



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 January 2021 **Period start date**
To 31 December 2021 **Period end date**

Charity name: History Workshop Journal

Charity registration number: 1081686

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	HWJ's objectives are to advance the education of the public in history and related subjects in particular by promoting research and disseminating the useful results of such research.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The objects of the charity are pursued through the following activities for the public benefit:</p> <p>i. Publication of twice-yearly journal of historical writing and sources. The publication made as accessible to as wide a readership as possible through content, style, organisation and distribution.</p> <p>ii. Access to historical writing broadened through access via the website, History Workshop Online, and via social media campaigns.</p> <p>iii. Encouragement of historical enquiry in the public domain by provision of advice and grants for conferences, archival research, seminar series, and occasional publications.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit and have satisfied themselves that HWJ has abided by that guidance.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>1) Publication of historical research:</p> <ul style="list-style-type: none"> - Publication of <i>History Workshop Journal</i> issues 91 and 92 in the Spring and Autumn of 2021. - Publication of a Virtual Special Issue on Black British Histories, edited by Caroline Bressey, Meleisa Ono-George, Diana Paton, Kennetta Hammond Perry, and Sadiah Qureshi - 2,307 consortia have access to the journal via 2017 OUP Collection of publications <p>2) Broadening of access to historical writing:</p> <ul style="list-style-type: none"> - Continued investment in our digital magazine, History Workshop Online. HWO is committed to making historical writing accessible and engaging for both historians and the public. Investment includes appointment of two new Editorial Fellows for HWO (in addition to two continuing) and investment in technology, web hosting and the creation of podcasts. Since 2020, average monthly visitors consistently tops 20,000, and total website hits now stand at 1.7 million,

		<p>and will hit 2 million within the next year at current rates.</p> <ul style="list-style-type: none"> - Regular production of Virtual Special Issues making HWJ content freely accessible for six months. - OUP's philanthropic initiatives have meant that upwards of 7000 institutions in developing nations have access to the journal. - Number of monthly viewers of journal articles has been steadily increasing since 2017.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	In 2018, the charity determined that our reserves were larger than was required to meet our financial obligations and we should use these funds in order to better meet our charitable objectives, primarily by broadening access to history through further investment in our online presence. That resulted in a deficit of £4050 in 2021. We retain healthy reserves of just under £87,000.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	2012 AGM agreed that some accumulated surplus should be maintained in case of emergency.
Amount of reserves held	Para 1.22	86,916
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution adopted on 27th November 1999.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association: private individuals come together in order to promote the journal and other historical initiatives.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by existing trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	History Workshop Journal
Other name the charity uses	
Registered charity number	1081686

Charity's principal address	Heron Quay Bar Creek Bar Meadows Malpas Cornwall TR1 1SS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mark Pendleton	Treasurer		
2	Bill Schwarz			
3	David Feldman			
4	Sally Alexander			
5	Felix Driver			
6	Daniel Pick			
7	Gareth Stedman Jones			
8	Anne Summers			
9	Alex Potts			
10	Laura Gowing			
11	Lyndal Roper			
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

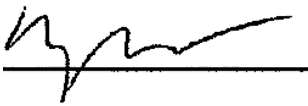
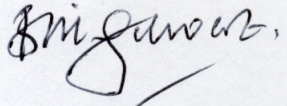
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Mark Pendleton	Bill Schwarz
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Position (eg
Secretary, Chair, etc)

Treasurer	Trustee
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Date

14/10/2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

History Workshop Journal

1081686

Receipts and payments accounts

CC16a

For the period
from

01/01/2021


To

31/12/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Royalties received	35,673	-	-	35,673	37,049
Expenses Reimbursed	7,217	-	-	7,217	14,435
Interest Received	9	-	-	9	105
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	42,899	-	-	42,899	51,589
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	42,899	-	-	42,899	51,589
A3 Payments					
Salaries	31,524	-	-	31,524	38,123
Website, design and expenses	165	-	-	165	1,769
Postage/Travel/IT expenses	382	-	-	382	544
Catering	-	-	-	-	-
Accountants costs	2,052	-	-	2,052	1,870
HWO Fellowship Honarium	11,537	-	-	11,537	11,855
Misc	289	-	-	289	49
Donations	1,000	-	-	1,000	3,000
Sub total	46,949	-	-	46,949	57,210
A4 Asset and investment purchases. (see table)					
L&G tracker units	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	46,949	-	-	46,949	57,210
Net of receipts/(payments)	(4,050)	-	-	(4,050)	(5,621)
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	90,966	-	-	90,966	96,587
Cash funds this year end	86,916	-	-	86,916	90,966

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CAF Cash Account	500	-	-
	CAF Gold Account	38,756	-	-
	CAF Platinum Account	47,660	-	-
	Total cash funds	86,916	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	OUP office expense reimbursement due	7,651	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
				-
				-
				-
				-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Mark Pendleton	30/07/22	



Section A

Independent Examiner's Report

Report to the trustees/
members of

History Workshop Journal

On accounts for the year
ended

31/12/21

Charity no
(if any)

1081686

Set out on pages

1 & 2

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 2 August 2022

Name:

Colin Mills of Critchleys Audit LLP

Relevant professional qualification(s) or body (if any):

Chartered Accountant (ICAEW)

Address:

Beaver House, 23-38 Hythe Bridge Street, Oxford, OX1 2EP





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Date: 2 August 2022

Name:

Colin Mills of Critchleys Audit LLP

**Relevant professional
qualification(s) or body
(if any):**

Chartered Accountant (ICAEW)

Address:

Beaver House, 23-38 Hythe Bridge Street, Oxford, OX1 2EP

