

BUSY BEAVERS PLAYGROUP

England & Wales · Charity number 1080627

Details

Status Registered

Legal form Other

Registered 2000-05-09

Register [View on the Charity Commission register](#)

Contact

Address 65 The Paddocks
Norwich
NR6 7HE

Phone 07795105457

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Activities

Objects: TO ADVANCE THE EDUCATION OF CHILDREN BELOW COMPULSORY SCHOOL AGE IN OLD CATTON.

Activities: Providing Preschool activities in an Ofsted inspected setting.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People, The General Public/mankind

Geography

- **Area of benefit:** OLD CATTON
- Norfolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£84,678	£83,412	-	-
2024-08-31	£86,278	£82,052	-	-
2023-08-31	£87,328	£75,043	-	-
2022-08-31	£66,154	£70,821	-	-
2021-08-31	£78,892	£66,247	-	-
2020-08-31	£77,365	£66,192	-	-

Trustees

Name	Role	Appointed
Evie Wooltorton	Chair	2024-11-15
Catherine Tidd		2023-11-10
Elli Dashley		2025-11-11
Esmai Jefferies		2025-11-11
Matthew Freeman		2024-11-15
Robert Timms		2025-11-11

BUSY BEAVERS PLAYGROUP

England & Wales - Charity number 1080627

Accounts

Treasure's Report for AGM November 2025

Overview

Busy Beavers finished the year with a profit of £1,265.73, which is great to see. Thankfully, we didn't have to replace any expensive equipment or technology, which helped keep costs low and the results positive. Ending the year in profit puts us in a good position for the year ahead.

Income

The group received funding and fees of £81,905.14 from funding, grants and starter fees. Fundraising this year from t-shirt sales, raffles and other fundraising came to £1102.69 after costs.

Expenses

The main expense for the previous year has been the staff wages, which came to £70,266.06. The rent also increased from £800 to £850 a month so the overall cost was £9850.

Bank Account

Current balance in the Business Account is £28,508.83 and the Business Redundancy Account balance is £58,998.93. Over the last year we have gained £838.42 in interest from the money in the Business Savings Account.

Forecast

Looking ahead, we need to focus on increasing the number of children, as we saw a decline this September. To avoid a big loss, staff hours have been reduced for now, but we'll need to review things again in the new year. Promoting the playgroup will be a top priority to make sure it can stay open for many years to come.

Matthew Freeman

Treasurer

Busy Beavers Playgroup Committee

	01-Sep-24	31-Aug-25	Difference
Business Current Account	TBC	£28,508.83	#VALUE!
Business Savings Account	TBC	£59,194.76	#VALUE!
Cash In Hand (Income Tin)	£87.24	£40.24	£47.00
	£87.24	£87,743.83	

	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	TOTAL
Income													
NCC 3 and 4 Years Funding	£3,066.82	£3,263.00	£2,810.84	£3,147.49	£5,136.00	£5,248.33	£4,705.67	£4,652.00	£4,651.00	£4,975	£4,760	£4,838.16	£51,249.41
NCC 2-3 Years Funding	£2,340.00	£2,339.00	£760.80	£1,813.27	£1,813.81	£1,103.55	£1,974.71	£490.00	£490.00	£954.00	£945.00	£644.68	£15,368.82
One-to-One Funding	£0.00	£1,404.00	£1,112.18	£94.86	£0.00	£941.92	£83.16	£210.49	£0.00	£2,695.51	£0.00	£90.72	£9,632.84
Starter Fees	£0.00	£0.00	£20.00	£0.00	£10.00	£210.00	£0.00	£0.00	£10.00	£20.00	£0.00	£0.00	£270.00
Fees	576	£126	£684.00	£162.00	£651.00	£0.00	£1,092	£168.00	£399.00	£1,113.00	£392.07	£21.00	£5,384.07
T-Shirt Sales	£25.00	£30.00	£0.00	£0.00	£0.00	£4.50	£0.00	£0.00	£10.00	£0.00	£0.00	£0.00	£69.50
Raffles	£0.00	£0.00	£14	£143.00	£0.00	£0.00	£68.00	£0.00	£0.00	£0.00	£0.00	£0.00	£230.00
Bank Interest (Sa Wings Account)	£217.51	£0.00	£0.00	£218.32	£0.00	£0.00	£207.25	£0.00	£0.00	£195.34	£0.00	£0.00	£838.42
Other Fund Raising	£0.00	£0.00	£0.00	£118.50	£14.81	£0.00	£0.00	£0.00	£390.00	£200.00	£220.50	£0.00	£943.81
Trips and Parties	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Photos	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other (Refunds)	12.36	£0.00	£4.80	£0.00	£0.00	£0.00	£0.00	£0.00	£90.57	£0.00	£0.00	£584.00	£694.73
TOTAL	£6,237.69	£7,162.00	£5,406.72	£5,697.44	£7,625.62	£10,508.30	£8,130.79	£5,520.49	£6,040.57	£10,152.85	£6,017.57	£6,178.56	£44,678.60
Expenditure													
Staff Costs (Wages and HMRC)	£5,531.55	£5,673.67	£5,751.99	£5,409.99	£5,446.22	£5,620.75	£6,185.72	£6,417.49	£5,699.07	£6,356.13	£6,254.63	£5,918.85	£70,266.06
Premises Costs (Rent)	£800.00	£800.00	£800.00	£800.00	£800.00	£800.00	£800.00	£850.00	£850.00	£850.00	£850.00	£850.00	£9,850.00
New Equipment	£44.36	£53.83	£16.65	£0.00	£25.71	£42.99	£8.19	£18.18	£64.21	£0.00	£0.00	£0.00	£274.12
Milk, Tea, Biscuits and Bread	£1.80	£22.49	£0.00	£0.00	£25.95	£0.00	£0.00	£26.40	£0.00	£0.00	£10.50	£0.00	£87.14
Consumables (Paints, etc.)	£21.10	£98.01	£80.59	£20.30	£66.42	£36.23	£86.65	£114.35	£32.49	£20.07	£96.44	£0.00	£612.65
OFSTED and Annual Renewals	£35.00	£162.00	£0.00	£0.00	£125.00	£0.00	£709.32	£0.00	£0.00	£0.00	£50.00	£0.00	£1,101.32
Tesco Mobile	£8.09	£19.06	£8.09	£8.09	£8.09	£8.09	£8.09	£8.09	£8.57	£8.57	£8.57	£8.57	£109.97
Fundraising Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£140.62	£0.00	£140.62
Courses	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£900.00	£0.00	£0.00	£0.00	£0.00	£0.00	£900.00
Party Costs and Trips	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Expenses	£0.00	£447.50	£84.45	£1.95	£0.00	£0.00	£0.00	£0.00	£49.98	£0.00	£0.00	£0.00	£585.88
Stationery	£12.36	£1.68	£13.74	£0.00	£16.10	£0.99	£0.00	£16.35	£14.09	£9.80	£0.00	£0.00	£85.11
TOTAL	£6,454.26	£7,278.24	£6,755.51	£6,262.33	£6,513.49	£6,509.05	£8,097.97	£7,450.86	£6,718.41	£7,244.57	£7,350.76	£6,777.42	£83,412.87

