

22nd Cardiff Scout Group

Annual Report

2021



Charity Number: 1080707

Table of contents

1

Our Team

2

Our Agenda

3

Reports

4

Elections



“Try and leave this world a
little better than you found it”



— **Robert
Baden
Powell**



Our Team

Management	Kay Holmes – Group Scout Leader (until July) Frank Zaffino – AGSL (until July) GSL (after July) Polly Zaffino Thomas – AGSL (after July)
Beavers	Polly Zaffino Thomas, Carla Wilkins, Nahum Bolt, Bronwyn Jurevicius
Cubs	Alex Williams, Sadie Lewis, Tom Baker, Ben Hanna
Scouts	Ben Hanna, Francesca Stocker, Callon Handy
Young Leaders	Bethan Kennard, Gianluca Masia, Luisa Harries, Niamh Fahy, Rowan Fahy, Luka Appanna, Rhys Wijeratne



Our Team

Officers

Chair: Stephen South (until May), Simon Cooper (from May)
Treasurer: Lauren Williams
Secretary: Sarah Nash

Exec Committee

Retiring Members

Stephen South, Kay Holmes

Continuing Members

Lauren Williams (Treasurer / Beavers Parent Rep)
Sarah Nash
Simon Cooper
Rachel Bengough (Subs Admin)
Chris Kennard (Scouts Parent Rep)
Fiona Hewett (Cubs Parent Rep)

Leadership Reps

Frank Zaffino
Polly Zaffino Thomas
Carla Wilkins
Ben Hanna
Alex Williams



1. **Apologies for Absence**
2. **Minutes of Last AGM (see next slide)**
3. **Executive Reports (Chair, Treasurer, GSL – in coming slides)**
4. **Elections to Committee**
 - Introducing new incoming Chair Charlie Williams
 - Simon Cooper to become Group President
5. **Approval of GSL nominations**
6. **Appointment of independent auditor/scrutineer (if needed)**
7. **Any Other Business**



Agenda

**22nd Cardiff Scout Group
Annual General Meeting
Wednesday 28th April 2021
Online Via Zoom 7pm**

Welcome: Meeting commenced at 7.10pm, KH chaired and welcomed all who were present

Present: Ben Hanna (BH), Polly Zaffino (PZ), Frank Zaffino (FZ), Alex Williams (AW), Rachel Bengough (RB) Fiona Hewitt (FH), Stephen Holmes (SH), Coleen Manual (CM) Katrina Pietzka (KP) Chris Kennard (CK), Bethan Kennard (BK), Sadie Lewis (SL), Brandon Lampert (BL), Hanan Jamil (HJ) Kristi-Anne Moran (KM) and Sarah Nash (SN)

Apologies for absence: Stephen South (SS), Venditto's, Poiles, Tom Baker

Minutes of Previous Meeting: Last year's meeting was cancelled due to Covid; however, we have completed the charity commission objectives included in the reports and accounts.

AGM:

KH reflected on 2020 and how hard it has been for everyone but thanked Polly, Frank and the team for delivering a wonderful program way over and above expectations through all sections.

Executive reports are in the annual report which also includes the Chairman's report.

Treasurer's Report: Thanks to Polly, Frank, Sarah & Lauren for changing the bank account to Barclays and for doing the accounts for the year.

Exec has decided to continue using the online pre-budget payment cards.

KH stated that the finances have worked out a lot better than we could've hoped for. We had 3 grants which have been wonderful. We had our 1st gift aid claim of approx. £4k. KH thanked Lauren.

Kays final GSL report is included in the Report and Accounts.

Election to the Executive: Lauren, Sarah and Rachel to continue in their current roles. Katrina and

Fiona welcome as new members of the team. Welcome also to our new chair Simon.

KH will be GSL until 31st July whereby FZ will take over the role with PZ as the GSL support.

Alex and Ben represent cubs and scouts and we're encouraging young leaders to be part of the exec although they can't vote until their 18.



AOB:

Jonathan Evans happy to do any scrutineering that is needed if we meet the £25k limit.

CK said a 'Massive' thank you to KH for her many years of hard work and dedication to as GSL and thanked rest of the leadership team.

Meeting closed.

Minutes from Last AGM



Chair's Report



District Chair, Chris Kennard

As I am sure you have noticed, this has been another tumultuous for the Scouting and the 22nd.

