

## **SOUND SENSE - Financial Statements For the year ended 31 March 2021**

**Company registration number 3933421**

**Charity number 1080918**

<b>Members of the board and professional advisers</b>	<b>Page 2</b>
<b>Trustees annual report</b>	<b>Pages 3 - 9</b>
<b>Independent examinees statement to the members</b>	<b>Page 10</b>
<b>Statement of financial activities</b>	<b>Page 11</b>
<b>Balance sheet</b>	<b>Page 12</b>
<b>Cashflow statement</b>	<b>Page 13</b>
<b>Notes to the financial statements</b>	<b>Pages 14 - 20</b>

## **Members of the board and professional advisers**

### **The board of trustees**

Jess Abrams  
Mark Bick  
Joe Crofton  
Rebecca Denniff  
Sarah Fisher  
Xenia Horne  
Ashleigh Lowes  
Tim Palmer  
Marina Perryman  
Holly Radford  
Shannon Stevenson  
Ceri Tippetts  
Ben Vleminckx

### **Company Secretary**

*To 29 October 2020*  
Åsa Malmsten

*From 29 October 2020*  
Clare Adams

### **Registered office**

Sound Sense  
LCB Depot  
31 Rutland Street  
Leicester LE1 1RE

### **Correspondence address**

Sound Sense  
LCB Depot  
31 Rutland Street  
Leicester LE1 1RE

### **Independent examiners**

Ed Day  
Chartered accountant  
Pipistrelles' Barn  
Pond Hall Road  
Hadleigh  
IP7 5PQ

## Trustees' annual report

The trustees, who are also directors for the purposes of the Companies Act, have the pleasure of presenting their report and the financial statements of the charity for the year ended 31 March 2021.

## REFERENCE AND ADMINISTRATIVE DETAILS

The full name of the company is Sound Sense, registered company number 3933421. The company is a charity registered with the Charity Commission for England and Wales. Details of the company's registered office and other company information are set out on page 2.

The trustees who are also company directors, who served the charity during the year were:

Siggy Patchitt	<i>Chair, resigned 29 October 2020</i>
Jess Abrams	<i>Vice Chair, elected Chair 29 October 2020</i>
Mark Bick	<i>Appointed 29 October 2020</i>
Joe Crofton	
Sarah Fisher	<i>Resigned 29 October 2020</i>
Rebecca Denniff	
Xenia Horne	
Zoe Konez	<i>Resigned 15 June 2020</i>
Ashleigh Lowes	<i>Appointed 29 October 2020</i>
Tim Palmer	
Marina Perryman	
Holly Radford	
Shannon Stevenson	
Ceri Tippetts	
Salman Toheed	<i>Resigned 13 October 2021</i>

## STRUCTURE, GOVERNANCE AND MANAGEMENT

The company is constituted as a private charitable company limited by guarantee. The company's objectives and powers and other constitutional matters are set out in its governing document and its Memorandum and Articles of Association.

Appointment of trustees to serve on the board of directors requires election by the members. All members are informed in advance of their right to stand for election and are encouraged to do so. Trustees also take steps to encourage nominations from member groups under-represented on the board. The Articles of Association provide that one-third of the board retire at each annual general meeting. The Articles allow any member who has served for not more than two consecutive terms of three years and any former member who has not served during the previous twelve months to offer themselves for election to the board. The board is entitled to appoint further trustees to fill casual vacancies or to increase their number until the next annual general meeting. Any person so appointed to the board must be a member of the company. The board may also appoint non-members with specialist skills or knowledge on a yearly basis for up to six consecutive

years. New board members benefit from an induction process at their first board meeting and contact with and support from the chair thereafter.

A chair is elected by the trustees to serve for three years, after which they must resign from the board. Siggy Patchitt served as chair from 22 November 2017 until 29 October 2020. Jess Abrams was elected as chair on 29 October 2020 and will serve until October 2023 at the latest.

The trustees in the form of the Board of Management are responsible for the overall strategic development and control of the charity's activities. Sub-committees may also exist to deal with various issues. Day to day operational management of the charity is delegated by the trustees to Sound Sense staff.

