

Company Number: 03865216
Registered Charity Number: 1081597

**Sheffield Association for the Voluntary Teaching of English
(S.A.V.T.E)**

Annual report and unaudited financial statements

For the year ended 31 July 2024

SAVTE

Sheffield Association for the Voluntary Teaching of English
Creating community through conversation

Sheffield Association for the Voluntary Teaching of English

Contents

	Page
Legal and administrative information	1
Trustees' annual report	2 – 9
Independent Examiner's report	10
Statement of financial activities	11
Balance sheet	12
Notes to the accounts	13 - 21

Sheffield Association for the Voluntary Teaching of English
Legal and administrative information
For the year ended 31 July 2024

Working name

SAVTE

Trustees

Sarah Beardsmore

Chair

Kehinde Obemeata

Treasurer

Stephanie Burke

appointed 15/01/2024

Clive Davies

Celine Frohn

appointed 02/04/2024

Daniel Gooch

appointed 11/12/2023

Tabassum Javeed-Aslam

appointed 27/05/2024

Rosemary Telfer

appointed 01/01/2024

Hannah Thornton

appointed 15/01/2024

Amanda Wilson

Jo Reynolds

resigned 02/04/2024

Deborah Hall

resigned 18/09/2023

Patricia Panella

resigned 11/12/2023

Nina Cardinal

resigned 02/04/2024

Company Secretary

Robert Hindle

Registered Charity Number

1081597

Registered Company Number

03865216

Registered Address

7 Castle Street

Sheffield

S3 8LT

Accountants

Seven Hills Accountants Limited

57 Burton Street

Sheffield

S6 2HH

Sheffield Association for the Voluntary Teaching of English
Trustees' annual report
For the year ended 31 July 2024

The trustees are pleased to present their annual directors' report for the year ended 31 July 2024 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the charities Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; FRS 102) issued in October 2019.

Structure, governance and management

Sheffield Association for the Voluntary teaching of English (SAVTE) is a charitable company limited by guarantee. The company, company number 03865216, charity number, 1081597, was registered as a company on 26 October 1999 and was established under a Memorandum of Association that established the objects and powers of the charitable company and is governed under its Articles of Association. The company was registered as a charity on 17 July 2000.

The organisation's finances and policies are administered by the trustees and implemented by the staff.

The Board is made up of elected members, who are elected at the Association's Annual General Meeting and shall consist of no less than 3 people. The Board meets on a bi-monthly basis. There are three subgroups to the board, Treasurer Group, Marketing and Fundraising Steering Group and HR Group. Day to day project activity is carried out by paid staff and volunteers.

In the event of the company being wound up its members are each required to contribute an amount not exceeding £1.

Objectives and aims

The primary objective of SAVTE is to enhance the education and social well-being of people whose relationships are restricted through language difficulties or some degree of illiteracy, in Sheffield and district, without distinction of race, or of sex, or of political, religious or other opinions, by associating with the local authorities and voluntary organisations in the provision of facilities for the teaching of English. The Association shall be non-party in politics and non-sectarian in religion

The charitable objectives are:

- To further the education of people aged 16 or over ("students") in Sheffield and districts ("the area of benefit") who wish their proficiency in English language and their skills in communication to be improved and who cannot easily take mainstream education;
- To provide tuition in English language, computer and communication skills for students at home or in classes as appropriate;
- To provide the education of students in the area of benefit in all aspects of promotion and preservation of health;
- To recruit volunteer tutors ("tutors") and develop their abilities and teaching techniques by offering them training and support;
- To offer guidance, counselling and support to those students who wish to take advantage of educational and employment opportunities.

Sheffield Association for the Voluntary Teaching of English
Trustees' annual report - continued
For the year ended 31 July 2024

Public benefit

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

SAVTE's activities this year continue to meet the aim of promoting the education, wellbeing, progression and integration of all our participants, particularly those who face additional barriers and cannot access mainstream English learning provision. SAVTE aims to help develop learners' competence in everyday English language skills in order to become more active and empowered citizens in their communities. SAVTE aims to recruit more volunteers from within the communities it serves to provide progression opportunities and help build community resilience. SAVTE works in partnership with local community organisations, to enhance local provision by providing specialist English support services which local organisations are unable to provide.