	As at 31st August 2025
Business Current Account	£28,508.83
Business Savings Account	£59,994.93
Cash In Hand (Income Tin)	£40.24
Total Funds	£87,548.00

Total Income (Sep 2024 - Aug 2025)	£84,678.60
Total Expenditure (Sep 2024 - Aug 2025)	£83,412.87
Difference between Income and Expenditure	£1,265.73
Brought Forward from 31 August 2024	£86,282.27
Balance at end of 31 August 2025	£87,548.00

I have examined the paperwork associated with the above accounts and can confirm that they are a true and accurate record.

Elizabeth Bentley, Independent Reviewer

E.A.Bentley 20th April 2025.

E.A. Bentley

	01-Sep-24	31-Aug-25	Difference
Business Current Account	TBC	£28,508.83	#VALUE!
Business Savings Account	TBC	£59,194.76	#VALUE!
Cash In Hand (Income Tin)	£87.24	£40.24	£47.00
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One-to-One Funding	£0.00	£1,404.00	£1,112.18	£94.86	£0.00	£941.92	£83.16	£210.49	£0.00	£2,695.51	£0.00	£90.72	£9,632.84
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Bank Interest (Sa Wings Account)	£217.51	£0.00	£0.00	£218.32	£0.00	£0.00	£207.25	£0.00	£0.00	£195.34	£0.00	£0.00	£838.42
Other Fund Raising	£0.00	£0.00	£0.00	£118.50	£14.81	£0.00	£0.00	£0.00	£390.00	£200.00	£220.50	£0.00	£943.81
Trips and Parties	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Photos	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other (Refunds)	12.36	£0.00	£4.80	£0.00	£0.00	£0.00	£0.00	£0.00	£90.57	£0.00	£0.00	£584.00	£694.73
TOTAL	£6,237.69	£7,162.00	£5,406.72	£5,697.44	£7,625.62	£10,508.30	£8,130.79	£5,520.49	£6,040.57	£10,152.85	£6,017.57	£6,178.56	£44,678.60
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Premises Costs (Rent)	£800.00	£800.00	£800.00	£800.00	£800.00	£800.00	£800.00	£850.00	£850.00	£850.00	£850.00	£850.00	£9,850.00
New Equipment	£44.36	£53.83	£16.65	£0.00	£25.71	£42.99	£8.19	£18.18	£64.21	£0.00	£0.00	£0.00	£274.12
Milk, Tea, Biscuits and Bread	£1.80	£22.49	£0.00	£0.00	£25.95	£0.00	£0.00	£26.40	£0.00	£0.00	£10.50	£0.00	£87.14
Consumables (Paints, etc.)	£21.10	£98.01	£80.59	£20.30	£66.42	£36.23	£86.65	£114.35	£32.49	£20.07	£96.44	£0.00	£612.65
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Tesco Mobile	£8.09	£19.06	£8.09	£8.09	£8.09	£8.09	£8.09	£8.09	£8.57	£8.57	£8.57	£8.57	£109.97
Fundraising Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£140.62	£0.00	£140.62
Courses	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£900.00	£0.00	£0.00	£0.00	£0.00	£0.00	£900.00
Party Costs and Trips	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
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Stationery	£12.36	£1.68	£13.74	£0.00	£16.10	£0.99	£0.00	£16.35	£14.09	£9.80	£0.00	£0.00	£85.11
TOTAL	£6,454.26	£7,278.24	£6,755.51	£6,262.33	£6,513.49	£6,509.05	£8,097.97	£7,450.86	£6,718.41	£7,244.57	£7,350.76	£6,777.42	£83,412.87

