. Maintain positive and fruitful relations with the Nepal Leprosy Trust (Nepal) Executive Board and staff in support of the vision of the Trustees.

##### **Activities**

The Charity has built a long-standing relationship with its sister organisation, Nepal Leprosy Trust (Nepal), a Nepal-registered organisation with similar objects. There is regular contact between the two organisations, their Boards and staff. The Charity achieves its aims by providing financial and technical support for the leprosy work in Nepal, according to agreed plans and budgets, consistent with the rules and regulations of the Government of Nepal.

The Charity continued to develop its existing projects in the year in the light of its desire to follow a holistic approach to care.

The Charity funds income-generation and social welfare projects in Kathmandu. Projects include workshops for leather, fabric and felt products. All the workers in Kathmandu are Nepalis.

## NEPAL LEPROSY TRUST

### TRUSTEES' ANNUAL REPORT (continued)

The Trust's major project is supporting Lalgadh Leprosy Hospital and Services Centre (LLHSC). LLHSC's combination of community activities and medical, diagnostic and treatment services, continues to be effective. The Trust remains committed to innovative ideas to develop LLHSC's programmes.

During the year, the Charity had 2 part-time paid employees.

The Charity enjoys links with a number of organisations in the UK, Nepal and elsewhere which have similar objects.

#### **Public Benefit**

The Trustees have considered the guidance of the Charity Commission on public benefit. These have been borne in mind when reviewing the Trust's aims and objectives and in planning future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set. The provision of public benefit is given at no charge and is made available without discrimination, to people affected by leprosy or other disabilities and to those on low incomes.

#### **Volunteers**

The Trustees are grateful for the unpaid volunteers who serve the Trust in such an excellent way.

#### **Nepal Leprosy Trust (Ireland)**

The Charity has a close working relationship with Nepal Leprosy Trust (Ireland), a charitable organisation registered in Ireland with similar objectives.

#### **Grant-making Policies**

The Trustees allocate grants to support projects in Nepal in line with the objects of the Charity and plans agreed by Nepal Leprosy Trust (Nepal) and the Government of Nepal.

#### **How the Charity's Grants Achieved Public Benefit: a Review of Achievements and Performance**

The Charity exists to provide relief and aid for those affected by leprosy and others in Nepal. It works through its sister organisation Nepal Leprosy Trust (Nepal) and has been successful in playing a key role by:

1. Raising funds, acting as a channel for funds, and liaising with donors and supporters.
2. Providing accountability for Nepal Leprosy Trust (Nepal) in the eyes of donors.
3. Providing necessary expatriate specialists (doctors, consultants etc.) for Nepal Leprosy Trust (Nepal).
4. Providing vision and valued advisory support to Nepal Leprosy Trust (Nepal).

## **NEPAL LEPROSY TRUST**

### **TRUSTEES' ANNUAL REPORT (continued)**

In Kathmandu, handicraft export orders continued to be secured. Employment was provided for 38 people (43 in the previous year) and 80 needy individuals (75 in the previous year) benefited from social support schemes.

In 2024, LLHSC received 96,575 patient visits (94,750 in the previous year) and identified 920 new cases of leprosy (1,050 in the previous year). These numbers are similar to 2023 and reflect the continuing demand for services from LLHSC, which is one of the busiest leprosy centres in the world. The work was led by Nepalis, with input and monitoring from the UK and advice from expatriate specialists.

The work at LLHSC has generated considerable interest in the field of leprosy, and articles on its approaches to the challenge of leprosy have appeared in a number of international journals in recent years, and been presented at international conferences.

In relation to the year's objectives as set out above:

1. Funding: the Charity achieved an unrestricted fund surplus. The 2025 income is expected to be comparable to recent years.
2. Capacity: LLHSC has been operating successfully for over ten years under Nepali leadership; and the present five-year agreement with the Nepali Government (currently in negotiation) is now the primary responsibility of the Executive Board in Nepal.
3. Support: continued development of Nepal Leprosy Trust (Nepal) and key work areas was achieved.
4. Ownership of the vision: Positive and fruitful relations were maintained with Nepali staff and Executive Board members in support of the vision of the Trustees.

### **Financial Review**

#### **Income Generation**

The Charity's income increased from £389,804 to £398,237. This 2% increase resulted mainly from increased income from charitable foundations. The principal funding sources are American Leprosy Missions and Chartsand Limited.

#### **Legacy Fund**

The Trustees have designated gifts from some legacies to a separate legacy fund, which will be used for specific purposes as approved by the Trustees.

## NEPAL LEPROSY TRUST

### TRUSTEES' ANNUAL REPORT (continued)

#### **Reserves**

Although substantial unrestricted reserves have not been accumulated, the Charity has consistently been able to fund and develop the projects it supports and add new ones. The Charity exists to support projects in Nepal, so the majority of its income is transferred to Nepal, with the result that the Charity has not built up large reserves, but has also never moved into deficit. In October 2021, the Trustees reviewed the reserves policy and decided that it would be more appropriate to base the reserves target on UK running costs, rather than the previous target of 5% of turnover. A target of 6 months of UK running costs was set.

For 2024, this would be £32,255. The Trustees consider that the unrestricted reserves at the year-end of £35,212 (2023 - £33,942) were sufficient, being in excess of the target.

	2024	2023
	£	£
Total reserves	315,446	313,847
Less: restricted reserves	(251,210)	(213,358)
Less: designated reserves, legacy fund	(29,024)	(66,547)
	£35,212	£33,942
Target unrestricted reserves	£32,255	£29,623

#### **Risk Assessment**

The major risks to which the Charity is exposed, as identified by the Trustees, have been reviewed and systems have been established to mitigate those risks.

The previously unsettled political situation in Nepal has improved in recent years following the signing of the new Constitution in 2015. This has encouraged stability for the activities of Nepal Leprosy Trust (Nepal) and the work has been able to continue as normal. There is a much reduced need for expatriate staff, since the Nepali senior management teams have grown in confidence as they have taken on more responsibility. This is reducing the risks arising from the need for expatriate visas, and the health problems that can arise in expatriates. The Trustees do not envisage employing expatriates long-term. The Charity has been funding activities in Nepal for more than 50 years and has acquired extensive experience of the kind of difficulties that generally arise there. The Trustees believe that the operations of Nepal Leprosy Trust (Nepal) will be able to continue.

## **NEPAL LEPROSY TRUST**

### **TRUSTEES' ANNUAL REPORT (continued)**

#### **Going Concern**

Taking into account reserves and anticipated recurring income, the Trustees are confident that the Charity remains a going concern for at least twelve months from the date of approval of these accounts.

#### **Financial Control**

The systems of internal control are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. They include:

1. The day-to-day availability of the expertise of a retired Accountant, who supports the book-keeper;
2. An annual budget;
3. Regular consideration by the Trustees of financial results and activities;
4. Delegation of authority and, where possible, segregation of duties; and
5. Identification and management of risks.

#### **Small Company Provisions**

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

#### **Plans for the Future**

The Trustees are committed to supporting the work of Nepal Leprosy Trust (Nepal) with financial and advisory support. They also want to continue to build the capacity of the Nepali Executive Board and staff.

The Report was approved by the Trustees on 19 September 2025.



**Elisabeth Jordan**  
Trustee

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF NEPAL LEPROSY TRUST**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2024 on pages 12 to 25.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**INDEPENDENT EXAMINER'S REPORT (continued)****TO THE TRUSTEES OF NEPAL LEPROSY TRUST**

This report is made solely to the Company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Company's trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Company and the Company's trustees as a body, for my work or for this report.

A handwritten signature in black ink, appearing to read 'John Helm', written in a cursive style.

**John Helm ACA**  
**19 September 2025**

**NEPAL LEPROSY TRUST**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**(incorporating an Income and Expenditure Account)**  
**YEAR ENDED 31st DECEMBER, 2024**

	Note	<u>Unrestricted Funds</u> General	<u>Legacy</u>	<u>Restricted Funds</u>	<u>TOTAL</u> 2024	<u>TOTAL</u> 2023
		£	£	£	£	£
<b>INCOME AND ENDOWMENTS</b>						
<b>From:</b>						
Donations	2	58,882	-	329,309	388,191	346,437
Legacies	2	-	1,977	-	1,977	37,710
Exchange gain	2	-	-	-	-	-
Investment income - Interest	2	8,069	-	-	8,069	5,657
<b>Total Income</b>		66,951	1,977	329,309	398,237	389,804
<b>EXPENDITURE ON:</b>						
Costs of raising funds		13,372	-	-	13,372	12,772
Charitable activities	4	52,309	39,500	291,457	383,266	327,590
<b>Total Expenditure</b>		65,681	39,500	291,457	396,638	340,362
<b>NET INCOME/ (EXPENDITURE)</b>		1,270	(37,523)	37,852	1,599	49,442
<b>RECONCILIATION OF FUNDS</b>						
<b>TOTAL FUNDS BROUGHT FORWARD</b>		33,942	66,547	213,358	313,847	264,405
<b>TOTAL FUNDS CARRIED FORWARD</b>	11	£35,212	£29,024	£251,210	£315,446	£313,847

All of the above results are derived from continuing activities. All gains and losses recognised in the year are included above. The results for the year for Companies Act purposes is the same as that presented above.

The notes on pages 15 to 25 form part of these unaudited financial statements.

**NEPAL LEPROSY TRUST****BALANCE SHEET 31st DECEMBER, 2024****CHARITY NUMBER 1081952 COMPANY NUMBER 4046961**

	Note	2024	2023
		£	£
<b><u>CURRENT ASSETS</u></b>			
Debtors	9	21,663	11,315
Short-term investments at bank		158,674	152,168
Cash at bank and in hand		184,142	181,453
		_____	_____
		364,479	344,936
<b><u>CREDITORS: Amounts falling due within one year</u></b>			
Accruals and deferred income	10	(49,033)	(31,089)
		_____	_____
<b><u>NET ASSETS</u></b>		<b>£315,446</b>	<b>£313,847</b>
		_____	_____
<b><u>FUNDS</u></b>			
	11		
Unrestricted funds - General		35,212	33,942
- Legacy Fund		29,024	66,547
Restricted funds		251,210	213,358
		_____	_____
<b><u>TOTAL CHARITY FUNDS</u></b>		<b>£315,446</b>	<b>£313,847</b>
		_____	_____

The notes on pages 15 to 25 form part of these unaudited financial statements.

**NEPAL LEPROSY TRUST**

**BALANCE SHEET AT 31st DECEMBER, 2024**

**CHARITY NUMBER 1081952 COMPANY NUMBER 4046961 (Continued)**

For the year ended 31st December, 2024, the Company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to smaller companies.

Responsibilities of Directors/Trustees:

a) The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Companies Act - however, in accordance with Section 145 of the Charities Act 2011, the accounts have been examined by an Independent Examiner whose report forms part of this document.

b) The Directors/Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These accounts were approved by the Directors/Trustees and authorised for issue on 19 September 2025 and signed on their behalf by:



**Elisabeth Jordan**  
Trustee

The notes on pages 15 to 25 form part of these unaudited financial statements.

**NEPAL LEPROSY TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**

**31st DECEMBER, 2024**

1. Accounting Policies

(a) **Basis of Preparation**

Nepal Leprosy Trust is a charitable company limited by guarantee incorporated in England and Wales. Details of its activities and Registered Office are disclosed in the Legal and Administrative information and Trustees' Annual Report on pages 2 to 9.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The financial statements are presented in sterling, which is the functional currency of the Charity and rounded to the nearest £.

The Charity meets the definition of a public benefit entity under FRS 102. Assets and Liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The Charity has availed itself of the Companies Act 2006 and adopted the Companies Act format to reflect the special nature of the Charity's activities. The preparation of financial statements in compliance with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise judgment in applying the company's accounting policies - see note 1(k).

The trustees have considered the financial position of the charity and given cash available and anticipated outgoings, do not consider that there are any concerns about the ability of the Charity to continue as a going concern for at least 12 months from the date of approval of these financial statements. The accounts are accordingly prepared on the Going Concern basis.

A summary of the most important accounting policies, which have been applied consistently, are set out below.

(b) **Company Status**

The Charity is a company limited by guarantee. The Members of the Company are the Trustees named on Page 2. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

**NEPAL LEPROSY TRUST****NOTES TO THE FINANCIAL STATEMENTS (continued)****31st DECEMBER, 2024****(c) Funds Structure**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

During 2008, the Charity received a legacy from the estate of a long-standing supporter, Miss Muriel Western. The Trustees designated this gift in a separate legacy fund, which will be used for specific purposes as approved by the Trustees. Other legacies have been added to this fund, including £52,000 in 2012 from Ron Roberts.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for specific purposes. The aim and use of each restricted fund is set out in the notes to the unaudited financial statements.

**(d) Financial Instruments**

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

**(e) Income**

All income is included in the Statement of Financial Activities (SOFA) when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Grant income is recognised in the unaudited financial statements once grants have been formally notified in writing and once the amount receivable is certain and any preconditions concerning the grant have been fulfilled. Grant income relating to future periods is carried forward in creditors as deferred income. For legacies, entitlement is the earlier of the Charity being notified of an impending distribution or the legacy being received.

Gifts in kind, with the exception of time given by volunteers, are included at valuation and recognised as income when they are distributed to the projects. No amounts have been included in the unaudited financial statements for gifts in kind or for services donated by volunteers.

**(f) Transactions in Foreign Currencies**

Transactions in foreign currencies are translated at current exchange rates. Assets and liabilities denominated in foreign currencies at the financial year-end are translated at current rates unless there is a relevant contracted rate. The exchange losses in the year totalled £568 (2023 – £1,761).

**NEPAL LEPROSY TRUST****NOTES TO THE FINANCIAL STATEMENTS (continued)****31st DECEMBER, 2024****(g) Expenditure**

All expenditure, which includes irrecoverable VAT, is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with use of the resources, using time spent on each activity as a guide.

Fund-raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the Charity's activities.

Support costs are those costs incurred directly in support of expenditure on the objects of the Charity and include project management costs. Governance costs are those incurred in connection with the strategic management of the Charity and compliance with constitutional and statutory requirements.

**(h) Basis of Recognition of Liabilities and Grants Payable**

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the Charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings aggregating the costs relating to each category.

Grants payable are payments made to third parties in furtherance of the charitable objectives of the Charity. Single or multi-year grants are accounted for when either the recipient has a reasonable expectation that they will receive a grant and the Trustees have agreed to pay the grant without condition, or the recipient has a reasonable expectation that they will receive a grant and any condition attaching to the grant is outside the control of the Charity. Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty about either the timing of the grant or the amount of grant payable.

**(i) Pension Scheme**

The Charity operates a funded, money purchase pension scheme. Pension costs are charged to the SOFA in the financial period in which they are incurred. The employer contribution is 5% of gross pay.

**(j) Intangible Income**

Christian Fellowship in Richmond, a UK Registered Charity provides the use of its facilities to the Charity. It is not practical to quantify this support in financial terms and it is not significant relative to the facilities used.

**(k) Estimates and Judgements**

In the opinion of the Trustees there are no accounting estimates or significant judgments that have a material impact on the financial statements.

**NEPAL LEPROSY TRUST**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**31st DECEMBER, 2024**

2. Income

	2024	2023
	£	£
Individuals	98,999	101,452
Legacies	1,977	37,710
Charitable foundations	177,251	153,155
Corporate donors	111,941	91,830
Interest	8,069	5,657
Exchange gain	-	-
	<hr/>	<hr/>
	£398,237	£389,804
	<hr/>	<hr/>

Income includes amounts received from overseas of £142,038 (2023 - £122,861) and amounts received from related parties of £13,620 (2023 - £13,595).



**NEPAL LEPROSY TRUST**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**31st DECEMBER, 2024**

**4. Charitable Expenditure**

		<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds 2024</b>	<b>Total Funds 2023</b>
				£	£
Grants payable	Note 5	40,103	291,457	331,560	279,356
Support costs	Note 6	51,138	-	51,138	46,473
Exchange loss		568	-	568	1,761
		-----	-----	-----	-----
Total Charitable Expenditure		£91,809	£291,457	£383,266	£327,590

**5. Grants Payable**

		<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds 2024</b>	<b>Total Funds 2023</b>
The grants payable in the year comprise 15 payments (2023 -12) to Nepal Leprosy Trust (Nepal) for leprosy and stigma elimination work in Nepal		£40,103	£291,457	£331,560	£279,356
		-----	-----	-----	-----

**6. Support Costs**

		2024	2023
		£	£
Salaries, pension contributions and national insurance		38,480	36,200
Other costs		10,642	8,083
Governance costs	Note 7	2,016	2,190
		-----	-----
		£51,138	£46,473
		-----	-----

Note: The above support costs relate to grant-making activities and exclude the proportion of salaries that relate to fund-raising.

		2024	2023
		£	£
<b><u>7. Governance costs</u></b>			
Independent Examiner's fees		2,016	2,190
Trustees' travel		-	-
		-----	-----
		£2,016	£2,190
		-----	-----

**NEPAL LEPROSY TRUST**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**31st DECEMBER, 2024**

8. Trustees and Employees

	2024	2023
	£	£
Salaries	41,330	38,881
Social Security costs	-	-
Pension contributions	1,426	1,341
Allowances and expenses of those working in Nepal	4,520	6,324
	£47,246	£46,546

The average number of employees was four (2023 – four). No employee was paid in excess of £60,000 per annum. No remuneration was paid to any of the Trustees nor any person connected with them in 2023 or 2024. Necessary trustees’ travel expenses of £nil (2023 - £nil) were paid by the Charity for relevant charitable activities. The key management personnel compensation was £29,941 (2023 – £28,167).

9. Debtors

	2024	2023
	£	£
Tax refundable	20,663	9,315
Prepayments and accrued income	1,000	2,000
	<b>£21,663</b>	<b>£11,315</b>

10. Creditors

	2024	2023
	£	£
Other creditors	44,398	29,079
Accruals	4,635	2,010
	<b>£49,033</b>	<b>£31,089</b>

Creditors includes £44,000 (2023 - £27,780) due to Nepal Leprosy Trust (Ireland).

**NEPAL LEPROSY TRUST**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**31st DECEMBER 2024**

11. Funds

Unrestricted funds comprise those funds which the Trustees are free to use in accordance with the charitable objects.

During 2008, the Charity received a legacy from the estate of a long-standing supporter, Miss Muriel Western. The Trustees designated this gift in a separate legacy fund, which will be used for specific purposes as approved by the Trustees. Other legacies have been added to this fund, including £52,000 in 2012 from Ron Roberts.

