

Charity Number: 1080836

# Cross Street Chapel Manchester

Report and financial statements  
For the year ended 31<sup>st</sup> December 2022

Charity Manager Cross Street Chapel Manchester

Administrative Information Reference and administrative information

for the year ended 31st December 2022

**Charity number** 1080836

**Registered office and operational address**

Cross Street Chapel  
29 Cross Street  
Manchester  
M2 1NL

**Trustees**

Trustees who served during the year and up to the date of this report were as follows:

Adam O'Leary	Chair (Resigned 26/3/2023)
Peter Sampson	Vice Chair (Resigned 20/3/2022)
James Bradshaw	Treasurer (Resigned 31/10/2022)
Joseph Calvert	Secretary
Dr William Spencer West	
Alvin Summerscales	(Appointed 26/3/2023)
Anna Hill	(Appointed 26/3/2023)
Catherine Coyne	(Appointed 26/3/2023)

**Banker**

TSB  
13A, 21 Market Street  
Manchester  
M1 1WR

**Independent**

Jennifer Cooper FCCA DChA, Slade & Cooper Limited

**Examiner**

Beehive Mill, Jersey St, Manchester, M4 6JG

# Cross Street Chapel Manchester

## Trustees' annual report

for the year ended 31<sup>st</sup> December 2022

The trustees present their report and the unaudited financial statements for the year ended 31<sup>st</sup> December 2022.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the charity's constitution and the Statement of Recommended Practice - Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

### **Objectives and activities –**

"The Objective of Cross Street Chapel Manchester is the promotion of pure religion in the worship of God and the service of humankind in the spirit of Jesus Christ. No doctrinal test shall be imposed upon its minister(s), its members or others who attend its services."

We affirm that truth and humanity are best served where both the mind and the conscious are free. We maintain that no one book, institution or individual has the monopoly on truth no matter what they may claim for themselves or their devotees may claim for them.

We host two services a week – Wednesdays and Sundays.

In the fulfilment of these objectives Cross Street Chapel Manchester hosts regular, free admission musical events as part of our monthly recital series. Opportunity is given to both established musicians and young developing musicians to perform in front of an audience who may otherwise be unable to afford access to commercial concerts.

In addition, we also support charities based in Manchester and nationally during the year through fundraising events and activities.

Our lettings facilitate groups and organisations who wish to meet in the city centre to promote their educational or philosophical activities in a safe and welcoming environment. Our rates are considerably lower than the market rate of Manchester city centre – which enables groups who would ordinarily be financially excluded to meet here.

We actively support initiatives for the homeless, asylum seekers and refugees – working with other charitable and religious organisations within these sectors.

Our minister is active in Manchester city centre outreach through collaborative working with all faith leaders represented within the city.

The trustees review the aims, objectives and activities of the charity each year. This report looks at what the charity has achieved and the outcomes of its work in the reporting period. The trustees report the success of each key activity and the benefits the charity has brought to those groups of people that it is set up to help. The review also helps the trustees ensure the charity's aims, objectives and activities remain focused on its stated purposes.

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives that have been set.

## Cross Street Chapel Manchester

### Trustees' annual report

for the year ended 31<sup>st</sup> December 2022

During the 2022 financial year, the core activities that have contributed financially to the charity have been the letting of the premises and donations from members of the congregation. The Chapel also received an insurance claim for the loss of lettings income during the pandemic. The lettings income has increased significantly. This is due to Covid 19 restrictions coming to an end. Donations have reduced because one-off amounts given to support the charity during Covid 19 have now ceased. As trustees, we are committed to maintaining and increasing community outreach within Manchester, hosting musical recitals and encouraging the letting of our premises for educational and philosophical purposes.

	2022 £	2021 £	Variance £
Donations and subscriptions	9,622	11,470	(1,848)
Letting of the premises	33,684	12,058	21,626
Insurance claim re loss of lettings income during pandemic	35,481		35,481
Total Income from core activities	78,787	23,528	55,259

## Achievements and performance

### Services

The Chapel continued to provide worship for its community throughout the year. A highlight of the year was the Chapel's 350(ish) Anniversary. The congregation and the wider community marked the historic contributions of the Chapel and this continues through the present day. There were also display panels with items of particular interest from the Chapel's archives.

The Chapel welcomed the General Assembly President Rev'd Sue Woolley to lead the Peace Service in October, and held its first post-pandemic Peace Walk around the city centre. In November the Chapel attended the Remembrance Day service at the Cenotaph.