	As at 31st August 2025
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Business Savings Account	£59,994.93
Cash In Hand (Income Tin)	£40.24
Total Funds	£87,548.00

Total Income (Sep 2024 - Aug 2025)	£84,678.60
Total Expenditure (Sep 2024 - Aug 2025)	£83,412.87
Difference between Income and Expenditure	£1,265.73
Brought Forward from 31 August 2024	£86,282.27
Balance at end of 31 August 2025	£87,548.00

I have examined the paperwork associated with the above accounts and can confirm that they are a true and accurate record.

Elizabeth Bentley, Independent Reviewer

E.A. Bentley 20th April 2025.

E.A. Bentley

BUSY BEAVERS PLAYGROUP

England & Wales - Charity number 1080627

Accounts

Treasure's Report for AGM November 2024

Overview

Financially Busy Beavers made a profit of £4226.24 not as good as last year where we finished in a plus of £12,285 but this was down to a large donation from Sprowston Pavilion Playgroup however finishing in a plus is as always amazing. An increase in NCC funding compared to the previous year has made a difference and meaning after staff salaries and rent costs we were still sitting in a plus. The bank account is still looking healthy due to the group having made a profit over the past few years. For me having been on the committee for the last 7yrs we have only had 1 year where we finished in a loss.

We also had some big buys this year with needing 2x New Laptops costing £898 plus £32 for a laptop bag and 64.99 for a new printer, without these costs we would have finished with over £5k in profit so really good work everyone.

Income

The group received funding and fees of £83,830 which is an increase on last year. Fundraising from selling sweets/hot chocolate cones, raffles, sponsored bike ride, DVDs, Tea towels etc. brought in a profit of £1563.49 after costs.

Expenses

The biggest expense is Staff wages which is unavoidable, being a total of £68,652.51 of the overall costs and then rent with a monthly cost of £800.00 giving a total of £9600 for the year.

Bank Account

Current balance in the Business Account is £28,034.52 and the Business Redundancy Account balance is £58,160.51.

We moved £30,000 over to the redundancy account as this account accrues interest over the year whereas the current account doesn't. This has resulted in an additional £591.65 in interest this year which is amazing.

Forecast

Fund raising will still need to be in the forefront with Children numbers currently being low. We have not had a Christmas fayre since 2019 maybe this is something that we could look at bringing back as it was always a good profit maker and its always lovely to have a community event and would bring more notice and advertising for the playgroup to help keep the group running in the future.

Advertising of the group needs to be a major factor going forward, have we got plans to put the new banner back up as think we are missing that advertising opportunity.

We could look at promoting the group more on social media sites like Face Book – Catton Life etc.

However, the bank account is currently healthy but with increasing costs and staff wages we do not want to risk running at a loss.

Colleen Girling

Treasurer

Busy Beavers Playgroup Committee

Busy Beavers AGM 15th November 2024

1. Welcome

Firstly welcome everyone & thank you for coming to the meeting it is very much appreciated.

2. Brief Committee Update

I will just do a brief committee update as since we last met we have finally managed to get Evie on the Bank Account so thats one less to sort out once we hand over. At the end of this I will ask if we have any parents who would like to join, it is not a massive commitment just supporting the playgroup with fundraising, helping the staff, voting on decisions regarding the playgroup & attending 3 meetings a year.

3. Fundraising

Staff & Committee are currently sourcing donations for prizes for the Christmas Raffle & so far I believe we have 14, As always tickets will be handed out on pick up, feel free to ask for more to pass onto family & friends as this all goes towards raising funds for the playgroup.

4. Angie

As some of you will know Angie will be off for awhile so this is where I would kindly ask that the committee step up & support the staff in her absence as best they can & also check in on Angie to make sure she's doing ok & keep her updated with anything she may need to know.

5. Standing Down

Myself & Colleen will be standing down from the committee. Colleen has been treasurer for a number of years so Id like to thank her for being a part of Busy Beavers & wish her well. As for me I think I've been chairperson for just over 2 years now but due to personal reasons I need to take a step back. I will always support the playgroup & can honestly say being Chairperson is actually very easy

that is thanks to Angie pretty much doing everything & me just saying yes or signing something! Which leads me onto this....

6. Who would like to join the committee?

Being on the committee is a good way of having a say in how the playgroup runs, fundraising, bringing new ideas of things the children can do & generally making sure that it keeps running as without the committee there is no playgroup.

