



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 January 2020
To 31 December 2020

Period start date
Period end date

Charity name: History Workshop Journal

Charity registration number: 1081686

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	HWJ's objectives are to advance the education of the public in history and related subjects in particular by promoting research and disseminating the useful results of such research.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The objects of the charity are pursued through the following activities for the public benefit:</p> <p>i. Publication of twice-yearly journal of historical writing and sources. The publication made as accessible to as wide a readership as possible through content, style, organisation and distribution.</p> <p>ii. Access to historical writing broadened through access via the website, History Workshop Online, and via social media campaigns.</p> <p>iii. Encouragement of historical enquiry in the public domain by provision of advice and grants for conferences, archival research, seminar series, and occasional publications.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit and have satisfied themselves that HWJ has abided by that guidance.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>1) Publication of historical research:</p> <ul style="list-style-type: none"> - Publication of <i>History Workshop Journal</i> issues 89 and 90 in the Spring and Autumn of 2020. - Publication of a Virtual Special Issue on The State, edited by Jane Caplan and Becky Taylor. - 2,307 consortia have access to the journal via 2017 OUP Collection of publications <p>2) Broadening of access to historical writing:</p> <ul style="list-style-type: none"> - Continued investment in our digital magazine, History Workshop Online. HWO is committed to making historical writing accessible and engaging for both historians and the public. Investment includes appointment of two new Editorial Fellows for HWO (in addition to two continuing) and investment in technology, web hosting and the creation of podcasts. Those efforts resulted in a 36% increase in visitor traffic since 2019. - Regular production of Virtual Special Issues making HWJ content freely accessible for six months.

		<ul style="list-style-type: none"> - OUP's philanthropic initiatives have meant that upwards of 7000 institutions in developing nations have access to the journal. - Number of monthly viewers of journal articles has been steadily increasing since 2017* <p><i>*According to the Oxford University Press report published in June 2021</i></p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	In 2018, the charity determined that our reserves were larger than was required to meet our financial obligations and we should use these funds in order to better meet our charitable objectives, primarily by broadening access to history through further investment in our online presence. That resulted in a deficit of just over £5600 in 2020. We retain healthy reserves of just under £91,000.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	2012 AGM agreed that some accumulated surplus should be maintained in case of emergency.
Amount of reserves held	Para 1.22	£90,966
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution adopted on 27th November 1999.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association: private individuals come together in order to promote the journal and other historical initiatives.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by existing trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	History Workshop Journal
Other name the charity uses	
Registered charity number	1081686

Charity's principal address	Heron Quay Bar Creek Bar Meadows Malpas Cornwall TR1 1SS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mark Pendleton	Treasurer		
2	Bill Schwarz			
3	David Feldman			
4	Sally Alexander			
5	Felix Driver			
6	Anne Summers			
7	Alex Potts			
8	Daniel Pick			
9	Gareth Stedman Jones			
10	Laura Gowing			
11	Lyndal Roper			
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

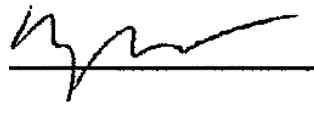
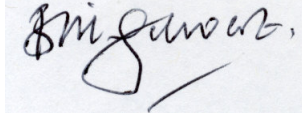
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Mark Pendleton	Bill Schwarz
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Position (eg
Secretary, Chair, etc)

