

**City of Leicester Scout Districts  
Management Charitable Trust**

**Annual Report  
And  
Statement of Accounts**

**For the year  
1<sup>st</sup> March 2023 to 28th February 2024**

**Registered Charity  
No. 1080798**

**Bankers:**

HSBC

2 -6 Gallowtree Gate

Leicester

LE1 1DA

CAF Banking

25 Kings Hill Ave.

West Mallong

ME19 4JQ

**Independent Examiner:**

Lisa Knowles

22 Newquay Close

Hinckley

Leicester

LE10 1XN

## **Charity Trustees**

**As of AGM August 2023**

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### **City of Leicester Scout Districts Management Charitable Trust**

#### **Management Structure**

##### **Ex officio Trustees 2023-2024**

DC Leicester NE or nominee

DC      Vacant

DC Leicester SE or nominee

DC and Chair Jon Dexter 26 Georgeham Close, Wigston, Leicester, LE18 2HZ

DC Leicester SW or nominee

DC      Chris Wedd 21 Barley Close, Glenfield, Leicester, LE3 8SB

##### **Appointed Trustees 2022-2023**

2022-2025      Brian Waters 16 Greys Drive, Groby, Leicester, LE6 0YW

2024-2026      Graham Berridge 1 Brockenhurst Drive, Braunstone, Leicester, LE3 2UD

2024-2026      Peter Hardy 329 Uppingham Road, Leicester, LE5 4DN

2021-2024      David Mason 83 Johnson Road, Birstall, Leicester, LE4 3AT

2022-2025      Mark Goodall 17 Beech Road, Oadby, Leicester, LE2 5QL

#### **Secretary/Treasurer to the Trustees**

Mr David Mason 83 Johnson Road, Birstall, Leicester, LE4 3AT

### **City of Leicester Scout Districts Management Charitable Trustee**

#### **Management Structure (continued)**

##### **The Trustees appointments**

**A Campsite Warden** Mr Tom Taylor, "Swithland", 15 Marston Drive, Groby, Leicester, LE6 0DY

##### **B Officers of the Campsite Management Committee**

Chairman Mr David Mason 83 Johnson Road, Birstall, Leicester, LE4 3AT

Secretary Vacant

Treasurer Mr Jan Grothusen 64 Howard Road, Leicester, LE2 1XH

## **C Acting Charity Commission Contact**

David Mason 83 Johnson Road, Birstall, Leicester, LE4 3AT

## **D Fund Managers for City of Leicester Scout Districts Building Support Fund**

The Fund is now closed

## **City of Leicester Scout Districts Management Charitable Trust**

Registered contact for Charity Commission:-

Mr David Mason, 83 Johnson Road, Birstall, Leicester, LE4 3AT

Registered Contact for CAF Bank:-

Mr Jan Grothusen 64 Howard Road, Leicester, LE2 1XH

## **The City of Leicester Scout Districts Management Charitable Trust**

### **Annual Report March 2023 to February 2024**

#### **Trustees**

Sadly during the year Barry Fairman Trustee and previous Head Warden of Johns Lee Wood passed away, he will be greatly missed.

Bijal Bhagwan has been appointed County Commissioner for Leicestershire Scouts and will be standing down as a trustee of the City Districts. She will be replaced as a trustee when a new D.C. is appointed.

Graham Berridge and Peter Hardy were reappointed as Trustees.

With the many changes happening within Scouting there were fewer opportunities for organised events during the year. We did however have a Stand outside of the Cathedral for St Georges Day publicising Scouting within the City and also again held our "Wake up the Woods" weekend for our older youth members and adults where they had chance to take part in the campsite maintenance preparing the campsite for the coming season.

#### **Johns Lee Wood Campsite**

The major improvement for the campsite this year has been the resurfacing of the access road into the site, the cost being shared with our neighbours, this will make a vast difference for all of our staff and visitors. Also with help from some grant aid we have purchase catering equipment i.e. pots, pans, cutlery, plates, bowls and mugs etc. For the use of the campers in each of the 4 cabins. The team have again been busy keeping the site maintenance up to date and carrying out many improvements including working to extend the Caving complex and to build a Tomahawk range. An update to the heating system in both the Gutteridge cabin and the wardens cabin has been done and plans are in hand to replace the windows and doors on our two larger cabins. Many other jobs are in the pipeline either for the Team to carry out or to be done by outside contractors.

### **Johns Lee Wood Campsite contd.**

We appointed a new campsite treasurer in January 2024 Jan Grothusen, he is already making his mark and is proving to be a real asset to the team.

During the period when the campsite was without a treasurer Tom Taylor and David Mason looked after the accounts.

Christine Hardy was thanked for all her work as the treasurer over the years.

The Camper numbers were again strong with the following numbers:-

City Districts 793,

Other Scouts and Guides 1588,

Other Youth Groups 461,

Education Groups 524,

Other Groups 463,

Day Visits 1185.

A little down on the previous year but still a good year.

The bookings for the coming year are again very strong.

The Trustees thanked our Head Warden and the team for all of their hard work.