On 30 November 2020, Åsa Malmsten stepped down as CEO of Sound Sense. On 1 December, Clare Adams, up until then Membership Officer, stepped into the role of General Manager and Amy Hill joined Sound Sense as Communications Officer on a part-time freelance basis which is ongoing. Further information about this restructuring is given under "Achievements and Performance" on page 7.

The trustees have conducted a review of the major risks to which the charity is exposed and systems have been established to minimise those risks. Significant external risks to funding are minimised by carrying a reasonable level of unrestricted reserves. Internal risks are minimised by the implementation of procedures for authorisation of transactions. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

## **OBJECTIVES AND ACTIVITIES**

### **Objectives**

Sound Sense is established to promote, maintain, improve, and advance education particularly by the improvement and development of public taste, appreciation and understanding of music. Our particular contribution to that aim is to support the activity of community music. This is music-making which:

- involves musicians from any musical discipline working with people to enable them to develop active and creative participation in music
- is concerned with putting equal opportunities into practice
- happens in all types of community, however defined, where it reflects the context in which it takes place

In other words, community musicians work primarily to improve the lives of disadvantaged and vulnerable people through music-making; and (as a second-tier or infrastructure organisation) we support their work in two specific ways:

- by promoting the significance and value of community music
- by assisting in the professional development of community musicians

### **Activities**

We are working to our corporate plan *Community Music Everywhere* which runs until 2023. This includes a range of activities grouped under four headings, summarised as follows:

#### **Growing Sound Sense**

- Review and further develop our membership offer, working in partnership where appropriate
- Develop and deliver regular, member-led networking opportunities

- Develop and deliver a strong strand of CPD, including online training, for music practitioners
- Maintain a strategic overview of community music nationally and internationally, taking an active role in discussions around the development of policy and best practice

#### **Strategic partnerships**

- Build and maintain partnerships with training providers to improve community music CPD offers
- Build and maintain partnerships with HE/Universities for research purposes, to inform best practice guidance and documentation
- Develop a mentoring scheme where community musicians share skills and develop learning "on the job" to gain experience in a high-quality, practice-based environment
- Fundraise for and/or deliver projects for and with community music practitioners and organisations

#### **Building a programme of networking opportunities**

- Develop and deliver a series of networking opportunities, delivered in small group sessions, regionally, by members, for members
- Set up an online forum where the discussion points can be shared nationally among members
- Further develop our "Find a Musician" member directory as a networking resource

#### **Building a resource bank**

Create a one stop-shop for resources to support community music practice including:

- Templates for small businesses, including project planning and budgeting
- Tools for workshop best practice documentation, evidencing impact and other practical resources

We continue to use our outcomes-focused method of assessing how well we are doing against our workplan. As in previous years, the board will be able to scrutinise the work done and challenge assessments of progress.

#### **Users and beneficiaries**

Our users and beneficiaries consist of professional community music practitioners and community music organisations, including those with an interest in community music, such as musicians, teachers, music therapists, researchers, administrators and others. Through the work of practitioners, our beneficiaries also include participants. During Covid-19, our members responded quickly to the pandemic, moving their community music activities online and/or innovating other forms of Covid-safe practice to ensure continued opportunities for their participant groups.

Our advocacy work benefits all our users without charge. We offer advice, information and contacts for free to all on our website and through our social media. However we are a membership organisation, and upon joining, members receive additional benefits including monthly newsletters, a quarterly journal, access to DBS checks and professional insurances (for individual members).

#### **Public benefit**

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit; and are confident that our work results in more capable community musicians, who then can provide better services to the ultimate beneficiaries of our work as described above. Trustees have also considered the guidance on public benefit and fee charging. The organisation relies on grants and the income from fees and charges to cover its operating costs. In setting the level of fees, charges and concessions, the trustees carefully consider the accessibility of our activities for those on low incomes.

