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Charity Commission Annual Return 2023

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ASHWELL PLAYGROUP (HERTFORDSHIRE)

Charity registration number: 1081830

Most of the information you give in this form will become publicly available on the Register of Charities. Any field that the Charity Commission will not display will be clearly marked.

This document is a record of the information provided in the Annual Return 2023.

PART A - Charity information

Financial period

Financial period start date

01/09/2022

Financial period end date

31/08/2023

Income and spending

Income £

£ 44,867

Spending £

£ 46,431

Number of contracts from government

How many contracts (other than grant agreements) did your charity receive from central government or a local authority during the financial period for this return?

0

Number of grants from government

How many grants did your charity receive from central government or a local authority during the financial period for this return?

12

Value of grants from government

What was the total value of the grants received from central government or a local authority during the financial period for this return?

£ 14,713

Income breakdown

Donations and legacies (excluding Endowments Received)

£ 12,272

Charitable activities

£ 29,854

Other trading activities

£ 2,689

Investments

£ 52

Other

£ 0

Grantmaking**Is grant making the main way your charity carries out its purposes?**

No

Recipients of grants

Please round all figures to the nearest pound (do not enter decimal points or commas).

Individuals

£ 0

Other charities

£ 0

Other organisations that are not charities

£ 0

Trustee payments**Excluding out of pocket expenses, for what were any of the trustees paid during the financial period for this return?**

☒ e. None of the trustees have been paid

Did any of the trustees resign and take up employment with your charity in the financial period of this return?

No

Income from outside the UK**Did your charity receive income from outside of the United Kingdom in the financial period of this return?**

No

Delivering activities outside the United Kingdom**Did your charity deliver charitable activities outside of the United Kingdom in the financial period of this return?**

No

Spending outside England & Wales**Did your charity spend funds outside of the United Kingdom in the financial period of this return?**

No

Total Spending outside England & Wales**Trading subsidiaries****Does the charity have any trading subsidiaries?****Charity contact details correct****Is the contact address displayed from the Register of Charities, correct?****Charity headquarters details correct****Is this the same address that you use as your charity's administrative headquarters?****Charity contact address****Address Line 1****Address Line 2****Address Line 3****Address Line 4****Address Line 5****Postcode****Country****Charity Headquarters address****Address Line 1****Address Line 2****Address Line 3****Address Line 4****Address Line 5****Postcode**

SG7 5PJ

Country

Property

Were any of your charity's properties held by holding or custodian trustees on behalf of your charity (excluding the Official Custodian) during the financial period for this return?

No

Membership type

Is the charity part of a wider group structure with a parent body and subsidiary bodies?

no, the charity is not part of a wider group structure

Employment contract types

People were permanently employed by your charity

5

People were on fixed-terms contracts with your charity

0

Self-employed people were working for your charity

0

Total overseas employees

How many of the people above work on behalf of your charity outside of the United Kingdom?

0

Total employee payroll

What was the total amount spent on employee payroll during the financial period relating to this return?

£ 33,494

Employees' salaries

Did any of your charity's employees receive total employment benefits of £60,000 or more in the financial period of this annual return?

No

Governance policies

Internal charity financial controls policy and procedures

Yes

Safeguarding policy and procedures

Yes

Financial reserves policy and procedures

Yes

Complaints policy and procedures

Yes
Serious incident reporting policy and procedures
Yes
Internal risk management policy and procedures
Yes
Trustee expenses policy and procedures
Yes
Trustee conflicts of interest policy and procedures
Yes
Investing charity funds policy and procedures
Yes
Campaigns and political activity policy and procedures
Not applicable
Bullying and harassment policy and procedures
Yes
Social media policy and procedures
Yes
Engaging external speakers at charity events policy and procedures
Not applicable

Safeguarding

Has your charity provided services to children and/or adults at risk in the financial period of the return?
Yes
a. All required standard DBS checks have been obtained
Not applicable
b. All required enhanced DBS checks have been obtained
Yes
c. All required enhanced with Barred List(s) DBS checks have been obtained
Not applicable
d. DBS checks are not required other than Basic DBS checks
No

