

CRIMBLE CROFT COMMUNITY CENTRE

FINANCIAL STATEMENTS FOR THE YEAR ENDED 05 APRIL 2021

Registered Charity No. 1081704
Company Registration No. 03935587

CRIMBLE CROFT COMMUNITY CENTRE

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CRIMBLE CROFT COMMUNITY CENTRE

Report of the trustees for the year ended 5th April 2021

The trustees present their annual directors' report and financial statements of the charity for the year ended 5th April 2021 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Objectives and activities

The purposes of the charity are to provide a safe and stimulating environment for the local community, user groups and the general public.

The main activities of the organisation are to exist for the benefit of all the residents of Heywood East Area and the surrounding area. It will do this by establishing maintaining and developing the Community Centre, in order to improve the quality of life of the residents.

The charity furthers its charitable purposes for the public benefit by:

To provide a safe and stimulating environment for the local community, user groups and the general public.

To provide information, advice and guidance to the local community, in partnership with the local authority, public, private and voluntary sector organisations.

Develop and enhance the skills of our community through education and training.

To promote social inclusion and community cohesion.

To promote healthy lifestyles to all the community through user groups and information sharing.

Review of our achievements and performance

Our vision is to offer services that allow community members to experience physical, mental, and social benefits through their activities, providing opportunities for children, young people, adults, and senior citizens to live, grow and develop into healthy, contributing members of our community. To develop and encourage volunteers and to offer experience and confidence. To signpost volunteers to training opportunities.

Financial review

Despite cut backs in funding we are still able to provide a quality service to members of our community and surrounding town. Our funding is not secure but we have provisions to cope with the cut backs. We have plans in place to reduce costs and to seek external funding.

Investment powers and policy

Aside from retaining a prudent amount in reserves each year, most of the charity's funds are to be spent in the short term so there are few funds for any longer term investment.

The trustees aim to maintain free reserves in unrestricted funds at a level which equates to approximately three months of unrestricted charitable expenditure. The trustees consider that this level will provide sufficient funds to respond to applications for grants and ensure that support and governance costs are covered.

CRIMBLE CROFT COMMUNITY CENTRE

Reserves policy and going concern

The balance held in unrestricted reserves at 5th April 2021 was £85,535 of which £85,534 are free reserves, after allowing for funds tied up in tangible fixed assets.

The trustees aim to maintain free reserves in unrestricted funds at a level which equates to approximately three months of unrestricted charitable expenditure. The trustees consider that this level will provide sufficient funds to respond to applications for grants and ensure that support and governance costs are covered.

The Charity's main source of income is grants, rental income, activity income and fees. The Trustees consider that it is appropriate to prepare the accounts on a going concern basis and, consequently, the accounts do not include any adjustments that would be necessary if these sources of income should cease.

We want to keep £45,300 in reserve for redundancies and the other can be non-restricted funding.

Risk management

The Management Committee has conducted a review of the major risks to which the charity is exposed. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Procedures are in place to ensure compliance with health and safety of staff, volunteers, young people, other service users and visitors.

Plans for Future Periods

To continue to provide opportunities for our community,

To continue to provide a Preschool

To continue to offer training opportunities

To offer help and advice and signpost to relevant agencies

To participate in the on-going needs of the community

To work with external agencies for the benefit of the community.

Structure, governance and management

Crimble Croft Community Centre Association is a company limited by guarantee governed by its Memorandum and Articles of Association dated 28th February 2000. It is registered as a charity with the Charity Commission and is constituted under a trust deed dated 24th July 2000.

Appointment of trustees

As set out in the Articles of Association trustees are elected annually by the members of the charitable company attending the Annual General meeting and serve for a period of twelve months. The directors of the company are also charity trustees for the purposes of charity law and under the company's articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association, members of the Management Committee shall hold office until the end of the Annual General Meeting next following their election appointment or co-option and shall be eligible for re-election or re-co-option.

Trustee induction and training

Most trustees are already familiar with the work of the charity as a result of either their work within a member organisation or as a volunteer.

Organisation

Related parties and co-operation with other organisations

Reference and administrative information

Company Registration Number: 03935587

Directors and trustees

Key management personnel: Trustees and Directors

Louise Kershaw
Company Secretary

Centre Managers

Registered Office

Crimble Croft
Aspinall Street
Heywood
OL10 4HW

CRIMBLE CROFT COMMUNITY CENTRE**Independent Examiners**

Community Accountancy Service Limited
The Grange
Pilgrim Drive
Beswick
Manchester
M11 3TQ

Bankers

Barclays Bank plc
1 Yorkshire Street
Rochdale
OL16 1BH

CRIMBLE CROFT COMMUNITY CENTRE**Trustees responsibilities in relation to the financial statements**

