

VOLUNTEER CENTRE GREENWICH

Company No. 03832423 (England & Wales)
Charity no. 1081369

**REPORT OF THE BOARD OF TRUSTEES AND ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2021**

Myrus Smith
Chartered Accountants
Norman House
8 Burnell Road
Sutton, Surrey
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VOLUNTEER CENTRE GREENWICH

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VOLUNTEER CENTRE GREENWICH

REPORT OF THE BOARD OF TRUSTEES FOR THE YEAR ENDED 30 SEPTEMBER 2021

The Board of Trustees presents its report and audited financial statements for the year ended 30 September 2021.

Reference and Administrative Information

Charity Name: Volunteer Centre Greenwich

Charity Registration Number: 1081369

Company Registration Number: 3832423

Registered Office and
Operational Address: Equitable House
1st Floor
7 General Gordon Square
London SE18 6FH

<u>Board of Trustees</u>	Theresa Pini	Chair
	Jonathan Fricker	Vice Chair
	Deborah Wallis	Treasurer
	Cheryl Chow	
	Kate Askew	
	Martin Riley	(till July 2021)
	Melanie Taylor	
	Chris Grigsby	(from July 2021)

Company Secretary Michelle Martin

<u>Senior Management Team</u>	Michelle Martin	Chief Executive
	Nadine Fulker	Operations & Services Manager

Auditors Myrus Smith, Chartered Accountants, Norman House
8 Burnell Road, Sutton, Surrey SM1 4BW

Bankers Unity Trust Bank PLC, Nine Brindleyplace,
Birmingham B1 2HB

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Structure, Governance and Management

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 26 August 1999 and registered as a charity on 30 June 2000.

The company amended its Articles of Association, before formally changing the company name to Volunteer Centre Greenwich (VCG), extending its area of benefit to the rest of England. This enables the organisation to use online resources to notify members of the AGM and to accept proxy votes. The objects of the charitable company remain the same.

Recruitment and Appointment of Board of Trustees

The Directors of the Company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Board of Trustees. Under the requirements of the Articles of Association the members of the Board of Trustees are elected to serve for a term of three years and a maximum of nine years after which they may stand for re-election after standing down for one year.

The Board of Trustees seeks to ensure the needs of volunteers are appropriately reflected through the diversity of the Trustee body. To enhance the pool of Trustees, the charity proactively advertises and promotes access to the Board of Trustees by local volunteers.

Trustee Induction and Training

Potential new Trustee members are initially invited to observe a Trustee meeting following a meeting with the Chair. The potential trustee can then proceed to the application and interview process. If successful, new Trustees attend an induction session with the Chief Executive, this covers:

- The obligations of Board of Trustees members
- The main documents which set out the operational framework for the charity including the Articles of Association
- Resourcing and the current financial position as set out in the latest published accounts
- Future plans and objectives

An induction and information pack is given to new Trustees drawing on information from various Charity Commission publications and the Commission's Guide "The Essential Trustee". The pack also includes all the relevant papers and documents needed as well as minutes of the previous two Trustee meetings.

The charity also seeks to ensure a high level of skills and experience from the voluntary, community and business sectors as well as representation from local volunteer involving agencies.

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REPORT OF THE BOARD OF TRUSTEES FOR THE YEAR ENDED 30 SEPTEMBER 2021

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Trustee Induction and Training /contd...

In an effort to maintain this broad skill mix an annual skills audit of the Board is conducted. In the event of particular skills being lost due to changes on the Board individuals may be approached to apply for election.

Risk Management

The Board of Trustees has conducted its own review of the major risks to which the charity is exposed and systems have been established to mitigate those risks. External risks to the future funding for the core functions led to the diversification of funding, development of the consultancy and training provision and reduction in expenditure. However, the ability to generate income through our training and consultancy services was severely impacted during the pandemic. These services are starting to return to usual levels and VCG has also been awarded a training contract through Royal Borough of Greenwich (RBG) Adult and Community Learning funding.

VCG will be undertaking a review of the strategic plan 2019-24 to ensure the strategic direction is current in light of the changes to services and ways of working during the pandemic. The plan will still continue to build VCG's income generation and resilience.

Internal risks are minimised by the continuous improvement of procedures to ensure consistent quality of delivery for all operational aspects of the charitable company. Risk is closely monitored by the Board of Trustees using a robust risk assessment tool which is reviewed on a regular basis.

Organisational Structure

Volunteer Centre Greenwich has a Board of Trustees of up to 15 members who meet at least five times during the year and are responsible for the strategic direction and policy of the charity. At present the Board of Trustees has seven members from a variety of backgrounds relevant to the work of the charity. The Company Secretary also attends Board meetings but has no voting rights.

Day to day responsibility for the provision of services is delegated to the Chief Executive with assistance from the Senior Management Team. The Chief Executive is responsible for ensuring that the charity delivers the services specified, that key performance indicators are met, supervision meetings with each staff member are held and ensuring the team continue to develop their skills and working practices in line with good practice.

Related Parties

In so far as it is complementary to the charity's objects the charity is guided by both local and national policy. At a national level volunteering is guided by NCVO, at regional level through London Plus and at local level through the Volunteer Centre.

VOLUNTEER CENTRE GREENWICH

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Objectives and Activities

Our vision

Lives and communities positively changed through volunteering.

Our mission

Enriching the lives of individuals and communities by enhancing the value of volunteering, through supporting and creating opportunities for all.