Summary of activities

SAVTE's main activities are:

1. Recruiting and training volunteers to support English language learning for speakers of other languages.
2. Assisting volunteers in supporting learners who are unable to access mainstream education provision. The volunteers support learners to develop everyday language skills in a range of settings. These are in the home or via the internet on a one-to-one basis, or in small informal groups either online or in the community.
3. Facilitating community based activities that support community development and community cohesion through working in partnership with local organisations. This aims to widen the opportunities for beneficiaries to learn and practise English as well as meet other people and connect with local organisations and services. Through this participation, learners develop skills and confidence and progress onto new activities or volunteering.
4. Delivering English learning activities at the Sanctuary Hub as a partner of the Sheffield Project for Refugee Integration and Growth (SPRING).
5. Delivering an ESOL learning programme as part of Sheffield City Council's subcontracted offer, intended to develop skills for further learning, volunteering and employment.
6. Delivering an Office Volunteer Development Programme which provides training and work experience to those new to working in the UK and who experience additional barriers.
7. Developing and sharing ESOL resources that support living in Sheffield. Maintaining open access to an ESOL resource and learning centre.
8. Delivering English for orientation to new arrivals in Sheffield.
9. Developing a Community Volunteer Development Programme to provide opportunities to gain employability skills and experience.

The beneficiaries are adults from Global Majority communities; a significant number are refugees and asylum seekers. They face a range of different barriers to accessing mainstream education provision, e.g. they may be full time carers, have a disability, live with a health condition, have no experience of formal education or lack the confidence and self-esteem needed to attend mainstream ESOL provision.

Sheffield Association for the Voluntary Teaching of English
Trustees' annual report - continued
For the year ended 31 July 2024

Summary of activities (continued)

Through providing opportunities to learn English, SAVTE aims to reduce the isolation of the most excluded members of the Sheffield community. It encourages their participation in local activities to break down barriers and generate relationships of mutual exchange through learning.

The Trustees continually review service provision to ensure that it responds to need and provides maximum benefit to learners.

Summary of main achievements during the period

SAVTE's overarching strategy has been to build capacity and capability that responds to need and demand for informal, bespoke English Language Support in Sheffield. Capacity has been achieved through implementing efficiencies in practices including the development and utilisation of a new Salesforce database and our volunteer-led delivery model. As stated in the previous report, changes in the economic and political environment locally, nationally and internationally have meant that a comprehensive review of strategy is imperative to ensure that SAVTE is able to continue to meet the needs of its beneficiaries.

The past year has seen a number of significant developments. A new CEO came into post in January 2024, and has initiated a strategic review of the organisation, enabling SAVTE to continue to respond effectively to the needs of people in the city, particularly those facing significant barriers, not only in English language development but in facilitating individual and community integration and empowerment. The management team has continued to provide essential leadership capacity and supports the CEO in the development of new work.

Our key measure for increased capacity is based on the number of volunteers we recruit, train, support and retain – without volunteers we are unable to meet the demand for our provision. This fairly simple strategy has helped steer our path throughout our history. Our clear mission and strong values have attracted a highly motivated, skilled and innovative staff team, resulting in SAVTE's excellent reputation for quality and innovation. The strategic review we are undertaking will ensure that our approach continues to meet need into the future.

Our ethos is one of continuous improvement. Our Quality Lead ensures that all our delivery meets both contractual requirements and our own internal standards. Our database Amal ensures accurate monitoring and reporting. We have also developed and integrated the new Office Volunteer Programme providing supported volunteer work experience placements to up to 5 volunteers at a time in the SAVTE office. We have continued to deliver Digital Inclusion Support, including the provision of data and devices to participants and volunteers. However, this year we have seen almost a complete return to in person activities, as a result of learner preferences. We designed and delivered 3 new ESOL courses aimed at Entry Level 2-3 learners as part of our Adult Education Budget (now Adult Skills Fund) contract and created a new Ready For Work course in response to identified demand. This year's first delivery has been very successful, and we have secured funding to continue this delivery in 24-25.