Treasurer	Trustee
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Date

13/10/2021

HISTORY WORKSHOP JOURNAL, 1 JANUARY - 31 DECEMBER 2020				
Date	Payee	Debits	Credits	Reimbursement
01/08/2020	Anna Davin wages adv	250		
01/15/2020	CAF account fee	5		
01/17/2020	Elly Robson tax refund	400		
02/17/2020	Marybeth Hamilton wages	466.12		
01/17/2020	Anna Davin wages (1567.36)-adv	1057.36		
01/28/2020	Anna Davin wages adv	250		
02/10/2020	Anna Davin wages adv	250		
02/14/2020	Anna Davin wages (1315.70)-adv	815.7		
02/14/2020	Marybeth Hamilton wages	466.12		
02/17/2020	CAF account fee	5		
02/28/2020	Anna Davin wages adv	250		
03/09/2020	Anna Davin wages adv	250		
03/16/2020	CAF account fee	5		
03/17/2020	Marybeth Hamilton wages	466.12		
03/17/2020	Anna Davin wages (1898.77)-adv	1398.77		
03/17/2020	Critchleys HR H11202	237.6		
03/17/2020	Christopher Kissane hon (full year)	1846.28		
03/25/2020	Christopher Kissane travel	135.5		
03/26/2020	Interest on Gold account		16.99	
03/30/2020	Anna Davin wages adv	250		
04/07/2020	OUP payment		37049	
04/08/2020	Anna Davin wages adv	250		
04/15/2020	CAF account fee	5		
04/15/2020	Anna Davin wages (1130.60)-adv	630.6		
04/15/2020	Marybeth Hamilton wages	466.32		
04/15/2020	Elly Robson travel to AGM	25.54		
04/15/2020	Elly Robson travel to interview	33.5		
04/15/2020	Rachel Moss travel to AGM	56.7		
04/15/2020	Elly Robson Soundcloud sub	90		
04/15/2020	Rachel Moss travel to meeting	27.5		
04/15/2020	Marybeth Hamilton Zoom sub	143.88		
04/17/2020	HMRC 846PG001677662012	6126.56		
04/17/2020	HMRC 846PG001677662101	335.2		
04/28/2020	Anna Davin wages adv	250		
05/11/2020	Anna Davin wages adv	250		
05/15/2020	CAF account fee	5		
05/15/2020	HMRC 846PG001677662102	1977.33		
05/15/2020	Anna Davin wages (1400.35)-adv	900.35		
05/15/2020	Laura Forster HWO	775.04		
05/15/2020	Marybeth Hamilton wages & HWO	1511.23		
05/15/2020	Peter Jones HWO	875.44		
05/15/2020	Rachel Moss HWO	775.04		
05/15/2020	Elly Robson HWO	1455.04		

05/28/2020	Anna Davin wages adv	250		
06/05/2020	Critchleys HR H11479	266.4		
06/12/2020	Anna Davin wages adv	250		
06/15/2020	Anna Davin wages (1544.27)-adv	1044.27		
06/15/2020	Marybeth Hamilton wages	466.12		
06/15/2020	HMRC 846PG001677662103	388.8		
06/15/2020	Jonathan Stutters HWO backup	40		
06/15/2020	CAF account fee	5		
06/26/2020	Interest on Gold account		23.14	
06/29/2020	OUP payment		7217.27	
06/29/2020	Anna Davin wages adv	250		
07/08/2020	Anna Davin wages adv	250		
07/14/2020	Anna Davin wages (1310.50)-adv	810.5		
07/14/2020	Marybeth Hamilton wages	466.32		
07/14/2020	Peter Jones tax refund	49.4		
07/14/2020	HMRC 846PG001677662104	330.8		
07/14/2020	Playlab	288		
07/15/2020	CAF account fee	5		
07/28/2020	Anna Davin wages adv	250		
07/30/2020	Stuart Grahame HWJ web event	200		
08/10/2020	Anna Davin wages adv	250		
08/17/2020	CAF account fee	5		
08/17/2020	Marybeth Hamilton wages	466.12		
08/17/2020	Anna Davin wages (1255.63)-adv	755.63		
08/17/2020	HMRC 846PG001677662105	367.8		
08/28/2020	Anna Davin wages adv	250		
09/04/2020	Critchleys C152240	266.4		
09/07/2020	Birkbeck RSHC	3000		
09/08/2020	Anna Davin wages adv	250		
09/15/2020	CAF account fee	5		
09/16/2020	Anna Davin wages (2027.31)-adv	1527.31		
09/16/2020	HMRC 846PG001677662106	559.8		
09/16/2020	Marybeth Hamilton wages	466.12		
26.09/2020	Interest on Gold account		1.53	
09/28/2020	Anna Davin wages adv	250		
10/08/2020	Anna Davin wages adv	250		
10/13/2020	Marybeth Hamilton wages	466.12		
10/13/2020	Anna Davin wages (1400.15)-adv	900.15		
10/13/2020	HMRC 846PG001677662107	403.2		
10/15/2020	CAF account fee	5		
10/20/2020	Anna Davin sick pay	365		
10/28/2020	Anna Davin wages adv	250		
11/09/2020	Anna Davin wages adv	250		
11/16/2020	CAF account fee	5		
11/17/2020	Critchleys CA002093	768		
11/17/2020	Ria Kapoor	775.04		
11/17/2020	Stuart Grahame HWJ web event	200		
11/17/2020	Elly Robson HWO	1455.04		

