

**Company Number: 03865216**  
**Registered Charity Number: 1081597**

**Sheffield Association for the Voluntary Teaching of English  
(S.A.V.T.E)**

**Annual report and unaudited financial statements**

**For the year ended 31 July 2025**

**SAVTE**

Sheffield Association for the Voluntary Teaching of English  
**Creating community through conversation**

**Sheffield Association for the Voluntary Teaching of English**  
**Contents**

	<b>Page</b>
Legal and administrative information	1
Trustees' annual report	2 – 10
Independent Examiner's report	11
Statement of financial activities	12
Balance sheet	13
Notes to the accounts	14 - 22

**Sheffield Association for the Voluntary Teaching of English**  
**Legal and administrative information**  
**For the year ended 31 July 2025**

**Working name**

SAVTE

**Trustees**

Sarah Beardsmore	Chair	(resigned 30 June 2025)
Kehinde Obemeata	Treasurer	
Stephanie Burke		
Clive Davies		(resigned 1 February 2025)
Celine Frohn		
Daniel Gooch		
Tabassum Javeed-Aslam		
Rosemary Telfer		
Hannah Thornton		
Amanda Wilson		
Kei-Chuen Lam		(appointed 5 February 2025)

**Company Secretary**

Robert Hindle

**Registered Charity Number**

1081597

**Registered Company Number**

03865216

**Registered Address**

7 Castle Street  
Sheffield  
S3 8LT

**Accountants**

Seven Hills Accountants Limited  
57 Burton Street  
Sheffield  
S6 2HH

**Sheffield Association for the Voluntary Teaching of English**  
**Trustees' annual report**  
**For the year ended 31 July 2025**

The trustees are pleased to present their annual directors' report for the year ended 31 July 2025 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the charities Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; FRS 102) issued in October 2019.

**Structure, governance and management**

Sheffield Association for the Voluntary teaching of English (SAVTE) is a charitable company limited by guarantee. The company, company number 03865216, charity number, 1081597, was registered as a company on 26 October 1999 and was established under a Memorandum of Association that established the objects and powers of the charitable company and is governed under its Articles of Association. The company was registered as a charity on 17 July 2000.

The Board is made up of 10 trustees who meet on a quarterly basis. There are three subgroups to the board: Finance, People and Policies, and Delivery. Day to day project activity is carried out by paid staff and volunteers.

In the event of the company being wound up its members are each required to contribute an amount not exceeding £1.

**Objectives and aims**

The primary objective of SAVTE is to enhance the education and social well-being of people whose relationships are restricted through language difficulties or some degree of illiteracy, in Sheffield and district, without distinction of race, or of sex, or of political, religious or other opinions, by associating with the local authorities and voluntary organisations in the provision of facilities for the teaching of English. The Association shall be non-party in politics and non-sectarian in religion

The charitable objectives are:

- To further the education of people aged 16 or over ("students") in Sheffield and districts ("the area of benefit") who wish their proficiency in English language and their skills in communication to be improved and who cannot easily take mainstream education;
- To provide tuition in English language, computer and communication skills for students at home or in classes as appropriate;
- To provide the education of students in the area of benefit in all aspects of promotion and preservation of health;
- To recruit volunteer tutors ("tutors") and develop their abilities and teaching techniques by offering them training and support;
- To offer guidance, counselling and support to those students who wish to take advantage of educational and employment opportunities.



### **Public benefit**

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

SAVTE's activities this year continue to meet the aim of promoting the education, wellbeing, progression and integration of all our participants, particularly those who face additional barriers and cannot access mainstream English learning provision. SAVTE aims to help develop learners' competence in everyday English language skills in order to become more active and empowered citizens in their communities. SAVTE aims to recruit more volunteers from within the communities it serves to provide progression opportunities and help build community resilience. SAVTE works in partnership with local community organisations, to enhance local provision by providing specialist English support services which local organisations are unable to provide.

