

**THE MILLIN CHARITY**

**ACCOUNTS**

for the year ended

**31 MARCH 2021**

**COMPANY NUMBER: 3884975**

**CHARITY NUMBER: 1080402**



29 Howard Street  
North Shields NE30 1AR  
Tel : 0191 259 2743 : Fax 0191 257 2249  
E-mail : [info@essell.co.uk](mailto:info@essell.co.uk)  
Ref : ACR/2507

**CHARITY INFORMATION FOR THE YEAR ENDING 31 MARCH 2021**

Registered Charity Number:	1080402
Company Number:	3884975
Registered Office:	The Beacon Westgate Road Newcastle Upon Tyne NE4 9PQ
Operational Address:	The Beacon Westgate Road Newcastle Upon Tyne NE4 9PQ
Executive Committee:	Y S Khan R Simpson Dinah Elizabeth Bennett Kerrey Baker
Company Secretary:	R Simpson
Bankers:	Barclays Bank

## **REPORT OF THE EXECUTIVE COMMITTEE FOR THE YEAR ENDING 31 MARCH 2021**

The Executive Committee presents its reports and accounts for the year ended 31 March 2021.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Millin Charity is a charitable company limited by guarantee, incorporated on 26 November 1999 and registered as a charity, charity number 1080402, on 19 April 2000. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount no exceeding £1.

The registered office of the company is, The Beacon, Westgate Road, Newcastle Upon Tyne, NE4 9PQ

The directors of the company are also charity trustees for the purposes of charity law and under the company's articles are known as members of the Executive Committee. Under the requirements of the Memorandum and Articles of Association the members of the Executive Committee must retire at the Annual General Meeting and may offer themselves for re-election. The current trustees are listed on page 1 of this report. Appointment and termination dates of trustees are also shown on page 1 of this report.

The Millin Charity has an Executive Committee who meet quarterly and are responsible for the strategic direction and policy of the charity. The Committee is made up of members from a variety of backgrounds relevant to the work of the charity.

The company provides induction training for all new directors and on-going support and training in governance, financial, legal, regulatory and other matters for all directors.

A scheme of delegation is in place and responsibility for the provision of services rests with the Chief Executive Officer. The Chief Executive Officer is responsible for ensuring that the charity delivers the services specified and that the key performance indicators are met. The Centre Manager has responsibility for the day to day operation and management of the services delivered, individual supervision of the staff team and also ensuring that the team continue to develop their skills and working practices in line with good practice.

### **REVIEW OF THE YEAR**

The income of the company for the year was £156,454 (2020:£180,955) and the company has made payment for charitable purposes totalling £167,876 (2020:£165,661).

### **RESERVES**

The Millin Charity wishes to maximise its charitable activities and aim to maintain reserves sufficient to cover six months administration costs.

**REPORT OF THE EXECUTIVE COMMITTEE CONTINUED FOR THE YEAR ENDING 31 MARCH 2021**

**PUBLIC BENEFIT**

The trustees confirm that they have studied and paid regard to the guidance on public benefit published by the Charity Commission.

**OBJECTIVES AND ACTIVITIES**

The Objectives of The Millin Charity are:

The Objects of the Charity are to promote the benefit of primarily but not limited to the residents of North Benwell, the West End of Newcastle, and surrounding areas in the counties of Tyne and Wear, County Durham and Northumberland, facing similar deprivation, with particular reference to any under-represented and marginalised groups including ethnic minorities and women, by associating together the said inhabitants, the local authorities, voluntary and other organisations in a common effort to provide facilities and education in the interests of social welfare with the object of improving the conditions of life of the said inhabitants and to relieve the financial hardship of those in need, in particular those who are socially excluded, through the provision of facilities and services as the trustees think fit.

The main activity for the year included a range of Community and Enterprise Programmes.

**RECRUITMENT AND TRAINING OF TRUSTEES**

The company follows an appraisal process to identify the skills required for the Executive Committee and to identify any skills gap.

Members of the Executive Committee receive a full induction programme on joining the Committee and thereafter receive on-going training and briefing sessions.

The Committee strives to ensure that there is adequate local representation on the Committee.

**RISK MANAGEMENT**

The Executive Committee have examined the major risks to which the charitable company is exposed and they are satisfied that adequate systems have been established to mitigate these risks.

**TRUSTEES' RESPONSIBILITIES STATEMENT FOR THE YEAR ENDING 31 MARCH 2021**

The trustees (who are directors of The Millin Charity for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and the applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including income and expenditure, of the charitable company for that period.