Unrestricted funds:

	<b>Balance at 1st January, 2024</b>	<b>Movements in Resources</b>		<b>Balance at 31st December, 2024</b>
	£	<b>Income</b>	<b>Expenditure</b>	£
General	33,942	66,951	(65,681)	35,212
Legacies	66,547	1,977	(39,500)	29,024
	<hr/>	<hr/>	<hr/>	<hr/>
	<b>£100,489</b>	<b>£68,928</b>	<b>(£105,181)</b>	<b>£64,236</b>
	<hr/>	<hr/>	<hr/>	<hr/>

Unrestricted funds:

	<b>Balance at 1st January, 2023</b>	<b>Movements in Resources</b>		<b>Balance at 31st December, 2023</b>
	£	<b>Income</b>	<b>Expenditure</b>	£
General	37,402	71,300	(74,760)	33,942
Legacies	33,193	37,710	(4,356)	66,547
	<hr/>	<hr/>	<hr/>	<hr/>
	<b>£70,595</b>	<b>£109,010</b>	<b>(£79,116)</b>	<b>£100,489</b>
	<hr/>	<hr/>	<hr/>	<hr/>

**NEPAL LEPROSY TRUST**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**31st DECEMBER, 2024**

11. Funds (continued)

Restricted funds are funds which have been given for particular purposes and projects.

Restricted funds:

	<b>Balance at 1st January, 2024</b>	<b>Movements in Resources</b>		<b>Balance at 31st December, 2024</b>
	£	Income £	Expenditure £	£
Lalgadh Leprosy Hospital & Services Centre	119,049	301,942	(254,537)	166,454
Child Sponsorship	17,178	13,185	(13,675)	16,688
Women's Projects	1,091	1,019	(2,110)	-
Maya Leprosy Fund	6,609	1,250	(497)	7,362
Momentum	7,858	1,579	(2,714)	6,723
Hilda Fund	46,200	-	(11,500)	34,700
Grace Fund	8,097	6,000	(2,380)	11,717
Murray Training	3,635	-	(585)	3,050
Other Funds	3,641	4,334	(3,459)	4,516
	<b>£213,358</b>	<b>£329,309</b>	<b>(£291,457)</b>	<b>£251,210</b>

Restricted funds (comparative figures for 2023)

	<b>Balance at 1st January, 2023</b>	<b>Movements in Resources</b>		<b>Balance at 31st December, 2023</b>
	£	Income £	Expenditure £	£
Lalgadh Leprosy Hospital & Services Centre	116,986	239,345	(237,282)	119,049
Child Sponsorship	14,179	13,872	(10,873)	17,178
Women's Projects	-	6,497	(5,406)	1,091
Maya Leprosy Fund	6,932	-	(323)	6,609
Momentum	749	9,809	(2,700)	7,858
Hilda Fund	46,200	-	-	46,200
Grace Fund	3,200	6,000	(1,103)	8,097
Murray Training	3,375	400	(140)	3,635
Other Funds	2,189	3,110	(1,658)	3,641
	<b>£193,810</b>	<b>£279,033</b>	<b>(£259,485)</b>	<b>£213,358</b>

**NEPAL LEPROSY TRUST**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**31st DECEMBER, 2024**

11. Funds (continued)

Lalgadh Leprosy Hospital & Services Centre is a project founded and supported by Nepal Leprosy Trust, situated in South-east Nepal.

Under the Child Sponsorship Scheme, donors make contributions of £15 per month, which are used for the support of needy children.

The Charity sponsors support projects for destitute and disadvantaged women in Nepal.

A grant has been received from a registered charity called “Maya Leprosy Fund”, to be used for specified charitable projects in Nepal.

Momentum Fund is for small-scale income generating projects for Dalit women.

Hilda Fund is for strengthening leprosy self-help groups and related work.

Grace Fund is for supporting people affected by leprosy and poverty.

Murray Training fund is for training and related work in Nepal.

Other Funds are used to support charitable projects in Nepal.

12. Analysis of Net Assets Between Funds

As at 31 December, 2024

	<b>Current Assets</b>	<b>Current Liabilities</b>	<b>Net Assets</b>
	£	£	£
Unrestricted Funds	73,610	(38,398)	35,212
Legacy Fund	29,024	-	29,024
Restricted Funds	251,210	-	251,210
	<hr/>	<hr/>	<hr/>
	<b>£353,844</b>	<b>£(38,398)</b>	<b>£315,446</b>
	<hr/>	<hr/>	<hr/>

**NEPAL LEPROSY TRUST**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**31st DECEMBER, 2024**

As at 31 December, 2023

	£	£	£
Unrestricted Funds	65,031	(31,089)	33,942
Legacy Fund	66,547	-	66,547
Restricted Funds	213,358	-	213,358
	<u>£344,936</u>	<u>£(31,089)</u>	<u>£313,847</u>

13. Recognised Gains

The Charity had no recognised gains or losses in 2023 or 2024, other than the Net Income. All assets are stated at historical cost. Therefore, no adjustments are required to the reported results, which are stated on an unmodified historical cost basis.

14. Analysis of Changes in Cash

	<b>Balance at 1st January, 2024</b>	<b>Cash flows</b>	<b>Other non-cash changes</b>	<b>Balance at 31st December, 2024</b>
	£	£	£	£
Cash at bank and in hand	181,453	2,054	-	183,507
	<u>£181,453</u>	<u>2,054</u>	<u>-</u>	<u>£183,507</u>

**NEPAL LEPROSY TRUST**

England & Wales - Charity number 1081952

---

# Accounts

---

**NEPAL LEPROSY TRUST**

**COMPANY LIMITED BY GUARANTEE**

**ANNUAL REPORT**

**AND**

**FINANCIAL STATEMENTS**

**31st December, 2023**

**CHARITY NUMBER 1081952**

**COMPANY NUMBER 4046961**

NEPAL LEPROSY TRUST

LEGAL AND ADMINISTRATIVE INFORMATION

**Trustees**

I. Beech

E. Jordan

S. Wells

M. Wetherall

P. Shah - appointed 14 January 2023

V. Shah - appointed 14 January 2023

M. Davies - resigned 12 June 2023

M. Ghimire - resigned 12 June 2023

J. Lowther - resigned 12 June 2023

**Company Secretary**

J. Lowther (unpaid)

**General Manager**

M. Houghton

**Office**

The Principal Office of the Charity is at 10A The Vineyard, Richmond, Surrey, TW10 6AQ. This is also the Registered Office.

**Independent Examiner**

Janice Matthews FCA, Menzies LLP, Magna House, 18-32 London Road, Staines-upon-Thames, TW18 4LP.

**Principal Bankers**

Barclays Bank PLC, 8 George Street, Richmond, Surrey TW9 1JU.

**Solicitors**

Anthony Collins Solicitors LLP, 134 Edmund Street, Birmingham B3 2ES.

## **NEPAL LEPROSY TRUST**

### **TRUSTEES' ANNUAL REPORT**

The Trustees, who are also the Directors of the Charity for purposes of the Companies Act, submit their report and the unaudited financial statements for the year ended 31st December, 2023.

#### **Structure, Governance and Management**

##### **Status and Governing Document**

Nepal Leprosy Trust is a charitable company limited by guarantee number 4046961 and a registered charity number 1081952. The Charity is governed by a Memorandum and Articles of Association dated 18th July, 2000. It is exempt from the requirement to use the word “limited” in its name. The company is registered in England and Wales. Its incorporation date was 3rd August 2000.

##### **Charity and Company Law**

The accounts comply with the Charities Act 2011 and the Companies Act 2006. The Trustees have adopted the provisions of the Charities SORP (FRS 102) in preparing the annual report and accounts.

##### **Governance and Internal Control**

The day-to-day business of the Charity is monitored by The Company Secretary, James Lowther, and the General Manager of Nepal Leprosy Trust in the UK Office who is familiar with the projects in Nepal and is in regular contact with colleagues in Nepal. The Board of Trustees holds meetings quarterly; in between meetings, they are kept informed and consulted on important events and matters arising. The Charity works closely with Nepal Leprosy Trust (Nepal) which is a Nepal-based leprosy organisation with its own Nepali Executive Board. The Charity provides grants for Nepal Leprosy Trust (Nepal). A UK office staff member or a Trustee usually meets with the Nepal Executive Board and/or CEO whenever they travel to Nepal, and this is attempted at least once a year.

The UK staff comprises unpaid volunteers with the exception of two part-time staff and a freelance bookkeeper.

New Trustees are appointed by the existing Trustees. Unanimity is sought concerning such appointments and this has always been achieved. New Trustees are given written and verbal information on the Charity and their legal and practical responsibilities.

##### **Trustees' Responsibilities in relation to the Unaudited Financial Statements**

The Trustees are responsible for preparing the Trustees' Report and the unaudited financial statements in accordance with applicable law and United Kingdom Accounting Standards. The law applicable to charities in England and Wales requires the Trustees to prepare unaudited financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period.

## **NEPAL LEPROSY TRUST**

### **TRUSTEES' ANNUAL REPORT (continued)**

In preparing these unaudited financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the unaudited financial statements; and
- prepare the unaudited financial statements on the going concern basis, unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the Charity and enable them to ensure that the unaudited financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence to take reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees are responsible for the maintenance and integrity of the Charity and financial information included in the Charity's website.

#### **Trustee Induction and Training**

New Trustees are made aware of the seriousness of their responsibilities and obligations under charity and company law. They are encouraged to understand these obligations by reading relevant Charity Commission publications.

#### **Organisation**

The Board of Trustees, which can have up to 12 members, administers the Charity. The Board meets quarterly. The General Manager is appointed by the Trustees to manage the day to day operations of the Charity. To facilitate effective operations, the General Manager has delegated authority, with terms of delegation agreed by the Trustees. The General Manager maintains regular phone and email contact with the Trustees and keeps them abreast of important issues, and updates them with information on matters arising in the life of the Charity.

#### **Related Parties and cooperation with other organisations**

The Trustees are unpaid and receive no benefit from their work with the Charity. There is no relationship between any trustee and employees or suppliers.

The Charity has good working relationships with organisations with a similar vision, in particular American Leprosy Missions, Nepal Leprosy Trust Ireland, The Leprosy Mission and International Nepal Fellowship.

## NEPAL LEPROSY TRUST

### TRUSTEES' ANNUAL REPORT (continued)

#### **Pay policy for senior staff**

The Trustees consider that the board of directors, who are the Trust's trustees and the General Manager comprise the key management personnel of the Charity in charge of directing, controlling, running and operating the Trust on a day to day basis. All directors give of their time freely and no director received remuneration in the year. Details of directors' expenses and related party transactions are disclosed in a note to the accounts.

The pay of the employed staff is reviewed annually and normally increased in accordance with inflation and performance. Salaries reflect the pay levels in other organisations of a similar size run on a voluntary basis.

#### **Objectives and Activities for the public benefit**

##### **Objects**

The principal object of the Charity is the provision of relief and aid for those affected by leprosy in Nepal. Assistance is also provided for the poor of Nepal.

##### **Objectives**

The main objectives for the year were to:

1. Secure adequate funding to continue and develop the activities in Nepal.
2. Develop the capacity of the Nepali staff and Executive Board members.
3. Continue to support the work in Nepal in the fair trade workshop and social care activities in Kathmandu, in the hospital setting at Lalgadh, and especially in the key area of activities in the community setting.
4. Maintain positive and fruitful relations with the Nepal Leprosy Trust (Nepal) Executive Board and staff in support of the vision of the Trustees.

##### **Activities**

The Charity has built a long-standing relationship with its sister organisation, Nepal Leprosy Trust (Nepal), a Nepal-registered organisation with similar objects. There is regular contact between the two organisations, their Boards and staff. The Charity achieves its aims by providing financial and technical support for the leprosy work in Nepal, according to agreed plans and budgets, consistent with the rules and regulations of the Government of Nepal.

The Charity continued to develop its existing projects in the year in the light of its desire to follow a holistic approach to care.

The Charity funds income-generation and social welfare projects in Kathmandu. Projects include workshops for leather, fabric and felt products. All the workers in Kathmandu are Nepalis.

## NEPAL LEPROSY TRUST

### TRUSTEES' ANNUAL REPORT (continued)

The Trust's major project is supporting Lalgadh Leprosy Hospital and Services Centre (LLHSC). LLHSC's combination of community activities and medical, diagnostic and treatment services continues to be effective. The Trust remains committed to innovative ideas to develop LLHSC's programmes.

During the year, the Charity had 2 part-time paid employees.

The Charity enjoys links with a number of organisations in the UK, Nepal and elsewhere which have similar objects.

#### **Public Benefit**

The Trustees have considered the guidance of the Charity Commission on public benefit. These have been borne in mind when reviewing the Trust's aims and objectives and in planning future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set. The provision of public benefit is given at no charge and is made available without discrimination, to people affected by leprosy or other disabilities and to those on low incomes.

#### **Volunteers**

The Trustees are grateful for the unpaid volunteers who serve the Trust in such an excellent way.

#### **Nepal Leprosy Trust (Ireland)**

The Charity has a close working relationship with Nepal Leprosy Trust (Ireland), a charitable organisation registered in Ireland with similar objectives.

#### **Grant-making Policies**

The Trustees allocate grants to support projects in Nepal in line with the objects of the Charity and plans agreed by Nepal Leprosy Trust (Nepal) and the Government of Nepal.

#### **How the Charity's Grants Achieved Public Benefit: a Review of Achievements and Performance**

The Charity exists to provide relief and aid for those affected by leprosy and others in Nepal. It works through its sister organisation Nepal Leprosy Trust (Nepal) and has been successful in playing a key role by:

1. Raising funds, acting as a channel for funds, and liaising with donors and supporters.
2. Providing accountability for Nepal Leprosy Trust (Nepal) in the eyes of donors.

## NEPAL LEPROSY TRUST

### TRUSTEES' ANNUAL REPORT (continued)

3. Providing necessary expatriate specialists (doctors, consultants etc.) for Nepal Leprosy Trust (Nepal).
4. Providing vision and valued advisory support to Nepal Leprosy Trust (Nepal).

In Kathmandu, handicraft export orders continued to be secured. Employment was provided for 43 people (41 in the previous year) and 75 needy individuals (95 in the previous year) benefited from social support schemes.

In 2023, LLHSC received 94,750 out-patient visits (94,813 in the previous year) and identified 1,050 new cases of leprosy (1,042 in the previous year). These numbers are similar to 2022 and reflect the continuing demand for services from LLHSC, which is one of the busiest leprosy centres in the world. The work was led by Nepalis, with input and monitoring from the UK and advice from expatriate specialists.

The work at LLHSC has generated considerable interest in the field of leprosy, and articles on its approaches to the challenge of leprosy have appeared in a number of international journals in recent years, and been presented at international conferences.

In relation to the year's objectives as set out above:

1. Funding: the Charity achieved an unrestricted fund surplus. The 2024 income is expected to be comparable to recent years.
2. Capacity: LLHSC has been operating successfully for over ten years under Nepali leadership; and the current five-year agreement with the Nepali Government (December 2019 to December 2024) is now the primary responsibility of the Executive Board in Nepal.
3. Support: continued development of Nepal Leprosy Trust (Nepal) and key work areas was achieved.
4. Ownership of the vision: Positive and fruitful relations were maintained with Nepali staff and Executive Board members in support of the vision of the Trustees.

### **Financial Review**

#### **Income Generation**

The Charity's income increased from £354,684 to £388,043. This 9% increase resulted mainly from increased income from legacies and charitable foundations. The principal funding sources are American Leprosy Missions and Chartsand Limited.

#### **Legacy Fund**

The Trustees have designated gifts from some legacies to a separate legacy fund, which will be used for specific purposes as approved by the Trustees.

## NEPAL LEPROSY TRUST

### TRUSTEES' ANNUAL REPORT (continued)

#### **Reserves**

Although substantial unrestricted reserves have not been accumulated, the Charity has consistently been able to fund and develop the projects it supports and add new ones. The Charity exists to support projects in Nepal, so the majority of its income is transferred to Nepal, with the result that the Charity has not built up large reserves, but has also never moved into deficit. In October 2021, the Trustees reviewed the reserves policy and decided that it would be more appropriate to base the reserves target on UK running costs, rather than the previous target of 5% of turnover. A target of 6 months of UK running costs was set.

For 2023, this would be £29,623. The Trustees consider that the unrestricted reserves at the year-end of £33,942 (2022 - £37,402) were sufficient, being in excess of the target.

	2023	2022
	£	£
Total reserves	313,847	264,405
Less: restricted reserves	(213,358)	(193,810)
Less: designated reserves, legacy fund	(66,547)	(33,193)
	£33,942	£37,402
Target unrestricted reserves	£29,623	£33,331

#### **Risk Assessment**

The major risks to which the Charity is exposed, as identified by the Trustees, have been reviewed and systems have been established to mitigate those risks.

The previously unsettled political situation in Nepal has improved in recent years following the signing of the new Constitution in 2015. This has encouraged stability for the activities of Nepal Leprosy Trust (Nepal) and the work has been able to continue as normal. There is a much reduced need for expatriate staff, since the Nepali senior management teams have grown in confidence as they have taken on more responsibility. This is reducing the risks arising from the need for expatriate visas, and the health problems that can arise in expatriates. The Trustees do not envisage employing expatriates long-term. The Charity has been funding activities in Nepal for more than 50 years and has acquired extensive experience of the kind of difficulties that generally arise there. The Trustees believe that the operations of Nepal Leprosy Trust (Nepal) will be able to continue.

## **NEPAL LEPROSY TRUST**

### **TRUSTEES' ANNUAL REPORT (continued)**

#### **Going Concern**

Taking into account reserves and anticipated recurring income, the Trustees are confident that the Charity remains a going concern for at least twelve months from the date of approval of these accounts.

#### **Financial Control**

The systems of internal control are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. They include:

1. The day-to-day availability of the expertise of a retired Accountant, who supports the book-keeper;
2. An annual budget;
3. Regular consideration by the Trustees of financial results and activities;
4. Delegation of authority and, where possible, segregation of duties; and
5. Identification and management of risks.

#### **Small Company Provisions**

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

#### **Plans for the Future**

The Trustees are committed to supporting the work of Nepal Leprosy Trust (Nepal) with financial and advisory support. They also want to continue to build the capacity of the Nepali Executive Board and staff.

The Report was approved by the Trustees on 15 April 2024.

Elizabeth Jordan

Trustee

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF NEPAL LEPROSY TRUST**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2023 on pages 12 to 26.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

**INDEPENDENT EXAMINER'S REPORT****TO THE TRUSTEES OF NEPAL LEPROSY TRUST (continued)**

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Company's trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Company and the Company's trustees as a body, for my work or for this report.