[illegible]

OUP Expense Reimburse ment	OUP Royalties	Interest	Wages Copy Editing	Wages Administrati ve Editor	PAYE/NI	Design
			250			
				466.12		
			1057.36			
			250			
			250			
			815.7			
				466.12		
			250			
			250			
				466.12		
			1398.77			
		16.99				
			250			
	37049					
			250			
			630.6			
				466.32		
					6126.56	
					335.2	
			250			
			250			
					1977.33	
			900.35			
				466.32		

			250			
			250			
			1044.27			
				466.12		
					388.8	
7217.27		23.14				
			250			
			250			
			810.5			
				466.32		
					330.8	
			250			
			250			
				466.12		
			755.63			
					367.8	
			250			
			250			
			1527.31			
					559.8	
				466.12		
		1.53				
			250			
			250			
				466.12		
			900.15			
					403.2	
			365			
			250			
			250			

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

					266.4	
					5	
					5	
200						
					5	
					266.4	
					5	
					5	
					5	
					768	
200						

[illegible]

Donations	Fin Advice	Total Expenses	Total Revenue	Checked against bank statements
		250		YES-CORRECT
		5		YES-CORRECT
		400		YES-CORRECT
		466.12		YES-CORRECT
		1057.36		YES-CORRECT
		250		YES-CORRECT
		250		YES-CORRECT
		815.7		YES-CORRECT
		466.12		YES-CORRECT
		5		YES-CORRECT
		250		YES-CORRECT
		250		YES-CORRECT
		5		YES-CORRECT
		466.12		YES-CORRECT
		1398.77		YES-CORRECT
		237.6		YES-CORRECT
		1846.28		YES-CORRECT
		135.5		YES-CORRECT
			16.99	YES-CORRECT
		250		YES-CORRECT
			37049	YES-CORRECT
		250		YES-CORRECT
		5		YES-CORRECT
		630.6		YES-CORRECT
		466.32		YES-CORRECT
		25.54		YES-CORRECT
		33.5		YES-CORRECT
		56.7		YES-CORRECT
		90		YES-CORRECT
		27.5		YES-CORRECT
		143.88		YES-CORRECT
		6126.56		YES-CORRECT
		335.2		YES-CORRECT
		250		YES-CORRECT
		250		YES-CORRECT
		5		YES-CORRECT
		1977.33		YES-CORRECT
		900.35		YES-CORRECT
		775.04		YES-CORRECT
		1511.23		YES-CORRECT
		875.44		YES-CORRECT
		775.04		YES-CORRECT
		1455.04		YES-CORRECT

		250		YES-CORRECT
		266.4		YES-CORRECT
		250		YES-CORRECT
		1044.27		YES-CORRECT
		466.12		YES-CORRECT
		388.8		YES-CORRECT
		40		YES-CORRECT
		5		YES-CORRECT
			23.14	YES-CORRECT
			7217.27	YES-CORRECT
		250		YES-CORRECT
		250		YES-CORRECT
		810.5		YES-CORRECT
		466.32		YES-CORRECT
		49.4		YES-CORRECT
		330.8		YES-CORRECT
		288		YES-CORRECT
		5		YES-CORRECT
		250		YES-CORRECT
		200		YES-CORRECT
		250		YES-CORRECT
		5		YES-CORRECT
		466.12		YES-CORRECT
		755.63		YES-CORRECT
		367.8		YES-CORRECT
		250		YES-CORRECT
		266.4		YES-CORRECT
3000		3000		YES-CORRECT
		250		YES-CORRECT
		5		YES-CORRECT
		1527.31		YES-CORRECT
		559.8		YES-CORRECT
		466.12		YES-CORRECT
			1.53	YES-CORRECT
		250		YES-CORRECT
		250		YES-CORRECT
		466.12		YES-CORRECT
		900.15		YES-CORRECT
		403.2		YES-CORRECT
		5		YES-CORRECT
		365		YES-CORRECT
		250		YES-CORRECT
		250		YES-CORRECT
		5		YES-CORRECT
		768		YES-CORRECT
		775.04		YES-CORRECT
		200		YES-CORRECT
		1455.04		YES-CORRECT

