

COMPANY REGISTRATION NUMBER: 03868428
CHARITY REGISTRATION NUMBER: 1081019

**Gloucestershire Animal Welfare Association
and Cheltenham Animal Shelter**

Company Limited by Guarantee

Financial Statements

31 December 2022

**Gloucestershire Animal Welfare Association and Cheltenham Animal Shelter
Company Limited by Guarantee
Financial Statements for the year ended 31 December 2022**

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The trustees, who are also the directors for the purposes of company law, present their report and the financial statements of the charity for the year ended 31 December 2022.

Reference and administrative details

Registered charity name	Gloucestershire Animal Welfare Association and Cheltenham Animal Shelter
Charity registration number	1081019
Company registration number	03868428
Principal office and registered office	Gardner's Lane Swindon Road Cheltenham Gloucestershire GL51 9JW
The Trustees	J Stewart (Chair) A Williams (Vice Chair) A Ayrton – resigned 13/6/22 C Barnes G Barnes P Dyer C Howard A Kapustynska S Whiteman
Key Management Personnel	P Newcombe (General Manager) N Spanswick (Operations Manager) A Jarvis (Head of Fundraising)
Company Secretary	A Ayrton – resigned 13/6/22 P Newcombe – appointed 22/6/22
Auditor	Hazlewoods Staverton Court Staverton Cheltenham GL51 0UX
Bankers	The National Westminster Bank PLC 31 Promenade Cheltenham Gloucestershire GL50 1LH
Investment Manager	Tilney Plc 6 New Street Square New Fetter Lane London EC4A 3BF
Solicitors	Willans 28 Imperial Square Cheltenham Gloucestershire GL50 1RH

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Trustees' Annual Report (Incorporating the Director's Report)

Structure, Governance and Management

During the last year the Board of Directors (who will be referred to as Trustees for the purpose of this report) met at least quarterly via either a zoom call or Face To Face meeting and all of the Trustees are unpaid volunteers. When new Trustees are required, the Charity evaluates any skill gaps on the Board and then aims to recruit new Trustees with those skills. This is done by local advertising or by recommendation of other members. On appointment, new Trustees are given an induction briefing and reference material to familiarise themselves with the work of the Charity and the role of a Charity Trustee. The Board is also careful to maintain its personal competency by providing any training deemed necessary. This year one Trustee resigned for personal reasons.

In addition to the quarterly/monthly meetings, a one-day Trustee workshop is normally held annually but this has been delayed for a third year due to Covid, lockdowns and Trustee availability. This is the opportunity that the Trustees take to review the management structure of the business, the Risk Register, future Business Plans, staff salaries and competencies and any future projects that have been suggested for evaluation. It is hoped to restart this in 2023/24.

The Trustees review performance at each meeting, including the financial results of the company's operations and make any required adjustments to the operating plans and budgets. Sub committees continue to function and meet at agreed intervals to discuss and recommend actions for the Board's consideration. Each subcommittee has a minimum of two trustee members and the aim of this is to align the specific skill set of each Trustee to a specific area of the business. The management structure is headed by the General Manager supported by key senior members of staff.

Related Parties

The Charity has a wholly owned trading subsidiary, Cheltenham Animal Shelter Ltd, (CAS Ltd) Company Registration number 03804561. All profits from this company are covenanted to the Charity. There is a Limited Liability Partnership and lease agreement in place between CAS Ltd and Chalkner VS LLP. This partnership, trading as CASVET LLP, provides the Charity and the public with low-cost quality veterinary services. CAS Ltd runs a shop selling animal accessories, as well as a successful boarding establishment and an in house dog grooming service. All profits from CAS Ltd are donated to the Charity annually.

Membership

The charity is a member of the Association of Dogs and Cats Homes and is registered with the Fundraising Regulator.

Risk management

The Trustees are responsible for the management of risks faced by the Charity. There is a Risk Register in place as well as robust internal controls which include frequent review of the financial position of the charity by Trustees. It is recognised that systems can provide reasonable but not absolute assurance that major risks have been adequately managed. The Risk Register and plans are revised annually at the Trustees workshop and may also be revised at a Trustee meeting if and when a new risk is identified thus providing the Board with significant assurance that risks are added in a timely manner. The highest risk to the business generally continues to be the instability of the current economic climate and its impact on our major sources of income which come from legacies and donations. In addition, a new unforeseen risk became apparent in 2020 with the Covid-19 strain of Coronavirus.

At the end of December 2022 investments showed a value of £861,029 (including cash). It is recognised that we have no control over the impact that the economic climate has on our investments, a review of our risk management strategy takes place annually with our Investment Advisors, Evelyn. The investments continue to be held in a medium risk portfolio. Other top risks identified include the loss of key staff and the impact of adverse publicity on donations and legacies.

Public benefit

The Trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales. Without animals life for many people would be far less rich, it is our job to persuade them to understand the importance of caring for them.

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Trustees' Annual Report (Incorporating the Director's Report) – Continued

Objectives and activities

The core aim of Gloucestershire Animal Welfare Association and Cheltenham Animal Shelter is to provide shelter for homeless dogs, cats and other domestic animals whilst attempting to locate appropriate new homes for them. The objective is to provide professional care and good animal husbandry to rescued animals during the process of re-homing them to good suitable caring homes as soon as possible. Trustees also recognise their duty of care to staff employed and to the volunteers who provide invaluable and additional assistance with all aspects of the business. The Charity also seeks to encourage good practice in the care of animals in the community through education of the public in the basics of animal welfare.

