

Inter-Cultural Youth Exchange (ICYE-UK) Ltd

(A Company Limited by Guarantee)

Company No. 04012492

Charity No. 1081907

Report and financial statements

For the year ended

30 June 2021



Inter-Cultural Youth Exchange (ICYE-UK) Ltd

Report and financial statements

For the year ended 30 June 2021

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Inter-Cultural Youth Exchange (ICYE-UK) Ltd

Reference and administrative information

For the year ended 30 June 2021

Trustees:	Edmund John McGuinness (Chair appointed 20 November 2021) Meike Imberg (Chair resigned 20 November 2021) Rebecca Jacques (Co-Chair resigned 21 November 2020) Jonathan Potter (Vice Chair resigned 21 November 2020) Eleanor Cusack (resigned 20 November 2021) Tatjana Daum (appointed 21 November 2020) Keith Donnelly (appointed 20 November 2021) Franziska Glas (appointed 21 November 2020) Nathalie Emmy Grigorenko (appointed 21 November 2020, resigned 19 April 2021) Araceli Higuera Barbarin (appointed 21 November 2020) Ronan McHugh (appointed 13 September 2021) Emre Nallar (resigned 21 November 2020) Ines Newman (appointed 20 November 2021) Chioma Michelle Okwudiafor (resigned 20 November 2021) Evangelia Panou (appointed 1 June 2020, resigned 21 November 2020) Allan Russell Taylor (appointed 21 November 2020) Jasmine Wakeel (resigned 21 November 2020)
Company number:	04012492
Charity number:	1081907
Registered office:	Latin American House, Kingsgate Place London NW6 4TA
Auditors:	Goldwins Limited 75 Maygrove Road West Hampstead London NW6 2EG www.goldwins.co.uk
Bankers	HSBC 50-52 Kilburn High Road London NW6 4HJ

Trustees' annual report

For the year ended 30 June 2021

The trustees, who are also directors under company law, present their report and financial statements for the year ended 30 June 2021.

The trustees confirm that the financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice - Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

Objectives and activities

The charity has a vision of a world where the sharing of cultures and ideas is embraced, celebrated and lived. The charity works in partnership with an international network of locally managed ICYE organisations and partners to provide supported international volunteer opportunities which benefit the participants and the local communities; encourage young people from around the world to live, learn and work together; and engage members in the on-going development of the organisation.

The Trustees confirm that they have complied with the duty to have due regard to the Charity Commission's general guidance on public benefit. The Trustees have also paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Exchange programmes were arranged with 19 countries (2020 22 countries). This year we sent 8 people overseas (2020 16 people) and we hosted 51 people (2020 45 people). There were 19 countries involved – 5 in South/Central/North America (20 people); 5 in Asia (15 people); 9 in Europe (24 people).

The scope and level of our activity level in 2020-21 was reduced significantly due to the COVID-19 pandemic. This year we sent 1 person overseas (2020, 8 people) and we hosted 24 people (2020, 51 people). The range of countries we could arrange exchanges was also reduced significantly to 5 (2020, 19 countries)

The impact of the pandemic has continued to be significant into 2021-22. We have maintained a focus on our hosting programme and expect only minimal or no activity on our sending programmes. We are seeing a slight increase in the number of people taking part in exchanges for 2021-22 and we are also beginning to be able to arrange exchanges with more countries. However the levels are still significantly less than pre-pandemic. Early indications for 2021-22 predict a deficit for the year with expected increased expenditure

Financial Review:

Income for the year fell to £114,051 (from £161,766 in 2020). There was also a fall in costs, through a fall in exchange activity costs, reduction in ICYE International membership fees, a fall in office costs and a reduction in salary costs. Support from the Job Retention Scheme enabled salary costs for furloughed staff to be covered and no job losses due to the pandemic. The overall result is a surplus for the year.

There was an unrestricted funds surplus for the year of £17,227 (2020 £2,699) which resulted in an overall surplus of £17,227 (2020 surplus £2699) by fund raising activities of £1,408 (2020 £3,111)

It is the policy of the organisation that funds which have not been designated for a specific use should be maintained at a level equivalent to at least twelve months fixed administration costs. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. Current reserves are at the required level.

The Trustees have assessed the major risks to which the organisation is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks. The continuing impact of the pandemic and the consequences of Brexit, in terms of visas and access to financial grants have been carefully considered.

Structure, governance and management

The organisation is a company limited by guarantee (No. 04012492) and is a registered charity (No.1081907).

None of the Trustees have any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £1 in the event of a winding up of the company.

The Trustees are appointed at the AGM as a result of having previously been on an exchange programme or for their particular knowledge or skills.

The company is a member of International Cultural Youth Exchange Federation which is based in Germany and follows their policies and procedures. The company pays fees to that organisation based on the number of exchanges in each year.