Summary of main achievements during the period (continued)

We continue to be an active member of the SPRING Partnership, and are working with our partners in consultation with Sheffield City Centre with the aim of securing longer term funding to maintain this work as a core provision for refugees. SAVTE's offer within the partnership includes provision of conversation groups and formal classes at the City of Sanctuary Sheffield, conversation groups for new arrivals in two hotels, new provision at ISRAAC and now weekly attendance at the Victoria Hall Drop In. SAVTE provides essential signposting to ESOL provision to SPRING beneficiaries.

New investments this year

Following the challenging previous year, 23-24 has been a year of consolidation. The arrival of the new CEO in January and change of Direction from Co-Chair to Chair in April has facilitated the strategic review identified in the previous report as a priority. Careful budget planning and scrutiny, allied to some positive funding outcomes, including an uplift of our SCC Core Grant allocation (confirmed until 2028), a successful ASF tender and some positive grant applications (Garfield Weston, SYCF, JG Graves, Reflective Support Grants), has seen a significant improvement in our financial situation. A number of staff departures will be realised in the first half of 24-25, and our budgetary position will enable us to recruit replacements where required, in line with our strategic purposes.

Challenges over the last year and going forward

The challenges outlined in last year's report remain. As indicated above, we have been able to manage the most significant financial impacts; but the impact on staff wellbeing has remained a challenge. Economic uncertainty, the need to change in response to changing demands and the instability resulting from staff changes have all contributed to this. Our strategic review will ensure that our people - learners, volunteers and staff - remain at the centre of what we do and how we do it. This process will enable us to establish a 5-year business plan which will clearly communicate our direction of travel, supporting our economic stability, maximising our effectiveness and providing clarity and security for staff.

We have continued to see a significant reduction in the number of volunteer applications; but a range of developments, including broadening our delivery model and the range of volunteer roles, will seek to mitigate the impact of this and ensure we can continue to support our target audiences in learning and integration.

What this has meant for SAVTE in 2023-24 and going forward:

- EU funding ended (Dec 2023 / March 2024)
- SPRING funding reduced (funding for 2024 provided by SCC; awaiting confirmation of funding for 2025 imminently)
- Staff wellbeing impacted as a result of economic environment, work pressures, staff changes
- Referrals of learners with complex needs, because there is a lack of appropriate statutory provision, allied to variable awareness of SAVTE's expertise / capacity
- Rising costs – salaries, overheads, additional rents due to closure of CoSS hub for refurbishment
- No indication nationally of any funding that will replace the EU Refugee integration Funding, and a review of Gateway Funding may mean that much of SAVTE's person centred 1:1 support will need to be resourced through other means.

Summary of main achievements during the period (continued)

- The demands of our Adult Skills Fund contract distract some of the team away from core activities. Given the current funding climate, we have no alternative other than to continue to deliver this contract; but our review is providing an opportunity to evaluate the impact of this work and consider alternative strategies.

Facts and Figures for SAVTE 2023 to 2024

Participants

63 people received one to one support
65 people accessed online groups
1217 people accessed conversation groups in the community
59 people from the 1:1 programme reported improved confidence
73 people from the 1:1 programme reported increased activity in their local community

Volunteers

46 new volunteers were trained to provide 1:1 Support
23 new volunteers trained to provide conversation groups
6 volunteers supported online conversation groups
49 volunteers provided conversation groups in the community
6 office volunteers supported

Community Activity

23 F2F conversation groups supported

Digital Inclusion

5 volunteers providing online conversation groups
Digital device library, enabling participants to access IT equipment and data packages
6 online learning groups supported 65 participants

Sheffield Association for the Voluntary Teaching of English
Trustees' annual report - continued
For the year ended 31 July 2024

Summary of main achievements during the period (continued)

New Arrivals

284 new arrivals received English language support in hotels
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Programme Support

416 telephone/email enquiries received and responded to

232 SPRING referrals processed

137 referrals from partner agencies

151 volunteer applications

Progression

30 1:1 participants progressed into group learning
--

85% of participants of volunteer training progressed into volunteering
--

165 ESOL class learners signposted to other provision

43 ESOL class learners into further education

15 ESOL class learners into volunteering
--

14 ESOL class learners into employment
--

Examples of Progressions throughout the year

1 started volunteering with SAVTE as an office volunteer
--

1 started volunteering in a finance capacity at City of Sanctuary in Sector Routeways Hospitality

