



# SAVTE

**SHEFFIELD ASSOCIATION FOR THE VOLUNTARY TEACHING OF ENGLISH**



**ANNUAL  
REPORT  
2020–2021**

## **Connecting people – Changing lives**

**Empowering people, connecting communities and  
changing lives through local English language support**

**Made in Sheffield 1974**

Welcome to SAVTE's annual report for 2020 to 2021. We would like to begin our annual report by thanking all our volunteers – they have all gone 'over and above' throughout the ongoing pandemic. Their commitment and support has been unprecedented.

# Thank you to all our volunteers!

Our volunteers form the bedrock of all SAVTE's work. Without their enthusiasm, time and commitment we would not be able to deliver such an extensive and bespoke service in so many settings across the city. Thank you to everyone who has generously contributed their time and expertise to SAVTE this year.

## SAVTE Volunteers during 1st August 2020 - 31st July 2021

Aasha Younis  
Aisha Rickard  
Albena Dimitrova  
Alison Mackenzie  
Alison Coult  
Amanda Baxter  
Amy Brookes  
Andy Breen  
Anna Horton  
Anna Lomas  
Anna Joynson  
Anna Zurmond  
Anusha Patel  
Azura Mcilwraith  
Barbara Toorchen  
Carla Mitchell  
Catherine Kilbride  
Chris Crawley  
Christine Carney  
Christopher Corbett  
Clare Bensa  
Clive Davies  
Columba Timmins  
Daniela Wright  
Darren Wake  
Dave Campbell  
Denise Annett  
Denise Carter  
Diyo Bopengo  
Duncan Goff  
Eleni Nikolaou  
Elizabeth Birks  
Emily Kuiper  
Emily Redmond  
Emma Balcombe  
Emma Matthews  
Emma Cleary  
Erin Blyth

Faisal Muhrez  
Fanda Al Azani  
Farmaniya Shahul Hameed  
Fiona Prakasam  
Frances Taylor  
Gay Horsfield  
Graham Barkworth  
Gwilym Owen  
Heike Becker  
Helen Allen  
Helen Heuze  
Hendrika Stephens  
Ian McHugh  
Ikrah Ramzan  
Jane Womack  
Jane Attwood  
Jean Cookson  
Jerry Elsmore  
Jim Dimond  
Joanna Henderson  
Joanne Heap  
Judy Stewart  
Juliette Barriac  
June Cattell  
Kandy Diamond  
Kate Hart  
Kate McCullough  
Kate Carlton-Reddit  
Kathleen Wallace  
Katie Johnson  
Katie Rockett  
Khaldoun Al-Mathhagi  
Kerstin Day  
Krys Craik  
Laura Jordens-Harris  
Lauren Waller  
Lee Smith  
Lewis Bean



Liz Cousins  
Liz Perry  
Liz Smythe  
Liz Elsmore  
Liz Woods  
Lucy Kitto  
Lucy Whitehouse  
Malcolm Reed  
Maria Koszler  
Mariana Cordero Caballero  
Mark Partridge  
Mehwish Batool  
Mike Reid  
Mojirola Kolade  
Mona Ahmed  
Nabeela Ahmed  
Nathan Turner  
Nazia Khan  
Nicola Hewson  
Nosheen Hussein

Nuala Keller  
Nuha Mukhtar  
Olivia Cox  
Omed Ahmed  
Pat Rockett  
Penny Simons  
Rebecca Spencer  
Rhiannon Price  
Richard Kingsnorth  
Rosemary Telfer  
Sarah Zadik  
Samantha Skidmore  
Shahid Khan  
Sophie Groome  
Susan Warmesley  
Sylvia Ashton  
Tereza Bestova  
Tim Moran  
Tony Black  
Will Day

2. What are your main reasons for volunteering, what do you hope to gain from it?

Learning and improving my skills. Physical  
Socialise and mental health





# Ten Things You Might Not Know about SAVTE

- 1** Our core business is providing English language support from our diverse and well trained volunteers – either 1:1 or in small groups for people who cannot access classes. We have grown three-fold since 2018 and currently have the capacity to support 150 volunteers, that support 100 placements and 25 conversation groups at a time.
- 2** In 2024 we will be fifty years old! SAVTE started off in 1974 as the Home Learning Project – steelworkers helped Yemeni families learn English in their homes because they could not attend classes due to shift patterns.
- 3** We have a community development approach and a commitment to diversity at every level of SAVTE. We focus specifically on training and supporting volunteers from established local communities where our participants live.
- 4** Often participants become volunteers and sometimes they become employees or trustees - last year we employed three volunteers new to working in the UK and one volunteer became a trustee. We engage, we build confidence, we provide a platform where old and new communities come together. We change lives!
- 5** SAVTE supports anyone regardless of their status – 45% of our learners describe themselves as disabled, 67% report a mental health condition and more than 50% of our learners are refugees or asylum seekers including those who are destitute. Some of our learners are carers, some have been trafficked, some are spouses. More than 80% of our referrals come from statutory services – we meet an unmet need.
- 6** We have integrated digital inclusion into all our programmes – providing devices, data and additional support to improve access to online learning and services.
- 7** We are flexible and respond to changing needs in Sheffield – last year we provided a new English for Orientation programme to asylum seekers newly arrived, we worked in partnership on an ESOL for employment project and we established a volunteer led family English learning offer.
- 8** Participants are at the heart of everything we do – our bespoke training courses, assessment, support plans and resources have been specifically designed, developed and improved over the years to meet their specific needs.
- 9** We are grateful for funding from Sheffield Council, The National Community Lottery and Charities Aid Foundation. We are developing a business model to ensure our sustainability and plan to diversify our income streams.
- 10** We have a national reputation – we are cited for case studies and we present at national conferences but we are Sheffield's Best Kept Secret. Our provision is flexibly delivered and responsive to demand since we work with the most excluded, isolated and vulnerable people in the city. They are under-represented but SAVTE seeks to make their voices heard!