## ACHIEVEMENTS AND PERFORMANCE

Our programme of activities in 20/21 was focused in two key areas:

- Supporting the community music sector through the COVID-19 pandemic
- Restructuring Sound Sense to enable sustainable and resilient operations for the years ahead

### ***Sounding Board* journal: documenting a pandemic year**

At the beginning of the year, as the UK entered the first lockdown, we accelerated existing plans to move *Sounding Board* journal to an online-only format. This allowed us to keep delivering this crucial member benefit and – more vitally – to include a much wider range of content and media, presented in an attractive and accessible way. Our four issues for the year covered a diverse range of content, much relating to the pivot to online delivery and other aspects of the community music sector's response to the pandemic.

### **Monthly online gatherings**

Starting in July 2020, we have held online gatherings every month for community music practitioners. These events have been open to all (not just Sound Sense members) and have provided a safe and supportive space for practitioners to share experiences and practice, ask questions, and discuss successes and challenges. Gatherings have been facilitated by Sound Sense board members, on a voluntary basis, and have attracted a diverse range of participants from students to seasoned practitioners working in a range of settings across the UK and beyond.

### **Member services**

We continued to provide members with our usual range of help, support and services throughout the year, and developed these to help community musicians continue to work through a year of Covid lockdowns and restrictions:

- Our public liability insurance for individual members was enhanced to cover online delivery
- With support from our partner organisation People Dancing, we offered fully online access to DBS checks for our members
- We provided regular updates on UK Covid restrictions and guidance affecting community music practice, as well as signposting to sources of practical and financial support
- As above, *Sounding Board* covered a wide range of Covid-adapted community music practice, to provide inspiration and examples of new ways of working
- We continued to publish our monthly members newsletter *Bulletin Board*, with links to job, training and funding opportunities, and updates pertaining to the field of community music

### **Strategic partnerships**

Partnerships enable us to work better, more efficiently, and/or delivered a wider range of benefits to the community music sector. Here follows a description of our key partnership relationships.

**ArtWorks Alliance (AWA)** We continued to work closely with our AWA partners to deliver resources and networking opportunities for participatory artists, including community musicians. We made a successful bid to Art Council England's Emergency Response Fund on behalf of the AWA network; this grant funded a programme of online forums and gatherings, monthly newsletters, and provided six months of free AWA membership for practitioners and organisations working in participatory arts.

**International Centre for Community Music (ICCM), York St John University** Our joint ICCM/Sound Sense 6<sup>th</sup> annual student research symposium was postponed for a year from November 2020 to December 2021, so that we could deliver an in-person event that would enable the richness of discussions and connections that we seek to offer. In the meantime, we attended and promoted ICCM's online Conversations: a series of Zoom events bringing together community music practitioner-researchers internationally.

**Training the Community Musician** Our third symposium was postponed twice due to the pandemic, from February 2021 to June 2021 and then again to February 2022. We continue to work with our partners University of Aberdeen and Bristol Beacon to deliver this event and also a programme of online activity in Autumn 2021 designed to continue the conversations exploring the ways in which community musicians are trained – especially considering the impact of the pandemic and how training may need to change to respond to next and new ways of delivery.

Sound Sense remained an active member of both the **Music Education Council (MEC)** and the **International Society for Music Education (ISME)**. In both these forums, we seek to raise the status of community music within the wider music education sector and increase Sound Sense's reach and connections in the UK and internationally.

### **Restructuring Sound Sense**

During this year, we took a major step towards ensuring Sound Sense's core operations can be sustained on member income alone, without needing to further draw on our reserves. The Trustees reviewed our organisation structure in consultation with staff and concluded:

- A full-time CEO post is not affordable within our regular member income (this post has been afforded over the past years by drawing on our reserves, and this is no longer possible)
- The core operations of Sound Sense would be better served by a team of two part-time staff, working in a flatter (less "top-heavy") hierarchical model
- This new model (titled the 'Core Model') allows us to sustain our core operations and outputs indefinitely without drawing on reserves
- Where possible, the trustees and staff will seek additional funding to deliver aspects of our business plan beyond what is currently resourced via the Core Model

In accordance with these conclusions, Åsa Malmsten stepped down as CEO, Clare Adams was promoted to the position of General Manager (0.6fte) and Amy Hill joined the team as our part-time freelance Communications Officer. In addition, the Trustees approved a further part-time freelance contract for Åsa Malmsten as Partnerships Manager with a remit to investigate funding opportunities and explore collaborations with People Dancing (the Foundation for Community Dance) – this contract ended in February 2021.