In preparing those financial statements, the trustees are required to:

- 1.) select suitable accounting policies and then apply them consistently.
- 2.) observe the methods and principles in the Charities SORP.
- 3.) make judgements and estimates that are reasonable and prudent.
- 4.) state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- 5.) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as each of the trustees is aware:

- 1.) there is no relevant audit information of which the charitable company's auditors are unaware; and
- 2.) the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

R SIMPSON



Date

27/9/2021

Y KHAN



Date

13/10/2021

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE MILLIN CHARITY**

I report on the accounts of The Millin Charity for the year ended to 31 March 2021, which are set out on pages 6 to 12.

This report is made solely to the trustees, as a body, in accordance with the regulations made under Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees, as a body, for my work, for this report, or for the opinions I have formed.

**Respective responsibilities of trustees and examiner**

The trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible or independent examination it is my responsibility to:

Examine the accounts and to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1.) which gives me reasonable cause to believe that in any material respect, the requirements;

- to keep accounting records in accordance with section 386 and 387 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of section 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;

have not been met; or

2.) to which, in my opinion, attention should be drawn in order to enable a proper understand of the accounts to be reached.

  
Paul William Katz FCCA  
ESSELL ACCOUNTANTS, North Shields

Date: 10/11/2021

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDING 31 MARCH 2021**

	Restricted Funds	Unrestricted Funds Fixed Assets	Unrestricted Funds Current Assets	Total	2020
	£	£	£	£	£
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	155,870	0	584	156,454	180,839
Other trading activities	0	0	0	0	116
Other Income	0	0	0	0	0
<b>Total income and endowments</b>	<b>155,870</b>	<b>0</b>	<b>584</b>	<b>156,454</b>	<b>180,955</b>
<b>EXPENDITURE ON</b>					
Raising funds	164,950	1,458	1,468	167,876	165,661
<b>NET INCOME / (EXPENDITURE)</b>	<b>(9,080)</b>	<b>(1,458)</b>	<b>(883)</b>	<b>(11,422)</b>	<b>15,294</b>
<b>Transfers Between Funds</b>	<b>(19,320)</b>	<b>0</b>	<b>19,320</b>	<b>0</b>	<b>0</b>
<b>Net Movement in Funds</b>	<b>(28,400)</b>	<b>(1,458)</b>	<b>18,436</b>	<b>(11,422)</b>	<b>15,294</b>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward (Note 11)</b>	<b>76,022</b>	<b>1,605</b>	<b>2,301</b>	<b>79,928</b>	<b>64,633</b>
<b>Total funds carried forward</b>	<b>47,622</b>	<b>147</b>	<b>20,737</b>	<b>68,506</b>	<b>79,928</b>

All activities are continuing activities.

The notes on pages 8 - 11 form part of these financial statements.

**BALANCE SHEET AS AT 31 MARCH 2021**

	2021 £	2020 £
<b>FIXED ASSETS</b>		
Tangible Assets (Note 8)	147	1,605
<b>CURRENT ASSETS</b>		
Cash at Bank and in Hand	<u>69,559</u>	<u>79,523</u>
<b>CREDITORS : AMOUNTS FALLING DUE WITHIN ONE YEAR (Note 9)</b>	<u>1,200</u>	<u>1,200</u>
<b>NET CURRENT ASSETS</b>	68,359	78,323
<b>NET ASSETS</b>	<u>68,506</u>	<u>79,928</u>
<b>FUNDS</b>		
Unrestricted funds Current Assets (Note 10)	20,737	2,301
Unrestricted funds Fixed Assets (Note 10)	147	1,605
Restricted funds (Note 10)	47,622	76,022
<b>TOTAL FUNDS</b>	<u>68,506</u>	<u>79,928</u>

For the year ended 31 March 2021, the Company was entitled to exemption from the requirement to have an audit under the provisions of Section 477 of the Companies Act 2006. No notice has been deposited with the Company under Section 476 of that Act requiring an audit to be carried out.

The Directors acknowledge their responsibilities for :-

- 1) ensuring that the Company keeps accounting records which comply with Section 386 and 387 of the Companies Act 2006, and
- 2) preparing financial statements which give a true and fair view of the state of affairs of the Company as at the end of the financial year and of its profit for the financial year in accordance with the requirements of Section 394 and 395 of the Companies Act 2006 and which otherwise comply with the requirements of that Act relating to financial statements so far as applicable to the Company.

These financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 and the Financial Reporting Standard For Smaller Entities.

In the Directors' opinion the Company is entitled to the exemptions as a small company.

Approved by the Board

R SIMPSON

Y KHAN

Date :

27/9/2021

Date :

13/10/2021



**NOTES TO THE ACCOUNTS YEAR ENDING 31 MARCH 2021**

**1. ACCOUNTING POLICIES**

**1.1 BASIS OF PREPARATION**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (effective 1 January 2015). The financial statements have been prepared under the historical cost convention.