Serious Incidents

Has your charity reported all Serious Incidents (including any historical incidents) that the charity became aware of during the financial period of this return?
There were no incidents to report

External risk and impact

Donations
Positive
Other income - grants
Unknown/No Change/Not Applicable
Other income - contracts

Unknown/No Change/Not Applicable

Other income - investment

Positive

Expenditure on charitable activities

Negative

Expenditure on overheads

Negative

Number of volunteers

Negative

Number of employees

Unknown/No Change/Not Applicable

Number of trustees

Negative

Fundraising activities

Negative

Capacity to deliver services

Unknown/No Change/Not Applicable

Total service demand

Unknown/No Change/Not Applicable

Volunteers

Excluding trustees, provide an estimate of the number of volunteers who carried out charitable activities on behalf of your charity in the United Kingdom during the financial period of this return?

5

Privacy statement

Any information you give us will be held securely and processed only in accordance with the rule on data protection. We will not disclose your personal details to anyone unconnected to the Charity Commission unless:

- **you have consented to their release; or**
- **we are legally obliged to disclose them; or**
- **we regard disclosure as either (a) necessary so that we can properly carry out our statutory functions or (b) necessary in the public interest.**

We may share and disclose information about you with relevant public authorities, regulatory bodies and agencies, outside the Charity Commission but only if:

- **we can lawfully do so; and**
- **we decide that disclosure is necessary for national security, crime detection, prevention, and law enforcement, or other issues in the public interest**

Information we collect about you

We will use this information:

To enable us to carry out our statutory functions and duties;

This will include the following actions:

- (a) update, consolidate, and improve the accuracy of our records;**
- (b) undertake crime detection and prevention and law enforcement and assist the third parties specified above to investigate or prevent crime and carry out law enforcement;**
- (c) data analysis, testing, research, statistical and survey purposes**

Information we receive from other sources.

Information we receive from other sources

We may combine this information with information you give to us and information we collect about you.

We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).

We will ensure that any such disclosure and use is proportionate; considers your right to respect for your private life; and is done fairly and lawfully in accordance with the data protection principles of the Data Protection Act.

The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any information, however stored, about identifiable living individuals.

As a 'data controller' under the Act, the Charity Commission must comply with it. Any changes we may make to our privacy statement in the future will be set out in the replacement version of this form.

Please check back frequently to see any updates or changes to our privacy policy.

