

African Caribbean Achievement Project

Charity number 1081624

A company limited by guarantee number 03762462

Annual Report and Financial Statements for the year ended 31 March 2023



WYCAS

COMMUNITY ACCOUNTING
WEST YORKSHIRE

African Caribbean Achievement Project

Annual Report and Financial Statements for the year ended 31 March 2023

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Prepared by West Yorkshire Community Accountancy Service CIO

African Caribbean Achievement Project

Trustees' report for the year ended 31 March 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Asher Sefanit-Wudasee	Chair	
Ann Marie Smith	Treasurer	Resigned 25 April 2023
Claudia McFarlane	Secretary	Resigned 24 December 2022
Samuel Wyatt	Young Person Representative	
Helen Moyles		Resigned 25 April 2023
Donna Howells		
Carl Robinson		Resigned 18 August 2022
Angela Phillip		Appointed 25 April 2023
Diane Ruddock		Appointed 25 April 2023
Claudia McFarlane	Secretary	Appointed 2 August 2023
Charity number	1081624	Registered in England and Wales
Company number	03762462	Registered in England and Wales
Registered and principal address	Bankers	
17 Claremont	Unity Trust Bank PLC	
Bradford	Nine Brindley Place	
BD7 1BG	4 Oozells Square	
	Birmingham B1 2HB	

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 29 April 1999. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Method of recruitment and appointment of trustees

Trustees and other members of ACAP are elected at the Annual General Meeting, which is advertised within the local communities, to all funding agencies and other partners.

African Caribbean Achievement Project

Trustees' report (continued) for the year ended 31 March 2023

Objectives and activities

The charity's objects

The advancement of the education of the African Caribbean inhabitants of West Yorkshire.

The charity's main activities

The African Caribbean Achievement Project (ACAP) is a volunteer-led charity established in 1995 with the purpose of promoting and advancing the educational development of individuals of African and Caribbean descent in West Yorkshire. Located in Bradford, our mission is to empower individuals to unlock their full potential by fostering a passion for learning and achieving excellence in all aspects of their lives.

Through our dedicated efforts, we recruit, train, and deploy volunteers (acting as role models) from the local community to engage with young people through our projects, community initiatives, and with schools across the Bradford District. Our charity enables individuals to realise their aspirations, bolster their self-esteem, and cultivate the confidence needed to achieve their goals. Our overarching vision is to empower individuals and help them develop so that they are in a position to make significant and positive contributions to society as a whole. To achieve our objectives, we offer a variety of services and projects that are tailored towards the unique cultural needs of our beneficiaries.

Structure, Governance and Management

The trustees are responsible for the overall management and control of ACAP and meet a minimum of six times a year. The work of implementing the policies of the organisation is carried out by individual members of the Board who each has responsibility for different areas on a sub committee. Sub committees are currently set up for Finance and Organisational Development and include volunteers and young people as members. The members from these sub committees report back with their recommendations and feedback to the full trustee Board meeting. All trustees give of their time freely and receive no remuneration or other financial benefits.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education.

Achievements and performance

During the year under review, ACAP has continued to work on its core projects and services which include:

- **IT and Employability Support Project** equipped adults with essential digital skills, from basic computer literacy to more advanced software proficiency. By blending IT education with critical employability skills such as CV writing, interview preparation, and financial literacy, we offer a holistic approach to job preparedness and career advancement.
- **Advocacy Support for parents** which offered essential assistance in navigating school appointments, advocating on their behalf, and assisting parents in addressing school-related issues. We provided parents with guidance and resources to effectively advocate for their children's education and well-being. We understand the challenges parents face in accessing services and ensuring their voices are heard and worked with them to build better relationships with schools.
- **ACAP's Arts and Culture Programme** offered a vibrant array of creative activities, including a poetry club, painting events, writing workshops, dance classes, and music events. Through these diverse activities, we aimed to ignite creativity, foster collaboration, and celebrate the transformative power of the arts. The project promoted personal growth, community connection, and a deeper appreciation for the arts and culture within our society.