Achievements and performance

This has been another busy year at the Shelter, and we have benefitted from a loyal and committed staff group who are led by a strong management team which is headed by our General Manager. The unprecedented and unforeseen Coronavirus pandemic continued to have an impact on the Charity and its businesses, albeit to a lesser degree, as things returned to 'the new normal'. Some changes made during the worst of the pandemic remain in place but we were pleased to see that our education programmes restarted and our rehoming procedures and the businesses of dog grooming, dog and cat boarding and pet supplies began to show good signs again. Notable successes were seen in managing the staff through a challenging period as we moved out of the pandemic to continue where we could our rescue and rehoming work and also the general fundraising and donations efforts that were made. Our vet partner Casvet LLP saw good growth as well as providing great care to all of our own animals. An unusual lack of legacies did impact on the Charity financially but the Trustees have taken action over this by looking to increase income from other areas during 2023.

Property

In looking to increase other income lines the Charity agreed to build three new rehoming offices to allow Casvet to expand into rooms in the main Office block to cater for the vets extra growth which ultimately culminates in more income for the Charity. The cost of the office build was covered by Casvet. The Food Store old asbestos roof was replaced during 2022 and with the aid of grant funds air conditioning was installed in the Cat Maternity and Cat Boarding blocks and the Grooming Parlour to improve temperature regulation in those areas. With the help of our Volunteers, one of our dog paddocks was dramatically improved around a woodland theme. In addition normal maintenance was carried out on all the existing buildings.

Dogs rehomed

We are pleased to comment that this year, even after allowing for the disruption of the lockdowns, we have still been able to continue our work with the public and have taken in 197 dogs with 190 dogs being rehomed.

Cats rehomed

We have taken in 171 cats and have rehomed 159.

Small Animals rehomed

We have taken in 104 small animals and have rehomed 103.

Animal related activities

There are currently 85 dog kennels at the Shelter, 40 are used for re-homing dogs, 22 for quarantine, 16 for boarding dogs, 2 isolation and 3 holding/recovery kennels. In addition, we have 2 puppy pens in our Young Animal Centre. There are 57 cat pens of which 20 are used for rehoming, 14 quarantine, 8 isolation and 6 for boarding. In addition, we have 9 cat maternity pens in our Young Animal Centre. We can also accommodate up to 20 small animals with indoor accommodation being available. As well as boarding facilities for both cats and dogs, dog grooming facilities are also provided which are well utilised by our clients. We continue to operate a non-destruction policy of animals coming into the shelter unless they are classified as dangerous, are a banned breed or type, are seriously ill or are too aggressive to be safely rehomed, we also give consideration to the long-term quality of life of the animals. PTS figures are low at just 14 dogs, 4 cats and 0 small animals, the vast majority of which were for medical reasons.

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Trustees' Annual Report (Incorporating the Director's Report) - Continued

Ultimately, we must gauge our success on the fact that we have rehomed 452 animals this year, despite the continued challenges of coming out of the pandemic. All of these animals had, for one reason or another, lost their homes. In addition, we relaunched both virtually and FTF our Education programme reaching out in to the community in an effort to educate children and adults alike about responsible pet ownership. It has been another challenging year but one that we can be very proud of. We continue to follow the shelter metrics approach taken by Battersea Dogs & Cats Home where keeping lower dog numbers speeds up the time it takes to rehome them. We also work towards removing some of the barriers to rehoming faced by some of our long stay residents. The Local Animal Welfare meeting group, is to be relaunched in 2023 following unavoidable, pandemic related, suspension where this enables us to continue useful networking and the share best practice with other like-minded local organisations, including Dog's Trust, Blue Cross, RSPCA, Teckels and the Police.

We run annual staff meetings with all members of staff and members of the Board of Trustees, at these meetings the results of salary reviews, changes in staff structure and other related issues are discussed. As always, the staff group has worked hard during the period with the establishment being FTE 31.23 made up of 40 employees, there were 10 leavers during the period offset by 9 new starters.

On site Charity shop

The Charity shop continues to be a success celebrating 10 years of trading in 2022 achieving a record income year of over £71K. Although severely disrupted by the Coronavirus pandemic and lockdowns in both 2020 and 2021 it continues to provide income to the Shelter, and we are, as always, extremely grateful to the whole team of people who volunteer and work in the shop as without them the project could not operate. 2023 should see the shop pass the £500K income barrier since it opened in 2012.

Fundraising and events

Fundraising is crucial to the survival of the shelter where this year we managed to get back on track with events holding our annual Open Day in July, Festive evening in December and running a dog show at the Tewkesbury Big Weekend in May. We also held or attended numerous smaller events during the summer of 2022. We held further care appeals and various raffles during the year too. We are extremely pleased that Pam Ayres remains our Patron and would like to extend our thanks to her for all the support she offers to the Shelter. Pet Plan insurance commission has increased again this year. We also extend our thanks to Pete and Lucy Eggleston for a £8.6K grant, Aviva for a £9.9K hardship fund grant, MARS Petcare Food Fund for £1.5K grant, Animal Friends for a £2K grant, Renishaw for a £0.5K grant, Arnold Clarke for a £1K grant and Pets at Home Foundation for a £12.9K grant.

Other highlights of the year include having 7 Charity of the Year partnerships, linking up with Peter Ball & CO, Cotswold Services Removals Ltd, Search Station, SLG Brands Ltd, Endsleigh Insurance Services Ltd and two Pets at Home stores. Association of Dogs and Cats Homes (ADCH) membership was continued with regular virtual Open meetings and the annual conference attended and for the second year running we achieved a Highly Commended award in the SoGlos Gloucestershire Charity of the Year awards 2022.

A special thank you is extended to all of our corporate supporters and aforementioned charity partner's.