There are certain roles that we need people for first one being Chairperson however Evie has kindly offered to step up & take this on. Then we have Treasurer & Secretary. Gabs & Amy are staying on as committee members but we need more to keep the playgroup running.

You will require a DBS which the playgroup will pay for & you will also need to complete an EY2 alongside this. We do have a step by step guide on how to do this.

So this is where I ask is there anyone who would like to join/take on one of the roles?

7. Any other Business

Busy Beavers Playgroup Income and Expenditure Account

1st September 2023 to 31st August 2024

Income		Expenditure	
NCC Funding and Grants	£ 68,357.61	Staff costs	£ 68,652.51
NCC 2 years funding	£ 3,226.09	Premises Cost	£ 9,600.00
Starter Fees	£ 2,139.50	New Equipment	£ 1,171.10
Fees	£ 10,107.00	Milk, Tea, Biscuits & Bread	£ 95.71
T shirt Sales	£ 31.50	Consumables (Paints etc)	£ 585.39
Raffles	£ 296.80	Petty Cash	£ 31.74
Bank Interest	£ 591.65	Ofsted & Annual Renewals	£ 1,074.59
Other Fund Raising	£ 1,380.78	02 mobile	£ 92.36
Trips & Parties	£ 139.00	Fundraising Costs	£ 151.09
Tempest Photos	£ 8.50	Courses	£ -
		Other	£ -
		Party Costs + Trips	£ 142.00
		Other Expenses	£ 201.30
		Stationery	£ 254.40
Total Income Sept '23 - Aug '24	£ 86,278.43		
		Total Expenses Sept 23 - Aug 24	£ 82,052.19
Difference between income and expenses	£ 4,226.24		
Brought forward 31 August 2023	£ 82,056.03	Business Savings Account	£ 58,160.51
		Business Current Account	£ 28,034.52
		Cash in hand (Income Tin)	£ 87.24
		Total Funds at 31 August 2024	£ 86,282.27

I have examined the paperwork associated with the above accounts and I am satisfied they are a true and accurate record.

Claire Poulter – Independent reviewer.

C. Poulter

19.05.2025

BUSY BEAVERS PLAYGROUP

England & Wales - Charity number 1080627

Accounts

Treasure's Report for AGM November 2023

Overview

Financially Busy Beavers made a profit of £12,285 this is incredible as we finished in a loss of £4666 last year so massive well done. We received a donation of £5000 from Sprowston Pavilion Playgroup due to them having to close and an increase in NCC funding compared to the previous year has made a lot of difference and meaning after staff salaries and rent costs we were still sitting in a plus. The bank account is still looking healthy due to the group having made a profit over the past few years other than the loss last year. For me last year was the first year of finishing in a negative and I have now been on the committee for the last 6yrs.

Income

The group received funding and fees of £79,727 which is an increase of £15,108 on last yrs. £64,619. Fundraising from selling sweets/hot chocolate cones, raffles, sponsored bike ride, DVDs, Tea towels etc. brought in a profit of £2495.04. Plus, we had the Donation of £5000 from Sprowston Pavilion Playgroup.

Expenses

The biggest expense is Staff wages which is unavoidable, being a total of £62,449.51 of the overall costs and then rent with a monthly cost of £750.00 giving a total of £9000 for the year.

Bank Account

Current balance in the Business Account is £54,377.76 and the Business Redundancy Account balance is £27,568.86.

Forecast

Fund raising will need to be in the forefront with Children numbers currently being low. We have not had a Christmas fayre since 2019 maybe this is something that we could look at bringing back next year as it was always a good profit maker and its always lovely to have a community event and would bring more notice and advertising for the playgroup to help keep the group running in the future.

I think advertising of the group to be a very major factor going forward, have we got plans to put the new banner back up as think we are missing that advertising opportunity.

If we could look at promoting the group more on social media sites like Face Book – Catton Life etc. and updating the group pages with a weekly photo of what the set-up looks like and what the children have been getting up to maybe a member of staff could look at updating the page more.

However, the bank account is currently healthy but with increasing costs and staff wages we do not want to risk running at a loss.

Colleen Girling

Treasurer

Busy Beavers Playgroup Committee

Busy Beavers Playgroup Income and Expenditure Account

1st September 2022 to 31st August 2023

Income

NCC Funding and Grants	£ 72,997.85
NCC 2 years funding	£ 1,171.50
NCC 1:1 funding	£ 170.00
Fees	£ 5,387.75
Raffles	£ 211.00
T shirt Sales	£ 64.00
Bank Interest	£ 106.53
Other Fund Raising	£ 6,445.01
Spree Books	£ 660.00
Closure of BP account	£ 0.03
Trips and Parties	£ 115.00
Total income Sept '22 to August '23	<u>£ 87,328.67</u>

Excess of income over expenses	£ 12,285.49
Brought forward 1 September 2022	£ 69,770.54