Janice Matthews FCA  
Independent Examiner

Menzies LLP

Magna House  
18-32 London Road  
Staines-upon-Thames  
TW18 4BP

**NEPAL LEPROSY TRUST**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**(incorporating an Income and Expenditure Account)**  
**YEAR ENDED 31st DECEMBER, 2023**

	Note	<u>Unrestricted Funds</u> General	<u>Legacy</u>	<u>Restricted Funds</u>	<u>TOTAL</u> 2023	<u>TOTAL</u> 2022
		£	£	£	£	£
<b>INCOME AND ENDOWMENTS</b>						
<b>From:</b>						
Donations	2	67,404	-	279,033	346,437	337,542
Legacies	2	-	37,710	-	37,710	10,200
Exchange gain	2	-	-	-	-	4,853
Investment income - Interest	2	5,657	-	-	5,657	2,089
<b>Total Income</b>		73,061	37,710	279,033	389,804	354,684
<b>EXPENDITURE ON:</b>						
Costs of raising funds		12,772	-	-	12,772	12,338
Charitable activities	4	63,749	4,356	259,485	327,590	325,188
<b>Total Expenditure</b>		76,521	4,356	259,485	340,362	337,526
<b>NET INCOME/ (EXPENDITURE)</b>		(3,460)	33,354	19,548	49,442	17,158
<b>RECONCILIATION OF FUNDS</b>						
<b>TOTAL FUNDS BROUGHT FORWARD</b>		37,402	33,193	193,810	264,405	247,247
<b>TOTAL FUNDS CARRIED FORWARD</b>	11	£33,942	£66,547	£213,358	£313,847	£264,405

All of the above results are derived from continuing activities. All gains and losses recognised in the year are included above. The results for the year for Companies Act purposes is the same as that presented above.

The notes on pages 16 to 26 form part of these unaudited financial statements.

**NEPAL LEPROSY TRUST**

**BALANCE SHEET 31st DECEMBER, 2023**

**CHARITY NUMBER 1081952 COMPANY NUMBER 4046961**

	Note	2023	2022
		£	£
<b><u>CURRENT ASSETS</u></b>			
Debtors	9	11,315	10,926
Short-term investments at bank		152,168	147,195
Cash at bank and in hand		181,453	127,868
		—————	—————
		344,936	285,989
<b><u>CREDITORS: Amounts falling due within one year</u></b>			
Accruals and deferred income	10	(31,089)	(21,584)
		—————	—————
<b><u>NET ASSETS</u></b>		<b>£313,847</b>	<b>£264,405</b>
		—————	—————
<b><u>FUNDS</u></b>			
	11		
Unrestricted funds - General		33,942	37,402
- Legacy Fund		66,547	33,193
Restricted funds		213,358	193,810
		—————	—————
<b><u>TOTAL CHARITY FUNDS</u></b>		<b>£ 313,847</b>	<b>£264,405</b>
		—————	—————

The notes on pages 16 to 26 form part of these unaudited financial statements.

**NEPAL LEPROSY TRUST****BALANCE SHEET AT 31st DECEMBER, 2023****CHARITY NUMBER 1081952 COMPANY NUMBER 4046961 (Continued)**

For the year ended 31st December, 2023, the Company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to smaller companies.

Responsibilities of Directors/Trustees:

a) The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Companies Act - however, in accordance with Section 145 of the Charities Act 2011, the accounts have been examined by an Independent Examiner whose report forms part of this document.

b) The Directors/Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These accounts were approved by the Directors/Trustees and authorised for issue on 15 April 2024 and signed on their behalf by:

Elizabeth Jordan

The notes on pages 16 to 26 form part of these unaudited financial statements.

**NEPAL LEPROSY TRUST****STATEMENT OF CASH FLOWS****YEAR ENDED 31st DECEMBER, 2023**

	2023 £	2022 £
Reconciliation of net movement in funds to net cash flow from operating activities		
Net movement in funds	49,442	17,158
Interest income shown in investing activities	(5,657)	(2,089)
(Increase)/decrease in debtors	(389)	(2,345)
Increase in creditors	9,505	1,287
	-----	-----
Net cash generated from (used by) operating activities	52,901	14,011
<i>Cash flows from/(to) investing activities</i>		
Interest Received	5,657	2,089
Short-term investments	(4,973)	(2,050)
	-----	-----
Net increase in cash and cash equivalents in the year	53,585	14,050
Cash and cash equivalents brought forward	127,868	113,818
	-----	-----
Cash and cash equivalents carried forward	£181,453	£127,868
	-----	-----

The notes on pages 16 to 26 form part of these unaudited financial statements.

## NEPAL LEPROSY TRUST

### NOTES TO THE FINANCIAL STATEMENTS

31st DECEMBER, 2023

#### 1. Accounting Policies

##### (a) **Basis of Preparation**

Nepal Leprosy Trust is a charitable company limited by guarantee incorporated in England and Wales. Details of its activities and Registered Office are disclosed in the Legal and Administrative information and Trustees' Annual Report on pages 2 to 9.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The financial statements are presented in sterling, which is the functional currency of the Charity and rounded to the nearest £.

The Charity meets the definition of a public benefit entity under FRS 102. Assets and Liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The Charity has availed itself of the Companies Act 2006 and adopted the Companies Act format to reflect the special nature of the Charity's activities. The preparation of financial statements in compliance with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise judgment in applying the company's accounting policies - see note 1(k).

The trustees have considered the financial position of the charity and given cash available and anticipated outgoings, do not consider that there are any concerns about the ability of the Charity to continue as a going concern for at least 12 months from the date of approval of these financial statements. The accounts are accordingly prepared on the Going Concern basis.

A summary of the most important accounting policies, which have been applied consistently, are set out below.

##### (b) **Company Status**

The Charity is a company limited by guarantee. The Members of the Company are the Trustees named on Page 2. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

**NEPAL LEPROSY TRUST****NOTES TO THE FINANCIAL STATEMENTS (continued)****31st DECEMBER, 2023****(c) Funds Structure**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

During 2008, the Charity received a legacy from the estate of a long-standing supporter, Miss Muriel Western. The Trustees designated this gift in a separate legacy fund, which will be used for specific purposes as approved by the Trustees. Other legacies have been added to this fund, including £52,000 in 2012 from Ron Roberts.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for specific purposes. The aim and use of each restricted fund is set out in the notes to the unaudited financial statements.

**(d) Financial Instruments**

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

**(e) Income**

All income is included in the Statement of Financial Activities (SOFA) when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Grant income is recognised in the unaudited financial statements once grants have been formally notified in writing and once the amount receivable is certain and any preconditions concerning the grant have been fulfilled. Grant income relating to future periods is carried forward in creditors as deferred income. For legacies, entitlement is the earlier of the Charity being notified of an impending distribution or the legacy being received.

Gifts in kind, with the exception of time given by volunteers, are included at valuation and recognised as income when they are distributed to the projects. No amounts have been included in the unaudited financial statements for gifts in kind or for services donated by volunteers.

**(f) Transactions in Foreign Currencies**

Transactions in foreign currencies are translated at current exchange rates. Assets and liabilities denominated in foreign currencies at the financial year-end are translated at current rates unless there is a relevant contracted rate. The exchange losses in the year totalled £1,761 (2022 – gains of £4,853).

**NEPAL LEPROSY TRUST****NOTES TO THE FINANCIAL STATEMENTS (continued)****31st DECEMBER, 2023****(g) Expenditure**

All expenditure, which includes irrecoverable VAT, is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with use of the resources, using time spent on each activity as a guide.

Fund-raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the Charity's activities.

Support costs are those costs incurred directly in support of expenditure on the objects of the Charity and include project management costs. Governance costs are those incurred in connection with the strategic management of the Charity and compliance with constitutional and statutory requirements.

**(h) Basis of Recognition of Liabilities and Grants Payable**

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the Charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings aggregating the costs relating to each category.

Grants payable are payments made to third parties in furtherance of the charitable objectives of the Charity. Single or multi-year grants are accounted for when either the recipient has a reasonable expectation that they will receive a grant and the Trustees have agreed to pay the grant without condition, or the recipient has a reasonable expectation that they will receive a grant and any condition attaching to the grant is outside the control of the Charity. Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty about either the timing of the grant or the amount of grant payable.

**(i) Pension Scheme**

The Charity operates a funded, money purchase pension scheme. Pension costs are charged to the SOFA in the financial period in which they are incurred. The employer contribution is 5% of gross pay.

**(j) Intangible Income**

Christian Fellowship in Richmond, a UK Registered Charity provides the use of its facilities to the Charity. It is not practical to quantify this support in financial terms and it is not significant relative to the facilities used.

**NEPAL LEPROSY TRUST**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**31st DECEMBER, 2023**

**(k) Estimates and Judgements**

In the opinion of the Trustees there are no accounting estimates or significant judgments that have a material impact on the financial statements.

2. Income

	2023	2022
	£	£
Individuals	101,452	127,171
Legacies	37,710	10,200
Charitable foundations	153,155	123,445
Corporate donors	91,830	86,926
Interest	5,657	2,089
Exchange gain	-	4.853
	<hr/>	<hr/>
	£389,804	£354,684
	<hr/>	<hr/>

Income includes amounts received from overseas of £122,861 (2022 - £81,577) and amounts received from related parties of £13,595 (2022 - £4,849).



**NEPAL LEPROSY TRUST**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**31st DECEMBER, 2023**

**4. Charitable Expenditure**

		Unrestricted Funds	Restricted Funds	Total Funds 2023 £	Total Funds 2022 £
Grants payable	Note 5	19,871	259,485	279,356	283,564
Support costs	Note 6	46,473	-	46,473	41,624
Exchange loss		1,761	-	1,761	-
		-----	-----	-----	-----
Total Charitable Expenditure		£68,105	£259,485	£327,590	£325,188

**5. Grants Payable**

		Unrestricted Funds	Restricted Funds	Total Funds 2023	Total Funds 2022
The grants payable in the year comprise					
12 payments (2022 - 9) to Nepal					
Leprosy Trust (Nepal) for leprosy and					
stigma elimination work in Nepal		£19,871	£259,485	£279,356	£283,564
		-----	-----	-----	-----
				2023	2022
				£	£

**6. Support Costs**

Salaries, pension contributions and national insurance		36,200	34,151
Other costs		8,083	5,553
Governance costs	Note 7	2,190	1,920
		-----	-----
		£46,473	£41,624

Note: The above support costs relate to grant-making activities and exclude the proportion of salaries that relate to fund-raising.

		2023	2022
		£	£
<b><u>7. Governance costs</u></b>			
Independent Examiner's fees		2,190	1,920
Trustees' travel		-	-
		-----	-----
		£2,190	£1,920

**NEPAL LEPROSY TRUST**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**31st DECEMBER, 2023**

8. Trustees and Employees

	2023	2022
	£	£
Salaries	38,881	36,680
Social Security costs	-	-
Pension contributions	1,341	1,265
Allowances and expenses of those working in Nepal	6,324	6,032
	£46,546	£43,977

The average number of employees was four (2022 – four). No employee was paid in excess of £60,000 per annum. No remuneration was paid to any of the Trustees nor any person connected with them in 2022 or 2023. Necessary trustees' travel expenses of £nil (2022 - £nil) were paid by the Charity for relevant charitable activities. The key management personnel compensation was £28,167 (2022 – £26,572).

9. Debtors

	2023	2022
	£	£
Tax refundable	9,315	8,976
Prepayments and accrued income	2,000	1,950
	£11,315	£10,926

10. Creditors

	2023	2022
	£	£
Other creditors	29,079	19,754
Accruals	2,010	1,830
	£31,089	£21,584

Creditors includes £27,780 (2022 - £18,455) due to Nepal Leprosy Trust (Ireland).

**NEPAL LEPROSY TRUST**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**31st DECEMBER 2023**

11. Funds

Unrestricted funds comprise those funds which the Trustees are free to use in accordance with the charitable objects.

During 2008, the Charity received a legacy from the estate of a long-standing supporter, Miss Muriel Western. The Trustees designated this gift in a separate legacy fund, which will be used for specific purposes as approved by the Trustees. Other legacies have been added to this fund, including £52,000 in 2012 from Ron Roberts.

Unrestricted funds:

	Balance at 1st January, 2023 £	Movements in Resources		Balance at 31st December, 2023 £
		Income £	Expenditure £	
General	37,402	71,300	(74,760)	33,942
Legacies	33,193	37,710	(4,356)	66,547
	<hr/>	<hr/>	<hr/>	<hr/>
	£70,595	£109,010	(£79,116)	£100,489
	<hr/>	<hr/>	<hr/>	<hr/>

Unrestricted funds:

	Balance at 1st January, 2022 £	Movements in Resources		Balance at 31st December, 2022 £
		Income £	Expenditure £	
General	29,669	74,395	(66,662)	37,402
Legacies	23,193	10,000	-	33,193
	<hr/>	<hr/>	<hr/>	<hr/>
	£52,862	£84,395	(£66,662)	£70,595
	<hr/>	<hr/>	<hr/>	<hr/>

**NEPAL LEPROSY TRUST**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**31st DECEMBER, 2023**

11. Funds (continued)

Restricted funds are funds which have been given for particular purposes and projects.

Restricted funds:

	Balance at 1st January, 2023 £	Movements in Resources		Balance at 31st December, 2023 £
		Income £	Expenditure £	
Lalgadh Leprosy Hospital & Services Centre	116,986	239,345	(237,282)	119,049
Child Sponsorship	14,179	13,872	(10,873)	17,178
Women's Projects	-	6,497	(5,406)	1,091
Maya Leprosy Fund	6,932	-	(323)	6,609
Other	55,713	19,319	(5,601)	69,431
	<hr/>	<hr/>	<hr/>	<hr/>
	£193,810	£279,033	(£259,485)	£213,358
	<hr/>	<hr/>	<hr/>	<hr/>

Restricted funds (comparative figures for 2022)

	Balance at 1st January, 2022 £	Movements in Resources		Balance at 31st December, 2022 £
		Income £	Expenditure £	
Lalgadh Leprosy Hospital & Services Centre	163,435	193,424	(239,873)	116,986
Child Sponsorship	10,577	12,792	(9,190)	14,179
Women's Projects	100	4,384	(4,484)	-
Maya Leprosy Fund	8,256	-	(1,324)	6,932
Other	12,017	59,689	(15,993)	55,713
	<hr/>	<hr/>	<hr/>	<hr/>
	£194,385	£270,289	(£270,864)	£193,810
	<hr/>	<hr/>	<hr/>	<hr/>

Lalgadh Leprosy Hospital & Services Centre is a project founded and supported by Nepal Leprosy Trust, situated in South-east Nepal.

Under the Child Sponsorship Scheme, donors make contributions of £15 per month, which are used for the support of needy children.

**NEPAL LEPROSY TRUST**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**31st DECEMBER, 2023**

11. Funds (continued)

The Charity sponsors a number of support projects for destitute and disadvantaged women in Nepal.

The Charity has been actively involved in relief work following the earthquakes in 2015, the flooding in 2017 and the pandemic in 2020.

A grant has been received from a registered charity called “Maya Leprosy Fund”, to be used for specified charitable projects in Nepal.

12. Analysis of Net Assets Between Funds

As at 31 December, 2023

	Current Assets	Current Liabilities	Net Assets
	£	£	£
Unrestricted Funds	65,031	(31,089)	33,942
Legacy Fund	66,547	-	66,547
Restricted Funds	213,358	-	213,358
	<hr/>	<hr/>	<hr/>
	£344,936	£(31,089)	£313,847
	<hr/>	<hr/>	<hr/>

As at 31 December, 2022

	£	£	£
Unrestricted Funds	58,986	(21,584)	37,402
Legacy Fund	33,193	-	33,193
Restricted Funds	193,810	-	193,810
	<hr/>	<hr/>	<hr/>
	£285,989	£(21,584)	£264,405
	<hr/>	<hr/>	<hr/>

**NEPAL LEPROSY TRUST**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**31st DECEMBER, 2023**

13. Recognised Gains

The Charity had no recognised gains or losses in 2022 or 2023, other than the Net Income. All assets are stated at historical cost. Therefore, no adjustments are required to the reported results, which are stated on an unmodified historical cost basis.

14. Analysis of Changes in Cash

	Balance at 1st January, 2023 £	Cash flows £	Other non-cash changes £	Balance at 31st December, 2023 £
Cash at bank and in hand	127,868	53,585	-	181,453
	-----	-----	-----	-----
	£127,868	53,585	-	£181,453
	-----	-----	-----	-----

**NEPAL LEPROSY TRUST**

England & Wales - Charity number 1081952

---

# Accounts

---

**NEPAL LEPROSY TRUST**  
**COMPANY LIMITED BY GUARANTEE**  
**ANNUAL REPORT**  
**AND**  
**FINANCIAL STATEMENTS**  
**31st December, 2022**  
**CHARITY NUMBER 1081952**  
**COMPANY NUMBER 4046961**

NEPAL LEPROSY TRUST

LEGAL AND ADMINISTRATIVE INFORMATION

**Trustees**

I. Beech  
M. Davies  
M. Ghimire  
E. Jordan  
J. Lowther  
S. Wells  
M. Wetherall

**Company Secretary**

J. Lowther (unpaid)

**General Manager**

M. Houghton

**Office**

The Principal Office of the Charity is at 10A The Vineyard, Richmond, Surrey, TW10 6AQ. This is also the Registered Office.

**Independent Examiner**

Janice Matthews FCA, Menzies LLP, Centrum House, 36 Station Road, Egham, Surrey, TW20 9LF.

**Principal Bankers**

Barclays Bank PLC, 8 George Street, Richmond, Surrey TW9 1JU.

**Solicitors**

Anthony Collins Solicitors LLP, 134 Edmund Street, Birmingham B3 2ES.

## **NEPAL LEPROSY TRUST**

### **TRUSTEES' ANNUAL REPORT**

The Trustees, who are also the Directors of the Charity for purposes of the Companies Act, submit their report and the unaudited financial statements for the year ended 31st December, 2022.

#### **Structure, Governance and Management**

##### **Status and Governing Document**

Nepal Leprosy Trust is a charitable company limited by guarantee number 4046961 and a registered charity number 1081952. The Charity is governed by a Memorandum and Articles of Association dated 18th July, 2000. It is exempt from the requirement to use the word "limited" in its name. The company is registered in England and Wales. Its incorporation date was 3rd August 2000.

##### **Charity and Company Law**

The accounts comply with the Charities Act 2011 and the Companies Act 2006. The Trustees have adopted the provisions of the Charities SORP (FRS 102) in preparing the annual report and accounts.