## Connecting people – Changing lives

Empowering people, connecting communities and changing lives through local English language support

# 2020–2021 – The pandemic persisted and so did we!

## Priorities – Sylvia, trustee

Our main focus this year has, of course, been to support everyone during the pandemic. Despite the challenges we have maintained a high level of delivery and transferred all of our work online. We have also concentrated on recruiting staff, volunteers and trustees with a wider range of lived experience so that we can better represent the communities we serve. Last but not least, we have introduced a community development approach which means that we work much more closely with communities and groups rather than just with individuals. You'll see in this report that we use the word 'participant' to describe the people who work with SAVTE – that's because we provide English language support rather than formal teaching, and our aim is to foster communities not classrooms!



Here are some snapshots from the staff, trustees and participants to describe and illustrate our work:

## More than Just a Language – Patrice, trustee

SAVTE does a really important job in helping people get the bottom line language skills to deal with the necessities of life and to thrive here but it does something else equally important. It's a real opportunity for Sheffielders from across the city to work together to help new arrivals and others become part of the great Sheffield community and to add their diverse experiences to thousands of others that make up the story of Sheffield.



Our support addresses not just English language needs but also broader issues which include building confidence, ensuring wellbeing and access to services. For example, during the pandemic SAVTE sent vaccination, public health, and Covid testing information to a hundred and fifty participants.

## Person centred work – Cerowyn, staff member

One of the best things about SAVTE is the person centred approach to everyone. I supported a learner who, due to trauma, had a very short attention span. Instead of our usual weekly one hour sessions, a wonderful volunteer called her every day for ten minutes. This helped to gradually build up her English and feel connected to someone during a very isolating time. The team also works hard to overcome barriers to volunteering and offers support throughout volunteer placements. As a staff member I also felt cared for and able to work in a way that suited me, as well as get involved in projects that I was passionate about.



Cerowyn with Sabira  
(see Sabira's story p13)

## The Impact of SAVTE on People's Lives – Salwa, staff

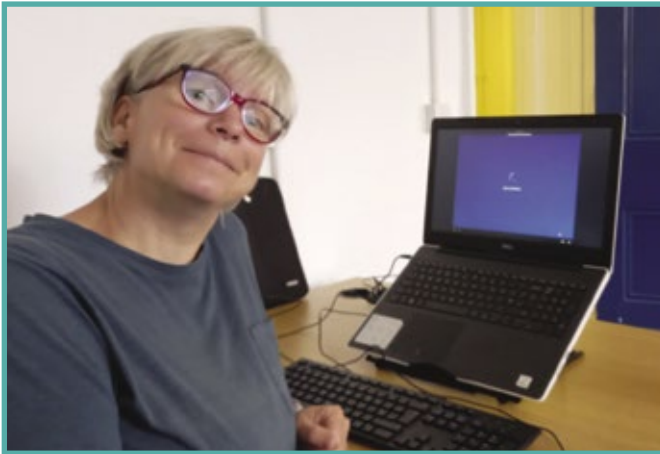
After dedicating her first fifteen years in Sheffield to her family, a caller to SAVTE said she was lonely and disappointed that she still had to ask for help with English. She began a SAVTE conversation group, volunteered as a school assistant and then felt confident enough to study at college. I met this lady coincidentally at a wedding and she recognized me, just from my voice speaking in Arabic on the phone. She hugged me and told me we gave her hope and showed her the way to start. I felt the happiness in her voice when she was telling me about how her life has changed.





- 650 telephone/email enquiries from individual learners
- 170 referrals from agencies

- 126 volunteer applications
- 251 registrations for online conversation groups



### First Contact – Katrin, staff

I'm the first point of call at SAVTE and I spend time trying to understand the needs of those who call us – whether they want English support, want to volunteer or want to refer someone to us. I'm really aware how people can struggle to learn English in more conventional settings and how negatively this can impact on their mental wellbeing.

### Abdulla, Social Worker, Transcultural Team, First Point of Access Adult Mental Health at SCC

*"The service users I send to SAVTE feel the compassion from the volunteers and the staff at SAVTE. It breaks their isolation and boredom, and gives them a structure to their day. The volunteers go over and above what is expected in supporting the service users. It lifts people's confidence and their spirit. It is really important that the service users receive this support from an independent organisation".*

Abdullah



# Our Community Development Approach

We couldn't work in local communities face to face during 2020 – 2021 but we restructured our staffing to reflect the community development approach, mapped eleven localities in preparation for working with them, created a new training programme aimed at volunteers recruited from the communities we serve and wrote a pathway to support people to progress into volunteering and beyond.