### **FINANCIAL REVIEW**

As has been the case for many years, our principal source of income is Sound Sense membership subscriptions. During the year 2020/21, member numbers fell slightly due to the impact of COVID-19: many community musicians lost all or much of their income during the early part of the year. Corresponding our income from membership fees saw a small decrease: £51,051 in 2020/21, down from £53,943 in 2019/20.

We received grant income of £9804 from the Arts Council England Emergency Response Fund, for spending on ArtWorks Alliance; and £200 from Thomas Deane Trust as the final instalment of a grant supporting our 2020 Training the Community Musician symposium. We also received member fees for ArtWorks Alliance and held these for solely for spending on AWA activities.

The net incoming resources for the year amounted to a small deficit of £857. Based on known funding and a prudent estimate of member income, together with reserves of £15,243, (which include £4,600 held in designated fund for redundancies), the company is fully able to continue to operate in its core model of two part-time staff for the foreseeable future.

### **Reserves policy**

Since 2018, Sound Sense reserves policy has been:

"The trustee's policy is for the organisation to operate on known income alone. The organisation's basic level sustainable business model, operating on membership income alone, allows Sound Sense to maintain a skeleton staff of two part-time staff, with delivery of membership services at its core.

Project funding is continually being sought. When such income is secured, the organisation will operate flexibly, increasing and decreasing its staffing levels in line with known income stream, enabling Sound Sense to undertake and deliver additional project work in line with its charitable memorandums & articles.

**Investment powers and policies** are to retain surplus funds of not less than three months operating costs, not immediately required in such investments, securities or property as thought fit, subject to any legal restrictions. Currently the organisation splits its reserves between various charity deposit accounts, balancing a desire to operate ethically with a need to maximise interest rates and ensure funds are not placed at undue risk"

### **FUTURE PLANS**

We continue to work within our corporate plan, *Community Music Everywhere*, supported by our newly-established core operations model, and seeking to develop and improve where possible.

In 2021/22 our plans include:

- Member insurance scheme updated to include professional indemnity as well public liability insurance
- Launch of digital member badge, for members to use to identify themselves as members of their professional association for employers, contractors and colleagues
- Other member benefits continue as for 20/21, including monthly newsletters, quarterly online Sounding Board journal, DBS checks, discounted safeguarding training, and additional online information and resources
- Continue with our popular monthly 'Gatherings' for community music practitioners
- Student Research Symposiums in December 2021 and Autumn 2022, held in partnership with ICCM
- Training the Community Musician symposium in February 2022, in partnership with Bristol Beacon and University of Aberdeen

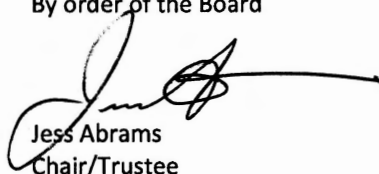


- Seek partnership opportunities and funding to help us design and deliver an expanded CPD offering for community musicians, including a mentoring scheme and a range of online and in-person training and networking opportunities
- Seek to raise the profile of Sound Sense, its members and the community music sector as a whole; on our social media platforms and as an active member of UK and international forums and programmes

#### **COVID-19 statement**

The community music sector remains resilient and strong responding to needs of participants and adjusting approaches to ensure their work is accessible. The Trustees are working closely with Sound Sense staff and members to continue developing and sharing practice that serves whilst COVID-19 continues to affect the way in which community music is delivered.

By order of the Board

A handwritten signature in black ink, appearing to read 'Jess Abrams', with a long horizontal line extending to the right.

Jess Abrams  
Chair/Trustee

21 December 2021

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS ON THE UNAUDITED ACCOUNTS OF  
SOUND SENSE LIMITED FOR THE YEAR ENDED 31 MARCH 2021**

I report to the members on my examination of the accounts of Sound Sense Limited for the year ended 31 March 2021.