Education and community work

We re-established many of our Education projects as we moved out of the Covid pandemic, including our award winning HALT programme and hosted over 120 activities in 2022. We also engaged with the local community working with over 70 loyal volunteers, promoting responsible pet ownership.

Both individual and group internal and external staff training took place during the year including Customer Service training, Emotional Wellbeing training, dog body language and various other behaviour relating training, via our Animal Behaviourist.

Trustees' responsibilities

Each Trustee continues to oversee and report on specific areas of the Charity's work. The areas of responsibility include HR, Finance, Property, Animal Welfare, Volunteers, Education, Income Generation and Fundraising.

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Trustees' Annual Report (Incorporating the Director's Report) - Continued

Financial review

During the year the Company's income was derived from invested capital, legacies, donations and profits from CAS Ltd. The financial position of the charity was affected by the energy crisis and an unusual lack of legacies not seen for a number of years and very difficult to explain. A large trading deficit was seen during 2022 and coupled with capital losses in the Charities investments has resulted in a disappointing year financially.

These two area's, trading and investments, can be summarised as follows :-

Our investments value tumbled by £120.2K due to two withdrawals (see below) but mainly various uncontrollable world economic difficulties including rising energy prices and most notably the Ukraine-Russia war. The Charities Risk Register recognises that our biggest risk continues to be the instability of the current economic climate. We mitigate this risk as best we can via advice from our advisers, Evelyn, in what we invest in and when.

Our trading performance also suffered mainly as a result of a large drop in Income (unusual lack of legacies, (£141K down against budget), and three large escalating costs being vet fees and drugs (£21K over budget), legal fees (specific contested Will case £12K over budget) and implementation of the NLW increase of 9.4% to a third of our 40 paid staff. Income in most other lines increased well (Charity Shop, Donations, Grants, Boarding profits and Casvet income) but remain a lower percentage of our overall income. Expenses were tightened where possible.

Whilst the Charity is looking at reducing the reliance on legacies they remain an important line of income and the Board still recognise that they are a very difficult form of income to forecast and control but we continue to take a number of proactive steps to increase the marketing and return in this area.

During the calendar year of 2022, the investment portfolio managed by Evelyn Partners started off with a value of £1,191,327.07 and ended the year with a value of £861,028.96. There were two payments made to the Charity bank account of £150,000 on 12th January 2022 and £60,000 made on 27th June 2022. Taking this into account, there was an overall drop in value of £120,298.11. On a time weighted basis this was the equivalent to a drop of 10.96% over 2022. This is in comparison to a fall of 19.44% for the S&P 500 Index, a 33.10% fall in the Nasdaq index, a 19.71% fall in the FTSE 250 index and a fall of 20.02% in the MSCI All Country World Index. During the year, sales worth £101,440.58 were made to replenish funds taken out by the trustees and to raise further cash in case more funds were needed to replace lower levels of legacies.

The investment objective continues to remain as Balanced Growth/Income with a medium level of portfolio risk. At the year end, there was 9.64% in cash. A higher than usual level of cash was in the portfolio in case the lower level of legacies remained and the trustees needed a further injection of cash.

Markets during 2022 continued to be very volatile around the globe, as Central Banks raised interest rates to bring down inflation which had risen far faster than had been expected. As a result of these significant interest rate rises, global bond markets suffered as values fell and interest rates rose. Ten year US Government bonds fell by 16.5% during the year which meant that 2022 was the first year since 1961 where both equities and fixed income holdings fell across the board.

2023 has started off on a more bullish note with markets in the first part of the year partially recovering from the poor 2022. Whilst there has been volatility, especially in the early part of July, markets are showing some resilience. In the last six months the portfolio has recovered some of last years losses and is currently up 2.34%. Over the last twelve months to the end of June 2023, the portfolio is up 4.38%.

There is a sign that inflation, in the US at least, is beginning to come under some control. Whilst there is some way to go, this is an important step. Both the Board and our investment advisors still believe that volatility will stay and markets will remain subdued until there is some more transparency in where inflation is going and how long interest rates need to rise or stay at the current levels.

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Trustees' Annual Report (Incorporating the Director's Report) - Continued

Reserves policy

The Trustees will continue to regularly monitor the level of reserves and review the reserves policy on an annual basis. The policy of the Company is to have sufficient reserves to be able to run for at least two years should no donations or legacies be received. No Trustee has requested or received any remuneration or expenses during this financial year.

Investment policy

The Trustees implemented an investment policy which was reviewed in October 2022.

Investment Objectives

The investment objective is to deliver capital growth and ,although some cash withdrawals have had to be made to aid cashflow through a lack of legacy income, these are kept to a minimum.

Investment Restrictions

The trustees have requested that investments into companies involved in animal testing be avoided. It has been explained that this can be applied to direct investments into company shares or fixed income investments issued by those companies; however, a proportion of the portfolio is invested into collective investment funds in order to provide diversification for the portfolio, where Tilney has no control over the investments being made. This was understood and is accepted. Consequently, you have requested that no investments be made into pharmaceutical companies.

Diversification and Liquidity

Investments will be deployed into direct investments, collective investment funds and investment companies, and when taking the portfolio as a whole, the investments will be diversified both by asset class and by managers for the underlying collective funds. Under normal market conditions, investments will be liquid and realisable.

The Trustees consider that the Board of Trustees, the General Manager, the Operations Manager and the Head of Fundraising comprise the key management personnel of the Charity in charge of directing and controlling, running and operating the Charity on a day-to-day basis.

All Trustees give of their time freely and no Trustee received remuneration in the year. Details of Trustees' expenses and related party transactions are disclosed in notes 20 and 30 to the financial statements.