Pari with Jack - a long standing member of the coffee afternoon

## Kerry, staff and Pari, participant

This year I met some of the wonderful Gleadless Valley residents, who told me they'd like to be a welcoming and inclusive community. It has been a real joy and a privilege to be involved in getting some ideas off the ground this past year through our new community development approach. Two of our new Gleadless volunteers, Joanne and Tracey were keen to welcome speakers of other languages to their existing 'coffee afternoon'. They renamed it a 'Conversation Café' and here's what one newcomer to the group said:

*"I was so lonely at home by myself all day, I cried a lot. When I came to the cafe I was shy at first, everyone was English, but it made me speak – I had to dare to speak. Everyone was so welcoming and friendly, I was looking for friends, and I found them".*

**Pari**

## On being both a trustee and conversation group volunteer amidst a pandemic – Jim, volunteer and trustee

As a trustee I've helped SAVTE with data collection and the SAVTE Volunteers' Survey. My biggest achievement, however, has been as a volunteer: keeping my conversation group going online rather than face-to-face. The group has gone from strength to strength with a stable core group of around eight regular active participants. I'm pleased that some stay in touch via WhatsApp, even after they've progressed into further education, a job, or are themselves volunteering. I'm also delighted that the group has "gone global" with learners (who moved) joining regularly online from China, Spain, Turkey and Iraq... maybe there is an upside to the pandemic after all.



Jim and his conversation group

## Lyn, retiring trustee

Having previously worked in community development roles and in a public health team, I understood not having English as a first language acts as a major barrier to both accessing services and feeling a part of your local community which in turn results



Lyn with Cllr Safiya Saeed

in health and wealth inequalities. I am so pleased to have been active in progressing and embedding a community development approach. I feel that this complements SAVTE's English language support and ensures a meaningful and sustainable model that supports community cohesion and a neighbourliness within communities and across Sheffield.



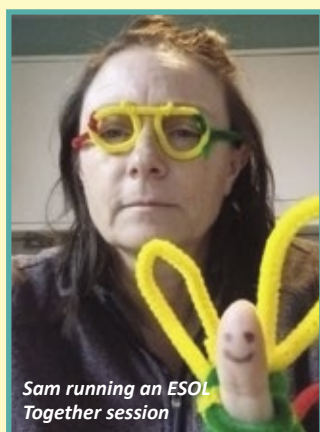
- 63 new volunteers trained to provide bespoke English language support
- 116 existing volunteers mentored and supported
- 85 participants supported on a one to one basis
- 14 conversation groups led by 25 volunteers supporting 98 participants



## Adapting and transferring our activities online – Hannah, staff

Looking back over the past 12 months, we have achieved so much as a team – getting to grips with the different ways we can use technology to support volunteers and reach learners has been a steep learning curve! For me, a pivotal moment was the start of our first online training course for volunteers back in September 2020. Welcoming 30+ people onto a Zoom session that we had designed, developed the materials and organised completely from scratch was a massive undertaking – there were a lot of nerves! Within the first few minutes the session was underway and it felt like the usual brilliant SAVTE training course, meeting wonderful new volunteers – even on Zoom!

- 15 family learning volunteers trained
- 6 online family learning groups supported by 3 volunteers supporting 12 participants
- 7 families progressing to mainstream family learning



Sam running an ESOL Together session

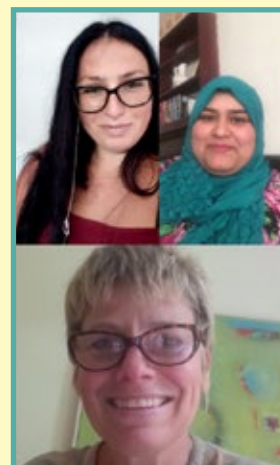
## ESOL Together Programme – Sam, staff and Iman, participant

We ran our first ESOL Together volunteer training in October 2020 working with families with preschool age children. Whilst most of our provision has been online, one group has managed to meet in a park where the children, carers and

volunteers had a chance to socialise. The lockdown has hit some of our learners particularly hard, and having a chance to talk to others has helped them to feel more connected.

## Small Group Learning – Hazel, staff

Supporting learners remotely has given us the opportunity to bring people together regardless of where they live and to create new models. Our volunteer Katie and Z worked one to one but Katie felt Z would benefit from more social interaction so they began to work with another SAVTE participant, R. The three worked in an online group to develop confidence in speaking skills and participating in group discussions. After ten weeks R was confident enough to join a SAVTE conversation group and also applied to Sheffield College. Z remains in a small group but is hoping to move onto a conversation group soon. This flexible approach really works – having this intermediate ‘small group’ has proved successful in getting people ready to move onto their next step.



Small group learning on WhatsApp



Volunteer training

**Katie, volunteer:** “I think this format worked well as an intermediary step to conversation classes, which can be quite fast-paced. It’s perfect for people who are almost there in terms of vocabulary but still want time and space to think and construct their answers”.

“I am so happy with Kate’s group. It is useful and I love it when I say something wrong, Kate corrects my sentences”. **Iman**

# Strategic Development and Planning for our Future

Covid has brought unprecedented challenges - we have had to move fast, be flexible and align our strategy to the emerging socio-political environment. During this second year of the pandemic, we have not stood still.