1 started volunteering with bicycle repair shop

1 started employment (full time work in Cyber security)

Sheffield Association for the Voluntary Teaching of English
Trustees' annual report - continued
For the year ended 31 July 2024

Future plans

Supporting our participants to progress and reach their potential is at the heart of everything we do. We take a community development approach to this aim, working in communities with partners to ensure that participants' progression is centred on personal and community action and empowerment. Our strategic review and the resulting business plan will ensure our resilience, implementing a clearer vision and mission through achievable objectives which respond to the identified needs and priorities of our beneficiaries.

Financial Review

Income for the year amounted to £405,859 (2023: £362,228) of which £286,978 (2023: £214,268) was for restricted purposes.

Expenditure was £421,925 (2023: £359,410) with £234,653 (2023: £276,837) spent out of the restricted funds.

Reserves policy

We will hold reserves to a value of between three and six months of budgeted expenditure.

For 2024/25 our monthly budgeted expenditure is around £33,900 so the target for reserves is to fall between £101,700 and £203,400. Our general reserves currently stand at £229,628, after allowing redundancy and closure costs of £26,460 the trustees consider that £203,168 is a good level of reserves.

As at 31 July 2024 free reserves, calculated as the general fund balance, excluding the accounting value of tangible assets, totalled £229,628 (2023: £251,883).

The Reserves Policy was last reviewed on 25 November 2024

Trustees' responsibilities in relation to the financial statements

The charity trustees (who are also the directors of the charity for the purposes of company law) are responsible for preparing a Trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

Sheffield Association for the Voluntary Teaching of English
Trustees' annual report - continued
For the year ended 31 July 2024

Trustees' responsibilities in relation to the financial statements (continued)

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

Small company provisions

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

The trustees declare that they have approved the trustees' report (including directors' report) above on

20/12/2024

Signed on behalf of the charity's trustees:



Name: SARAH BEARDSMORE

Independent examiner's report to the directors of Sheffield Association for the Voluntary Teaching of English ('the Company')

I report to the charity directors on my examination of the accounts of the Company for the year ended 31 July 2024.

Responsibilities and basis of report

As the directors of the Company you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to organisations preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 13/01/2025
Susan Cochrane, FCA, DChA
Seven Hills Accountants Limited
57 Burton Street
Sheffield
S6 2HH

Date: S Cochrane

**Statement of financial activities (incorporating the income and expenditure account)
for the year ended 31 July 2024**

	Notes	General fund £	Designated funds £	Restricted funds £	2024 Total £	2023 Total £
Income from:						
Donations and legacies	2	2,660	-	-	2,660	1,055
Charitable activities	3	111,780	-	286,978	398,758	359,917
Investments - bank interest		4,441	-	-	4,441	1,256
Total income		118,881	-	286,978	405,859	362,228
Expenditure on:						
Charitable activities	4	141,136	46,136	234,653	421,925	359,410
Total expenditure		141,136	46,136	234,653	421,925	359,410
Net income/(expenditure)		(22,255)	(46,136)	52,325	(16,066)	2,818
Transfers	12	-	-	-	-	-
Net movement in funds		(22,255)	(46,136)	52,325	(16,066)	2,818
Reconciliation of funds:						
Total funds brought forward		251,883	46,136	53,634	351,653	348,835
Total funds carried forward		229,628	-	105,959	335,587	351,653

The statement of financial activities includes all gains and losses recognised in the year. All of the charitable company's operations are classed as continuing.

The prior year Statement of Financial Activities by fund is provided in note 15.