African Caribbean Achievement Project

Trustees' report (continued) for the year ended 31 March 2023

Achievements and performance continued

- **Therapeutic Arts and Crafts Project** offered a transformative experience for people seeking emotional and creative outlets. Through engaging workshops, participants explore their emotions, enhance self-expression, find healing and experience improved mental wellbeing. Our workshops provided a safe space for personal reflection, building resilience and a new sense of community. The project included access to counselling and other therapeutic services. By harnessing the power of arts and crafts as 'therapy', we supported vulnerable people in their journey towards healing and improved mental health.
- **Active Women Together Project** works with women to lead more active lives, develop friendships, building networks, and bring about positive change. Through engaging activities including yoga, cycling, outdoor exercise, dance and other activities, we inspire physical activity, personal growth, and a supportive community. Together, we create a healthier and vibrant environment for all.
- **Men's Support Group (Mental Health)** ACAP provided a dedicated safe space for African Caribbean men to openly discuss and address mental health challenges. Recognising the unique pressures faced by men in our community, we offered understanding, resources, and coping strategies. Our mission goes beyond mere conversation; it's about building resilience, fostering connections, and championing well-being for every participant.
- **Probation Support Project** empowers young people at risk of or involved in the criminal justice system. We offer support and guidance to people in order to break the cycle of reoffending and promote successful reintegration into society. Our goal is to make a meaningful impact, fostering accountability and creating opportunities for a positive future.
- **Black History Month Programme.** During the year ACAP showcased a diverse range of cultural activities and events, dedicated to honouring the rich cultural diversity of people from the African and Caribbean community. Through engaging events, educational activities, and artistic expressions, we celebrated the rich heritage and invaluable contributions of this community. Our activities promoted cultural understanding, inspired dialogue, and fostered unity among diverse communities.
- **Volunteering Programme. ACAP's Volunteering Programme:** Harnesses the talent and dedication within the African Caribbean community. We match volunteers with roles tailored to their strengths, promoting personal and professional growth. Beyond mere service, our programme offers networking, skill development, and leadership opportunities. It's not just about 'giving time'; it's about fostering unity and empowerment within our community.
- **ACAP Strategic Development** - ACAP started work on a project that prioritises the strategic development of the charity, aiming to enhance our impact, expand our reach, and drive sustainable growth. Through careful planning and stakeholder engagement, we have continually improved our services and organisational capabilities, enabling us to make a lasting difference in the lives of the people we serve.
- **Science Club for Young People** offered engaging activities that ignited curiosity, fostered a love for science, and nurtured critical thinking skills. By participating, students deepened their understanding of scientific concepts, developed problem-solving abilities, and we have helped to cultivate a lifelong passion for science learning. Through this initiative, we empower young people to embrace science, build confidence, and inspire future innovators. The project included delivering a presentation to the British Science Association.
- **Mentoring Programme** provided invaluable support to students through one-to-one and group mentoring. Our dedicated volunteers offered guidance, encouragement, and positive role modelling, empowering students to overcome challenges, build confidence, and achieve their educational goals. By investing in the next generation, we encourage academic and personal growth, contributing to a brighter future for our community.

African Caribbean Achievement Project

Trustees' report (continued) for the year ended 31 March 2023

Achievements and performance continued

- **Online Tutoring Project** provided KS2 & KS3 students with invaluable support in key STEM areas. Our expert tutors offered personalised learning, fostering a deeper understanding and passion for maths and science. By equipping young people with STEM knowledge and skills, we have empowered them to excel in their academic lives and have helped them to imagine a future career in a STEM related industry.
- **Homework Support Project** provided academic assistance to students through our team of dedicated volunteers who offered personalised tutoring and guidance, helping students overcome academic challenges and thrive. We helped young people to develop a love for learning, boosts confidence, and equipped students with the academic skills needed for long-term success. By investing in educational support, we contributed to the development of a well-educated and empowered community, positively impacting society.
- **Semi-Independent Accommodation for Young People.** ACAP started the engagement process of community consultation towards the establishment of semi-independent accommodation for young people in order to expand upon the level of support offered to young people. Our aim is to provide a supportive and nurturing environment where young individuals can develop essential life skills, gain independence, and thrive. By offering this accommodation, we are committed to empowering young people on their journey towards self-sufficiency and independence.