**This work is ongoing – but so far we have:**

- Secured funding to buy in expertise in business development
- Developed an evaluation framework to evidence impact
- Built a new database so that we have accurate data reporting to support the analysis of the impact of our work
- Restructured and invested in staff and trustee training
- Implemented a hybrid home/office working policy and moved our office to Castle Gate



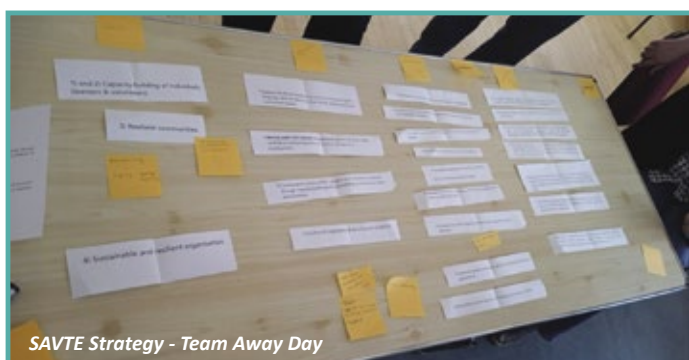
## Developing our evaluation framework – Jo, new trustee Dec 2020

My background is in public health research and evaluation, and I was pleased to be able to contribute to work in early 2021 to develop a way of clarifying the key goals for SAVTE going forwards: supporting individual learners plus building capacity to use language skills to empower local communities. It helped me get to grips with the core values of the organisation and I was impressed with the team's skilful and efficient undertaking of this complex activity. I'm excited to see SAVTE's progress in the future.



## What does success look like, in Community Development? – Nuhu, staff

We live in a world where it is not always easy to define what 'community' really is. Often the word 'integration' comes into play and things become more complicated than they need to be. In simple terms, success means a renewed focus on working with targeted partnerships to deliver for and make our local communities the best they can be. Success also means English for Everyone! It has been a joy working with volunteers to support English Conversation groups, continue sessions online and also face-to-face (with new arrivals) and to witness first hand the amazing contributions that group participants bring to learning sessions.



2. What are your main reasons for volunteering, what do you hope to gain from it?

I want to help learners develop confidence so that they can live their best lives.



# Working with Partners

Partnership working underpins everything we do, we believe we can achieve more for communities by working collaboratively.



## Good Work – Rachel and Caroline, staff

SAVTE secured a contract this year to work in partnership with South Yorkshire Housing Association to provide Functional Skills English and ESOL tuition to those experiencing barriers to employment as a result of a mental health illness. 49 participants were supported of whom 14 secured employment, 8 achieved an education outcome and 1 started volunteering with SAVTE. Here's just one example

Asha, a single mother from South Sudan, was referred to Good Work after starting an exciting new job as a personal care assistant. Although she loved the job, Asha sometimes didn't understand the client or the course she had to take. She had sessions every single day with Good Work over a number of months to tackle this sudden influx of new language. Asha was able to remain in employment because of the support she got with her English via SAVTE and Good Work.



## SPRING Partnership

SAVTE's role in the SPRING (Sheffield Project for Refugee Integration and Growth) partnership is to support refugees with English through either 1:1 learning or small groups at the Sanctuary or online. This project is funded by the European Social Fund and The National Lottery Community Fund



Ian and Kathleen running a session at the Sanctuary

*"I'm over the moon with my new job, I've made friends at work and I'm looking for a new place to live. I feel like I'm helping the planet, too. Caroline's going to keep helping me as I want to get better at reading and writing. I also want to pass my driving theory test!"*

**Dan – Good Work Client**



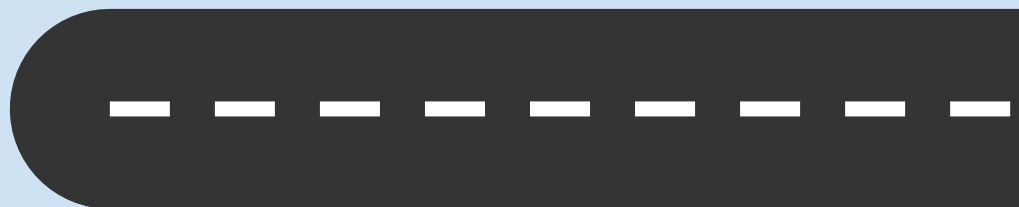
# Participant's Journey

## The Journey Starts

- Supported referral from partner organisation or service
- Friend or family referral for support



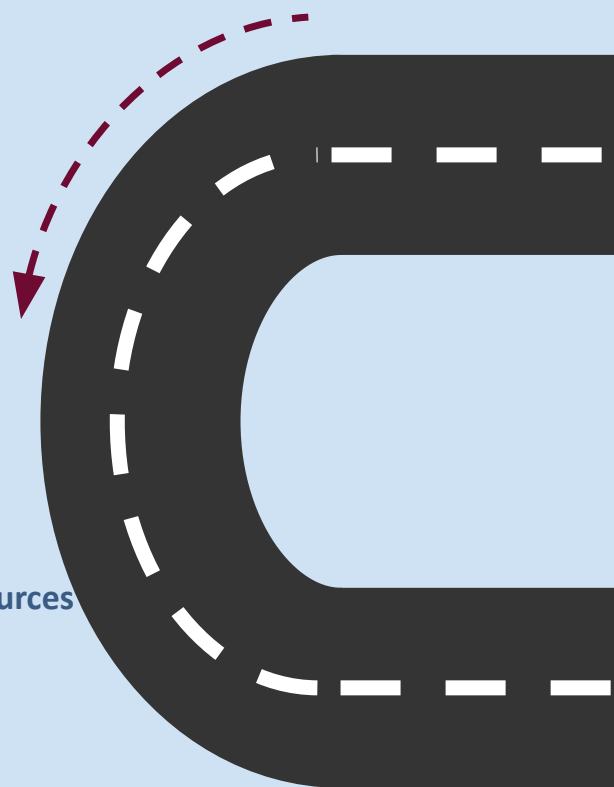
Individual, v  
language se



- Begins at the participant's starting point
- Pactical Essential English
- Taking it out of the home into real life
- Planning next steps

