

## THE WAYLAND PARTNERSHIP DEVELOPMENT TRUST

### ANNUAL REPORT

Address: Wayland House, High Street, Watton, Norfolk IP25 6AR

Registrations Number : 1081310

Trustees: Bronwen Mary Tyler, Roger Harrold, David Dent, Elaine Banks, Anthony Powell

In settings objectives and planning for activities the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

The aims of the Trust are the social, cultural, environmental and economic wellbeing of Wayland, an area of Norfolk comprising Watton and thirteen surrounding parishes. These parishes and significant local organisations are regarded as partners, who help to drive the activities of the Trust alongside the trustees. Each of the partners appoints its own representatives to that committee. The Trustees manage the day to day running of the Trust with the support of a paid admin officer. All are actively involved and each tends to take responsibility for different aspects of the charity's work and management. Trustees are recruited through appeals for persons to demonstrate interest, through the representatives group, and through local knowledge of suitable candidates. Prospective trustees meet with existing trustees and are interviewed and assessed as having the charity's aims at heart and to be able to offer a significant contribution to our work.

#### ACTIVITIES DURING THE YEAR

The trustees have had regard to the Charity Commission's guidance on public benefit in managing the activities of the charity.

We have held a number of activities in our community gallery, known as Dragonfly. Craft workshops have been aimed at mindfulness and wellbeing with costs kept low to enable the less well off in our community to participate. We have also held those aimed at recycling or upcycling and making useful items at low cost. Examples are upcycling older garments with decorative applications, or making one's own garments from scratch. We have hosted further Warm Spaces lunches followed by games afternoons via Community Funding. Participants have enjoyed learning new games and made new friends.

We have extended our Swapshop craft materials recycling initiative to occupying part of Dragonfly on a daily basis instead of once a week. Our aim is to extend it to its own permanent place within the building.

Due to popular demand, we extended our IT training to include use of iphones, ipads and android phones. We will add to these if funding is available.

We have been successful in retaining a Citizen's Advice service in the building, which filled a large void for local people, the other locations being several miles away with inadequate or non-existent transport.

We continue to attract a range of volunteers to man Dragonfly and to help with other charity initiatives. We gave a work experience opportunity to a student at the local academy who is keen to return.

Links with the local schools continue via engagement with the IT aspects of the proposed future development and through use of Dragonfly. The nearby junior school has booked an exhibition of their art work.

Our rented offices continue to be in demand. We also have hiring of our training room and other spaces for groups and meetings such as Trefoil, a group of retired Guide leaders, and other local organisations, or for business away days.

We continue to work towards the creation of a Digital and Creative Media Centre and Community Hub. We are working towards an application for planning permission in the next few weeks. We held a launch to businesses and organisations and statutory bodies from across Norfolk and beyond in October. Our website has a click page for support which is attracting a good level of interest.

We continue to promote and support Wayland via our website, local press and magazines, facebook and other outlets.

We continue to promote local heritage, contributing to an exhibition in one of the Wayland parishes. Due to demand we have been reprinting the series of village histories which were produced by the Wayland Heritage Group and which were becoming out of print. Collating and binding was undertaken by volunteers.

We continue to host a Tourism advice base in Dragonfly.

We offer services to the partner parishes such as photocopying at reduced cost, many of them using us to print parish magazines or leaflets.

We continue to support the Memory Café begun by us a few years ago, which is a popular support for those suffering from dementia and their carers.

After a break of a few years we participate in the Wayland Show, a local agricultural show, by becoming part of the committee organising the Shopping Village artisan aspect of the show. This fits well with our cultural and heritage remit as well as raising awareness of our charity.

***The difference the charity's performance during the year has made to the beneficiaries of the charity.***

We feel we have made a difference in many ways. Our reception is always busy with visitors using the facilities, seeking information or advice or use of our services. Many of our activities are a continuation of previous ones but with many variations and continue to

support issues such as loneliness, isolation and wellbeing, education and skills, the creation of friendships, and the support of local groups.

The flooding initiative has progressed with an agreement for underground tanks for the collection of water run off from the High Street to be installed in our car park. This will be part of a larger scheme to protect the High Street and recycle the water collected. This will be used to water the town planters and trees.

#### FINANCIAL REVIEW

Funds continue to be carefully monitored, especially as running costs rise. We actively seek grants throughout the year and gained a grant of £20k from the National Lottery for core costs, and smaller grants from the Town Council and the Norfolk Community Foundation. Breckland Council and Norfolk County Council have supported financially and continue to pledge support, especially with regard to the DCMC project. We also receive donations from partners and individuals. Other grant applications are in the pipeline and we are in the process of setting up a crowd funding initiative. Fundraising activities are also held or being planned.

#### FUNDS HELD AS CUSTODIAN

We manage the Surge fund, which is the residue of the money from a now defunct youth initiative. Rules for application were set up when the fund was handed to us and applicants fill in a form to apply for up to £500 to support local youth. It is a finite fund and will run out in a few years.

We ring fence the savings account for the Memory Café, which we set up a few years ago, so that funds donated to them are used by them.

Company Registration Number - 03869712

The Charity Registration Number - 1081310

The Wayland Partnership Development Trust  
(A Company Limited by Guarantee)

Report and Accounts

31 March 2025

# **The Wayland Partnership Development Trust**

## **Report and accounts for the year ended 31 March 2025**

### **Contents**

	<b>Page</b>
Charity information	1
Trustees' Annual Report	1-7
Chair's Report	8-9
Independent Accountant's Report	10-11
<i><b>Funds Statements:-</b></i>	
Statement of Financial Activities	12
Balance sheet	13-14
Notes to the accounts	15-29

## **The Wayland Partnership Development Trust**

Company Registration Number - 03869712

### **Trustees' Annual Report for the year ended 31 March 2025**

The Trustees present their Report and Accounts for the year ended 31 March 2025, which also comprises the Directors' Report required by the Companies Act 2006.

#### **Reference and administrative details**

##### ***The charity name.***

The legal name of the charity is:- The Wayland Partnership Development Trust.

The charity is also known by its operating name, The Wayland Partnersip Development Trust.

##### ***The charity's areas operation and UK charitable registration.***

The charity is registered in England & Wales with the Charity Commission in England & Wales (CCEW) with charity number 1081310.

The charity does not operate in any overseas jurisdictions.

##### ***Legal structure of the charity***

The charity is constituted as a company limited by guarantee, registered under the Companies Acts . The governing document of the charity is the Memorandum and Articles of Association establishing the company under company legislation.

There are no restrictions in the governing documents on the operation of the Charity or on its investment powers other than those imposed by Charity Law.

By operation of law all, trustees are directors under the Companies Act 2006 and all directors are trustees under Charities legislation and have responsibilities, as such, under both company and charity legislation.

The trustees are all individuals.

##### **The principal operating address, telephone number, email and web addresses of the charity are:-**

Wayland House  
High Street, Watton  
Norfolk, IP25 6AR

The registered office of the charity for Companies Act purposes is the same as the operating address shown above.

##### **The Trustees in office on the date the report was approved were:-**

Mrs B Tyler, Chair  
R Harrold  
Lt Col A Powell  
D Dent  
E Banks

## **The Wayland Partnership Development Trust**

Company Registration Number - 03869712

### **Trustees' Annual Report for the year ended 31 March 2025**

**The following persons served as Trustees during the year ended 31 March 2025 :-**

The trustees who served as a trustee in the reporting period were as shown above, and there were no changes in the period between the year end and the approval of the accounts.

### **Objects and activities of the charity**

#### ***The purposes of the charity as set out in its governing document.***

The Charity's objective is to promote the economic, social, cultural and environmental wellbeing of the Wayland area.

In settings objectives and planning for activities the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

#### ***The main activities undertaken in relation to those purposes during the year.***

We continue to run Dragonfly as a community arts and crafts space to allow affordable access to the arts in an area where this is lacking.

We have held workshops and events which focus on wellbeing and addressing loneliness and isolation. Warm Spaces was one example of these activities. Warm Spaces also contributed to reduction in energy use by encouraging people to join together in one place and reduce their own energy consumption. Most of our workshops and activities are at low cost so as not to exclude those on lower income.

We run Swapshop, a crafting recycling facility within Dragonfly which enables people to craft for free or at very low cost, at the same time avoiding landfill and waste.

We have held basic laptop skills courses to help address the local skills gap. This helps those seeking work and those older people need to survive in a digital age and was a response to local demand.

We continue to rent office space for business start up or a move from working from home. We offer virtual office service for those still working at home who prefer not to use their personal address.

We regard the opportunity to volunteer at Wayland House an integral part of our purpose in that it can help with job seeking and CVs as well as isolation, loneliness, and the need to feel valued.

We host the Tourist Information Centre at no cost which is itself managed by the Watton Tourism Association.

During the year we have started to host a new initiative, Citizens Advice. There was no Citizens Advice in the town other than an hour for the Food Bank so one of our team worked hard to persuade them to return to the town as there was a clear need, due to them having a fully booked diary each week.



## **The Wayland Partnership Development Trust**

Company Registration Number - 03869712

### **Trustees' Annual Report for the year ended 31 March 2025**

#### ***The main activities undertaken during the year to further the charity's purpose for the public benefit.***

All of our work and projects are mindful of the charity's stated purposes which focus on the wellbeing of Wayland. We are working towards the creation of a Digital and Creative Media Centre which is part of the Town and Breckland plans aimed at regeneration of the High Street. We promote Wayland and its attractions to visitors. We support the Wayland parishes and gain mutual support through Partnership Representatives meetings.

The trustees have had regard to the Charity Commission's guidance on public benefit in managing the activities of the charity.

#### ***The contribution of volunteers during the year.***

The Trustees are grateful for the huge contribution made by volunteers who are essential to the organisation's success.

#### **The main achievements and performance of the charity during the year.**

The Charity has promoted the economy in the area by providing serviced office space to start up and developing small business and through the promotion of local businesses via the Information Centre in the Dragonfly Gallery.

The promotion of community culture has been undertaken through arts and crafts at the Charity's Dragonfly Gallery.

The promotion of social and environmental wellbeing has been actioned through the continued support of Wayland Heritage groups and by the reception office providing services, advice and support to the community.

The hosting of the Citizens Advice service is regarded as a significant contribution to the needs of the area.

#### ***The difference the charity's performance during the year has made to the beneficiaries of the charity.***

We feel we have made a difference in many ways. Perhaps most significantly to those feeling lonely and isolated. Many of our visitors to Wayland House and Dragonfly in particular, express appreciation of the welcome when dropping in, or the opportunity to join with others over a mindful crafting activity and learn new skills. We have helped many who were struggling to use IT in order to pay bills or communicate with friends and family, to overcome the barriers. Their feedback forms show we made a difference. We have helped local school children feel their work is valued by exhibiting it in the gallery. We are making a difference to reducing waste by focusing many workshops on repurposing materials, and with our swapshop where arts and craft materials are donated instead of thrown away. We give people pride in their abilities by displaying and selling their art and craft work for a small fee. The DCMC is a way off yet, but the interest and enthusiasm shown towards the project demonstrate it is helping people to feel that the town and area is not forgotten or neglected. Sharing our issues between parishes and organisations, as well as sharing expertise and knowledge, at Reps meetings makes a difference. Perhaps most significant is local flooding issues, where some villages had felt isolated with their problem but obtained advice and benefit from other's experience. We may not be able to help with money but we have helped with grant advice and who to turn to on many occasions.



## **The Wayland Partnership Development Trust**

Company Registration Number - 03869712

### **Trustees' Annual Report for the year ended 31 March 2025**

#### ***The degree to which the achievements and performance during the year have benefited wider society.***

We feel our efforts to address local issues such as loneliness and isolation, waste saving, energy consumption, flooding, have contributed to wider society. We continue to believe that working in Partnership together can make a difference and hope that others can follow the example.

#### **Structure, governance and management of the charity**

##### ***The methods used to recruit and appoint new charity trustees.***

Notification is given to Partner Parishes and locally as the need for new Trustees arises. A formal interview and selection process is undertaken to ensure potential Trustees understand the aims of the Charity and the role of a Trustee. Existing Trustees discuss and vote on all new appointments.

#### **Financial review**

##### ***The charity's financial position at the end of the year ended 31 March 2025***

The financial position of the charity at 31 March 2025 and comparatives for the prior period, as more fully detailed in the accounts, can be summarised as follows:-

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
<b>Net income</b>	6,595	(1,698)
Unrestricted Revenue Funds available for the general purposes of the charity	26,196	32,000
Restricted Revenue Funds	275,976	263,577
<b>Total Funds</b>	<b>302,172</b>	<b>295,577</b>

##### ***Financial review of the position at the reporting date, 31 March 2025 .***

The trustees consider the financial performance by the charity during the year to have been satisfactory.