### **Summary of activities**

SAVTE's main activities are:

1. Recruiting and training volunteers to support English language learning for speakers of other languages.
2. Assisting volunteers in supporting learners who are unable to access mainstream education provision. The volunteers support learners to develop everyday language skills in a range of settings. These are in the home or via the internet on a one-to-one basis, or in small informal groups either online or in the community.
3. Facilitating community based activities that support community development and community cohesion through working in partnership with local organisations. This aims to widen the opportunities for beneficiaries to learn and practise English as well as meet other people and connect with local organisations and services. Through this participation, learners develop skills and confidence and progress onto new activities or volunteering.
4. Delivering English learning activities at the Sanctuary Hub as a partner of the Sheffield Project for Refugee Integration and Growth (SPRING).
5. Delivering an ESOL learning programme as part of Sheffield City Council's subcontracted offer, intended to develop skills for further learning, volunteering and employment.
6. Delivering an Office Volunteer Development Programme which provides training and work experience to those new to working in the UK and who experience additional barriers.
7. Developing and sharing ESOL resources that support living in Sheffield. Maintaining open access to an ESOL resource and learning centre.

The beneficiaries are adults from Global Majority communities; a significant number are refugees and asylum seekers. They face a range of different barriers to accessing mainstream education provision, e.g. they may be full time carers, have a disability, live with a health condition, have no experience of formal education or lack the confidence and self-esteem needed to attend mainstream ESOL provision.

**Sheffield Association for the Voluntary Teaching of English**  
**Trustees' annual report - continued**  
**For the year ended 31 July 2025**

**Summary of activities (continued)**

Through providing opportunities to learn English, SAVTE aims to reduce the isolation of the most excluded members of the Sheffield community. It encourages their participation in local activities to break down barriers and generate relationships of mutual exchange through learning.

The Trustees continually review service provision to ensure that it responds to need and provides maximum benefit to learners.

**Summary of main achievements during the period**

We began the year in August 2024, facing very challenging circumstances with the riots and attacks on hotels housing people seeking sanctuary. We responded swiftly to safeguard our volunteers and learners throughout the city and to show our solidarity together with our partner organisations.

And as part of our strategic review in 2024/25, we have reflected on our core purpose. We were established just over 50 years ago to fix a particular problem: that there were people in Sheffield who struggled to connect, participate or flourish due to not being able to speak (and read and write) English. Volunteers came together to set up a programme of English language support which endures today. As Sheffield has become more culturally and linguistically diverse, the need for our support has continued to grow, particularly with the continued arrival of around 1100 people seeking sanctuary each year. We still remain focused on building capacity and capability that responds to the need and demand for informal, bespoke English language support in Sheffield. Our experience and expertise in developing a sustainable model of community-based English language support led by volunteers is one that we believe stands the test of time.

During 2024/25, we carried out an extensive consultation as part of our strategic review to ensure SAVTE continues to meet the needs of our beneficiaries. We had conversations with 80 learners and 30 volunteers to find out what matters most to them. Our learners across all our programmes told us they valued our personalised and informal approach to their language learning. And 80% of our learners told us that health was the most important issue, which has fed into programme development, including a new ESOL My Health course and training for our volunteers on Healthy Conversations. Our volunteers told us that being part of SAVTE is an experience of mutual benefit and contributes to their personal well-being by feeling useful and having something to offer. We were able to celebrate both our learners and volunteers at a city-wide awards ceremony, when one of our volunteers who joined our training programme was awarded the Everest Award for overcoming obstacles to learning, and a learner was nominated for the Individual Learner Award for their dedication to learning.

This year has seen the strengthening of our partnerships, particularly within SPRING (Sheffield Programme for Refugee Integration and Growth) and with community organisations across the city. This collaboration is both practical and strategic. We are part of an ecosystem of community organisations which together support new arrivals and those recently granted refugee status to get settled in Sheffield. We know that Sheffield's SPRING partnership is a beacon of hope to refugee communities in showing that there are better ways to welcome people seeking sanctuary to Sheffield. Working with our partners, we are constantly learning from each other. For example, the City of Sanctuary Sheffield has an excellent programme of psychological support for their staff and volunteers. Working with them, we have had training on Trauma-Informed Practice and Boundaries. We have worked together to ensure that the shared database is helping all our organisations to ensure that the right help is in place at the right time for our SPRING learners. We have also co-designed a process to manage risk across the partnership.

**Summary of main achievements during the period (continued)**

Recent feedback from our grants officer within Sheffield City Council commended our impact report for 24/25 but noted that what was even more impactful were the large number of other community and voluntary organisations that referenced our work as vital to supporting their own beneficiaries.