## Supported Volunteering with SAVTE:

- Training and Development
- Skills sharing workshops
- Teaching tools, techniques and resources
- Supported Volunteering Placement
- Next steps support



## Personal Growth in:

Confidence

Employability

Wider networking, participation and local engagement

Readiness for next steps

key:

Programme



volunteer-led English  
sessions, at home or online:

### Supported Signposting:

- Formal English Classes
- Further education and progression



#### Increasing:

Connectedness, social engagement  
Confidence and wellbeing  
English language skills & use  
Readiness for next steps

### Volunteer-led English Conversation Groups - online or locally:

- Meeting others
- Making connections
- Practical 'on the ground' English
- Getting Involved
- Planning next steps

#### Increasing:

Connectedness  
Confidence and wellbeing  
Practical English skills and use  
Readiness for next steps

And the journey continues.....



### SAVTE Participants are:

- Connected
- Engaged
- Empowered

Activities

Impact



# SAVTE New Projects



## New Arrivals Project – English for Orientation for Asylum Seekers

- 8 volunteers supported (including 2 hotel residents) to deliver 4 weekly groups supporting 105 new arrivals

There is very little provision for new arrivals, many of whom are men, within their first six months when they are not entitled to state funded language support. During lockdown SAVTE undertook research into their needs. Last autumn, following a number of asylum seekers arriving by boat into the UK, SAVTE provided informal 'Welcome to Sheffield English' groups at a hotel where new arrivals are housed until suitable housing can be found. One hotel resident, Faisal, was an English teacher in Yemen and we provided him with a laptop and resources to continue to run groups when the hotel was closed during the second lockdown. SAVTE funded this programme through existing resources, providing books, resources and stationery to the participants.



## SAVTE's responsiveness to changing needs – Stella, staff

At the end of what is almost 4 years leading SAVTE – I can look back and see the distance we have travelled as an organisation. The highlight for me this year has been how staff and volunteers responded very quickly to the urgent (and unexpected) situation in the hotel – so many new arrivals, in need of so many basics. The collaborative efforts of staff and volunteers demonstrated both the responsiveness and agility of SAVTE as an organisation, particularly the commitment and flexibility of my team. This project is at the heart of everything that SAVTE stands for – **that everyone is welcome in our city!**

## Case study

**Faisal Muhrez - Hotel resident and volunteer**

*It's a great opportunity to volunteer with SAVTE. I really enjoyed it as well as added to my knowledge and experience. Asylum seekers who lived in the hotel are so lucky when they found SAVTE to organise and run ESOL sessions. The SAVTE team immediately put the asylum seekers in groups depending on their levels in English. I offered to volunteer as an English teacher. Things were going well and then suddenly the second big lockdown started in November 2020. Consequently, ESOL sessions were cancelled since the teachers from outside the hotel were not allowed to continue the classes. However, because I was one of the asylum seekers and because the whole residents in the hotel were considered as one bubble I continued teaching on a weekly basis. During the pandemic I taught two courses for more than 40 asylum seekers starting from scratch and I was proud that they developed distinguishably. And I should confess that wouldn't happen without the support of SAVTE; during that hard time they provided me with everything I needed to implement the classes like the laptop, whiteboard, markers, flipcharts, and printing out worksheets (for every session). SAVTE also provided the learners with pens, pencils and notebooks. I used to contact some SAVTE staff members discussing some relevant issues or some inquiries or some requirements for the sessions. Late June 2020 life came back normal but we didn't regret wasting time during the pandemic. Personally I had the chance to deal with different people with different backgrounds and races and realized that the garden wouldn't be that beautiful until it has different colourful flowers.*





We have developed new projects as a result of needs of Asylum Seekers living in a Sheffield hotel, and participants experiencing digital exclusion as a result of services moving online.

## Digital Inclusion Project – Humaira, staff

- 53 participants received new digital devices
- 139 received digital – access support (training, data)
- New funding to extend our Digital Inclusion for 12 months – Digital is now integrated into everything we do!



This new programme was established in response to Covid and involved distributing devices and data to participants. We also developed video tutorials so that everyone could use their devices independently accessing the tutorials via YouTube and created an online resources library. Not only did this mean that online English language support could be accessed, but also that digital skills were developed.



## Case study The story continues... – Sabira, participant

Sabira was SAVTE learner of the year last year and was also awarded 'Learner of the Year' from Sheffield City Council's FACES department. Her continuing story demonstrates the impact that SAVTE has. Sabira began a one to one placement and quickly progressed due to her determination to learn. She joined a poetry group and performed one of her poems at SAVTE's AGM in December 2020 alongside the poet and artist Tawona Sithole from Glasgow University. She continued to study and is now attending college classes.



## Equity, Diversity and Inclusion – Fanda, trustee

I joined SAVTE's conversation group training because I wanted to start a conversation group on my estate. I had been doing a lot of translations for many women and I thought that if they spoke English, they could do more for themselves. I then joined SAVTE's Equity, Diversity and Inclusion (EDI) Group and we discussed ways

that SAVTE could include more people from under-represented communities within the staff and trustees – as a result all SAVTE recruitment processes were changed. I joined the Board in May and was immediately involved in staff recruitment. I saw how inclusive SAVTE are in how they recruit – it was a new experience for me and I learnt a lot. We are now working hard on embedding EDI in everything we do.



