

## **Chairman's Report APR 2019 - APR 2020 - Karl Scott**

Karl provided highlights and achievements over the past 2 years as follows

Paul Shackleton after many years of dedicated selfless service resigned and our thanks & gratitude go with him as he takes up a post within Morton Hall Association.

### **APRIL / MAY**

New tree planted outside the post office  
Person contracted to maintain the car park  
Successful Spring Quiz £200  
Successful VOCR Choir event

### **JUNE**

New electric meter fitted by E-On in June  
Max Weaver was employed to carry out a repair on a gap in the hall floor leading to the kitchen  
New circular bench installed outside the post office  
Minor repairs to the ladies tap at the pavilion completed  
Site meetings with children's play equipment Kompan were held  
Planning for the Flower & Produce Show

### **JULY**

A new hand dryer for the ladies' toilets required  
A successful Flower & Produce Show was held £300  
A new village hall website went live

### **OCTOBER**

Peter King electrics were contracted to replace all the lighting within the hall with energy saving LEDs. This included emergency lights with an equivalent  
A successful autumn quiz was held

### **JANUARY**

Andrea Davey sent a letter of appreciation in reference to the Annual Pakenham Seniors Christmas Lunch and requested the use of the hall for the same period 2020  
Monthly Village Café will now be run by Kathy and the Christian Fellowship  
New sign for the car park was erected

### **2020**

Due to COVID 19 restrictions the Village Hall had limited use under the rule of six until everything was close. During this period government grants were made available. To this end as CV19 restrictions are relaxed free use of the hall to our regular hirers for an extended period of time of around six months to be kept under review by the committee.

PAKENHAM VILLAGE HALL & PLAYING FIELD ASS					INCOME SUMMARY					
INCOME 2017		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Hall Hirings		1460.00	1982.00	1224.00	0.00	0.00	0.00	0.00	72.00	60.00
Pavilion Hirings		110.00	40.00	100.00	0.00	0.00	0.00	0.00	0.00	40.00
Grants		600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fundraising		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Flower and Produce Show		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Donations		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PO Rent		0.00	0.00	0.00	0.00	660.00	0.00	0.00	0.00	0.00
PO Electric		0.00	0.00	0.00	0.00	0.00	913.46	0.00	0.00	0.00
100 Club Income		1350.00	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COIF Interest Received		20.94	20.64	19.21	15.30	10.76	8.31	6.66	4.15	1.57
Other		0.00	0.00	100.00	20000.00	0.00	0.00	0.00	0.00	0.00
Transfers		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total RECEIVED per Month		3540.94	2342.64	1443.21	20015.30	670.76	921.77	6.66	76.15	101.57
PAKENHAM VILLAGE HALL & PLAYING FIELD ASS					EXPENDITURE SUMMARY					
EXPENDITURE 2017		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Water Village Hall		0.00	0.00	200.25	0.00	0.00	106.33	0.00	0.00	107.47
Water Pavilion		0.00	26.23	0.00	0.00	4.58	0.00	0.00	28.71	0.00
Electricity Village Hall	***	357.14	341.99	369.79	152.04	257.05	339.52	199.69	273.31	340.04
Electricity Pavilion		39.00	72.00	72.00	72.00	72.00	72.00	72.00	72.00	72.00
Cleaning Village Hall		150.00	140.00	190.00	0.00	0.00	0.00	0.00	0.00	100.00
Cleaning Pavilion		60.00	50.00	45.90	0.00	60.00	0.00	0.00	80.00	0.00
Maintenance Village Hall		104.27	3879.44	319.60	140.07	0.00	0.00	60.90	119.03	0.00
Maintenance Pavilion		0.00	0.00	0.00	60.03	0.00	240.00	96.00	96.00	0.00
Printing/Postage & Sundry Items		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Insurance		0.00	0.00	0.00	0.00	2012.92	0.00	0.00	0.00	0.00
Licences		0.00	70.00	0.00	0.00	0.00	0.00	70.00	20.00	0.00
Waste Disposal		0.00	0.00	0.00	137.28	0.00	0.00	0.00	0.00	0.00
Heating Oil		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Performing Rights		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Purchases		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fundraising Expences		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Flower and Produce Show		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100 Club Prizes		85.00	45.00	15.00	60.00	90.00	110.00	50.00	60.00	60.00
Transfers		0.00	0.00	150.00	0.00	0.00	90.00	0.00	0.00	0.00
Total PAID per Month		795.41	4624.66	1362.54	621.42	2496.55	957.85	548.59	749.05	679.51