Statement of responsibilities of the trustees

The trustees (who are also directors of the charitable company for the purposes of company law) are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Trustees' annual report

For the year ended 30 June 2021

Statement as to disclosure to our independent examiners

In so far as the trustees are aware:

- There is no relevant information of which the charitable company's independent examiners are unaware; and
- The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the independent examiners are aware of that information.

The trustees' annual report has been approved by the trustees on16th March 2022.....

and signed on their behalf by;



.....
E MCGUINNESS (Chair)

Trustee

Independent examiners' report

To the trustees of Inter-Cultural Youth Exchange (ICYE-UK) Ltd

For the year ended 30 June 2021

I report to the charity trustees on my examination of the accounts of the company for the year ended 30 June 2021.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Anthony Epton BA FCA CTA FCIE

Goldwins

Chartered accountants

75 Maygrove Road

West Hampstead

London NW6 2EG

16 March 2022

INTER-CULTURAL YOUTH EXCHANGE (ICYE-UK) LTD**Statement of financial activities**

(incorporating an income and expenditure account)

For the year ended 30 June 2021

	Note	Unrestricted £	Restricted £	2021 Total £	2020 Total £
Income from:					
Donations	3	1,408		1,408	3,112
Charitable activities	4	101,689	-	101,689	158,607
Investment income	5	3		3	58
Other income	5a	10,951	-	10,951	-
Total income		114,051	-	114,051	161,777
Expenditure on:					
Charitable activities	6	96,824	-	96,824	159,078
Total expenditure		96,824	-	96,824	159,078
Net income / (expenditure) for the year	7	17,227	-	17,227	2,699
Transfers between funds		-	-	-	-
Net movement in funds		17,227	-	17,227	2,699
Reconciliation of funds:					
Total funds brought forward		58,686	-	58,686	55,987
Total funds carried forward		75,913	-	75,913	58,686

All of the above results are derived from continuing activities.

There were no other recognised gains or losses other than those stated above.

The attached notes form part of these financial statements.

INTER-CULTURAL YOUTH EXCHANGE (ICYE-UK) LTD

Balance sheet

As at 30 June 2021

	Note	2021 £	2021	2020	2020 £
Current assets:					
Debtors	10	52,658		74,312	
Cash at bank and in hand		<u>38,023</u>		<u>53,800</u>	
		90,681		128,112	
Liabilities:					
Creditors: amounts falling due within one year	11	<u>14,768</u>		<u>69,426</u>	
Net current assets			<u>75,913</u>		<u>58,686</u>
Funds	13				
Restricted funds			-		-
Unrestricted funds:					
General funds		<u>75,913</u>		<u>58,686</u>	
Total unrestricted funds			<u>75,913</u>		<u>58,686</u>
Total funds			<u>75,913</u>		<u>58,686</u>

For the year ending 30 June 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006. The trustees acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

The financial statements have been prepared in accordance with the special provisions for small companies under Part15 of the Companies Act 2006.

Approved by the trustees on 16th March 2022
and signed on their behalf by:



E MCGUINNESS
Trustee



A TAYLOR
Trustee

Company registration no. 04012492

The attached notes form part of the financial statements.

INTER-CULTURAL YOUTH EXCHANGE (ICYE-UK) LTD

Notes to the financial statements

For the year ended 30 June 2021

1 Accounting policies

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 - effective 1 January 2015) (Charities SORP FRS 102) and the Companies Act 2006.

The charitable company meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

b) Going concern

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern. The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

c) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

d) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

e) Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

f) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Expenditure on charitable activities includes the costs of delivering services and other activities undertaken to further the purposes of the charity and their associated support costs.
- Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

g) Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the charity and its activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 6.

INTER-CULTURAL YOUTH EXCHANGE (ICYE-UK) LTD

Notes to the financial statements

For the year ended 30 June 2021

1 Accounting policies (continued)

h) Tangible fixed assets

Items of equipment are capitalised where the purchase price exceeds £1,000. Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are as follows:

Fixtures and fittings	20%
Computer equipment	33%

i) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

j) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

k) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

l) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

INTER-CULTURAL YOUTH EXCHANGE (ICYE-UK) LTD

Notes to the financial statements

For the year ended 30 June 2021

2 Detailed comparatives for the statement of financial activities

	2021 Unrestricted £	2021 Restricted £	2021 Total £
Income from:			
Donations and legacies	3,112	-	3,112
Charitable activities	158,607	-	158,607
Investments	58	-	58
Other income	-	-	-
Total income	161,777	-	161,777
Expenditure on:			
Charitable activities	159,078	-	159,078
Total expenditure	159,078	-	159,078
Net movement in funds	2,699	-	2,699
Total funds brought forward	55,987	-	55,987
Total funds carried forward	58,686	-	58,686

3 Income from donations

	Unrestricted £	Restricted £	2021 Total £	2020 Total £
Donations	1,408	-	1,408	3,112
	1,408	-	1,408	3,112

4 Income from charitable activities

	Unrestricted £	Restricted £	2021 Total £	2020 Total £
Participation funding	53,002	-	53,002	103,988
Grants receivable	48,687	-	48,687	54,619
Total income from charitable activities	101,689	-	101,689	158,607

Grants receivable comprise funds received from Erasmus +programme through its agent British Council and ECORYS.