# Supporting Progression is at the heart of everything we do.

- 19 learners progressed to other SAVTE activities / volunteering
- 5 volunteers now work for SAVTE
- 1 volunteer became a trustee
- 193 learners received Information, advice and guidance,
- Our Community Programme achieved Matrix accreditation for the first time!



Salwa delivering volunteer training in Gleadless Valley

## Progression – Maymona, staff

This year I was delighted to move into a new role where I established a SAVTE information, advice and guidance (IAG) plan. Kerry and I have achieved an IAG qualification and our new evaluation framework and database means that we will be able to evidence our impact accurately and in detail. We have many examples of progression within SAVTE. In the last few years Salwa and Khaldoon progressed from learning and volunteering into employment and governance roles. This year I met Sanam who started volunteering to support SAVTE's conversation groups. Her first step was using public transport in Sheffield! Such achievements kept us going in the darkest days of lockdown.

*"I joined SAVTE after a long break from work due to a bereavement. I couldn't have been made more welcome and felt supported from the start. My work with SAVTE helped me to regain my confidence and made a huge difference to me personally. I am now starting a new role as a children and young persons practitioner with Sheffield Women's Aid and strongly believe that it wouldn't have been possible without the support and opportunities I had with SAVTE. So a huge thank you to everyone and I look forward to hearing about the amazing work that you all do. Many thanks".*

Sam

## From being a Participant to being a Trustee – Khaldoon, trustee

Three years ago, I was not confident in English and it was a barrier for me. I began my journey with SAVTE in an ESOL Level 2 class, then I applied to volunteer with the team to understand about working in the UK. Stella encouraged me to apply for a project role researching the ESOL needs of men and new arrivals, and then my contract was extended so that I could coordinate the new arrivals groups in the hotel. My background in Yemen was project management, which helped in promoting me to lead on establishing the evaluation framework and project managing the new database. I am now moving onto new employment, but my experience with SAVTE has helped me so much to grow in confidence with my English and understand working practices in the UK. I felt I was part of a big family, and I will always remember my time with the team. I now volunteer as a trustee.





# Participants' stories

Sanam, participant – in her own words

I came to the UK 2 years ago to join my husband. I'm from Pakistan and I speak Urdu and Pashto. When I came to the UK, I couldn't speak a single sentence confidently even though I have a master's degree in economics from Pakistan.

It was difficult for me to go to the market, to visit the doctor, meeting new friends and neighbours. I was totally dependent on my husband. Sometimes I was in depression and I avoided going outside.

In Pakistan I was a social worker, for an NGO, I worked on the rights of minorities and women and I used to organise press conferences, seminars, and meetings with government officials. I had a lot of responsibilities.

Then I decided to join SAVTE's English conversation group at Vestry Hall just before lockdown. After 2 months, we moved online. I am so glad and proud to be a part of SAVTE's conversation class, I learnt a lot. My speaking power has improved writing reading grammar – everything has improved. My mental health has really improved, then I was thinking I needed a place to speak with English people and I tried to volunteer with many organisations but they all said no. Because of Covid I have been sitting at home for the last 2 years. My teacher Jim Dimond advised me to start with SAVTE so I applied to SAVTE and started with them in the office contacting learners. I was worried about my Islamic dress, I wanted to volunteer where there were no restrictions on my



dress (such as care homes). I always wanted to work where there were majority females. I am so happy here, this is the place I always dreamt for, the staff are so cooperative, so encouraging so when I feel confusion, the staff sort it out very quickly and they guided, supported me a lot even to take my first bus journey in the Sheffield, because I have never travelled by bus in UK before. SAVTE environment is like home, everyone is like a family member, because of that all my fears have vanished, I am more confident. My main focus now is to improve my English and get a job. I want to become a citizen in Sheffield.

*"Very many thanks for responding so quickly and efficiently to my concern about M's doubts about the anti-Covid vaccine. The combination of my words and your sending resources and information in Arabic which I passed on to them ensured that M, who is very vulnerable because of his diabetes and heart condition, had his vaccination when he was invited to do so".*

**Tony Trippit, supporting vaccine uptake, volunteer**



## Connecting people – Changing lives

Empowering people, connecting communities and  
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# The Year ahead...

With still so much uncertainty with this pandemic, we know we need to remain flexible and responsive to community needs. However, we also need to plan ahead strategically not only to ensure that we are continually evolving to meet the changing environment but to create new income streams which include a blended mix of contracts, grants, donations and a training package for sale outside of Sheffield. Due to the nature of SAVTE's provision we will therefore explore new business models to ensure our sustainability.

## Some of our plans for the year ahead are to:

- Continue to deliver our blended SAVTE programmes – which will include combining online and face to face learning opportunities either 1:1, or in small groups or community conversation groups.
- Roll out our new Community Volunteer Development Programme in Gleadless, Norfolk Park, Manor, Darnall, Tinsley and Burngreave, and create new office based volunteer opportunities to provide work experience.
- Establish three new trustee-staff working groups – Communications and Marketing, Business Development, People and EDI – to build creativity and inclusivity into our work.