### **Building Fund**

The Fund has now closed after providing nearly £69000 of support to City Groups to make improvements to their Buildings.

**CITY of LEICESTER SCOUT DISTRICTS  
MANAGEMENT CHARITABLE TRUST**

**ANNUAL REPORT AND ACCOUNTS**

**YEAR ENDING 29TH FEBRUARY 2024**

**CHARITY COMMISSION REF: NO: 1080798**

## **Independent examiner's report to the trustees of the City of Leicester Districts management Charitable Trust (Including John's Lee Wood campsite)**

I report to the trustees on my examination of the accounts of the charity for the year ended 29th February 2024.

### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act;  
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*L C Knowles*

Signed:

Name: Lisa Knowles

Relevant professional qualification or membership of professional bodies (if any): AAT

Address: 22 Newquay Close  
Hinckley  
Leicester  
LE10 1XN

Date: 8<sup>th</sup> August 2024

**CITY of LEICESTER SCOUT DISTRICTS MANAGEMENT CHARITABLE TRUST**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE YEAR ENDED 29TH FEBRUARY 2024**

	NOTES	Campsite Fund £	Main Fund £	Restricted Fund £	Total Fund £	2022/23 £
<b>INCOMING RESOURCES</b>						
Campsite	2	55,687			55,687	39,742
Membership Fees		2,973			2,973	4,352
Donations/Collection		43	230		273	233
Providore Trading	4	2,550			2,550	3,021
Grant Received	5	11,870			11,870	0
Dividends				0	0	0
Bank Interest		747	168	0	915	219
Camps/Fun Days			6,768		6,768	13,219
<b>TOTAL INCOME</b>		<b>73,870</b>	<b>7,166</b>	<b>0</b>	<b>81,036</b>	<b>60,786</b>
<b>RESOURCES EXPENDED</b>						
Services	6	17,148			17,148	15,277
Operating	7	14,503	4,846	55	19,404	34,997
Depreciation		7			7	7
Providore Trading	4	4,060			4,060	3,319
Grant		8,861			8,861	9,942
Donation				43	43	0
<b>TOTAL EXPENDITURE</b>		<b>44,579</b>	<b>4,846</b>	<b>98</b>	<b>49,523</b>	<b>63,542</b>
<b>NET INCOMING/(OUTGOING)</b>		<b>29,291</b>	<b>2,320</b>	<b>-98</b>	<b>31,513</b>	<b>-2,756</b>
<b>NET UNREALISED (LOSS)/GAINS ON INVESTMENTS</b>				<b>0</b>	<b>0</b>	<b>0</b>
<b>NET REALISED GAINS ON INVESTMENTS</b>				<b>0</b>	<b>0</b>	<b>-21</b>
<b>SALE OF FIXED ASSETS</b>		<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>NET MOVEMENTS IN FUNDS</b>		<b>29,291</b>	<b>2,320</b>	<b>-98</b>	<b>31,513</b>	<b>-2,777</b>
<b>TOTAL FUNDS - B/Fwd</b>		<b>467,480</b>	<b>17,308</b>	<b>98</b>	<b>484,886</b>	<b>487,663</b>
<b>TOTAL FUNDS - C/Fwd</b>		<b>496,771</b>	<b>19,628</b>	<b>0</b>	<b>516,399</b>	<b>484,886</b>

The notes on pages 3 to 5 form an integral part of these accounts

**CITY of LEICESTER SCOUT DISTRICTS MANAGEMENT CHARITABLE TRUST**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE YEAR ENDED 29TH FEBRUARY 2024**

	NOTES	<u>2023/ 24</u>		<u>2022/23</u>	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible Assets	10		370,946		370,953
<b>CURRENT ASSETS</b>					
Stocks	11	3,483		3,752	
Debtors	12	419		443	
Investments (Building Support Fund)		0		0	
Bank Account - HSBC - Reserve		9,896		9,896	
Current		9,732		7,412	
CAF - Current		93,102		65,169	
Gold		32,230		31,636	
CAF (Bldg Sup Fd)		0		98	
Cash in Hand		115		115	
		<u>148,977</u>		<u>118,521</u>	
<b>CREDITORS:</b>					
Amounts due within one year	13	-3,524		-4,588	
<b>NET CURRENT ASSETS</b>			<u>145,453</u>		<u>113,933</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>516,399</u>		<u>484,886</u>
<b>ACCUMULATED FUNDS</b>					
Main		19,628		17,308	
Campsite		496,771		467,480	
Building Support Fund		0		98	
<b>TOTAL FUNDS</b>			<u>516,399</u>		<u>484,886</u>

Approved by the Trustees on

2024 and signed on their behalf by:



**Jonathan Dexter**  
Chairman



**David Mason**  
Secretary

The notes on pages 3 to 5 form an integral part of these accounts



**CITY of LEICESTER SCOUT DISTRICTS MANAGEMENT CHARITABLE TRUST**  
**NOTES TO THE ACCOUNTS 29TH FEBRUARY 2024**

**1 Accounting Policies**

**Basis of Accounting**

The statement of accounts has been prepared in accordance with the provisions of the Charities (Accounts and Report Regulations) Act 1996, the statement of Recommended Practice Accounting by Charities and applicable accounting standards.