Funds carried forward 31 August 2023 **£ 82,056.03**

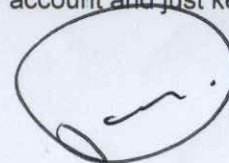
Expenses

Staff costs	£ 62,449.51
Premises Cost	£ 9,000.00
New Equipment	£ 841.25
Milk, Tea, Biscuits & Bread	£ 140.61
Consumables (Paints etc)	£ 638.48
Ofsted Fee, Insurances	£ 1,004.27
Other Expenses	£ 296.78
Fundraising Costs	£ 289.04
Telephone	£ 99.27
Stationery	£ 114.99
Trips and Parties	£ 108.98
Training	£ 60.00
Total Expenses Sept '22 - Aug '23	<u>£ 75,043.18</u>

Business Premium Account	£ 54,377.76
Community Account	£ 27,568.86
Cash in hand (Petty Cash)	£ 31.74
Cash in hand (Fees tin))	£ 77.67
Total funds at 31 August 2023	<u>£ 82,056.03</u>

I have examined the paperwork associated with the above accounts and I am satisfied they are a true and accurate record.
 I note during the year £3360 was transferred into the BP account and £5000 was received from Sprowston Pavilion Playgroup.
 As all 'Petty Cash' transactions are now online I suggest that the £31.74 is added to the 'Income Tin'.

I further suggest that as interest rates are now increasing you transfer as much to the BP account and just keep working capital in the current account.



P J Weeks - Independent Examiner
 11-Oct-23

Busy Beavers Playgroup Income and Expenditure Account

1st September 2022 to 31st August 2023

Income

NCC Funding and Grants	£ 72,997.85
NCC 2 years funding	£ 1,171.50
NCC 1:1 funding	£ 170.00
Fees	£ 5,387.75
Raffles	£ 211.00
T shirt Sales	£ 64.00
Bank Interest	£ 106.53
Other Fund Raising	£ 6,445.01
Spree Books	£ 660.00
Closure of BP account	£ 0.03
Trips and Parties	£ 115.00
Total income Sept '22 to August '23	<u>£ 87,328.67</u>

Excess of income over expenses	£ 12,285.49
Brought forward 1 September 2022	£ 69,770.54

Funds carried forward 31 August 2023 **£ 82,056.03**

Expenses

Staff costs	£ 62,449.51
Premises Cost	£ 9,000.00
New Equipment	£ 841.25
Milk, Tea, Biscuits & Bread	£ 140.61
Consumables (Paints etc)	£ 638.48
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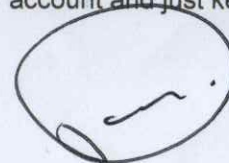
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11-Oct-23

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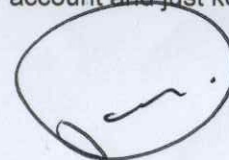
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P J Weeks - Independent Examiner
 11-Oct-23

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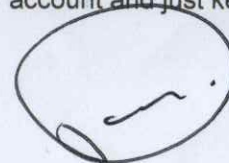
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P J Weeks - Independent Examiner
 11-Oct-23

BUSY BEAVERS PLAYGROUP

England & Wales - Charity number 1080627

Accounts

Treasurer Report for AGM November 2022

Overview

Financially Busy Beavers made a loss of £4666. This is mostly due to NCC funding being lower this year as the amount of children currently registered is less than previous years.

However the bank account is still looking healthy due to the group having made a profit over the past few years. For me this is the first year that the group has finished in a negative and I have been on the committee for the last 5yrs.

Income

The group received funding and fees of £64,619. Fundraising from selling sweets/hot chocolate cones, raffles, sponsored bike ride, teddy bear stall, Dvds, Tea towels etc. brought in a profit of £1573.00.

Expenses

The biggest expense is Staff wages which is unavoidable, being a total of £57,735.56 of the overall costs and then rent with a monthly cost of £750.00 giving a total of £9000 for the year.

Bank Account

Current balance is £45,524.21, with £2359 having been moved into the business savings account for the redundancy funds – this account now has a balance of £24,102.33.

Forecast

With Covid having affected the fund raising for the last few years with not being able to have the annual Christmas fayre since 2019 and with children numbers being low (I'm not sure on how many we have on the waiting list or due to start in January 2023)

Fundraising really needs to be top of the list to try and make up for the loss from over the last year and to help keep the group running in the future.

Having said that the bank account is healthy but if the NCC funding continues to decrease and with staff wages only going to increase in the future (Minimum wage is increasing to £10.42 from April 2023) we could find ourselves facing another loss at the end of the year. I think advertising of the group to be a very major factor going forward, we now have the new banner up advertising the group and hopefully this will help generate more enquires.

If we could look at promoting the group more on social media sites like Face Book – Catton Life etc. and updating the group pages with photo's of what the set-up looks like on a daily basis and what the children have been getting up to this may help as well. Also a leaflet drop to all the new build sites locally, as these are unlikely to be aware of the group as we mostly survive on word of mouth.