We continue to focus on our key resource, which is our incredible volunteers supported by our staff team. During 24/25, we had 147 volunteers involved across all our programmes, but we recognise that it is becoming increasingly difficult to attract volunteers to our core programmes, which require a considerable time commitment each week and across the year. Although we saw a drop in new volunteers this year, we have increased our retention of existing volunteers through offering consistent staff support and a new programme of volunteer workshops to co-design new resources for use with conversation groups. Over the summer, we ran a project led by a student to explore how we could increase student participation in our programmes, which is currently very low. This has resulted in an action plan to help us create more student-friendly placements.

Our Office Volunteer Development programme continues to go from strength to strength. This team includes people with lived experience of the asylum system who have also come through our learner programmes and therefore understand the pathways available. They are the first point of contact for referrals from the SPRING partnership and use their experience and language skills to build trust and connection with new arrivals. This programme also offers an opportunity for a wider range of staff to develop their supervisory skills and to grow their confidence in supporting others.

Over the past year, we have continued to offer placements to medical students from GP practices within postcode areas of high deprivation in the city. This collaboration has been of mutual benefit to the students and our programmes. For example, as an outcome of the six-week placement from Jan-Feb 2025, a student identified the need for new resources to support learners to better describe their symptoms. A set of new flashcards on anatomy was trialled at one of our conversation groups and has now been incorporated into our resources on health. The feedback from the placement was that it was noteworthy that within our groups, there is considerable disparity of English language levels, but that our volunteers work really effectively to include people. The learning for the student reinforced the importance of person-centred approaches, which are foundational to our approach to empower the patient/learner.

Our programme delivery has remained fairly stable during 24/25. We made a decision to maintain our core programmes with little change as these continue to meet the needs of our learners. As mentioned above, the addition of workshops for our volunteers is a key new element in our programme and one that we plan to develop going forward. This approach was valued and recognised by our success in securing a contract under the Adult Skills Fund for our community-based ESOL classes programme and volunteer training. Our contract manager commented that as a supplier, SAVTE is 'still one of our highest performing in terms of quality'. However, our strategic review highlighted some key issues, including the critical importance of health to our learners, and we have planned significant changes to include more support in this area with ASF funding support.

We have continued to focus on being a learning organisation. For example, this year our Operations Director has led on a Better Data project, drawing in expertise from our volunteers, to design improvements in the data management system so that we can better understand and share the value of what we do. This work has resulted in improved reporting to the Board and the creation of dashboards to help track our performance over the year. In addition, our Quality Lead has devised and delivered a series of staff briefings to ensure that we have a consistent whole team approach to participatory language learning and assessments.

**Sheffield Association for the Voluntary Teaching of English**  
**Trustees' annual report - continued**  
**For the year ended 31 July 2025**

**Summary of main achievements during the period (continued)**

In recognition of the importance of supporting a healthy work culture, we secured a small grant to support the emotional well-being of our staff team. This Reflective Support programme has enabled us to create some space to build individual confidence and a sense of community in the team. In so doing, we are 'walking the talk' as a person-centred organisation with a community development approach.

New investments this year

During 2024/25, we entered a rich period of our development. With a new CEO in place from January 24, and a renewed commitment to our core purpose as a result of our strategic review, we have been able to concentrate on not only the day-to-day but also to plot our future direction. Our focus on maintaining and developing relationships with our partners, including our funders and community organisations, has laid a strong foundation for our next chapter. It has also been a year of considerable staff changes with the departure of our Office Manager and Fundraising/Marketing Manager. These posts had been planned as fixed-term and the investment bore fruit with visible improvements in systems and processes. The smaller senior leadership team of the CEO and Operations Director has been particularly effective in creating a very cohesive team to ensure we can continue to support our beneficiaries in learning and integration. However, we are not complacent and operate careful financial management to deliver a significantly reduced deficit. We have continued to make some progress in securing additional funds and had a positive outcome for further funding from Garfield Weston and a new small award from the Schroder Trust and the Coop Community Fund.