##### ***Policies on reserves.***

Reserves are held to ensure the continued availability of the premises for the benefit of Wayland community and for match funding for larger project funding bids.

## **The Wayland Partnership Development Trust**

Company Registration Number - 03869712

### **Trustees' Annual Report for the year ended 31 March 2025**

#### ***Going Concern***

After making appropriate enquires, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

The ability to meet funding requirements with regard to community involvement, are a great concern. If we are unable to mix long term, we will find it difficult to provide activities required.

#### ***Availability and adequacy of assets of each of the funds***

The board of trustees is satisfied that the charity's assets in each fund are available and adequate to fulfil its obligations in respect of each fund.

#### ***Plans For the Future***

##### **Summary of plans for the future and the trustees' perspective of the future direction of the charity.**

We will continue to develop the use of Wayland House to help with many of the issues mentioned above. We are increasing our links with organisations addressing mental health and seeking training opportunities for staff and trustees. We will continue to encourage wellbeing via arts and crafts, promoting local attractions and the local walks and cycle routes. We are working with the Tourism Association with a view to incorporating it within the Partnership. We have a new bid for the latest round of Warm Spaces funding. Recently we achieved a £20,000 grant from the National Lottery to help with the costs of running the building and providing improved services. Now that the funding for laptop courses is at an end, we offer a fortnightly drop in service in support of anyone needing tips or refresher via the services of a volunteer. We have a newly redeveloped website as part of the promotion of our activities which will be increasingly used. The longer term plans for the building to help regenerate the High Street are at a new stage. The business case is now complete and in conjunction with Breckland Council and Norfolk County Council we are about to seek the funding needed. Progress will be reported on over the coming year in local press, via Reps meetings and talks to local organisations.

#### **Details of The Independent Examiner**

MR ROBERT KENDALL

Member of Association of Chartered Certified Accountants

38 High Street

Watton

Norfolk

IP25 6AE

## **The Wayland Partnership Development Trust**

Company Registration Number - 03869712

### **Trustees' Annual Report for the year ended 31 March 2025**

#### **Statement of the Directors' and Trustees' Responsibilities**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Companies Act 2006, the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008. Notwithstanding the explicit requirement in the extant statutory regulations, the Charities (Accounts and Reports) Regulations 2008, to prepare the financial statements in accordance with the SORP 2005, in view of the fact that the SORP 2005 has been withdrawn, the Trustees determined to interpret this responsibility as requiring them to follow current best practice and prepare the accounts according to the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2019, applicable to all accounting periods beginning on or after 1st January 2019), (The SORP), .

In particular, the Companies Act 2006 and charity law require the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to :-

- to prepare the accounts in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law).
- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;

The law requires that the trustees must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for the year.

The Trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006 and comply with regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are also responsible for the contents of the Trustees' report, and the statutory responsibility of the Independent Examiner in relation to the Trustees' report is limited to examining the report and ensuring that , on the face of the report, there are no material inconsistencies with the figures disclosed in the financial statements.



## **The Wayland Partnership Development Trust**

Company Registration Number - 03869712

### **Trustees' Annual Report for the year ended 31 March 2025**

#### **Method of preparation of accounts - Small company provisions**

The financial statements are set out on pages 12 to 29.

The financial statements have been prepared implementing the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2019, applicable to all accounting periods beginning on or after 1st January 2019), (The SORP), and in accordance with the Financial Reporting Standard 102, (effective 1st January 2016)

These financial statements have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006. applicable to companies subject to the small companies regime.

This report was approved by the board of trustees on 13<sup>th</sup> November 2025.



MRS B TYLER  
Director and Trustee

# **The Wayland Partnership Development Trust**

## **Chair's Report - For the year ended 31 March 2025**

The chair presents her report for the year.

It has been a busy year. The Business Case for the Digital and Creative Media Centre was completed by consultants Deyton Bell and is available to go out to potential investors and other interested parties. It includes draft plans for what the building might look like. However, the decisions made by the new government about the proposed unitary authority have delayed the funding potential so we are faced with keeping Wayland House safe and fit for purpose a little longer than expected. David Dent and the Chair, Bronwen Tyler, have been giving presentations on the project and we are available if any group or organization would like to learn more.

We are very pleased with our new website and grateful to Tom Clark for working with us to develop it. The site now combines the previously two separate ones for the Partnership and Dragonfly Gallery. The drawings of the proposed new build are on there to view. We are happy to include information from organisations in the Wayland area to promote their activities. We also run two facebook pages. One for the Partnership as a whole and one for the Dragonfly gallery.

The laptop courses were completed successfully with great feedback, but the drop in sessions, designed to offer further support for attendees and those needing a bit of one-off help, were not well supported and were discontinued. There is still demand for further courses and we are working on this, the need now being for a slightly different focus, possibly use of mobile phones, use of ipads or being able to do online grocery shopping for those finding themselves more housebound.

Our rentable offices are almost at full-time capacity, with just one used on a part-time basis a few times a week. We are especially pleased that our small meeting room is used each week on a Wednesday morning by Norfolk Citizens Advice. Our Support Officer, Nicki, worked hard to obtain their presence in Watton. Initially, it is a trial run in order to ascertain need and gain the evidence for continued funding. If the area wants it to remain it must be used, so we have encouraged spreading the word and we advertise it in local parish magazines and facebook. At first, they did not want us to make a big fuss as they were concerned that they would be inundated before they had settled in but now they are keen to be promoted.

The Dragonfly Gallery has received quite a make-over. We have moved Swapshop into part of it and thanks to our volunteers, it is looking very smart. We see it as part of our environmental remit to encourage recycling of crafting materials which might otherwise end up in landfill. It also enables people to craft cheaply, which supports the less well off in our community. The stock is much easier to view and we have seen a real increase in footfall now that is available whenever we are open and not just on Wednesday mornings. We have had a large amount of papercraft materials donated. We will be creating packs of some of it to give to the schools who are always in need of supplies. We welcome donations of fabrics, wool, haberdashery, art materials, papercraft and other crafting items so long as it is clean and still suitable for crafting.

We continue to exhibit local craft and art, most recently showcasing the lifetime's work of a local craftswoman. One of our tenants rents a sewing and craft room. She offers help with sewing and will undertake minor repairs. She also has a sales corner of surplus and preloved stock. We have had a good program of workshops over the past year with many more planned. Getting together to craft is good for wellbeing and a way of making new friendships, so to this end, as well as encouraging those who find many local workshops too expensive, we have subsidised them whenever possible through grants. We have taken part in Town events such as the bike weekend, which was so popular our car park was called into service to park some of the bikes. We served a lot of tea and coffee! Despite the weather affecting the Christmas market we were able to take our tombola and raffle out to other local events (Buckingham Lodge and St Mary's Christmas fair) so the wonderful donations of prizes were not wasted. It raised us less than we would have done had the event taken place and the gallery been open for refreshments and sales but we are grateful for the support we did get.

We continue to welcome volunteers to add to our rota managing the gallery, maintaining the garden and other tasks. We will be taking on a work experience from the Academy at the end of June for a week. More volunteers are always needed.

## **The Wayland Partnership Development Trust**

### **Chair's Report - For the year ended 31 March 2025**

We are grateful for the funds allocated by the Town Council for essential works at Wayland House. All ageing buildings need continual upkeep and this is especially important in buildings used by the public if they are to remain safe and fit for purpose. We have spent some of the money on essential works and have one or two jobs waiting for the contractors, which will account for the rest. So far we have had to install a new fire door; upgrade all our fire extinguishers following the last inspection due to changes in content requirements (and there are a lot of extinguishers!); repair light fittings, which includes a number of emergency exit lights which need upgrading and one damaged by a water leak. We are waiting for a further fire door to be replaced and the disabled toilet used by podiatry and physio patients to be repaired or replaced. It is a macerator and has been repaired quite recently so may need replacing. There is an occasional issue with the drainage from the building which may need resolving by experts. We have obtained the most favorable quotes possible at all times to ensure value for money and that Wayland House remains a safe and comfortable environment. There will always be further repairs and maintenance once the grant is at an end. The chair meets regularly with the Town Clerk to ensure that we meet the terms of the grant and to foster working together.

We are very pleased to have the younger people of the town, and the Town Council, given a voice at Reps meetings by young councilor Tomos Hutchings. We have also welcomed new representatives from the churches. The Representatives Group is gradually getting up to the numbers we had at meetings before covid, which helps us all learn what issues Wayland has in common and together find ways to help.

In 2024 we were very conscious of the impact that rising energy costs might have, especially if we were to experience a harsh winter. There were also other projects for which we needed funding so we applied to National Lottery and obtained £20,000. It may seem a lot but buildings such as Wayland House can be expensive to run, leaving less of our regular income to provide services and activities for the community. We have to heat and light the building 24/7 because our tenants all work varied hours, especially the police. Grants are a huge help in making sure we can do as much as possible. Peace of mind enables us to concentrate on activities and not just on running a building. We have other funding applications in the pipeline for the coming winter costs as we all face a very unpredictable time at the moment.

Our five trustees work hard for the charity, each taking responsibility for individual aspects. We are lucky to have a board with a range of backgrounds and skills. Apart from background management work they can be called upon to volunteer in the gallery, attend and man events such as the Christmas markets, use skills to save money on minor repairs and more.

## **The Wayland Partnership Development Trust**

### **Report of the Independent Examiner to the Trustees of the charitable company on the accounts for the year ended 31 March 2025**

I report to the Trustees on my examination of the financial statements of the charitable company on pages 12 to 29 for the year ended 31 March 2025 which have been prepared in accordance with the Charities Act 2011 (the Act) and with the Financial Reporting Standard 102, (effective 1st January 2016) as modified by FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2019, applicable to all accounting periods beginning on or after 1st January 2019), (The SORP), published by the Charity Commission in England & Wales (CCEW) , and under the historical cost convention and the accounting policies set out on page 15.

#### **Respective responsibilities of the Trustees and the Independent Examiner and the basis of the report**

As described on page 6-7, you, the charitable company's Trustees, who are also the Directors of the Company for the purposes of Company law, are responsible for the preparation of the financial statements in accordance with the Companies Act 2006, the Charities Act 2011 and all other applicable law and with United Kingdom Generally Accepted Accounting Practice, applicable to smaller entities, and for being satisfied that the financial statements give a true and fair view.

The Trustees consider that the audit requirement of Section 144(1) of the Charities Act 2011 (the Act) does not apply, and that there is no requirement in the memorandum and articles of the charity for the conducting of an audit, and that the accounts do not require an audit in accordance with Part 16 of the Companies Act 2006 and that no member or members have requested an audit pursuant to Section 476 of the Companies Act 2006. As a consequence, the Trustees have elected that the financial statements be subject to independent examination.

Having satisfied myself that the financial statements are not required to be audited under any legal provision, or otherwise, and are eligible for independent examination, it is my responsibility to:-

- a) examine the financial statements of the charity under Section 145 of the Act;
- b) follow the applicable procedures in the Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Basis of Independent Examiner's Statement and scope of work undertaken**

I report in respect of my examination of the charity's financial statements carried out under s145 of the Act. In carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act setting out the duties of an independent examiner in relation to the conducting of an independent examination. An independent examination includes a review of the accounting records kept by the charitable company and of the accounting systems employed by the charitable company and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you, as Trustees, concerning such matters. The purpose of the examination is to establish as far as possible that there have been no breaches of charity legislation and that, on a test basis of evidence relevant to the amounts and disclosures made, the financial statements comply with the SORP.

The procedures undertaken do not provide all the evidence that would be required in an audit, and information supplied by the Trustees in the course of the examination is not subjected to audit tests or enquiries and does not cover all the matters that an auditor would consider in arriving at an opinion. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide

Consequently, I do not express an audit opinion on the view given by the financial statements, and in particular, I express no opinion as to whether the financial statements give a true and fair view of the affairs of the charity, and my report is limited to the matters set out in the statement below.

I planned and performed my examination so as to satisfy myself that the objectives of the independent examination are achieved and before finalising the report I obtained written assurances from the Trustees of all material matters.