Our Plans for the future

Looking ahead, ACAP is firmly dedicated to both upholding our core educational services and prioritising the advancement of our semi-independent accommodation for young people. We are placing significant emphasis on our strategic development, aiming to strengthen our organisation's sustainability through the establishment of new projects and enhanced funding streams. By proactively pursuing these objectives, we strive to expand our reach, increase our impact, and secure a prosperous future for the communities we serve.

Financial review

The net expenditure for the year was £3,471, including net expenditure of £7,912 on unrestricted funds and net income of £4,441 on restricted funds, after transfers.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £12,452.

ACAP's Reserve Policy is to maintain a minimum 30% of annual turnover, which equates to £13,000 based on actual 2022/2023 expenditure.

The trustees have reassessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and conclude that no material uncertainties exist that cast significant doubt on the charity's ability to continue as a going concern.

African Caribbean Achievement Project

Trustees' report (continued) for the year ended 31 March 2023

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Approved by the board of trustees on 30/11/2023

Asher Sefanit-Wudasee (Trustee)

African Caribbean Achievement Project

Independent examiner's report to the trustees of African Caribbean Achievement Project

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2023, which are set out on pages 8 to 14.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

4/12/2023

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

African Caribbean Achievement Project
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2023

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Income from:					
Grants and donations	(2)	11,011	28,264	39,275	48,647
Room hire		75	-	75	736
Bank interest		50	-	50	3
Other income		372	-	372	380
Total income		11,508	28,264	39,772	49,766
Expenditure on:					
Salaries and NI	(3)	4,160	7,693	11,853	7,433
Payroll charges		226	-	226	582
Volunteer expenses		-	149	149	578
Rates		1,822	591	2,413	2,817
Utilities		3,240	899	4,139	2,929
Insurance		-	905	905	630
Security		-	780	780	876
Building maintenance and refurbishment		107	200	307	1,520
Cleaning		-	259	259	1,455
Telephone and internet		613	733	1,346	1,712
Postage, printing and stationery		14	39	53	49
Computer costs		663	162	825	452
Publications and subscriptions		767	707	1,474	603
Refreshments		-	223	223	3,775
Equipment and furniture		-	294	294	1,086
Delivery/ outings and activities		496	3,608	4,104	3,630
Travel		-	162	162	123
Independent examination		882	-	882	840
Professional fees		5	780	785	14,793
Tutor fees		210	3,529	3,739	6,165
Sundries		-	-	-	200
Training and education		-	-	-	600
Publicity and promotion		100	50	150	86
Depreciation		8,025	-	8,025	6,865
Bank charges		150	-	150	72
Total expenditure		21,480	21,763	43,243	59,871
Net income / (expenditure)		(9,972)	6,501	(3,471)	(10,105)
Transfers between funds		2,060	(2,060)	-	-
Net movement in funds		(7,912)	4,441	(3,471)	(10,105)
Fund balances brought forward		227,344	8,844	236,188	246,293
Fund balances carried forward	(4)	219,432	13,285	232,717	236,188

All incoming resources and resources expended derive from continuing activities.

African Caribbean Achievement Project
Balance sheet
as at 31 March 2023

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(5) 206,980	-	206,980	210,595
Total fixed assets	<u>206,980</u>	<u>-</u>	<u>206,980</u>	<u>210,595</u>
Current assets				
Debtors and prepayments	(6) 858	295	1,153	2,935
Cash at bank and in hand	(7) 13,655	14,815	28,470	24,622
Total current assets	<u>14,513</u>	<u>15,110</u>	<u>29,623</u>	<u>27,557</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(8) 2,061	1,825	3,886	1,964
Total current liabilities	<u>2,061</u>	<u>1,825</u>	<u>3,886</u>	<u>1,964</u>
Net current assets / (liabilities)	<u>12,452</u>	<u>13,285</u>	<u>25,737</u>	<u>25,593</u>
Total assets less current liabilities	<u>219,432</u>	<u>13,285</u>	<u>232,717</u>	<u>236,188</u>
Net assets	<u>219,432</u>	<u>13,285</u>	<u>232,717</u>	<u>236,188</u>
Funds				
Unrestricted funds	219,432	-	219,432	227,344
Restricted funds	-	13,285	13,285	8,844
Total funds	<u>219,432</u>	<u>13,285</u>	<u>232,717</u>	<u>236,188</u>