Challenges over the last year and going forward

The biggest challenge for SAVTE remains funding. Our current National Lottery programme ends in November 2026, and there is uncertainty about the funding for our work under the SPRING partnership (following a significant reduction in 23/24). We are building on our solid foundations of a tried and tested model of good value English language support, which is targeted and delivered where it is most needed. Our model is working with our beneficiaries as equal partners, but to do this requires sustained investment in quality staff to support our volunteers. It requires investment in our relationships at all levels with our partners in the city. And it requires that we remain focused on what we do well. Our investment in listening to our beneficiaries as part of our strategic review will enable us to map this future together, including:

- The importance of demonstrating impact to secure future funding investment is more aligned with our values and core purpose.
- making the case as part of the SPRING partnership for a funding agreement which reflects the full costs of delivery;
- continuing to deliver programmes and demonstrate impact to meet the requirements of funders whilst ensuring we remain focused on what matters to our beneficiaries;
- continuing to build partnerships to create new opportunities and better connected support to meet the needs of our beneficiaries, including those with complex needs;
- balancing rising costs (salaries, overheads, additional rents) with income generation and careful management of SAVTE's financial reserves.

## Summary of main achievements during the period (continued)

### Facts and Figures for SAVTE 2024 to 2025

#### Learners

1534 English language learners supported across all our programmes
93 learners received one-to-one support
1230 learners accessed conversation groups in the community
61 learners accessed online conversation groups
150 learners accessed ESOL classes in the community

#### Volunteers

147 active volunteers across all programmes
35 new volunteers were trained to provide 1:1 Support
20 new volunteers trained to provide conversation groups
20 current volunteers attended workshops
6 volunteers supported online conversation groups
77 volunteers provided 1 to 1 support
57 volunteers provided conversation groups in the community
5 office volunteers supported
15,500 hours of volunteering

#### Community Activity

27 F2F conversation groups supported 1230 learners
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#### Digital Inclusion

Digital device library, enabling 13 learners to access IT equipment and data packages
3 online learning groups supported 61 participants

**Sheffield Association for the Voluntary Teaching of English**  
**Trustees' annual report - continued**  
**For the year ended 31 July 2025**

**Summary of main achievements during the period (continued)**

**New Arrivals**

201 new arrivals received English language support in hotels
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**Programme Support**

675 telephone/email enquiries received and responded to
365 SPRING referrals processed
148 referrals from partner agencies

**Progression**

23 1:1 participants progressed into group learning
98% of participants of the new volunteer training progressed into volunteering
150 ESOL class learners signposted to other provision
43 ESOL class learners into further education
15 ESOL class learners into volunteering
14 ESOL class learners into employment
65 people from the 1:1 programme reported improved confidence
70 people from the 1:1 programme reported increased activity in their local community

## Summary of main achievements during the period (continued)

### Examples of Progressions throughout the year

1 learner on our 1 to 1 programme has now been able to apply for a nursery place for her child
1 started volunteering with SAVTE as an office volunteer
1 learner attended a conversation group and then joined the training programme, and now is a 1 to 1 volunteer
1 learner attended the conversation group and our Entry 2+ ESOL class and is now doing his Entry 3 exams in college

### Future plans

Supporting our participants to progress and reach their potential is at the heart of everything we do. We take a community development approach to this aim - working in communities with partners to ensure that participants' progression is centred on personal and community action and empowerment. Our renewed vision is for a Sheffield where all people can connect, participate and flourish. We focus now on achieving our mission through achievable objectives which respond to the identified needs and priorities of our beneficiaries.

We are extremely grateful for the ongoing support of Sheffield Council, the National Lottery Community Fund, our other funders and to all our volunteers for their time, commitment and enthusiasm to enable us to continue to provide such an essential service for many ESOL learners and communities in the city of Sheffield.

### Financial Review

Income for the year amounted to £316,393 (2024: £405,859) of which £200,717 (2024: £286,978) was for restricted purposes.

Expenditure was £357,722 (2024: £421,925) with £251,939 (2024: £234,653) spent out of the restricted funds.

### Reserves policy

We will hold reserves to a value of between three and six months of budgeted expenditure.

For 2025/26 our monthly budgeted expenditure is around £32,101 so the target for reserves is to fall between £96,304 and £192,608. Our general reserves currently stand at £239,521, after allowing redundancy and closure costs of £34,975 the trustees consider that £204,546 is a good level of reserves.

As at 31 July 2025 free reserves, calculated as the general fund balance, excluding the accounting value of tangible assets, totalled £239,521 (2024: £229,628).

The Reserves Policy was last reviewed on 25 November 2024

### **Trustees' responsibilities in relation to the financial statements**

The charity trustees (who are also the directors of the charity for the purposes of company law) are responsible for preparing a Trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

### **Small company provisions**

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

The trustees declare that they have approved the trustees' report (including directors' report) above on 24/11/2025.