Colleen Girling

Treasurer

Busy Beavers Playgroup Committee

Busy Beavers Playgroup Income and Expenditure Account

1st September 2021 to 31st August 2022

Income	
NCC Funding and Grants	£ 49,683.36
NCC 2 years funding	£ 3,731.34
NCC 1:1 funding	£ 1,621.29
Fees	£ 9,260.03
Raffles	£ 157.00
T shirt Sales	£ 67.00
Bank Interest	£ 3.41
Other Fund Raising	£ 1,630.48

Expenses	
Staff costs	£ 57,735.56
Premises Cost	£ 9,000.00
New Equipment	£ 460.21
Milk, Tea, Biscuits & Bread	£ 92.11
Consumables (Paints etc)	£ 587.91
Ofsted Fee, Insurances	£ 892.67
Other Expenses	£ 870.09
Fundraising Costs	£ 281.46
Telephone	£ 89.65
Stationery	£ 91.16
Training	£ 720.00

Total income Sept '21 to August '22 **£ 66,153.91**

Total Expenses Sept '21 - Aug '22 **£ 70,820.82**

Excess of expenses over income **-£ 4,666.91**
 Brought forward 1 September 2021 **£ 75,187.45**
 OCVH rent September 2021 **-£ 750.00**

Funds carried forward 31 August 2022 **£ 69,770.54**

Business Premium Accounts (2) **£ 24,102.36**
 Community Account **£ 45,524.51**
 Cash in hand (Petty Cash) **£ 31.74**
 Cash in hand (Fees tin)) **£ 111.93**
Total funds at 31 August 2022 **£ 69,770.54**

I have examined the paperwork associated with the above accounts and I am satisfied they are a true and accurate record.
 I note during the year £2539 was transferred into the BP account.
 Where fees have been refunded I have adjusted the income to reflect this and not included it as an expense.
 Paying petty cash expenses via online banking has been a benefit. I suggest the remaining petty cash is added to the income tin.
 For the passed three years I suggested that the second Business Premium account is closed as it holds just 3p. This is still outstanding.



P J Weeks - Independent Examiner
 21-Nov-22

BUSY BEAVERS PLAYGROUP

England & Wales - Charity number 1080627

Accounts

Treasurer's Report for AGM October 2021

Overview

Financially another good year for Busy Beavers. Income was £11,894.28 up year on year which is amazing considering we weren't able to do a Christmas Fayre or much in regards to fund raising due to Covid. Funding was £8607.78 more than staff and rent costs which puts the playgroup in a comfortable position going forward.

Income

The group received funding and fees of £76,281.94 which is 96.7% of the total income of £78,892.17. Fundraising from selling Halloween sweets, Christmas Cones and Hot Chocolate Cones, Easter Sweet Cones and 100 Square, Sponsored Bike Ride and donations from parents raised a total of £2419.00 which after costs made a profit of £1946.02 which is fantastic. The sponsored bike ride was an amazing success this year with parents really going out of their way to help bring in vital funds.

Expenses

The biggest expense is staff wages but this is unavoidable although no increase year on year despite a wage increase, this is possibly down to the play group being closed due to covid at times and therefore not requiring additional staff cover. Rent has sadly been put up this year by £50 per month to £750 which means we paid a total of £9000 which is an increase of £1300 year on year, the amount shows as higher due to having Mays rent waived last year because of covid.

Bank Account

Current balance is £52,599.58 and is £9996.57 more than last year. £2004.39 has been moved into the savings account for the redundancy funds and now has a balance of £21,739.92.

Forecast

As we are in a strong financial position with over £20k increase year on year for the last 2 years. I think we really need to encourage the staff to spend money on new equipment, replacing anything that is old and almost falling apart, new SEN equipment, new outside toys, new tables and chairs as discussed pre-covid and anything to help with the children and staff going forward. We have previously discussed doing a Amazon Wish List and I think that really needs to be pushed with the staff this year, as times have been hard there are many people wanting to help their local community out and this would be a way of them helping by funding new equipment as opposed to just putting money in a pot.

Future fund raising maybe we could consider doing a Christmas Fayre this year or leaving it and doing something over Easter instead with the hope that we could then offer outside stalls as well. The sponsored bike ride raised a lot of funds so definitely something to consider again, along with the sweet cones etc.

Busy Beavers Playgroup Annual Report 2020 - 2021

Staff News

In November 2020 we celebrated Jenni's 20 Year Anniversary with Busy Beavers. We are lucky to have such a long-serving and dedicated team and once again extend our heartfelt thanks to Angie, Barbara, Jenni, Karen, Tara, Danielle and Heather for all their hard work, particularly over the last two years. We are hoping to find another part-time team member to join this busy team - the role has been advertised.

Successful Fundraising

2020-2021 fundraising activities were severely limited due to COVID restrictions and we were unable to hold our Christmas Fayre and regular cake sales.

We have successfully raised funds through smaller initiatives (trails, sweet sales, number squares, Teddy Tombola), and the highlight of the year was our sponsored cycle ride - congratulations to all who took part and thank you to their sponsors. We hope this is something we can repeat again next year as everyone enjoyed the fresh air and exercise.

Fundraising continues to be one of the main focuses for the Committee as Busy Beavers is a charity and depends on both the big events and regular mini-activities throughout the course of the year. We are always open to new ideas whilst appreciating that parents' pockets are not bottomless! It's not always about money ... we have been lucky to receive donations of stationery, toys and sometimes simply time to help with odd jobs or events.