The Chapel held its annual Toy Service in Aid of Wood Street Mission, and both celebrated the season with carols and reflected on the darkness of winter with its Blue Christmas service.

### Religious Education

The Chapel's spiritual exploration group, Faith In Life, met monthly throughout the year. The discussion group provides a space where people bring their lives' experiences and circumstances without fear of judgement.

### Music

Music has gone from strength to strength at Cross Street since it returned to in-person gatherings in April 2021. Friday lunchtime recitals began again in November of that year. The standard of the performances has been consistently very high and the growing audiences have been generous with their donations, which go to the musicians. Music as part of the Chapel's ministry is more important than ever now. The Anthems for Advent concert in November 2022, in which the choir made its comeback, was the first live Anthems since 2019 and the event was a massive success. This was a vibrant and loving community

Cross Street Chapel Manchester  
Trustees' annual report  
for the year ended 31<sup>st</sup> December 2022

event, raising over £430 for local charity Afrocats (providing support for those facing social exclusion in Greater Manchester).

## **Community Involvements**

### ***Lettings Function***

The lettings continue to slowly grow back after the pandemic. The Chapel has a wide variety of lessees, from an art, dance and drama group for young people to the Gaskell and Statistical Societies.

The Chapel hosts one-off corporate and community events as well as regular groups, choirs and organisations. The staff get positive feedback from the lessees and compliments on the building and its ambience.

### ***Rev'd John Grundy's Headstone***

The Chapel held a wonderful fundraiser to assist with the repair of Rev'd John Grundy's headstone, which saw many in the Chapel contribute and bid on items. It was great to make a connection with Rev'd Grundy's descendants, and learn about the Chapel's history in the process.

### ***LGBT Inclusion***

Pride weekend was a joyous celebration. It takes a lot of planning and coordination, but the reception the Chapel receives in the march certainly makes it worth it. This year's speaker was Patrick Ettenes who shared his faith journey.

The Chapel's minister led an opening prayer at the Transgender Day of Remembrance Service held in Sackville Gardens.

### ***Others***

Through the year, the Chapel's minister has been involved in work with the Faith Network for Manchester, the Manchester District Association (the local Unitarian district body), the Peace Fellowship and the Ministerial Old Students' Association. He additionally provides pastoral support for Abbey College students.

## **Beneficiaries of our services**

The main beneficiary of the activities of Cross Street Chapel Manchester has been the general public due to our facilitation of inclusive worship and educational & philosophical groups who use our premises.

## **Financial review**

Cross Street Chapel Manchester has seen an increase in the total receipts of £29,939 and an increase in total payments of £18,358 during the year. The increase in receipts is due to an insurance claim for the loss of lettings income during the pandemic and an increase in lettings income due to Covid 19 restrictions coming to an end. The increase in payments is due to an increase in utilities and Chapel maintenance because the building is back in use after Covid 19.

The government grant received last year was in respect of furloughed employees who are now back at work. The grants from trustees has reduced as the Chapel was given additional support during the pandemic.

Cross Street Chapel Manchester  
Trustees' annual report  
for the year ended 31<sup>st</sup> December 2022

There are no immediate concerns about the going concern as the Investment fund of Cross Street Unitarian Chapel Trust Funds Held Icw was valued at £1,245,854 as at 31.12.2022.

### **Reserves policy**

Cross Street Chapel Manchester does not have a holding reserves policy as it is deemed unnecessary in the operations of the Chapel. The rationale behind this policy is due to the relationship with the charity - Cross Street Unitarian Chapel Trust Funds Held Icw. This relationship is such that the funds of Cross Street Chapel Manchester are monitored vigorously by both sets of trustees to ensure adequate funds for its continued operations.

### **Plans for the future**

Cross Street Chapel Manchester is committed to increasing its outreach to the community; to encouraging congregational participation in worship; to hosting musical recitals; and to encouraging the letting of its premises for educational use, and uses sympathetic to its objects.

### **Structure, governance and management**

Cross Street Chapel recruits by actively searching within its congregation community for those who have the relevant skills which can contribute to the effective running of the charity. The recruitment of trustees is conducted in conjunction with announcing the Annual General Meeting (AGM) to all members and by placing a visible notice of the trustee positions required for the following 12 months within the premises. During the recruitment process, the present trustees will discuss with members who may wish to join as a trustee the positions available. Any member can then nominate the potential trustees, and any member seconds this. These nominations are voted on by the members present at the AGM, and this will confirm the appointment.