Signed on behalf of the charity's trustees:

*Amanda Wilson*

M Wilson  
Trustee - Chairperson



## **Independent examiner's report to the directors of Sheffield Association for the Voluntary Teaching of English ('the Company')**

I report to the charity directors on my examination of the accounts of the Company for the year ended 31 July 2025.

### **Responsibilities and basis of report**

As the directors of the Company you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### **Independent examiner's statement**

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to organisations preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*S Cochrane*

Susan Cochrane, FCA, DChA  
Seven Hills Accountants Limited  
57 Burton Street  
Sheffield  
S6 2HH

10 Dec 2025

Date:

Sheffield Association for the Voluntary Teaching of English

Statement of financial activities (incorporating the income and expenditure account)  
for the year ended 31 July 2025

	Notes	Unrestricted funds £	Restricted funds £	2025 Total £	2024 Total £
<b>Income from:</b>					
Donations and legacies	2	4,708	-	4,708	2,660
Charitable activities	3	105,867	200,717	306,584	398,758
Investments - bank interest		5,101	-	5,101	4,441
<b>Total income</b>		<b>115,676</b>	<b>200,717</b>	<b>316,393</b>	<b>405,859</b>
<b>Expenditure on:</b>					
Charitable activities	4	105,783	251,939	357,722	421,925
<b>Total expenditure</b>		<b>105,783</b>	<b>251,939</b>	<b>357,722</b>	<b>421,925</b>
<b>Net income/(expenditure)</b>		<b>9,893</b>	<b>(51,222)</b>	<b>(41,329)</b>	<b>(16,066)</b>
Transfers	13	-	-	-	-
<b>Net movement in funds</b>		<b>9,893</b>	<b>(51,222)</b>	<b>(41,329)</b>	<b>(16,066)</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		229,628	105,959	335,587	351,653
<b>Total funds carried forward</b>		<b>239,521</b>	<b>54,737</b>	<b>294,258</b>	<b>335,587</b>

The statement of financial activities includes all gains and losses recognised in the year. All of the charitable company's operations are classed as continuing.

The prior year Statement of Financial Activities by fund is provided in note 16.

# Sheffield Association for the Voluntary Teaching of English

## Balance Sheet

As at 31 July 2025

	Notes	2025 £	2024 £
<b>Fixed assets</b>			
Tangible assets	8	-	-
<b>Total fixed assets</b>		<u>-</u>	<u>-</u>
<b>Current assets</b>			
Debtors	9	35,961	23,043
Cash at bank and in hand		274,214	320,431
<b>Total current assets</b>		<u>310,175</u>	<u>343,474</u>
Creditors: amounts falling due within one year	10	(15,917)	(7,887)
<b>Net current assets</b>		<u>294,258</u>	<u>335,587</u>
<b>Total assets less current liabilities</b>		294,258	335,587
Creditors: amounts falling due after one year		-	-
<b>Total net assets</b>		<u><u>294,258</u></u>	<u><u>335,587</u></u>
<b>Represented By</b>			
<b>FUNDS</b>			
General funds		239,521	229,628
Designated funds	12	-	-
Total unrestricted funds		<u>239,521</u>	<u>229,628</u>
Restricted funds	13	54,737	105,959
<b>Total charity funds</b>	14	<u><u>294,258</u></u>	<u><u>335,587</u></u>


For the year ending 31 July 2025 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- The director's acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

The accounts have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within part 15 of the Companies Act 2006.

Approved by the board on 24/11/2025 and signed on its behalf by:



K Obemeata  
Trustee - Treasurer

**Notes to the Accounts  
for the year ended 31 July 2025**

**1 Accounting Policies**

**(a) Basis of preparation**

Sheffield Association for the Voluntary Teaching of English is a charitable company in the United Kingdom limited by guarantee. In the event that the charity is wound up the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the company information on page 1 of these financial

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. The financial statements have taken advantage of the exemption not to prepare a Statement of Cashflows.

The charity meets the definition of a public benefit entity as defined under FRS102. The financial statements are presented in sterling which is the functional currency of the charity and are rounded to the nearest £1.

**(b) Income**

Income is recognised in the SOFA when the charity has entitlement to the funds, any performance conditions attached to the monies have been met, the receipt of the income is probable and its amount can be reliably measured.