**1.2 TANGIBLE FIXED ASSETS AND DEPRECIATION**

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost, less estimated residual value of each asset, over its expected useful life as follows :-

Furniture and Equipment	-	15 years
IT Equipment	-	3 years

**1.3 INCOMING RESOURCES**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**1.4 CHARITABLE EXPENDITURE**

Charitable expenditure is reported as a functional analysis of the work undertaken by the charity, being the improvement of the conditions and wellbeing of local residents.

Costs of activities in furtherance of the charity's objects are accounted for when expended.

**1.5 TAXATION**

The charity is exempt from corporation tax on its charitable activities.

**1.6 PENSIONS**

The company participates in the Unitised Ethical Plan, a multi employer defined contribution pension scheme. Pension costs are charged to the income and expenditure account as incurred.

**2. VOLUNTARY INCOME**

All voluntary income received during the period came from public donations, appeals and fundraising events.

**3. INVESTMENT INCOME**

There was no investment income for the period

NOTES TO THE ACCOUNTS CONTINUED YEAR ENDING 31 MARCH 2021

4. ACTIVITIES FOR GENERATING FUNDS

Trading income came from the charity's emerging social business and selling of items through enterprise training sales events, in order to support the delivery of project activities.

5. GRANTS AND AWARDS RECEIVABLE

	Restricted Funds	Unrestricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£
Greggs Foundation	10,000	0	10,000	15,000
Community Foundation Tyne & Wear and Northumberland - Discretionary Fund	0	0	0	5,000
European Structural and Investment Fund: ERDF - Chance To Trade	8,254	0	8,254	23,765
European Structural and Investment Fund: ERDF - LWLE Project Gateshead	17,488	0	17,488	0
European Structural and Investment Fund: ESF - Women's First Partnership	8,674	0	8,674	0
European Structural and Investment Fund: ESF - Steps Together Project	12,612	0	12,612	0
Steps Together Project Match-funds	16,267	0	16,267	0
Newcastle Fund	18,646	0	18,646	0
NCC Small Business Grant	10,000	0	10,000	0
HMRC Job Retention Scheme	29,355	0	29,355	0
Flexi Fund	349	0	349	0
Newcastle University Your Enterprise Project	3,400	0	3,400	0
VCSE Resilience Fund	10,664	0	10,664	0
Community Foundation Net Cononavirus Appeal Fund	10,000	0	10,000	0
Big Lottery - Reaching Communities Fund	0	0	0	15,758
Natwest Skills and Opportunities Fund	0	0	0	17,246
Bullion Hall Enterprise Delivery	0	0	0	690
IBSE Newcastle University Commission	0	0	0	4,000
Sage Foundation	0	0	0	5,000
Community Foundation Tyne & Wear and Northumberland - Gateshead Thrive	0	0	0	17,000
Community Foundation Tyne & Wear and Northumberland - Linden Family	0	0	0	4,920
Community Foundation Tyne & Wear and Northumberland - Growth and Resilience Fund	0	0	0	24,987
County Durham Community Foundation	0	0	0	5,000
Gateshead Council Economic Growth Reserve	0	0	0	22,060
WHIST Enterprise Delivery Income	0	0	0	1,619
Newcastle University Design Project	0	0	0	6,800
Bullion Hall ESF Project	0	0	0	4,700
RCHP Enterprise Project	0	0	0	5,800
Donation	0	584	584	0
Easyfundraising	82	0	82	308
B Collective Sales Income	81	0	81	1,187
	155,870	584	156,454	180,839

6. COSTS OF RUNNING THE ORGANISATION AND PROJECT DELIVERY

	Total 2021	Total 2020
	£	£
Staff costs	116,616	105,409
Project Delivery	17,130	26,785
Running Costs	22,355	21,312
Equipment Purchases	1,721	797
Accountancy	1,440	1,440
Light and Heat	10	92
Repairs and Maintenance	0	230
Office Costs	3,660	4,443
Subscriptions and Licences	1,633	1,267
Insurance	1,042	278
Bank Charges	65	172
Website and Promotion	746	1,977
Depreciation	1,458	1,458
	167,876	165,661

7. STAFF COSTS

Average weekly number of employees:  
Administration

2021	2020
No	No
4	4

Staff Costs

Wages and salaries  
Other pension costs

2021	2020
£	£
108,890	98,725
7,727	6,684
116,616	105,409

No member of the Executive Committee received any remuneration for the company for the the Executive Committee during the year (2020: Nil).

No employee earned more than £60,000 during the current or prior year.