##### **Governance and Internal Control**

The day-to-day business of the Charity is monitored by a Trustee, James Lowther, who has visited the projects in Nepal on many occasions and is in regular contact with the General Manager of Nepal Leprosy Trust in the UK Office and with colleagues in Nepal. The Board of Trustees holds meetings quarterly; in between meetings, they are kept informed and consulted on important events and matters arising. The Charity works closely with Nepal Leprosy Trust (Nepal) which is a Nepal-based leprosy organisation with its own Nepali Executive Board. The Charity provides grants for Nepal Leprosy Trust (Nepal). A UK office staff member or a Trustee usually meets with the Nepal Executive Board and/or CEO whenever they travel to Nepal, and this is attempted at least once a year. A visit took place in 2022

The UK staff comprises unpaid volunteers with the exception of two part-time staff.

New Trustees are appointed by the existing Trustees. Unanimity is sought concerning such appointments and this has always been achieved. New Trustees are given written and verbal information on the Charity and their legal and practical responsibilities.

##### **Trustees' Responsibilities in relation to the Unaudited Financial Statements**

The Trustees are responsible for preparing the Trustees' Report and the unaudited financial statements in accordance with applicable law and United Kingdom Accounting Standards. The law applicable to charities in England and Wales requires the Trustees to prepare unaudited financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period.

## **NEPAL LEPROSY TRUST**

### **TRUSTEES' ANNUAL REPORT (continued)**

In preparing these unaudited financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the unaudited financial statements; and
- prepare the unaudited financial statements on the going concern basis, unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the Charity and enable them to ensure that the unaudited financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence to take reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees are responsible for the maintenance and integrity of the Charity and financial information included in the Charity's website.

#### **Trustee Induction and Training**

New Trustees are made aware of the seriousness of their responsibilities and obligations under charity and company law. They are encouraged to understand these obligations by reading relevant Charity Commission publications.

#### **Organisation**

The Board of Trustees, which can have up to 12 members, administers the Charity. The Board meets quarterly and one trustee, a Chartered Accountant, also acts as treasurer and book-keeper. The General Manager is appointed by the Trustees to manage the day to day operations of the Charity. To facilitate effective operations, the General Manager has delegated authority, with terms of delegation agreed by the Trustees. The General Manager maintains regular phone and email contact with the Trustee who is Treasurer, and keeps him abreast of important issues. The General Manager also communicates with all the Trustees from time to time with updates and information on matters arising in the life of the Charity.

#### **Related Parties and cooperation with other organisations**

The Trustees are unpaid and receive no benefit from their work with the Charity. There is no relationship between any trustee and employees or suppliers.

The Charity has good working relationships with organisations with a similar vision, in particular American Leprosy Missions, The Leprosy Mission and International Nepal Fellowship.

## **NEPAL LEPROSY TRUST**

### **TRUSTEES' ANNUAL REPORT (continued)**

#### **Pay policy for senior staff**

The Trustees consider that the board of directors, who are the Trust's trustees and the General Manager comprise the key management personnel of the Charity in charge of directing, controlling, running and operating the Trust on a day to day basis. All directors give of their time freely and no director received remuneration in the year. Details of directors' expenses and related party transactions are disclosed in a note to the accounts.

The pay of the employed staff is reviewed annually and normally increased in accordance with inflation and performance. Salaries reflect the pay levels in other organisations of a similar size run on a voluntary basis.

#### **Objectives and Activities for the public benefit**

##### **Objects**

The principal object of the Charity is the provision of relief and aid for those affected by leprosy in Nepal. Assistance is also provided for the poor of Nepal.

##### **Objectives**

The main objectives for the year were to:

1. Secure adequate funding to continue and develop the activities in Nepal.
2. Develop the capacity of the Nepali staff and Executive Board members.
3. Continue to support the work in Nepal in the fair trade workshop and social care activities in Kathmandu, in the hospital setting at Lalgadh, and especially in the key area of activities in the community setting.
4. Maintain positive and fruitful relations with the Nepal Leprosy Trust (Nepal) Executive Board and staff in support of the vision of the Trustees.

##### **Activities**

The Charity has built a long-standing relationship with its sister organisation, Nepal Leprosy Trust (Nepal), a Nepal-registered organisation with similar objects. There is regular contact between the two organisations, their Boards and staff. The Charity achieves its aims by providing financial and technical support for the leprosy work in Nepal, according to agreed plans and budgets, consistent with the rules and regulations of the Government of Nepal.

The Charity continued to develop its existing projects in the year in the light of its desire to follow a holistic approach to care.

The Charity funds income-generation and social welfare projects in Kathmandu. Projects include workshops for leather, fabric and felt products. All the workers in Kathmandu are Nepalis.

## **NEPAL LEPROSY TRUST**

### **TRUSTEES' ANNUAL REPORT (continued)**

The Trust's major project is supporting Lalgadh Leprosy Hospital and Services Centre (LLHSC). LLHSC's combination of community activities and responsible diagnostic and treatment services continues to be effective. The Trust remains committed to innovative ideas to develop LLHSC's programmes.

During the year, the Charity had 2 part-time paid employees and an average of two workers in the field in Nepal.

The Charity enjoys links with a number of organisations in the UK, Nepal and elsewhere which have similar objects.

In June 2022, the Charity held an event to celebrate 50 years as a Charity serving people in Nepal.

#### **Public Benefit**

The Trustees have considered the guidance of the Charity Commission on public benefit. These have been borne in mind when reviewing the Trust's aims and objectives and in planning future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set. The provision of public benefit is given at no charge and is made available without discrimination, to people affected by leprosy or other disabilities and to those on low incomes.

#### **Volunteers**

The Trustees are grateful for the unpaid volunteers who serve the Trust in such an excellent way.

#### **Nepal Leprosy Trust (Ireland)**

The Charity has a close working relationship with Nepal Leprosy Trust (Ireland), a charitable organisation registered in Ireland with similar objectives.

#### **Grant-making Policies**

The Trustees allocate grants to support projects in Nepal in line with the objects of the Charity and plans agreed by Nepal Leprosy Trust (Nepal) and the Government of Nepal.

#### **How the Charity's Grants Achieved Public Benefit: a Review of Achievements and Performance**

The Charity exists to provide relief and aid for those affected by leprosy and others in Nepal. It works through its sister organisation Nepal Leprosy Trust (Nepal) and has been successful in playing a key role by:

1. Raising funds and acting as a channel for funds.
2. Providing accountability for Nepal Leprosy Trust (Nepal) in the eyes of donors.

## **NEPAL LEPROSY TRUST**

### **TRUSTEES' ANNUAL REPORT (continued)**

3. Providing necessary expatriate specialists (doctors, consultants etc.) for Nepal Leprosy Trust (Nepal).
4. Providing vision and valued advisory support to Nepal Leprosy Trust (Nepal).

In Kathmandu, handicraft export orders continued to be secured. Employment was provided for 41 people (50 in the previous year) and 95 needy individuals (102 in the previous year) benefited from social support schemes.

In 2022, LLHSC received 94,813 out-patient visits (76,486 in the previous year) and identified 1,042 new cases of leprosy (894 in the previous year). The increase in these numbers reflects the easing of the restrictions caused by COVID-19. LLHSC is one of the busiest leprosy centres in the world. The work was led by Nepalis, with input and monitoring from the UK and advice from expatriate specialists.

The work at LLHSC has generated considerable interest in the field of leprosy, and articles on its approaches to the challenge of leprosy have appeared in a number of international journals in recent years, and been presented at international conferences.

In relation to the year's objectives as set out above:

1. Funding: the Charity achieved an unrestricted fund surplus. The 2023 income is expected to be comparable to recent years.
2. Capacity: LLHSC has been operating successfully for over ten years under Nepali leadership; and the current five-year agreement with the Nepali Government (December 2019 to December 2024) is now the primary responsibility of the Executive Board in Nepal.
3. Support: continued development of Nepal Leprosy Trust (Nepal) and key work areas was achieved.
4. Ownership of the vision: Positive and fruitful relations were maintained with Nepali staff and Executive Board members in support of the vision of the Trustees.

### **Financial Review**

#### **Income Generation**

The Charity's income decreased from £371,043 to £354,684. This 4% decrease resulted mainly from lower trust giving. The principal funding sources are American Leprosy Missions and Chartsand Limited.

#### **Legacy Fund**

The Trustees have designated gifts from legacies to a separate legacy fund, which will be used for specific purposes as approved by the Trustees.

## NEPAL LEPROSY TRUST

### TRUSTEES' ANNUAL REPORT (continued)

#### **Reserves**

Although substantial unrestricted reserves have not been accumulated, the Charity has consistently been able to fund and develop the projects it supports and add new ones. The Charity exists to support projects in Nepal, so the majority of its income is transferred to Nepal, with the result that the Charity has not built up large reserves, but has also never moved into deficit. In October 2021, the Trustees reviewed the reserves policy and decided that it would be more appropriate to base the reserves target on UK running costs, rather than the previous target of 5% of turnover. A target of 6 months of UK running costs was set.

For 2022, this would be £33,331. The Trustees consider that the unrestricted reserves at the year-end of £37,402 (2021 - £29,669) were sufficient, being in excess of the target.

	2022	2021
	£	£
Total reserves	264,405	247,247
Less: restricted reserves	(193,810)	(194,385)
Less: designated reserves, legacy fund	(33,193)	(23,193)
	£37,402	£29,669
Target unrestricted reserves	£33,331	£32,514

#### **Risk Assessment**

The major risks to which the Charity is exposed, as identified by the Trustees, have been reviewed and systems have been established to mitigate those risks.

The previously unsettled political situation in Nepal has improved in recent years following the signing of the new Constitution in 2015. This has encouraged stability for the activities of Nepal Leprosy Trust (Nepal) and the work has been able to continue as normal. There is a much reduced need for expatriate staff, since the Nepali senior management teams have grown in confidence as more responsibility has been given to them. This is reducing the risks arising from the need for expatriate visas, and the health problems that can arise in expatriates. The Trustees do not envisage employing expatriates long-term. The Charity has been funding activities in Nepal for 50 years and has acquired extensive experience of the kind of difficulties that generally arise there. The Trustees believe that the operations of Nepal Leprosy Trust (Nepal) will be able to continue.

## NEPAL LEPROSY TRUST

### TRUSTEES' ANNUAL REPORT (continued)

#### **Going Concern**

Taking into account reserves and anticipated recurring income, the Trustees are confident that the Charity remains a going concern for at least twelve months from the date of approval of these accounts.

#### **Financial Control**

The systems of internal control are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. They include:

1. The day-to-day availability of the expertise of a Chartered Accountant, who is the Charity's treasurer;
2. An annual budget;
3. Regular consideration by the Trustees of financial results and activities;
4. Delegation of authority and, where possible, segregation of duties; and
5. Identification and management of risks.

#### **Small Company Provisions**

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

#### **Plans for the Future**

In June 2022, the Charity held an event to celebrate 50 years as a charity serving people in Nepal.

The Trustees are committed to supporting the work of Nepal Leprosy Trust (Nepal) with financial and advisory support. They also want to continue to build the capacity of the Nepali Executive Board and staff.

The Report was approved by the Trustees on 30 March 2023.

DocuSigned by:  
  
FB178ABFCD4D4E8...

J. Lowther

Trustee

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF NEPAL LEPROSY TRUST**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2022 on pages 12 to 26.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

**INDEPENDENT EXAMINER'S REPORT**

**TO THE TRUSTEES OF NEPAL LEPROSY TRUST (continued)**

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Company's trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Company and the Company's trustees as a body, for my work or for this report.

DocuSigned by:  
  
634F24DE92A4471...  
Janice Matthews FCA  
Independent Examiner

Menzies LLP

Centrum House  
36 Station Road  
Egham  
Surrey  
TW20 9LF  
31-Mar-2023

**NEPAL LEPROSY TRUST**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**(incorporating an Income and Expenditure Account)**  
**YEAR ENDED 31st DECEMBER, 2022**

		<u>Unrestricted Funds</u>		<u>Restricted</u>	<u>TOTAL</u>	<u>TOTAL</u>
	Note	General	Legacy	<u>Funds</u>	2022	2021
		£	£	£	£	£
<b>INCOME AND ENDOWMENTS</b>						
<b>From:</b>						
Donations	2	67,253	-	270,289	337,542	357,799
Legacies	2	200	10,000	-	10,200	11,200
Exchange gain	2	4,853	-	-	4,853	-
Investment income - Interest	2	2,089	-	-	2,089	2,044
<b>Total Income</b>		74,395	10,000	270,289	354,684	371,043
<b>EXPENDITURE ON:</b>						
Costs of raising funds		12,338	-	-	12,338	11,642
Charitable activities	4	54,324	-	270,864	325,188	324,771
<b>Total Expenditure</b>		66,662	-	270,864	337,526	336,413
<b>NET INCOME/ (EXPENDITURE)</b>		7,733	10,000	(575)	17,158	34,630
<b>RECONCILIATION OF FUNDS</b>						
<b>TOTAL FUNDS BROUGHT FORWARD</b>		29,669	23,193	194,385	247,247	212,617
<b>TOTAL FUNDS CARRIED FORWARD</b>	11	£37,402	£33,193	£193,810	£264,405	£247,247

All of the above results are derived from continuing activities. All gains and losses recognised in the year are included above. The results for the year for Companies Act purposes is the same as that presented above.

The notes on pages 16 to 26 form part of these unaudited financial statements.

**NEPAL LEPROSY TRUST****BALANCE SHEET 31st DECEMBER, 2022****CHARITY NUMBER 1081952 COMPANY NUMBER 4046961**

	Note	2022	2021
		£	£
<b><u>CURRENT ASSETS</u></b>			
Debtors	9	10,926	8,581
Short-term investments at bank		147,195	145,145
Cash at bank and in hand		127,868	113,818
		_____	_____
		285,989	267,544
<b><u>CREDITORS: Amounts falling due within one year</u></b>			
Accruals and deferred income	10	(21,584)	(20,297)
		_____	_____
<b><u>NET ASSETS</u></b>		<b>£264,405</b>	<b>£247,247</b>
		_____	_____
<b><u>FUNDS</u></b>			
	11		
Unrestricted funds - General		37,402	29,669
- Legacy Fund		33,193	23,193
Restricted funds		193,810	194,385
		_____	_____
<b><u>TOTAL CHARITY FUNDS</u></b>		<b>£264,405</b>	<b>£247,247</b>
		_____	_____

The notes on pages 16 to 26 form part of these unaudited financial statements.

**NEPAL LEPROSY TRUST**

**BALANCE SHEET AT 31st DECEMBER, 2022**

**CHARITY NUMBER 1081952 COMPANY NUMBER 4046961 (Continued)**

For the year ended 31st December, 2022, the Company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to smaller companies.

Responsibilities of Directors/Trustees:

a) The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Companies Act - however, in accordance with Section 145 of the Charities Act 2011, the accounts have been examined by an Independent Examiner whose report forms part of this document.

b) The Directors/Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These accounts were approved by the Directors/Trustees and authorised for issue on 30 March 2023 and signed on their behalf by:

DocuSigned by:  
  
FB178ABFCD4D4E8...  
J. Lowther

The notes on pages 16 to 26 form part of these unaudited financial statements.

**NEPAL LEPROSY TRUST****STATEMENT OF CASH FLOWS****YEAR ENDED 31st DECEMBER, 2022**

	2022	2021
	£	£
Reconciliation of net movement in funds to net cash flow from operating activities		
Net movement in funds	17,158	34,630
Interest income shown in investing activities	(2,089)	(2,044)
(Increase)/decrease in debtors	(2,345)	3,230
Increase in creditors	1,287	2,722
Increase in short-term investments	(2,050)	(2,029)
	-----	-----
Net cash generated from (used by) operating activities	11,961	36,509
<i>Cash flows from investing activities</i>		
Interest Received	2,089	2,044
	-----	-----
Net increase in cash and cash equivalents in the year	14,050	38,553
Cash and cash equivalents brought forward	113,818	75,265
	-----	-----
Cash and cash equivalents carried forward	£127,868	£113,818
	-----	-----

The notes on pages 16 to 26 form part of these unaudited financial statements.

## NEPAL LEPROSY TRUST

### NOTES TO THE FINANCIAL STATEMENTS

31st DECEMBER, 2022

#### 1. Accounting Policies

##### **(a) Basis of Preparation**

Nepal Leprosy Trust is a charitable company limited by guarantee incorporated in England and Wales. Details of its activities and Registered Office are disclosed in the Legal and Administrative information and Trustees' Annual Report on pages 2 to 9.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The financial statements are presented in sterling, which is the functional currency of the Charity and rounded to the nearest £.

The Charity meets the definition of a public benefit entity under FRS 102. Assets and Liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The Charity has availed itself of the Companies Act 2006 and adopted the Companies Act format to reflect the special nature of the Charity's activities. The preparation of financial statements in compliance with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise judgment in applying the company's accounting policies - see note 1(k).

The trustees have considered the financial position of the charity and given cash available and anticipated outgoings, do not consider that there are any concerns about the ability of the Charity to continue as a going concern for at least 12 months from the date of approval of these financial statements. The accounts are accordingly prepared on the Going Concern basis.

A summary of the most important accounting policies, which have been applied consistently, are set out below.

##### **(b) Company Status**

The Charity is a company limited by guarantee. The Members of the Company are the Trustees named on Page 2. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

## NEPAL LEPROSY TRUST

### NOTES TO THE FINANCIAL STATEMENTS (continued)

31st DECEMBER, 2022

#### **(c) Funds Structure**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

During 2008, the Charity received a legacy from the estate of a long-standing supporter, Miss Muriel Western. The Trustees designated this gift in a separate legacy fund, which will be used for specific purposes as approved by the Trustees. Other legacies have been added to this fund, including £52,000 in 2012 from Ron Roberts.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for specific purposes. The aim and use of each restricted fund is set out in the notes to the unaudited financial statements.

#### **(d) Financial Instruments**

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

#### **(e) Income**

All income is included in the Statement of Financial Activities (SOFA) when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Grant income is recognised in the unaudited financial statements once grants have been formally notified in writing and once the amount receivable is certain and any preconditions concerning the grant have been fulfilled. Grant income relating to future periods is carried forward in creditors as deferred income. For legacies, entitlement is the earlier of the Charity being notified of an impending distribution or the legacy being received.

Gifts in kind, with the exception of time given by volunteers, are included at valuation and recognised as income when they are distributed to the projects. No amounts have been included in the unaudited financial statements for gifts in kind or for services donated by volunteers.