The pay of the General Manager and other staff is reviewed annually based on performance and normally increased in accordance with average earnings. The remuneration is set to ensure it is both fair but also will attract and retain staff of the appropriate calibre and experience required by the Charity.

Conclusion

The Trustees would like to thank our loyal staff and volunteers for their hard work without which we could not continue to operate to the standards we do or achieve the successes that we show. The support we get from the local community to further the work of the charity is invaluable. This helps enable the charity to continue to provide shelter and care for animals in need, seeking to establish them in new and caring homes.

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Trustees' Annual Report (Incorporating the Director's Report) – Continued

Plans for future periods

- To continue to develop and increase 'other lines' of income , relying less on legacies and to ensure a stable financial position is restored after a difficult 12 months
- To continue to develop all our staff through training and appraisal processes and to encourage membership of professional bodies.
- To improve the animal accommodation at the site as this has served us well for many years but now requires updating and possibly rebuilding.
- To undertake a site review as there are areas of land currently not used to maximum capacity.

Going Concern

The Board of Trustees reviewed the ongoing situation throughout 2022 via quarterly Finance Sub Committees and quarterly Board meetings and decisions were made to put in place actions to increase our income lines where we could as many of these lines are thriving and this would offset the reliance on legacy income. Drug and vet fees have to a degree stabilised and whilst the legal fees remain on a par with 2022 (ongoing legacy case) the NLW increase will be lower in 2023 as expected.

The Charity, whilst suffering a poor year financially in 2022, have taken positive steps to increase income, whilst also controlling costs as much as possible, and still have sufficient investments as back up whilst this 'turning of the corner' takes place.

The Charity owns the whole of the 3.5 acre site that it operates from, is completely mortgage free, and has no other debts.

The Trustees anticipate that the Charity will be able to meet its obligations as they fall due for the next 12 months from approval of these financial statements and on that basis , with actions taken to redress the large financial deficit , we feel that the Charity remains a going concern.

Trustees' responsibility statement

The Trustees, who are also directors for the purpose of company law, are responsible for preparing the trustees report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the charity trustees to prepare financial statements for each year which the income and expenditure, for that period and give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure, for that period.

In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principals in the applicable charities SORP;
- Make judgements and accounting estimates that are reasonable and prudent.
- State whether applicable UK standards have been followed, subject to any material departures disclosed and explained in financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will remain in business.

The Trustees are responsible for keeping adequate records that are sufficient to show and explain the charities transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

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Trustees' Annual Report (Incorporating the Director's Report) – Continued

Each of the persons who are a trustee at the date of approval of this report confirms that:

- So far as they are aware, there is no relevant audit information of which the charity's auditor is unaware; and
- They have taken all steps that they ought to have taken as a trustee to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

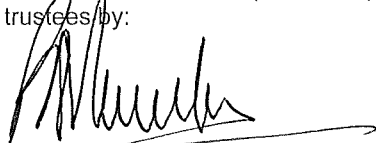
Auditor

The auditor is deemed to have been re-appointed in accordance with section 487 of the Companies Act 2006.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on **24 August 2023** and signed on behalf of the board of trustees by:



P Newcombe

Charity Secretary

**Gloucestershire Animal Welfare Association and Cheltenham Animal Shelter
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Independent Auditor's Report to the Members of Gloucestershire Animal Welfare Association & Cheltenham Animal Shelter

Opinion

We have audited the financial statements of Gloucestershire Animal Welfare Association & Cheltenham Animal Shelter (the 'charitable company') for the year ended 31 December 2022 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice) and the Charities SORP (FRS102).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2022, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities SORP (FRS102).

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Reference and Administrative details, Trustees' Report and the Governance Statement, other than the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

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Independent Auditor's Report to the Members of Gloucestershire Animal Welfare Association & Cheltenham Animal Shelter

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the directors' report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report and the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

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Independent Auditor's Report to the Members of Gloucestershire Animal Welfare Association & Cheltenham Animal Shelter

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

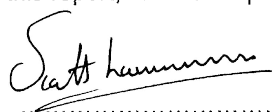
As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the charitable company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charitable company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



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Date **25 August 2023**
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Scott Lawrence FCA DChA (Senior Statutory Auditor)
For and on behalf of Hazlewoods LLP, Statutory Auditor, Cheltenham

**Gloucestershire Animal Welfare Association and Cheltenham Animal Shelter
Company Limited by Guarantee
Financial Statements for the year ended 31 December 2022**

**Statement of Financial Activities
for the year ended 31 December 2022**

(including Income and Expenditure Account)

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Income and endowments					
Donations and legacies	7	380,246	44,921	425,167	444,014
Charitable activities	8	163,456	-	163,456	95,967
Investment income	9	141,493	-	141,493	145,204
Other income	10	137,839	-	137,839	55,663
Total income		823,034	44,921	867,955	740,848
Expenditure					
Expenditure on raising funds:					
Investment management costs	11	7,082	-	7,082	8,244
Expenditure on charitable activities	12,13	1,017,193	41,959	1,059,152	916,428
Other expenditure	15	51,787	-	51,787	24,394
Total expenditure		1,076,062	41,959	1,118,021	949,066
Net (loss)/gains on investments	16	(124,392)	-	(124,392)	113,049
Net (expenditure)/income		(377,420)	2,962	(374,458)	(95,169)
Transfers between funds		-	-	-	-
Net movement in funds		(377,420)	2,962	(374,458)	(95,169)
Reconciliation of funds					
Total funds brought forward	27	2,674,604	216,967	2,891,571	2,986,740
Total funds carried forward		2,297,183	219,929	2,517,112	2,891,571

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The notes on pages 14 to 27 form part of these financial statements.