5 Income from investments

	Unrestricted £	Restricted £	2021 Total £	2020 Total £
Bank interest	3	-	3	58
	3	-	3	58

5a Other Income - Job Retention Scheme

	Unrestricted £	Restricted £	2021 Total £	2020 Total £
Job Retention Scheme	10,651	-	10,651	-
	10,651	-	10,651	-

INTER-CULTURAL YOUTH EXCHANGE (ICYE-UK) LTD

Notes to the financial statements

For the year ended 30 June 2021

6 Analysis of expenditure

	Basis of allocation	Charitable activities	Support costs	Governance costs	2021 Total	2020 Total
		£	£	£	£	£
Staff costs	Direct	55,806	-	-	55,806	66,145
Outgoing exchangee costs	Direct	24	-	-	24	10,589
incoming exchangee costs	Direct	21,586	-	-	21,586	52,575
Staff Travel and training costs	Direct	-	-	-	-	154
Printing postage and stationery	Direct	-	-	-	-	514
Telephone	Direct	-	360	-	360	1,419
Advertising	Direct	-	-	-	-	37
International ICYE fees	Direct	-	2,389	-	2,389	9,894
Rent	Direct	-	10,920	-	10,920	11,700
Sundry expenses	Direct	-	3,417	-	3,417	3,767
Insurance	Direct	-	732	-	732	692
Bank charges	Direct	-	90	-	90	92
Independent examiner's fees	Direct	-	-	1,500	1,500	1,500
		77,416	17,908	1,500	96,824	159,078
Support costs		17,908	(17,908)		-	-
Governance costs		1,500		(1,500)	-	-
Total expenditure		96,824	-	-	96,824	159,078

Of the total expenditure, £85,873 was unrestricted (2020: £159,048) and £0 was restricted (2020: £0).

INTER-CULTURAL YOUTH EXCHANGE (ICYE-UK) LTD

Notes to the financial statements

For the year ended 30 June 2021

7 Net income / (expenditure) for the year

This is stated after charging / (crediting):	2021	2020
	£	£
Independent examiner's fees	1,500	1,500

8 Analysis of staff costs, trustee remuneration and expenses

Staff costs were as follows:	2021	2020
	£	£
Salaries and wages	53,600	61,426
Social security costs	972	3,284
Employer's contribution to defined contribution pension schemes	1,234	1,435
	<u>55,806</u>	<u>66,145</u>

The were no employees who received employee benefits (excluding employer pension) of £60,000 or more (2020: Nil).

The total employee benefits including pension contributions of the key management personnel were £27,893 (2020: £28,148).

The charity trustees were not paid or received any other benefits in the year (2020: £nil). They were reimbursed £0 travel expenses during the year (2020: £150). One charity trustee received payment for professional or other services supplied to the charity of £360 (2020: £nil).

Staff numbers

The average number of employees (head count based on number of staff employed) during the year was as follows:

	2021	2020
	No.	No.
Charitable activities	1	2
Support	1	1
	<u>2</u>	<u>3</u>

9 Taxation

The charitable company is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

10 Debtors

	2021	2020
	£	£
Other debtors	52,658	74,312
	<u>52,658</u>	<u>74,312</u>

INTER-CULTURAL YOUTH EXCHANGE (ICYE-UK) LTD

Notes to the financial statements

For the year ended 30 June 2021

11 Creditors: amounts falling due within one year

	2021	2020
	£	£
Other creditors	2,807	51,422
Taxation and social security	869	877
Accruals	11,092	17,127
	14,768	69,426

12 Pension scheme

The pension scheme is provided through Nest Pensions (Government approved scheme).

13 Analysis of net assets between funds 2021

	General unrestricted £	Restricted £	Total funds £
Net current assets	75,913	-	75,913
Net assets at the end of the year	75,913	-	75,913

	General unrestricted £	Restricted £	Total funds £
Net current assets	58,686	-	58,686
Net assets at the end of the year	58,686	-	58,686

Analysis of net assets between funds 2020

14 Legal status of the charity

The charity is a company limited by guarantee and has no share capital. Each member is liable to contribute a sum not exceeding £1 in the event of the charity being wound up.

15 Related party transactions

The company is linked to and follows the policies of the International Cultural Youth Exchange which is based in Germany. The company pays fees to that organisation based on the number of exchanges in each year. The fees for the year were £2,389 (2020: £9,894). Other debtors include £37,964 due from that organisation (2020: £51,309)