#### **(f) Transactions in Foreign Currencies**

Transactions in foreign currencies are translated at current exchange rates. Assets and liabilities denominated in foreign currencies at the financial year-end are translated at current rates unless there is a relevant contracted rate. The exchange gains in the year totalled £4,853 (2021 – gains of £1,536).

**NEPAL LEPROSY TRUST****NOTES TO THE FINANCIAL STATEMENTS (continued)****31st DECEMBER, 2022****(g) Expenditure**

All expenditure, which includes irrecoverable VAT, is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with use of the resources, using time spent on each activity as a guide.

Fund-raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the Charity's activities.

Support costs are those costs incurred directly in support of expenditure on the objects of the Charity and include project management costs. Governance costs are those incurred in connection with the strategic management of the Charity and compliance with constitutional and statutory requirements.

**(h) Basis of Recognition of Liabilities and Grants Payable**

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the Charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings aggregating the costs relating to each category.

Grants payable are payments made to third parties in furtherance of the charitable objectives of the Charity. Single or multi-year grants are accounted for when either the recipient has a reasonable expectation that they will receive a grant and the Trustees have agreed to pay the grant without condition, or the recipient has a reasonable expectation that they will receive a grant and any condition attaching to the grant is outside the control of the Charity. Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty about either the timing of the grant or the amount of grant payable.

**(i) Pension Scheme**

The Charity operates a funded, money purchase pension scheme. Pension costs are charged to the SOFA in the financial period in which they are incurred. The employer contribution is 5% of gross pay.

**(j) Intangible Income**

Christian Fellowship in Richmond, a UK Registered Charity provides the use of its facilities to the Charity. It is not practical to quantify this support in financial terms and it is not significant relative to the facilities used.

**NEPAL LEPROSY TRUST****NOTES TO THE FINANCIAL STATEMENTS (continued)****31st DECEMBER, 2022****(k) Estimates and Judgements**

In the opinion of the Trustees there are no accounting estimates or significant judgments that have a material impact on the financial statements.

**2. Income**

	2022	2021
	£	£
Individuals	127,171	91,191
Legacies	10,200	11,200
Charitable foundations	123,445	202,429
Corporate donors	86,926	62,643
Interest	2,089	2,044
Exchange gain	4,853	1,536
	<hr/>	<hr/>
	£354,684	£371,043
	<hr/>	<hr/>

Income includes amounts received from overseas of £81,577 (2021 - £153,401) and amounts received from related parties of £4,849 (2021 - £4,365).

**NEPAL LEPROSY TRUST****NOTES TO THE FINANCIAL STATEMENTS (continued)****31st DECEMBER, 2022**3. SOFA with full comparatives

	<u>2022</u>	<u>2022</u>	<u>2022</u>	<u>2021</u>	<u>2021</u>	<u>2021</u>
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	£	£	£	£
<b>INCOME AND ENDOWMENTS</b>						
<b>From:</b>						
Donations	67,253	270,289	337,542	63,068	293,195	356,263
Legacies	10,200	-	10,200	11,200	-	11,200
Exchange gain	4,853	-	4,853	-	1,536	1,536
Investment income - Interest	2,089	-	2,089	2,044	-	2,044
<b>Total Income</b>	<b>84,395</b>	<b>270,289</b>	<b>354,684</b>	<b>76,312</b>	<b>294,731</b>	<b>371,043</b>
<b>EXPENDITURE ON:</b>						
Costs of raising funds	12,338	-	12,338	11,642	-	11,642
Charitable activities	54,324	270,864	325,188	53,387	271,384	324,771
<b>Total Expenditure</b>	<b>66,662</b>	<b>270,864</b>	<b>337,526</b>	<b>65,029</b>	<b>271,384</b>	<b>336,413</b>
<b>NET INCOME/ (EXPENDITURE)</b>	<b>17,733</b>	<b>(575)</b>	<b>17,158</b>	<b>11,283</b>	<b>23,347</b>	<b>34,630</b>
<b>RECONCILIATION OF FUNDS</b>						
<b>TOTAL FUNDS BROUGHT FORWARD</b>	<b>52,862</b>	<b>194,385</b>	<b>247,247</b>	<b>41,579</b>	<b>171,038</b>	<b>212,617</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>£70,595</b>	<b>£193,810</b>	<b>£264,405</b>	<b>£52,862</b>	<b>£194,385</b>	<b>£247,247</b>

**NEPAL LEPROSY TRUST****NOTES TO THE FINANCIAL STATEMENTS (continued)****31st DECEMBER, 2022****4. Charitable Expenditure**

		Unrestricted Funds	Restricted Funds	Total Funds 2022 £	Total Funds 2021 £
Grants payable	Note 5	12,700	270,864	283,564	285,859
Support costs	Note 6	41,624	-	41,624	38,912
		_____	_____	_____	_____
Total Charitable Expenditure		£54,324	£270,864	£325,188	£324,771

**5. Grants Payable**

		Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
The grants payable in the year comprise 9 payments (2021 - 6) to Nepal Leprosy Trust (Nepal) for leprosy and stigma elimination work in Nepal		£12,700	£270,864	£283,564	£285,859
		_____	_____	_____	_____
				2022 £	2021 £

**6. Support Costs**

Salaries, pension contributions and national insurance				34,151	32,218
Other costs				5,553	4,894
Governance costs	Note 7			1,920	1,800
				_____	_____
				£41,624	£38,912

Note: The above support costs relate to grant-making activities and exclude the proportion of salaries that relate to fund-raising.

				2022 £	2021 £
<b><u>7. Governance costs</u></b>					
Independent Examiner's fees				1,920	1,800
Trustees' travel				-	-
				_____	_____
				£1,920	£1,800

**NEPAL LEPROSY TRUST****NOTES TO THE FINANCIAL STATEMENTS (continued)****31st DECEMBER, 2022**8. Trustees and Employees

	2022	2021
	£	£
Salaries	36,680	34,604
Social Security costs	-	-
Pension contributions	1,265	1,194
Allowances and expenses of those working in Nepal	6,032	5,252
	<hr/>	<hr/>
	£43,977	£41,050
	<hr/>	<hr/>

The average number of employees was four (2021 – four). No employee was paid in excess of £60,000 per annum. No remuneration was paid to any of the Trustees nor any person connected with them in 2021 or 2022. Necessary trustees' travel expenses of £nil (2021 - £nil) were paid by the Charity for relevant charitable activities. The key management personnel compensation was £25,307 (2021 – £23,875).

9. Debtors

	2022	2021
	£	£
Tax refundable	8,976	8,581
Prepayments and accrued income	1,950	-
	<hr/>	<hr/>
	£10,926	£8,581
	<hr/>	<hr/>

10. Creditors

	2022	2021
	£	£
Other creditors	19,754	18,557
Accruals	1,830	1,740
	<hr/>	<hr/>
	£21,584	£20,297
	<hr/>	<hr/>

Creditors includes £18,455 (2021 - £15,945) due to Nepal Leprosy Trust (Ireland).

**NEPAL LEPROSY TRUST****NOTES TO THE FINANCIAL STATEMENTS (continued)****31st DECEMBER 2022****11. Funds**

Unrestricted funds comprise those funds which the Trustees are free to use in accordance with the charitable objects.

During 2008, the Charity received a legacy from the estate of a long-standing supporter, Miss Muriel Western. The Trustees designated this gift in a separate legacy fund, which will be used for specific purposes as approved by the Trustees. Other legacies have been added to this fund, including £52,000 in 2012 from Ron Roberts.

## Unrestricted funds:

	Balance at 1st January, 2022 £	Movements in Resources		Balance at 31st December, 2022 £
		Income £	Expenditure £	
General	29,669	74,395	(66,662)	37,402
Legacies	23,193	10,000	-	33,193
	<hr/>	<hr/>	<hr/>	<hr/>
	£52,862	£84,395	(£66,662)	£70,595
	<hr/>	<hr/>	<hr/>	<hr/>

## Unrestricted funds:

	Balance at 1st January, 2021 £	Movements in Resources		Balance at 31st December, 2021 £
		Income £	Expenditure £	
General	29,586	65,112	(65,029)	29,669
Legacies	11,993	11,200	-	23,193
	<hr/>	<hr/>	<hr/>	<hr/>
	£41,579	£76,312	(£65,029)	£52,862
	<hr/>	<hr/>	<hr/>	<hr/>

**NEPAL LEPROSY TRUST****NOTES TO THE FINANCIAL STATEMENTS (continued)****31st DECEMBER, 2022**11. Funds (continued)

Restricted funds are funds which have been given for particular purposes and projects.

Restricted funds:

	Balance at 1st January, 2022 £	Movements in Resources		Balance at 31st December, 2022 £
		Income £	Expenditure £	
Lalgadh Leprosy Hospital & Services Centre	163,435	193,424	(239,873)	116,986
Child Sponsorship	10,577	12,792	(9,190)	14,179
Women's Projects	100	4,384	(4,484)	-
Maya Leprosy Fund	8,256	-	(1,324)	6,932
Other	12,017	59,689	(15,993)	55,713
	<hr/>	<hr/>	<hr/>	<hr/>
	£194,385	£270,289	(£270,864)	£193,810
	<hr/>	<hr/>	<hr/>	<hr/>

Restricted funds (comparative figures for 2021)

	Balance at 1st January, 2021 £	Movements in Resources		Balance at 31st December, 2021 £
		Income £	Expenditure £	
Lalgadh Leprosy Hospital & Services Centre	139,523	272,173	(248,261)	163,435
Child Sponsorship	10,773	13,359	(13,555)	10,577
Women's Projects	1,288	2,929	(4,117)	100
Maya Leprosy Fund	10,053	-	(1,797)	8,256
Other	9,401	6,270	(3,654)	12,017
	<hr/>	<hr/>	<hr/>	<hr/>
	£171,038	£294,731	(£271,384)	£194,385
	<hr/>	<hr/>	<hr/>	<hr/>

Lalgadh Leprosy Hospital & Services Centre is a project founded and supported by Nepal Leprosy Trust, situated in South-east Nepal.

Under the Child Sponsorship Scheme, donors make contributions of £15 per month, which are used for the support of needy children.

**NEPAL LEPROSY TRUST****NOTES TO THE FINANCIAL STATEMENTS (continued)****31st DECEMBER, 2022**11. Funds (continued)

The Charity sponsors a number of support projects for destitute and disadvantaged women in Nepal.

The Charity has been actively involved in relief work following the earthquakes in 2015, the flooding in 2017 and the pandemic in 2020.

A grant has been received from a registered charity called “Maya Leprosy Fund”, to be used for specified charitable projects in Nepal.

12. Analysis of Net Assets Between Funds

As at 31 December, 2022

	Current Assets	Current Liabilities	Net Assets
	£	£	£
Unrestricted Funds	58,986	(21,584)	37,402
Legacy Fund	33,193	-	33,193
Restricted Funds	193,810	-	193,810
	<hr/>	<hr/>	<hr/>
	£285,989	£(21,584)	£264,405
	<hr/>	<hr/>	<hr/>

As at 31 December, 2021

	£	£	£
Unrestricted Funds	49,966	(20,297)	29,669
Legacy Fund	23,193	-	23,193
Restricted Funds	194,385	-	194,385
	<hr/>	<hr/>	<hr/>
	£267,544	£(20,297)	£247,247
	<hr/>	<hr/>	<hr/>

**NEPAL LEPROSY TRUST****NOTES TO THE FINANCIAL STATEMENTS (continued)****31st DECEMBER, 2022**13. Recognised Gains

The Charity had no recognised gains or losses in 2021 or 2022, other than the Net Income. All assets are stated at historical cost. Therefore, no adjustments are required to the reported results, which are stated on an unmodified historical cost basis.

14. Analysis of Changes in Cash

	Balance at 1st January, 2022 £	Cash flows £	Other non-cash changes £	Balance at 31st December, 2022 £
Cash at bank and in hand	113,818	14,050	-	127,868
	_____	_____	_____	_____
	£113,818	14,050	-	£127,868
	_____	_____	_____	_____

**NEPAL LEPROSY TRUST**

England & Wales - Charity number 1081952

---

# Accounts

---

**NEPAL LEPROSY TRUST**  
**COMPANY LIMITED BY GUARANTEE**  
**ANNUAL REPORT**  
**AND**  
**FINANCIAL STATEMENTS**  
**31st December, 2021**  
**CHARITY NUMBER 1081952**  
**COMPANY NUMBER 4046961**

NEPAL LEPROSY TRUST

LEGAL AND ADMINISTRATIVE INFORMATION

**Trustees**

I. Beech  
M. Davies  
M. Ghimire  
E. Jordan  
J. Lowther  
S. Wells  
M. Wetherall

**Company Secretary**

J. Lowther (unpaid)

**General Manager**

M. Houghton

**Office**

The Principal Office of the Charity is at 10A The Vineyard, Richmond, Surrey, TW10 6AQ. This is also the Registered Office.

**Independent Examiner**

Janice Matthews FCA, Menzies LLP, Centrum House, 36 Station Road, Egham, Surrey, TW20 9LF.

**Principal Bankers**

Barclays Bank PLC, 8 George Street, Richmond, Surrey TW9 1JU.

**Solicitors**

Anthony Collins Solicitors LLP, 134 Edmund Street, Birmingham B3 2ES.

## **NEPAL LEPROSY TRUST**

### **TRUSTEES' ANNUAL REPORT**

The Trustees, who are also the Directors of the Charity for purposes of the Companies Act, submit their report and the unaudited financial statements for the year ended 31st December, 2021.

#### **Structure, Governance and Management**

##### **Status and Governing Document**

Nepal Leprosy Trust is a charitable company limited by guarantee number 4046961 and a registered charity number 1081952. The Charity is governed by a Memorandum and Articles of Association dated 18th July, 2000. It is exempt from the requirement to use the word “limited” in its name. The company is registered in England and Wales. Its incorporation date was 3rd August 2000.

##### **Charity and Company Law**

The accounts comply with the Charities Act 2011 and the Companies Act 2006. The Trustees have adopted the provisions of the Charities SORP (FRS 102) in preparing the annual report and accounts.

##### **Governance and Internal Control**

The day-to-day business of the Charity is monitored by a Trustee, James Lowther, who has visited the projects in Nepal on many occasions and is in regular contact with the General Manager of Nepal Leprosy Trust in the UK Office and with colleagues in Nepal. The Board of Trustees holds meetings quarterly; in between meetings, they are kept informed and consulted on important events and matters arising. The Charity works closely with Nepal Leprosy Trust (Nepal) which is a Nepal-based leprosy organisation with its own Nepali Executive Board. The Charity provides grants for Nepal Leprosy Trust (Nepal). A UK office staff member or a Trustee meets with the Nepal Executive Board whenever they travel to Nepal, and this is attempted at least once a year. (A visit did not take place during 2021 because of COVID-19.)

The UK staff comprises unpaid volunteers with the exception of two part-time staff.

New Trustees are appointed by the existing Trustees. Unanimity is sought concerning such appointments and this has always been achieved. New Trustees are given written and verbal information on the Charity and their legal and practical responsibilities.

##### **Trustees' Responsibilities in relation to the Unaudited Financial Statements**

The Trustees are responsible for preparing the Trustees' Report and the unaudited financial statements in accordance with applicable law and United Kingdom Accounting Standards. The law applicable to charities in England and Wales requires the Trustees to prepare unaudited financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period.

## **NEPAL LEPROSY TRUST**

### **TRUSTEES' ANNUAL REPORT (continued)**

In preparing these unaudited financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the unaudited financial statements; and
- prepare the unaudited financial statements on the going concern basis, unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the Charity and enable them to ensure that the unaudited financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence to take reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees are responsible for the maintenance and integrity of the Charity and financial information included in the Charity's website.

#### **Trustee Induction and Training**

New Trustees are made aware of the seriousness of their responsibilities and obligations under charity and company law. They are encouraged to understand these obligations by reading relevant Charity Commission publications.

#### **Organisation**

The Board of Trustees, which can have up to 12 members, administers the Charity. The Board meets quarterly and one trustee, a Chartered Accountant, also acts as treasurer and book-keeper. The General Manager is appointed by the Trustees to manage the day to day operations of the Charity. To facilitate effective operations, the General Manager has delegated authority, with terms of delegation agreed by the Trustees. The General Manager maintains regular phone and email contact with the Trustee who is Treasurer, and keeps him abreast of important issues. The General Manager also communicates with all the Trustees from time to time with updates and information on matters arising in the life of the Charity.

#### **Related Parties and cooperation with other organisations**

The Trustees are unpaid and receive no benefit from their work with the Charity. There is no relationship between any trustee and employees or suppliers.

The Charity has good working relationships with organisations with a similar vision, in particular The Leprosy Mission and American Leprosy Missions.

## **NEPAL LEPROSY TRUST**

### **TRUSTEES' ANNUAL REPORT (continued)**

#### **Pay policy for senior staff**

The Trustees consider that the board of directors, who are the Trust's trustees and the General Manager comprise the key management personnel of the Charity in charge of directing, controlling, running and operating the Trust on a day to day basis. All directors give of their time freely and no director received remuneration in the year. Details of directors' expenses and related party transactions are disclosed in a note to the accounts.

The pay of the employed staff is reviewed annually and normally increased in accordance with inflation and performance. Salaries reflect the pay levels in other organisations of a similar size run on a voluntary basis.

#### **Objectives and Activities for the public benefit**

##### **Objects**

The principal object of the Charity is the provision of relief and aid for those affected by leprosy in Nepal. Assistance is also provided for the poor of Nepal.

##### **Objectives**

The main objectives for the year were to:

1. Secure adequate funding to continue and develop the activities in Nepal.
2. Develop the capacity of the Nepali workers and Executive Board members.
3. Continue to support the work in Nepal in the fair trade workshop and social care activities in Kathmandu, in the hospital setting at Lalgadh, and especially in the key area of activities in the community setting.
4. Maintain positive and fruitful relations with Nepal Leprosy Trust (Nepal) Executive Board and staff in support of the vision of the Trustees.

##### **Activities**

The Charity has built a long-standing relationship with its sister organisation, Nepal Leprosy Trust (Nepal), a Nepal-registered organisation with similar objects. There is regular contact between the two organisations, their Boards and staff. The Charity achieves its aims by providing financial and technical support for the leprosy work in Nepal, according to agreed plans and budgets, consistent with the rules and regulations of the Government of Nepal.

The Charity continued to develop its existing projects in the year in the light of its desire to follow a holistic approach to care. Activities were impacted significantly by lockdowns.

The Charity funds income-generation and social welfare projects in Kathmandu. Projects include workshops for leather, fabric and felt. All the workers in Kathmandu are Nepalis.