PAKENHAM VILLAGE HALL & PLAYING FIELD ASS					BALANCE SHEET					
Bank Balances								Opening Bals		
COIF Deposit								COIF		
Jan 1, 19	O/Bal		41446.08					100 Club		
	Interest		108.97					Current		
Transfer from	100 Club		0.00					Petty Cash		
Transfer from	Current Acc		0.00					TOTAL Opening Bal		
Dec 31, 19	C/Bal		41555.05					Income		
								Expeniture		
								Close Bal Total		
100 Club Account										
Jan 1, 19	O/Bal		470.00					Closing Bals		
	Deposits		1650.00					COIF		
	Paid Out		830.00					100 Club		
Duplicated credit	Paid Out		150.00					Current		
Dec 31, 19	C/Bal		1140.00					Petty Cash		
								TOTAL Closing Bal		
								VARIANCE		
Current Account							**	Post Office Rent		
Jan 1, 19	O/Bal		15517.01					Period Jan 20 - Mar 20 paid		
Receipts			34238.46					Period Apr 20 - Jun 20 paid		
Payments			14453.43					Period Jul 20 - Sep 20 paid		
Transfer to	COIF Acc		0.00					Period Oct 20 - Dec 20 paid		
Dec 31, 19	new bal		35302.04							Total
Petty Cash							***	Electric V.H.		Total Cost
Jan 1, 19	O/Bal		185.47					Received from Post Office for 2		
Receipts			468.00					Due from Post Office for 202		
Payments			319.26							
Dec 31, 19	C/Bal		334.21					Electricity Cost to PVH & PFA		

		JAN 20 - DEC 20			PAKENHAM VILLAGE HALL & PLAYING FIELD ASS						
Oct	Nov	Dec	Y to D		INCOME		Jan20-Dec20		Jan19-Dec19		% difference
524.00	578.00	202.00	6102.00		Hall Hirings		6102.00		11659.00		47.66
130.00	0.00	0.00	420.00		Pavilion Hirings		420.00		530.00		20.75
2000.00	0.00	550.00	3150.00		Grants		3150.00		3000.00		5.00
0.00	0.00	0.00	0.00		Fundraising		0.00		1280.00		100.00
0.00	0.00	0.00	0.00		Flower and Produce Show		0.00		408.20		100.00
0.00	0.00	0.00	0.00		Donations		0.00		620.00		100.00
660.00	0.00	0.00	1320.00		PO Rent	**	1320.00		3300.00		60.00
0.00	0.00	0.00	913.46		PO Electric	***	913.46		2761.97		66.93
0.00	0.00	0.00	1650.00		100 Club Income		1650.00		1560.00		5.77
0.56	0.43	0.44	108.97		COIF Interest Received		108.97		232.22		53.07
0.00	2668.00	33.00	22801.00		Other		22801.00		1664.00		
0.00	0.00	0.00	0.00		Transfers		0.00		2468.13		N/A
3314.56	3246.43	785.44	36465.43		TOTAL INCOME		13664.43		25351.39		46.10
	Less Transfers/Other		13664.43								
		JAN 20 - DEC 20									
Oct	Nov	Dec	Y to D		EXPENDITURE		Jan20-Dec20		Jan19-Dec19		% difference
0.00	0.00	161.12	575.17		Water Village Hall		575.17		402.39		42.94
0.00	39.86	0.00	99.38		Water Pavilion		99.38		36.10		175.29
288.89	189.08	277.97	3386.51		Electricity Village Hall	***	3386.51		4079.72		16.99
72.00	33.00	66.00	786.00		Electricity Pavilion		786.00		412.00		90.78
40.00	0.00	0.00	620.00		Cleaning Village Hall		620.00		2430.00		74.49
40.00	0.00	66.00	401.90		Cleaning Pavilion		401.90		520.00		22.71
170.34	0.00	0.00	4793.65		Maintenance Village Hall		4793.65		1938.02		147.35
246.00	48.00	0.00	786.03		Maintenance Pavilion		786.03		857.79		8.37
0.00	0.00	0.00	0.00		Printing/Postage & Sundry Items		0.00		32.70		100.00
0.00	0.00	0.00	2012.92		Insurance		2012.92		1969.47		2.21
0.00	0.00	0.00	160.00		Licences		160.00		70.00		128.57
0.00	0.00	0.00	137.28		Waste Disposal		137.28		135.72		1.15
0.00	0.00	815.85	815.85		Heating Oil		815.85		2517.64		67.59
0.00	0.00	0.00	0.00		Performing Rights		0.00		294.96		100.00
0.00	0.00	0.00	0.00		Purchases		0.00		99.00		100.00
0.00	0.00	0.00	0.00		Fundraising Expences		0.00		330.27		100.00
0.00	0.00	0.00	0.00		Flower and Produce Show		0.00		89.80		100.00
85.00	45.00	125.00	830.00		100 Club Prizes		830.00		915.00		9.29
0.00	0.00	108.00	348.00		Transfers		348.00	****	4132.13		N/A
942.23	354.94	1619.94	15752.69		TOTAL EXPENDITURE		15404.69		17130.58		10.07
	Less Transfers		15404.69								

