



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01/01/2024 To 31/12/2024

Charity name: New Owlsmoor Centre

Charity registration number: 1080713

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To provide a clean and safe venue for party and regular hire.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Party hire of the venue for the local community, Space for local business to provide regular classes</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Trustees are committed to providing a clean and well maintained space for the local community within our constitution,</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>n/a</b>
Policy on social investment including program related investment	Para 1.38	<b>n/a</b>
Contribution made by volunteers	Para 1.38	<b>n/a</b>
Other		<b>n/a</b>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>Continued provision of high quality facilities for hire by the community for classes and private events.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>n/a</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>n/a</b>
Investment performance against objectives	Para 1.41	<b>n/a</b>
Other		<b>n/a</b>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>Surplus £ 2,608 to be reinvested in the community building, facilities and room hire subsidies.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>n/a</b>
Amount of reserves held	Para 1.22	<b>£0.00</b>
Reasons for holding zero reserves	Para 1.22	<b>Previous trustees were not aware of this requirement. A reserves policy will be implemented in the coming year</b>
Details of fund materially in deficit	Para 1.24	<b>n/a</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>n/a</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Roome hire fees for private hire and classes for the local community</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>n/a</b>
A description of the principal risks facing the charity	Para 1.46	<b>n/a</b>
Other		<b>n/a</b>

## Structure, Governance and Management

Description of charity's trusts:		n/a
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>The constitution is regulated by the Charity Commission</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees are voted in at the yearly AGM.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	n/a
The charity's organisational structure and any wider network with which the charity works	Para 1.51	n/a
Relationship with any related parties	Para 1.51	n/a
Other		n/a

## Reference and Administrative details

Charity name	New Owlsmoor Centre
Other name the charity uses	Owlsmoor Community Centre
Registered charity number	0180713
Charity's principal address	New Owlsmoor Centre Yeovil Road, Owlsmoor, Sandhurst, Berkshire, GU47 0TF

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Melissa Timms	Chair		
2	Andy Hazell	Treasurer		
3	Mike Grant	Secretary		
4	Andy Hazell	Signatory		
5	Kate Purr	Signatory		
6	Fiona Fenton	Signatory		
7				
8				
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12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

AM Hazell

Full name(s)

Andy Hazell

Position (eg Secretary,  
Chair, etc)

Treasurer

Date

21/10/2025



CHARITY COMMISSION  
FOR ENGLAND AND WALES

No (if any)  
1080713

## Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/01/2024		31/12/2024

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Regular Hire fees	32,161	-	-	32,161	29,065
Casual Hire fees	4,802	-	-	4,802	4,172
Interest received	1,986	-	-	1,986	1,821
Sundry Income	2,356	-	-	2,356	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>41,304</b>	<b>-</b>	<b>-</b>	<b>41,304</b>	<b>35,058</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>41,304</b>	<b>-</b>	<b>-</b>	<b>41,304</b>	<b>35,058</b>
<b>A3 Payments</b>					
Accounting Svcs	1,560	-	-	1,560	3,629
Alarm System	249	-	-	249	-
Bad debt	470	-	-	470	-
Bookkeeping program LA	983	-	-	983	189
Charity Management & Administration	9,765	-	-	9,765	6,735
Cleaning	7,392	-	-	7,392	6,516
Cleaning Materials	1,184	-	-	1,184	461
Consumable supplies	13	-	-	13	-
Curtains and blinds	40	-	-	40	-
Electrical & PAT testing	56	-	-	56	57
Electricity	3,221	-	-	3,221	3,962
Fire extinguishers	86	-	-	86	86
Gas	6,014	-	-	6,014	2,215
Insurance	591	-	-	591	591
Locks and keys	48	-	-	48	-
Music Licence	1,115	-	-	1,115	-
One off expenses	558	-	-	558	2,048
Plumbing and water	779	-	-	779	-
Printing and stationary	302	-	-	302	-
Payroll Costs	-	-	-	-	1,128
Quarterly Rent	200	-	-	200	200
Sundry	13	-	-	13	-
Redecoration	-	-	-	-	2,184
Telephone & Internet	908	-	-	908	819
Waste collection	648	-	-	648	611
Water & Sewage	2,065	-	-	2,065	642
Website/ Online room booking site	265	-	-	265	239
Worldpay Fees	272	-	-	272	139
Zettle fees	59	-	-	59	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>38,857</b>	<b>-</b>	<b>-</b>	<b>38,857</b>	<b>32,450</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>38,857</b>	<b>-</b>	<b>-</b>	<b>38,857</b>	<b>32,450</b>
<b>Net of receipts/(payments)</b>	<b>2,447</b>	<b>-</b>	<b>-</b>	<b>2,447</b>	<b>2,608</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>2,447</b>	<b>-</b>	<b>-</b>	<b>2,447</b>	<b>2,608</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	CCLA Investment fund	40,739	-	-
	Cash	-	-	-
	Current Account	10,524	-	-
	<b>Total cash funds</b>	<b>51,263</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
<b>B2 Other monetary assets</b>	<b>Details</b>	<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>
	Aged debtors	49	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
	Aged creditors	377	-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	<b>Signature</b>	<b>Print Name</b>	<b>Date of approval</b>	
	AM Hazell	Andy Hazell	21/10/2025	



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
New Owlsmoor Centre

On accounts for the year  
ended

31 12 24

Charity no  
(if any) 1080713

Set out on pages

3-4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2024.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

K. Swain

Date:

29/10/25

Name:

KIM SWAIN

Relevant professional  
qualification(s) or body  
(if any):

FCA

Address:

QUATRO HOUSE, LYON WAY, FRIMLEY ROAD,  
CAMBRLEY, SURREY GU16 7ER

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.