For the year ending 31 March 2023 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who are also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 30/11/2023

Asher Sefanit-Wudasee (Trustee)

African Caribbean Achievement Project

Notes to the accounts

for the year ended 31 March 2023

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Freehold buildings: over 50 years

Project and office equipment: over 5 years

Computer equipment: over 4 years

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

African Caribbean Achievement Project

Notes to the accounts continued

for the year ended 31 March 2023

2 Grants and donations	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Bradford District Community Foundation	10,000	-	10,000	-
British Science Association	-	500	500	4,000
Cycling UK	-	2,816	2,816	-
Leeds Community Foundation (LCF)	-	10,000	10,000	10,000
People's Health Trust	-	12,948	12,948	-
The Albert Hunt Trust	-	2,000	2,000	-
Arnold Clarke	-	-	-	1,000
Community Partnering Fund	-	-	-	6,000
HMRC	-	-	-	2,079
Leeds Building Society	-	-	-	775
Race Equality Network	-	-	-	2,500
Royal Voluntary Service	-	-	-	10,000
The Church Urban Fund	-	-	-	9,650
Other donations	1,011	-	1,011	2,643
	<u>11,011</u>	<u>28,264</u>	<u>39,275</u>	<u>48,647</u>

3 Staff costs and numbers	2023 £	2022 £
Gross salaries	11,853	7,433
Social security costs	333	-
Employment allowance	(333)	-
	<u>11,853</u>	<u>7,433</u>

The average number of employees during the year was 1.2, being an average of 0.6 full time equivalent (2022: 1, 0.5 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2023 £	2022 £
Costs of the scheme to the charity for the year	-	-

4 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Albert Hunt Trust	-	2,000	1,550	(450)	-
Big Bike Revival	-	2,816	2,537	-	279
British Science Association	67	500	567	-	-
LCF - Community Partnering	3,407	-	3,260	-	147
LCF - Arts & Crafts	5,021	10,000	13,263	(1,610)	148
NHSVR Accessibility	167	-	167	-	-
People's Health Trust	-	12,948	237	-	12,711
Race Equality Network	49	-	49	-	-
Windrush Day	116	-	116	-	-
Woodward Charitable Trust	17	-	17	-	-
	<u>8,844</u>	<u>28,264</u>	<u>21,763</u>	<u>(2,060)</u>	<u>13,285</u>

African Caribbean Achievement Project

Notes to the accounts continued

for the year ended 31 March 2023

4 Restricted funds continued

Fund name	Purpose of restriction
Albert Hunt Trust	To support Therapeutic Arts & Crafts activities. The transfer relates to room hire charges.
Big Bike Revival	To support a summer cycling scheme.
British Science Association	To support the Community Buddy Programme - Science Club and workshops for young people.
LCF - Community Partnering Fund	To Support the STEM 4 All Project – 1-1 tutoring in maths and science and the monthly science club.
LCF - Arts & Crafts	To support Therapeutic Arts & Crafts / Wood Workshop. The transfer relates to the capitalisation of computer equipment.
NHSVR Accessibility	To support counselling and therapeutic activities.
People's Health Trust	To support the Active Women Together project.
Race Equality Network	To fund online mentoring and counselling for young people.
Windrush Day	To support the Windrush programme.
Woodward Charitable Trust	Towards a summer playscheme.