Volunteer Centre Greenwich aims to do this by:

- Promoting volunteering to disadvantaged groups and individuals
- Providing information and support to all people seeking volunteering opportunities
- Providing information and support to organisations seeking volunteers
- Providing support and training to volunteers and those who work with volunteers
- Promoting good practice around volunteering

Volunteer Centre Greenwich achieves the above by:

- Providing a signposting service for people in the RBG who wish to volunteer through a unique network of "outreach posts" which provide accessible information and appointments locally.
- Servicing the network of registered groups and organisations. Any not-for-profit organisation can register their volunteering opportunities with Volunteer Centre Greenwich and have access to information, support and training in best practice when involving volunteers.
- Promoting volunteering by attending local community festivals, leading on Greenwich Volunteers' Week in June each year and providing talks and presentations to groups.
- Promotion of volunteering through marketing and publicity.
- Developing innovative and new ways to reach all sections of the community through a range of development projects.
- Encouraging best practice and quality standards through providing a range of training workshops and published materials.

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REPORT OF THE BOARD OF TRUSTEES FOR THE YEAR ENDED 30 SEPTEMBER 2021 /contd...

Achievements and Performance

Financial Review

The Charity's income was £321,443 in the year ended 30 September 2021 compared to £244,332 in the year ended 30 September 2020. Total expenditure was £290,177 in the period to 30 September 2021 compared to £233,283 in the year ended 30 September 2020. Unrestricted funds carried forward at 30 September 2021 were £30,406, an increase from £14,334 on the previous year, whilst restricted funds for ongoing projects at 30 September 2021 were £15,347.

After a very challenging couple of years the organisation had secured some new funding for services identified during the pandemic. This included our Emotional and Well-Being Service and delivery and management of the volunteers for the vaccination programme. We also secured an additional 3 years funding for our Supported Volunteering project for people with a learning disability/autism.

Delivery of our training services resumed during this year, enabling VCG to restart securing unrestricted income generation. In addition, VCG was able to restart the film tours as part of its social entrepreneurial activities.

Funders continued to be very supportive during this period.

Central Volunteer Centre Activities

Following on from our previous reporting year Volunteer Centre Greenwich moved into the UK's roll out of the covid-19 vaccination programme and the second pandemic total lockdown. Covid-19 rates were at an all-time high and the impetus for vaccination to the most vulnerable in our borough became imperative.

During the year Volunteer Centre Greenwich worked closely with Public Health/ Royal Borough of Greenwich to support the roll out of the Vaccination programme and delivered our core support services to local organisations for their pandemic response services.

In the Royal Borough of Greenwich there was a huge movement of community action: people came forward to give their time to local charities and projects supporting vulnerable and isolated people.

Covid 19 Response Work

Vaccination Programme

The vaccination programme of the country's most vulnerable people started in December 2020 and began to be rolled out across the UK. In the Royal Borough of Greenwich, Public Health/RBG worked rapidly to set up vaccination sites at Primary Care Network locations and pharmacies to facilitate the immediate delivery of vaccinations.

Initially, Plumstead Health Centre was the only site in operation but as more of the vaccine became available this increased to 4 sites in January 2021 and then 6 sites by March. Volunteer Centre Greenwich started a mass recruitment drive for volunteers from across the borough to support vaccination sites and NHS staff with the enormous task to ensure the safety of residents and functionality of sites.

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The vaccination programme developed as the need to vaccinate people from all age groups increased. Sites operated 7 days a week, including bank holidays, between the hours of 7.00am and 9.00pm. During this reporting period (until the end of September 2021), 3739 volunteering slots were filled, made possible by the passion and dedication of the volunteers giving their time to this programme.

To meet the needs of the rapid roll out, 13 vaccination sites were made available across the borough, including mega sites and mobile sites, to ensure vaccinations were accessible to all residents. VCG had 700 volunteers on a rolling rota programme across the reporting period. Volunteers are still supporting sites today.

Community Champions and Deep Engagement Volunteers

In January 2021 work took place to make sure that important health information reached all residents of the Royal Borough of Greenwich. This was to ensure that even people who are hard to reach had access to vital information. VCG worked with Public Health during this period and helped recruit 160 volunteers.

Community Champions provide a vital role disseminating important information through their community connections, friends and families. Deep Engagement Volunteers engage with isolated communities ensuring all have access to government information, vaccinations and other health services.

Project Hope

In February 2021, Queen Elizabeth hospital saw pressure on a scale that was comparable to the first lockdown, but, because of this second wave, many staff were fatigued. Supporting the Royal Borough of Greenwich, a refreshment service 'Project Hope' was set up to provide much needed support for NHS ward staff. This programme provided delivery of refreshments to those wards where nurses were unable to take adequate breaks. 78 volunteers were recruited to deliver this service on a rota basis, managed by the Royal Borough of Greenwich. The programme was in operation over a 6-week period running every day from 9am to 5pm.

Afghan Refugee support

During August and September 2021, we also saw evolving the devastating difficulties in Afghanistan, with people fleeing to safer countries with little more than a few personal belongings. Afghan refugees arrived in Greenwich, where the Royal Borough of Greenwich was ready to provide support for every person and family. Donations came in from all corners of the borough to support and help welcome those who arrived. All Afghan refugees had to quarantine for 10 days before any resettlement process could begin, adding to the already fraught experience of the refugees. VCG recruited volunteers from across the borough to assist the Royal Borough of Greenwich in providing support to families during their quarantine period. 78 Volunteers helped with sorting donations and essential items for refugees and a translation service was established, to provide assistance and to help orientate people.

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Core Services

Although many charities and projects had no choice but to remain shut during this period, many adapted their services to be provided remotely or used their resources in different ways to support the most vulnerable people who were isolated or shielding. During this period VCG not only supported the recruitment of volunteers for these much-needed services but also advised on best practice in the development of role descriptions, risk assessments and support for volunteers. Volunteers were recruited for telephone befriending services, chaperones services and as volunteer drivers to support food banks and charity food delivery services.