Income from government and other grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Contract income is included in the year in which the service took place.

**(c) Expenditure and liabilities**

Expenditure is recognised where there is a legal or constructive obligation to pay a third party, it is probable that settlement will be required and the amount of the obligation can be reliably measured. All expenditure is reported gross of irrecoverable VAT.

**(d) Tangible fixed assets**

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided on all tangible assets at the following annual rates calculated to write off the cost less estimated residual value, on a straight line basis over their useful economic lives:

Computer equipment	3 years
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Items of equipment are capitalised where their purchase price exceeds £1,000.

**(e) Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

**(f) Trade debtors**

Trade debtors are amounts due from customers for services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of the receivables.

**Notes to the Accounts - continued  
for the year ended 31 July 2025**

**1 Accounting Policies - continued**

**(g) Trade creditors**

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

**(h) Defined contribution pension scheme**

The charity contributes to a defined contribution pension scheme for the benefit of the employees. The pension costs charged against net incoming resources are the contributions payable to the scheme in respect of the accounting period in accordance with FRS102.

**(i) Operating lease rentals**

Rentals under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease term.

**(j) Taxation**

As a charity, the organisation is exempt from tax on income and gains falling within the available tax exemptions to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

**(k) Fund accounting**

Unrestricted funds are donations and other income receivable or generated for the objects of the organisation without further specified purpose and are available as general funds.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are either donations which the donor has specified are to be solely used for particular areas of the charity's work or grant income sought for specified activities.

**(l) Going concern**

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Notes to the Accounts - continued  
for the year ended 31 July 2025

**2 Income from donations**

	Unrestricted Funds £	Restricted Funds £	2025 Total £	2024 Total £
Donations	4,708	-	4,708	2,660
	<u>4,708</u>	<u>-</u>	<u>4,708</u>	<u>2,660</u>
Prior year fund comparative	<u>2,660</u>	<u>-</u>		<u>2,660</u>

**3 Income from charitable activities**

	Unrestricted Funds £	Restricted Funds £	2025 Total £	2024 Total £
<b>Project/ funder</b>				
Core Service Grant, Sheffield City Council (SCC)	-	47,149	47,149	86,202
National Lottery Community Fund	-	85,274	85,274	82,596
Asylum, Migration and Integration Fund	-	-	-	49,277
Adult Skills Fund	72,111	-	72,111	68,170
Medical students placement	1,922	-	1,922	2,748
SCC Conversation groups	-	750	750	1,700
Home Based Learning	-	-	-	45,894
Schroder Charity Trust	4,000	-	4,000	-
Garfield Weston Foundation	25,000	-	25,000	20,000
South Yorkshire Community Fund	-	-	-	5,000
J G Graves Charitable Trust	-	-	-	3,000
Voluntary Action Sheffield	-	-	-	4,000
Asylum Dispersal Grant SPRING Project	2,734	67,544	70,278	29,304
Other	100	-	100	867
	<u>105,867</u>	<u>200,717</u>	<u>306,584</u>	<u>398,758</u>
Prior year fund comparative	<u>111,780</u>	<u>286,978</u>		<u>398,758</u>

Notes to the Accounts - continued  
for the year ended 31 July 2025

4 Expenditure on charitable activities

	Notes	Unrestricted Funds £	Restricted Funds £	2025 Total £	2024 Total £
<b>Direct costs</b>					
Staff costs	5	93,730	221,307	315,037	374,070
Staff expenses		703	-	703	544
Rent, services and utilities		-	10,497	10,497	11,097
Room hire		900	8,327	9,227	6,099
Teaching resources		50	1,334	1,384	1,336
Membership and subscriptions		2,696	325	3,021	3,812
Equipment		93	80	173	1,874
Learner support and expenses		191	-	191	513
Insurance		-	1,108	1,108	1,075
Telephone, computer and internet costs		1,492	1,144	2,636	2,918
Printing, postage and stationary		780	288	1,068	1,478
Office costs		1,069	1,076	2,145	2,087
Professional fees		155	-	155	5,678
Training		282	2,192	2,474	1,518
Volunteer expenses		95	3,015	3,110	2,650
Payroll fees		1,617	-	1,617	1,616
Overhead recharges		-	-	-	420
AGM costs		233	822	1,055	752
Bank charges		2	424	426	48
Depreciation		-	-	-	480
Independent examination fee	7	1,695	-	1,695	1,860
		<u>105,783</u>	<u>251,939</u>	<u>357,722</u>	<u>421,925</u>
Prior year fund comparative		<u>187,272</u>	<u>234,653</u>		<u>421,925</u>