Sheffield Association for the Voluntary Teaching of English

Balance Sheet

As at 31 July 2024

	Notes	2024 £	2023 £
Fixed assets			
Tangible assets	8	-	480
Total fixed assets		<u>-</u>	<u>480</u>
Current assets			
Debtors	9	23,043	90,597
Cash at bank and in hand		<u>320,431</u>	<u>264,952</u>
Total current assets		<u>343,474</u>	<u>355,549</u>
Creditors: amounts falling due within one year	10	(7,887)	(4,376)
Net current assets		<u>335,587</u>	<u>351,173</u>
Total assets less current liabilities		335,587	351,653
Creditors: amounts falling due after one year		-	-
Total net assets		<u><u>335,587</u></u>	<u><u>351,653</u></u>
Represented By			
FUNDS			
General funds		229,628	251,883
Designated funds	11	-	46,136
Total unrestricted funds		<u>229,628</u>	<u>298,019</u>
Restricted funds	12	<u>105,959</u>	<u>53,634</u>
Total charity funds	13	<u><u>335,587</u></u>	<u><u>351,653</u></u>

For the year ending 31 July 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- The director's acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

The accounts have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within part 15 of the Companies Act 2006.

Approved by the board on 20/12/2024 and signed on its behalf by:

Print name: S. Beardsmore SARAH BEARDSMORE
Trustee CHAIR

**Notes to the Accounts
for the year ended 31 July 2024**

1 Accounting Policies

(a) Basis of preparation

Sheffield Association for the Voluntary Teaching of English is a charitable company in the United Kingdom limited by guarantee. In the event that the charity is wound up the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the company information on page 1 of these financial

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. The financial statements have taken advantage of the exemption not to prepare a Statement of Cashflows.

The charity meets the definition of a public benefit entity as defined under FRS102. The financial statements are presented in sterling which is the functional currency of the charity and are rounded to the nearest £1.

(b) Income

Income is recognised in the SOFA when the charity has entitlement to the funds, any performance conditions attached to the monies have been met, the receipt of the income is probable and its amount can be reliably measured.

Income from government and other grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Contract income is included in the year in which the service took place.

(c) Expenditure and liabilities

Expenditure is recognised where an there is a legal or constructive obligation to pay a third party, it is probable that settlement will be required and the amount of the obligation can be reliably measured. All expenditure is reported gross of irrecoverable VAT.

(d) Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided on all tangible assets at the following annual rates calculated to write off the cost less estimated residual value, on a straight line basis over their useful economic lives:

Computer equipment	3 years
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Items of equipment are capitalised where their purchase price exceeds £1,000.

(e) Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

(f) Trade debtors

Trade debtors are amounts due from customers for services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of the receivables.

**Notes to the Accounts - continued
for the year ended 31 July 2024**

1 Accounting Policies - continued

(g) Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

(h) Defined contribution pension scheme

The charity contributes to a defined contribution pension scheme for the benefit of the employees. The pension costs charged against net incoming resources are the contributions payable to the scheme in respect of the accounting period in accordance with FRS102.

(i) Operating lease rentals

Rentals under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease term.

(j) Taxation

As a charity, the organisation is exempt from tax on income and gains falling within the available tax exemptions to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

(k) Fund accounting

Unrestricted funds are donations and other income receivable or generated for the objects of the organisation without further specified purpose and are available as general funds.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are either donations which the donor has specified are to be solely used for particular areas of the charity's work or grant income sought for specified activities.

(l) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Notes to the Accounts - continued
for the year ended 31 July 2024

2 Income from donations

	General Fund £	Designated Funds £	Restricted Funds £	2024 Total £	2023 Total £
Donations	2,660	-	-	2,660	1,055
	<u>2,660</u>	<u>-</u>	<u>-</u>	<u>2,660</u>	<u>1,055</u>
Prior year fund comparative	<u>1,055</u>	<u>-</u>	<u>-</u>		<u>1,055</u>