As we emerged from lockdown and restrictions began to ease, VCG was able to support the reopening of organisations and services to deal with the aftermath of problems that the pandemic had brought to residents across the borough.

It was a difficult and busy year, but we would like to thank the residents of the Royal Borough of Greenwich who have volunteered over this year, giving their unwavering commitment to supporting all of the rapid response initiatives across the borough. Their dedication has made this vital work possible. We would also like to thank Public Heath/RBG and Charlton Athletic Community Trust and their staff for the tireless efforts made in supporting residents of the borough during this unprecedented year.

Volunteering continued to be publicised through social media, the VCG website and via targeted promotional methods.

Bridging Divides

Bridging Divides funding has ensured that throughout this reporting period 58 organisations and projects have been supported to implement best practice during their transitional processes. This aided the continuation or diversifying of members services through this challenging year.

Although many organisations' services were closed due to government directives, front line services needed to continue to support their client base. VCG has been able to provide more focused support to community engagement groups and organisations offering guidance and direct assistance with all elements of best practice in involving volunteers.

Despite the challenges our membership base grew by 10% during this period and 5% of this support was provided directly to Black, Asian Minority Ethnic and Refugee (BAMER) organisations and projects.

VCG has remained present at collaborative strategic forums providing influence and guidance, ensuring best practice underpins the structure of volunteer involvement in rapid response pandemic initiatives.

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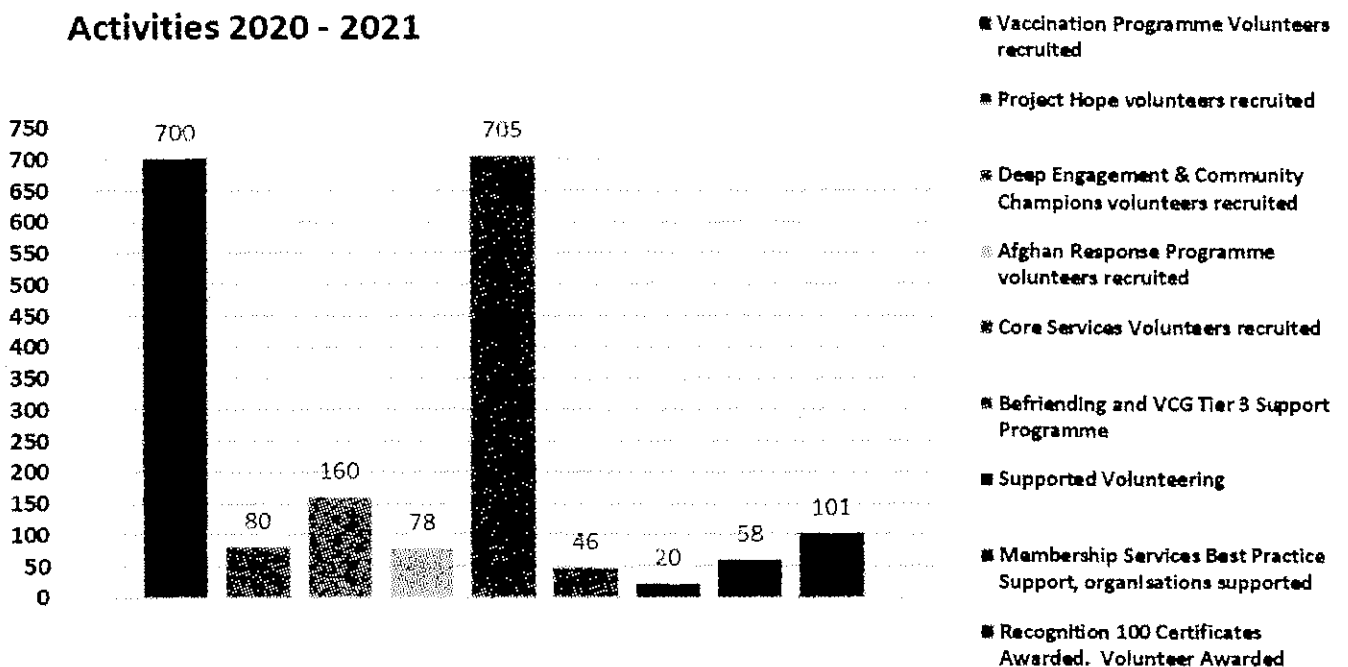
Central Volunteer Centre Activities /cont'd...

VCG would like to thank City Bridge Trust for their ongoing support during the pandemic.

During this reporting period, and throughout the second wave lockdown and re-emergence of government restriction VCG has achieved the following brokerage work:

- 2015 local people were signposted onto groups with volunteering opportunities and rapid response opportunities and 58 groups and organisations were supported.

Activities 2020 - 2021



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Consultancy and Training October 2020 - September 2021

VCG is an NCFE and NOCN accredited training centre offering a range of accredited and non-accredited training that provides academic/professional progression, tailored to suit all needs.

This reporting period has seen the training arm of VCG successfully become part of the Adult and Community Learning (ACL) Framework with the Royal Borough of Greenwich. This will see the training delivery during the next 12 months reach record numbers and that will have a really positive impact on the residents of Greenwich. VCG have maintained its bank of trainers who will support with the delivery of training for ACL and beyond in 2022.

There were 3 accredited courses delivered during this period which comprise of Level 2 Mentoring on behalf of the Supported Volunteering Project and Level 2 Community Development x 2 commissioned by Public Health Greenwich for their team of volunteers. The Community Development course was written and developed by the Training Manager. We had 26 learners in total with 4 achieving their full qualifications. 16 of those learners continue working hard on achieving the Level 2 Community Development course.