However, throughout the trials and tribulations of the year, the Leaders of the 22nd have provided an outlet and consistency for the young people when the rest of world has been uncertain.

Yet again they have stayed positive, embraced change and technologies and held up the values of Scouting, whilst delivering a brilliant program and supporting our young people.

As a scouting parent, you have my heartfelt thanks. As we look forward to the next 12 months, I am sure the young people will continue to enjoy the challenges and fun provided by the leadership team. We can also hope for a bit of stability in the team over the coming year from the Exec, GSL and the Leadership team.

GSL Report

Frank Zaffino



As I reflect back on the year, I am extremely proud of the hard work and dedication that my team has put in. Without them we could not have had the successful year that we have. Since taking over the group as GSL in July, the group has continued from strength to strength and is growing steadily. The approach this year has been a mixed bag of both virtual sessions and in person sessions in the Scout Hall. Which I believe that all the young people enjoyed.

Our latest project includes buying new quality kit for the hall so we can run the best possible meetings we can. We are also preparing to open the first Squirrels Drey in Cardiff, hopefully in the first few months of 2022.



In the coming year I am looking forward to camping again as a group, and getting back out doing more adventurous activities that everyone has missed over the past 2 years of lockdowns.

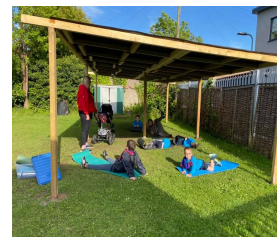
I want to say a massive thank you to all the parents who have chipped in to help our sessions run smoothly, as well as a massive thank you to the leadership team who keep on keeping on.

Finally, we are always looking for new volunteers to help us make the magic happen, so if you're interested in getting involved please let me or any of the leaders know and we can find a role for you.



Beavers Report

Members: 24
Young Leaders: 3
Leaders: 4



2021 was a strange year for everyone, but we found ourselves finding new and innovative ways to keep Beavers enthusiastic! At the beginning of the year we were on Zoom and planned activities such as yoga, making pizzas and baking. When we were able to come back to in person meetings in April, thankfully the weather was on our side! We were able to spend time in our garden. We took part in the 'Keep Wales Tidy' scheme where we have done some gardening. We have been able to meet outside of the Scout hall by walking down to the Rec and playing a Pokemon wide game. We also didn't leave the cooking to be done at home - we made pasta and chocolate filled bananas on a fire. We have also had sessions with all the groups such as our Summer Fun day in August, meeting Jo Stevens MP on Parliament Day and our Winter Wonderland themed end of term party.

Cubs Report



2021-2022 was an exciting year for the 22nd Cubs as we did our best to come back face to face safely for the young people, volunteers, and families. The section had been going from strength to strength thanks to parents' and carers' extra help when the volunteers needed it. We had a successful chippy hike, made pasta, carved pumpkins, and did lots of crafts! Hopefully the nice weather will hold out so we can do more outdoor adventures, and plan some trips and camps. Thanks to all who helped the 22nd Cubs over the last year - Akela (Alex)