A Positive Response to Coronavirus

The last academic year was again dominated by Coronavirus. Key decisions around closures and how we operate ensure that the children remain at the heart of every decision we make, along with their families and the welfare of our dedicated staff team.

Throughout, our staff team have maintained a full working timetable and have continued to be able to pay monthly salaries in line with what was implemented in April without the need to reduce the amount or call on alternative funding to assist.

We appreciate that the team have all faced challenging changes in a job that they love, whilst managing their own personal circumstances. Caring for 2-4 year olds, whilst social distancing and wearing protective equipment, is difficult and we all look forward to a time when those barriers and restrictions can be removed. Thank you to all of the team who care for our children with love and dedication.

Looking Ahead

Intake for the 2021 Autumn Term has been steady although there are still places to fill. We usually see an increase in numbers over the year and hope that this trend continues as Government funding and parent-top up fees are the primary source of income. Our ethos focuses on inclusivity and we continue to welcome and support children with special educational needs and those from families where English is not their first language.

COVID continues to be a concern for all – whether parents or staff. Busy Beavers has an extensive list of policies and support procedures in place to keep everyone safe – rigorous hygiene and cleaning regimes, effective communications and rapid response approaches to emergency situations. We are committed to the provision of quality childcare whilst operating within evolving government guidelines and adapting our ways of working to ensure a safe and secure environment for our children, their families and our team. Our procedures were put to the test at the end of the last academic year and although frustrating for all, we closed earlier than planned ... not the best way to end a year, but we successfully proved that the rigorous planning paid off.

Once again, we are encouraged by the enthusiasm of our children and their appetite to learn, form friendships and grow. We hope to provide opportunities to take part in activities and events that reflect a more ‘normal’ year and will see what 2021-2022 brings.

2021 - 2022 Focus

A new academic year and a new Committee.

As a Committee, we hope that things can return to a more informed state of ‘normal’. This group plays a critical role in the running of Busy Beavers – without it we close, and sadly we witnessed a fellow playgroup do just that last year.

We aim to meet twice each term – the agenda is agreed in advance with Angie and certain ‘regular’ agenda items may feature at different times of the year. We have learnt that meetings can be successful via Zoom, as well as in person; and we have a WhatsApp closed group to support more regular communication. Face to face interactions at drop off and collection play a huge role in building this small group – something we certainly missed during closures.

This year we are looking for a new Chairman and Secretary, as well as Committee members. Colleen has offered to stay on as Treasurer for another year - we will get to the formalities of nominations and voting later on.

So - to those outgoing Committee Members - thank you for your input and support. To those who wish to join us - please do! As a Charity, we need your energy and ideas more than ever and look forward to working with you.

Thank you.

Elizabeth Bentley
Busy Beavers Playgroup - Committee Chair
October 2021

Busy Beavers Playgroup Income and Expenditure Account

1st September 2020 to 31st August 2021

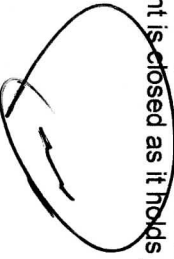
Income		Expenses	
NCC Funding and Grants	£ 60,366.49	Staff costs	£ 55,088.26
NCC 2 years funding	£ 8,070.06	Premises Cost	£ 8,250.00
NCC 1:1 funding	£ 4,259.49	New Equipment	£ 104.33
Fees	£ 3,395.90	Milk, Tea, Biscuits & Bread	£ 64.11
Starter fees	£ 190.00	Consumables (Paints etc)	£ 416.17
T shirt Sales	£ 187.00	Ofsted Fee, Insurances	£ 718.52
Bank Interest	£ 4.23	Other Expenses	£ 902.52
Other Fund Raising	£ 2,419.00	Fundraising Costs	£ 472.98
		Telephone	£ 100.50
		Stationery	£ 80.50
		Parties	£ 50.00

Total income Sept '20 to August '21	<u>£ 78,892.17</u>	Total Expenses Sept '20 - Aug '21	<u>£ 66,247.89</u>
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Surplus of income over expenses	£ 12,644.28	Business Premium Accounts (2)	£ 21,739.95
Brought forward 1 September 2020	£ 62,543.17	Community Account	£ 53,309.58

Funds carried forward 31 August 2021	<u>£ 75,187.45</u>	Cash in hand (Petty Cash)	£ 38.72
		Cash in hand (Fees tin))	£ 99.20
		Total funds at 31 August 2021	<u>£ 75,187.45</u>

I have examined the paperwork associated with the above accounts and I am satisfied they are a true and accurate record.
 I note during the year £2004.39 was transferred into the BP account.
 As these are Income and Expenditure Accounts and not accrual accounts I have removed a £750 rent payment to Old Catton Village Hall for August and suggest this is entered as a payment early September 2021. I also suggest time sheets are only submitted if relevant. This would save the Playgroup paper costs.
 For the passed two years I suggested that the second Business Premium account is closed as it holds just 3p. This is still outstanding.