The charity trustees (who are also the directors of Crimble Croft Community Centre for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting principles and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- Prepare the financial statements on a going concern basis unless it is appropriate to presume that the charity will not continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the Board of Trustees



Stephen Brown Chair

Date: 8th October 2021

Independent examiner's report to the trustees of CRIMBLE CROFT COMMUNITY CENTRE

I report on the accounts of the company for the year ended 5th April 2021, which are set out on pages 7 to 15.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity is required by company law to prepare accrued accounts and I am qualified to undertake the examination by being a qualified member of The Association of Chartered Certified Accountants.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act ;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006, ; and
 - with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

AM King FCCA *A.M. King*
 Community Accountancy Service Ltd
 The Grange, Pilgrim Drive, Beswick, Manchester, M11 3TQ

Date: 8th October 2021

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 5 APRIL 2021
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)

		Unrestricted Funds	Restricted Funds	Total Funds Year Ended 5 April 2021	Total Funds Year Ended 5 April 2020
	Further Details	£	£	£	£
Income from:					
Donations and legacies	(3)	16,217	-	16,217	11,162
Charitable Activities	(4)	171,899	-	171,899	150,890
Other Trading Activities	(5)	1,620	-	1,620	9,956
Investment Income		13	-	13	86
Other		1,109	-	1,109	4,268
Total		190,858	-	190,858	176,362
Expenditure on:					
Raising Funds	(6)	110	-	110	4,765
Charitable Activities	(6)	159,110	-	159,110	160,205
Total		159,220	-	159,220	164,970
Net income/(expenditure)		31,638	-	31,638	11,392
Transfers between funds	(15)	-	-	-	-
Net movement in funds		31,638	-	31,638	11,392
Reconciliation of funds					
Total funds brought forward	(15)	99,197	-	99,197	87,805
Total funds carried forward	(15)	130,835	-	130,835	99,197

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 10 to 15 form part of these accounts.

BALANCE SHEET AS AT 5 APRIL 2021


	Notes	2021 £	2020 £
Fixed assets:			
Tangible assets	(11)	1	191
Total fixed assets		<u>1</u>	<u>191</u>
Current assets:			
Debtors	(12)	5,559	2,198
Cash at Bank & in Hand		127,554	106,845
Total current assets		<u>133,113</u>	<u>109,043</u>
Liabilities:			
Creditors: Amounts falling due within one year	(13)	2,279	10,037
Net current assets or liabilities		<u>130,834</u>	<u>99,006</u>
Total assets less current liabilities		130,835	99,197
Total net assets or liabilities		<u><u>130,835</u></u>	<u><u>99,197</u></u>
The funds of the charity:			
Restricted income funds	(15)	-	-
Unrestricted income funds	(15)	130,835	99,197
Total charity funds		<u><u>130,835</u></u>	<u><u>99,197</u></u>

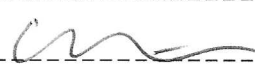
For the period in question the company was entitled to the exemption conferred by section 477 of the Companies Act 2006, and that no notice has been deposited under section 476 in relation to its accounts for the financial year; and the directors acknowledge their responsibilities for:

- complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the trustees on 8th October 2021





Stephen Brown

Chair

Kay Carrington

Trustee

The notes on pages 10 to 15 form part of these accounts.

Statement of Cash Flows for the year ending 5 April 2021

	Year Ended 5 April 2021	Year Ended 5 April 2020
	£	£
Net cash used in operating activities	20,696	12,168
Cash flows from investment activities:		
Interest	13	86
Purchase of fixed assets	-	-
Net cash provided by investing activities	<u>13</u>	<u>86</u>
Increase/(decrease) in cash and cash equivalents during the year	20,709	12,254
Cash and cash equivalents brought forward	106,845	94,591
Cash and cash equivalents carried forward	<u><u>127,554</u></u>	<u><u>106,845</u></u>

Notes to the accounts

1. Accounting policies**(a) Basis of preparation and assessment of going concern**

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

(b) Funds structure

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed. There are 0 restricted funds.

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

Further details of each fund are disclosed in note 15.

(c) Income recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

(d) Expenditure Recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings. For more information on this attribution refer to note (f) below.

(e) Irrecoverable VAT

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

(f) Allocation of support and governance costs

Support costs have been allocated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to independent examination and legal fees together with an apportionment of overhead and support costs.

Governance costs and support costs relating to charitable activities have been apportioned based on type of expense. The allocation of support and governance costs is analysed in note 8.

(g) Costs of raising funds

The costs of raising funds consists of luncheon club fees.

(h) Charitable Activities

Costs of charitable activities include governance costs and an apportionment of support costs as shown in note 7.