**Responsibilities and basis of report**

As members of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts (set out on pages 8 to 19) carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in any material respect:

- i. the accounting records were not kept in accordance with section 130 of the Act; or
- ii. the accounts did not accord with those accounting records; or
- iii. the accounts did not comply with the applicable accounting requirements concerning the form and contents of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ed Day  
Pipistrelles Barn  
Pond Hall Road  
Hadleigh  
IP7 5PQ

# SOUND SENSE

## Statement of Financial Activities

Year ended 31 March 2021

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £ Note 2a
<b>Income</b>						
Donations and legacies	2	200	-	11,732	11,932	1,800
From charitable activities						
- <i>developing community music</i>		51,051	-	-	51,051	57,993
Investments	3	2	-	-	2	60
<b>Total income</b>		<b>51,253</b>	<b>-</b>	<b>11,732</b>	<b>62,985</b>	<b>59,853</b>
<b>Expenditure</b>						
Raising funds		-	-	-	-	-
On charitable activities		52,110	-	11,732	63,842	60,265
<b>Total expenditure</b>	4	<b>52,110</b>	<b>-</b>	<b>11,732</b>	<b>63,842</b>	<b>60,265</b>
<b>Movement in funds</b>						
Net income (expenditure)	6	(857)	-	-	(857)	(412)
Funds brought forward		13,899	2,200	-	16,099	16,511
Transfers between funds		(2,400)	2,400	-	-	-
Funds carried forward		<u>10,643</u>	<u>4,600</u>	<u>-</u>	<u>15,243</u>	<u>16,099</u>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derives from continuing activities.

The notes on pages 12 to 19 form part of these financial statements

**SOUND SENSE**  
**Balance sheet**  
**31 March 2021**

	Note	2021		2020
		£	£	£
<b>Fixed assets</b>				
Tangible assets	7		-	-
<b>Current assets</b>				
Debtors	8	-		500
Cash at bank		<u>30,067</u>		<u>29,289</u>
		<b>30,067</b>		<b>29,789</b>
<b>Creditors: Amounts falling due within one year</b>	9	<u><b>(14,824)</b></u>		<u><b>(13,690)</b></u>
<b>Net current assets</b>			<b>15,243</b>	<b>16,099</b>
<b>Net assets</b>	11		<u><b>15,243</b></u>	<u><b>16,099</b></u>
<b>Funds</b>				
Designated	10		<b>4,600</b>	<b>2,200</b>
Unrestricted			<u><b>10,643</b></u>	<u><b>13,899</b></u>
<b>Total funds</b>			<u><b>15,243</b></u>	<u><b>16,099</b></u>

For the year ended 31 March 2021 the company was entitled to exemption from audit under Section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These financial statements were approved by the members of the board on [21/12/21] and are signed on their behalf by:

  
 Jess Abrams  
 Chair/Director

**The notes on pages 13 to 19 form part of these financial statements**

**SOUND SENSE****Cash Flow Statement****For the year ended 31 March 2021**

	<b>Notes</b>	<b>2021</b>	<b>2020</b>
		<b>£</b>	<b>£</b>
Cash flows from operating activities			
<b>Net cash (absorbed) by operating activities (see below)</b>		<b>778</b>	<b>(558)</b>
<b>Change in cash and cash equivalents in the year</b>			
<b>Cash and cash equivalents at 1 April 2019</b>		<b>29,289</b>	<b>29,847</b>
<b>Cash and cash equivalents at 31 March 2020</b>	<b>12</b>	<b><u>30,067</u></b>	<b><u>29,289</u></b>
Reconciliation of cash flows from operating activities			
<b>Net income for the year (see statement of financial activities)</b>		<b>(857)</b>	<b>(412)</b>
(Increase)/decrease in debtors		<b>500</b>	<b>(52)</b>
Increase/(decrease) in creditors		<b>1,134</b>	<b>(94)</b>
<b>Net cash absorbed by operating activities (see above)</b>		<b><u>778</u></b>	<b><u>(558)</u></b>

## **SOUND SENSE**

### **Notes to the financial statements**

**Year ended 31 March 2021**

#### **1. Accounting policies**

##### **Basis of preparation**

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice, effective 1 January 2015, in accordance with Financial Reporting Standard 102, applicable UK Accounting Standards and the Companies Act 2006. The financial statements have been prepared on the going concern basis. The principal accounting policies adopted in the preparation of the financial statements are set out below.