35 workshops have been delivered in this period. These include the Volunteer Management workshops for our member organisations and Volunteer Management workshops delivery to: National Army Museum staff; the Greenwich Nepalese community on behalf of Public Health Greenwich and Wandsworth Care Alliance. An Event Volunteers training package was also delivered to Greenwich Cultural Forum volunteers and staff, commissioned by Visit Greenwich. In addition, a bespoke training package was delivered to Oxleas NHS Trust volunteers and staff. In total 195 people attended these workshops.

The training department wrote and delivered a series of workshops for the clients on the Supported Volunteering Project. This enabled them to remain engaged during lockdown, attend training on confidence and assertion skills and ensure that, once restrictions were lifted, they felt comfortable enough to get back into the job market and have the necessary employability skills to locate and apply for jobs.

The majority of the accredited courses and workshops were delivered using Zoom throughout this period due to the Covid restrictions that were in place.

Some feedback quotes received from courses and workshops that were delivered during this period are:

'I received Event Volunteer training and then put it to good use on two well attended events in the borough. The training, which lasted for half-a-day, was very comprehensive. It sketched out the what, when, why and how of volunteering. It also offered opportunities to role-play, consider hypothetical situations and invited the trainees to think through different eventualities.'

'Realistically I'm more likely to get to them if they are on Zoom, and I think the format of the training lends itself to Zoom well.'

'Thank you Stephanie, this course was delivered with us in mind. Thank you for putting up with us all. I do appreciate all your efforts, knowledge and dedication.'

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Social Enterprise- Film Walking Tours

The Greenwich Film Walking Tours were interrupted by covid restrictions this year. However, whenever restrictions enabled us to proceed, VCG continued to deliver tours on Saturdays with reduced numbers and implemented covid safe procedures. The tours are now run independently of the Old Royal Naval College and do not include entry to the Painted Hall. This has enabled us to reduce the ticket price for adults and to provide the tours for children for free. This project has continued to be supported by the Visit Greenwich staff at the Tourist Information Centre for ticketing and marketing, advice, and filming gossip!

As filming returned to Greenwich using locations in Queens House and Rangers House, the tours were able to offer a more extensive walk, including the extensive grounds of the Naval College, the streets of East Greenwich, Greenwich Park, entry to Queens House and for those with the legs and stamina a trip up the top of the park to Rangers House (the Bridgerton House). The tours have continued to be popular and a great addition to the offer in Greenwich.

The original volunteer guides for film tours have remained with the enterprise through all the ups and downs of Covid and we have welcomed two additional new guides who bring with them both a wealth of knowledge on Greenwich and insight into the filming industry.

In addition, to the film tours we have also been working on the creation of a Woolwich based military walking tour taking in the different military institutions in and around Woolwich. This tour will include the Royal Arsenal, St George's Garrison Church, and the Barracks. We have recruited a guide who will be delivering this tour in the future sharing the stories that make up the Boroughs extensive military history.

Project Work

Supported Volunteering Projects

The Volunteer Centre has continued to run the three Supported Volunteering projects this year supporting 56 individuals. It has been wonderful to welcome those that we support back into face-to-face volunteering opportunities once again supported by our amazing team of 20 mentors.

The Young People's Project is funded by Job Centre Plus and run in partnership with Unity Works and GLLab (Greenwich Local Labour and Business), working with people aged between 18-25 with a learning disability and/or autism living in Greenwich. The project recruited a new team of mentors who received a level 2 qualification in mentoring. The mentors supported the young people in identifying volunteering opportunities and training to support them in moving towards paid employment. Young people on the project have been further supported by accessing Customer Service Level 1 training which was delivered face to face.

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Supported Volunteering Project /cont'd...

We were delighted that the Henry Smith project was funded for a further three years and could continue to build on the successes of the first three years working with older adults with a learning disability. However, many people on the project had been significantly affected due to the pandemic with loss of employment and volunteering opportunities, increased mental health issues, isolation and disconnect from the community. Participants on this project had tended to need a longer period of support from their mentors to build confidence and support and this has been exacerbated by Covid. VCG recognising this shift has been running a series of confidence building workshops and focusing on mental wellbeing support for clients in addition to support with volunteering and paid employment. Activities have included establishing walking groups and setting up gardening projects.

The project has been working with Shrewsbury House to create a range of volunteering opportunities in a supportive environment including caretaker roles, library support and our own patch of the beautiful gardens attached to the house.

The third supported volunteering project is the Royal Borough of Greenwich Health and Adult Social Care funded project working to support people with more complex needs to access volunteering opportunities. This project, run in partnership with Unity Works and Advocacy in Greenwich, commenced in April 2019. Over the past year, our mentors have proved to be invaluable sources of support to our clients, who in most cases were shielding at home and unable to access services in the community. Regular communication was maintained over the year, and we've retained all but two of our initial clients from the start of the year. Several remote learning opportunities were provided to continue to keep confidence levels up and provide the opportunity to socialise.

In September, we welcomed Jess to the project as the new development worker and have seen a burst of activity with six new referrals, two recruited directly from Supported Living Providers and a host of planned activities to demystify volunteering to people with complex needs. These include a volunteering taster day, series of 'behind the scenes' videos and continued engagement with supported living providers. This work sits alongside the outcomes from the Ideas Alliance Report resulting from the Royal Borough Greenwich 100-day challenge event in 2021 and supporting the current Adult Day Services Consultation to redesign how the borough runs its day services. Work continues to establish relationships with a number of Supported Volunteering Partners in the Borough providing gardening, retail, sports, digital marketing, administration and catering volunteering opportunities in a supported environment and recruit more mentors to provide ongoing support to clients in reaching their personal, volunteering and employment goals.