The organisation is an unincorporated charity, registered on 5th March 2000 in England and Wales. The charity is constituted under a constitution dated 5th March 2000. The trustees are members of the charity, but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

All trustees give their time voluntarily and receive no benefits from the charity.

### **Related parties and relationships with other organisations**

Cross Street Chapel Manchester has a relationship with the charity - Cross Street Unitarian Chapel Trust Funds Held Icw. This relationship is such that Cross Street Unitarian Chapel Trust Funds Held Icw are responsible for the provision of funds for the minister's stipend, the Manse fund and the distribution of funds used for the benefit of poor persons who frequent or attend divine service at Cross Street Chapel Manchester.

### **Remuneration policy for key management personnel**

Cross Street Chapel Manchester does not employ any key management personnel in order to coordinate the operations of the charity.

### **Risk management**

Cross Street Chapel Manchester has considered the major risks that can affect the ongoing operations and undertakes reviews to determine any action required to address these risks.

Cross Street Chapel Manchester  
Trustees' annual report  
for the year ended 31<sup>st</sup> December 2022

**Funds held as custodian trustee on behalf of others**

Cross Street Chapel Manchester does not act as a custodian trustee for any other charity.

**Statement of responsibilities of the trustees**

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the period and of its financial position at the end of the period. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The trustees' annual report has been approved by the trustees on \_\_/\_\_/2023 and signed on their behalf by

Independent examiner's report  
to the members of  
Cross Street Chapel Manchester

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31<sup>st</sup> December 2022 which are set out on pages 8 and 9.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's Statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act;  
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jennifer Daniel FCCA DChA  
Slade & Cooper Limited  
Chartered Certified Accountants  
Beehive Mill, Jersey Street  
Manchester M4 6JG

Date .....



**Cross Street Chapel Manchester**  
**Receipts and Payments Accounts**  
**for the year ended 31 December 2022**

	2022 £	2021 £
<b>Receipts</b>		
Grants from Trustees	54,000	75,500
Government grant	-	5,242
Donations and subscriptions	6,596	11,470
Letting of premises	33,684	12,058
Events	302	93
Gift aid Received	3,027	-
Insurance claim	35,481	
Other Income	1,641	464
	<hr/>	<hr/>
<b>Total receipts</b>	134,731	104,827
	<hr/>	<hr/>
<b>Payments</b>		
<b>Project Expenses</b>		
Ministers net salary and expenses	30,231	30,223
Chapel keeper, organist and other net salaries and expenses	30,794	36,454
Payroll taxes	12,570	8,645
Pension payments	4,300	4,276
Utilities	13,098	4,643
Stationery	1,254	226
Chapel Maintenance	20,042	12,976
Subscriptions and donations	1,089	2,240
IT expenses	182	549
Accountancy and bookkeeping	3,273	2,143
Committee expenses	1,804	402
Promotions and publicity	-	-
Sundry expenses	81	26
Bank charges	24	(28)
Congregational Expenses	3,959	1,603
	<hr/>	<hr/>
<b>Total payments</b>	122,701	104,378
	<hr/>	<hr/>
<b>Net receipts / (payments) for the year</b>	12,030	449
Bank and cash balances at start of year	10,469	10,020
	<hr/>	<hr/>
<b>Bank and cash balances at end of year</b>	£ 22,499	£ 10,469
	<hr/> <hr/>	<hr/> <hr/>

**Cross Street Chapel Manchester**  
**Statement of Assets and Liabilities**  
**as at 31 December 2022**

	Note	2022 £	2021 £
<b>Bank and cash balances</b>			
Cash in hand and bank		21,145	10,469
Cash in transit		1,354	-
		<hr/>	<hr/>
		2022	2021
<b>Debtors</b>			
Lettings Income		2,953	1,205
Manchester District Unitarian Association		220	-
Expenses paid twice in error		220	-
		<hr/>	<hr/>
<b>Liabilities</b>			
Creditors due within one year			
Accountancy		2,040	1,020
HMRC		3,479	-
Money owed to charities		710	-
Others		2,252	-
		<hr/>	<hr/>

**Notes**

- a) All the charity's funds are unrestricted. Unrestricted funds are available to spend on activities that further any of the purposes of charity.
- b) The financial statements have been prepared in accordance with the Charities Act 2011. As a lower-income charity under section 133 of the 2011 Act, the trustees have elected to prepare the charity's financial statements using the Receipts & Payments basis.

Approved by the trustees on

and signed on their behalf by:

W.S. West (Trustee)