## With the newly awarded Charities Aid Foundation Covid - Resilience Funding

- Engage an experienced mentor to offer training and support
  - Develop a 3 year business and funding plan, building on SWOT analysis and risk assessment work.
  - Submit continuation funding applications to The Community Lottery Fund and the Tudor Trust to ensure we are able to continue our work.
  - Invest through training and coaching, in SAVTE's management and trustees team to develop and strengthen strategic leadership.
  - Develop a communications strategy to raise our profile, ensure we reach all potential learners, volunteer, partners and new supporters.
- Research and develop existing and potential new income generation opportunities.
- Secure training for in house book keeping and financial forecasting.
- Continue to develop the Evaluation Framework.
- The CAF funding facilitates time for the CEO to further develop networks and partnerships and be more representational. This will enable us to develop more collaborative working programmes and access further opportunities.
- Work with Senior Council Officers to position SAVTE as a key (specialist) voluntary sector provider in the city and explore other non-Adult Education sources of funding.
- Work with Voluntary-Community Sector organisations to develop a collective, joined-up offer to tackling inequalities in Sheffield.



## Integrating Digital Inclusion into every thing we do – Farne, staff

Being new to SAVTE, my role will be to further embed the digital inclusion project, providing bespoke support to enable participants to access online activities.

My plan is to develop frameworks that everyone at SAVTE can use to help others use technology to make their lives easier and more convenient. I am also in charge of all SAVTE's social media and am aiming to raise greater awareness of what we do over the coming year.

I previously volunteered for SAVTE and understand the impact that SAVTE makes and I'm excited to become part of the team at SAVTE and help the people and communities that SAVTE works with.

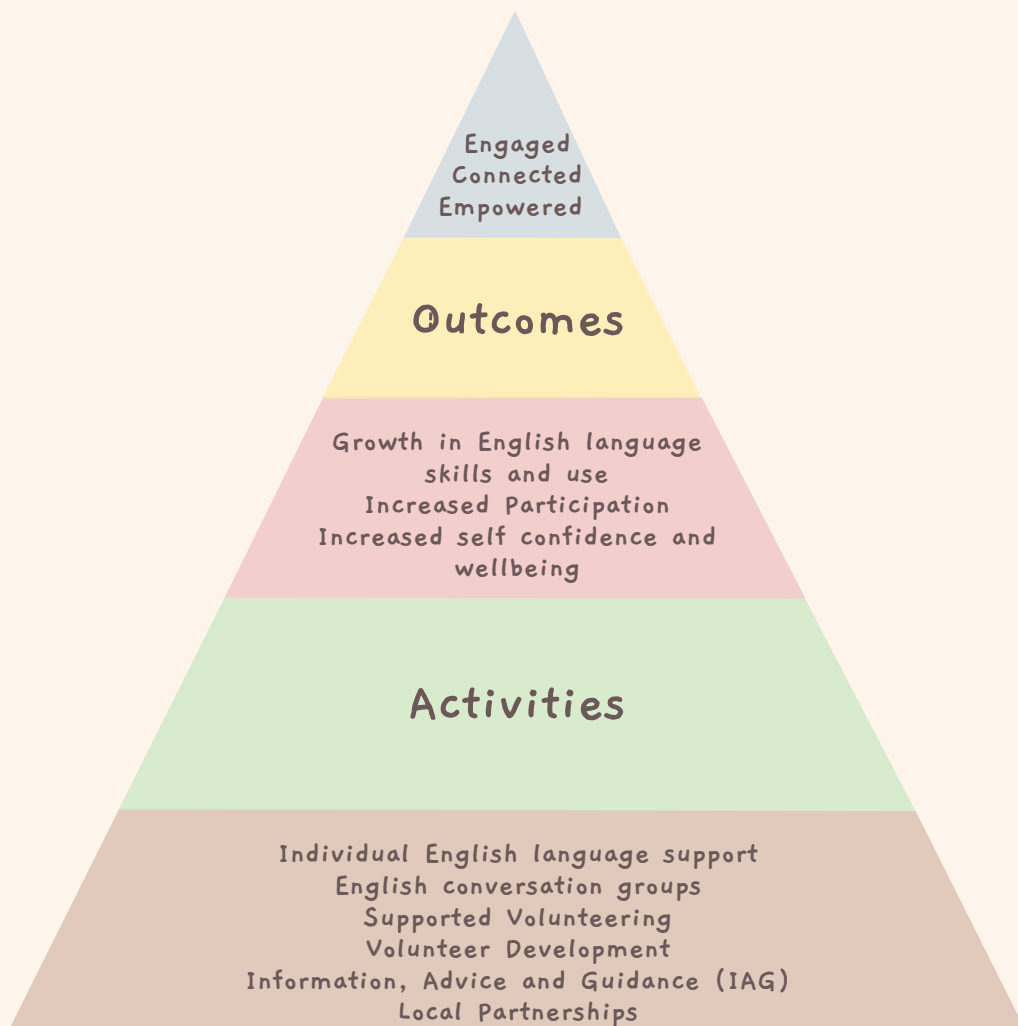


# SAVTE AT A GLANCE

## SAVTE Mission

SAVTE works with local organisations, community groups and relevant services to support speakers of other languages in learning English, in volunteering and accessing or creating opportunities for personal growth and employability. We do this through the provision of informal and inclusive volunteer-led English language development that responds to local needs.

## Goals



### Connected

with people, services and resources both in person and digitally.