**Gloucestershire Animal Welfare Association and Cheltenham Animal Shelter
Company Limited by Guarantee
Financial Statements for the year ended 31 December 2022**

**Statement of Financial Position
as at 31 December 2022**

	Notes	2022 £	2021 £
Fixed assets			
Tangible fixed assets	21	1,443,530	1,462,510
Investments	22	775,609	1,001,112
		<u>2,219,139</u>	<u>2,463,622</u>
Current assets			
Debtors	23	179,357	176,969
Cash at bank and in hand		177,319	306,780
		<u>356,676</u>	<u>483,780</u>
Creditors: Amounts falling due within one year	24	<u>(58,703)</u>	<u>(55,800)</u>
Net current assets		<u>297,973</u>	<u>427,949</u>
Total assets less current liabilities		<u>2,517,112</u>	<u>2,891,571</u>
Net assets		<u>2,517,112</u>	<u>2,891,571</u>
Funds of the charity			
Restricted funds		219,929	216,968
Unrestricted funds		2,297,183	2,674,603
Total charity funds	27	<u>2,517,112</u>	<u>2,891,571</u>

The financial statements were approved by the Board of Trustees and authorised for issue on **24 August 2023**
and are signed on their behalf by:

J Stewart
Trustee



Company Registration Number: 03868428

The notes on pages 14 to 27 form part of these financial statements.

**Gloucestershire Animal Welfare Association and Cheltenham Animal Shelter
Company Limited by Guarantee
Financial Statements for the year ended 31 December 2022**

**Statement of Cash Flows
for the year ended 31 December 2022**

	2022 £	2021 £
Cash flows from operating activities		
Net income	(374,458)	(95,169)
Adjustments for:		
Depreciation of tangible fixed assets	61,182	62,337
Net losses/(gains) on investments	124,392	(113,049)
Other interest receivable and similar income	(529)	(286)
Accrued income	(14,361)	34,086
Changes in:		
Trade and other debtors	11,973	(27,680)
Trade and other creditors	2,902	(3,920)
	<u>(188,899)</u>	<u>(143,681)</u>
Cash used in operations		
Interest received	529	286
Net cash used in operating activities	<u>(188,370)</u>	<u>(143,395)</u>
Cash flows from investing activities		
Purchase of tangible assets	(42,202)	(12,912)
Purchases of other investments	-	(57,683)
Proceeds from sale of other investments	101,111	228,496
Net cash from investing activities	<u>58,909</u>	<u>157,901</u>
Net increase in cash and cash equivalents	(129,461)	14,506
Cash and cash equivalents at beginning of year	306,780	292,274
Cash and cash equivalents at end of year	<u>177,319</u>	<u>306,780</u>

The notes on pages 14 to 27 form part of these financial statements.

**Gloucestershire Animal Welfare Association and Cheltenham Animal Shelter
Company Limited by Guarantee
Financial Statements for the year ended 31 December 2022**

Notes to the Financial Statements

1. General Information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Gardner's Lane, Swindon Road, Cheltenham, Gloucestershire, GL51 9JW.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Taxation

The charity is an exempt Charity within the meaning of Schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Public benefit

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The Trustees have prepared the financial statements on a going concern basis on the assumption that their funding will be met. Due to the nature of cash flows, there is always some uncertainty with regards to income which relies heavily upon donations. Should the Charity not be able to continue as a going concern, adjustments would be necessary to write down the value of the charity's assets to their recoverable amounts, make provisions for further liabilities that would arise on cessation of activities and to reclassify fixed assets and non-current assets and liabilities.

Consolidation

The charity is not required to prepare consolidated financial statements in accordance with Charities Act 2011, and has taken advantage of the option not to prepare consolidated financial statements contained in Section 398 of the Companies Act 2006 on the basis that the Charity and its subsidiary undertakings comprise a small group.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

**Gloucestershire Animal Welfare Association and Cheltenham Animal Shelter
Company Limited by Guarantee
Financial Statements for the year ended 31 December 2022**

Notes to the Financial Statements (continued)

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- Income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- Legacy income is recognised when receipt is probable and entitlement is established.
- Income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the financial statements when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- Income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants relating to revenue are recognised in income over the period in which the related costs are recognised.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates.

- Expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- Expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefits of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- Other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

**Gloucestershire Animal Welfare Association and Cheltenham Animal Shelter
Company Limited by Guarantee
Financial Statements for the year ended 31 December 2022**

Notes to the Financial Statements (continued)

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Freehold property	- 2% straight line
Plant and machinery	- 10%, 15%, 25% and 33.3% straight line

Investments

Unlisted equity investments are initially recorded at cost, and subsequently measured at fair value. If fair value cannot be reliably measured, assets are measured at cost less impairment.

Listed investments are measured at fair value with changes in fair value being recognised in income or expenditure.

Investments in associates

Investments in associates accounted for in accordance with the cost model are recorded at cost less any accumulated impairment losses.

Dividends and other distributions received from the investment are recognised as income without regard to whether the distributions are from accumulated profits of the associate arising before or after the date of acquisition.

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the charity are assigned to those units.

Financial Instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Cash at bank and in hand includes cash and bank deposit accounts and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**Gloucestershire Animal Welfare Association and Cheltenham Animal Shelter
Company Limited by Guarantee
Financial Statements for the year ended 31 December 2022**

Notes to the Financial Statements (continued)

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Where investments in shares or preference shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees rendered the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

4. Limited by guarantee

The charity is limited by guarantee. The members of the company are shown on the Trustees' Annual report. In the event of the Charity being wound up, the liability in respect of the guarantee is £10 per member of the Charity.