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Emotional and Well-Being Support Project

The Emotional Well-being Support Project created during Covid has continued to evolve as people's needs have changed and we returned to a new normal. This year 65 people have benefited from the support of the project. In May, VCG successfully applied for funding from the Lottery to continue the project for a further two years including a full-time development worker post. In September, we welcomed Abdi to the role. New volunteers have been recruited throughout the year and have been trained, supervised, and supported to provide them with the skills required to provide both emotional support and signposting skills. This year 46 volunteers have volunteered to provide emotional support and guidance. Whilst the project was originally predominantly for older, isolated individuals it is now supporting younger clients with a range of issues including, anxiety, depression, isolation, bereavement, domestic violence, job loss and housing issues.

The project is a second-tier source of support elevating it from a befriending service to one that is able to provide mental well-being and emotional support. This is reflected in the organisations who refer to the project, including the Greenwich Community Hub, Mind, Oxleas and Adult Social Care. One of the key strengths of the project has been the ability to directly refer clients in crisis to further sources of support, including mental health crisis lines, adult social care, domestic abuse, and refuge services.

This year the project has introduced a range of new activities including face to face meetings, weekly walk and talks, coffee and chat sessions and next year we will also be introducing well-being activities. With the introduction of further restrictions, walks were able to continue socially distanced but there was a delay in starting the face-to-face sessions. The range of activities the project now provides enables individuals to benefit from mental wellbeing, exercise, connecting with the community and companionship. The project again saw an uptick in referrals over the winter months which was matched with an increase in project volunteers and walk and talk volunteers. It is an exciting period for this project as it continues to evolve to meet the changing needs of individuals supported.

Connecting Communities Alliance

In 2019 VCG became a part of the Connecting Community Alliance which is a partnership of voluntary sector organisations in Greenwich funded by The Royal Borough of Greenwich and includes, Metro, GAD, Mencap, Age UK and Mind. The aim of the partnership is to help people who are using specialist services to manage the transition to using mainstream services. VCG's role in this partnership was to recruit, train and support a team of volunteer chaperones who would accompany clients to and from services providing emotional support and act as a point of contact for different services. Due to Covid-19 restrictions, there were no face-to-face appointments and chaperones were transitioned to volunteer on the Well-being and Emotional support project. VCG continued to work with partners in the alliance as a source of referrals and support. However, as the pandemic continued VCG took the decision to leave the partnership at the end of March 2021 as it was clear that the volunteer programme could not be carried out as originally planned. VCG felt that the other partners could manage a small core group of volunteers and the funding could be better utilised within the network.

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How Our Activities Achieve Public Benefit

In setting our objectives and planning our activities, the Board of Trustees has given careful consideration to the Charity Commission's general guidance on public benefit. Our purpose, main activities and who we try to help have been described above. All our charitable activities focus on promoting volunteering as a means of tackling social isolation and increasing health and well-being and are undertaken to further our charitable purposes for the public benefit.

We do this by offering a service to all the people of Greenwich who wish to access volunteering opportunities and the service is promoted through a wide and varied range of networks. VCG provides a service to two client groups; individuals who wish to volunteer and volunteer involving organisations.

In line with our aims and objectives, VCG supports registered voluntary and community groups to publicise their volunteering opportunities and advises on good practice when involving volunteers. This ensures a high-quality, diverse range of volunteering opportunities is available for the local residents of Greenwich.

We also offer training and consultancy input to organisations wishing to develop volunteering and have been actively involved in supporting the volunteering programmes in the borough during the Covid-19 pandemic.

Our statistics show that our services have:

- Increased awareness locally and further afield about the value of volunteering for individuals and about good practice in volunteering;
- Developed a better understanding amongst decision makers and influencers about the contribution that volunteering can make as part of civil society;
- Provided increased access into volunteering for people from different sections of the local community;
- Increased individual skills and confidence and prospects for employment.

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Plans for Future Periods

The Covid-19 pandemic had an impact on delivery of our services as an organisation and also changed the way we work. Working from home became a regular feature for the organisation and a hybrid approach continues to be adopted, particularly in light of the increase in staff numbers as new services were introduced.

This has led to VCG looking to review its strategic plan in 2022. Some areas of the plan have been implemented quicker due to the pandemic. VCG was able to access funding and utilise technology and digital tools to provide services, particularly our training services. It has also supported the development of our on-line training platform. This will enable VCG to increase its reach and service offer. VCG will be reviewing all services and how they are delivered but always mindful of the gap and support we provide for people from disadvantaged backgrounds. We will therefore continue to ensure a variety of methods are available to access our services.

This year saw the organisation continue to support public health and the roll out of the vaccination and booster vaccination programmes. Services are beginning to open up and VCG will continue to support both residents and our member organisations as we all deal with the impact of the pandemic. VCG plans to continue to support isolated residents and those whose mental health has been impacted. VCG is seeking funding, building on our partnership with Unity Works, to provide our Supported Volunteering project, for those with mental health issues and the homeless to improve their well-being, confidence and employability skills.

The organisation remains committed to fundraising to maintain and develop existing core and project work to meet the aims and objectives for future development in line with the charity's objectives and strategic plan.

Trustees' Responsibilities Statement

The Trustees (who are also directors of Volunteer Centre Greenwich for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP 2019 (FRS 102);
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

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REPORT OF THE BOARD OF TRUSTEES FOR THE YEAR ENDED 30 SEPTEMBER 2021 /contd...

Trustees' Responsibilities Statement /contd..

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- There is no relevant audit information which the charitable company's auditor is unaware; and
- The trustees have taken all steps that they ought to have to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions

Auditors

A resolution to re-appoint Myrus Smith as auditors will be put to the Annual General meeting.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities and in accordance with the special provisions relating to companies subject to the small companies regime within part 15 of the Companies Act 2006.