## The Wayland Partnership Development Trust

### Independent Examiner's Statement, Report and Opinion

Subject to the limitations upon the scope of my work as detailed above, I have completed my examination: and can confirm that:-

The accounts of this charitable company are not required to be audited under Part 16 of the Companies Act 2006;

This is a report in respect of an examination carried out under 145 of the Act and in accordance with Directions given by the Charity Commission under section 145(5)(b) of the Act which may be applicable;

and that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:-

accounting records were not kept in respect of the charity as required by Section 386 of the Companies Act 2006 and Section 130 of The Charities Act 2011;

the financial statements do not accord with those records; or

the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination;

have not been prepared in accordance with the methods and principles set out in the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2019, applicable to all accounting periods beginning on or after 1st January 2019), (The SORP).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Signed:-



MR ROBERT KENDALL - Independent Examiner  
Association of Chartered Certified Accountants

38 High Street  
Watton  
Norfolk  
IP25 6AE

This report was signed on 13 November 2025

# The Wayland Partnership Development Trust - Statement of Financial Activities for the year ended 31 March 2025

## Statement of Financial Activities (including the Income and Expenditure Account for the year ended 31 March 2025, as required by the Companies Act 2006)

	SORP Ref	Current year Unrestricted Funds	Current year Restricted Funds	Current year Total Funds	Prior Year Total Funds
		2025 £	2025 £	2025 £	2024 £
<b>Income &amp; Endowments from:</b>					
Donations & Legacies	A1	5,930	23,000	28,930	19,956
Charitable activities	A2	44,154	-	44,154	45,904
<b>Total income</b>	<b>A</b>	<b>50,084</b>	<b>23,000</b>	<b>73,084</b>	<b>65,860</b>
<b>Expenditure on:</b>					
Charitable activities	B2	57,353	9,136	66,489	67,558
<b>Total expenditure</b>	<b>B</b>	<b>57,353</b>	<b>9,136</b>	<b>66,489</b>	<b>67,558</b>
<b>Net income for the year</b>		<b>(7,269)</b>	<b>13,864</b>	<b>6,595</b>	<b>(1,698)</b>
Transfers between funds	C	1,465	(1,465)	-	-
<b>Net income after transfers</b>	<b>A-B-C</b>	<b>(5,804)</b>	<b>12,399</b>	<b>6,595</b>	<b>(1,698)</b>
<b>Net movement in funds</b>		<b>(5,804)</b>	<b>12,399</b>	<b>6,595</b>	<b>(1,698)</b>
<b>Reconciliation of funds:-</b>					
	<b>E</b>				
<b>Total funds brought forward</b>		<b>32,000</b>	<b>263,577</b>	<b>295,577</b>	<b>297,275</b>
<b>Total funds carried forward</b>		<b>26,196</b>	<b>275,976</b>	<b>302,172</b>	<b>295,577</b>

The 'SORP Ref' indicated above is the classification of income set out in the formal SORP documents. As required by paragraph 4.60 of the SORP, the brought forward and carried forward funds above have been agreed to the Balance Sheet.

A separate Statement of Total Recognised Gains and Losses is not required as this statement includes all recognised gains and losses.

All activities derive from continuing operations

The notes attached on pages 15 to 29 form an integral part of these accounts.

## The Wayland Partnership Development Trust - Balance Sheet as at 31 March

	Note	SORP Ref	2025 £	2024 £
<b>Fixed assets</b>		A		
Tangible assets	8	A2	263,540	272,288
<b>Current assets</b>		B		
Debtors	9	B2	2,741	3,220
Cash at bank and in hand		B4	42,266	23,397
<b>Total current assets</b>			45,007	26,617
<b>Creditors: amounts falling due within one year</b>	10	C1	(6,375)	(3,328)
<b>Net current assets</b>			38,632	23,289
<b>The total net assets of the charity</b>			<u>302,172</u>	<u>295,577</u>

The total net assets of the charity are funded by the funds of the charity, as follows:-

<b>Restricted funds</b>				
Restricted Revenue Funds	13	D2	275,976	263,577
			275,976	263,577
<b>Unrestricted Funds</b>				
Unrestricted Revenue Funds	13	D3	26,196	32,000
			26,196	32,000
<b>Total charity funds</b>			<u>302,172</u>	<u>295,577</u>

The 'SORP Ref' indicated above is the classification of Balance Sheet items as set out in the formal SORP documents. As required by paragraph 4.60 of the SORP, the brought forward and carried forward funds above have been agreed to the SOFA..

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The charity is subject to Independent Examination under charity legislation, and the report of the Independent Examiner is on page 11.

## **The Wayland Partnership Development Trust - Balance Sheet as at 31 March**

The financial statements have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006, applicable to companies subject to the small companies regime.



**MRS B TYLER**

Trustee

Approved by the board of trustees on 15 November 2025

The notes attached on pages 15 to 29 form an integral part of these accounts.

# **The Wayland Partnership Development Trust**

## **Notes to the Accounts for the year ended 31 March 2025**

### **1 Accounting policies**

#### ***Policies relating to the production of the accounts.***

##### **Basis of preparation and accounting convention**

The accounts have been prepared on the accruals basis, under the historical cost convention, and in accordance with the Financial Reporting Standard 102, (effective 1st January 2016) and 'FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2019, applicable to all accounting periods beginning on or after 1st January 2019), (The SORP), published by the Charity Commission in England & Wales (CCEW) , and in accordance with all applicable law in the charity's jurisdiction of registration, except that the charity has prepared the financial statements in accordance with the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2019, applicable to all accounting periods beginning on or after 1st January 2019), (The SORP), in preference to the previous SORP, the SORP 2005, which has been withdrawn, notwithstanding the fact that the extant statutory regulations, the Charities (Accounts and Reports) Regulations 2008 refer explicitly to the SORP 2005. This has been done to accord with current best practice.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

##### **Going Concern**

The charitable activities are entirely dependent on continuing grant aid and voluntary donations as well as trading revenues. As a consequence, the going concern basis is dependent on the future flow of these uncertain funding streams. Accordingly, the Trustees have obtained forecasts and, after reviewing the financial forecasts for future periods, the Trustees are satisfied that, at the time of approving the financial statements, it is appropriate to adopt the going concern basis in preparing the financial statements. Other than these matters, the Trustees are not aware of any material uncertainties about the charity's ability to continue as a going concern.

##### **Risks and future assumptions**

The charity meets the definition of a public benefit entity under FRS 102.

#### ***Policies relating to categories of income and income recognition.***

##### **Nature of income**

Gross income represents the value, net of discounts, of goods and services provided to customers.

##### **Income recognition**

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

# The Wayland Partnership Development Trust

## Notes to the Accounts for the year ended 31 March 2025

### *Policies relating to expenditure on goods and services provided to the charity.*

#### **Recognition of liabilities and expenditure**

A liability, and the related expenditure, is recognised when a legal or constructive obligation exists as a result of a past event, and when it is more likely than not that a transfer of economic benefits will be required in settlement, and when the amount of the obligation can be measured or reliably estimated. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

Grants payable are charged in the year when the offer is made, except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

All expenditure is inclusive of irrecoverable VAT.

### *Policies relating to assets, liabilities and provisions and other matters.*

#### **Tangible fixed assets**

Tangible fixed assets are measured at their original cost value, or subsequent revaluation, or if donated, as described above. Cost value includes all costs expended in bringing the asset into its intended working condition. Tangible fixed assets costing £1,000 or more are capitalised.

Depreciation has been provided at the following rates in order to write off the assets to their anticipated residual value over their estimated useful lives.

Freehold premises	Not depreciated
Property improvements	4% straight line
Plant and machinery	25% straight line

A regular annual review of the likelihood of asset impairment is undertaken.

#### **Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

#### **Creditors and provisions**

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

#### **Financial instruments including cash and bank balances**

Cash held by the charity is included at the amount actually held and counted at the year end. Bank balances, whether in credit or overdrawn, are shown at the amounts properly reconciled to the bank statements.

# The Wayland Partnership Development Trust

## Notes to the Accounts for the year ended 31 March 2025

### Pensions - defined contribution schemes

The charity operates a defined contribution pension scheme. Contributions are charged to the profit and loss account as they become payable in accordance with the rules of the scheme.

### Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Trustees for particular purposes. There are no designated funds.

Restricted funds are funds which are used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

There are no endowment funds.

## 2 Liability to taxation

The Trustees consider that the charity satisfies the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 for UK corporation tax purposes. Accordingly, the Charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by chapter 3 part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively on the specific charitable objects of the charity and for no other purpose. Value Added Tax is not recoverable by the charity, and is therefore included in the relevant costs in the Statement of Financial Activities.

## 3 Winding up or dissolution of the charity

If upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

## 4 Significance of financial instruments to the charity's position

There are no significant implications of financial instruments to the charity's position.

## 5 Net surplus before tax in the financial year

	2025	2024
	£	£
The net surplus before tax in the financial year is stated after charging:-		
Depreciation of owned fixed assets	8,748	8,339
Pension costs	98	-



# The Wayland Partnership Development Trust

## Notes to the Accounts for the year ended 31 March 2025

### 6 Staff costs and emoluments

<i>Salary costs</i>	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Gross Salaries excluding trustees and key management personnel	9,521	14,219
Employer's National Insurance for all staff	58	-
Employer's operating costs of defined contribution pension schemes	98	-
<b>Total salaries, wages and related costs</b>	<b>9,677</b>	<b>14,219</b>

The average number of part time staff employed in the year was 1 2

Neither the trustees nor any persons connected with them have received any remuneration from the charity or any related entity, either in the current or prior year.

No employees received emoluments (excluding pension costs) in excess of £60,000 per annum.

### 7 Remuneration and payments to Trustees and persons connected with them

No trustees or persons connected with them received any remuneration from the charity, or any related entity.

### 8 Tangible fixed assets

<i>Current Year</i>	<b>Land and Buildings</b>	<b>Plant &amp; Machinery</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
At 1 April 2024	405,185	34,688	439,873
<b>At 31 March 2025</b>	<b>405,185</b>	<b>34,688</b>	<b>439,873</b>
<b>Depreciation</b>			
At 1 April 2024	135,409	32,176	167,585
Charge for the year	8,047	701	8,748
<b>At 31 March 2025</b>	<b>143,456</b>	<b>32,877</b>	<b>176,333</b>
<b>Net book value</b>			
<b>At 31 March 2025</b>	<b>261,729</b>	<b>1,811</b>	<b>263,540</b>
<b>At 31 March 2024</b>	<b>269,776</b>	<b>2,512</b>	<b>272,288</b>

# The Wayland Partnership Development Trust

## Notes to the Accounts for the year ended 31 March 2025

<i>Prior Year</i>	<b>Land and Buildings</b>	<b>Plant &amp; Machinery</b>	<b>Total</b>
	£	£	£
<b>Cost</b>			
02 April 2023	405,185	31,884	437,069
Additions	-	2,804	2,804
<b>31 March 2024</b>	<b>405,185</b>	<b>34,688</b>	<b>439,873</b>
<b>Depreciation</b>			
02 April 2023	127,362	31,884	159,246
Charge for the year	8,047	292	8,339
<b>31 March 2024</b>	<b>135,409</b>	<b>32,176</b>	<b>167,585</b>
<b>Net book value</b>			
<b>31 March 2024</b>	<b>269,776</b>	<b>2,512</b>	<b>272,288</b>
<b>01 April 2023</b>	<b>277,823</b>	<b>-</b>	<b>277,823</b>

### 9 Debtors

	<b>2025</b>	<b>2024</b>
	£	£
Trade debtors	1,618	-
Other debtors	1,123	3,220
	<b>2,741</b>	<b>3,220</b>

### 10 Creditors: amounts falling due within one year

	<b>2025</b>	<b>2024</b>
	£	£
Trade creditors	1,654	-
Accruals	4,302	3,278
Other creditors	419	50
	<b>6,375</b>	<b>3,328</b>

### 11 Income and Expenditure account summary

	<b>2025</b>	<b>2024</b>
	£	£
<b>At 1 April 2024</b>	295,577	297,275
Surplus after tax for the year	6,595	(1,698)
<b>At 31 March 2025</b>	<b>302,172</b>	<b>295,577</b>

# The Wayland Partnership Development Trust

## Notes to the Accounts for the year ended 31 March 2025

### 12 Particulars of how particular funds are represented by assets and liabilities

At 31 March 2025	Unrestricted funds £	Designated funds £	Restricted funds £	Total Funds £
Tangible Fixed Assets	24,727	-	238,813	263,540
Current Assets	6,379	-	38,628	45,007
Current Liabilities	(6,375)	-	-	(6,375)
	<b>24,731</b>	<b>-</b>	<b>277,441</b>	<b>302,172</b>

  

At 1 April 2024	Unrestricted funds £	Designated funds £	Restricted funds £	Total Funds £
Tangible Fixed Assets	26,515	-	245,773	272,288
Current Assets	8,813	-	17,804	26,617
Current Liabilities	(3,328)	-	-	(3,328)
	<b>32,000</b>	<b>-</b>	<b>263,577</b>	<b>295,577</b>