3 Income from charitable activities

	General Fund £	Designated Funds £	Restricted Funds £	2024 Total £	2023 Total £
Project/ funder					
Core Service Grant, Sheffield City Council (SCC)	-	-	86,202	86,202	41,407
Kings coronation, SCC	-	-	-	-	449
National Lottery Community Fund	-	-	82,596	82,596	64,065
Asylum, Migration and Integration Fund	13,822	-	35,455	49,277	98,523
AEB, SCC	68,170	-	-	68,170	65,622
Medical students placement	2,748	-	-	2,748	1,800
Conversation groups	1,700	-	-	1,700	7,920
Home Based Learning	4,473	-	41,421	45,894	45,556
Tinsley Community Fund	-	-	-	-	840
The Talbot Trust	-	-	-	-	2,500
Resilience Fund, Charities Aid Foundation	-	-	-	-	31,235
Garfield Weston Foundation	20,000	-	-	20,000	-
South Yorkshire Community Fund	-	-	5,000	5,000	-
J G Graves Charitable Trust	-	-	3,000	3,000	-
Voluntary Action Sheffield	-	-	4,000	4,000	-
Asylum Dispersal Grant SPRING Project	-	-	29,304	29,304	-
Other	867	-	-	867	-
	<u>111,780</u>	<u>-</u>	<u>286,978</u>	<u>398,758</u>	<u>359,917</u>
Prior year fund comparative	<u>145,649</u>	<u>-</u>	<u>214,268</u>		<u>359,917</u>

Notes to the Accounts - continued
for the year ended 31 July 2024

4 Expenditure on charitable activities

	Notes	General Fund £	Designated Funds £	Restricted Funds £	2024 Total £	2023 Total £
Direct costs						
Staff costs	5	104,556	45,656	223,858	374,070	299,640
Staff expenses		544	-	-	544	459
Staff recruitment		-	-	-	-	1,342
Rent, services and utilities		7,634	-	3,463	11,097	11,753
Room hire		3,038	-	3,061	6,099	2,757
Teaching resources		546	-	790	1,336	1,595
Membership and subscriptions		3,308	-	504	3,812	694
Equipment		1,752	-	122	1,874	5,614
Learner support and expenses		460	-	53	513	653
Insurance		1,075	-	-	1,075	851
Telephone, computer and internet costs		2,612	-	306	2,918	1,952
Printing, postage and stationary		1,475	-	3	1,478	830
Office costs		1,572	-	515	2,087	2,637
Professional fees		4,999	-	679	5,678	14,144
Training		1,438	-	80	1,518	4,086
Volunteer expenses		2,650	-	-	2,650	3,162
Bookkeeping and accountancy		-	-	-	-	1,401
Payroll fees		1,616	-	-	1,616	1,480
Overhead recharges		-	-	420	420	1,554
AGM costs		-	-	752	752	744
Bank charges		-	-	48	48	427
Depreciation		-	480	-	480	480
Independent examination fee	7	1,860	-	-	1,860	1,155
		<u>141,136</u>	<u>46,136</u>	<u>234,653</u>	<u>421,925</u>	<u>359,410</u>
Prior year fund comparative		<u>82,573</u>	<u>-</u>	<u>276,837</u>		<u>359,410</u>

Notes to the Accounts - continued
for the year ended 31 July 2024

5 Staff costs

	2024	2023
	£	£
Salaries	341,755	275,797
Employer's National Insurance contributions	28,543	21,725
Employer's allowance	(5,000)	(5,000)
Employer's pension contributions	8,772	7,118
	<u>374,070</u>	<u>299,640</u>

The average number of employees during the period was 15 (2023: 14). No employee received emoluments of more than £60,000 in either year.

6 Trustees and Key management personnel remuneration, benefits and expenses

The trustees were not paid or received any other benefits from employment with the charity in the year (2023: £nil). No trustees were reimbursed expenses during the year (2023: £nil). No trustees received payment for professional or other services supplied to the charity (2023: £nil).

The key management personnel of the charity, comprise the trustees, and the management team. The total employee benefits of the key management personnel of the charity were £45,245.

7 Independent examination fees

	2024	2023
	£	£
Independent examination fee (including accountancy)	<u>1,860</u>	<u>1,155</u>

8 Tangible fixed assets

	Fixtures and Fittings	Total
	£	£
Cost		
As at 1 August 2023	<u>1,440</u>	<u>1,440</u>
As at 31 July 2024	<u>1,440</u>	<u>1,440</u>
Depreciation		
As at 1 August 2023	960	960
Charge this period	<u>480</u>	<u>480</u>
As at 31 July 2024	<u>1,440</u>	<u>1,440</u>
Net book value		
As at 31 July 2024	<u>-</u>	<u>-</u>
As at 31 July 2023	<u>480</u>	<u>480</u>