Members: 22
Young Leaders: 1
Leaders: 4

Scouts Report

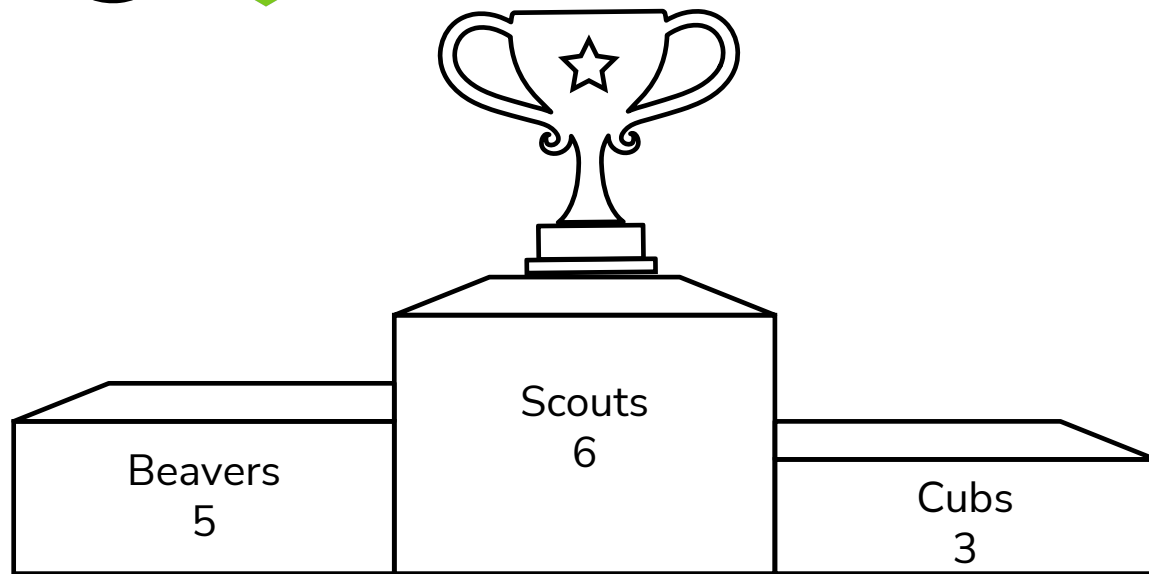
Members: 30
Young Leaders: 3
Leaders: 3

2021 for the Scouts was a mixed bag of activities. At the start of the year, we were back on Zoom with a variety of activities, building the young people's skills in cooking and the creative arts before ending the term with a visit from the local mountain rescue.

As spring moved into summer we were once again able to meet outdoors, allowing us to do some of the more adventurous activities, including archery, pioneering and a visit to the aquapark. The year ended by building on these skills and taking advantage of some good weather, we also got to put some of the practical skills learnt earlier in the year to use in a couple of hikes.



Top Awards



Accounts

Financial Review	2021	2020			
INCOME	£27,696.66	£21,581.90	£6,114.76		
Subscriptions 2021 saw subs streamlined entirely through OSM to the "new" monthly price. A large chunk of subs was also finally released from GoCardless resulting in a nearly £3700 payout, some of which had been held since 2020. The increase in subs income from 2020 to 2021 was therefore substantial.	£11,407.22	£5,325.00	£6,082.22		
Fundraising, grants, gift aid and donations: We gratefully received £10000 in COVID relief grants from Cardiff Council. Admiral Insurance generously donated a grant to buy a new laptop (purchase of which is yet to be agreed by committee for several reasons including, importantly, limited stock availability at the time of grant). We received a hefty GiftAid payout of over £4404, which we for some reason did not in 2020. Other income included Melvin Skidmore, Easyfundraising and AmazonSmile.	£15,482.82	£10,200.00	£5,282.82		
Hall hires (inc. garage): We have continued in our decision not to hire out the hall to external parties, inline with our COVID risk assessment eg. Regarding cleaning etc, and also that availability is now limited since 45th group made their home with us. They are now contributing towards maintenance and utilities (£650 in 2021). Rent of the garage has fallen by the wayside since the pandemic began.	£650.00	£2,749.00	-£2,099.00		
Other income: Although "less" than 2020, this is merely because of a cashbook reshuffle to ensure accurate declaration of our funds, some now being regrouped in the sections above.	£156.62	£1,541.33	-£1,384.71		



Accounts

EXPENDITURE	£16,437.34	£18,375.50	-£1,938.16		
Programming: For COVID sanitation, and being in a fortunate position financially, we have begun to invest in new and additional materials for programming, both for immediate use and as long term investments. Large parts of 2020 was also conducted via Zoom, therefore requiring very little spend for sessions.	£2,831.82	£2,228.75	£603.07		
Uniform & badges: Just over £200 more was spent on badges in 2021 which simply reflects greater achievements of our members. A large order of new neckers was also required, ready to invest new members to the group.	£1,147.51	£687.41	£460.10		
Utilities, rent and Insurance: Our 2020 declaration consisted only of the utilities, which in 2021 were £1969.06. Although significantly higher, the hall was not subjected to the lengthy full lockdown (and mere standing charges) of 2020, and is now also now host to 45th's additional gas/electricity. Some other additional necessities are now being categorised under utilities eg. group web hosting	£3,882.95	£1,424.22	£2,458.73		
Maintenance and repairs: The majority of the year's spend, around £1300, went toward building the outdoor shelter and another £400 replacing the shed. Other significant spends include the cleaner we hired for the hall, to minimise COVID risk. The remainder was for minor repairwork.	£2,022.45	£2,084.20	-£61.75		
Material and Equipment: This is a new category, with most items previously falling under maintenance or programming but includes distinct options such as hall toiletries and office supplies. The last year led to a mass reorganisation and clearout of the hall, for the sake of COVID risk, functionality and compliance. This required new storage solutions and replacement of equipment and tools e.g. first aid kits, stacking boxes. The overall costs of Maintenance and Materials was much larger than 2020, but a necessary investment for now and the future.	£1,660.63		£1,660.63		
Camps and events: There were no camps or events in 2021.	£0.00	£1,083.20	-£1,083.20		
Other:	£363.68				
Capitation	£4,528.30	£4,909.80	-£381.50		