### 13 Change in total funds over the year as shown in Note 12 , analysed by individual funds

	Funds brought forward from 2024 £	Movement in funds in 2025 £	Transfers between funds in 2025 £	Funds carried forward to 2026 £
		See Note 14		
<b>Unrestricted and designated funds:-</b>				
Unrestricted Revenue Funds	32,000	(7,269)	1,465	26,196
<b>Total unrestricted and designated funds</b>	<b>32,000</b>	<b>(7,269)</b>	<b>1,465</b>	<b>26,196</b>
<b>Restricted funds:-</b>				
Wayland House	245,773	(6,960)	-	238,813
The Surge fund	6,500	(500)	-	6,000
Norfolk Community - Warm Spaces Grant	-	1,936	(1,465)	471
Watton Town Council - DCMC	3,020	-	-	3,020
Breckland Council	8,284	(945)	-	7,339
National Lottery Grant	-	19,333	-	19,333
Wayland Chamber of Commerce - Marketing costs	-	1,000	-	1,000
<b>Total restricted funds</b>	<b>263,577</b>	<b>13,864</b>	<b>(1,465)</b>	<b>275,976</b>
<b>Total charity funds</b>	<b>295,577</b>	<b>6,595</b>	<b>-</b>	<b>302,172</b>

# The Wayland Partnership Development Trust

## Notes to the Accounts for the year ended 31 March 2025

### 14 Analysis of movements in funds over the year as shown in Note 13

	Income	Expenditure	Other Gains & Losses	Movement in funds
	2025	2025	2025	2025
	£	£	£	£
<b>Unrestricted and designated funds:-</b>				
Unrestricted Revenue Funds	50,084	(57,353)	-	(7,269)
<b>Restricted funds:-</b>				
Wayland House	-	(6,960)	-	(6,960)
The Surge fund	-	(500)	-	(500)
Norfolk Community - Warm Spaces Grant	2,000	(64)	-	1,936
Breckland Council	-	(945)	-	(945)
National Lottery Grant	20,000	(667)	-	19,333
Wayland Chamber of Commerce - Marketing costs	1,000	-	-	1,000
	<b>73,084</b>	<b>(66,489)</b>	<b>-</b>	<b>6,595</b>

### 15 Details of transfers between funds

*The transfers shown in note 13 above are:-*

	2025	2024
	£	£
Transfers to/( from) Unrestricted Funds to cover funds that are lawfully reallocated	1,465	6,602
To/(from) Restricted Revenue Funds	(1,465)	(6,602)
<b>Net transfers</b>	<b>-</b>	<b>-</b>

# The Wayland Partnership Development Trust

## Notes to the Accounts for the year ended 31 March 2025

### 16 The purposes for which the funds as

#### *Unrestricted and designated funds:-*

Unrestricted Revenue Funds

These funds are held for the meeting the objectives of the charity, and to provide reserves for future activities, and , subject to charity legislation, are free from all restrictions on their use.

#### *Restricted funds:-*

Wayland House

Since the completion of the capital refurbishment, revenue support was received from the European Regional Development Fund. This programme was completed in 2007 and signed off following a successful Article Ten inspection in September 2008. Following submission of the final audit, the final grant payment was made in December 2008. This fund is being reduced by depreciation.

The Surge fund

Funding available to groups of young people in the Wayland area to apply for grants up to £500 to support innovative projects to increase membership, develop new skills and make a difference to members of the group.

Festival grant

The Charity was awarded a grant of £600 from the Wayland Festival to assist in the purchase of equipment.

Norfolk Community - Warm Spaces Grant

Warm spaces is a Breckland Council initiative where the aim is to provide warm spaces during the cold months for people suffering with fuel poverty and loneliness. Activities and refreshments are provided during the time that warm spaces occurs in the year.

Watton Town Council - DCMC

The DCMC grant from Watton Town Council was towards the costs of developing the funding process such as obtaining reports, surveys etc. Part was spent on a survey of Wayland House prior to the Levelling Up bid. The remainder is in reserve for the coming stages of the ongoing process.

Breckland Council

The grant from Breckland was two-fold. 1) for the laptop courses and associated costs such as purchase of laptops and peripherals, payment of tutor, costs towards use of rooms, printing and advertising etc. 2) Legal fees associated with the DCMC project, primarily those concerning the police station tenancy, (advice on non-renewal of the lease, notice to end tenancy, any costs associated etc). This is still part way through the process as the lease does not end until 2026.

National Lottery Grant

The grant is to support the work of the charity by funding costs such as utilities, maintenance, admin costs and subsidising projects within the community.

Wayland Chamber of Commerce

The grant from Wayland Chamber of Commerce was provided as a contribution towards Naked Marketing for the DCMC marketing costs.

### 17 Ultimate controlling party

The charity is under the control of its legal members.

Every member of the charity is obliged to contribute such amount as may be required to the assets of the company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

## The Wayland Partnership Development Trust

Detailed analysis of income and expenditure for the year ended 31 March 2025 as required by the SORP 2015

*This analysis is classsified by conventional nominal descriptions and not by activity.*

### 18 Donations, Grants and Legacies

	Current year Unrestricted Funds 2025 £	Current year Restricted Funds 2025 £	Current year Total Funds 2025 £	Prior Year Total Funds 2024 £
<b>Donations and gifts from individuals</b>				
Small donations individually less than £1000	5,930	-	5,930	4,956
<b>Total donations and gifts from individuals</b>	<b>5,930</b>	<b>-</b>	<b>5,930</b>	<b>4,956</b>

	Current year Unrestricted Funds 2025 £	Current year Restricted Funds 2025 £	Current year Total Funds 2025 £	Prior Year Total Funds 2024 £
<b>Revenue grants from government and public bodies</b>				
Breckland Council	-	-	-	13,000
National Lottery	-	20,000	20,000	-
<b>Total public sector revenue grants</b>	<b>-</b>	<b>20,000</b>	<b>20,000</b>	<b>13,000</b>

All the grants in the prior year were unrestricted.

#### Revenue grants from government and public bodies - Prior Year analysis

	Prior Year Unrestricted Funds 2024 £	Prior Year Restricted Funds 2024 £	Prior Year Total Funds 2024 £
<b>Prior Year</b>	<b>-</b>	<b>13,000</b>	<b>13,000</b>

## The Wayland Partnership Development Trust

Detailed analysis of income and expenditure for the year ended 31 March 2025 as required by the SORP 2015

	Current year Unrestricted Funds 2025 £	Current year Restricted Funds 2025 £	Current year Total Funds 2025 £	Prior Year Total Funds 2024 £
<b>Revenue grants and donations from non public bodies</b>				
Norfolk Community	-	2,000	2,000	2,000
Wayland Chamber of Commerce	-	1,000	1,000	-
<b>Total private sector revenue grants</b>	<b>-</b>	<b>3,000</b>	<b>3,000</b>	<b>2,000</b>

All the grants in the prior year were unrestricted.

**Revenue grants and donations from non public bodies (Include Gift Aid donations from subsidiaries) - Prior Year analysis**

	Prior Year Unrestricted Funds 2024 £	Prior Year Restricted Funds 2024 £	Prior Year Total Funds 2024 £	
<b>Prior Year</b>	<b>-</b>	<b>2,000</b>	<b>2,000</b>	
<b>Total Donations, Grants and Legacies</b>				
<b>Total Donations, Grants and Legacies A1</b>	<b>5,930</b>	<b>23,000</b>	<b>28,930</b>	<b>19,956</b>

All the donations and gifts in the prior year were unrestricted.

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Prior Year Total Funds 2024 £
<b>Prior year</b>			
<b>Total Donations, Grants and Legacies A1</b>	<b>4,956</b>	<b>15,000</b>	<b>19,956</b>



## The Wayland Partnership Development Trust

Detailed analysis of income and expenditure for the year ended 31 March 2025 as required by the SORP 2015

### 19 Income from charitable activities - Trading Activities

<i>Current year</i>	Current year Unrestricted Funds 2025 £	Current year Restricted Funds 2025 £	Current year Total Funds 2025 £	Prior Year Total funds 2024 £
<b>Primary purpose and ancillary trading</b>				
Income from charitable activities - Gallery	6,800	-	6,800	6,946
Income from charitable activities -	690	-	690	1,006
Income from charitable activities - Rental, virtual services and room hire	36,664	-	36,664	37,952
<b>Total Primary purpose and ancillary trading</b>	<b>44,154</b>	<b>-</b>	<b>44,154</b>	<b>45,904</b>

### 20 Total Income from charitable activities

<i>Current year</i>	Current year Unrestricted Funds 2025 £	Current year Restricted Funds 2025 £	Current year Total Funds 2025 £	Prior Year Total Funds 2024 £
Total income from charitable trading	44,154	-	44,154	45,904
<b>Total from charitable activities      A2</b>	<b>44,154</b>	<b>-</b>	<b>44,154</b>	<b>45,904</b>

## The Wayland Partnership Development Trust

Detailed analysis of income and expenditure for the year ended 31 March 2025 as required by the SORP 2015

### 21 Expenditure on charitable activities - Direct spending

		Current year	Current year	Current year	Prior Year
		Unrestricted	Restricted	Total Funds	Total Funds
		Funds	Funds		
<i>Current Year</i>		2025	2025	2025	2024
		£	£	£	£
Gross wages and salaries - charitable activities		9,521	-	9,521	14,219
Employers' NI - Charitable activities		58	-	58	-
Defined contribution pension costs - charitable activities		98	-	98	-
Gallery		3,437	-	3,437	4,384
Equipment		5,665	731	6,396	4,949
Legal and professional		360	945	1,305	2,254
Security		1,920	-	1,920	831
Cleaning and waste		3,893	-	3,893	3,685
Office maintenance and venue hire		4,067	-	4,067	3,418
<b>Total direct spending</b>	<b>B2a</b>	<b>29,019</b>	<b>1,676</b>	<b>30,695</b>	<b>33,740</b>
All the expenditure in the prior year was unrestricted.					
		Prior Year	Prior Year	Prior Year	
		Unrestricted	Restricted	Total Funds	
		Funds	Funds		
<i>Prior Year</i>		2024	2024	2024	
		£	£	£	
Equipment		4,647	302	4,949	
Legal and professional		342	1,912	2,254	
<b>Total direct spending</b>	<b>B2a</b>	<b>31,526</b>	<b>2,214</b>	<b>33,740</b>	

## The Wayland Partnership Development Trust

Detailed analysis of income and expenditure for the year ended 31 March 2025 as required by the SORP 2015

### 22 Expenditure on charitable activities - Charitable trading

<i>Current Year</i>		Current year Unrestricted Funds	Current year Restricted Funds	Current year Total Funds	Prior Year Total Funds
		2025	2025	2025	2024
		£	£	£	£
Reallocated from support costs		25,541	6,960	32,501	31,253
<b>Total charitable trading costs</b>	<b>B2b</b>	<b>25,541</b>	<b>6,960</b>	<b>32,501</b>	<b>31,253</b>

All the expenditure in the prior year was unrestricted.

<i>Prior Year</i>		Prior Year Unrestricted Funds	Prior Year Restricted Funds	Prior Year Total Funds
		2024	2024	2024
		£	£	£
Reallocated from support costs		24,293	6,960	31,253
<b>Total charitable trading costs</b>	<b>B2b</b>	<b>24,293</b>	<b>6,960</b>	<b>31,253</b>

### 23 Expenditure on charitable activities- Grant funding of activities

<i>Current Year</i>		Current year Unrestricted Funds	Current year Restricted Funds	Current year Total Funds	Prior Year Total Funds
		2025	2025	2025	2024
		£	£	£	£
Surge grant		-	500	500	500
<b>Total grantmaking costs</b>	<b>B2c</b>	<b>-</b>	<b>500</b>	<b>500</b>	<b>500</b>

<i>Prior Year</i>		Prior Year Unrestricted Funds	Prior Year Restricted Funds	Prior Year Total Funds
		2024	2024	2024
		£	£	£
Surge grant		-	500	500
<b>Total grantmaking costs</b>	<b>B2c</b>	<b>-</b>	<b>500</b>	<b>500</b>

## The Wayland Partnership Development Trust

Detailed analysis of income and expenditure for the year ended 31 March 2025 as required by the SORP 2015

### 24 Support costs for charitable activities

<i>Current Year</i>	Current year Unrestricted Funds	Current year Restricted Funds	Current year Total Funds	Prior Year Total Funds
	2025	2025	2025	2024
	£	£	£	£
<b>Premises Expenses</b>				
Insurance and utilities	20,305	-	20,305	18,027
<b>Administrative overheads</b>				
Telephone, fax and internet	1,520	-	1,520	3,557
Software licences and expenses	703	-	703	648
Advertising and marketing	255	-	255	52
Sundry expenses	903	-	903	590
Licences & Permits	67	-	67	40
<b>Financial costs</b>				
Depreciation & Amortisation in total for	1,788	6,960	8,748	8,339
<b>Support costs before reallocation</b>	<b>25,541</b>	<b>6,960</b>	<b>32,501</b>	<b>31,253</b>

#### *Less support costs reallocated to specific activities*

To charitable trading costs	(25,541)	(6,960)	(32,501)	(31,253)
-----------------------------	----------	---------	----------	----------

The basis of allocation of costs between activities is described under accounting policies

<b>Premises Expenses</b>			
Insurance and utilities	17,658	369	18,027
<b>Administrative overheads</b>			
<b>Financial costs</b>			
Depreciation & Amortisation in total for	1,379	6,960	8,339
<b>Support costs before reallocation</b>	<b>23,924</b>	<b>7,329</b>	<b>31,253</b>
<b>Less support costs reallocated to</b>			
To charitable trading costs	(23,924)	(7,329)	(31,253)

The basis of allocation of costs between activities is described under accounting policies

## The Wayland Partnership Development Trust

Detailed analysis of income and expenditure for the year ended 31 March 2025 as required by the SORP 2015

### 25 Other Expenditure - Governance costs

	Current year	Current year	Current year	Prior Year
	Unrestricted	Restricted	Total Funds	Total Funds
	Funds	Funds		
	2025	2025	2025	2024
<i>Current Year</i>	£	£	£	£
Independent Examiner's fees	2,793	-	2,793	2,065
<b>Total Governance costs</b>	<b>2,793</b>	<b>-</b>	<b>2,793</b>	<b>2,065</b>

All the expenditure in the prior year was unrestricted.