(i) Tangible fixed assets and depreciation

All assets costing more than £500 are capitalised and valued at historical cost. Depreciation is charged on the following basis:

Computers and Equipment	33.33% on cost
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(j) Realised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their varying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

(k) Pensions

The charity currently administers contributions to an auto-enrolment pension scheme on behalf of individuals. The charity has no liability beyond paying over the deductions and employer contributions.

(l) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

(m) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2. Related party transactions and trustees' expenses and remuneration

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind (2020: £nil). Expenses paid to the trustees in the year totalled £nil (2020: £nil).

3. Donations and Legacies

	Unrestricted Year Ended 5 April 2021 £	Restricted Year Ended 5 April 2021 £	Total Funds Year Ended 5 April 2021 £	Total Funds Year Ended 5 April 2020 £
Donations, Fees and Other Income	16,217	-	16,217	11,162
	16,217	-	16,217	11,162
Previous reporting period	11,162	-	11,162	

4. Income from charitable activities

	Unrestricted Year Ended 5 April 2021 £	Restricted Year Ended 5 April 2021 £	Total Funds Year Ended 5 April 2021 £	Total Funds Year Ended 5 April 2020 £
Income from Activities	-	-	-	9,391
Welfare Milk Refund	587	-	587	949
Unrestricted grants:				
HMRC CVJRS	14,269	-	14,269	-
Action Together	1,000	-	1,000	-
Bailey Thomas	1,000	-	1,000	-
WEA	4,980	-	4,980	-
Groundwork	500	-	500	-
RMBC	15,000	-	15,000	16,250
Forever Manchester	500	-	500	-
RMBC Covid-19	10,409	-	10,409	-
Standguide	640	-	640	-
Early Years	123,014	-	123,014	124,300
	171,899	-	171,899	150,890
Previous reporting period	150,890	-	150,890	

5. Income from other trading activities

	Unrestricted Year Ended 5 April 2021 £	Restricted Year Ended 5 April 2021 £	Total Funds Year Ended 5 April 2021 £	Total Funds Year Ended 5 April 2020 £
Rental income	1,620	-	1,620	9,956
	1,620	-	1,620	9,956
Previous reporting period	9,956	-	9,956	

6. Expenditure

	Activities £	Year Ended 5 April 2021 £	Year Ended 5 April 2020 £
Expenditure on raising funds:			
Events and Activities	100	100	4,547
Advertising and marketing	10	10	218
	110	110	4,765

Expenditure on charitable activities:

Employment Costs	129,768	129,768	134,073
Donations Paid	160	160	98
Training	2,677	2,677	194
DBS Fees	353	353	65
Workwear	247	247	138
Luncheon Club Costs	-	-	1,072
Resources	3,279	3,279	1,934
Web Hosting	97	97	95
Stolen Cash	-	-	700
Licences	439	439	597
Miscellaneous Expenses	531	531	50
IT Maintenance	275	275	-
Minor Equipment, Repairs and Security	4,714	4,714	2,232
Refreshments	2,396	2,396	3,812
Heat, Light and Water	2,215	2,215	4,732
Subscriptions	685	685	396
Travel Expenses	-	-	71
Cleaning	3,556	3,556	3,016
Telephone	1,165	1,165	1,113
Rent, Rates and Water	2,347	2,347	1,024
Bank Charges	212	212	410
Insurance	2,137	2,137	891
Governance and Support Costs	879	879	2,121
Post, Printing & Stationery	788	788	682
Depreciation	190	190	689
	159,110	159,110	160,205
	159,220	159,220	164,970
Unrestricted		159,220	164,970
Restricted		-	-
		159,220	164,970

7. Analysis of expenditure on charitable activities

	Holiday Club Activities £	Community Centre Activities £	Pre-School Nursery Activities £	Total 2021 £
Advertising and marketing	-	-	10	10
Employment Costs	-	13,820	115,948	129,768
Donations Paid	-	160	-	160
Training	-	2,507	170	2,677
DBS Fees	-	-	353	353
Workwear	-	247	-	247
Resources	-	24	3,255	3,279
Web Hosting	-	97	-	97
Licences	-	439	-	439
Miscellaneous Expenses	-	262	269	531
IT Maintenance	-	275	-	275
Minor Equipment, Repairs and Security	-	4,462	252	4,714
Refreshments	-	859	1,537	2,396
Heat, Light and Water	-	2,215	-	2,215
Subscriptions	-	606	79	685
Cleaning	-	2,929	627	3,556
Telephone	-	1,115	50	1,165
Rent, Rates and Water	-	2,140	207	2,347
Bank Charges	55	90	67	212
Insurance	-	2,137	-	2,137
Governance and Support Costs	-	454	425	879
Post, Printing & Stationery	-	788	-	788
Depreciation	-	-	190	190
	55	35,626	123,439	159,120
Previous reporting period	2,619	39,074	123,277	