## **NEPAL LEPROSY TRUST**

### **TRUSTEES' ANNUAL REPORT (continued)**

The Trust's major project is supporting Lalgadh Leprosy Hospital and Services Centre (LLHSC). LLHSC's combination of community activities and responsible diagnostic and treatment services continues to be effective. The Trust remains committed to innovative ideas to develop LLHSC's programmes.

During the year, the Charity had 2 part-time paid employees and an average of two workers on the field.

The Charity enjoys links with a number of organisations in the UK, Nepal and elsewhere who have similar objects.

#### **Public Benefit**

The trustees have considered the guidance of the Charity Commission on public benefit. These have been borne in mind when reviewing the Trust's aims and objectives and in planning future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set. The provision of public benefit is given at no charge and is made available without discrimination, to people affected by leprosy or other disabilities and to those on low incomes.

#### **Volunteers**

The Trustees are grateful for the unpaid volunteers who serve the Trust in such an excellent way.

#### **Nepal Leprosy Trust (Ireland)**

The Charity has a close working relationship with Nepal Leprosy Trust (Ireland), a charitable organisation registered in Ireland with similar objectives.

#### **Grant-making Policies**

The Trustees allocate grants to supported projects in Nepal in line with the objects of the Charity and plans agreed by Nepal Leprosy Trust (Nepal) and the Government of Nepal.

#### **How the Charity's Grants Achieved Public Benefit: a Review of Achievements and Performance**

The Charity exists to provide relief and aid for those affected by leprosy and others in Nepal. It works through its sister organisation Nepal Leprosy Trust (Nepal) and has been successful in playing a key role by:

1. Raising funds and acting as a channel for funds.
2. Providing accountability for Nepal Leprosy Trust (Nepal) in the eyes of donors.
3. Providing necessary expatriate specialists (doctors, consultants etc.) for Nepal Leprosy Trust (Nepal).
4. Providing vision and valued advisory support to Nepal Leprosy Trust (Nepal).

## **NEPAL LEPROSY TRUST**

### **TRUSTEES' ANNUAL REPORT (continued)**

In Kathmandu, handicraft export orders continued to be secured. Employment was provided for 50 people (47 in the previous year) and 102 needy individuals (118 in the previous year) benefited from social support schemes.

In 2021, LLHSC received 76,486 out-patient visits (55,027 in the previous year) and identified 894 new cases of leprosy (606 in the previous year). The increase in these numbers reflects the easing of the restrictions caused by COVID-19. LLHSC is one of the busiest leprosy centres in the world. The work was led by Nepalis, with input and monitoring from the UK and advice from expatriate specialists.

The work at LLHSC has generated considerable interest in the field of leprosy, and articles on its approaches to the challenge of leprosy have appeared in a number of international journals in recent years.

In relation to the year's objectives as set out above:

1. Funding: the Charity achieved an unrestricted fund surplus. The 2022 income is expected to be comparable to recent years.
2. Capacity: LLHSC has been operating successfully for over ten years under Nepali leadership; and the current five-year agreement with the Nepali Government (December 2019 to December 2024) is now the primary responsibility of the Executive Board in Nepal.
3. Support: continued development of Nepal Leprosy Trust (Nepal) and key work areas was achieved, especially in the community work programme.
4. Ownership of the vision: Positive and fruitful relations were maintained with Nepali staff and Executive Board members in support of the vision of the trustees.

### **Financial Review**

#### **Income Generation**

The Charity's income increased from £317,596 to £371,043. This 17% increase resulted mainly from higher trust giving. The principal funding sources are American Leprosy Missions and Chartsand Limited.

#### **Legacy Fund**

The Trustees have designated gifts from legacies to a separate legacy fund, which will be used for specific purposes as approved by the Trustees.

#### **Reserves**

Although substantial unrestricted reserves have not been accumulated, the Charity has consistently been able to fund and develop the projects it supports and add new ones. The Charity exists to support projects in Nepal, so the majority of its income is transferred to Nepal, with the result that the Charity has not built up large reserves, but has also never moved into deficit. In October 2021, the Trustees reviewed the reserves policy and decided that it would be more appropriate to base the reserves

## NEPAL LEPROSY TRUST

### TRUSTEES' ANNUAL REPORT (continued)

target on UK running costs, rather than the previous target of 5% of turnover. A target of 6 months of UK running costs was set.

For 2021, this would be £32,514. The Trustees consider that the unrestricted reserves at the year-end of £29,669 (2020 - £29,586) were sufficient, being close to the new target.

	2021	2020
	£	£
Total reserves	247,247	212,617
Less: restricted reserves	(194,385)	(171,038)
Less: designated reserves, legacy fund	(23,193)	(11,993)
	£29,669	£29,586
Target unrestricted reserves	£32,514	£16,654

#### **Risk Assessment**

The major risks to which the Charity has been exposed, as identified by the Trustees, have been reviewed and systems have been established to mitigate those risks.

The previously unsettled political situation in Nepal has improved in recent years following the signing of the new Constitution in 2015. This has encouraged stability for the activities of Nepal Leprosy Trust (Nepal) and the work has been able to continue as normal. There is a much reduced need for expatriate staff, since the Nepali senior management teams have grown in confidence as more responsibility has been given to them. This is reducing the risks caused by the need for expatriate visas, and the health problems that can arise. The trustees do not envisage employing expatriates long-term. The Charity has been funding activities in Nepal for nearly 50 years and has acquired extensive experience of the kind of difficulties that generally arise there. The Trustees believe that the operations of Nepal Leprosy Trust (Nepal) will be able to continue.

#### **Going Concern**

Taking into account reserves and anticipated recurring income and having considered the impact of the COVID 19 pandemic, the Trustees are confident that the Charity remains a going concern for at least twelve months from the date of approval of these accounts.

#### **Financial Control**

The systems of internal control are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. They include:

## **NEPAL LEPROSY TRUST**

### **TRUSTEES' ANNUAL REPORT (continued)**

1. The day-to-day availability of the expertise of a Chartered Accountant, who is the Charity's treasurer;
2. An annual budget;
3. Regular consideration by the Trustees of financial results and activities;
4. Delegation of authority and, where possible, segregation of duties; and
5. Identification and management of risks.

#### **COVID-19**

The Charity and its counterpart organisation in Nepal have been affected by the COVID-19 pandemic, but a surplus on unrestricted funds has been achieved by the Charity in the past two years and the Trustees are satisfied by the way in which COVID-19 is being navigated.

#### **Small Company Provisions**

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

#### **Plans for the Future**

The Trustees are committed to supporting the work of Nepal Leprosy Trust (Nepal) with financial and advisory support. They also want to continue to build the capacity of the Nepali Executive Board and Staff.

The Report was approved by the Trustees on 10 May 2022.

DocuSigned by:  
  
FB178ABFCD4D4E8...  
J. Lowther

Trustee

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF NEPAL LEPROSY TRUST**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2021 on pages 12 to 26.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

**INDEPENDENT EXAMINER'S REPORT**

**TO THE TRUSTEES OF NEPAL LEPROSY TRUST (continued)**

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

DocuSigned by:  
  
634F24DE92A4471...  
Janice Matthews FCA  
Independent Examiner

Menzies LLP

Centrum House  
36 Station Road  
Egham  
Surrey  
TW20 9LF  
16-May-2022

**NEPAL LEPROSY TRUST**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**(incorporating an Income and Expenditure Account)**  
**YEAR ENDED 31st DECEMBER, 2021**

		<u>Unrestricted Funds</u>		<u>Restricted</u>	<u>TOTAL</u>	<u>TOTAL</u>
	Note	General	Legacy	<u>Funds</u>	2021	2020
		£	£	£	£	£
<b>INCOME AND ENDOWMENTS</b>						
<b>From:</b>						
Donations	2	63,068	-	294,731	357,799	310,495
Legacies	2	-	11,200	-	11,200	4,637
Investment income - Interest	2	2,044	-	-	2,044	2,464
<b>Total Income</b>		65,112	11,200	294,731	371,043	317,596
<b>EXPENDITURE ON:</b>						
Costs of raising funds		11,642	-	-	11,642	9,901
Charitable activities	4	53,387	-	271,384	324,771	336,377
<b>Total Expenditure</b>		65,029	-	271,384	336,413	346,278
<b>NET INCOME/ (EXPENDITURE)</b>		83	11,200	23,347	34,630	(28,682)
<b>RECONCILIATION OF FUNDS</b>						
<b>TOTAL FUNDS BROUGHT FORWARD</b>		29,586	11,993	171,038	212,617	241,299
<b>TOTAL FUNDS CARRIED FORWARD</b>	11	£29,669	£23,193	£194,385	£247,247	£212,617

All of the above results are derived from continuing activities. All gains and losses recognised in the year are included above. The results for the year for Companies Act purposes is the same as that presented above.

The notes on pages 16 to 26 form part of these unaudited financial statements.

**NEPAL LEPROSY TRUST****BALANCE SHEET 31st DECEMBER, 2021****CHARITY NUMBER 1081952 COMPANY NUMBER 4046961**

	Note	2021	2020
		£	£
<b><u>CURRENT ASSETS</u></b>			
Debtors	9	8,581	11,811
Cash at bank and in hand		258,963	218,381
		_____	_____
		267,544	230,192
<b><u>CREDITORS: Amounts falling due within one year</u></b>			
Accruals and deferred income	10	(20,297)	(17,575)
		_____	_____
<b><u>NET ASSETS</u></b>			
		£247,247	£212,617
		_____	_____
<b><u>FUNDS</u></b>			
	11		
Unrestricted funds - General		29,669	29,586
- Legacy Fund		23,193	11,993
Restricted funds		194,385	171,038
		_____	_____
<b><u>TOTAL CHARITY FUNDS</u></b>			
		£247,247	£212,617
		_____	_____

The notes on pages 16 to 26 form part of these unaudited financial statements.

**NEPAL LEPROSY TRUST**

**BALANCE SHEET AT 31st DECEMBER, 2021**

**CHARITY NUMBER 1081952 COMPANY NUMBER 4046961 (Continued)**

For the year ended 31st December, 2021, the Company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to smaller companies.

Responsibilities of Directors/Trustees:

a) The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Companies Act - however, in accordance with Section 145 of the Charities Act 2011, the accounts have been examined by an Independent Examiner whose report forms part of this document.

b) The Directors/Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These accounts were approved by the Directors/Trustees and authorised for issue on 10 May 2022 and signed on their behalf by:

DocuSigned by:  
  
FB178ABFCD4D4E8...  
J. Lowther

The notes on pages 16 to 26 form part of these unaudited financial statements.

**NEPAL LEPROSY TRUST****STATEMENT OF CASH FLOWS****YEAR ENDED 31st DECEMBER, 2021**

	2021 £	2020 £
Reconciliation of net movement in funds to net cash flow from operating activities		
Net movement in funds	34,630	(28,682)
Interest income shown in investing activities	(2,044)	(2,464)
Increase in debtors	3,230	(313)
Increase in creditors	2,722	2,239
	-----	-----
Net cash generated from (used by) operating activities	38,538	(29,220)
<i>Cash flows from investing activities</i>		
Interest Received	2,044	2,464
	-----	-----
Net increase/(decrease) in cash and cash equivalents in the year	40,582	(29,756)
Cash and cash equivalents brought forward	218,381	245,137
	-----	-----
Cash and cash equivalents carried forward	£258,963	£218,381
	-----	-----

The notes on pages 16 to 26 form part of these unaudited financial statements.

**NEPAL LEPROSY TRUST**

**NOTES TO THE FINANCIAL STATEMENTS**

**31st DECEMBER, 2021**

1. Accounting Policies

(a) **Basis of Preparation**

Nepal Leprosy Trust is a charitable company limited by guarantee incorporated in England and Wales. Details of its activities and Registered Office are disclosed in the Legal and Administrative information and Trustees' Annual Report on pages 2 to 9.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The financial statements are presented in sterling, which is the functional currency of the Charity and rounded to the nearest £.

The Charity meets the definition of a public benefit entity under FRS 102. Assets and Liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The Charity has availed itself of the Companies Act 2006 and adopted the Companies Act format to reflect the special nature of the Charity's activities. The preparation of financial statements in compliance with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise judgment in applying the company's accounting policies - see note 1(k).

Having considered the ongoing impact of the COVID 19 pandemic, the Trustees have no concerns about the ability of the Charity to continue as a going concern for at least the next 12 months. The accounts are accordingly prepared on the Going Concern basis.

A summary of the most important accounting policies, which have been applied consistently, are set out below.

(b) **Company Status**

The Charity is a company limited by guarantee. The Members of the Company are the Trustees named on Page 2. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

**NEPAL LEPROSY TRUST**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**31st DECEMBER, 2021**

**(c) Funds Structure**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

During 2008, the Charity received a legacy from the estate of a long-standing supporter, Miss Muriel Western. The Trustees designated this gift in a separate legacy fund, which will be used for specific purposes as approved by the Trustees. Other legacies have been added to this fund, including £52,000 in 2012 from Ron Roberts.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for specific purposes. The aim and use of each restricted fund is set out in the notes to the unaudited financial statements.

**(d) Financial Instruments**

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

**(e) Income**

All income is included in the Statement of Financial Activities (SOFA) when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Grant income is recognised in the unaudited financial statements once grants have been formally notified in writing and once the amount receivable is certain and any preconditions concerning the grant have been fulfilled. Grant income relating to future periods is carried forward in creditors as deferred income. For legacies, entitlement is the earlier of the Charity being notified of an impending distribution or the legacy being received.

Gifts in kind, with the exception of time given by volunteers, are included at valuation and recognised as income when they are distributed to the projects. No amounts have been included in the unaudited financial statements for gifts in kind or for services donated by volunteers.

**(f) Transactions in Foreign Currencies**

Transactions in foreign currencies are translated at current exchange rates. Assets and liabilities denominated in foreign currencies at the financial year-end are translated at current rates unless there is a relevant contracted rate. The exchange gains in the year totalled £1,536 (2020 – losses of £93).

**NEPAL LEPROSY TRUST**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**31st DECEMBER, 2021**

**(g) Expenditure**

All expenditure, which includes irrecoverable VAT, is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with use of the resources, using time spent on each activity as a guide.

Fund-raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the Charity's activities.

Support costs are those costs incurred directly in support of expenditure on the objects of the Charity and include project management costs. Governance costs are those incurred in connection with the strategic management of the Charity and compliance with constitutional and statutory requirements.

**(h) Basis of Recognition of Liabilities and Grants Payable**

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the Charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings aggregating the costs relating to each category.

Grants payable are payments made to third parties in furtherance of the charitable objectives of the Charity. Single or multi-year grants are accounted for when either the recipient has a reasonable expectation that they will receive a grant and the Trustees have agreed to pay the grant without condition, or the recipient has a reasonable expectation that they will receive a grant and any condition attaching to the grant is outside the control of the Charity. Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty about either the timing of the grant or the amount of grant payable.

**(i) Pension Scheme**

The Charity operates a funded, money purchase pension scheme. Pension costs are charged to the SOFA in the financial period in which they are incurred. The employer contribution is 5% of gross pay.

**(j) Intangible Income**

Christian Fellowship in Richmond, a UK Registered Charity provides administrative and other support by employees and the use of its facilities to the Charity. It is not practical to quantify this support in financial terms and it is not significant relative to the facilities used and roles and responsibilities of the individuals concerned.

**NEPAL LEPROSY TRUST****NOTES TO THE FINANCIAL STATEMENTS (continued)****31st DECEMBER, 2021****(k) Estimates and Judgements**

In the opinion of the Trustees there are no accounting estimates or significant judgments that have a material impact on the financial statements.

**2. Income**

	2021	2020
	£	£
Individuals	91,191	102,330
Legacies	11,200	4,637
Charitable foundations	203,965	120,279
Corporate donors	62,643	87,161
Interest	2,044	2,464
Coronavirus Job Retention Scheme	-	725
	<u>£371,043</u>	<u>£317,596</u>

Income includes amounts received from overseas of £153,401 (2020 - £102,093) and amounts received from related parties of £4,365 (2020 - £10,784).

**NEPAL LEPROSY TRUST****NOTES TO THE FINANCIAL STATEMENTS (continued)****31st DECEMBER, 2021**3. SOFA with full comparatives

	<u>2021</u>	<u>2021</u>	<u>2021</u>	<u>2020</u>	<u>2020</u>	<u>2020</u>
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	£	£	£	£
<b>INCOME AND ENDOWMENTS</b>						
<b>From:</b>						
Donations	63,068	294,731	357,799	57,794	252,701	310,495
Legacies	11,200	-	11,200	4,637	-	4,637
Investment income - Interest	2,044	-	2,044	2,464	-	2,464
<b>Total Income</b>	<b>76,312</b>	<b>294,731</b>	<b>371,043</b>	<b>64,895</b>	<b>252,701</b>	<b>317,596</b>
<b>EXPENDITURE ON:</b>						
Costs of raising funds	11,642	-	11,642	9,901	-	9,901
Charitable activities	53,387	271,384	324,771	51,682	284,695	336,377
<b>Total Expenditure</b>	<b>65,029</b>	<b>271,384</b>	<b>336,413</b>	<b>61,583</b>	<b>284,695</b>	<b>346,278</b>
<b>NET INCOME/ (EXPENDITURE)</b>	<b>11,283</b>	<b>23,347</b>	<b>34,630</b>	<b>3,312</b>	<b>(31,994)</b>	<b>(28,682)</b>
<b>RECONCILIATION OF FUNDS</b>						
<b>TOTAL FUNDS BROUGHT FORWARD</b>	<b>41,579</b>	<b>171,038</b>	<b>212,617</b>	<b>38,267</b>	<b>203,032</b>	<b>241,299</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>£52,862</b>	<b>£194,385</b>	<b>£247,247</b>	<b>£41,579</b>	<b>£171,038</b>	<b>£212,617</b>

**NEPAL LEPROSY TRUST****NOTES TO THE FINANCIAL STATEMENTS (continued)****31st DECEMBER, 2021****4. Charitable Expenditure**

		Unrestricted Funds	Restricted Funds	Total Funds 2021 £	Total Funds 2020 £
Grants payable	Note 5	14,475	271,384	285,859	297,370
Support costs	Note 6	38,912	-	38,912	39,007
		_____	_____	_____	_____
Total Charitable Expenditure		£53,387	£271,384	£324,771	£336,377
		_____	_____	_____	_____

**5. Grants Payable**

		Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
The grants payable in the year comprise 6 payments (2020 - 4) to Nepal Leprosy Trust (Nepal) for leprosy and stigma elimination work in Nepal		£14,475	£271,384	£285,859	£297,370
		_____	_____	_____	_____
				2021 £	2020 £

**6. Support Costs**

Salaries, pension contributions and national insurance				32,218	31,588
Other costs				4,894	5,739
Governance costs	Note 7			1,800	1,680
				_____	_____
				£38,912	£39,007
				_____	_____

Note: The above support costs relate to grant-making activities and exclude the proportion of salaries that relate to fund-raising.