### 26 Total Charitable expenditure

		Current year	Current year	Current year	Prior Year
		Unrestricted	Restricted	Total Funds	Total Funds
		Funds	Funds		
		2025	2025	2025	2024
<i>Current Year</i>		£	£	£	£
Total direct spending	<b>B2a</b>	29,019	1,676	30,695	33,740
Total charitable trading costs	<b>B2b</b>	25,541	6,960	32,501	31,253
Total grantmaking costs	<b>B2c</b>	-	500	500	500
Total Governance costs	<b>B2e</b>	2,793	-	2,793	2,065
<b>Total charitable expenditure</b>	<b>B2</b>	<b>57,353</b>	<b>9,136</b>	<b>66,489</b>	<b>67,558</b>

		Prior Year	Prior Year	Prior Year
		Unrestricted	Restricted	Total Funds
		Funds	Funds	
		2024	2024	2024
<i>Prior Year</i>		£	£	£
Total direct spending	<b>B2a</b>	31,526	2,214	33,740
Total charitable trading costs	<b>B2b</b>	24,293	6,960	31,253
Total grantmaking costs	<b>B2c</b>	-	500	500
Total Governance costs	<b>B2e</b>	2,065	-	2,065
<b>Total charitable expenditure</b>	<b>B2</b>	<b>57,884</b>	<b>9,674</b>	<b>67,558</b>

Company Registration Number - 03869712

The Charity Registration Number - 1081310

The Wayland Partnership Development Trust  
(A Company Limited by Guarantee)

Report and Accounts

31 March 2025

# **The Wayland Partnership Development Trust**

## **Report and accounts for the year ended 31 March 2025**

### **Contents**

	<b>Page</b>
Charity information	1
Trustees' Annual Report	1-7
Chair's Report	8-9
Independent Accountant's Report	10-11
<i><b>Funds Statements:-</b></i>	
Statement of Financial Activities	12
Balance sheet	13-14
Notes to the accounts	15-29



## **The Wayland Partnership Development Trust**

Company Registration Number - 03869712

### **Trustees' Annual Report for the year ended 31 March 2025**

The Trustees present their Report and Accounts for the year ended 31 March 2025, which also comprises the Directors' Report required by the Companies Act 2006.

#### **Reference and administrative details**

##### ***The charity name.***

The legal name of the charity is:- The Wayland Partnership Development Trust.

The charity is also known by its operating name, The Wayland Partnersip Development Trust.

##### ***The charity's areas operation and UK charitable registration.***

The charity is registered in England & Wales with the Charity Commission in England & Wales (CCEW) with charity number 1081310.

The charity does not operate in any overseas jurisdictions.

##### ***Legal structure of the charity***

The charity is constituted as a company limited by guarantee, registered under the Companies Acts . The governing document of the charity is the Memorandum and Articles of Association establishing the company under company legislation.

There are no restrictions in the governing documents on the operation of the Charity or on its investment powers other than those imposed by Charity Law.

By operation of law all, trustees are directors under the Companies Act 2006 and all directors are trustees under Charities legislation and have responsibilities, as such, under both company and charity legislation.

The trustees are all individuals.

##### **The principal operating address, telephone number, email and web addresses of the charity are:-**

Wayland House  
High Street, Watton  
Norfolk, IP25 6AR

The registered office of the charity for Companies Act purposes is the same as the operating address shown above.

##### **The Trustees in office on the date the report was approved were:-**

Mrs B Tyler, Chair  
R Harrold  
Lt Col A Powell  
D Dent  
E Banks

## **The Wayland Partnership Development Trust**

Company Registration Number - 03869712

### **Trustees' Annual Report for the year ended 31 March 2025**

**The following persons served as Trustees during the year ended 31 March 2025 :-**

The trustees who served as a trustee in the reporting period were as shown above, and there were no changes in the period between the year end and the approval of the accounts.

### **Objects and activities of the charity**

#### ***The purposes of the charity as set out in its governing document.***

The Charity's objective is to promote the economic, social, cultural and environmental wellbeing of the Wayland area.

In settings objectives and planning for activities the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

#### ***The main activities undertaken in relation to those purposes during the year.***

We continue to run Dragonfly as a community arts and crafts space to allow affordable access to the arts in an area where this is lacking.

We have held workshops and events which focus on wellbeing and addressing loneliness and isolation. Warm Spaces was one example of these activities. Warm Spaces also contributed to reduction in energy use by encouraging people to join together in one place and reduce their own energy consumption. Most of our workshops and activities are at low cost so as not to exclude those on lower income.

We run Swapshop, a crafting recycling facility within Dragonfly which enables people to craft for free or at very low cost, at the same time avoiding landfill and waste.

We have held basic laptop skills courses to help address the local skills gap. This helps those seeking work and those older people need to survive in a digital age and was a response to local demand.

We continue to rent office space for business start up or a move from working from home. We offer virtual office service for those still working at home who prefer not to use their personal address.

We regard the opportunity to volunteer at Wayland House an integral part of our purpose in that it can help with job seeking and CVs as well as isolation, loneliness, and the need to feel valued.

We host the Tourist Information Centre at no cost which is itself managed by the Watton Tourism Association.

During the year we have started to host a new initiative, Citizens Advice. There was no Citizens Advice in the town other than an hour for the Food Bank so one of our team worked hard to persuade them to return to the town as there was a clear need, due to them having a fully booked diary each week.

## **The Wayland Partnership Development Trust**

Company Registration Number - 03869712

### **Trustees' Annual Report for the year ended 31 March 2025**

#### ***The main activities undertaken during the year to further the charity's purpose for the public benefit.***

All of our work and projects are mindful of the charity's stated purposes which focus on the wellbeing of Wayland. We are working towards the creation of a Digital and Creative Media Centre which is part of the Town and Breckland plans aimed at regeneration of the High Street. We promote Wayland and its attractions to visitors. We support the Wayland parishes and gain mutual support through Partnership Representatives meetings.

The trustees have had regard to the Charity Commission's guidance on public benefit in managing the activities of the charity.

#### ***The contribution of volunteers during the year.***

The Trustees are grateful for the huge contribution made by volunteers who are essential to the organisation's success.

#### **The main achievements and performance of the charity during the year.**

The Charity has promoted the economy in the area by providing serviced office space to start up and developing small business and through the promotion of local businesses via the Information Centre in the Dragonfly Gallery.

The promotion of community culture has been undertaken through arts and crafts at the Charity's Dragonfly Gallery.

The promotion of social and environmental wellbeing has been actioned through the continued support of Wayland Heritage groups and by the reception office providing services, advice and support to the community.

The hosting of the Citizens Advice service is regarded as a significant contribution to the needs of the area.

#### ***The difference the charity's performance during the year has made to the beneficiaries of the charity.***

We feel we have made a difference in many ways. Perhaps most significantly to those feeling lonely and isolated. Many of our visitors to Wayland House and Dragonfly in particular, express appreciation of the welcome when dropping in, or the opportunity to join with others over a mindful crafting activity and learn new skills. We have helped many who were struggling to use IT in order to pay bills or communicate with friends and family, to overcome the barriers. Their feedback forms show we made a difference. We have helped local school children feel their work is valued by exhibiting it in the gallery. We are making a difference to reducing waste by focusing many workshops on repurposing materials, and with our swapshop where arts and craft materials are donated instead of thrown away. We give people pride in their abilities by displaying and selling their art and craft work for a small fee. The DCMC is a way off yet, but the interest and enthusiasm shown towards the project demonstrate it is helping people to feel that the town and area is not forgotten or neglected. Sharing our issues between parishes and organisations, as well as sharing expertise and knowledge, at Reps meetings makes a difference. Perhaps most significant is local flooding issues, where some villages had felt isolated with their problem but obtained advice and benefit from other's experience. We may not be able to help with money but we have helped with grant advice and who to turn to on many occasions.



## **The Wayland Partnership Development Trust**

Company Registration Number - 03869712

### **Trustees' Annual Report for the year ended 31 March 2025**

#### ***The degree to which the achievements and performance during the year have benefited wider society.***

We feel our efforts to address local issues such as loneliness and isolation, waste saving, energy consumption, flooding, have contributed to wider society. We continue to believe that working in Partnership together can make a difference and hope that others can follow the example.

#### **Structure, governance and management of the charity**

##### ***The methods used to recruit and appoint new charity trustees.***

Notification is given to Partner Parishes and locally as the need for new Trustees arises. A formal interview and selection process is undertaken to ensure potential Trustees understand the aims of the Charity and the role of a Trustee. Existing Trustees discuss and vote on all new appointments.

#### **Financial review**

##### ***The charity's financial position at the end of the year ended 31 March 2025***

The financial position of the charity at 31 March 2025 and comparatives for the prior period, as more fully detailed in the accounts, can be summarised as follows:-

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
<b>Net income</b>	6,595	(1,698)
Unrestricted Revenue Funds available for the general purposes of the charity	26,196	32,000
Restricted Revenue Funds	275,976	263,577
<b>Total Funds</b>	<b>302,172</b>	<b>295,577</b>

##### ***Financial review of the position at the reporting date, 31 March 2025 .***

The trustees consider the financial performance by the charity during the year to have been satisfactory.

##### ***Policies on reserves.***

Reserves are held to ensure the continued availability of the premises for the benefit of Wayland community and for match funding for larger project funding bids.

## **The Wayland Partnership Development Trust**

Company Registration Number - 03869712

### **Trustees' Annual Report for the year ended 31 March 2025**

#### ***Going Concern***

After making appropriate enquires, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

The ability to meet funding requirements with regard to community involvement, are a great concern. If we are unable to mix long term, we will find it difficult to provide activities required.

#### ***Availability and adequacy of assets of each of the funds***

The board of trustees is satisfied that the charity's assets in each fund are available and adequate to fulfil its obligations in respect of each fund.

#### ***Plans For the Future***

##### **Summary of plans for the future and the trustees' perspective of the future direction of the charity.**

We will continue to develop the use of Wayland House to help with many of the issues mentioned above. We are increasing our links with organisations addressing mental health and seeking training opportunities for staff and trustees. We will continue to encourage wellbeing via arts and crafts, promoting local attractions and the local walks and cycle routes. We are working with the Tourism Association with a view to incorporating it within the Partnership. We have a new bid for the latest round of Warm Spaces funding. Recently we achieved a £20,000 grant from the National Lottery to help with the costs of running the building and providing improved services. Now that the funding for laptop courses is at an end, we offer a fortnightly drop in service in support of anyone needing tips or refresher via the services of a volunteer. We have a newly redeveloped website as part of the promotion of our activities which will be increasingly used. The longer term plans for the building to help regenerate the High Street are at a new stage. The business case is now complete and in conjunction with Breckland Council and Norfolk County Council we are about to seek the funding needed. Progress will be reported on over the coming year in local press, via Reps meetings and talks to local organisations.

#### **Details of The Independent Examiner**

MR ROBERT KENDALL

Member of Association of Chartered Certified Accountants

38 High Street

Watton

Norfolk

IP25 6AE

## **The Wayland Partnership Development Trust**

Company Registration Number - 03869712

### **Trustees' Annual Report for the year ended 31 March 2025**

#### **Statement of the Directors' and Trustees' Responsibilities**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Companies Act 2006, the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008. Notwithstanding the explicit requirement in the extant statutory regulations, the Charities (Accounts and Reports) Regulations 2008, to prepare the financial statements in accordance with the SORP 2005, in view of the fact that the SORP 2005 has been withdrawn, the Trustees determined to interpret this responsibility as requiring them to follow current best practice and prepare the accounts according to the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2019, applicable to all accounting periods beginning on or after 1st January 2019), (The SORP), .

