



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1st Feb 2023**
Period end date

Period start date To **31st Jan2024**

Charity name: West Sussex Advanced Motorcyclists

Charity registration number: 1080296

Objectives and Activities

| | SORP reference | |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | To provide Advanced Motorcycling Training |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | To enhance the Motorcycling riding skills of people joining the club. To enhance the teaching skills of club members who engage in training club members. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | Trustees have had sight of guidelines and the opportunity to complete on-line checks of understanding. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--|
| Policy on grant making | Para 1.38 | The preferred charity for donations from the club is Kent and Sussex Air Ambulance. |
| Policy on social investment including program related investment | Para 1.38 | |
| Contribution made by volunteers | Para 1.38 | |
| Other | | |

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Achievements and Performance

| | SORP reference | |
|---|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | Through training we have seen 21 new members pass their Advanced Motorcycling test with IAM 2 members have achieved National Observer status through IMI Assessments. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

| | | |
|--|-----------|--|
| Review of the charity's financial position at the end of the period | Para 1.21 | See attached Financial Report, the club incurred a £ 2056 shortfall due, in the main, to training costs |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | |
| Amount of reserves held | Para 1.22 | zero |
| Reasons for holding zero reserves | Para 1.22 | No Physical Assets |
| Details of fund materially in deficit | Para 1.24 | |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|---|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | Membership fees and Running Costs Donations from members |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | Nil |
| A description of the principal risks facing the charity | Para 1.46 | Shortage of people requiring Advanced Motorcycle Training. |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|-----------------------------------|
| Description of charity's trusts: | | |
| Type of governing document (trust deed , royal charter) | Para 1.25 | Trust Deed |
| How is the charity constituted? (e.g unincorporated association , CIO) | Para 1.25 | Unincorporated Association |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Selected from Committee |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|--|
| Charity name | West Sussex Advanced Motorcyclists |
| Other name the charity uses | |
| Registered charity number | 1080296 |
| Charity's principal address | Beracah, Woods Hill Lane Ashurst Wood RH19 3RF |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-----------------------|----------------------|-----------------------------------|---|
| 1 | Robert Bright | Treasurer | | |
| 2 | Alan Kinsella | Secretary | | |
| 3 | Alan Cuthell | Membership Secretary | | |
| 4 | Iain White | Chairman | | |
| 5 | Christopher Mansfield | Complaints Officer | | |
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Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
|---------------|--|--|
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Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|--------------|-----------------------------------|--|
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Funds held as custodian trustees on behalf of others

| | |
|---|---------------|
| Description of the assets held in this capacity | Running Costs |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

| | |
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Full name(s)

Robert Rae Bright

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Position (eg Secretary,
Chair, etc)

Treasurer

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Date

19/10/24

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INCOME & EXPENDITURE

| Totals | 2022/23 | DETAIL | 2023/24 | Totals |
|-------------|---------|--|----------|-------------|
| £ 12,126.33 | | INCOME | | £25,283.80 |
| | | <u>Subscriptions</u> | | |
| | 1856.00 | WSAM Membership | 2029.00 | |
| | 941.50 | ARC | 1314.00 | |
| | 1750.00 | Running Cost Contribution | 2060.00 | |
| | 1791.73 | Gift Aid claim | 2594.76 | |
| | | <u>Other Income</u> | | |
| | 0.00 | Riders supprt fund | 0.00 | |
| | 0.00 | Clothing Sales | 246.45 | |
| | 3758.00 | Wales 2023 Deposits | 5717.00 | |
| | 0.00 | Interest | 0.00 | |
| | 1050.00 | IAM Refund | 0.00 | |
| | 0.00 | Donation | 340.00 | |
| | 629.10 | IOW Payments | 624.00 | |
| | 350.00 | France trip payments | 4645.39 | |
| | | Event Deposits | 5713.20 | |
| £ 11,001.18 | | EXPENDITURE | | £27,340.77 |
| | 2419.89 | Observer Expenses | 3325.00 | |
| | 200.00 | Hall Hire | 570.00 | |
| | 24.95 | Highway Codes | 0.00 | |
| | 629.10 | Events Costs | 4387.93 | |
| | 80.63 | Club Clothing | 375.00 | |
| | 0.00 | Travel Expenses | 0.00 | |
| | 28.05 | General Expenses - Stationery, Postage etc | 63.80 | |
| | 143.88 | Miscellaneous | 296.40 | |
| | 0.00 | Insurance | 380.44 | |
| | 110.00 | Audit Fees | 110.00 | |
| | 0.00 | Zoom | 143.88 | |
| | 51.00 | Awards / Engraving +AGM Costs | 117.93 | |
| | 250.00 | Donations | 370.00 | |
| | 6794.80 | Club Trips (Incl Refunds) | 10938.61 | |
| | 0.00 | Observer Documentation | 0.00 | |
| | 2.60 | Xmas Meal | 791.20 | |
| | 170.88 | Web Design & Hosting | 293.57 | |
| | 0.00 | Membership Refunds | 86.00 | |
| | 35.00 | ICO | 35.00 | |
| | 0.00 | Riders Support Fund | 0.00 | |
| | 0.00 | France Trip Payments | 4995.21 | |
| | 60.40 | Bank Charges | 60.80 | |
| £ 1,125.15 | | SURPLUS / DEFICIT | | -£ 2,056.97 |

 . 08.02.2024

**West Sussex Advanced Motorcyclists
Capital Account
Year end 31st January 2024**

31 January 2023

31 January 2024

Current Assets

| | | | | |
|---|------------------|---------------------------|--|-----------------|
| £ | 13,587.89 | Balance at Bank | | 11530.92 |
| | | Less: Creditors | | |
| | | Add: Debtors | | |
| £ | 13,587.89 | Net Current Assets | | 11530.92 |

Capital Account

| | | | | |
|---|-----------|-----------------------------------|----|-----------|
| | | Balance at start of period | £ | 13,587.89 |
| £ | 13,587.89 | Net surplus/Deficit | -£ | 2,056.97 |

Notes:

1. Creditors:

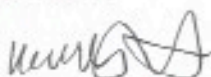
| | |
|--------------|-----|
| Cheque | |
| Cheque | |
| Cheque | |
| Total | £ - |

2. Debtors

Auditor's Statement

I certify that I have examined the income and expenditure vouchers, supporting documents and have received all necessary explanations in connection with the business of West Sussex Advanced Motorcyclists for the year ending 31 January 2024. I am satisfied that the Capital account statement is a true and accurate summarised representation of the transactions of the club for the year.

Kelly Bright
37 St Pauls on the Green
Haywards Heath



08.02.2024