5. Subsidiary – Cheltenham Animal Shelter Limited

The Charity owns 100% of the issued share capital in Cheltenham Animal Shelter Limited (company registration number: 03804561), which undertakes the Charity's trading activities. It covenants its taxable profits to the Charity.

The subsidiary is exempt from the requirements of the Companies Act 2006 relating to the audit of its individual financial statements by virtue of section 479A of the Companies Act 2006.

6. Associate – CASVET LLP

The Charity holds a 33.33% interest in CASVET LLP (company registration number: OC307220). During the year the group received £116,630 (2021 - £119,318) representing its share of profits in CASVET LLP.

7. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Donations				
Donations	193,121	12,000	205,121	153,805
Grants	8,281	32,921	41,202	20,434
CJRS Furlough Grant	-	-	-	25,886
Income tax repayment	15,005	-	15,005	9,662
Legacies				
Legacies receivable	163,839	-	163,839	234,227
	<u>380,246</u>	<u>44,921</u>	<u>425,167</u>	<u>444,014</u>

During the year the charity received £nil (2021 - £25,886) in relation to the CJRS Furlough scheme which was a government scheme to assist companies with staff wages during the Covid-19 Pandemic.

**Gloucestershire Animal Welfare Association and Cheltenham Animal Shelter
Company Limited by Guarantee
Financial Statements for the year ended 31 December 2022**

Notes to the Financial Statements (continued)

8. Charitable activities

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Animals rehomed	38,390	38,390	22,407	22,407
Stray fees and kennel retentions	11,134	11,134	8,564	8,564
Charity shop	71,249	71,249	42,462	42,462
Centre events, christmas fair and open days	10,816	10,816	6,902	6,902
CAS-VET rent	26,000	26,000	14,000	14,000
Education	5,867	5,867	1,632	1,632
	<u>163,456</u>	<u>163,456</u>	<u>95,967</u>	<u>95,967</u>

9. Investment income

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Income from listed investments	9,315	9,315	10,354	10,354
Covenanted income from subsidiary	131,648	131,648	134,564	134,564
Bank interest received	530	530	286	286
	<u>141,493</u>	<u>141,493</u>	<u>145,204</u>	<u>145,204</u>

10. Other income

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Boarding fees	112,136	112,136	32,476	32,476
Dog training	87	87	54	54
Petplan commission	25,612	25,612	22,865	22,865
Other income	4	4	268	268
	<u>137,839</u>	<u>137,839</u>	<u>55,663</u>	<u>55,663</u>

Gloucestershire Animal Welfare Association and Cheltenham Animal Shelter
Company Limited by Guarantee
Financial Statements for the year ended 31 December 2022

Notes to the Financial Statements (continued)

11. Investment management costs

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Portfolio management	<u>7,082</u>	<u>7,082</u>	<u>8,244</u>	<u>8,244</u>

12. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Animal Welfare	1,010,523	41,959	1,052,482	910,359
Support costs	6,670	-	6,670	6,069
	<u>1,017,193</u>	<u>41,959</u>	<u>1,059,152</u>	<u>916,428</u>

13. Expenditure on charitable activities by activity type

	Activities Undertaken Directly £	Support Costs £	Total funds 2022 £	Total Funds 2021 £
Animal Welfare	1,052,482	-	1,052,482	910,359
Governance costs	-	6,670	6,670	6,069
	<u>1,052,482</u>	<u>6,670</u>	<u>1,059,152</u>	<u>916,428</u>

14. Analysis of support costs

	Analysis of Support costs Animal Welfare £	Total 2022 £	Total 2021 £
Governance costs – Accountancy and audit fees	<u>6,670</u>	<u>6,670</u>	<u>6,069</u>

**Gloucestershire Animal Welfare Association and Cheltenham Animal Shelter
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Notes to the Financial Statements (continued)

15. Other expenditure

	Unrestricted Funds £	Total funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Bank charges	5,611	5,611	3,724	3,724
Insurance	10,291	10,291	9,756	9,756
Printing, stationery, postage and advertising	8,183	8,183	4,688	4,688
Telephone	8,101	8,101	1,295	1,295
Legal and professional fees	19,601	19,601	4,931	4,931
	<u>51,787</u>	<u>51,787</u>	<u>24,394</u>	<u>24,394</u>

16. Net (loss)/gains on investments

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
(Loss)/gain on revaluation of investments	(171,884)	(171,884)	64,727	64,727
Gain on disposal of investments	47,492	47,492	48,322	48,322
	<u>(124,392)</u>	<u>(124,392)</u>	<u>113,049</u>	<u>113,049</u>

17. Net income

Net income is stated after charging:

	2022 £	2021 £
Depreciation of tangible fixed assets	<u>61,182</u>	<u>62,338</u>

18. Auditors remuneration

	2022 £	2021 £
Fees payable for the audit of the financial statements	5,185	4,800
Other financial services	1,485	1,269
	<u>6,670</u>	<u>6,069</u>

**Gloucestershire Animal Welfare Association and Cheltenham Animal Shelter
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Financial Statements for the year ended 31 December 2022**

Notes to the Financial Statements (continued)

19. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2022 £	2021 £
Wages and salaries	688,386	599,659
Social security costs	51,588	42,908
Employer contributions to pension plans	18,577	17,820
	<u>758,550</u>	<u>660,387</u>

The average head count for employees during the year was 40 (2021: 41).

No employee received employee benefits of more than £60,000 during the year (2021: £60,000).

Key Management Personnel

Key management personnel include all persons that have authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £117,651 (2021: £112,881).

20. Trustee remuneration and expenses

No remuneration, expenses or benefits from employment with the charity or a related entity were received by the trustees.