##### **Key judgements and assumptions**

The nature of the company's affairs is such that the directors believe that there are no areas of significant judgement and no significant assumptions that are required in the preparation of the financial statements other than those relating to going concern. Going concern rests on the availability of future funding and whilst the company continues to run at a deficit future levels of expenditure are closely monitored by the trustees to ensure that sufficient funds are available to enable them to be met.

##### **Income**

All income is included in the statement of financial activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Grants from government and other agencies have been included as income from activities in furtherance of the charity's objects where these relate to a contract for services, but as donations where the money is given in response to an appeal or with freedom of use within the charity's objects, for example, block grants.

##### **Expenditure**

Expenditure includes attributable VAT which cannot be recovered.

##### **Tangible fixed assets**

Tangible fixed assets are depreciated on a straight line basis over their estimated useful lives as follows.

Equipment and fixtures: 2 years

##### **Debtors**

Trade debtors relate to services provided and invoiced prior to the balance sheet date which remain outstanding at that date. Prepayments, relating to expenditure incurred which has economic benefit in future accounting periods.

## **SOUND SENSE**

### **Notes to the financial statements**

**Year ended 31 March 2021**

#### **Creditors: Amounts falling due within one year**

Trade creditors relate to amounts invoiced for services received before the balance sheet date which remain outstanding at that date. PAYE and social security relate to payroll taxes deducted and incurred before the balance sheet date which remain outstanding at that date. Accruals, relating to expenditure not paid until after the balance sheet date which confers economic benefit on the current accounting period, is recognised at the amount of that economic benefit. Deferred income, relating to income received in the current accounting period but which relates to future periods, is recognised as the whole of the income in question.

#### **Funds**

Funds fall into two categories, restricted, where their use is governed by the wishes of the entity providing the funds or the contractual terms under which the funds are earned and, unrestricted, where there are no pre-conditions to the use of the funds other than the charitable objectives of the organisation.

Within unrestricted funds designated funds are maintained to meet identified planned future costs which are not capable of being met out annual budgets.

The trustees aim to ensure that unrestricted reserves are at such a level as to ensure that the planned future net expenditure for the forthcoming year can be met.

#### **2. Donations and legacies**

	<b>Total funds</b>	<b>Total funds</b>
	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Grants receivable</b>		
Thomas Deane Trust	<b>200</b>	<b>1,800</b>
<b>Total grants</b>	<b>200</b>	<b>1,800</b>

**SOUND SENSE****Notes to the financial statements****Year ended 31 March 2021****2a. Comparative Statement of Financial Affairs**

The detailed Statement of Financial Affairs for the year ended 31 March 2020 is set out below

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2020 £
<b>Income</b>				
Donations and legacies	1,800	-	-	1,800
From charitable activities				
- <i>developing community music</i>	57,993	-	-	57,993
Investments	60	-	-	60
<b>Total income</b>	<b>59,853</b>	<b>-</b>	<b>-</b>	<b>59,853</b>
<b>Expenditure</b>				
Raising funds	-	-	-	-
On charitable activities	60,265	-	-	60,265
<b>Total expenditure</b>	<b>60,265</b>	<b>-</b>	<b>-</b>	<b>60,265</b>
<b>Movement in funds</b>				
Net income (expenditure)	(412)	-	-	(412)
Funds brought forward	14,311	2,200	-	16,511
Transfer between funds	-	-	-	-
Funds carried forward	<b>13,899</b>	<b>2,200</b>	<b>-</b>	<b>16,099</b>