Approved by the Board of Trustees on 6 May 2022 and signed on its behalf by:



Theresa Pini (Chair)
Trustee

REPORT OF THE INDEPENDENT AUDITOR'S TO THE MEMBERS OF VOLUNTEER CENTRE GREENWICH

Opinion

We have audited the financial statements of Volunteer Centre Greenwich (the 'charitable company') for the year ended 30 September 2021 which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 30 September 2021, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the trustees report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the trustees report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

REPORT OF THE INDEPENDENT AUDITOR'S TO THE MEMBERS OF VOLUNTEER CENTRE GREENWICH

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on pages 15 and 16, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

REPORT OF THE INDEPENDENT AUDITOR'S TO THE MEMBERS OF VOLUNTEER CENTRE GREENWICH

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:


- Enquiry of management and those charged with governance about actual and potential litigation or claims and the identification of non-compliance with laws and regulations.
- Reviewing minutes of meetings of those charged with governance.
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations.
- Auditing the risk of management override of controls, including testing journal entries and other adjustments for appropriateness; assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business.
- Performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud.
- Professional scepticism in course of the audit and with audit sampling in material audit areas.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Stephen Jones FCA (Senior Statutory Auditor)
For and on behalf of Myrus Smith
Chartered Accountants and Statutory Auditors
Norman House, 8 Burnell Road
Sutton, Surrey
SM1 4BW

6 May 2022

VOLUNTEER CENTRE GREENWICH

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 30 SEPTEMBER 2021

	Note	Unrestricted Funds £	Restricted Funds £	2021 £	2020 £
Income from:					
Donations and grants	2	-	112,179	112,179	80,000
Charitable activities	3	15,554	193,710	209,264	164,332
Total		<u>15,554</u>	<u>305,889</u>	<u>321,443</u>	<u>244,332</u>
Expenditure on:					
Raising funds	4	-	14,586	14,586	15,332
Charitable activities	5	(839)	276,430	275,591	217,951
Total		<u>(839)</u>	<u>291,016</u>	<u>290,177</u>	<u>233,283</u>
Net income	9	16,393	14,873	31,266	11,049
Transfers between funds		<u>(321)</u>	<u>321</u>	<u>-</u>	<u>-</u>
Net movement in funds		16,072	15,194	31,266	11,049
Reconciliation of funds:					
Total funds brought forward	15	<u>14,334</u>	<u>153</u>	<u>14,487</u>	<u>3,438</u>
Total funds carried forward	15	<u>£30,406</u>	<u>£15,347</u>	<u>£45,753</u>	<u>£14,487</u>

All income and expenditure is derived from continuing activities.

The SOFA includes all gains and losses recognised during the period.

The notes form part of these financial statements.

VOLUNTEER CENTRE GREENWICH
Company No. 3832423 (England & Wales)

BALANCE SHEET
AS AT 30 SEPTEMBER 2021

	Notes	2021		2020	
		£	£	£	£
Fixed assets					
Tangible Fixed Assets	12		-		-
Current assets					
Debtors	13	32,725		8,132	
Cash at Bank		80,897		69,913	
		<u>113,622</u>		<u>78,045</u>	
Creditors: amounts					
falling due within one year	14	<u>67,869</u>		<u>63,558</u>	
Net current assets			<u>45,753</u>		<u>14,487</u>
Net assets	16		<u><u>£45,753</u></u>		<u><u>£14,487</u></u>
Funds:					
Unrestricted funds					
- General fund	15		30,406		14,334
Restricted Funds	15		<u>15,347</u>		<u>153</u>
Total funds	15		<u><u>£45,753</u></u>		<u><u>£14,487</u></u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the directors and trustees on 6 May 2022 and signed on their behalf.



Deborah Wallis
Trustee and Treasurer

The notes form part of these financial statements.

VOLUNTEER CENTRE GREENWICH
Company No. 3832423 (England & Wales)

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 SEPTEMBER 2021

	Notes	2021 £	2020 £
Net cash inflow/(outflow) from Operating activities	17	10,984	53,975
Cash at bank brought forward		<u>69,913</u>	<u>15,938</u>
Cash at bank carried forward		<u>£80,897</u>	<u>£69,913</u>

The notes form part of these financial statements.

VOLUNTEER CENTRE GREENWICH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2021

1. Accounting policies

General information and basis of preparation

Volunteer Centre Greenwich is a private company (No. 03832423) limited by guarantee registered in England and Wales. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the "Reference and Administrative Information" on page 2 of these financial statements.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

Going Concern

The trustees consider that it is appropriate to prepare the financial statements on a going concern basis under the historical cost convention. This assumes that the charity will generate sufficient income and reduce its expenditure such that it will continue to increase the surplus.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Income recognition

Items of income are recognised in the financial statements when all of the following criteria are met:

- The charity has entitlement to the funds;
- any performance conditions have been met or are fully within the control of the charity;
- there is sufficient certainty that receipt of the income is considered probable; and
- the amount can be measured reliably.

Income from performance related grants and contracts is recognised as the charity earns the right to consideration through delivery of the specified services.

Expenditure recognition

Expenditure is recognised once there is a legal or constructive obligation to make payment to a third party, it is probable that settlement will be required and the amount can be measured reliably. Expenditure includes all irrecoverable VAT which is included as part of the relevant cost.

VOLUNTEER CENTRE GREENWICH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2021 /contd...

Expenditure recognition /contd...

Expenditure is classified under the following activity headings:

- Costs of raising funds comprises those costs associated with attracting voluntary donations and grants
- Expenditure on charitable activities comprises those costs associated with the delivery of the various activities and services for the charity's beneficiaries.

Expenditure includes those costs of a direct nature which can be allocated to a specific activity and also includes indirect costs, including governance costs that do not relate to a specific activity but are necessary to support those activities. Support costs are apportioned to each activity on the basis of staff time.

Fund accounting

Unrestricted general funds are freely available for use in furtherance of the objects of the charity and which have not been designated for specific purposes.