**Gloucestershire Animal Welfare Association and Cheltenham Animal Shelter
Company Limited by Guarantee
Financial Statements for the year ended 31 December 2022**

Notes to the Financial Statements (continued)

21. Tangible fixed assets

	Land and Buildings £	Equipment £	Total £
Cost			
At 1 January 2022	2,061,436	231,159	2,292,595
Additions	30,458	11,745	42,203
Disposals	-	-	-
At 31 December 2022	<u>2,091,894</u>	<u>242,904</u>	<u>2,334,798</u>
Depreciation			
At 1 January 2022	648,160	181,927	830,087
Charged for the year	41,737	19,444	61,181
Eliminated on disposal	-	-	-
At 31 December 2022	<u>689,897</u>	<u>201,371</u>	<u>891,268</u>
Carrying amount			
At 31 December 2022	<u>1,401,997</u>	<u>41,533</u>	<u>1,443,530</u>
At 31 December 2021	<u>1,413,276</u>	<u>49,232</u>	<u>1,462,509</u>

22. Investments

	Listed investments £	Shares in group underakings £	Total £
Cost or valuation			
At 1 January 2022	1,001,012	100	1,001,112
Additions	-	-	-
Disposals	(101,111)	-	(101,111)
Net losses on investments	(124,392)	-	(124,392)
At 31 December 2022	<u>775,509</u>	<u>100</u>	<u>775,609</u>
Carrying amount			
At 31 December 2022	<u>775,509</u>	<u>100</u>	<u>775,609</u>
At 31 December 2021	<u>1,001,012</u>	<u>100</u>	<u>1,001,112</u>

All investments shown above are held at valuation.

**Gloucestershire Animal Welfare Association and Cheltenham Animal Shelter
Company Limited by Guarantee
Financial Statements for the year ended 31 December 2022**

Notes to the Financial Statements (continued)

Company

The wholly owned subsidiary, Cheltenham Animal Shelter Limited, is a company registered in England and Wales. It is used to operate the non-charitable activities of the animal shelter.

Cheltenham Animal Shelter Limited has 100 shares of £1 in issue, which is held by Gloucestershire Animal Welfare Association and Cheltenham Animal Shelter.

For the year ending 31 December 2022, the activities and results of Cheltenham Animal Shelter Limited were:

	2022 £	2021 £
Turnover	146,162	92,530
Other income	116,630	119,318
Cost of sales	(11,049)	(3,991)
Other charges	(251,743)	(207,857)
Profit/Loss after tax	<u> " </u>	<u> " </u>

At 31 December 2022, Cheltenham Animal Shelter Limited had the following assets and liabilities:

	2022 £	2021 £
Non-current assets	1	1
Current assets	156,584	142,621
Prepayments and accrued income	-	-
Creditors: Amounts falling due within one year	(156,585)	(142,522)
Accruals and deferred income	<u> - </u>	<u> - </u>
	100	100
Capital and reserves	<u> 100 </u>	<u> 100 </u>

**Gloucestershire Animal Welfare Association and Cheltenham Animal Shelter
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Financial Statements for the year ended 31 December 2022**

Notes to the Financial Statements (continued)

23. Debtors

	2022 £	2021 £
Trade debtors	4,841	10,356
Amounts owed by group undertakings	131,648	134,564
Prepayments and accrued income	40,115	25,754
Other debtors	2,753	6,295
	<u>179,357</u>	<u>176,969</u>

24. Creditors: amounts falling due within one year

	2022 £	2021 £
Trade creditors	16,779	24,140
Accruals and deferred income	20,216	8,796
Social security and other taxes	9,094	10,698
Other creditors	12,614	12,166
	<u>58,703</u>	<u>55,800</u>

Included within other creditors is £12,262 (2021: £8,493) in relation to a grant received from D Woulfe for the sole use of paying Vet fees.

25. Pensions and other post-retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £18,577 (2021: £17,820).

26. Obligations under leases

Operating leases

The total of future minimum lease payments is as follows:

	2022 £	2021 £
Not later than one year	348	-
Later than one year and not later than five years	1,131	-
Later than five years	-	-
	<u>1,479</u>	<u>-</u>

**Gloucestershire Animal Welfare Association and Cheltenham Animal Shelter
Company Limited by Guarantee
Financial Statements for the year ended 31 December 2022**

Notes to the Financial Statements (continued)

**27. Analysis of charitable funds
Unrestricted funds**

	At 1 January 2022 £	Income £	Expenditure £	Gains £	At 31 December 2022 £
General funds	2,674,604	823,034	(1,076,062)	(124,392)	2,297,183

Restricted funds

	At 1 January 2022 £	Income £	Expenditure £	Gains £	At 31 December 2022 £
Willavoy's	196,000	-	-	-	196,000
High Sheriff Grant	4,040	-	(4,040)	-	-
David Woulfe	8,493	12,000	(8,231)	-	12,262
JHR Trust	8,434	-	(8,434)	-	-
Aviva Crowdfunder Hardship Fund	-	9,958	(68)	-	9,890
Association of Dogs & Cats Mars Fund	-	1,500	(23)	-	1,477
Pets at Home Fund	-	12,910	(12,910)	-	-
The Summerfield Charitable Trust	-	8,553	(8,253)	-	300
	216,967	44,921	(41,959)	-	219,929

The Willavoy's restricted funds is to be used for the sole purpose of providing welfare services for abandoned and sheltered Cats.

The High Sheriff Grant is to be used for the HALT programme, a part of the Sheriff of Gloucestershire fund.

The David Woulfe Grant is to be used to cover the fees of the Vets who provide treatment and surgery to the animals within the shelter.

The JHR Trust Grant is to be used for the sole purpose of the planned education project, HALT Project, with the aim of encouraging 'at risk' youth to learn new skills through working with animals.