5 Tangible assets

	Computer Equipment	Building	General equipment	Total
<u>Cost</u>	£	£	£	£
At 1 April 2022	-	250,000	16,914	266,914
Additions	4,410	-	-	4,410
At 31 March 2023	4,410	250,000	16,914	271,324
<u>Depreciation</u>				
At 1 April 2022	-	45,000	11,319	56,319
Charge for year	1,103	5,000	1,922	8,025
At 31 March 2023	1,103	50,000	13,241	64,344
<u>Net book value</u>				
At 31 March 2023	3,307	200,000	3,673	206,980
At 31 March 2022	-	205,000	5,595	210,595

6 Debtors and prepayments

	2023	2022
	£	£
Debtors	399	399
Prepayments	295	415
Other debtors	459	2,121
	1,153	2,935

7 Cash at bank and in hand

	2023	2022
	£	£
Cash at bank	28,249	24,469
Cash in hand	221	153
	28,470	24,622

African Caribbean Achievement Project

Notes to the accounts continued

for the year ended 31 March 2023

8 Creditors and accruals	2023	2022
	£	£
Creditors	3,004	1,124
Accruals	882	840
	<u>3,886</u>	<u>1,964</u>

9 Security over assets

City of Bradford MDC hold a charge on the land and building at 17 Claremont Bradford BD7 1BG. The charge is for £55,000 and is dated 21 November 2012.

10 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Other related party transactions

Other transactions with trustees or related parties			2023	2022
			£	£
Name of trustee or related party	Relationship to charity	Description of transaction		
Azania McFarlane	Daughter of trustee	Fees for project work	-	5,500
			<u>-</u>	<u>5,500</u>

African Caribbean Achievement Project
Statement of Financial Activities including comparatives for all funds
(including summary income and expenditure account)
for the year ended 31 March 2023

	2023 Unrestricted funds £	2022 Unrestricted funds £	2023 Restricted funds £	2022 Restricted funds £	2023 Total funds £	2022 Total funds £
Income						
Grants and donations	11,011	2,643	28,264	46,004	39,275	48,647
Room hire	75	736	-	-	75	736
Bank interest	50	3	-	-	50	3
Other income	372	380	-	-	372	380
Total income	11,508	3,762	28,264	46,004	39,772	49,766
Expenditure						
Salaries and NI	4,160	599	7,693	6,834	11,853	7,433
Payroll charges	226	582	-	-	226	582
Volunteer expenses	-	-	149	578	149	578
Rates	1,822	394	591	2,423	2,413	2,817
Utilities	3,240	-	899	2,929	4,139	2,929
Insurance	-	-	905	630	905	630
Security	-	-	780	876	780	876
Building maintenance & refurbishment	107	514	200	1,006	307	1,520
Cleaning	-	-	259	1,455	259	1,455
Telephone and internet	613	-	733	1,712	1,346	1,712
Postage, printing and stationery	14	-	39	49	53	49
Computer costs	663	-	162	452	825	452
Publications and subscriptions	767	-	707	603	1,474	603
Refreshments	-	-	223	3,775	223	3,775
Equipment and furniture	-	25	294	1,061	294	1,086
Delivery/ outings and activities	496	-	3,608	3,630	4,104	3,630
Travel	-	-	162	123	162	123
Independent examination	882	-	-	840	882	840
Professional fees	5	213	780	14,580	785	14,793
Tutor fees	210	0	3,529	6,165	3,739	6,165
Sundries	-	-	-	200	-	200
Training and education	-	-	-	600	-	600
Publicity and promotion	100	-	50	86	150	86
Depreciation	8,025	6,865	-	-	8,025	6,865
Bank charges	150	-	-	72	150	72
Total expenditure	21,480	9,192	21,763	50,679	43,243	59,871
Net income / (expenditure)	(9,972)	(5,430)	6,501	(4,675)	(3,471)	(10,105)
Transfers between funds	2,060	1,238	(2,060)	(1,238)	-	-
Net movement in funds	(7,912)	(4,192)	4,441	(5,913)	(3,471)	(10,105)
Fund balances brought forward	227,344	231,536	8,844	14,757	236,188	246,293
Fund balances carried forward	219,432	227,344	13,285	8,844	232,717	236,188