Designated funds are unrestricted funds set aside by the trustees for particular purposes.

Restricted funds are funds which can only be used in accordance with specific restrictions imposed by the donor or which have been raised for a particular purpose.

Tangible fixed assets and depreciation

Tangible assets costing more than £1,000 are capitalised and are stated at costs less accumulated depreciation.

Depreciation is provided so as to write off the cost of each asset, less estimated residual value, over its estimated useful life at the following annual rates:

Computer equipment	33% Straight line
Office equipment	25% Straight line

Leases

Operating lease rentals are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pensions

The charity contributes to Stakeholder Pension Schemes on behalf of its employees. These schemes are defined contribution pension schemes.

Contributions payable under these schemes are charged the Statement of Financial Activities in the year to which they relate. The charity has no liability under these schemes other than for the payment of those contributions.

Debtors and creditors

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairments are recognised in expenditure.

VOLUNTEER CENTRE GREENWICH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2021 /contd...

2. Donations and grants

	Unrestricted	Restricted	Total 2021 £	Total 2020 £
Opportunities for All				
Royal Borough of Greenwich				
Public Health - Vaccination	-	62,746	62,746	-
City Bridge Trust – Core	-	49,433	49,433	58,600
City Bridge Trust – Covid 19	-	-	-	14,650
City Bridge Trust – Laptops	-	-	-	6,750
	<u>£-</u>	<u>£112,179</u>	<u>£112,179</u>	<u>£80,000</u>

Of the £80,000 recognised in 2020 £14,650 was in respect of unrestricted funds and £65,350 was restricted funds.

3. Income from charitable activities

	Unrestricted £	Restricted £	Total 2021 £	Total 2020 £
Volunteering and Training Services				
Royal Borough of Greenwich	-	42,161	42,161	42,158
Royal Borough of Greenwich – HAS	-	38,484	38,484	42,367
Training and consultancy fees etc	15,360	-	15,360	6,544
Big Lottery - Awards for All	-	-	-	-
Befriending -London Funders	-	-	-	11,005
Befriending -DOH	-	10,000	10,000	3,900
Befriending – Big Lottery	-	37,504	37,504	1,275
Big Lottery – NEW funding	-	12,658	12,658	-
Sport England	-	-	-	14,174
The Supported Volunteering Project				
Job Centre Plus Flexible Fund	-	11,553	11,553	-
Henry Smith	-	29,100	29,100	41,950
Henry Smith – NEW	-	12,250	12,250	-
Greenwich Bus Tours				
Entry fees	194	-	194	959
	<u>£15,554</u>	<u>£193,710</u>	<u>£209,264</u>	<u>£164,332</u>

Of the £164,332 recognised in 2020, £21,677 was unrestricted funds and £142,655 was restricted funds.

VOLUNTEER CENTRE GREENWICH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2021 /contd...

4. Cost of raising funds

	Direct Costs	Support costs	Total 2021	Total 2020
Fundraising activities	<u>£12,349</u>	<u>£2,237</u>	<u>£14,586</u>	<u>£15,332</u>

All of the £15,332 expenditure recognised in 2020, was charged to restricted funds.

5. Cost of charitable activities

	Direct Costs	Support Costs	Total 2021	Total 2020
Volunteering services	<u>£236,184</u>	<u>£39,407</u>	<u>£275,591</u>	<u>£217,951</u>

Of the £217,951 expenditure recognised in 2020, £25,296 was charged to unrestricted funds and £192,655 was charged to restricted funds.

6. Analysis of direct costs

	2021 £	2020 £
Wages and salaries	224,788	161,609
Freelance consultancy fees	6,189	9,515
Staff, volunteer training and recruitment	3,244	6,424
Travel costs	2,955	3,828
Computers purchased	6,149	9,508
Volunteers week	433	634
Other direct costs	4,775	1,658
	<u>£248,533</u>	<u>£193,176</u>

VOLUNTEER CENTRE GREENWICH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2021 /contd...

7. Analysis of support costs

	2021	2020
	£	£
Office costs	21,261	22,315
Premises costs	11,000	9,625
Publicity & printing	1,995	678
Governance costs (note 8)	7,388	7,489
	<u>£41,644</u>	<u>£40,107</u>

8. Governance costs

	2021	2020
	£	£
Wages and salaries	5,012	5,013
Audit fees	2,376	2,476
AGM and annual review	-	-
	<u>£7,388</u>	<u>£7,489</u>

9. Net income

The net income for the year are stated after charging:

	2021	2020
Auditor's remuneration	£2,376	£2,476
Operating lease rentals	<u>£11,000</u>	<u>£12,083</u>

10. Trustees' remuneration and expenses

No trustees received nor issued any remuneration during the year (2020: none).

No trustees were reimbursed any expenses during the year (2020: none).

VOLUNTEER CENTRE GREENWICH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2021 /contd...

11. Staff costs

	2021	2020
	£	£
Wages and salaries	204,106	148,678
Social security costs	15,889	10,510
Other pension costs	9,805	7,434
	<u>£229,800</u>	<u>£166,622</u>

There were no employees who received total employee benefits (excluding employer pension costs) of more than £60,000, in the year to 30 September 2021 (2020 – None).

The total employee benefits received by key management were £110,521 (2020 : £102,016).

Under FRS102, employee benefits include gross salary, benefits in kind, employer's national insurance and employer's pension costs.

The average number of employees during the year was 7 (2020: 5).

12. Tangible fixed assets

	Computer Equipment £
Cost:	
At 1 October 2020 and at 30 September 2021	<u>16,840</u>
Depreciation:	
At 1 October 2020 and at 30 September 2021	<u>16,840</u>
Net Book Value:	
At 31 October 2020 and at 30 September 2021	<u>£Nil</u>

VOLUNTEER CENTRE GREENWICH
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2021
/contd...