 P J Weeks - Independent Examiner
 25-Oct-21

BUSY BEAVERS PLAYGROUP

England & Wales - Charity number 1080627

Accounts

Treasurer's Report for AGM November 2020

Overview

Financially another good year for Busy Beavers. Income was £11,173.67 more than expenses mainly due to a large donation of £8,221.00. Funding was £3,212.71 more than staff and rent costs which puts the playgroup in a comfortable position going forward.

Income

The group received funding and fees of £66,452.43 which is 85.9% of the total income of £77,350.99. A generous donation of £8,221 was made by School Lane pre-school who unfortunately had to close due to not being able to form a Committee. Fundraising from various cake sales, selling Halloween sweets, parties, raffles and the Christmas Fayre raised a total of £2,663.59 which after costs made a profit of £2,079.98 which is fantastic.

Expenses

The biggest expense continues to be staff wages but this is unavoidable. 2019-2020 saw an increase of £5,517 on last year mainly due to a system change which meant that holiday payments weren't made in August 2019 but paid in March to now fall in line with the financial year; plus there was a 6.2% wage increase. Rent has stayed the same at £700 per month, but due to the Lockdown the rent for May was waived so a total of £7,700 was paid this year.

Bank Account

Current balance is £42,563.01 and is £9,216 more than last year. £2,116.52 has been transferred into the business savings account for the redundancy funds - this now has a balance of £19,763.30

Forecast

With COVID-19 very much affecting any fund raising this year, including not being able to do the annual Christmas Fayre, I feel we will very much need to focus our attention on thinking out of the box and coming up with inventive ways of raising the much needed funds that the pre-school require.

We are currently low on the number of children on the books. NCC funding is already £2,341.06 lower and fees £451.60 lower making a total of £2792.66 reduction in funding in the first 2 months of the new academic year.

With staff costs around the same amount as last year and the minimum wage predicted to increase to around £9.21, (c. 5.6% increase), we really do need every penny we can get.

We are lucky in the fact we do currently have a healthy bank balance. However, if NCC funding continues to decrease at the current rate then we could find ourselves in a very different position in a year's time.

Colleen Girling

Treasurer, Busy Beavers Playgroup Committee

Busy Beavers Playgroup Income and Expenditure Account

1st September 2019 to 31st August 2020

Income

NCC Funding and Grants	£ 55,146.03
NCC 2 years funding	£ 7,160.40
Fees transferred	£ 8,221.00
Starter fees	£ 458.20
Fees	£ 3,687.80
T shirt Sales	£ 188.00
Raffles	£ 198.00
Bank Interest	£ 28.91
Other Fund Raising	£ 2,076.83
Trips & Parties	£ 140.00
Tempest Photos	£ 60.76
Spreed Books	£ -
Total income Sept '19 to August '20	<u>£ 77,365.93</u>

Surplus of income over expenses	£ 11,173.67
Brought forward 1 September 2019	£ 51,369.50

Funds carried forward 31 August 2020 **£ 62,543.17**

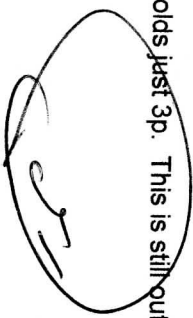
Expenses

Staff costs	£ 55,539.72
Premises Cost	£ 7,700.00
New Equipment	£ 251.97
Milk, Tea, Biscuits & Bread	£ 27.17
Consumables (Paints etc)	£ 471.20
Petty cash	£ 235.67
Courses	£ 57.60
Ofsted Fee, Insurances	£ 763.25
Fundraising Costs	£ 367.61
Parties	£ 216.00
Other Expenses	£ 418.50
Stationery and telephone	£ 143.57
Total Expenses Sept '19 - Aug '20	<u>£ 66,192.26</u>

Business Premium Accounts	£ 19,731.33
Community Account	£ 42,563.01
Cash in hand (Petty Cash)	£ 28.38
Cash in hand (Fees tin))	£ 220.45
Total funds at 31 August 2020	<u>£ 62,543.17</u>

I have examined the paperwork associated with the above accounts and I am satisfied they are a true and accurate record. I note during the year £2116.52 was transferred into the BP account. I also note that there was a large transfer from School Lane Preschool of £8221.00. There is no supporting paperwork for this, but my own research suggests that they closed suddenly without notice and I assume this covers any costs incurred by Busy Beavers Playgroup in absorbing their pupils.

Last year I suggested that the second Business Premium account is closed as it holds just 3p. This is still outstanding.



P J Weeks - Independent Examiner
14-Dec-20

Busy Beavers Playgroup Income and Expenditure Account

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Income

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Total income Sept '19 to August '20	£ 77,365.93

Surplus of income over expenses	£ 11,173.67
Brought forward 1 September 2019	£ 51,369.50

Funds carried forward 31 August 2020 **£ 62,543.17**

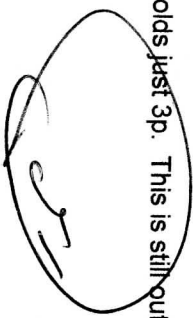
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P J Weeks - Independent Examiner
14-Dec-20