In particular, the Companies Act 2006 and charity law require the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to :-

- to prepare the accounts in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law).
- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;

The law requires that the trustees must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for the year.

The Trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006 and comply with regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are also responsible for the contents of the Trustees' report, and the statutory responsibility of the Independent Examiner in relation to the Trustees' report is limited to examining the report and ensuring that , on the face of the report, there are no material inconsistencies with the figures disclosed in the financial statements.



## **The Wayland Partnership Development Trust**

Company Registration Number - 03869712

### **Trustees' Annual Report for the year ended 31 March 2025**

#### **Method of preparation of accounts - Small company provisions**

The financial statements are set out on pages 12 to 29.

The financial statements have been prepared implementing the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2019, applicable to all accounting periods beginning on or after 1st January 2019), (The SORP), and in accordance with the Financial Reporting Standard 102, (effective 1st January 2016)

These financial statements have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006. applicable to companies subject to the small companies regime.

This report was approved by the board of trustees on 13<sup>th</sup> November 2025.



MRS B TYLER  
Director and Trustee

# **The Wayland Partnership Development Trust**

## **Chair's Report - For the year ended 31 March 2025**

The chair presents her report for the year.

It has been a busy year. The Business Case for the Digital and Creative Media Centre was completed by consultants Deyton Bell and is available to go out to potential investors and other interested parties. It includes draft plans for what the building might look like. However, the decisions made by the new government about the proposed unitary authority have delayed the funding potential so we are faced with keeping Wayland House safe and fit for purpose a little longer than expected. David Dent and the Chair, Bronwen Tyler, have been giving presentations on the project and we are available if any group or organization would like to learn more.

We are very pleased with our new website and grateful to Tom Clark for working with us to develop it. The site now combines the previously two separate ones for the Partnership and Dragonfly Gallery. The drawings of the proposed new build are on there to view. We are happy to include information from organisations in the Wayland area to promote their activities. We also run two facebook pages. One for the Partnership as a whole and one for the Dragonfly gallery.

The laptop courses were completed successfully with great feedback, but the drop in sessions, designed to offer further support for attendees and those needing a bit of one-off help, were not well supported and were discontinued. There is still demand for further courses and we are working on this, the need now being for a slightly different focus, possibly use of mobile phones, use of ipads or being able to do online grocery shopping for those finding themselves more housebound.

Our rentable offices are almost at full-time capacity, with just one used on a part-time basis a few times a week. We are especially pleased that our small meeting room is used each week on a Wednesday morning by Norfolk Citizens Advice. Our Support Officer, Nicki, worked hard to obtain their presence in Watton. Initially, it is a trial run in order to ascertain need and gain the evidence for continued funding. If the area wants it to remain it must be used, so we have encouraged spreading the word and we advertise it in local parish magazines and facebook. At first, they did not want us to make a big fuss as they were concerned that they would be inundated before they had settled in but now they are keen to be promoted.

The Dragonfly Gallery has received quite a make-over. We have moved Swapshop into part of it and thanks to our volunteers, it is looking very smart. We see it as part of our environmental remit to encourage recycling of crafting materials which might otherwise end up in landfill. It also enables people to craft cheaply, which supports the less well off in our community. The stock is much easier to view and we have seen a real increase in footfall now that is available whenever we are open and not just on Wednesday mornings. We have had a large amount of papercraft materials donated. We will be creating packs of some of it to give to the schools who are always in need of supplies. We welcome donations of fabrics, wool, haberdashery, art materials, papercraft and other crafting items so long as it is clean and still suitable for crafting.

We continue to exhibit local craft and art, most recently showcasing the lifetime's work of a local craftswoman. One of our tenants rents a sewing and craft room. She offers help with sewing and will undertake minor repairs. She also has a sales corner of surplus and preloved stock. We have had a good program of workshops over the past year with many more planned. Getting together to craft is good for wellbeing and a way of making new friendships, so to this end, as well as encouraging those who find many local workshops too expensive, we have subsidised them whenever possible through grants. We have taken part in Town events such as the bike weekend, which was so popular our car park was called into service to park some of the bikes. We served a lot of tea and coffee! Despite the weather affecting the Christmas market we were able to take our tombola and raffle out to other local events (Buckingham Lodge and St Mary's Christmas fair) so the wonderful donations of prizes were not wasted. It raised us less than we would have done had the event taken place and the gallery been open for refreshments and sales but we are grateful for the support we did get.

We continue to welcome volunteers to add to our rota managing the gallery, maintaining the garden and other tasks. We will be taking on a work experience from the Academy at the end of June for a week. More volunteers are always needed.

## **The Wayland Partnership Development Trust**

### **Chair's Report - For the year ended 31 March 2025**

We are grateful for the funds allocated by the Town Council for essential works at Wayland House. All ageing buildings need continual upkeep and this is especially important in buildings used by the public if they are to remain safe and fit for purpose. We have spent some of the money on essential works and have one or two jobs waiting for the contractors, which will account for the rest. So far we have had to install a new fire door; upgrade all our fire extinguishers following the last inspection due to changes in content requirements (and there are a lot of extinguishers!); repair light fittings, which includes a number of emergency exit lights which need upgrading and one damaged by a water leak. We are waiting for a further fire door to be replaced and the disabled toilet used by podiatry and physio patients to be repaired or replaced. It is a macerator and has been repaired quite recently so may need replacing. There is an occasional issue with the drainage from the building which may need resolving by experts. We have obtained the most favorable quotes possible at all times to ensure value for money and that Wayland House remains a safe and comfortable environment. There will always be further repairs and maintenance once the grant is at an end. The chair meets regularly with the Town Clerk to ensure that we meet the terms of the grant and to foster working together.

We are very pleased to have the younger people of the town, and the Town Council, given a voice at Reps meetings by young councilor Tomos Hutchings. We have also welcomed new representatives from the churches. The Representatives Group is gradually getting up to the numbers we had at meetings before covid, which helps us all learn what issues Wayland has in common and together find ways to help.

In 2024 we were very conscious of the impact that rising energy costs might have, especially if we were to experience a harsh winter. There were also other projects for which we needed funding so we applied to National Lottery and obtained £20,000. It may seem a lot but buildings such as Wayland House can be expensive to run, leaving less of our regular income to provide services and activities for the community. We have to heat and light the building 24/7 because our tenants all work varied hours, especially the police. Grants are a huge help in making sure we can do as much as possible. Peace of mind enables us to concentrate on activities and not just on running a building. We have other funding applications in the pipeline for the coming winter costs as we all face a very unpredictable time at the moment.

Our five trustees work hard for the charity, each taking responsibility for individual aspects. We are lucky to have a board with a range of backgrounds and skills. Apart from background management work they can be called upon to volunteer in the gallery, attend and man events such as the Christmas markets, use skills to save money on minor repairs and more.

## **The Wayland Partnership Development Trust**

### **Report of the Independent Examiner to the Trustees of the charitable company on the accounts for the year ended 31 March 2025**

I report to the Trustees on my examination of the financial statements of the charitable company on pages 12 to 29 for the year ended 31 March 2025 which have been prepared in accordance with the Charities Act 2011 (the Act) and with the Financial Reporting Standard 102, (effective 1st January 2016) as modified by FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2019, applicable to all accounting periods beginning on or after 1st January 2019), (The SORP), published by the Charity Commission in England & Wales (CCEW) , and under the historical cost convention and the accounting policies set out on page 15.

#### **Respective responsibilities of the Trustees and the Independent Examiner and the basis of the report**

As described on page 6-7, you, the charitable company's Trustees, who are also the Directors of the Company for the purposes of Company law, are responsible for the preparation of the financial statements in accordance with the Companies Act 2006, the Charities Act 2011 and all other applicable law and with United Kingdom Generally Accepted Accounting Practice, applicable to smaller entities, and for being satisfied that the financial statements give a true and fair view.

The Trustees consider that the audit requirement of Section 144(1) of the Charities Act 2011 (the Act) does not apply, and that there is no requirement in the memorandum and articles of the charity for the conducting of an audit, and that the accounts do not require an audit in accordance with Part 16 of the Companies Act 2006 and that no member or members have requested an audit pursuant to Section 476 of the Companies Act 2006. As a consequence, the Trustees have elected that the financial statements be subject to independent examination.

Having satisfied myself that the financial statements are not required to be audited under any legal provision, or otherwise, and are eligible for independent examination, it is my responsibility to:-

- a) examine the financial statements of the charity under Section 145 of the Act;
- b) follow the applicable procedures in the Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Basis of Independent Examiner's Statement and scope of work undertaken**

I report in respect of my examination of the charity's financial statements carried out under s145 of the Act. In carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act setting out the duties of an independent examiner in relation to the conducting of an independent examination. An independent examination includes a review of the accounting records kept by the charitable company and of the accounting systems employed by the charitable company and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you, as Trustees, concerning such matters. The purpose of the examination is to establish as far as possible that there have been no breaches of charity legislation and that, on a test basis of evidence relevant to the amounts and disclosures made, the financial statements comply with the SORP.

The procedures undertaken do not provide all the evidence that would be required in an audit, and information supplied by the Trustees in the course of the examination is not subjected to audit tests or enquiries and does not cover all the matters that an auditor would consider in arriving at an opinion. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide

Consequently, I do not express an audit opinion on the view given by the financial statements, and in particular, I express no opinion as to whether the financial statements give a true and fair view of the affairs of the charity, and my report is limited to the matters set out in the statement below.

I planned and performed my examination so as to satisfy myself that the objectives of the independent examination are achieved and before finalising the report I obtained written assurances from the Trustees of all material matters.

## The Wayland Partnership Development Trust

### Independent Examiner's Statement, Report and Opinion

Subject to the limitations upon the scope of my work as detailed above, I have completed my examination: and can confirm that:-

The accounts of this charitable company are not required to be audited under Part 16 of the Companies Act 2006;

This is a report in respect of an examination carried out under 145 of the Act and in accordance with Directions given by the Charity Commission under section 145(5)(b) of the Act which may be applicable;

and that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:-

accounting records were not kept in respect of the charity as required by Section 386 of the Companies Act 2006 and Section 130 of The Charities Act 2011;

the financial statements do not accord with those records; or

the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination;

have not been prepared in accordance with the methods and principles set out in the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2019, applicable to all accounting periods beginning on or after 1st January 2019), (The SORP).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Signed:-



MR ROBERT KENDALL - Independent Examiner  
Association of Chartered Certified Accountants

38 High Street  
Watton  
Norfolk  
IP25 6AE

This report was signed on 13 November 2025



# **The Wayland Partnership Development Trust - Statement of Financial Activities for the year ended 31 March 2025**

## ***Statement of Financial Activities (including the Income and Expenditure Account for the year ended 31 March 2025, as required by the Companies Act 2006)***

	SORP Ref	Current year Unrestricted Funds	Current year Restricted Funds	Current year Total Funds	Prior Year Total Funds
		2025 £	2025 £	2025 £	2024 £
<b>Income &amp; Endowments from:</b>					
Donations & Legacies	A1	5,930	23,000	28,930	19,956
Charitable activities	A2	44,154	-	44,154	45,904
<b>Total income</b>	<b>A</b>	<b>50,084</b>	<b>23,000</b>	<b>73,084</b>	<b>65,860</b>
<b>Expenditure on:</b>					
Charitable activities	B2	57,353	9,136	66,489	67,558
<b>Total expenditure</b>	<b>B</b>	<b>57,353</b>	<b>9,136</b>	<b>66,489</b>	<b>67,558</b>
<b>Net income for the year</b>		<b>(7,269)</b>	<b>13,864</b>	<b>6,595</b>	<b>(1,698)</b>
Transfers between funds	C	1,465	(1,465)	-	-
<b>Net income after transfers</b>	<b>A-B-C</b>	<b>(5,804)</b>	<b>12,399</b>	<b>6,595</b>	<b>(1,698)</b>
<b>Net movement in funds</b>		<b>(5,804)</b>	<b>12,399</b>	<b>6,595</b>	<b>(1,698)</b>
<b>Reconciliation of funds:-</b>					
	<b>E</b>				
<b>Total funds brought forward</b>		<b>32,000</b>	<b>263,577</b>	<b>295,577</b>	<b>297,275</b>
<b>Total funds carried forward</b>		<b>26,196</b>	<b>275,976</b>	<b>302,172</b>	<b>295,577</b>

The 'SORP Ref' indicated above is the classification of income set out in the formal SORP documents. As required by paragraph 4.60 of the SORP, the brought forward and carried forward funds above have been agreed to the Balance Sheet.

A separate Statement of Total Recognised Gains and Losses is not required as this statement includes all recognised gains and losses.