13. Debtors

	2021	2020
	£	£
Due within one year		
Grants receivable	27,362	4,833
Prepayments	5,363	3,092
Other debtors	-	207
	<u>£32,725</u>	<u>£8,132</u>

14. Creditors:

	2021	2020
	£	£
Amounts falling due within one year:		
Trade creditors	198	420
Deferred grant income (analysis below)	54,208	47,204
Accruals and other creditors	13,463	15,934
	<u>£67,869</u>	<u>£63,558</u>
Deferred income analysis		
Balance brought forward at 1 October 2020	47,204	13,303
Additions in the year	54,208	47,204
Amounts released to incoming resources	(47,204)	(13,303)
Balance carried forward at 30 September 2021	<u>£54,208</u>	<u>£47,204</u>

15. Movement in funds

	At 1 October 2020	Income	Expenditure	Transfers between Funds	At 30 Sept 2021
	£	£	£	£	£
2021					
Restricted Funds					
Volunteering & Training Services					
RBG - Comm. Support Team	(20)	42,161	(42,162)	21	-
RBG - HAS	99	38,484	(35,201)	212	3,594
Befriending	10	47,504	(47,567)	53	-
NEW Lottery	-	12,658	(9,356)	-	3,302
The Supported Volunteering Project					
JCP	-	11,553	(6,975)	-	4,578
Henry Smith	(21)	29,100	(29,100)	21	-
Henry Smith NEW	-	12,250	(9,065)	-	3,185
Opportunities for All					
RBG - Public Health - Vaccination	-	62,746	(62,760)	14	-
CBT Investing in Londoners	85	49,433	(48,830)	-	688
Total restricted funds	<u>153</u>	<u>305,889</u>	<u>(291,016)</u>	<u>321</u>	<u>15,347</u>
Unrestricted funds					
General Fund	<u>14,334</u>	<u>15,554</u>	<u>839</u>	<u>(321)</u>	<u>30,406</u>
Total funds	<u>£14,487</u>	<u>£321,443</u>	<u>£(290,177)</u>	<u>£Nil</u>	<u>£45,753</u>

VOLUNTEER CENTRE GREENWICH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2021 /contd...

15. Movement in funds /contd...

Comparative information for the movement in funds in the previous year is as follows:

	At 1 Oct 2019 £	Income £	Expenditure £	Transfers between funds £	At 30 Sept 2020 £
2020					
Restricted Funds					
Volunteering & Training Services					
RBG - Comm. Support Team	-	42,158	(42,178)	-	(20)
RBG - HAS	143	42,367	(42,411)	-	99
CBT - Laptops	-	6,750	(6,750)	-	-
Befriending	-	16,180	(16,170)	-	10
The Supported Volunteering Project					
Henry Smith	(69)	41,950	(41,902)	-	(21)
Opportunities for All					
CBT Investing in Londoners	61	58,600	(58,576)	-	85
Total restricted funds	<u>135</u>	<u>208,005</u>	<u>(207,987)</u>	<u>-</u>	<u>153</u>
Unrestricted funds					
General Fund	<u>3,303</u>	<u>36,327</u>	<u>(25,296)</u>	<u>-</u>	<u>14,334</u>
Total funds	<u>£3,438</u>	<u>£244,332</u>	<u>£(233,283)</u>	<u>£Nil</u>	<u>£14,487</u>

Full details of the purposes of the funds can be found in the Trustees' Annual Report.

16. Analysis of net assets between funds

Fund Balances at 30 September 2021 are represented by:

	General £	Unrestricted Designated £	Restricted £	Total £
Current assets	98,275	-	15,347	113,622
Current liabilities	(67,869)	-	-	(67,869)
As at 30 September 2021	<u>£30,406</u>	<u>£Nil</u>	<u>£15,347</u>	<u>£45,753</u>

VOLUNTEER CENTRE GREENWICH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2021 /contd...

16. Analysis of net assets between funds/cont'd...

Fund balances at 30 September 2020 are represented by:

	Unrestricted			
	General	Designated	Restricted	Total
	£	£	£	£
Current assets	30,688	-	47,357	78,045
Current liabilities	(16,354)	-	(47,204)	(63,558)
As at 30 September 2020	<u>£14,334</u>	<u>£Nil</u>	<u>£153</u>	<u>£14,487</u>

17. Notes to the Statement of Cash Flows Reconciliation of (deficit)/surplus to net cash

	2021	2020
	£	£
Surplus for the year	31,266	11,049
(Increase)/Decrease in debtors	(24,593)	5,400
(Decrease)/Increase in creditors	4,311	37,526
Net cash outflow from operating activities	<u>£10,984</u>	<u>£53,975</u>

18. Operating Lease Commitments

At 30 September 2021 the total minimum lease payments due under non-cancellable operating leases are as follows:

	2021		2020	
	Land and Buildings	Other	Land and Buildings	Other
	£	£	£	£
Within one year	2,750	2,975	2,750	5,699
Within two to five years	-	8,924	-	11,899
	<u>£2,750</u>	<u>£11,899</u>	<u>£2,750</u>	<u>£17,598</u>

19. Taxation

As a registered charity, Volunteer Centre Greenwich is not liable to tax on its charitable activities.

VOLUNTEER CENTRE GREENWICH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2021
/contd...**

20. Related Party Transactions

There were no related party transactions in 2021 or 2020 other than those set out in Note 10.

21. Contingent Assets

The charity has been awarded several multi-year grants but not all of the amounts awarded have been recognised as either income or deferred income. This is because the charity recognises income based on specified or implied timeframes. The amount of funding awarded but not recognised as at 30 September 2021 is £298,858 (2020 : £353,017).