**7. Governance costs**

Independent Examiner's fees				1,800	1,680
Trustees' travel				-	-
				_____	_____
				£1,800	£1,680
				_____	_____

**NEPAL LEPROSY TRUST****NOTES TO THE FINANCIAL STATEMENTS (continued)****31st DECEMBER, 2021**8. Trustees and Employees

	2021	2020
	£	£
Salaries	34,604	33,926
Social Security costs	-	-
Pension contributions	1,194	1,170
Allowances and expenses of those working in Nepal	5,252	7,132
	<hr/>	<hr/>
	£41,050	£42,228
	<hr/>	<hr/>

The average number of employees was four (2020 – four). No employee was paid in excess of £60,000 per annum. No remuneration was paid to any of the Trustees nor any person connected with them in 2020 or 2021. Necessary trustees' travel expenses of £nil (2019 - £nil) were paid by the Charity for relevant charitable activities. The key management personnel compensation was £23,875 (2020 – £23,407).

9. Debtors

	2021	2020
	£	£
Tax refundable	8,581	11,727
Prepayments and accrued income	-	-
Other debtors	-	84
	<hr/>	<hr/>
	£8,581	£11,811
	<hr/>	<hr/>

10. Creditors

	2021	2020
	£	£
Other creditors	18,557	15,895
Accruals	1,740	1,680
	<hr/>	<hr/>
	£20,297	£17,575
	<hr/>	<hr/>

Creditors includes £15,945 (2020 - £12,513) due to Nepal Leprosy Trust (Ireland).

**NEPAL LEPROSY TRUST****NOTES TO THE FINANCIAL STATEMENTS (continued)****31st DECEMBER 2021**11. Funds

Unrestricted funds comprise those funds which the Trustees are free to use in accordance with the charitable objects.

During 2008, the Charity received a legacy from the estate of a long-standing supporter, Miss Muriel Western. The Trustees designated this gift in a separate legacy fund, which will be used for specific purposes as approved by the Trustees. Other legacies have been added to this fund, including £52,000 in 2012 from Ron Roberts.

Unrestricted funds:

	Balance at 1st January, 2021 £	Movements in Resources		Balance at 31st December, 2021 £
		Income £	Expenditure £	
General	29,586	65,112	(65,029)	29,669
Legacies	11,993	11,200	-	23,193
	<hr/>	<hr/>	<hr/>	<hr/>
	£41,579	£76,312	(£65,029)	£52,862
	<hr/>	<hr/>	<hr/>	<hr/>

Unrestricted funds:

	Balance at 1st January, 2020 £	Movements in Resources		Balance at 31st December, 2020 £
		Income £	Expenditure £	
General	28,236	60,258	(58,908)	29,586
Legacies	10,031	4,637	(2,675)	11,993
	<hr/>	<hr/>	<hr/>	<hr/>
	£38,267	£64,895	(£61,583)	£41,579
	<hr/>	<hr/>	<hr/>	<hr/>

**NEPAL LEPROSY TRUST****NOTES TO THE FINANCIAL STATEMENTS (continued)****31st DECEMBER, 2021**11. Funds (continued)

Restricted funds are funds which have been given for particular purposes and projects.

Restricted funds:

	Balance at 1st January, 2021 £	Movements in Resources		Balance at 31st December, 2021 £
		Income £	Expenditure £	
Lalgadh Leprosy Hospital & Services Centre	139,523	272,173	(248,261)	163,435
Child Sponsorship	10,773	13,359	(13,555)	10,577
Women's Projects	1,288	2,929	(4,117)	100
Maya Leprosy Fund	10,053	-	(1,797)	8,256
Other	9,401	6,270	(3,654)	12,017
	<hr/>	<hr/>	<hr/>	<hr/>
	£171,038	£294,731	(£271,384)	£194,385
	<hr/>	<hr/>	<hr/>	<hr/>

Restricted funds (comparative figures for 2020)

	Balance at 1st January, 2020 £	Movements in Resources		Balance at 31st December, 2020 £
		Income £	Expenditure £	
Lalgadh Leprosy Hospital & Services Centre	178,063	201,972	(240,512)	139,523
Child Sponsorship	10,462	14,378	(14,067)	10,773
Women's Projects	-	27,359	(26,071)	1,288
Maya Leprosy Fund	12,204	-	(2,151)	10,053
Other	2,303	8,992	(1,894)	9,401
	<hr/>	<hr/>	<hr/>	<hr/>
	£203,032	£252,701	(£284,695)	£171,038
	<hr/>	<hr/>	<hr/>	<hr/>

Lalgadh Leprosy Hospital & Services Centre is a project founded and supported by Nepal Leprosy Trust, situated in South-east Nepal.

Under the Child Sponsorship Scheme, donors make contributions of £15 per month, which are used for the support of needy children.

**NEPAL LEPROSY TRUST****NOTES TO THE FINANCIAL STATEMENTS (continued)****31st DECEMBER, 2021**11. Funds (continued)

The Charity sponsors a number of support projects for destitute and disadvantaged women in Nepal.

The Charity has been actively involved in relief work following the earthquakes in 2015, the flooding in 2017 and the pandemic in 2020.

A grant has been received from a registered charity called “Maya Leprosy Fund”, to be used for specified charitable projects in Nepal.

12. Analysis of Net Assets Between Funds

As at 31 December, 2021

	Current Assets	Current Liabilities	Net Assets
	£	£	£
Unrestricted Funds	49,966	(20,297)	29,669
Legacy Fund	23,193	-	23,193
Restricted Funds	194,385	-	194,385
	<hr/>	<hr/>	<hr/>
	£267,544	£(20,297)	£247,247
	<hr/>	<hr/>	<hr/>

As at 31 December, 2020

	£	£	£
Unrestricted Funds	47,161	(17,575)	29,586
Legacy Fund	11,993	-	11,993
Restricted Funds	171,038	-	171,038
	<hr/>	<hr/>	<hr/>
	£230,192	£(17,575)	£212,617
	<hr/>	<hr/>	<hr/>

**NEPAL LEPROSY TRUST****NOTES TO THE FINANCIAL STATEMENTS (continued)****31st DECEMBER, 2021**13. Recognised Gains

The Charity had no recognised gains or losses in 2020 or 2021, other than the Net Income. All assets are stated at historical cost. Therefore, no adjustments are required to the reported results, which are stated on an unmodified historical cost basis.

14. Analysis of Changes in Debt

	Balance at 1st January, 2021 £	Cash flows £	Other non-cash changes £	Balance at 31st December, 2021 £
Cash	83	-	-	83
Cash equivalents	218,298	40,582	-	258,880
	<hr/>	<hr/>	<hr/>	<hr/>
	£218,381	40,582	-	£258,963
	<hr/>	<hr/>	<hr/>	<hr/>

**NEPAL LEPROSY TRUST**

England & Wales - Charity number 1081952

---

# Accounts

---

**NEPAL LEPROSY TRUST**  
**COMPANY LIMITED BY GUARANTEE**  
**ANNUAL REPORT**  
**AND**  
**FINANCIAL STATEMENTS**  
**31st December, 2020**  
**CHARITY NUMBER 1081952**  
**COMPANY NUMBER 4046961**

NEPAL LEPROSY TRUST

LEGAL AND ADMINISTRATIVE INFORMATION

**Trustees**

I. Beech  
M. Davies  
M. Ghimire  
E. Jordan  
J. Lowther  
S. Wells  
M. Wetherall

**Company Secretary**

J. Lowther (unpaid)

**General Manager**

M. Houghton

**Office**

The Principal Office of the Charity is at 10A The Vineyard, Richmond, Surrey, TW10 6AQ. This is also the Registered Office.

**Independent Examiner**

M I Lucas FCA DChA , Menzies LLP, Centrum House, 36 Station Road, Egham, Surrey, TW20 9LR.

**Principal Bankers**

Barclays Bank PLC, 8 George Street, Richmond, Surrey TW9 1JU.

**Solicitors**

Anthony Collins Solicitors LLP, 134 Edmund Street, Birmingham B3 2ES.

## **NEPAL LEPROSY TRUST**

### **TRUSTEES' ANNUAL REPORT**

The Trustees, who are also the Directors of the Charity for purposes of the Companies Act, submit their report and the unaudited financial statements for the year ended 31st December, 2020.

#### **Structure, Governance and Management**

##### **Status and Governing Document**

Nepal Leprosy Trust is a charitable company limited by guarantee number 4046961 and a registered charity number 1081952. The Charity is governed by a Memorandum and Articles of Association dated 18th July, 2000. It is exempt from the requirement to use the word “limited” in its name. The company is registered in England and Wales. Its incorporation date was 3rd August 2000.

##### **Charity and Company Law**

The accounts comply with the Charities Act 2011 and the Companies Act 2006. The Trustees have adopted the provisions of the Charities SORP (FRS 102) in preparing the annual report and accounts.

##### **Governance and Internal Control**

The day-to-day business of the Charity is monitored by a Trustee, James Lowther, who has a base in the UK office. He has visited the projects in Nepal on many occasions and is in contact with colleagues in Nepal many times each week. The Board of Trustees meets quarterly; in between meetings, they are kept informed and consulted on important events and matters arising. The Charity works closely with Nepal Leprosy Trust (Nepal) which is a Nepal-based leprosy organisation with its own Nepali Executive Board. The Charity provides grants for Nepal Leprosy Trust (Nepal). A UK office staff member or a Trustee meets with the Nepal Executive Board at least once a year. Occasionally, a Nepal Executive Board member comes to the UK to meet with the Trustees.

The UK staff comprises unpaid volunteers with the exception of two part-time staff.

New Trustees are appointed by the existing Trustees. Unanimity is sought concerning such appointments and this has always been achieved. New Trustees are given written and verbal information on the Charity and their legal and practical responsibilities.

##### **Trustees' Responsibilities in relation to the Unaudited Financial Statements**

The Trustees are responsible for preparing the Trustees' Report and the unaudited financial statements in accordance with applicable law and United Kingdom Accounting Standards. The law applicable to charities in England and Wales requires the Trustees to prepare unaudited financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period.

## NEPAL LEPROSY TRUST

### TRUSTEES' ANNUAL REPORT (continued)

In preparing these unaudited financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the unaudited financial statements; and
- prepare the unaudited financial statements on the going concern basis, unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the Charity and enable them to ensure that the unaudited financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence to take reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees are responsible for the maintenance and integrity of the Charity and financial information included in the Charity's website.

#### **Trustee Induction and Training**

New Trustees are made aware of the seriousness of their responsibilities and obligations under charity and company law. They are encouraged to understand these obligations by reading relevant Charity Commission publications. Trustees are made aware of training courses and conferences and encouraged to extend their knowledge of matters pertaining to their role in the Charity.

#### **Organisation**

The Board of Trustees, which can have up to 12 members, administers the Charity. The Board meets quarterly and one trustee, a Chartered Accountant, also acts as treasurer and book-keeper. The General Manager is appointed by the Trustees to manage the day to day operations of the Charity. To facilitate effective operations, the General Manager has delegated authority, with terms of delegation agreed by the Trustees. The General Manager meets the Trustee/Treasurer once or twice a week and keeps him abreast of important issues at these meetings and by telephone and email communication. The General Manager also sends out emails to the Trustees from time to time with updates and information on matters arising in the life of the Charity.

#### **Related Parties and cooperation with other organisations**

The Trustees are unpaid and receive no benefit from their work with the Charity. There is no relationship between any trustee and employees or suppliers.

The Charity has good working relationships with organisations with a similar vision, in particular The Leprosy Mission and American Leprosy Missions.

## NEPAL LEPROSY TRUST

### TRUSTEES' ANNUAL REPORT (continued)

#### **Pay policy for senior staff**

The Trustees consider that the board of directors, who are the Trust's trustees, and the General Manager comprise the key management personnel of the Charity in charge of directing, controlling, running and operating the Trust on a day to day basis. All directors give of their time freely and no director received remuneration in the year. Details of directors' expenses and related party transactions are disclosed in a note to the accounts.

The pay of the senior staff is reviewed annually and normally increased in accordance with inflation and performance. Salaries reflect the pay levels in other organisations of a similar size run on a voluntary basis.

#### **Objectives and Activities for the public benefit**

##### **Objects**

The principal object of the Charity is the provision of relief and aid for those affected by leprosy in Nepal. Assistance is also provided for the poor of Nepal.

The elimination of stigma has become a focus for the work and is at the heart of the Trust's vision, as stigma continues to be the main problem in the field of leprosy.

##### **Objectives**

The main objectives for the year were to:

1. Secure adequate funding to continue and develop the activities in Nepal.
2. Develop the capacity of the Nepali workers and Executive Board members.
3. Continue to support the work in Nepal both in the hospital setting and especially in the key area of activities in the community setting.
4. Encourage ownership by the Nepal Leprosy Trust (Nepal) Executive Board and staff of the vision of the Trustees.

##### **Activities**

The Charity has built a long-standing relationship with its sister organisation, Nepal Leprosy Trust (Nepal), a Nepal-registered organisation with similar objects. There is regular contact between the two organisations, their Boards and staff. The Charity achieves its aims by providing financial and technical support for the leprosy work in Nepal, according to agreed plans and budgets, consistent with the rules and regulations of the Government of Nepal.

The Charity continued to develop its existing projects in the year in the light of its desire to follow a holistic approach to care.

The Charity funds income-generation and social welfare projects in Kathmandu. Projects include workshops for leather, fabric and felt. All the workers in Kathmandu are Nepalis.

## NEPAL LEPROSY TRUST

### TRUSTEES' ANNUAL REPORT (continued)

The Trust's major project is supporting Lalgadh Leprosy Hospital and Services Centre (LLHSC). LLHSC's combination of community awareness activities and responsible diagnostic and treatment services continues to be effective. The Trust remains committed to innovative ideas to develop LLHSC's programmes.

During the year, the Charity had 2 part-time paid employees and an average of two workers on the field. Nepal Leprosy Trust (Nepal) employs approximately 125 people.

The Charity enjoys links with a number of organisations in the UK, Nepal and elsewhere who have similar objects.

#### **Public Benefit**

The trustees have considered the guidance of the Charity Commission on public benefit. These have been borne in mind when reviewing the Trust's aims and objectives and in planning future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set. The provision of public benefit is given at no charge and is made available without discrimination, to people affected by leprosy or other disability and to those on low incomes.

#### **Volunteers**

The Trustees are grateful for the unpaid volunteers who serve the Trust in such an excellent way. In particular, thanks are due to Mildred Howes and Naomi Lowther, who assist with administrative and promotional work.

#### **Nepal Leprosy Trust (Ireland)**

The Charity has a close working relationship with Nepal Leprosy Trust (Ireland), a charitable organisation registered in Ireland with similar objectives.

#### **Grant-making Policies**

The Trustees allocate grants to supported projects in Nepal in line with the objects of the Charity and plans agreed by Nepal Leprosy Trust (Nepal) and the Government of Nepal.

#### **How the Charity's Grants Achieved Public Benefit: a Review of Achievements and Performance**

The Charity exists to provide relief and aid for those affected by leprosy and others in Nepal. It works through its sister organisation Nepal Leprosy Trust (Nepal) and has been successful in playing a key role by:

1. Raising funds and acting as a channel for funds.
2. Providing accountability for Nepal Leprosy Trust (Nepal) in the eyes of donors.
3. Providing necessary expatriate specialists (doctors, consultants etc.) for Nepal Leprosy Trust (Nepal).
4. Providing vision and valued advisory support to Nepal Leprosy Trust (Nepal).

## NEPAL LEPROSY TRUST

### TRUSTEES' ANNUAL REPORT (continued)

In Kathmandu, handicraft export orders continue to be secured. Employment is provided for 47 people (2019 - 51) and 118 needy individuals (2019 - 125) have benefited from social support schemes.

In 2020, LLHSC received 55,027 out-patient visits (106,193 in the previous year) and identified 606 new cases of leprosy (1,067 in the previous year). The decrease in these numbers reflects the restrictions caused by COVID19. LLHSC is one of the busiest leprosy centres in the world. The work was led by Nepalis, with input and monitoring from the UK and advice from expatriate specialists.

The work at LLHSC has generated considerable interest in the field of leprosy, and articles on its approaches to the challenge of leprosy have appeared in a number of international journals.

In relation to the year's objectives as set out above:

1. Funding: the Charity achieved an unrestricted fund surplus. The 2021 income is expected to be comparable to recent years.
2. Capacity: LLHSC has been operating successfully for over ten years under Nepali leadership; and the current five-year agreement with the Nepali Government (December 2019 to December 2024) is now the primary responsibility of the Executive Board in Nepal.
3. Focus: continue to support the development of Nepal Leprosy Trust (Nepal) and key work areas, especially in the community work programme.
4. Ownership of the vision: this has been achieved for some Nepali staff and Executive Board members but others will take more time to own the vision.

### **Financial Review**

#### **Income Generation**

The Charity's income decreased from £562,514 to £317,596. This 44% reduction resulted mainly from lower trust giving. The principal funding sources are American Leprosy Missions and Chartsand Limited.

#### **Legacy Fund**

The Trustees have designated gifts from legacies to a separate legacy fund, which will be used for specific purposes as approved by the Trustees.

#### **Reserves**

The Charity has grown considerably over the past 20 years. Although substantial unrestricted reserves have not been accumulated, the Charity has consistently been able to fund and develop the projects it supports and add new ones. The Charity exists to support projects in Nepal, so the majority of its income is transferred to Nepal, with the result that the Charity has not built up large reserves, but has also never moved into deficit. The Trustees consider that the unrestricted fund reserves at the year-end

## NEPAL LEPROSY TRUST

### TRUSTEES' ANNUAL REPORT (continued)

of £29,586 (2019 - £28,236) were adequate. In 2007, The Trustees decided that in order to provide working capital and a buffer against unexpected expenses, the level of unrestricted reserves should be increased in stages to reach at least 5% of annual income (£16,654 based on 2007 income). As at 31st December 2020 the Charity had achieved unrestricted reserves of £29,586, which exceeds the original target of £16,654 and gives a level of 9% of total current income.

	2020	2019
	£	£
Total reserves	212,617	241,299
Less: restricted reserves	(171,038)	(203,032)
Less: designated reserves, legacy fund	(11,993)	(10,031)
	£29,586	£28,236
Targeted unrestricted reserves	£16,654	£16,654

#### **Risk Assessment**

The major risks to which the Charity has been exposed, as identified by the Trustees, have been reviewed and systems have been established to mitigate those risks.