**Notes to the Accounts - continued**  
**for the year ended 31 July 2025**

**5 Staff costs**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Salaries	290,314	341,755
Employer's National Insurance contributions	27,015	28,543
Employer's allowance	(10,500)	(5,000)
Employer's pension contributions	8,208	8,772
	<u>315,037</u>	<u>374,070</u>

The average number of employees during the period was 14 (2024: 15). No employee received emoluments of more than £60,000 in either year.

**6 Trustees and Key management personnel remuneration, benefits and expenses**

The trustees were not paid or received any other benefits from employment with the charity in the year (2024: £nil). No trustees were reimbursed expenses during the year (2024: £nil). No trustees received payment for professional or other services supplied to the charity (2024: £nil).

The key management personnel of the charity, comprise the trustees, and the management team. The total employee benefits of the key management personnel of the charity were £95,917 (2024: £94,487).

**7 Independent examination fees**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Independent examination fee (including accountancy)	<u>1,695</u>	<u>1,860</u>
Other fees payable to the independent examiner's organisation were:		
Licences	<u>324</u>	<u>270</u>

**8 Tangible fixed assets**

	<b>Fixtures and Fittings</b>	<b>Total</b>
	<b>£</b>	<b>£</b>
<b>Cost</b>		
As at 1 August 2024	<u>1,440</u>	<u>1,440</u>
As at 31 July 2025	<u>1,440</u>	<u>1,440</u>
<b>Depreciation</b>		
As at 1 August 2024	<u>1,440</u>	<u>1,440</u>
As at 31 July 2025	<u>1,440</u>	<u>1,440</u>
<b>Net book value</b>		
As at 31 July 2025	<u>-</u>	<u>-</u>
As at 31 July 2024	<u>-</u>	<u>-</u>



Notes to the Accounts - continued  
for the year ended 31 July 2025

9 Debtors

	2025 £	2024 £
Trade debtors	1,891	66
Accrued income	34,070	22,977
	<u>35,961</u>	<u>23,043</u>

10 Creditors: amounts falling due within one year

	Note	2025 £	2024 £
Trade creditors		1,546	2,569
Other creditors		2,074	3,008
Accruals and deferred income		3,105	2,310
Deferred income	11	9,192	-
		<u>15,917</u>	<u>7,887</u>

11 Deferred income

Deferred income relates to project income received in advance of the start of the project and given to be spent over future accounting periods

12 Designated funds

No designated funds in the current financial year

Prior year comparison	Balance b/fwd £	Income £	Expenditure £	Transfers £	Balance c/fwd £
Fixed asset fund	480	-	(480)	-	-
Staffing costs - Programme Director	30,000	-	(30,000)	-	-
Staffing costs - AEB project	15,656	-	(15,656)	-	-
	<u>46,136</u>	<u>-</u>	<u>(46,136)</u>	<u>-</u>	<u>-</u>

**Notes to the Accounts - continued  
for the year ended 31 July 2025**

**13 Restricted funds**

	Balance b/fwd £	Income £	Expenditure £	Transfers £	Balance c/fwd £
SCC: Core Service Grant	49,296	47,149	(95,438)	-	1,007
National Lottery Community Fund: RC Yorkshire & Humber Region - More Than A Language	41,899	85,274	(95,890)	-	31,283
Community Learning at Home and Conversation Groups	8,614	750	(6,561)	-	2,803
Asylum, Migration & Integration Fund	10	-	(10)	-	-
Reflective Support Programme	4,000	-	(569)	-	3,431
Asylum Dispersal Grant - SPRING Project	2,140	67,544	(53,471)	-	16,213
	<b>105,959</b>	<b>200,717</b>	<b>(251,939)</b>	<b>-</b>	<b>54,737</b>

**SCC: Core Service Grant**

Contribution to the core running costs to support SAVTE in its mission to assist people in developing the necessary English Language skills to gain confidence in becoming independent, active citizens involved in their communities.

**National Lottery Community Fund: RC Yorkshire & Humber Region - More Than A Language**

Funding to help SAVTE learners to overcome barriers, supporting both our 1-1 provision and also our conversation groups to empower active communities to reach their true potential despite of their language or community.