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	SURPLUS / DEFICIT	JAN 20 - DEC 20		PAKENHAM VILLAGE HALL & PLAYIN	
	Pakenham Parish Council 2019	2000.00			
	Soffolk County Council (for Tree Seat)	1000.00			
	Total Grants	3000.00		Jan 7, 20	20-0001-J&F
				Mar 3, 20	20-0001-M&A
	Pakenham Charities ED TRUST 2019	600.00			
	Pakenham Parish Council 2020	2000.00			
	Parish Council for Xmas Tree & Lights	150.00		Jan 14, 20	20-0003
	Pakenham Charities ED TRUST 2020	400.00		Feb 20, 20	20-0003-Mar
	Received from Post Office for 2018	937.84		Jan 21, 20	20-0004 J&F
	Received from Post Office for 2019	1824.13		Feb 4, 20	20-0004 Mr-Nv
	Received On Behalf Of Parish Council	1664.00		Jan 16, 20	20-0005-J&F
	Total does NOT include this Figure			Feb 17, 20	20-0005-Mar
	WSC Covid 19 Funds	22668.00		Jan 10, 20	20-0006-F-Jn
	Power Networks	100.00			
	E-on duplicated debit	33.00		Jan 6, 20	20-0105
	Total does NOT include this Figure			Oct 1, 20	20-0902
	This figure was Transfers NOT Income				
	Total does NOT include Transfers			Feb 21, 20	20-0203
				Jan 6, 20	20-0102
				Jan 13, 20	20-0103
				Mar 16, 20	20-0302
	Over estimated DD by E-on Credit rec 2021	453.09			
				Mar 9, 20	20-0011
	Includes Lighting Updated	3879.44		Aug 28, 19	19-0808
				Feb 17, 20	20-0201
	New Tree (White Beam)	99.00			
****	Includes payment to Parish Council	1664.00			
	Duplicated Credit 100 Club	150.00			
	Hall Hire Refunded (Covid)	90.00			
	Christmas Tree & Lights	108.00			

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## **Treasurer's report - Provided by Barbara Whitford and independently audited by Christopher Spicer**

Christopher presented the figures for the year

### **Opening Balance (all Accounts) = £49397.75 at 1<sup>st</sup> Jan 2019**

2019 Income total = £29483.52 - £5056.32 less than previous year (2018)

2019 Total expenditure = £21262.71 - £6939.25 less than previous year (2018)

### **Closing Balance (all Accounts) = £57618.56 at 31<sup>st</sup> Dec 2019**

Net Surplus for the year was £8220.81 - up £1882.93 on previous year (2018)

### **Opening Balance (all Accounts) = £57618.56 at 1<sup>st</sup> Jan 2020**

2020 Income total = £36465.43 - £6981.91 more than previous year (2019)

2020 Total expenditure = £15752.69 - £5510.02 less than previous year (2019)

### **Closing Balance (all Accounts) = £78331.30 at 31<sup>st</sup> Dec 2020**

Net Surplus for the year was £20712.74 - up £12491.93 on previous year (2019)

Bookings down significantly over the 2-year period due to the Covid-19 pandemic. Income from hiring's especially in 2020, has seen the biggest drop and fundraising has reduced to Nil during 2020.

There has been expenditure over this period, with the much-needed lighting update being carried out with a cost of £3,879.44

For 2020 there would have been an overall deficit had it not been for the WSC Covid Funds injection of £22668.

These funds will enable the Village Hall to be re-opened for use at Nil Cost for our regular users in 2021 and for other VH Maintenance to be carried out.