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BANK RECONCILIATIONS***HISTORY WORKSHOP JOURNAL, 1 JANUARY - 31 DECEMBER 2020*****CafGold Account 00093058**

Beginning Balance	48,494.37	
Withdrawals	57209.98	
Deposits	51526.36	
Ending Balance	42810.75	42,810.75

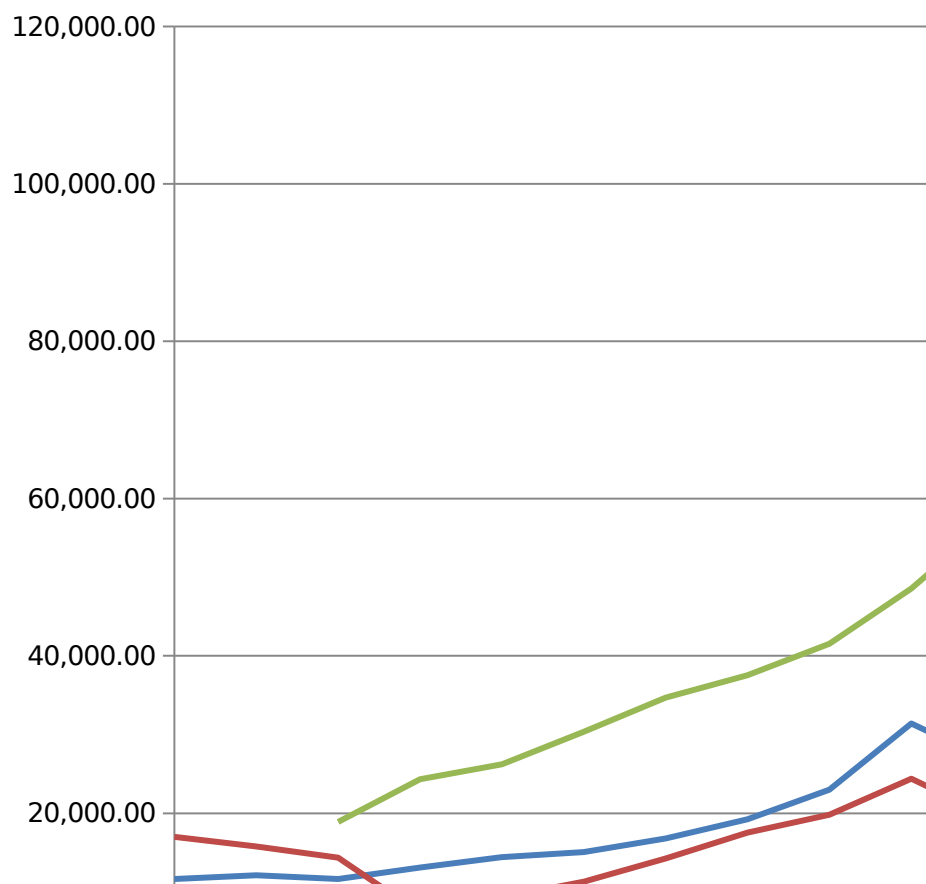
CafPlatinum Account 00306106

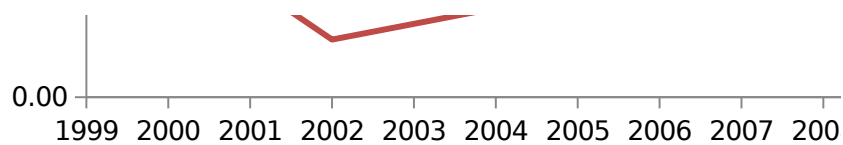
Beginning Balance	47,592.99
Withdrawals	
Deposits (interest)	62.06
Transfers	
Ending Balance	47,655.05