The charity has taken advantage of the exemption in FRS.1 from the requirement to produce a cash flow statement on the grounds that it qualifies as a small charity.

**Income**

Income is accounted for on an accruals basis as far as it is prudent to do so.

**Direct Charitable Expenses**

Direct charitable expenditure comprises all identifiable expenditure relating to the objects of the charity, including the direct cost of supporting the charitable activities.

**Management and Administration Costs**

Expenditure on management and administration of the charity includes all expenditure not directly related to the charitable activity or fundraising.

**Gifts in Kind**

The charity receives the benefit of work carried out by volunteers and no value is placed on this input in the accounts.

**Taxation**

As a registered charity, the Charity benefits from rates relief and is generally exempt from Income Tax and Capital Gains Tax, but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

**Depreciation**

Depreciation of tangible fixed assets is provided at the following annual rates in order to write off each asset over its estimated useful life:

Freehold Buildings	Nil % on cost
Plant & Machinery	25% Reducing Balance
Activity Centre	25% Reducing Balance
No Depreciation is provided on Freehold Land	

**Other Fixed Assets**

Other Fixed Assets have been written off in the year of purchase

	<u>2023/24</u>	<u>2022/23</u>
	£	£
<b>2 Campsite Fees</b>		
Camping Fees	29,006	24,344
Day Fees	911	1,924
Building Hire	21,834	9,800
Metered Electricity	0	246
Metered Showers	0	176
Activity Centre	3,936	3,252
	<u>55,687</u>	<u>39,742</u>

**CITY of LEICESTER SCOUT DISTRICTS MANAGEMENT CHARITABLE TRUST**  
**NOTES TO THE ACCOUNTS 29TH FEBRUARY 2024**

**3 City Districts Building Support Fund**

The building support fund has been closed in the year.

		<u>2023/24</u>	<u>2022/23</u>
		£	£
<b>4 Provide</b>			
Sales		2,550	3,021
Cost of Sales -	Opening Stock	3,511	841
	Purchases	3,791	5,989
	Less Closing Stock	<u>-3,242</u>	<u>-3,511</u>
		4,060	3,319
		<u>-1,510</u>	<u>-298</u>
<b>5 Grants Received</b>			
		11,870	0
		<u>11,870</u>	<u>0</u>
<b>6 Services</b>			
Insurance		2,114	2,176
Electricity		4,058	2,682
Gas		5,386	3,384
Water		1,524	1,356
Rubbish & Sanitary Removal		1,294	1,888
Telephone		754	659
Annual Contracts		2,018	3,132
		<u>17,148</u>	<u>15,277</u>
<b>7 Operation</b>			
Repairs & Maintenance		12,750	19,887
Administration		2,026	2,158
Camps/Fun days		4,628	12,952
		<u>19,404</u>	<u>34,997</u>
<b>8 Staff Costs</b>			
No remuneration was paid or expenses reimbursed to trustees in the year.			
<b>9 Net Movement in Funds for the Year</b>			
		<u>2023/24</u>	<u>2022/23</u>
		£	£
Movement in Funds after charging:			
Depreciation of Tangible Fixed Assets		7	7
		<u>7</u>	<u>7</u>

**CITY of LEICESTER SCOUT DISTRICTS MANAGEMENT CHARITABLE TRUST**  
**NOTES TO THE ACCOUNTS 29TH FEBRUARY 2024**

**10 Tangible Fixed Assets**

	Buildings	Plant & Machinery	Activity Centre	TOTAL	2022/23 £
	£	£	£	£	
<b>Cost</b>					
As at 1st March 2023	370,937	14,946	13,494	399,377	399,377
Additions				0	0
Disposals				0	0
At 28th February 2024	<u>370,937</u>	<u>14,946</u>	<u>13,494</u>	<u>399,377</u>	<u>399,377</u>
<b>Depreciation</b>					
As at 1st March 2023	0	14,937	13,487	28,424	28,417
Charge for the Year		4	3	7	7
Disposals				0	0
At 28th February 2024	<u>0</u>	<u>14,941</u>	<u>13,490</u>	<u>28,431</u>	<u>28,424</u>
<b>Written Down Value</b>					
As at 1st March 2023	<u>370,937</u>	<u>9</u>	<u>7</u>	<u>370,953</u>	<u>370,960</u>
At 28th February 2024	<u>370,937</u>	<u>5</u>	<u>4</u>	<u>370,946</u>	<u>370,953</u>

**11 Stocks**

Gas	241	241
Providor	3,242	3,511
	<u>3,483</u>	<u>3,752</u>

**12 Debtors**

Insurance Prepayment	419	443
	<u>419</u>	<u>443</u>

**13 Creditors: Amounts falling due within one year**

Accrued Expenses	300	300
Booking Deposits	3,224	4,288
	<u>3,524</u>	<u>4,588</u>

**14 Contingent Liability**

There was no Contingent Liability (2023 Nil) and no Capital Commitment at the year end.(2023 - Nil)