8. Allocation of governance and support costs

The breakdown of support costs and how these were allocated between governance and other support costs is shown below:

	General Support	Governance	Total	Basis of apportionment
Accountancy Fees	-	866	866	type of expense
Professional Fees	13	-	13	type of expense
	13	866	879	

9. Analysis of staff costs

	Year Ended 5 April 2021	Year Ended 5 April 2020
	£	£
Wages and Salaries	122,045	123,635
Social Security Costs	1,991	4,736
Pension Costs	5,732	5,702
	<u>129,768</u>	<u>134,073</u>
Support Costs	-	-
Charitable Activities	<u>129,768</u>	<u>134,073</u>
	<u>129,768</u>	<u>134,073</u>

The average number of employees during the year was (previous year: 17).

The charity considers its key management personnel comprises the trustees and Centre Managers. The total employment benefits, including employer pension contributions of the key management personnel were £57,447 (previous year: £61,753), No employee has benefits in excess of £60,000 (previous year: none).

10. Independent Examiner Fees

	Year Ended 5 April 2021	Year Ended 5 April 2020
	£	£
Independent examination fees	866	850
	<u>866</u>	<u>850</u>

11. Tangible Fixed Assets

	Computers	Total
	£	£
Cost		
At 6 April 2020	1,955	1,955
Additions	-	-
At 5 April 2021	<u>1,955</u>	<u>1,955</u>
Depreciation		
At 6 April 2020	1,764	1,764
Charge for Year	190	190
At 5 April 2021	<u>1,954</u>	<u>1,954</u>
NET BOOK VALUE		
At 5 April 2021	<u>1</u>	<u>1</u>
At 5 April 2020	<u>191</u>	<u>191</u>

12. Analysis of debtors

	2021	2020
	£	£
Debtors	4,258	1,693
Prepayments	1,301	505
	<u>5,559</u>	<u>2,198</u>

Debtors and prepayments related to unrestricted funds in 2021 and 2020.

13. Creditors: amounts falling due within one year

	2021	2020
	£	£
Creditors	1,115	-
Overspent Petty Cash	-	137
Short-term compensated absences (holiday pay)	-	-
Other creditors and accruals	1,164	1,173
Deferred income	-	7,500
Taxation and social security costs	-	1,227
	<u>2,279</u>	<u>10,037</u>

14. Deferred income

Deferred income comprises grants received in advance for the next financial year

Balance as at 6 April 2020	7,500
Amount released to income earned from charitable activities	(7,500)
Amount deferred in year	-
Balance at 5 April 2021	-

15. Analysis of charitable funds**Analysis of movements in unrestricted funds**

	Balance at 6 April 2020	Incoming Resources	Resources Expended	Transfers	Balance at 5 April 2021
	£	£	£	£	£
General Fund	53,897	190,858	(159,220)	-	85,535
Designated Fund	45,300	-	-	-	45,300
	99,197	190,858	(159,220)	-	130,835

Previous reporting period

	Balance at 6 April 2019	Incoming Resources	Resources Expended	Transfers	Balance at 5 April 2020
	£	£	£	£	£
General Fund	42,505	176,362	(164,970)	-	53,897
Designated Fund	45,300	-	-	-	45,300
	87,805	176,362	(164,970)	-	99,197

Name of unrestricted fund:

General Fund

Designated Fund

Description, nature and purpose of the fund

The "free reserves" after allowing for all designated funds

Funds to be used to cover possible future employment and closure liabilities

16. Analysis of net assets between funds

	Unrestricted funds	Designated funds	Restricted funds	Total 2021
	£	£	£	£
Tangible fixed assets	1	-	-	1
Cash at bank and in hand	82,254	45,300	-	127,554
Other net current assets/(liabilities)	3,280	-	-	3,280
Total	85,535	45,300	-	130,835

Previous reporting period

	Unrestricted funds	Designated funds	Restricted funds	Total 2020
	£	£	£	£
Tangible fixed assets	191	-	-	191
Cash at bank and in hand	61,545	45,300	-	106,845
Other net current assets/(liabilities)	(7,839)	-	-	(7,839)
Total	53,897	45,300	-	99,197

17. Financial Instruments

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised on a transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at an amortised cost using the effective interest method.

18. Reconciliation of net movement in funds to net cash flow from operating activities

	Year Ended 5 April 2021	Year Ended 5 April 2020
	£	£
Net movement in funds	31,638	11,392
Add back depreciation	190	689
Deduct investment income	(13)	(86)
Decrease/(increase) in debtors	(3,361)	2,464
Increase/(decrease) in creditors	(7,758)	(2,291)
Net cash used in operating activities	20,696	12,168