### Engaged

in their language and volunteering journey from wherever they start!



### Empowered

to use their language, skills to choose their next steps and to actively participate in their community.



## Connecting people – Changing lives

Empowering people, connecting communities and changing lives through local English language support

# Statement of Financial Activities

## for the period ended 31st July 2021

	UNRESTRICTED FUNDS	RESTRICTED FUNDS	TOTAL 2021	UNRESTRICTED FUNDS	RESTRICTED FUNDS	TOTAL 2020
Incoming resources	£	£	£	£	£	£
Donations	463	200	663	1,014	540	1,554
Charitable activities	30,650	296,638	327,288	21,074	319,521	340,595
Investment income – bank interest	404	–	404	525	–	525
Other income	5,900	–	5,900	10,258	–	10,258
<b>Total Incoming Resources</b>	<b>37,417</b>	<b>296,838</b>	<b>334,255</b>	<b>32,871</b>	<b>320,061</b>	<b>352,932</b>
<b>Resources Expended</b>						
Charitable activities	11,858	329,419	341,277	12,389	263,793	276,182
<b>Total Expended Resources</b>	<b>11,858</b>	<b>329,419</b>	<b>341,277</b>	<b>12,389</b>	<b>263,793</b>	<b>276,182</b>
<b>Net income/expenditure</b>	<b>25,559</b>	<b>(32,581)</b>	<b>(7,022)</b>	<b>20,482</b>	<b>56,268</b>	<b>76,750</b>
Transfers between funds	1,733	(1,733)	–	20,032	(20,032)	–
Net movement in funds	27,292	(34,314)	(7,022)	40,514	36,236	76,750
<b>Total funds brought forward</b>	<b>132,241</b>	<b>73,682</b>	<b>205,923</b>	<b>91,727</b>	<b>37,446</b>	<b>129,173</b>
<b>Total funds carried forward</b>	<b>159,533</b>	<b>39,368</b>	<b>198,901</b>	<b>132,241</b>	<b>73,682</b>	<b>205,923</b>

### Being SAVTE's Treasurer – Sarah, trustee

Being a Trustee of SAVTE is incredibly rewarding, especially this last year as we've seen the organisation continue to respond to the pandemic. As treasurer, I've helped to monitor SAVTE's finances in the light of changes to our delivery. We've been very grateful to all of our funders for their ongoing support. A particular highlight this year has been the opportunity for additional funding to support our new way of working. Further funding from Sheffield City Council's Covid Recovery Fund has enabled us to continue to employ our Digital Inclusion worker – this role has been vital in transitioning to online delivery and supporting learners, volunteers and staff in using online platforms. As we head into a new year, we will be continuing to work with our funding partners to ensure a sustainable model of funding for SAVTE.



### Being SAVTE's Accountant – Lindsay, staff

I am pleased to have continued to work for SAVTE and be a part of such a committed team of people for another year. Maymona returning from maternity leave enabled us to change the structure of the finance team, develop our systems and create a good division of duties within the team.





# Acknowledgments

**We are grateful for the support we have received through funding and donations**

**The National Lottery Community Fund • Sheffield Council Voluntary Sector Grant Fund  
Sheffield Council – FACES • Sheffield City Council UK Resettlement Scheme funding  
European Union Asylum and Migration Impact Fund**

## Board of Trustees

Behind the scenes, but incredibly committed to SAVTE is a Board of Trustees who bring skills, experience and knowledge to the running and forward planning of SAVTE

**Fanda Alazani  
Sylvia Ashton  
Sarah Beardsmore  
Lyn Brandon  
Gareth Dent  
(resigned Feb 2021)**

**Jim Dimond  
Jessica Elmore  
Derek Grover  
(resigned Dec 2020)  
Patrice Panella  
Jo Reynolds**

## And a superb Staff Team

**Programme Director  
Language Support Volunteer Link Workers**

**Programme Development Lead  
SPRING Partnership Lead  
Community and Volunteer Development Worker  
Good Work and SPRING Project Support  
Digital Inclusion and Communications  
Programme Support Manager  
Programme Support  
Good Work English Teachers  
Community Researcher  
Accountant  
Chief Executive**

**Hannah Thornton  
Stephanie Milton, Hazel Leigh, Cerowyn Brown,  
Ethel Maqeda and Joanna Sutcliffe  
Khaldoon Al-Mathhagi  
Nuhu Jallow  
Kerry Cressey  
Salwa Ahmed  
Humaira Anwar, Farne Errington  
Maymona Ghannam  
Katrin Klosa  
Rachel Edmondson and Caroline Lee  
Paul Allender  
Lindsay Hepburn  
Stella Burton**

# Connecting people – Changing lives

Empowering people, connecting communities and  
changing lives through local English language support



## SAVTE

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[www.savte.org.uk](http://www.savte.org.uk)



@savteesol



@savte2

### REFER TO SAVTE

If you know someone who needs help with their English  
and can't get access, refer them through our website

[www.savte.org.uk](http://www.savte.org.uk) or call us on 0114 212 3050

### VOLUNTEER WITH SAVTE

SAVTE will introduce volunteers to learners, and train  
them to offer English Language Support

Apply to volunteer via our website:

<http://savte.org.uk/volunteering/>

### PARTNER WITH SAVTE

We welcome any opportunity to come and  
talk to your organisation about how we  
could work together

Email us at: [savte@savte.org.uk](mailto:savte@savte.org.uk)