The Aviva Crowdfunder Hardship Fund is to be used for the sole purpose to help those in need by doing it in a controlled manner where the Charity will liaise with the vets involved rather than hand funds to individuals and have no trace/record of how it has been utilised to help their animal.

**Gloucestershire Animal Welfare Association and Cheltenham Animal Shelter
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Financial Statements for the year ended 31 December 2022**

Notes to the Financial Statements (continued)

The grant received from Association of Dogs and Cats Home is to be used for the sole purpose feeding homeless dogs and cats in the care of GAWA (living onsite or with foster carers).

The grant received from The Pets at Home Foundation is to be used for the sole purpose of vet bills. The full amount of funds have been utilised during the current year.

The grant received from The Summerfield Charitable Trust is to be used for the sole purpose of installing air conditioning units for cat boarding and cat maternity, as well as a unit in the dog grooming area.

28. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Tangible fixed assets	1,443,530	-	1,443,530	1,462,510
Investments	775,609	-	775,609	1,001,112
Current assets	136,747	219,929	356,676	483,749
Creditors less than 1 year	(58,703)	-	(58,703)	(55,800)
Net assets	<u>2,414,589</u>	<u>219,929</u>	<u>2,517,112</u>	<u>2,891,571</u>

29. Financial instruments

The carrying amount for each category of financial instrument is as follows:

	2022 £	2021 £
Financial assets measured at fair value through income and expenditure		
Financial assets measured at fair value through income and expenditure	<u>775,609</u>	<u>1,001,112</u>
Financial assets that are debt instruments measured at amortised cost		
Trade debtors	4,841	10,356
Amounts owed by group undertakings	131,648	134,564
Prepayments and accrued income	40,115	25,754
Other debtors	<u>2,753</u>	<u>6,295</u>
	<u>179,357</u>	<u>176,969</u>
Financial liabilities measured at amortised cost		
Trade creditors	16,779	24,140
Accruals and deferred income	20,216	8,796
Social security and other taxes	9,094	10,698
Other creditors	<u>12,614</u>	<u>12,166</u>
	<u>58,703</u>	<u>55,800</u>

**Gloucestershire Animal Welfare Association and Cheltenham Animal Shelter
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Notes to the Financial Statements (continued)

30. Related party transactions

Information about related party transactions and outstanding balances is outlined below:

	Income £	Expenditure £	Owed to Charity £	Owed by Charity £
Cheltenham Animal Shelter Limited				
At 31 December 2022	131,648	-	131,648	870
At 31 December 2021	134,564	-	134,564	870
CASVET LLP				
At 31 December 2022	26,000	-	3,841	5,469
At 31 December 2021	14,000	-	3,168	4,065

Outstanding balances due to and from the company are unsecured and are settled in cash. The amounts are payable or repayable on demand and no interest is charged.

Management Information

The following pages do not form part of the financial statements.

**Gloucestershire Animal Welfare Association and Cheltenham Animal Shelter
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Detailed Statement of Financial Activities

	2022 £	2021 £
Income and endowments		
Donations and legacies		
Donations	205,121	153,805
Grants	41,202	46,320
Income tax repayment	15,005	9,662
Legacies receivable	163,839	234,227
	<u>425,167</u>	<u>444,014</u>
 Charitable activities		
Animals rehomed	38,39	22,407
Stray fees and kennel retentions	11,134	8,564
Charity shop	71,249	42,462
Centre events, christmas fair and open day	10,816	6,902
CAS-VET rent	26,000	14,000
Education	5,867	1,632
	<u>163,456</u>	<u>95,967</u>
 Investment income		
Income from listed investments	9,315	10,354
Covenanted income from subsidiary	131,649	134,564
Bank interest received	530	286
	<u>141,493</u>	<u>145,204</u>
 Other income		
Boarding fees	112,136	32,476
Dog training	87	54
Petplan commission	25,612	22,865
Other income	4	268
	<u>137,839</u>	<u>55,663</u>
 Total income	<u><u>867,955</u></u>	<u><u>740,848</u></u>

**Gloucestershire Animal Welfare Association and Cheltenham Animal Shelter
Company Limited by Guarantee
Financial Statements for the year ended 31 December 2022**

Notes to the Detailed Statement of Financial Activities

	2022	2021
	£	£
Expenditure		
Investment management costs		
Portfolio management	7,082	8,244
Expenditure on charitable activities – Animal Welfare		
Purchases	383	-
Wages and salaries	688,386	599,659
Employer's NIC	51,588	42,908
Pension costs	18,577	17,820
Rates and water	11,921	9,403
Light and heat	34,733	30,637
Repairs and maintenance	19,408	33,207
Staff clothing	2,284	1,916
Other establishment expenses	8,306	7,548
Motor vehicle expenses	6,802	7,287
Christmas fair and open day	23,023	12,171
Other office costs	19,284	14,536
Depreciation	61,182	62,337
Food and pet supplies	7,962	3,396
Vet fees	75,103	51,795
Machine and equipment hire	16,015	14,695
Staff training	7,526	1,044
	1,052,482	910,359
Expenditure on charitable activities – Governance costs		
Accountancy and audit fees	6,670	6,069
Total expenditure on charitable activities	1,059,152	918,057
Other expenditure		
Bank charges	5,614	3,724
Insurance	10,291	9,756
Printing, stationery, postage and advertising	8,183	4,688
Telephone	8,101	1,295
Legal and professional fees	19,601	4,931
Other expenditure	-	-
	51,787	24,394
Total expenditure	1,118,021	949,066
(Deficit)/surplus on revaluation of investments	(124,392)	113,049
Net income / (expenditure)	(374,458)	(95,169)