**Community Learning at Home and Conversation Groups**

Funding from a number of sources to contribute towards the costs of community learning at home programmes and conversation groups.

**Asylum, Migration & Integration Fund**

The project's overall aim is to improve refugee integration, socially and economically through a specialist hub in Sheffield that provides joined up, holistic support and practical services.

Notes to the Accounts - continued  
for the year ended 31 July 2025

13 Restricted funds (continued)

**Reflective Support Programme**

Funding provided to gather evidence to build the case for more investment in this type of support in the sector.

<i>Prior year comparison</i>	<i>Balance b/fwd £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers £</i>	<i>Balance c/fwd £</i>
<i>Core Service Grant, SCC</i>	-	86,202	(36,906)	-	49,296
<i>National Lottery Community Fund: More Than A Language</i>	44,089	82,596	(84,786)	-	41,899
<i>SCC: Home Based Learning</i>	5,103	41,421	(46,524)	-	-
<i>SCC: Community Covid Recovery Fund</i>	504	-	(504)	-	-
<i>Big Lottery Fund: Goodwork Programme</i>	219	-	(219)	-	-
<i>Community Learning at Home and Conversation Groups</i>	3,647	8,000	(3,033)	-	8,614
<i>Asylum, Migration &amp; Integration Fund</i>	(1,426)	35,455	(34,019)	-	10
<i>Learning Champion</i>	41	-	(41)	-	-
<i>Digital Inclusion for All</i>	59	-	(59)	-	-
<i>Resilience Fund</i>	302	-	(302)	-	-
<i>Charitable work</i>	1,096	-	(1,096)	-	-
<i>Reflective support grant</i>	-	4,000	-	-	4,000
<i>Asylum Dispersal Grant - SPRING Project</i>	-	29,304	(27,164)	-	2,140
	<u>53,634</u>	<u>286,978</u>	<u>(234,653)</u>	<u>-</u>	<u>105,959</u>

Notes to the Accounts - continued  
for the year ended 31 July 2025

14 Net assets by fund

	General funds £	Restricted funds £	Total 2025 £	General funds £	Designated funds £	Restricted funds £	Total 2024 £
Tangible fixed assets	-	-	-	-	-	-	-
Net current assets	239,521	54,737	294,258	229,628	-	105,959	335,587
	<b>239,521</b>	<b>54,737</b>	<b>294,258</b>	<b>229,628</b>	<b>-</b>	<b>105,959</b>	<b>335,587</b>

15 Related party transactions

There were no related party transactions , other than those in note 6.

16 Statement of Financial Activities - prior year comparison

		2025			2024		
	Notes	General fund £	Restricted funds £	2025 Total £	General fund £	Designated funds £	2024 Total £
<b>Income from:</b>							
Donations	2	4,708	-	4,708	2,660	-	2,660
Charitable activities	3	105,867	200,717	306,584	111,780	-	398,758
Investments - bank interest		5,101	-	5,101	4,441	-	4,441
							-
<b>Total income</b>		<b>115,676</b>	<b>200,717</b>	<b>316,393</b>	<b>118,881</b>	<b>-</b>	<b>405,859</b>
<b>Expenditure on:</b>							
Charitable activities	4	105,783	251,939	357,722	141,136	46,136	421,925
<b>Total expenditure</b>		<b>105,783</b>	<b>251,939</b>	<b>357,722</b>	<b>141,136</b>	<b>46,136</b>	<b>421,925</b>
<b>Net income/(expenditure)</b>		<b>9,893</b>	<b>(51,222)</b>	<b>(41,329)</b>	<b>(22,255)</b>	<b>(46,136)</b>	<b>(16,066)</b>
Transfers	13	-	-	-	-	-	-
<b>Net movement in funds</b>		<b>9,893</b>	<b>(51,222)</b>	<b>(41,329)</b>	<b>(22,255)</b>	<b>(46,136)</b>	<b>(16,066)</b>
<b>Reconciliation of funds:</b>							
Total funds brought forward		229,628	105,959	335,587	251,883	46,136	351,653
<b>Total funds carried forward</b>		<b>239,521</b>	<b>54,737</b>	<b>294,258</b>	<b>229,628</b>	<b>-</b>	<b>335,587</b>