Vacancies (Sections)

Squirrels

Polly and Carla from the Beaver team are really excited to open Squirrels in 2022. They will need a team to support them, as Early Years youngsters do need more attention.

Beavers

As the Beavers team are running Squirrels, we'll need a few extra paws on deck to help keep Beavers in ship-shape. Polly is happy to run both sections for the short term but would like to recruit two new Assistant Leaders for Beavers in the long run.

Cubs

Cubs would like some extra volunteers to help manage the young peoples' excitement during meetings and to support Leaders during activities.



Vacancies (Committee)



Officer

Our wonderful longstanding secretary Sarah Nash has told us that she'd like to step down but is happy to continue until her replacement is found.

Sarah is happy to have a chat about what the role involves, so if you're interested, please get in touch.

Committee

As youngsters tend to grow, we are looking for a Beavers parent/carer to join the Exec as a Parent Rep to make sure the Beavers' voices continue to be heard.

We would like to have an older youth voice on our Committee, so we are keen to recruit a volunteer 18-25. This would be fab on university and job applications!

Our Team

Leaders

frank@22ndcardiff.co.uk

polly@22ndcardiff.co.uk

carla@22ndcardiff.co.uk

alex@22ndcardiff.co.uk

ben@22ndcardiff.co.uk

Committee

lauren@22ndcardiff.co.uk

sarah@22ndcardiff.co.uk

rachel@22ndcardiff.co.uk



Thanks



If you have any questions, please feel
free to email hello@22ndcardiff.co.uk

CREDITS: This presentation template
was created by Slidesgo.





CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

22nd Cardiff Scout Group

No (if any)

1080707

Receipts and payments accounts

CC16a

For the period
from

Period start date

01/01/2021

To

Period end date

31/12/2021

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Subscriptions	11,407	-	-	11,407	5,325
Fundraising, grants, gift aid and donations	15,483	-	-	15,483	10,200
Hall hires (inc. garage)	650	-	-	650	2,749
Other Income	157	-	-	157	1,541
Camps and Events	-	-	-	-	1,317
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	-
Sub total (Gross income for AR)	27,697	-	-	27,697	21,132
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	27,697	-	-	27,697	21,132

A3 Payments

Program expenses	2,832	-	-	2,832	2,229
Uniform and Badges	1,148	-	-	1,148	688
Utilities, rent and insurance	3,883	-	-	3,883	3,402
Maintenance and repairs	2,022	-	-	2,022	2,084

Materials and Equipment	1,661	-	-	1,661	3,873
Camps and events	-	-	-	-	1,083
Other	364	-	-	364	122
Capitation	4,528	-	-	4,528	4,910
Group Clothing	-	-	-	-	
	-	-	-	-	
Sub total	16,437	-	-	16,437	18,391

A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	

Total payments	16,437	-	-	16,437	18,391
-----------------------	---------------	----------	----------	---------------	---------------

Net of receipts/(payments)	11,259	-	-	11,259	2,741
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	11,259	-	-	11,259	2,741

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Account	23,176	-	-
		-	-	-
		-	-	-
	Total cash funds	23,176	-	-
	(agree balances with receipts and payments account (s))	Agreement Error	OK	OK

		Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Details			
			-	-
			-	-
			-	-
			-	-
			-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Details			
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

B5 Liabilities

		-	-
Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>Francis Zaffino</i>	Francis Zaffino	27/10/2022
<i>Lauren Williams</i>	Lauren Williams	27/10/2022