The previously unsettled political situation in Nepal has improved in recent years following the signing of the new Constitution in 2015. This has encouraged stability for the activities of Nepal Leprosy Trust (Nepal) and the work has been able to continue as normal. There is a much reduced need for expatriate staff, since the Nepali senior management teams have grown in confidence as more responsibility has been given to them. This is reducing the risks caused by the need for expatriate visas and the health problems that can arise and the trustees do not envisage employing expatriates beyond 2022. The Charity has been funding activities in Nepal for over 40 years and has acquired extensive experience of the kind of difficulties that generally arise there. The Trustees believe that the operations of Nepal Leprosy Trust (Nepal) will be able to continue.

#### **Going Concern**

Taking into account reserves and anticipated recurring income and having considered the impact of the COVID 19 pandemic, the Trustees are confident that the Charity remains a going concern for at least twelve months from the date of approval of these accounts.

#### **Financial Control**

The systems of internal control are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. They include:

## **NEPAL LEPROSY TRUST**

### **TRUSTEES' ANNUAL REPORT (continued)**

1. The day-to-day availability of the expertise of a Chartered Accountant, who is the Charity's treasurer;
2. An annual budget;
3. Regular consideration by the Trustees of financial results and activities;
4. Delegation of authority and, where possible, segregation of duties; and
5. Identification and management of risks.

### **COVID19**

The Charity and its sister organisation in Nepal have been affected by the Pandemic but a surplus on unrestricted funds has been achieved by the Charity in the year and the Trustees are satisfied by the way in which COVID19 is being navigated.

### **Small Company Provisions**

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

### **Plans for the Future**

The Trustees are committed to supporting the work of Nepal Leprosy Trust (Nepal) with financial and advisory support. They also want to continue to build the capacity of the Nepali Executive Board and Staff.

The Report was approved by the Trustees on 24 April 2021.

J. Lowther

Company Secretary

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF NEPAL LEPROSY TRUST**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2020 on pages 12 to 26.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

**INDEPENDENT EXAMINER'S REPORT**

**TO THE TRUSTEES OF NEPAL LEPROSY TRUST (continued)**

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Malcolm Lucas FCA DChA  
Independent Examiner

Menzies LLP

Centrum House  
36 Station Road  
Egham  
Surrey  
TW20 9LR

30 April 2021

**NEPAL LEPROSY TRUST**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**(incorporating an Income and Expenditure Account)**  
**YEAR ENDED 31st DECEMBER, 2020**

		<u>Unrestricted Funds</u>		<u>Restricted</u>	<u>TOTAL</u>	<u>TOTAL</u>
	Note	General	Legacy	Funds	2020	2019
		£	£	£	£	£
<b>INCOME AND ENDOWMENTS</b>						
<b>From:</b>						
Donations	2	57,794	-	252,701	310,495	554,412
Legacies	2	-	4,637	-	4,637	6,142
Investment income - Interest	2	2,464	-	-	2,464	1,960
<b>Total Income</b>		<b>60,258</b>	<b>4,637</b>	<b>252,701</b>	<b>317,596</b>	<b>562,514</b>
<b>EXPENDITURE ON:</b>						
Costs of raising funds		9,901	-	-	9,901	10,699
Charitable activities	4	49,007	2,675	284,695	336,377	496,266
<b>Total Expenditure</b>		<b>58,908</b>	<b>2,675</b>	<b>284,695</b>	<b>346,278</b>	<b>506,965</b>
<b>NET INCOME/ (EXPENDITURE)</b>		<b>1,350</b>	<b>1,962</b>	<b>(31,994)</b>	<b>(28,682)</b>	<b>55,549</b>
<b>RECONCILIATION OF FUNDS</b>						
<b>TOTAL FUNDS BROUGHT FORWARD</b>		<b>28,236</b>	<b>10,031</b>	<b>203,032</b>	<b>241,299</b>	<b>185,750</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>	11	<b>£29,586</b>	<b>£11,993</b>	<b>£171,038</b>	<b>£212,617</b>	<b>£241,299</b>

All of the above results are derived from continuing activities. All gains and losses recognised in the year are included above. The results for the year for Companies Act purposes is the same as that presented above.

The notes on pages 16 to 26 form part of these unaudited financial statements.

**NEPAL LEPROSY TRUST**

**BALANCE SHEET 31st DECEMBER, 2020**

**CHARITY NUMBER 1081952 COMPANY NUMBER 4046961**

	Note	2020	2019
		£	£
<b><u>CURRENT ASSETS</u></b>			
Debtors	9	11,811	11,498
Cash at bank and in hand		218,381	245,137
		_____	_____
		230,192	256,635
<b><u>CREDITORS: Amounts falling due within one year</u></b>			
Accruals and deferred income	10	(17,575)	(15,336)
		_____	_____
<b><u>NET ASSETS</u></b>		<b>£212,617</b>	<b>£241,299</b>
		_____	_____
<b><u>FUNDS</u></b>			
	11		
Unrestricted funds - General		29,586	28,236
- Legacy Fund		11,993	10,031
Restricted funds		171,038	203,032
		_____	_____
<b><u>TOTAL CHARITY FUNDS</u></b>		<b>£212,617</b>	<b>£241,299</b>
		_____	_____

The notes on pages 16 to 26 form part of these unaudited financial statements.

**NEPAL LEPROSY TRUST**

**BALANCE SHEET AT 31st DECEMBER, 2020**

**CHARITY NUMBER 1081952 COMPANY NUMBER 4046961 (Continued)**

For the year ended 31st December, 2020, the Company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to smaller companies.

Responsibilities of Directors/Trustees:

- a) The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Companies Act - however, in accordance with Section 145 of the Charities Act 2011, the accounts have been examined by an Independent Examiner whose report forms part of this document.
- b) The Directors/Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These accounts were approved by the Directors/Trustees and authorised for issue on 24 April 2021 and signed on their behalf by:

J. Lowther

The notes on pages 16 to 26 form part of these unaudited financial statements.

**NEPAL LEPROSY TRUST****STATEMENT OF CASH FLOWS****YEAR ENDED 31st DECEMBER, 2020**

	2020 £	2019 £
Reconciliation of net movement in funds to net cash flow from operating activities		
Net movement in funds	(28,682)	55,549
Interest income shown in investing activities	(2,464)	(1,960)
Increase in debtors	(313)	(253)
Increase in creditors	2,239	7,552
	-----	-----
Net cash generated from (used by) operating activities	(29,220)	60,888
<i>Cash flows from investing activities</i>		
Interest Received	2,464	1,960
	-----	-----
Net increase/(decrease) in cash and cash equivalents in the year	(29,756)	62,848
Cash and cash equivalents brought forward	245,137	182,289
	-----	-----
Cash and cash equivalents carried forward	£218,381	£245,137
	-----	-----

The notes on pages 16 to 26 form part of these unaudited financial statements.

**NEPAL LEPROSY TRUST**

**NOTES TO THE FINANCIAL STATEMENTS**

**31st DECEMBER, 2020**

1. Accounting Policies

(a) **Basis of Preparation**

Nepal Leprosy Trust is a charitable company limited by guarantee incorporated in England and Wales. Details of its activities and Registered Office are disclosed in the Legal and Administrative information and Trustees' Annual Report on pages 2 to 9.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The financial statements are presented in sterling, which is the functional currency of the Charity and rounded to the nearest £.

The Charity meets the definition of a public benefit entity under FRS 102. Assets and Liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The Charity has availed itself of the Companies Act 2006 and adopted the Companies Act format to reflect the special nature of the Charity's activities. The preparation of financial statements in compliance with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise judgment in applying the company's accounting policies - see note 1(k).

Having considered the ongoing impact of the COVID 19 pandemic, the Trustees have no concerns about the ability of the Charity to continue as a going concern for at least the next 12 months. The accounts are accordingly prepared on the Going Concern basis.

A summary of the most important accounting policies, which have been applied consistently, are set out below.

(b) **Company Status**

The Charity is a company limited by guarantee. The Members of the Company are the Trustees named on Page 2. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

**NEPAL LEPROSY TRUST****NOTES TO THE FINANCIAL STATEMENTS (continued)****31st DECEMBER, 2020****(c) Funds Structure**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

During 2008, the Charity received a legacy from the estate of a long-standing supporter, Miss Muriel Western. The Trustees designated this gift in a separate legacy fund, which will be used for specific purposes as approved by the Trustees. Other legacies have been added to this fund, including £52,000 in 2012 from Ron Roberts.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for specific purposes. The aim and use of each restricted fund is set out in the notes to the unaudited financial statements.

**(d) Financial Instruments**

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

**(e) Income**

All income is included in the Statement of Financial Activities (SOFA) when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Grant income is recognised in the unaudited financial statements once grants have been formally notified in writing and once the amount receivable is certain and any preconditions concerning the grant have been fulfilled. Grant income relating to future periods is carried forward in creditors as deferred income. For legacies, entitlement is the earlier of the Charity being notified of an impending distribution or the legacy being received.

Gifts in kind, with the exception of time given by volunteers, are included at valuation and recognised as income when they are distributed to the projects. No amounts have been included in the unaudited financial statements for gifts in kind or for services donated by volunteers.

**(f) Transactions in Foreign Currencies**

Transactions in foreign currencies are translated at current exchange rates. Assets and liabilities denominated in foreign currencies at the financial year-end are translated at current rates unless there is a relevant contracted rate. The exchange losses in the year totalled £93 (2019 – losses of £22).

**NEPAL LEPROSY TRUST****NOTES TO THE FINANCIAL STATEMENTS (continued)****31st DECEMBER, 2020****(g) Expenditure**

All expenditure, which includes irrecoverable VAT, is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with use of the resources, using time spent on each activity as a guide.

Fund-raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the Charity's activities.

Support costs are those costs incurred directly in support of expenditure on the objects of the Charity and include project management costs. Governance costs are those incurred in connection with the strategic management of the Charity and compliance with constitutional and statutory requirements.

**(h) Basis of Recognition of Liabilities and Grants Payable**

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the Charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings aggregating the costs relating to each category.

Grants payable are payments made to third parties in furtherance of the charitable objectives of the Charity. Single or multi-year grants are accounted for when either the recipient has a reasonable expectation that they will receive a grant and the Trustees have agreed to pay the grant without condition, or the recipient has a reasonable expectation that they will receive a grant and any condition attaching to the grant is outside the control of the Charity. Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty about either the timing of the grant or the amount of grant payable.

**(i) Pension Scheme**

The Charity operates a funded, money purchase pension scheme. Pension costs are charged to the SOFA in the financial period in which they are incurred. The employer contribution is 5% of gross pay.

**(j) Intangible Income**

Christian Fellowship in Richmond, a UK Registered Charity provides administrative and other support by employees and the use of its facilities to the Charity. It is not practical to quantify this support in financial terms and it is not significant relative to the facilities used and roles and responsibilities of the individuals concerned.

**NEPAL LEPROSY TRUST**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**31st DECEMBER, 2020**

**(k) Estimates and Judgements**

In the opinion of the Trustees there are no accounting estimates or significant judgments that have a material impact on the financial statements.

**2. Income**

	2020	2019
	£	£
Individuals	102,330	102,737
Legacies	4,637	6,142
Charitable foundations	120,279	386,195
Corporate donors	87,161	65,480
Interest	2,464	1,960
Coronavirus Job Retention Scheme	725	-
	<hr/>	<hr/>
	£317,596	£562,514
	<hr/>	<hr/>

Income includes amounts received from overseas of £102,093 (2019 - £299,692) and amounts received from related parties of £10,784 (2019 - £10,398).



**NEPAL LEPROSY TRUST**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**31st DECEMBER, 2020**

**4. Charitable Expenditure**

		Unrestricted Funds	Restricted Funds	Total Funds 2020 £	Total Funds 2019 £
Grants payable	Note 5	12,675	284,695	297,370	458,084
Support costs	Note 6	39,007	-	39,007	38,182
		-----	-----	-----	-----
Total Charitable Expenditure		£51,682	£284,695	£336,377	£496,266

**5. Grants Payable**

		Unrestricted Funds	Restricted Funds	Total Funds 2020	Total Funds 2019
The grants payable in the year comprise 4 payments (2019 - 14) to Nepal Leprosy Trust (Nepal) for leprosy and stigma elimination work in Nepal		£12,675	£284,695	£297,370	£458,084
		-----	-----	-----	-----
				2020 £	2019 £

**6. Support Costs**

Salaries, pension contributions and national insurance		31,588	30,967
Other costs		5,739	5,475
Governance costs	Note 7	1,680	1,740
		-----	-----
		£39,007	£38,182
		-----	-----

Note: The above support costs relate to grant-making activities and exclude the proportion of salaries that relate to fund-raising.

**7. Governance costs**

Independent Examiner's fees		1,680	1,740
Trustees' travel		-	-
		-----	-----
		£1,680	£1,740
		-----	-----

**NEPAL LEPROSY TRUST**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**31st DECEMBER, 2020**

8. Trustees and Employees

	2020	2019
	£	£
Salaries	33,926	33,260
Social Security costs	-	-
Pension contributions	1,170	1,147
Allowances and expenses of those working in Nepal	7,132	4,848
	£42,228	£39,255

The average number of employees was four (2019 – four). No employee was paid in excess of £60,000 per annum. No remuneration was paid to any of the Trustees nor any person connected with them in 2019 or 2020. Necessary trustees' travel expenses of £nil (2019 - £nil) were paid by the Charity for relevant charitable activities. The key management personnel compensation is nil, as the unpaid trustees are the key management personnel.

9. Debtors

	2020	2019
	£	£
Tax refundable	11,727	11,293
Prepayments and accrued income	-	-
Other debtors	84	205
	£11,811	£11,498

10. Creditors

	2020	2019
	£	£
Other creditors	15,895	13,656
Accruals and deferred income	1,680	1,680
	£17,575	£15,336

Creditors includes £12,513 (2019 - £9,874) due to Nepal Leprosy Trust (Ireland).

Deferred income comprises income received specifically to be used in future periods.

**NEPAL LEPROSY TRUST**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**31st DECEMBER, 2020**

11. Funds

Unrestricted funds comprise those funds which the Trustees are free to use in accordance with the charitable objects.

During 2008, the Charity received a legacy from the estate of a long-standing supporter, Miss Muriel Western. The Trustees designated this gift in a separate legacy fund, which will be used for specific purposes as approved by the Trustees. Other legacies have been added to this fund, including £52,000 in 2012 from Ron Roberts.

Unrestricted funds:

	Balance at 1st January, 2020 £	Movements in Resources		Balance at 31st December, 2020 £
		Income £	Expenditure £	
General	28,236	60,258	(58,908)	29,586
Legacies	10,031	4,637	(2,675)	11,993
	£38,267	£64,895	(£61,583)	£41,579

Unrestricted funds:

	Balance at 1st January, 2019 £	Movements in Resources		Balance at 31st December, 2019 £
		Income £	Expenditure £	
General	13,650	63,467	(48,881)	28,236
Legacies	15,589	6,142	(11,700)	10,031
	£29,239	£69,609	(£60,581)	£38,267

**NEPAL LEPROSY TRUST**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**31st DECEMBER, 2020**

11. Funds (continued)

Restricted funds are funds which have been given for particular purposes and projects.

Restricted funds:

	Balance at 1st January, 2020 £	Movements in Resources		Balance at 31st December, 2020 £
		Income £	Expenditure £	
Lalgadh Leprosy Hospital & Services Centre	178,063	201,972	(240,512)	139,523
Child Sponsorship	10,462	14,378	(14,067)	10,773
Women's Projects	-	27,359	(26,071)	1,288
Maya Leprosy Fund	12,204	-	(2,151)	10,053
Other	2,303	8,992	(1,894)	9,401
	<hr/>	<hr/>	<hr/>	<hr/>
	£203,032	£252,701	(£284,695)	£171,038
	<hr/>	<hr/>	<hr/>	<hr/>

Restricted funds (comparative figures for 2019)

	Balance at 1st January, 2018 £	Movements in Resources		Balance at 31st December, 2018 £
		Income £	Expenditure £	
Lalgadh Leprosy Hospital & Services Centre	119,788	461,948	(403,673)	178,063
Child Sponsorship	6,451	12,309	(8,298)	10,462
Women's Projects	14,078	3,813	(17,891)	-
Maya Leprosy Fund	12,528	-	(324)	12,204
Other	3,666	14,835	(16,198)	2,303
	<hr/>	<hr/>	<hr/>	<hr/>
	£156,511	£492,905	(£446,384)	£203,032
	<hr/>	<hr/>	<hr/>	<hr/>

Lalgadh Leprosy Services Centre is a project founded and supported by Nepal Leprosy Trust, situated in South-east Nepal.

Under the Child Sponsorship Scheme, donors make contributions of £15 per month, which are used for the support of needy children.

**NEPAL LEPROSY TRUST**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**31st DECEMBER, 2020**

11. Funds (continued)

The Charity sponsors a number of support projects for destitute and disadvantaged women in Nepal.

The Charity has been actively involved in relief work following the earthquakes in 2015, the flooding in 2017 and the pandemic in 2020.

A grant has been received from a registered charity called “Maya Leprosy Fund”, to be used for specified charitable projects in Nepal.

12. Analysis of Net Assets Between Funds

As at 31 December, 2020

	Current Assets	Current Liabilities	Net Assets
	£	£	£
Unrestricted Funds	47,161	(17,575)	29,586
Legacy Fund	11,993	-	11,993
Restricted Funds	171,038	-	171,038
	<u>£230,192</u>	<u>£(17,575)</u>	<u>£212,617</u>

As at 31 December, 2019

	£	£	£
Unrestricted Funds	43,572	(15,336)	28,236
Legacy Fund	10,031	-	10,031
Restricted Funds	203,032	-	203,032
	<u>£256,635</u>	<u>£(15,336)</u>	<u>£241,299</u>

**NEPAL LEPROSY TRUST**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**31st DECEMBER, 2020**

13. Recognised Gains

The Charity had no recognised gains or losses in 2019 or 2020, other than the Net Income. All assets are stated at historical cost. Therefore, no adjustments are required to the reported results, which are stated on an unmodified historical cost basis.

14. Analysis of Changes in Debt

	Balance at 1st January, 2020 £	Cash flows £	Other non-cash changes £	Balance at 31st December, 2020 £
Cash	83	-	-	83
Cash equivalents	245,054	(26,756)	-	218,298
	-----	-----	-----	-----
	£245,137	(26,756)	-	£218,381
	-----	-----	-----	-----