**3. Investment income**

	2021 £	2020 £
Bank interest receivable	<b>2</b>	-



**SOUND SENSE****Notes to the financial statements****Year ended 31 March 2021****4. Total resources expended**

	On-going activities	Contract services and projects	Total 2021	Total 2020
	£	£	£	£
Salaries	34,783	-	34,783	37,317
Project running costs	-	-	-	1,011
Running costs, member services	12,056	-	12,056	13,923
Information and advocacy	611	-	611	465
Premises and office costs	4,403	-	4,403	4,987
Depreciation	-	-	-	-
Examination fees	400	-	400	400
Board costs	(143)	-	(143)	1,480
Other	-	-	-	683
	<u>52,110</u>	<u>-</u>	<u>52,110</u>	<u>60,265</u>

**5. Staff and trustees**

<b>The aggregate payroll costs were:</b>	<b>2021</b>	<b>2020</b>
	£	£
Salaries	34,170	36,656
Pension costs	613	660
Social security costs	-	-
	<u>34,783</u>	<u>37,317</u>

**Particulars of employees:**

	<b>2021</b>	<b>2020</b>
The average number of staff was	No.	No.
Full-time equivalents	1	1
Numbers of individuals	<u>2</u>	<u>2</u>

No employee's emoluments exceeded £60,000

No members of the board (three in 2020) received reimbursed expenses from the charity as follows:

	<b>2021</b>	<b>2020</b>
	£	£
Board expenses	-	1,015
<b>TOTAL</b>	<u>-</u>	<u>1,015</u>

No trustee received remuneration during the period

**SOUND SENSE**  
**Notes to the financial statements**  
**Year ended 31 March 2021**

**6. Net outgoing resources**

Net outgoing resources are stated after charging:

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Depreciation	-	-
Examiners' fees	<b>400</b>	<b>400</b>

**7. Tangible fixed assets**

	<b>Equipment</b>	<b>Total</b>
	<b>£</b>	<b>£</b>
<b>Cost</b>		
At 1 April 2020	<b>21,936</b>	<b>21,936</b>
Additions	-	-
Disposals	<b>21,936</b>	<b>21,936</b>
<b>At 31 March 2021</b>	<b>-</b>	<b>-</b>
<b>Depreciation</b>		
At 1 April 2020	<b>21,936</b>	<b>21,936</b>
Charge for the year	-	-
Relative to disposals	<b>21,936</b>	<b>21,936</b>
<b>At 31 March 2021</b>	<b>-</b>	<b>-</b>
<b>Net book value</b>		
<b>At 31 March 2021</b>	<b>-</b>	<b>-</b>
At 31 March 2020	-	-

**8. Debtors**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Trade debtors	-	500
Prepayments	-	-
	<b>-</b>	<b>500</b>

**SOUND SENSE**  
**Notes to the financial statements**  
**Year ended 31 March 2021**

**9. Creditors: amounts falling due within one year**

	2021	2020
	£	£
Trade creditors	5,493	438
PAYE and social security	(37)	642
Deferred income	8,468	6,156
Accruals	900	6,454
	<u>14,824</u>	<u>13,690</u>

**10. Designated funds**

	Movement in resources:			
	Balance at 1 April 20	Incoming	Outgoing	Balance at 31 March 21
	£	£	£	£
Redundancy	2,200	-	-	2,400
	<u>2,200</u>	<u>-</u>	<u>-</u>	<u>2,400</u>

**Description of funds and transfers**

*Redundancy* - A designated fund to cover redundancy costs in the event of the company having to cease business.

**11. Analysis of net assets (between restricted and unrestricted funds)**

	Tangible fixed assets	Other net assets	Total
	£	£	£
Restricted funds:	-	-	-
Unrestricted funds	-	10,643	10,643
Designated funds	-	4,600	4,600
	<u>-</u>	<u>15,243</u>	<u>15,243</u>

**12. Analysis of cash and cash equivalents**

	2021	2020
Short term deposit accounts	23,918	23,916
Current accounts and petty cash	6,149	5,373
	<u>30,067</u>	<u>29,289</u>

**SOUND SENSE****Notes to the financial statements****Year ended 31 March 2021****13. Regulatory and other information**

The company is a registered charity, number 1080918, limited by guarantee registered in England & Wales.

The registered office is:-

LCB depot

31 Rutland Street

Leicester

LE1 1RE

The charity is a Public Benefit Entity.