Notes to the Accounts - continued
for the year ended 31 July 2024

9 Debtors

	2024 £	2023 £
Trade debtors	66	23,151
Accrued income	22,977	67,446
	<u>23,043</u>	<u>90,597</u>

10 Creditors: amounts falling due within one year

	2024 £	2023 £
Trade creditors	2,569	1,563
Other creditors	3,008	1,658
Accruals	2,310	1,155
	<u>7,887</u>	<u>4,376</u>

11 Designated funds

	Balance b/fwd £	Income £	Expenditure £	Transfers £	Balance c/fwd £
Fixed asset fund	480	-	(480)	-	-
Staffing costs - Programme Director	30,000	-	(30,000)	-	-
Staffing costs - AEB project	15,656	-	(15,656)	-	-
	<u>46,136</u>	<u>-</u>	<u>(46,136)</u>	<u>-</u>	<u>-</u>

Fixed asset fund

The fixed asset fund relates to an asset purchased with funds from The Mears Foundation and Towns Trust which is being depreciated over its useful economic life.

Staffing costs - Programme Director

Funds designated by the trustees to fund the Programme Director role for a further 12 months.

Staffing costs - AEB project

Funds designated by the trustees to fund salaries under the AEB contract.

Prior year comparison

	Balance b/fwd £	Income £	Expenditure £	Transfers £	Balance c/fwd £
Fixed asset fund	960	-	(480)	-	480
Staffing costs - Programme Director	30,000	-	-	-	30,000
Staffing costs - AEB project	15,656	-	-	-	15,656
	<u>46,616</u>	<u>-</u>	<u>(480)</u>	<u>-</u>	<u>46,136</u>

**Notes to the Accounts - continued
for the year ended 31 July 2024**

12 Restricted funds

	Balance b/fwd £	Income £	Expenditure £	Transfers £	Balance c/fwd £
SCC: Core Service Grant	-	86,202	(36,906)	-	49,296
National Lottery Community Fund: More Than A Language	44,089	82,596	(84,786)	-	41,899
SCC: Home Based Learning	5,103	41,421	(46,524)	-	-
SCC: Community Covid Recovery Fund	504	-	(504)	-	-
Big Lottery Fund: Goodwork Programme	219	-	(219)	-	-
Community Learning at Home and Conversation Groups	3,647	8,000	(3,033)	-	8,614
Asylum, Migration & Integration Fund	(1,426)	35,455	(34,019)	-	10
Learning Champion	41	-	(41)	-	-
Digital Inclusion for All	59	-	(59)	-	-
Resilience Fund	302	-	(302)	-	-
Charitable work	1,096	-	(1,096)	-	-
Reflective Support Programme	-	4,000	-	-	4,000
Asylum Dispersal Grant - SPRING Project	-	29,304	(27,164)	-	2,140
	53,634	286,978	(234,653)	-	105,959

SCC: Core Service Grant

Contribution to the core running costs to support SAVTE in its mission to assist people in developing the necessary English language skills to gain confidence in becoming independent, active citizens involved in their communities.

National Lottery Community Fund: More Than A Language

Funding to help SAVTE learners to overcome barriers, supporting both our 1-1 provision and also our conversation groups to empower active communities to reach their true potential despite of their language or community.

SCC: Home Based Learning

To provide ESOL sessions for refugees in Sheffield. Used to fund staff salaries and other running costs such as volunteer expenses and room hire.

SCC: Community Covid Recovery Fund

To increase volunteer/ link support capacity in response to Covid related needs. It mainly funded staff salaries and core costs of the organisation such as IT equipment.

Big Lottery Fund: Goodwork Programme

To support learners to develop skills in order to help them find employment.

Community Learning at Home and Conversation Groups

Funding from a number of sources to contribute towards the costs of community learning at home programmes and conversation groups.

Asylum, Migration & Integration Fund

The project's overall aim is to improve refugee integration, socially and economically through a specialist hub in Sheffield that provides joined up, holistic support and practical services.

Learning Champion

To provide support to ensure learners have clear progression routes to meet their aspirations.

Digital Inclusion for All

To fund IT equipment and resources for SAVTE learners.