CafCash 00016510

Beginning Balance	500
Ending Balance	500

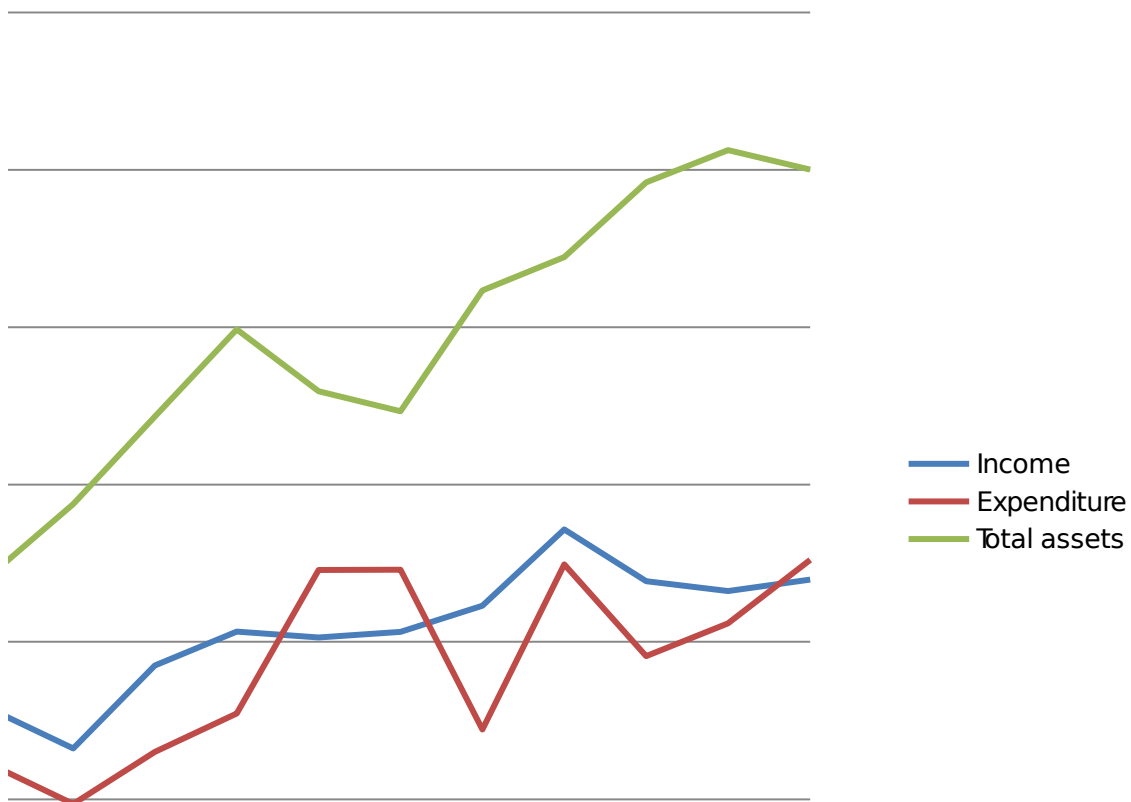
	Income	Royalties	Expenditu	Wages	HWO
1999	11,648.66	8,624.00	17,015.19	9,783.00	
2000	12,124.90	8,528.00	15,802.51	9,848.00	
2001	11,644.16	8,778.00	14,362.71	7,377.00	
2002	13,112.11	9,485.00	7,305.32	3,821.00	
2003	14,415.49	9,933.00	9,309.12	5,540.00	
2004	15,056.56	10,426.00	11,303.87	5,502.00	
2005	16,808.78	10,791.00	14,268.90	7,692.00	
2006	19,227.75	13,005.00	17,561.84	8,937.00	
2007	23,019.75	11,125.00	19,809.77	12,221.97	
2008	31,404.90	15,307.00	24,379.58	11,202.92	
2009	26,441.19	13,819.00	19,425.99	10,863.20	
2010	37,013.43	25,443.00	26,017.21	15,831.82	
2011	41,296.50	29,494.00	30,899.77	21,175.81	
2012	40,570.49	34,570.00	49,150.63	26,276.86	
2013	41,291.00	31,801.00	49,161.00	32,904.28	
2014	44,592.41	31,636.00	28,870.13	24,145.00	
2015	54,276.52	34,583.00	49,843.58	35,355.92	
2016	47,703.73	34,798.00	38,208.81	28,120.84	7,661.30
2017	46,456.20	32,780.00	42,351.61	29,643.21	8,658.97
2018	47,926.00	33,897.00	50,414.00	26,472.60	14,299.81
2019	43,028.82	35,960.00	39,450.94	24,836.73	9,544.84