All activities derive from continuing operations

**The notes attached on pages 15 to 29 form an integral part of these accounts.**



## The Wayland Partnership Development Trust - Balance Sheet as at 31 March

	Note	SORP Ref	2025 £	2024 £
<b>Fixed assets</b>		A		
Tangible assets	8	A2	263,540	272,288
<b>Current assets</b>		B		
Debtors	9	B2	2,741	3,220
Cash at bank and in hand		B4	42,266	23,397
<b>Total current assets</b>			45,007	26,617
<b>Creditors: amounts falling due within one year</b>	10	C1	(6,375)	(3,328)
<b>Net current assets</b>			38,632	23,289
<b>The total net assets of the charity</b>			<b>302,172</b>	<b>295,577</b>

The total net assets of the charity are funded by the funds of the charity, as follows:-

<b>Restricted funds</b>				
Restricted Revenue Funds	13	D2	275,976	263,577
			275,976	263,577
<b>Unrestricted Funds</b>				
Unrestricted Revenue Funds	13	D3	26,196	32,000
			26,196	32,000
<b>Total charity funds</b>			<b>302,172</b>	<b>295,577</b>

The 'SORP Ref' indicated above is the classification of Balance Sheet items as set out in the formal SORP documents. As required by paragraph 4.60 of the SORP, the brought forward and carried forward funds above have been agreed to the SOFA..

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The charity is subject to Independent Examination under charity legislation, and the report of the Independent Examiner is on page 11.

## **The Wayland Partnership Development Trust - Balance Sheet as at 31 March**

The financial statements have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006, applicable to companies subject to the small companies regime.



**MRS B TYLER**

Trustee

Approved by the board of trustees on 15 November 2025

The notes attached on pages 15 to 29 form an integral part of these accounts.

# **The Wayland Partnership Development Trust**

## **Notes to the Accounts for the year ended 31 March 2025**

### **1 Accounting policies**

#### ***Policies relating to the production of the accounts.***

##### **Basis of preparation and accounting convention**

The accounts have been prepared on the accruals basis, under the historical cost convention, and in accordance with the Financial Reporting Standard 102, (effective 1st January 2016) and 'FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2019, applicable to all accounting periods beginning on or after 1st January 2019), (The SORP), published by the Charity Commission in England & Wales (CCEW) , and in accordance with all applicable law in the charity's jurisdiction of registration, except that the charity has prepared the financial statements in accordance with the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2019, applicable to all accounting periods beginning on or after 1st January 2019), (The SORP), in preference to the previous SORP, the SORP 2005, which has been withdrawn, notwithstanding the fact that the extant statutory regulations, the Charities (Accounts and Reports) Regulations 2008 refer explicitly to the SORP 2005. This has been done to accord with current best practice.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

##### **Going Concern**

The charitable activities are entirely dependent on continuing grant aid and voluntary donations as well as trading revenues. As a consequence, the going concern basis is dependent on the future flow of these uncertain funding streams. Accordingly, the Trustees have obtained forecasts and, after reviewing the financial forecasts for future periods, the Trustees are satisfied that, at the time of approving the financial statements, it is appropriate to adopt the going concern basis in preparing the financial statements. Other than these matters, the Trustees are not aware of any material uncertainties about the charity's ability to continue as a going concern.

##### **Risks and future assumptions**

The charity meets the definition of a public benefit entity under FRS 102.

#### ***Policies relating to categories of income and income recognition.***

##### **Nature of income**

Gross income represents the value, net of discounts, of goods and services provided to customers.

##### **Income recognition**

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

# The Wayland Partnership Development Trust

## Notes to the Accounts for the year ended 31 March 2025

### *Policies relating to expenditure on goods and services provided to the charity.*

#### **Recognition of liabilities and expenditure**

A liability, and the related expenditure, is recognised when a legal or constructive obligation exists as a result of a past event, and when it is more likely than not that a transfer of economic benefits will be required in settlement, and when the amount of the obligation can be measured or reliably estimated. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

Grants payable are charged in the year when the offer is made, except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

All expenditure is inclusive of irrecoverable VAT.

### *Policies relating to assets, liabilities and provisions and other matters.*

#### **Tangible fixed assets**

Tangible fixed assets are measured at their original cost value, or subsequent revaluation, or if donated, as described above. Cost value includes all costs expended in bringing the asset into its intended working condition. Tangible fixed assets costing £1,000 or more are capitalised.

Depreciation has been provided at the following rates in order to write off the assets to their anticipated residual value over their estimated useful lives.

Freehold premises	Not depreciated
Property improvements	4% straight line
Plant and machinery	25% straight line

A regular annual review of the likelihood of asset impairment is undertaken.

#### **Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

#### **Creditors and provisions**

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

#### **Financial instruments including cash and bank balances**

Cash held by the charity is included at the amount actually held and counted at the year end. Bank balances, whether in credit or overdrawn, are shown at the amounts properly reconciled to the bank statements.

# The Wayland Partnership Development Trust

## Notes to the Accounts for the year ended 31 March 2025

### Pensions - defined contribution schemes

The charity operates a defined contribution pension scheme. Contributions are charged to the profit and loss account as they become payable in accordance with the rules of the scheme.

### Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Trustees for particular purposes. There are no designated funds.

Restricted funds are funds which are used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

There are no endowment funds.

## 2 Liability to taxation

The Trustees consider that the charity satisfies the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 for UK corporation tax purposes. Accordingly, the Charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by chapter 3 part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively on the specific charitable objects of the charity and for no other purpose. Value Added Tax is not recoverable by the charity, and is therefore included in the relevant costs in the Statement of Financial Activities.

## 3 Winding up or dissolution of the charity

If upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

## 4 Significance of financial instruments to the charity's position

There are no significant implications of financial instruments to the charity's position.

## 5 Net surplus before tax in the financial year

	2025	2024
	£	£
The net surplus before tax in the financial year is stated after charging:-		
Depreciation of owned fixed assets	8,748	8,339
Pension costs	98	-

# The Wayland Partnership Development Trust

## Notes to the Accounts for the year ended 31 March 2025

### 6 Staff costs and emoluments

<i>Salary costs</i>	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Gross Salaries excluding trustees and key management personnel	9,521	14,219
Employer's National Insurance for all staff	58	-
Employer's operating costs of defined contribution pension schemes	98	-
<b>Total salaries, wages and related costs</b>	<b>9,677</b>	<b>14,219</b>

The average number of part time staff employed in the year was 1 2

Neither the trustees nor any persons connected with them have received any remuneration from the charity or any related entity, either in the current or prior year.

No employees received emoluments (excluding pension costs) in excess of £60,000 per annum.

### 7 Remuneration and payments to Trustees and persons connected with them

No trustees or persons connected with them received any remuneration from the charity, or any related entity.

### 8 Tangible fixed assets

<i>Current Year</i>	<b>Land and Buildings</b>	<b>Plant &amp; Machinery</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
At 1 April 2024	405,185	34,688	439,873
<b>At 31 March 2025</b>	<b>405,185</b>	<b>34,688</b>	<b>439,873</b>
<b>Depreciation</b>			
At 1 April 2024	135,409	32,176	167,585
Charge for the year	8,047	701	8,748
<b>At 31 March 2025</b>	<b>143,456</b>	<b>32,877</b>	<b>176,333</b>
<b>Net book value</b>			
<b>At 31 March 2025</b>	<b>261,729</b>	<b>1,811</b>	<b>263,540</b>
<b>At 31 March 2024</b>	<b>269,776</b>	<b>2,512</b>	<b>272,288</b>



# The Wayland Partnership Development Trust

## Notes to the Accounts for the year ended 31 March 2025

<i>Prior Year</i>	Land and Buildings	Plant & Machinery	Total
	£	£	£
<b>Cost</b>			
02 April 2023	405,185	31,884	437,069
Additions	-	2,804	2,804
<b>31 March 2024</b>	<b>405,185</b>	<b>34,688</b>	<b>439,873</b>
<b>Depreciation</b>			
02 April 2023	127,362	31,884	159,246
Charge for the year	8,047	292	8,339
<b>31 March 2024</b>	<b>135,409</b>	<b>32,176</b>	<b>167,585</b>
<b>Net book value</b>			
<b>31 March 2024</b>	<b>269,776</b>	<b>2,512</b>	<b>272,288</b>
<b>01 April 2023</b>	<b>277,823</b>	<b>-</b>	<b>277,823</b>

### 9 Debtors

	2025	2024
	£	£
Trade debtors	1,618	-
Other debtors	1,123	3,220
	<b>2,741</b>	<b>3,220</b>

### 10 Creditors: amounts falling due within one year

	2025	2024
	£	£
Trade creditors	1,654	-
Accruals	4,302	3,278
Other creditors	419	50
	<b>6,375</b>	<b>3,328</b>

### 11 Income and Expenditure account summary

	2025	2024
	£	£
<b>At 1 April 2024</b>	<b>295,577</b>	<b>297,275</b>
Surplus after tax for the year	6,595	(1,698)
<b>At 31 March 2025</b>	<b>302,172</b>	<b>295,577</b>

# The Wayland Partnership Development Trust

## Notes to the Accounts for the year ended 31 March 2025

### 12 Particulars of how particular funds are represented by assets and liabilities

At 31 March 2025	Unrestricted funds £	Designated funds £	Restricted funds £	Total Funds £
Tangible Fixed Assets	24,727	-	238,813	263,540
Current Assets	6,379	-	38,628	45,007
Current Liabilities	(6,375)	-	-	(6,375)
	<b>24,731</b>	<b>-</b>	<b>277,441</b>	<b>302,172</b>

  

At 1 April 2024	Unrestricted funds £	Designated funds £	Restricted funds £	Total Funds £
Tangible Fixed Assets	26,515	-	245,773	272,288
Current Assets	8,813	-	17,804	26,617
Current Liabilities	(3,328)	-	-	(3,328)
	<b>32,000</b>	<b>-</b>	<b>263,577</b>	<b>295,577</b>

### 13 Change in total funds over the year as shown in Note 12 , analysed by individual funds

	Funds brought forward from 2024 £	Movement in funds in 2025 £	Transfers between funds in 2025 £	Funds carried forward to 2026 £
		See Note 14		
<b>Unrestricted and designated funds:-</b>				
Unrestricted Revenue Funds	32,000	(7,269)	1,465	26,196
<b>Total unrestricted and designated funds</b>	<b>32,000</b>	<b>(7,269)</b>	<b>1,465</b>	<b>26,196</b>
<b>Restricted funds:-</b>				
Wayland House	245,773	(6,960)	-	238,813
The Surge fund	6,500	(500)	-	6,000
Norfolk Community - Warm Spaces Grant	-	1,936	(1,465)	471
Watton Town Council - DCMC	3,020	-	-	3,020
Breckland Council	8,284	(945)	-	7,339
National Lottery Grant	-	19,333	-	19,333
Wayland Chamber of Commerce - Marketing costs	-	1,000	-	1,000
<b>Total restricted funds</b>	<b>263,577</b>	<b>13,864</b>	<b>(1,465)</b>	<b>275,976</b>
<b>Total charity funds</b>	<b>295,577</b>	<b>6,595</b>	<b>-</b>	<b>302,172</b>

# The Wayland Partnership Development Trust

## Notes to the Accounts for the year ended 31 March 2025

### 14 Analysis of movements in funds over the year as shown in Note 13

	Income	Expenditure	Other Gains & Losses	Movement in funds
	2025	2025	2025	2025
	£	£	£	£
<b>Unrestricted and designated funds:-</b>				
Unrestricted Revenue Funds	50,084	(57,353)	-	(7,269)
<b>Restricted funds:-</b>				
Wayland House	-	(6,960)	-	(6,960)
The Surge fund	-	(500)	-	(500)
Norfolk Community - Warm Spaces Grant	2,000	(64)	-	1,936
Breckland Council	-	(945)	-	(945)
National Lottery Grant	20,000	(667)	-	19,333
Wayland Chamber of Commerce - Marketing costs	1,000	-	-	1,000
	<b>73,084</b>	<b>(66,489)</b>	<b>-</b>	<b>6,595</b>

### 15 Details of transfers between funds

*The transfers shown in note 13 above are:-*

	2025	2024
	£	£
Transfers to/( from) Unrestricted Funds to cover funds that are lawfully reallocated	1,465	6,602
To/(from) Restricted Revenue Funds	(1,465)	(6,602)
<b>Net transfers</b>	<b>-</b>	<b>-</b>

# The Wayland Partnership Development Trust

## Notes to the Accounts for the year ended 31 March 2025

### 16 The purposes for which the funds as

#### *Unrestricted and designated funds:-*

Unrestricted Revenue Funds

These funds are held for the meeting the objectives of the charity, and to provide reserves for future activities, and , subject to charity legislation, are free from all restrictions on their use.