Notes to the Accounts - continued
for the year ended 31 July 2024

12 Restricted funds (continued)

Resilience Fund

The fund was to support organisations hit by the Covid 19 pandemic to overcome the barriers and become more resilient.

Charitable work

Funding from The Talbot Trust to support charitable work for Sheffield residents.

Reflective Support Programme

Funding provided to gather evidence to build the case for more investment in this type of support in the sector.

<i>Prior year comparison</i>	<i>Balance b/fwd £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers £</i>	<i>Balance c/fwd £</i>
Core Service Grant, SCC	(15,325)	-	-	15,325	-
National Lottery Community Fund: More Than A Language	449	64,065	(20,425)	-	44,089
SCC: Home Based Learning	7,079	38,026	(40,002)	-	5,103
SCC: Community Covid Recovery Fund	27,586	-	(27,082)	-	504
Big Lottery Fund: Goodwork Programme	219	-	-	-	219
Community Learning at Home and Conversation Groups	5,152	1,289	(2,795)	-	3,646
Digital Inclusion Project, Big Lottery	2,265	-	(2,264)	-	1
Asylum, Migration & Integration Fund	(255)	77,153	(78,324)	-	(1,426)
Learning Champion	1,775	-	(1,734)	-	41
Digital Inclusion for All	2,314	-	(2,255)	-	59
Resilience Fund	68,784	31,235	(99,717)	-	302
The Talbot Trust	-	2,500	(1,404)	-	1,096
New arrivals and community development	835	-	(835)	-	-
	<u>100,878</u>	<u>214,268</u>	<u>(276,837)</u>	<u>15,325</u>	<u>53,634</u>

Notes to the Accounts - continued
for the year ended 31 July 2024

13 Net assets by fund

	General funds £	Designated funds £	Restricted funds £	Total 2024 £	General funds £	Designated funds £	Restricted funds £	Total 2023 £
Tangible fixed assets	-	-	-	-	-	480	-	480
Net current assets	229,628	-	105,959	335,587	251,883	45,656	53,634	351,173
	<u>229,628</u>	<u>-</u>	<u>105,959</u>	<u>335,587</u>	<u>251,883</u>	<u>46,136</u>	<u>53,634</u>	<u>351,653</u>

14 Related party transactions

There were no related party transactions, other than those in note 6.

15 Statement of Financial Activities - prior year comparison

		2024				2023			
	Notes	General fund £	Designated funds £	Restricted funds £	2024 Total £	General fund £	Designated funds £	Restricted funds £	2023 Total £
Income from:									
Donations	2	2,660	-	-	2,660	1,055	-	-	1,055
Charitable activities	3	111,780	-	286,978	398,758	145,649	-	214,268	359,917
Investments - bank interest		4,441	-	-	4,441	1,256	-	-	1,256
									-
Total income		<u>118,881</u>	<u>-</u>	<u>286,978</u>	<u>405,859</u>	<u>147,960</u>	<u>-</u>	<u>214,268</u>	<u>362,228</u>
Expenditure on:									
Charitable activities	4	141,136	46,136	234,653	421,925	82,093	480	276,837	359,410
Total expenditure		<u>141,136</u>	<u>46,136</u>	<u>234,653</u>	<u>421,925</u>	<u>82,093</u>	<u>480</u>	<u>276,837</u>	<u>359,410</u>
Net income/(expenditure)		<u>(22,255)</u>	<u>(46,136)</u>	<u>52,325</u>	<u>(16,066)</u>	<u>65,867</u>	<u>(480)</u>	<u>(62,569)</u>	<u>2,818</u>
Transfers	12	-	-	-	-	(15,325)		15,325	-
Net movement in funds		<u>(22,255)</u>	<u>(46,136)</u>	<u>52,325</u>	<u>(16,066)</u>	<u>50,542</u>	<u>(480)</u>	<u>(47,244)</u>	<u>2,818</u>
Reconciliation of funds:									
Total funds brought forward		251,883	46,136	53,634	351,653	201,341	46,616	100,878	348,835
Total funds carried forward		<u>229,628</u>	<u>-</u>	<u>105,959</u>	<u>335,587</u>	<u>251,883</u>	<u>46,136</u>	<u>53,634</u>	<u>351,653</u>