Surplus/ D	Total assets
-5,366.53	
-3,677.61	
-2,718.00	18,888.85
5,806.79	24,334.39
5,106.37	26,219.28
3,752.69	30,352.89
2,539.88	34,701.85
1,665.91	37,537.86
4,000.99	41,528.85
7,025.11	48,554.17
8,964.25	57,518.42
15,831.82	68,627.56
11,103.00	79,730.00
-7,860.00	71,871.00
-2,548.00	69,324.00
15,346.68	84,671.86
4,432.94	88,903.80
9,494.92	98,398.72
4,104.59	102,503.31
-2,488.00	100,015.31

	Income	Expenditure
1999	11,648.66	17,015.19
2000	12,124.90	15,802.51
2001	11,644.16	14,362.71
2002	13,112.11	7,305.32
2003	14,415.49	9,309.12
2004	15,056.56	11,303.87
2005	16,808.78	14,268.90
2006	19,227.75	17,561.84
2007	23,019.75	19,809.77
2008	31,404.90	24,379.58
2009	26,441.19	19,425.99
2010	37,013.43	26,017.21
2011	41,296.50	30,899.77
2012	40,570.49	49,150.63
2013	41,291.00	49,161.00
2014	44,592.41	28,870.13
2015	54,276.52	49,843.58
2016	47,703.73	38,208.81
2017	46,456.20	42,351.61
2018	47,926.00	50,414.00
2019	43,028.82	39,450.94



8 2009 2010 2011 2012 2013 2014 2015 2016 2017 2018

Total assets
18,888.85
24,334.39
26,219.28
30,352.89
34,701.85
37,537.86
41,528.85
48,554.17
57,518.42
68,627.56
79,730.00
71,871.00
69,324.00
84,671.86
88,903.80
98,398.72
102,503.31
100,015.31

Holiday pay	Month (15th)	Anna hours	Hours of holiday	MH hours
	11/17		70	
	12/17		82	
	01/18		78	
	02/18		70	
	03/18		70	
	04/18		68	
	05/18		68	
	06/18		68	
	07/18		72	
	08/18		67	
	09/18		66	
	10/18		70	
	11/18		72	
	12/18		85	
	01/19		86	
	02/19		77	
	03/19		62	
	04/19		66	
	05/19		68	
	06/19		75	12
	07/19		69	35
	08/19		66	33
	09/19		68	32
	10/19		69	34



CHARITY COMMISSION
FOR ENGLAND AND WALES

History Workshop Journal

1081686

Receipts and payments accounts

CC16a

For the period from	01/01/2020	To	31/12/2020
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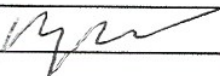
Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Royalties received	37,049	-	-	37,049	35,960
Expenses Reimbursed	14,435	-	-	14,435	14,286
Interest Received	105	-	-	105	187
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	51,589	-	-	51,589	50,433
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	51,589	-	-	51,589	50,433
A3 Payments					
Salaries	38,123	-	-	38,123	32,565
Website, design and expenses	1,769	-	-	1,769	3,618
Postage/Travel/IT expenses	544	-	-	544	933
Catering	-	-	-	-	49
Accountants costs	1,870	-	-	1,870	2,436
HWO Fellowship Honarium	11,855	-	-	11,855	11,245
Misc	49	-	-	49	60
Donations	3,000	-	-	3,000	3,000
Sub total	57,210	-	-	57,210	53,906
A4 Asset and investment purchases. (see table) L&G tracker units					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	57,210	-	-	57,210	53,906
Net of receipts/(payments)	(5,621)	-	-	(5,621)	(3,473)
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	96,587	-	-	96,587	100,060
Cash funds this year end	90,966	-	-	90,966	96,587

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CAF Cash Account	500	-	-
	CAF Gold Account	42,811	-	-
	CAF Platinum Account	47,656	-	-
	Total cash funds	90,966	-	-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
				-
				-
				-
				-
				-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	MARK PENDLETON	15/08/2021



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

History Workshop Journal

**On accounts for the year
ended**

31/12/20

**Charity no
(if any)**

1081686

Set out on pages

1 & 2

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

18 August 2021

Name:

Colin Mills of Critchleys Audit LLP

Relevant professional qualification(s) or body (if any):	Chartered Accountant (ICAEW)
Address:	Beaver House, 23-38 Hythe Bridge Street, Oxford, OX1 2EP

Section B	Disclosure
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Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.