**NOTES TO THE ACCOUNTS CONTINUED YEAR ENDING 31 MARCH 2021**

**8. TANGIBLE FIXED ASSETS**

	Furniture & Equipment £	Computer Equipment £	Total £
<b>COST</b>			
As at 1 April 2020	21,875	17,646	39,521
Additions in the Year	0	0	0
Disposals in the Year	0	0	0
As at 31 March 2021	<u>21,875</u>	<u>17,646</u>	<u>39,521</u>
<b>DEPRECIATION</b>			
As at 1 April 2020	20,270	17,646	37,916
Disposals in the Year	0	0	0
Charge for the Year	1,458	0	1,458
As at 31 March 2021	<u>21,728</u>	<u>17,646</u>	<u>39,374</u>
<b>NET BOOK VALUE</b>			
As at 31 March 2021	<u>147</u>	<u>0</u>	<u>147</u>
As at 1 April 2020	<u>1,605</u>	<u>0</u>	<u>1,605</u>

**9. CREDITORS : AMOUNTS FALLING DUE  
WITHIN ONE YEAR**

	2021 £	2020 £
Accruals	<u>1,200</u>	<u>1,200</u>

**NOTES TO THE ACCOUNTS CONTINUED YEAR ENDING 31 MARCH 2021**

**10. STATEMENT OF FUNDS**

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers between funds	Balance at 31 March 2021 £
<b>General Funds:</b>					
Unrestricted Funds - Current Assets	2,301	584	(1,468)	19,320	20,737
Unrestricted Funds - Fixed Assets	1,605	0	(1,458)	0	147
	<u>3,906</u>	<u>584</u>	<u>(2,926)</u>	<u>19,320</u>	<u>20,884</u>
<b>Restricted Funds</b>					
Others	76,022	155,870	(164,950)	(19,320)	47,622
Total restricted funds	<u>76,022</u>	<u>155,870</u>	<u>(164,950)</u>	<u>(19,320)</u>	<u>47,622</u>
<b>Total Funds</b>	<u>79,928</u>	<u>156,454</u>	<u>(167,876)</u>	<u>0</u>	<u>68,506</u>

**11. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Restricted Funds £	Unrestricted Funds £	Total Funds 2021 £
Fund Balances at 31 March 2021			
Tangible fixed assets	0	147	147
Current assets	<u>47,622</u>	<u>20,737</u>	<u>68,359</u>
	<u>47,622</u>	<u>20,884</u>	<u>68,506</u>

THE MILLIN CHARITY

Page 12

INCOME & EXPENDITURE ACCOUNT for the year ended  
31 MARCH 2021

	2021 £	2020 £
<b>INCOME</b>		
Greggs Foundation	10,000	15,000
Community Foundation Tyne & Wear and Northumberland - Discretionary Fund	10,000	5,000
European Structural and Investment Fund: ERDF – Chance To Trade	8,254	23,765
European Structural and Investment Fund: ERDF – LWLE Project Gateshead	17,488	0
European Structural and Investment Fund: ESF – Women's First Partnership	8,674	0
European Structural and Investment Fund: ESF– Steps Together Project	12,612	0
Steps Together Project Match-funds	16,267	0
Newcastle Fund	18,646	0
NCC Small Business Grant	10,000	0
HMRC Job Retention Scheme	29,355	0
Flexi Fund	349	0
Newcastle University Your Enterprise Project	3,400	0
VCSE Resilience Fund	10,664	0
Big Lottery - Reaching Communities Fund	0	15,758
Natwest Skills and Opportunities Fund	0	17,246
Bullion Hall Enterprise Delivery	0	690
IBSE Newcastle University Commission	0	4,000
Sage Foundation	0	5,000
Community Foundation Tyne & Wear and Northumberland - Gateshead Thrive	0	17,000
Community Foundation Tyne & Wear and Northumberland - Linden Family	0	4,920
Community Foundation Tyne & Wear and Northumberland - Growth and Resilience Fund	0	24,987
County Durham Community Foundation	0	5,000
Gateshead Council Economic Growth Reserve	0	22,060
WHIST Enterprise Delivery Income	0	1,619
Newcastle University Design Project	0	6,800
Bullion Hall ESF Project	0	4,700
RCHP Enterprise Project	0	5,800
Easyfundraising	82	308
B Collective Sales Income	81	1,187
Donations	584	0
Renting rooms and facilities	0	116
	156,454	180,955
<b>EXPENDITURE</b>		
Staff costs	116,616	105,409
Project Delivery	17,130	26,785
Running Costs	22,355	21,312
Equipment Purchases	1,721	797
Accountancy	1,440	1,440
Light & Heat	10	92
Repairs & Maintenance	0	230
Office Cost	3,660	4,443
Subscriptions & Licences	1,633	1,267
Insurance	1,042	278
Bank Charges	65	172
Website and Promotion	746	1,977
Depreciation	1,458	1,458
	167,876	165,661
<b>NET (DEFICIT) / SURPLUS</b>	<b>(11,422)</b>	<b>15,294</b>