Declaration

This annual return has not been submitted and no Declaration has been made

Ashwell Playgroup
1st September 2022 to 31st August 2023
Profit & Loss 2022-2023

		Sept 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Total
Income														
Sales	Invoice	£5,042.79	£6.00	£144.00	£22.76	£4,443.83	£1,590.30	£3,231.16	£5,259.40	£7,045.88	£890.14	£1,647.05	£530.53	£29,853.84
Sales	Other Income	£3.31	£0.00	£9,885.16	£2,296.54	£91.72	£0.00	£144.37	£436.50	£242.95	£25.75	£1,200.00	£0.00	£14,326.30
Total Income		£5,046.10	£6.00	£10,029.16	£2,319.30	£4,535.55	£1,590.30	£3,375.53	£5,695.90	£7,288.83	£915.89	£2,847.05	£530.53	£44,180.14
Less Expenses														
Events costs	Event costs	£0.00	£0.00	£10.00	£0.00	£0.00	£0.00	£0.00	£38.26	£0.00	£0.00	£0.00	£0.00	£48.26
Events costs	Events costs (general)	£0.00	£0.00	£334.50	£0.00	£0.00	£0.00	£0.00	£0.00	£11.43	£0.00	£0.00	£0.00	£345.93
Advertising	Advertising (general)	£0.00	£0.00	£0.00	£0.00	£120.00	£0.00	£0.00	£0.00	£68.00	£0.00	£0.00	£0.00	£188.00
Education and Trai	Education and Training (	£190.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£182.00	£13.00	£0.00	£0.00	£0.00	£385.00
Materials & Equipm	Equipment	£0.00	£30.00	£0.00	£0.00	£0.00	£129.00	£37.20	£0.00	£0.00	£45.14	£340.19	£0.00	£581.53
Materials & Equipm	Materials	£72.41	£20.40	£30.52	£6.42	£33.73	£93.04	£118.52	£6.10	£138.42	£0.00	£156.53	£0.00	£676.09
Materials & Equipm	Outing/Christmas Party	£0.00	£10.00	£20.20	£38.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£93.98	£0.00	£162.18
Office Expenses &	Office Supplies	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£9.99	£0.00	£0.00	£0.00	£0.00	£0.00	£9.99
Office Expenses &	Printing	£9.99	£9.99	£0.00	£9.99	£19.98	£0.00	£9.99	£9.99	£9.99	£9.99	£9.99	£0.00	£99.90
Office Expenses &	Stationery	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£27.52	£0.00	£15.99	£0.00	£0.00	£43.51
Other Expenses	Business Insurance	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£446.83	£0.00	£0.00	£0.00	£0.00	£446.83
Other Expenses	Subscriptions/Dues/Mer	£5.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£55.00	£0.00	£0.00	£0.00	£60.00
Professional Servir	Accounting	£264.00	£159.50	£137.50	£0.00	£148.50	£198.00	£368.50	£293.75	£250.00	£0.00	£150.00	£400.00	£2,369.75
Professional Servir	Professional Services (gi	£0.00	£0.00	£0.00	£0.00	£5.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£5.00
Rent or Lease	Hall rent	£0.00	£602.37	£0.00	£602.37	£602.37	£602.37	£602.37	£602.37	£602.37	£602.37	£602.37	£626.89	£6,048.22
Snacks	Snacks (general)	£22.06	£0.00	£26.75	£0.00	£27.91	£37.88	£47.51	£15.47	£26.71	£42.72	£3.24	£0.00	£250.25
Staff Training	Staff Training (general)	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£60.00	£60.00
Supplies	Supplies (general)	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1.19	£0.00	£133.90	£0.00	£135.09
Uncategorized Exp	Uncategorized Expenses	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£20.25	£20.25
Utilities	Phone	£24.91	£24.91	£24.91	£24.91	£24.91	£24.91	£24.91	£24.91	£28.49	£28.49	£28.49	£28.49	£313.24
Wages & staff cost	Pension	£63.86	£43.82	£28.23	£25.15	£33.81	£16.80	£24.01	£38.06	£18.71	£14.49	£17.79	£15.80	£340.53
Wages & staff cost	Wages	£2,344.25	£2,137.66	£2,717.43	£2,530.26	£2,840.37	£2,536.20	£2,797.15	£2,544.43	£3,250.99	£2,593.98	£2,772.46	£4,088.70	£33,153.88
Total Expenses		£2,996.48	£3,038.65	£3,330.04	£3,237.10	£3,856.58	£3,638.20	£4,040.15	£4,229.69	£4,474.30	£3,353.17	£4,308.94	£5,240.13	£45,743.43
Net Profit		£2,049.62	-£3,032.65	£6,699.12	-£917.80	£678.97	-£2,047.90	-£664.62	£1,466.21	£2,814.53	-£2,437.28	-£1,461.89	-£4,709.60	-£1,563.29

Cash in Hand	
Current account	914.32
HI Savings Account	8526.37
Savings account	60.97
Total Cash in Hand	9501.66



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

Ashwell Playgroup (Hertfordshire)

**On accounts for the year
ended**

31 August 2023

**Charity no
(if any)**

1081830

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2023**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

26 June 2024

Name:

Emma Farquhar BFP FCA

**Relevant professional
qualification(s) or body
(if any):**

ICAEW member number 9251030

Address:

43 Medcalfe Way, Melbourn, Cambridgeshire

SG8 6HU

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.