#### *Restricted funds:-*

Wayland House

Since the completion of the capital refurbishment, revenue support was received from the European Regional Development Fund. This programme was completed in 2007 and signed off following a successful Article Ten inspection in September 2008. Following submission of the final audit, the final grant payment was made in December 2008. This fund is being reduced by depreciation.

The Surge fund

Funding available to groups of young people in the Wayland area to apply for grants up to £500 to support innovative projects to increase membership, develop new skills and make a difference to members of the group.

Festival grant

The Charity was awarded a grant of £600 from the Wayland Festival to assist in the purchase of equipment.

Norfolk Community - Warm Spaces Grant

Warm spaces is a Breckland Council initiative where the aim is to provide warm spaces during the cold months for people suffering with fuel poverty and loneliness. Activities and refreshments are provided during the time that warm spaces occurs in the year.

Watton Town Council - DCMC

The DCMC grant from Watton Town Council was towards the costs of developing the funding process such as obtaining reports, surveys etc. Part was spent on a survey of Wayland House prior to the Levelling Up bid. The remainder is in reserve for the coming stages of the ongoing process.

Breckland Council

The grant from Breckland was two-fold. 1) for the laptop courses and associated costs such as purchase of laptops and peripherals, payment of tutor, costs towards use of rooms, printing and advertising etc. 2) Legal fees associated with the DCMC project, primarily those concerning the police station tenancy, (advice on non-renewal of the lease, notice to end tenancy, any costs associated etc). This is still part way through the process as the lease does not end until 2026.

National Lottery Grant

The grant is to support the work of the charity by funding costs such as utilities, maintenance, admin costs and subsidising projects within the community.

Wayland Chamber of Commerce

The grant from Wayland Chamber of Commerce was provided as a contribution towards Naked Marketing for the DCMC marketing costs.

### 17 Ultimate controlling party

The charity is under the control of its legal members.

Every member of the charity is obliged to contribute such amount as may be required to the assets of the company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

## The Wayland Partnership Development Trust

Detailed analysis of income and expenditure for the year ended 31 March 2025 as required by the SORP 2015

*This analysis is classsified by conventional nominal descriptions and not by activity.*

### 18 Donations, Grants and Legacies

	Current year Unrestricted Funds 2025 £	Current year Restricted Funds 2025 £	Current year Total Funds 2025 £	Prior Year Total Funds 2024 £
<b>Donations and gifts from individuals</b>				
Small donations individually less than £1000	5,930	-	5,930	4,956
<b>Total donations and gifts from individuals</b>	<b>5,930</b>	<b>-</b>	<b>5,930</b>	<b>4,956</b>

	Current year Unrestricted Funds 2025 £	Current year Restricted Funds 2025 £	Current year Total Funds 2025 £	Prior Year Total Funds 2024 £
<b>Revenue grants from government and public bodies</b>				
Breckland Council	-	-	-	13,000
National Lottery	-	20,000	20,000	-
<b>Total public sector revenue grants</b>	<b>-</b>	<b>20,000</b>	<b>20,000</b>	<b>13,000</b>

All the grants in the prior year were unrestricted.

#### Revenue grants from government and public bodies - Prior Year analysis

	Prior Year Unrestricted Funds 2024 £	Prior Year Restricted Funds 2024 £	Prior Year Total Funds 2024 £
<b>Prior Year</b>	<b>-</b>	<b>13,000</b>	<b>13,000</b>

## The Wayland Partnership Development Trust

Detailed analysis of income and expenditure for the year ended 31 March 2025 as required by the SORP 2015

	Current year Unrestricted Funds 2025 £	Current year Restricted Funds 2025 £	Current year Total Funds 2025 £	Prior Year Total Funds 2024 £
<b>Revenue grants and donations from non public bodies</b>				
Norfolk Community	-	2,000	2,000	2,000
Wayland Chamber of Commerce	-	1,000	1,000	-
<b>Total private sector revenue grants</b>	<b>-</b>	<b>3,000</b>	<b>3,000</b>	<b>2,000</b>

All the grants in the prior year were unrestricted.

**Revenue grants and donations from non public bodies (Include Gift Aid donations from subsidiaries) - Prior Year analysis**

	Prior Year Unrestricted Funds 2024 £	Prior Year Restricted Funds 2024 £	Prior Year Total Funds 2024 £	
<b>Prior Year</b>	<b>-</b>	<b>2,000</b>	<b>2,000</b>	
<b>Total Donations, Grants and Legacies</b>				
<b>Total Donations, Grants and Legacies A1</b>	<b>5,930</b>	<b>23,000</b>	<b>28,930</b>	<b>19,956</b>

All the donations and gifts in the prior year were unrestricted.

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Prior Year Total Funds 2024 £
<b>Prior year</b>			
<b>Total Donations, Grants and Legacies A1</b>	<b>4,956</b>	<b>15,000</b>	<b>19,956</b>

## The Wayland Partnership Development Trust

Detailed analysis of income and expenditure for the year ended 31 March 2025 as required by the SORP 2015

### 19 Income from charitable activities - Trading Activities

<i>Current year</i>	Current year Unrestricted Funds 2025 £	Current year Restricted Funds 2025 £	Current year Total Funds 2025 £	Prior Year Total funds 2024 £
<b>Primary purpose and ancillary trading</b>				
Income from charitable activities - Gallery	6,800	-	6,800	6,946
Income from charitable activities -	690	-	690	1,006
Income from charitable activities - Rental, virtual services and room hire	36,664	-	36,664	37,952
<b>Total Primary purpose and ancillary trading</b>	<b>44,154</b>	<b>-</b>	<b>44,154</b>	<b>45,904</b>

### 20 Total Income from charitable activities

<i>Current year</i>	Current year Unrestricted Funds 2025 £	Current year Restricted Funds 2025 £	Current year Total Funds 2025 £	Prior Year Total Funds 2024 £
Total income from charitable trading	44,154	-	44,154	45,904
<b>Total from charitable activities      A2</b>	<b>44,154</b>	<b>-</b>	<b>44,154</b>	<b>45,904</b>



## The Wayland Partnership Development Trust

Detailed analysis of income and expenditure for the year ended 31 March 2025 as required by the SORP 2015

### 21 Expenditure on charitable activities - Direct spending

		Current year	Current year	Current year	Prior Year
		Unrestricted	Restricted	Total Funds	Total Funds
		Funds	Funds		
<i>Current Year</i>		2025	2025	2025	2024
		£	£	£	£
Gross wages and salaries - charitable activities		9,521	-	9,521	14,219
Employers' NI - Charitable activities		58	-	58	-
Defined contribution pension costs - charitable activities		98	-	98	-
Gallery		3,437	-	3,437	4,384
Equipment		5,665	731	6,396	4,949
Legal and professional		360	945	1,305	2,254
Security		1,920	-	1,920	831
Cleaning and waste		3,893	-	3,893	3,685
Office maintenance and venue hire		4,067	-	4,067	3,418
<b>Total direct spending</b>	<b>B2a</b>	<b>29,019</b>	<b>1,676</b>	<b>30,695</b>	<b>33,740</b>
All the expenditure in the prior year was unrestricted.					
		Prior Year	Prior Year	Prior Year	
		Unrestricted	Restricted	Total Funds	
		Funds	Funds		
<i>Prior Year</i>		2024	2024	2024	
		£	£	£	
Equipment		4,647	302	4,949	
Legal and professional		342	1,912	2,254	
<b>Total direct spending</b>	<b>B2a</b>	<b>31,526</b>	<b>2,214</b>	<b>33,740</b>	

## The Wayland Partnership Development Trust

Detailed analysis of income and expenditure for the year ended 31 March 2025 as required by the SORP 2015

### 22 Expenditure on charitable activities - Charitable trading

<i>Current Year</i>		Current year Unrestricted Funds	Current year Restricted Funds	Current year Total Funds	Prior Year Total Funds
		2025	2025	2025	2024
		£	£	£	£
Reallocated from support costs		25,541	6,960	32,501	31,253
<b>Total charitable trading costs</b>	<b>B2b</b>	<b>25,541</b>	<b>6,960</b>	<b>32,501</b>	<b>31,253</b>

All the expenditure in the prior year was unrestricted.

<i>Prior Year</i>		Prior Year Unrestricted Funds	Prior Year Restricted Funds	Prior Year Total Funds
		2024	2024	2024
		£	£	£
Reallocated from support costs		24,293	6,960	31,253
<b>Total charitable trading costs</b>	<b>B2b</b>	<b>24,293</b>	<b>6,960</b>	<b>31,253</b>

### 23 Expenditure on charitable activities- Grant funding of activities

<i>Current Year</i>		Current year Unrestricted Funds	Current year Restricted Funds	Current year Total Funds	Prior Year Total Funds
		2025	2025	2025	2024
		£	£	£	£
Surge grant		-	500	500	500
<b>Total grantmaking costs</b>	<b>B2c</b>	<b>-</b>	<b>500</b>	<b>500</b>	<b>500</b>

<i>Prior Year</i>		Prior Year Unrestricted Funds	Prior Year Restricted Funds	Prior Year Total Funds
		2024	2024	2024
		£	£	£
Surge grant		-	500	500
<b>Total grantmaking costs</b>	<b>B2c</b>	<b>-</b>	<b>500</b>	<b>500</b>

## The Wayland Partnership Development Trust

Detailed analysis of income and expenditure for the year ended 31 March 2025 as required by the SORP 2015

### 24 Support costs for charitable activities

<i>Current Year</i>	Current year Unrestricted Funds	Current year Restricted Funds	Current year Total Funds	Prior Year Total Funds
	2025	2025	2025	2024
	£	£	£	£
<b>Premises Expenses</b>				
Insurance and utilities	20,305	-	20,305	18,027
<b>Administrative overheads</b>				
Telephone, fax and internet	1,520	-	1,520	3,557
Software licences and expenses	703	-	703	648
Advertising and marketing	255	-	255	52
Sundry expenses	903	-	903	590
Licences & Permits	67	-	67	40
<b>Financial costs</b>				
Depreciation & Amortisation in total for	1,788	6,960	8,748	8,339
<b>Support costs before reallocation</b>	<b>25,541</b>	<b>6,960</b>	<b>32,501</b>	<b>31,253</b>

#### *Less support costs reallocated to specific activities*

To charitable trading costs	(25,541)	(6,960)	(32,501)	(31,253)
-----------------------------	----------	---------	----------	----------

The basis of allocation of costs between activities is described under accounting policies

<b>Premises Expenses</b>			
Insurance and utilities	17,658	369	18,027
<b>Administrative overheads</b>			
<b>Financial costs</b>			
Depreciation & Amortisation in total for	1,379	6,960	8,339
<b>Support costs before reallocation</b>	<b>23,924</b>	<b>7,329</b>	<b>31,253</b>

#### *Less support costs reallocated to*

To charitable trading costs	(23,924)	(7,329)	(31,253)
-----------------------------	----------	---------	----------

The basis of allocation of costs between activities is described under accounting policies

## The Wayland Partnership Development Trust

Detailed analysis of income and expenditure for the year ended 31 March 2025 as required by the SORP 2015

### 25 Other Expenditure - Governance costs

<i>Current Year</i>	Current year Unrestricted Funds	Current year Restricted Funds	Current year Total Funds	Prior Year Total Funds
	2025	2025	2025	2024
	£	£	£	£
Independent Examiner's fees	2,793	-	2,793	2,065
<b>Total Governance costs</b>	<b>2,793</b>	<b>-</b>	<b>2,793</b>	<b>2,065</b>

All the expenditure in the prior year was unrestricted.

### 26 Total Charitable expenditure

<i>Current Year</i>		Current year Unrestricted Funds	Current year Restricted Funds	Current year Total Funds	Prior Year Total Funds
		2025	2025	2025	2024
		£	£	£	£
Total direct spending	<b>B2a</b>	29,019	1,676	30,695	33,740
Total charitable trading costs	<b>B2b</b>	25,541	6,960	32,501	31,253
Total grantmaking costs	<b>B2c</b>	-	500	500	500
Total Governance costs	<b>B2e</b>	2,793	-	2,793	2,065
<b>Total charitable expenditure</b>	<b>B2</b>	<b>57,353</b>	<b>9,136</b>	<b>66,489</b>	<b>67,558</b>

<i>Prior Year</i>		Prior Year Unrestricted Funds	Prior Year Restricted Funds	Prior Year Total Funds
		2024	2024	2024
		£	£	£
Total direct spending	<b>B2a</b>	31,526	2,214	33,740
Total charitable trading costs	<b>B2b</b>	24,293	6,960	31,253
Total grantmaking costs	<b>B2c</b>	-	500	500
Total Governance costs	<b>B2e</b>	2,065	-	2,065
<b>Total charitable expenditure</b>	<b>B2</b>	<b>57,884</b>	<b>9,674</b>	<b>67,558</b>